

*VILLAGE OF*  
**STEGER**

**BOARD OF TRUSTEES**  
**REGULAR MEETING AGENDA**  
**3320 Lewis Avenue, Steger IL 60475**

**MONDAY NOVEMBER 18, 2024 7:00 pm**

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. Discussion and Final Action to fill the Vacancy in the office of The Village President
- D. AWARDS, HONORS, AND SPECIAL RECOGNITION
- E. MINUTES OF NOVEMBER 4, 2024 Regular Meeting
- F. AUDIENCE PARTICIPATION
- G. REPORTS
  - 1. Administrator
    - a. Public Infrastructure/Code Enforcement Director
    - b. Fire Chief-
    - c. Police Chief
    - d. EMA Chief
    - e. Community Center Director
  - 2. Attorney
  - 3. Treasurer Report
  - 4. Mayor's Report
  - 5. Clerk's Report
  - 6. Trustee/Liaison Report

The Village of Steger, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

**MONDAY NOVEMBER 18, 2024 BOARD OF TRUSTEE REGULAR MEETING AGENDA**

Trustee Thurmond- Report Submitted

- H. PAYING OF THE BILLS:
- I. CORRESPONDENCE
- J. UNFINISHED BUSINESS:
- K. NEW BUSINESS

Request to place the tentative tax levy on display on display in the clerks office

Discussion on request to hold a blood drive in honor of the late Mayor Peterson

**Approval to award the bid of the Proposed Improvement Stormwater Infrastructure contract to Sunset Sewer.**

**RESOLUTION 1189:**            **A RESOLUTION ACCEPTING AND APPROVING A PROPOSAL FROM ROBINSON ENGINEERING TO PROVIDE ENGINEERING SERVCIES FOR LEAD LINE SERVICE LINE REPLACEMENTS IN THE VILLAGE OF STEGER, OOOK AND WILL COUNTIES, ILLINOIS**

**RESOLUTION 1190:**            **A RESOLUTION ACCEPTING AND APPROVING A PROPOSAL FROM ROBINSON ENGINEERING TO PREPARE A LEAD SERVICE LINE REPLACEMENT PLAN FOR THE VILLAGE OF STEGER, COOK AND WILL COUNTIES, ILLINOIS.**

**RESOLUTION 1191:**            **A RESOLUTION AMENDING AN AGREEMENT WITH ROBINSON ENGINEERING, LTD TO PROVIDE ENGINEERING SERVICES RELATED TO LEAD SERVICE LINE MATERIAL INVENTORY FOR THE VILLAGE OF STEGER, COOK AND WILL COUNTIES, ILLINOIS.**

- L. ADJOURNMENT

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MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF STEGER, WILL & COOK  
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 4<sup>th</sup> day of November 2024 in the Municipal Building of the Village of Steger (Firehouse Bay), Illinois. Village Clerk Zagone led all in attendance in the Pledge of Allegiance to the flag.

The roll was called. The following Trustees were present; Thurmond, Lopez, Stewart, Trotier, Joyce and Perchinski.

Clerk Zagone: In the absence of a chair, is there any objection to me, as clerk, proceeding with this process as I have done in the past when the mayor was not present?

With no objection:

We are now at the point in our meeting for nominations from the floor to fill the vacancy in the office of President for the Village of Steger, Illinois. This, of course, is due to the untimely passing of our Village President Ken Peterson, Jr. The Village has a population of over 5,000 people, this is an important factor in the filling of this vacancy. This structured process is established by the Illinois Municipal Code. The process is established in such a manner to ensure that all voices are heard, and every nomination is considered in accordance with the law. It is customary for the Village, and permitted under Robert's Rules of Order, that when a new Chair is being selected in the absence of an existing Chair, the Clerk presides over the nomination and election process. This, for example, was done at the last meeting.

Additionally, we will begin with Trustee Stewart, who will have the opportunity to make the first nomination. Following that, the floor will be open to all other members called in the order of reverse seniority. Trustee Stewart, do you have a nomination to make?

Trustee Stewart nominated himself, Gerald Stewart.

Clerk Zagone thanked Trustee Stewart and stated that Trustee Stewart has been nominated. As a reminder, because the Village of Steger has a population over 5,000 people, we must confirm the nominee's willingness to serve in this capacity. (this process is in affect for all nominations moving forward) Clerk Zagone asked if Trustee Stewart is willing to serve in this capacity. Trustee Stewart confirmed, Yes, I accept the nomination.

Gerald Stewart has accepted the nomination. We will next move on.

Trustee Thurmond, do you have a nomination to make?

Trustee Thurmond: For the last four weeks, we have been pondering the idea of what the right thing to do is. I don't necessarily think there is a real right thing to do, we are in an unfortunate position. I would trade this decision to still have Mayor Peterson still with us. I don't take this decision lightly. In my short time here on the board I have always

done what I thought was right for the citizens of Steger, the residents. I always put Steger first, myself second. The nomination for this position I believe should be someone that is at the meetings, participating in discussions, participating in point of order, participating in executive session and working hand in hand with everyone on the board. Not just a few. I believe Bill Joyce is that person.

Trustee Thurmond nominated Trustee Joyce.

Does Trustee Joyce accept the nomination?

Trustee Joyce: yes

William Joyce has accepted the nomination. I will ask for further.

Trustee Trotier, do you have a nomination to make?

Trustee Trotier nominated Trustee Lopez.

I would also like to make a comment here: In the past several years when Mayor Peterson was not here, Trustee Lopez with everyone's agreement here on this board, has always stepped up and was nominated to be Pro-tem. Therefore, I nominate Ernie Lopez because we all have relied on him, we've counted on him and he's done a great job to lead us.

Does Ernie Lopez accept the nomination?

Trustee Lopez: I do.

Ernie Lopez has accepted the nomination. Are there any other nominations?

Trustee Joyce, No nomination. Are there any other nominations?

Trustee Perchinski, No nomination. Are there any other nominations?

Trustee Lopez, I do not have a nomination to make.

Clerk Zagone: We will now move on to the voting process. Each Trustee will have the opportunity to cast their vote for the nominated candidates. I will call your name, and you may respond with the name of the nominee you wish to vote for.

Trustee Stewart:	Gerald Stewart
Trustee Thurmond:	William Joyce
Trustee Trotier:	Ernie Lopez
Trustee Joyce:	William Joyce
Trustee Perchinski:	Ernie Lopez
Trustee Lopez:	Ernie Lopez

We have 1 vote for Trustee Stewart, 2 votes for William Joyce and 3 votes for Ernie Lopez.

Clerk Zagone: In order to fill the vacancy, this vote requires a minimum of 4 votes for an individual. With the vote as it is, I will ask if you wish to go through the process again.

Trustee Perchinski: no

Trustee Thurmond: Before we go through the process again, I really don't ...we're all struggling with the right thing. I understand. I really believe that this board cannot really come to an agreement who should fill that vacancy.

Trustee Perchinski: We've done it how many other times Steve? How many times have you voted for Ernie to run the meetings in the Village?

Trustee Thurmond: One of the things I have been thinking about with this process, and it's been timely thought, I have had a lot of time to think about it, and one of the things that is bothering me about this appointment is anyone who is appointed that is running for the Mayor in April would potentially get an unfair advantage.

Trustee Perchinski: I would say that Trustee Trotier stepped up and offered her services at our last meeting.

Trustee Thurmond: So, I would like to make a proposal before we agree to do this process again. I would like to see if the candidates that are running in April would abstain from nomination, put the remaining three trustees names in a tie that you draw from. Have Village Clerk Zagone officiate it, we draw one of the remaining trustees, we offer the nomination, we accept or reject the nomination with some conditions. One of the conditions would be that the appointment would work with this board hand in hand, work with the administration, work with the board to potentially nominate an appointment for the next Trustee to fill the vacancy, and pledge not to use public assets to promote anybody that is running for office in print such as the newsletter.

Trustee Perchinski: You are saying to exclude the three people running for mayor, right? And, then put names in a hat to choose?

Trustee Thurmond: You flip a coin when you are tied as a trustee for the vote. It's no different.

Clerk Zagone interrupted: We need to go back; the state statute is written and requires us to nominate from amongst the six trustees. I mean, your idea is fine, all you have to do is not nominate one of the three trustees running for Mayor in April if that's how you want to do it.

Attorney Vasselli: The idea ends up evolving back to one of the people being named and voted upon. It is an unconventional, unprecedented way to make the selection of the Chief Executive Officer of a Village. I am not saying I have a full history of what has gone on before in Illinois Law governing municipalities, but I have never heard that before. The analogy between a trustees race where there is a flip of a coin or casting of lots, is not analogous. While the idea is novel, it is unprecedented as we have discussed. The one thing I want to make very clear, and I am sure the board agrees with me, and staff knows, there will be no promotion of any mayoral candidate or any expenditure of funds in governmental literature for any office, mayor or trustee. I want to make sure that is clear. We all know that you cannot spend any governmental money to promote a candidate.

Trustee Perchinski: We could also not nominate anybody that is running for Village President and take it that way and vote on it from there.

Attorney Vasselli: It all goes back to the same thing, just by nomination rather than by drawing of lots. It goes back to the same legal process. The name is up there and it is voted on.

Trustee Trotier: I want to make a comment first, that we are going through difficult times. When you go through difficult times, you want to stay down the same road. Don't make a lot of changes. Don't go against the grain, especially during this time until we get to the elections. Stay with the road map that we have, not veer off, not have any tensions within us. That is the best way to go with what we are doing. If we didn't select someone who is running for mayor in April, we have to consider how we all work together as a board. Are we working against the grain, are we coming to decisions or respecting each other's opinions and doing what is best for the Village. To continue on until we can select a president/mayor. That is what we need to do. Just think about when we go back four years, two years, we were all going through a different election. At the beginning, yes, there was tension and how are we going to get along, but really even at times when we had disagreements, we all had to come together, at least most of us did to reach a consensus and do what is best for everyone, not just because it's somebody's opinion. That's what I propose, is for our board to think about what the best way is to move forward in the most amicable way, but what is best for the Village. I ask everyone to review the past and make your decision that way.

Clerk Zagone: For my part, I can count on one hand how many times this board did not have a near if not 100% agreement on issues. To not be able to work together now is a very big disappointment to me. Thank you.

Clerk Zagone: So the question is: do you wish to go through the voting process one more time this evening?

Trustee Thurmond: I think going through the voting process again we will have the same answer.

Clerk Zagone: If you nominate the same people, yes, I am guessing you are probably right. With that I would entertain a motion for Chairman Pro-tem for the meeting.

Trustee Perchinski made a motion to appoint Trustee Lopez Chairman Pro-tem for the meeting. Trustee Trotier seconded the motion. Roll was called. The following Trustees voted aye; Lopez, Stewart, Trotier and Perchinski. Trustees Thurmond and Joyce voted no. Motion carried.

Also present: Village Administrator Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, Fire Chief Mike Long, Police Chief Greg Smith, EMA Chief Jason Stevenson, Community Center Director Diana Rossi and Village Attorney James Vasselli.

### **AWARDS, HONORS AND SPECIAL RECOGNITION**

Awards for Halloween Home Decorating Contest:

Chairperson Alice Peterson asked her son Cameron to make the presentation.

3<sup>rd</sup> Place: Alexander Family at 3005 Phillips

2<sup>nd</sup> Place: Jonas Family at 3221 Florence

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1<sup>st</sup> Place: Mata Family at 3245 Butler

Steger Fire Chief Mike Long presented a Lifesaving Award to Johnnie Mitchell on behalf of the Steger Fire Department for showing bravery when a fire broke out in their home in August. He guided family members to safety.

Chief Long went on to promote Bailey Stevenson to Lieutenant of Steger Fire Department. Lt. Stevenson was given her oath of office by Clerk Zagone following the meeting.

## **MINUTES**

Trustee Perchinski made a motion to approve the minutes of the October 7<sup>th</sup> Village Board meeting as all members have copies. Trustee Stewart seconded the motion. Roll was called. The following Trustees voted aye; Thurmond, Lopez, Stewart, Trotier, Joyce and Perchinski. Motion carried.

## **AUDIENCE PARTICIPATION**

Ryan Buxton of 23016 Oakland Drive came before the board: Good evening members of the board. It's great to be with you tonight. I realize these are incredibly difficult times we are in. Obviously, losing a distinguished mayor like Ken has put us in a difficult spot, my condolences to you. I think it was good discussion tonight for the most part, but I think this board need to do the right thing and move on. I know what Ken would have wanted, I know what I would have wanted and that is Ernie Lopez to serve for continuity as Trustee Trotier said so well. We need to move forward, no one is going to have any advantage out of this. Everyone is going to have to run, there will be no advantage what so ever. We need to show support for each other as a board, come together in solidarity and take the next step. That's what I am asking, that's what we need, Ernie has served this village admirably for years. He has always stepped up as Mayor Pro-tem and done the right thing. Please let's do the right thing and put this behind us. We need to move forward, we need to heal as a village, we need to take-on other decisions. Thanks.

Maureen Lopez of 3221 Morgan St. came before the board: I want to reiterate I was really disappointed at the last meeting when no one could make a decision. Our town, we have been a town for 128 years. Built from the ground up, a grassroots community. In 128 years, we have only had 21 mayors. That says a lot about how we all serve, we all work together. The people in the community come together and they do the right thing for one another. We can't run a community with a different person in charge every week. We just can't do it. With the way the world is now, we're coming from one crazy race right now going on tomorrow. The communities people laugh at because their towns can't do what they are supposed to do. We elected all of you to do the things that are right for Steger. Sometimes our egos and our pride get in the way. We just have to compromise sometimes, even in our households we have to compromise to make them work. We just need to come together and make a decision. I just hope that you see how important it is, and I know Trustee Thurmond said someone not running for mayor

should be picked, but he keeps nominating someone who is running for mayor. I applaud Trustee Trotier for stepping up last week when she volunteered to run. No one took that opportunity to appoint her. This week she spoke up again, but that was not realized. I just ask that you look back at the last three elections and look at the number of votes that people have gotten. Go by the person who got the second most votes after Ken. That's who the Village's voice wanted. You cannot come to a decision on the board, just do that.

John Kopulos of 266 E. 34<sup>th</sup> St. came before the board as a follow-up to the last meeting. I want to thank Dave for coming out right away with a crew to check our sewer system. Mr. Kopulos had questions regarding issues at a house that had been rehabbed at 248 E 34<sup>th</sup> St. Mr. Toepper offered to meet with Mr. Kopulos after the meeting to discuss further, the options of moving toward a solution to the issues in his neighborhood.

## **REPORTS**

**Village Administrator Mary Jo Seehausen** The 33<sup>rd</sup> Street drainage project is probably about two weeks from being completed. There were a couple underground snags with utilities, but we were able to get them out on site sooner than we expected, so everything is going good with that. The board had approved us to go out to bid for the Susan Lane part of the drainage project. We had applied for Will County funds in the amount of \$400,000. We did go out to bid on that. I have passed out the bid tabulation sheet in front of you. They can start work as early as next week. It would give us the opportunity to get this next component of the drainage project in the books before year's end. I am asking for approval to go ahead with the work, with the decision to be ratified at our next meeting. All trustees gave no objection to proceeding with the work.

**Director of Public Infrastructure Dave Toepper** No Report.

**Chief Michael Long** Fire Department Pancake Breakfast with Santa will take place on December 1<sup>st</sup> from 7 am – Noon. There will be some difference to our raffle tickets this year. Residents should have a flyer in their mail in the next week.

**Police Chief Greg Smith** No Report.

**EMA Chief Jason Stevenson** No Report.

**Community Center Director Diana Rossi** No Report.

**Village Attorney** No report.

**Treasurer** No report.

**MAYORS REPORT** No Report.



**VILLAGE CLERK** No Report.

## **TRUSTEES REPORTS**

**Trustee Trotier:** Electronic Recycling Event

Thank you to everyone who participated in the Electronic Recycling Event held on Sat., Sept. 28, 2024. As part of the program, old medication, and paper shredding (off-site) were offered. We appreciate the Cook County Sherriff's Department of Recycling, the Village of Steger, and Southland Voice Newspaper for sponsoring the event. Our volunteers consisted of great people from Steger, Crete, Chicago Heights, Genoa, IL, Boy Scout Troop 100, Marian Catholic High School & more. Our volunteers greeted incoming guests with a beautiful smile and all participants appreciated the opportunity to dispose of waste responsibly.

Here is a summary of what volunteers collected:

· 30 pounds of unused prescriptions

51 TVs

11 Printers / 7 Laptops / 13 Computers / 8 Monitors

We look forward to the opportunity of hosting another successful event.

Sunflower Project

Thank you to everyone who participated in beautifying our town with Sunflowers! It was a pleasure to connect with old friends and to meet new ones. Also, I am glad to report we will not need to purchase sunflower seeds next year. Participants are saving the seeds and sharing them with others.

Thank you everyone!

Trustee Lopez added: Street sweeping will occur this Thursday and Friday. Thursday will be on the north side of Steger Road and south side will be on Friday weather permitting. Yard waste season is coming to an end. Our last day for yard waste will be November 27<sup>th</sup>.

## **BILLS**

Trustee Perchinski made a motion to ratify the bills paid on October 25, 2024. Trustee Trotier seconded the motion. Roll was called. The following Trustees voted aye; Thurmond, Lopez, Stewart, Trotier, Joyce and Perchinski. Motion carried.

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Trustee Perchinski made a motion to pay all bills when funds become available. Trustee Thurmond seconded the motion. Roll was called. The following Trustees voted aye; Thurmond, Lopez, Stewart, Trotier, Joyce and Perchinski. Motion carried.

## **CORRESPONDENCE**

## **UNFINISHED BUSINESS**

### **NEW BUSINESS:**

Trustee Perchinski made a motion to approve a settlement agreement and general release between the Village of Steger and Ronald Woodson as recommended by Village attorneys. Trustee Thurmond seconded the motion. Roll was called. The following Trustees voted aye; Thurmond, Lopez, Stewart, Trotier, Joyce and Perchinski. Motion carried.

Trustee Perchinski made a motion to approve the ICRMT Liability and Worker's Compensation Package in the amount of \$546,647.00. Trustee Trotier seconded the motion.

Discussion: Trustee Perchinski stated that he reviewed the policy: the over all renewal is up just under 7%. Our payroll is up 3% and there is an increase for our property coverage as well, so that is about a 3% true increase. Our 5 year loss ratio with reserves included is 3.2 million dollars, so I believe this is a fair renewal.

Roll was called. The following Trustees voted aye; Thurmond, Lopez, Stewart, Trotier, Joyce and Perchinski. Motion carried.

Trustee Joyce made a motion to adopt ORDINANCE NO. 1326: AN ORDINANCE AUTHORIZING AND APPROVING THE DISPOSAL OF SURPLUS PROPERTY FOR THE VILLAGE OF STEGER, MINUS THE WOODCHIPPER. Trustee Perchinski seconded the motion. Roll was called. The following Trustees voted aye; Thurmond, Lopez, Stewart, Trotier, Joyce and Perchinski. Motion carried.

Trustee Thurmond made a motion to adopt RESOLUTION NO. 1187: A RESOLUTION AUTHORIZING AND APPROVING A RIGHT OF USE AGREEMENT FOR BROADBAND INTERNET WITH SURF AIR WIRELESS, LLC FOR THE VILLAGE OF STEGER, ILLINOIS. Trustee Stewart seconded the motion.

Discussion: Trustee Perchinski raised some questions that were addressed by a representative with Surf Air Wireless. He explained how the system will distribute to homes. He added that most all questions will be handled at a preconstruction meeting with the village. Trustee Joyce also offered several questions that will also be covered at

preconstruction meetings. Trustee Joyce also asked if they have asked what the response from residents would be and whether it is needed or wanted. The response was no, we have built to some of your neighboring communities. We do our own feasibilities and move forward on assumptions. Trustee Perchinski questioned how it will tax our streets workers. Surf claims they keep the Village contribution to a minimum. Trustee Perchinski questioned cost. The response was that depending on speeds, 100 meg, 500 meg, 1 gig, 2 gig, anywhere from \$55 a month to \$110 a month with a lifetime price lock, although you can cancel at any time. Dave Toepper added that the installation part of it will consume a lot of our resources. Someone will probably have to monitor their work. Surf interjected that they will be working one area at a time as not to minimize stress on the Village. Trustee Stewart: Surf bears the cost of Julie for all utilities except the Village water system, which the Village must mark and monitor. Trustee Perchinski: I think we need to look a little bit further into the cost to our village and how our community feels about this before we move forward. Attorney Visselli pointed out that the contractor would absorb all costs and expenses. Because of changes in the law in Illinois, we are limited in permitting on these. They would be on the hook for expenses that we incur going forward. I am not saying that this does not merit more public comment, I am not advocating one way or the other for this agreement. What I am saying is, we have contemplated this and they have agreed to cover costs related to this if we do enter into this contract. I assume there is no objection to that (to Surf)? Trustee Perchinski: how do we figure out what those costs are? Attorney Vasselli: based on the contract, Surf is going to be on the hook. Trustee Joyce: barring anymore technical questions, I am good with moving forward at this point. We need a lot more details. Surf: moving forward, we want to be careful too. We want to be careful too. If we can be moving into the permitting and agreement phase, we can get into the details. Trustee Joyce moved to table this to the next meeting so Surf could set up a meeting to go over the details. Village Administrator pointed out that this needed to be passed to move on to the preconstruction meetings. Trustee Joyce rescinded his motion to table. Clerk Zagone pointed out that we have a motion and a second on the floor to approve Resolution No. 1187. The motion was made by Trustee Thurmond and seconded by Trustee Stewart.

Roll was called. The following Trustees voted aye; Thurmond, Trotier, Joyce and Perchinski. Trustees Lopez and Stewart voted no. Motion carried.

Trustee Joyce made a motion to adopt RESOLUTION NO. 1188: A RESOLUTION ADOPTING THE UPDATE OF THE COOK COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN. Trustee Perchinski seconded the motion. Roll was called. The following Trustees voted aye; Thurmond, Lopez, Stewart, Trotier, Joyce and Perchinski. Motion carried.

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Being no further business:

Trustee Perchinski made a motion to adjourn the meeting.

Trustee Joyce seconded the motion to adjourn. Voice vote; all ayes. Motion carried.

Meeting adjourned at 7:57 pm.

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Ernie Lopez, Jr. Chairman Pro-tem

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Joseph M. Zagone, Jr., Village Clerk



**Trustee**

**Steven Thurmond**

**Trustee Report for meeting of November 18, 2024**

**Water committee,**

**To refresh the board and residents, for the past 9 months the water committee has met to discuss Steger's water quality, water system and potential remedies to connect dead ends. Through those meetings the committee has come together to prioritize these challenging issues. We recognize that that we first need to make infrastructure changes to allow our water flow consistent throughout the Village. Once these changes have been completed, we can monitor the impact these changes have had on our water systems' quality. With the help from our Village Engineer Clay Shipley, we have identified 8 projects connecting approximately 6000 feet of water mains to loop our water system. These changes will allow water to consistently flow throughout the system. We are committed to finding low cost solutions for the Village of Steger water challenges. Remedies for these will be presented to the board soon.**

**Regards Trustee Steven Thurmond**

**Village of Steger**

**3320 Lewis Ave. Steger, IL 60475**

**[sthurmond@villageofsteger.org](mailto:sthurmond@villageofsteger.org)**

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT	DIST
COMED	655849700	11/24	01-00-33100	ELECTRICTY	30.51	
QUADIENT FINANCE USA, INC.	12/1/24		01-00-33600	POSTAGE	46.70	
COMCAST	0181708	11/1/24	01-00-33700	TELEPHONE	106.12	
COMCAST BUSINESS	222324831		01-00-33700	TELEPHONE	546.34	
COMCAST BUSINESS	222324792		01-00-33700	TELEPHONE	275.05	
VERIZON WIRELESS	9977912391		01-00-33700	TELEPHONE	632.30	
CANON FINANCIAL SERVICES, INC	36351356		01-00-33901	RENTAL EQUIPMENT	345.73	
T & T BUSINESS SYSTEMS, INC.	120109		01-00-33901	RENTAL EQUIPMENT	141.00	
VASSELLI LAW, LLC	2024000031		01-00-34100	LEGAL SERVICES	4950.00	
B&F CONSTRUCTION CODE SERVICES, INC	66625		01-00-34102	PROFESSIONAL SERV	225.00	
PROSHRED SECURITY	1589389		01-00-34102	PROFESSIONAL SERV	61.16	
ILLINOIS STATE POLICE	20240806082		01-00-34201	PHYSICAL	28.25	
GW & ASSOCIATES, PC	2411326		01-00-34500	CONSULTING SERVICE	4000.00	
EIGHNER'S FLOWERS-GIFTS	00384708		01-00-38900	MISCELLANEOUS OTH	212.95	
PETERSON, ALICE	HALLOWEEN 2024		01-00-38900	MISCELLANEOUS OTH	190.85	
SECRETARY OF STATE INDEX DEPARTMENT	DAVANNA 2024		01-00-38901	DUES SUBSCRIPTION	15.00	
ACE HARDWARE IN STEGER	155783		01-00-39701	STEGER EVENTS EXP	89.68	
KANKAKEE TENT & AWNING CO.	78254		01-00-39701	STEGER EVENTS EXP	1084.00	
TOTAL FOR FUND 01					DEPT. 00	12980.64
VERIZON WIRELESS	9977912391		01-07-33700	TELEPHONE	85.26	
DACRA ADJUDICATION SYSTEM	DT 2024-10-094		01-07-34902	ADMIN BLDG CODE M	1500.00	
TOTAL FOR FUND 01					DEPT. 07	1585.26
HERITAGE F/S, INC.	35017612		01-20-33300	GASOLINE OIL	128.37	
HERITAGE F/S, INC.	35017688		01-20-33300	GASOLINE OIL	202.76	
HERITAGE F/S, INC.	35017766		01-20-33300	GASOLINE OIL	160.43	
COMCAST BUSINESS	222324792		01-20-33700	TELEPHONE/AIRCARD	275.05	

A / P W A R R A N T L I S T  
REGISTER # 213

[NW2]

DATE: 11/15/24

Friday November 15, 2024

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
VERIZON WIRELESS	9977912391	01-20-33700		TELEPHONE	248.49
AIRGAS USA LLC	5511690382	01-20-33702		AMBULANCE SUPPLIE	254.57
CANON FINANCIAL SERVICES, INC	36351356	01-20-33901		RENTAL EQUIPMENT	345.73
OSBY WATER CONDITIONING	302646 NOV 2024	01-20-33901		RENTAL EQUIPMENT	124.00
COUNTY OF WILL	OCT2024-001BLDG	01-20-34252		EASTCOM DISPATCH	188.16
COUNTY OF WILL	OCTOBER2024-001	01-20-34252		EASTCOM DISPATCH	5089.44
AIR ONE EQUIPMENT, INC.	213576	01-20-37302		NEW UNIFORMS	61.00
EAGLE UNIFORM COMPANY INC	16350-3	01-20-37302		NEW UNIFORMS	24.00
MIKE LONG	1766594230	01-20-38901		DUES SUBSCRIPTION	173.30
TOTAL FOR FUND 01				DEPT. 20	7275.30
ADLER ROOFING & SHEET METAL, INC.	SD24-270	01-40-31100		MAINT BUILDING	825.00
GAS N WASH	4819	01-40-31805		MAINT VEHICLES	36.00
HERITAGE F/S, INC.	35017612	01-40-33300		GASOLINE OIL	545.59
HERITAGE F/S, INC.	35017688	01-40-33300		GASOLINE OIL	861.73
HERITAGE F/S, INC.	35017766	01-40-33300		GASOLINE OIL	681.84
COMCAST	0175247 11/3/24	01-40-33700		TELEPHONE/CELL/AI	146.84
COMCAST BUSINESS	222324792	01-40-33700		TELEPHONE/AIRCARD	1894.47
VERIZON WIRELESS	9977912391	01-40-33700		TELEPHONE	634.44
COMCAST	0175247 11/3/24	01-40-33701		CABLE/INTERNET	124.00
MOTOROLA SOLUTIONS-STARCOM13108 COLLECTI	8887920241001	01-40-33702		RADIO SERVICE	1934.00
CANON FINANCIAL SERVICES, INC	36351356	01-40-33901		RENTAL EQUIPMENT	359.02
COUNTY OF WILL	OCT2024-001BLDG	01-40-34252		EASTCOM DISPATCH	188.16
COUNTY OF WILL	OCTOBER2024-001	01-40-34252		EASTCOM DISPATCH	24649.94
EAGLE UNIFORM COMPANY INC	16838-3	01-40-37302		NEW UNIFORMS	31.00
EAGLE UNIFORM COMPANY INC	16841-3	01-40-37302		NEW UNIFORMS	75.00
EAGLE UNIFORM COMPANY INC	16885-3	01-40-37302		NEW UNIFORMS	50.00
GALLS LLC	029355362	01-40-37302		NEW UNIFORMS	57.98

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
UNIFORMS DIRECT LLC	01001936	01-40-37302		NEW UNIFORMS	100.00
ILLINOIS HOMICIDE INVESTIGATORS ASSOC.	2024A-0156	01-40-38800		MEETING/CONFERENCE	295.00
CELLEBRITE	Q-424459-1	01-40-38901		DUES SUBSCRIPTION	5500.00
LEXISNEXIS RISK SOLUTIONS	1100031562	01-40-38901		DUES SUBSCRIPTION	686.67
LEXISNEXIS RISK SOLUTIONS	1100046814	01-40-38901		DUES SUBSCRIPTION	686.67
PROSHRED SECURITY	1589384	01-40-38917		RECORD DISPOSAL	69.31
TOTAL FOR FUND 01		DEPT. 40			40432.66
TOTAL FOR FUND 01					62273.86
RZAB, MARIE	OCT 2024	03-30-25200.01		REG FEE AEROBICS	300.00
RZAB, MARIE	OCT 2024	03-30-25200.03		REG FEE KARATE	120.00
FIRE SCIENCE TECHNIQUES LTD	12473417	03-30-31100		MAINT BUILDING	203.00
COMED	001728122 11/24	03-30-33100		ELECTRICTY	45.58
COMED	867659222 11/24	03-30-33100		ELECTRICITY	.41
ELMER & SON LOCKSMITHS INC	418686	03-30-33500		OFFICE SUPPLIES	50.00
PETTY CASH	SAMS2024	03-30-33500		OFFICE SUPPLIES	162.03
COMCAST BUSINESS	222324792	03-30-33700		TELEPHONE	371.52
COMCAST	0031978 11/4/24	03-30-33701		CABLE/INTERNET SE	5.70
SMITHEREEN COMPANY	3541644	03-30-33703		MAINTENANCE CONTR	68.00
EVERON, LLC	32429557 11/24	03-30-33704		SECURITY SYSTEM	73.47
CANON FINANCIAL SERVICES, INC	36351356	03-30-33901		RENTAL EQUIPMENT	279.24
TOTAL FOR FUND 03		DEPT. 30			1678.95
COMED	012330800 11/24	03-31-33100		ELECTRICTY	165.93
COMED	564144444 11/24	03-31-33100		ELECTRICTY	442.39
COMED	685742333 11/24	03-31-33100		ELECTRICTY	241.01
TOTAL FOR FUND 03		DEPT. 31			849.33



A / P W A R R A N T L I S T

[NW2]

DATE: 11/15/24

REGISTER # 213  
Friday November 15, 2024

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DIST
TOTAL FOR FUND 03					2528.28		
THORN CREEK BASIN SANITARY DISTRICT							
OCT2024		06-00-15800			A/P THORN CREEK S	34101.63	
THORN CREEK BASIN SANITARY DISTRICT							
OCT2024		06-00-15801			A/P THORN CREEK P	951.45	
UNIFIRST CORPORATION							
1201110085		06-00-31100			MAINT BUILDING	48.15	
BRITES TRANSPORTATION LTD							
2498		06-00-31204			MAINT PATCHING	664.11	
CORE & MAIN							
V936917		06-00-31504			MAINT MAINS	1441.40	
M&J UNDERGROUND, INC							
M24-0656		06-00-31504.01			MAINT MAINS OUTSI	6120.00	
M&J UNDERGROUND, INC							
M24-0657		06-00-31504.01			MAINT MAINS OUTSI	2702.00	
EJ USA INC.							
110240075547		06-00-31505			MAINT HYDRANTS	15190.41	
ACE HARDWARE IN STEGER							
155765		06-00-31805			MAINT VEHICLES	78.28	
COMED							
554081700 11/24		06-00-33100			ELECTRIC	51.77	
NICOR GAS							
253355100 11/24		06-00-33200			HEATING	124.32	
NICOR GAS							
592835100 11/24		06-00-33200			HEATING	52.69	
HERITAGE F/S, INC.							
35017612		06-00-33300			GASOLINE OIL	197.91	
HERITAGE F/S, INC.							
35017688		06-00-33300			GASOLINE OIL	312.59	
HERITAGE F/S, INC.							
35017766		06-00-33300			GASOLINE OIL	247.34	
CRETE LUMBER & SUPPLY CO							
D32705		06-00-33501			SHOP SUPPLIES	15.29	
HINCKLEY SPRINGS							
17155979 103024		06-00-33501			SHOP SUPPLIES	42.67	
COMCAST BUSINESS							
222324792		06-00-33700			TELEPHONE	371.52	
VERIZON WIRELESS							
9977912391		06-00-33700			TELEPHONE	309.24	
CORRPRO COMPANIES, INC.							
92959		06-00-33703			MAINTENANCE CONTR	2655.00	
REPUBLIC SERVICES #721							
0721-008222070		06-00-33710			GARBAGE CONTRACT	73194.05	
UNIFIRST CORPORATION							
1201110086		06-00-33800			UNIFORM SERVICE	111.80	
UNIFIRST CORPORATION							
1201111385		06-00-33800			UNIFORM SERVICE	130.64	
GW & ASSOCIATES, PC							
2411326		06-00-34400			CONSULTING SERVIC	4000.00	
ROBINSON ENGINEERING							
24050486		06-00-38950			GRANT EXPENDITURE	7000.00	
ROBINSON ENGINEERING							
24080495		06-00-38950			GRANT EXPENDITURE	12000.00	
ROBINSON ENGINEERING							
24090416		06-00-38950			GRANT EXPENDIITUR	12000.00	

A / P W A R R A N T L I S T

[NW2]

DATE: 11/15/24

REGISTER # 213  
Friday November 15, 2024

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
TOTAL FOR FUND 06		DEPT. 00			174114.26
TOTAL FOR FUND 06					174114.26
UNIFIRST CORPORATION	1201110085	07-00-31100		MAINT BUILDING	48.15
HOLLAND ASPHALT SERVICES, INC.	2024-224BAL	07-00-31200		MAIN-STREETS/IMPR	2990.00
D.D.R. SERVICES	80290	07-00-31805		MAINT VEHICLES	3681.72
DONI TEAM LLC	01531	07-00-31805		MAIN-VEHICLES	6096.57
RAY & WALLY'S TOWING SERVICE, INC.	59101	07-00-31805		MAINT VEHICLES	300.00
HERITAGE F/S, INC.	35017612	07-00-33300		GASOLINE OIL	197.91
HERITAGE F/S, INC.	35017688	07-00-33300		GASOLINE OIL	312.59
HERITAGE F/S, INC.	35017766	07-00-33300		GASOLINE OIL	247.34
ACE HARDWARE IN STEGER	155709	07-00-33501		SHOP SUPPLIES	24.29
ACE HARDWARE IN STEGER	155778	07-00-33501		SHOP SUPPLIES	30.59
ACE HARDWARE IN STEGER	155811	07-00-33501		SHOP SUPPLIES PW	48.57
CRETE LUMBER & SUPPLY CO	D32705	07-00-33501		SHOP SUPPLIES	15.29
HINCKLEY SPRINGS	17155979 103024	07-00-33501		SHOP SUPPLIES	42.67
COMCAST	0172327 10/24	07-00-33700		TELEPHONE	60.58
COMCAST	0172327 10/24	07-00-33701		CABLE/INTERNET SE	122.93
UNIFIRST CORPORATION	1201110086	07-00-33800		UNIFORM SERVICE	111.81
UNIFIRST CORPORATION	1201111385	07-00-33800		UNIFORM SERVICE	130.64
TOTAL FOR FUND 07		DEPT. 00			14461.65
TOTAL FOR FUND 07					14461.65
COOK COUNTY DEPARTMENT OF TRANSPORTATION	2024-3	08-00-31400		MAINT TRAFFIC STR	905.01
COMED	364873122 11/24	08-00-33102		ELECTRICTY TRAFFI	161.78
COMED	495152333 11/24	08-00-33102		ELECTRICTY TRAFFI	45.83
COMED	783432333 11/24	08-00-33102		ELECTRICTY TRAFFI	25.75

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
COMED	870736200	11/24	08-00-33102	ELECTRICTY TRAFFI	133.77
COMED	908521800	11/24	08-00-33102	ELECTRICTY TRAFFI	120.77
TOTAL FOR FUND 08			DEPT. 00		1392.91
TOTAL FOR FUND 08				1392.91	
WILL COUNTY HEALTH DEPARTMENT IN0202642		13-51-33930		CONCESSION STAND	40.63
TOTAL FOR FUND 13			DEPT. 51		40.63
WILL COUNTY HEALTH DEPARTMENT IN0202642		13-52-33930		CONCESSION STAND	40.63
ILLINOIS STATE POLICE 20240706082		13-52-38101		MISC EXPENSES	84.75
ILLINOIS STATE POLICE 20240806082		13-52-38101		MISC EXPENSES	56.50
TOTAL FOR FUND 13			DEPT. 52		181.88
WILL COUNTY HEALTH DEPARTMENT IN0202642		13-53-33930		CONCESSION STAND	40.63
TOTAL FOR FUND 13			DEPT. 53		40.63
WILL COUNTY HEALTH DEPARTMENT IN0202642		13-57-29609		CONCESSION STAND	40.61
TOTAL FOR FUND 13			DEPT. 57		40.61
TOTAL FOR FUND 13				303.75	
COMCAST	0172350	10/24	16-00-33700	TELEPHONE	77.76
COMCAST BUSINESS 222324792			16-00-33700	TELEPHONE	274.58
VERIZON WIRELESS 9977912391			16-00-33700	TELEPHONE	66.68
COMCAST	0172350	10/24	16-00-33701	CABLE/INTERNET SE	80.31
TOTAL FOR FUND 16			DEPT. 00		499.33

A / P W A R R A N T L I S T

[NW2]

REGISTER # 213

DATE: 11/15/24

Friday November 15, 2024

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	AMOUNT	DIST
				DESCRIPTION		

TOTAL FOR FUND 16					499.33	
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** TOTAL CHECKS TO BE ISSUED					255574.04	
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01		CORPORATE			62273.86	
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03		PLAYGROUND/RECREATION			2528.28	
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06		WATER/SEWER FUND			174114.26	
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07		ROAD & BRIDGE			14461.65	
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08		MOTOR FUEL TAX			1392.91	
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13		BOOSTER CLUB			303.75	
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16		H.S.E.M.			499.33	
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TOTAL FOR REGULAR CHECKS:					255,574.04	
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Attachment 1

OFFICE OF THE COUNTY CLERK

DATE 06/24/24 TAX YEAR 2023

AGENCY TAX RATE REPORT

AGENCY 03-1210-000 VILLAGE OF STEGER  
 PROPERTY TAX EXTENSION LIMITING LAW (PTELL) LIMITING RATE CALCULATION  
 2022 AGGREGATE EXTENSION 2023 EAV MINUS NEW PROP, ANNEX.,  
 X 1.0500 REC TIF VAL, EXP. INCENTIVES  
 PLUS DISCONNECTIONS  
 2,508,816 / 141,509,807 = 1.773

PRIOR YEAR COOK COUNTY EAV 50,372,152  
 CURR NEW PROP, ANNEX., REC. TIF VAL,  
 EXP. INCENTIVES MINUS DISCONNECT PROP 151,457  
 TOTAL 50,523,609

2023 EAV 69,389,975  
 72,321,340

COOK COUNTY  
 DUPAGE  
 LAKE  
 WILL  
 KANE  
 MCHENRY  
 DEKALB  
 GRUNDY  
 KANKAKEE  
 KENDALL  
 LA SALLE  
 LIVINGSTON

AGENCY OVERALL EAV 141,711,315 TOTAL 141,711,315

FUND DESCRIPTION OF FUND	LEVY AMOUNT	LOSS AMOUNT	TOTAL LEVY	TAX RATE CEILING	MAXIMUM ALLOWABLE LEVY	PRELIMINARY TAX RATE	PTELL REDUCED LEVY BELOW	53.38% OF BURDEN IN COOK COUNTY	FINAL TAX RATE
001 CORPORATE	404,309	3	416,438	0.4375	416,438	0.2939	408,270	217,934	0.3140
003 BONDS & INTEREST	12,129	0	0	0.0000	0	0.0000	0	0	0.0000
006 POLICE PENSION	695,000	3	715,850	0.0000	715,850	0.5051	701,471	374,445	0.5397
008 I.M.R.F.	20,850	3	43,260	0.0000	43,260	0.0305	42,371	22,617	0.0326
009 STREET & BRIDGE	42,000	3	0	0.1000	0	0.0000	0	0	0.0000
010 PUBLIC BENEFIT	1,260	0	0	0.0500	0	0.0016	2,267	1,210	0.0017
011 PLAY GROUNDS & REC	2,201	3	2,267	0.2000	73,404	0.0518	71,989	38,427	0.0554
013 FIRE PROTECTION	66	3	73,404	0.6000	210,546	0.1486	206,331	110,139	0.1588
014 POLICE PROTECTION	2,138	3	210,546	0.6000	175,100	0.1236	171,612	91,606	0.1320
015 CIVIL DEFENSE	204,414	3	175,100	0.0500	1,432	0.0010	1,417	756	0.0011
016 SOCIAL SECURITY	6,132	3	1,432	0.0000	93,099	0.0657	91,262	48,715	0.0702
018 AUDITING	90,387	3	93,099	0.0000	38,625	0.0273	37,978	20,272	0.0291
019 LIABILITY INSURANCE	2,712	3	38,625	0.0000	777,650	0.5488	762,265	406,897	0.5863
020 RECREATION	37,500	3	777,650	0.0000	0	0.0000	0	0	0.0000
022 STREET LIGHTING	1,125	0	0	0.0500	0	0.0000	0	0	0.0000
	755,000	3	0	0.0000	0	0.0000	0	0	0.0000
	22,650	0	0	0.0000	0	0.0000	0	0	0.0000

CLRTM539-A

OFFICE OF THE COUNTY CLERK

DATE 06/24/24 TAX YEAR 2023

AGENCY TAX RATE REPORT

AGENCY 03-1210-000 VILLAGE OF STEGER  
 PROPERTY TAX EXTENSION LIMITING LAW (PTELL) LIMITING RATE CALCULATION  
 2022 AGGREGATE EXTENSION 2023 EAV MINUS NEW PROP., ANNEX.,  
 REC TIF VAL, EXP. INCENTIVES  
 X 1.0500 PLUS DISCONNECTIONS  
 2,508,016 / 141,509,807 = 1.773

2023 EAV  
 69,389,975

COOK COUNTY  
 DUPAGE  
 LAKE  
 WILL  
 KANE  
 MCHENRY  
 DEKALB  
 GRUNDY  
 KANKAKEE  
 KENDALL  
 LA SALLE  
 LIVINGSTON

50,372,152  
 151,457  
 50,523,609

72,321,340

141,711,315

141,711,315

141,711,315

TOTAL

TOTAL

141,711,315

FUND DESCRIPTION OF FUND	LEVY AMOUNT LOSS AMOUNT	LOSS %	TOTAL LEVY	TAX RATE CEILING	MAXIMUM ALLOWABLE LEVY	PRELIMINARY TAX RATE	PTELL REDUCED LEVY SEE BELOW	53.38% OF BURDEN IN COOK COUNTY	FINAL TAX RATE
023 CROSSING GUARDS	11,472	3	11,816	0.0200	11,816	0.0083	11,478	6,126	0.0089
027 PURCHASE AGREEMENT	344	0	0	0.0000	0	0.0000	0	0	0.0000
102 MUNICIPAL BAND	2,781	3	2,864	0.0400	2,864	0.0020	2,834	1,512	0.0022
408 LEVY ADJUSTMENT PA 102-0519	83	0	32,194	0.0000	32,194	0.0227	17,185	17,185	0.0248
TOTAL CAP FUNDS	11,472	3	11,816	0.0200	11,816	0.0083	11,478	6,126	0.0089
TOTAL NON CAP FUNDS	2,781	3	2,864	0.0400	2,864	0.0020	2,834	1,512	0.0022
AGENCY GRAND TOTAL	32,194	0	32,194	0.0000	32,194	0.0227	17,185	17,185	0.0248

2023 NON CAP FUNDS TAX EXTENSION TOTAL 17,208.71 2023 TAX EXTENSION GRAND TOTAL 1,357,961.81

AGENCY GRAND TOTAL 1,357,961.81

\*CLERK'S REDUCTION FACTOR 98.0099%

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**INTEROFFICE MEMORANDUM**

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**TO:** VILLAGE PRESIDENT AND BOARD OF TRUSTEES  
**FROM:** DAVID GONZALEZ  
**SUBJECT:** TENTATIVE 2024 TAX LEVY  
**DATE:** NOVEMBER 13, 2024  
**CC:** MARY JO SEEHAUSEN

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Village President & Board of Trustees,

On an annual basis before the last Tuesday of December, the Village must pass the tax levy ordinance and submit it to Cook County and Will County. The Village is required to approve an estimate (tentative) of the 2024 tax levy at least 20 days in advance of passing the final levy. Attached you will find documentation that relates to the proposed 2024 tentative property tax levy.

**Attachment 1: Final 2023 Tax Levy**

The extended levy for 2023 is \$2,511,545. The levy for the Village is made of 13 funds that include Corporate, Police Pension, IMRF, Public Benefit, Playground & Recreation, Fire Protection, Police Protection, Civil Defense, Social Security, Auditing, Liability Insurance, Crossing Guards, and Municipal Band Fund.

**Attachment 2: EAV History and Estimated 2024 EAV**

Provided is history of the Equalized Assessed Value (EAV) from Tax year 2021 to 2023. The 2023 EAV has increased 18.3% from 2022 as a result of the Tri-Annual Reassessment. The EAV for 2024 is expected to increase by 2.0%.

**Attachment 3: Tax Levy Collection Analysis**

Provided is the Tax levy collections history for the last 6 years. The Village has been collecting at a rate of 94.0% of the levy.

**Attachment 4: 2024 Proposed Tax Levy**

Provided is the proposed estimated tax levy for 2024. The Property Tax Extension Limitation Law (PTELL) limits the increases in total property taxes billed to the increase in the national Consumer Price Index (CPI) for the year preceding the levy year or 5%, whichever is less plus an additional amount for new construction. Therefore, the overall proposed estimated levy for 2024 totals \$2,562,220. This represents an increase of \$74,500 or 2.99% from the 2023 levy. Included in the overall levy is the Policeman Pension of \$725,000 which is \$30,000 higher than 2023. This amount is needed due to increasing pension costs and ensures that the actuarially recommended contributions to be paid through the property tax levy is met. Other increases from the 2023 levy are the Liability Insurance Fund for \$35,000, needed due to growing insurance costs, and the Police Protection Fund for \$20,000, due to rising costs in the department. The IMRF Fund has decreased \$10,500 from the 2023 levy, due to lower rates being charged by the State. As has been done in prior years, the Village will abate the 2018 Bond. The Village expects the overall 2024 levy to increase by \$74,500 or 2.99%.



Attachment 1

CLRTM539-A OFFICE OF THE COUNTY CLERK

DATE 06/24/24 TAX YEAR 2023

AGENCY TAX RATE REPORT

AGENCY 03-1210-000 VILLAGE OF STEGER

PRIOR YEAR COOK COUNTY EAV 50,372,152  
 CURR NEW PROP, ANNEX., REC. TIF VAL, 151,457  
 EXP. INCENTIVES MINUS DISCONNECT PROP 50,523,609  
 TOTAL

2023 EAV 69,389,975

PROPERTY TAX EXTENSION LIMITING LAW (PTELL) LIMITING RATE CALCULATION

2022 AGGREGATE EXTENSION 2023 EAV MINUS NEW PROP, ANNEX.,  
 REC TIF VAL, EXP. INCENTIVES  
 X 1.0500

LIMITING RATE 1.773

2,508,016 / 141,509,807 =

141,711,315

AGENCY OVERALL EAV

141,711,315

TOTAL

141,711,315

FUND DESCRIPTION OF FUND	LEVY AMOUNT LOSS AMOUNT	LOSS %	TOTAL LEVY	TAX RATE CEILING	MAXIMUM ALLOWABLE LEVY	PRELIMINARY TAX RATE	REDUCED LEVY SEE BELOW	PTELL	53.38% OF BURDEN IN COOK COUNTY	FINAL TAX RATE
001 CORPORATE	404,309	3	416,438	0.4375	416,438	0.2939	488,270	217,934	0.3140	0.0000
003 BONDS & INTEREST	12,129	0	0	0.0000	0	0.0000	0	0	0.0000	0.0000
006 POLICE PENSION	695,000	3	715,850	0.0000	715,850	0.5051	701,471	374,445	0.5397	0.0326
008 I.M.R.F.	20,850	3	43,260	0.0000	43,260	0.0305	42,371	22,617	0.0326	0.0000
009 STREET & BRIDGE	42,000	0	0	0.1000	0	0.0000	0	0	0.0000	0.0000
010 PUBLIC BENEFIT	1,250	0	0	0.0500	2,267	0.0016	2,267	1,210	0.0017	0.0554
011 PLAY GROUNDS & REC	2,201	3	2,267	0.2000	73,404	0.0518	71,989	38,427	0.0554	0.1588
013 FIRE PROTECTION	66	3	73,404	0.6000	210,546	0.1486	206,331	110,139	0.1588	0.1320
014 POLICE PROTECTION	204,414	3	210,546	0.6000	175,100	0.1236	171,612	91,606	0.1320	0.0011
015 CIVIL DEFENSE	170,000	3	175,100	0.0500	1,432	0.0010	1,417	756	0.0011	0.0702
016 SOCIAL SECURITY	5,100	3	1,432	0.0000	93,099	0.0657	91,262	48,715	0.0702	0.0291
018 AUDITING	90,387	3	93,099	0.0000	38,625	0.0273	37,978	20,272	0.0291	0.5863
019 LIABILITY INSURANCE	27,712	3	38,625	0.0000	777,650	0.5488	762,265	406,897	0.5863	0.0000
020 RECREATION	1,125	3	777,650	0.0000	0	0.0000	0	0	0.0000	0.0000
022 STREET LIGHTING	755,000	0	0	0.0500	0	0.0000	0	0	0.0000	0.0000
	22,650	0	0	0.0500	0	0.0000	0	0	0.0000	0.0000

CLRTM539-A

OFFICE OF THE COUNTY CLERK

DATE 06/24/24 TAX YEAR 2023

AGENCY TAX RATE REPORT

2023 EAV  
69,389,975

COOK COUNTY

50,372,152

PRIOR YEAR COOK COUNTY EAV  
CURR NEW PROP, ANNEX., REC. TIF VAL,  
EXP. INCENTIVES MINUS DISCONNECT PROP  
TOTAL

2023 EAV  
72,321,340

COOK COUNTY  
DUPAGE  
LAKE  
WILL  
KANE  
MCHENRY  
DEKALB  
GRUNDY  
KANKAKEE  
KENDALL  
LA SALLE  
LIVINGSTON

PROPERTY TAX EXTENSION LIMITING LAW (PTELL) LIMITING RATE CALCULATION

2022 AGGREGATE EXTENSION 2023 EAV MINUS NEW PROP, ANNEX.,  
REC TIF VAL, EXP. INCENTIVES  
X 1.0500

LIMITING RATE

= 1.773

2,508,016 / 141,509,807

AGENCY OVERALL EAV 141,711,315

141,711,315

141,711,315

FUND DESCRIPTION OF FUND	LEVY AMOUNT	LOSS AMOUNT	LOSS %	TOTAL LEVY	TAX RATE CEILING	MAXIMUM ALLOWABLE LEVY	PRELIMINARY TAX RATE	PTELL REDUCED LEVY BELOW	53.38% OF BURDEN IN COOK COUNTY	FINAL TAX RATE
023 CROSSING GUARDS	11,472	3	3	11,816	0.0200	11,816	0.0083	11,478	6,126	0.0089
027 PURCHASE AGREEMENT	344	0	3	0	0.0000	0	0.0000	0	0	0.0000
102 MUNICIPAL BAND	2,781	83	3	2,864	0.0400	2,864	0.0020	2,834	1,512	0.0022
408 LEVY ADJUSTMENT PA 102-0519	32,194	0		32,194	0.0000	32,194	0.0227		17,185	0.0248

TOTAL CAP FUNDS 2,562,351

1.809 2,511,545

1,340,656

32,194

0.0227

17,185

1.932 0.0248

AGENCY GRAND TOTAL 2,594,545

1.831 2,511,545

1,357,841

\*CLERK'S REDUCTION FACTOR 98.0099%

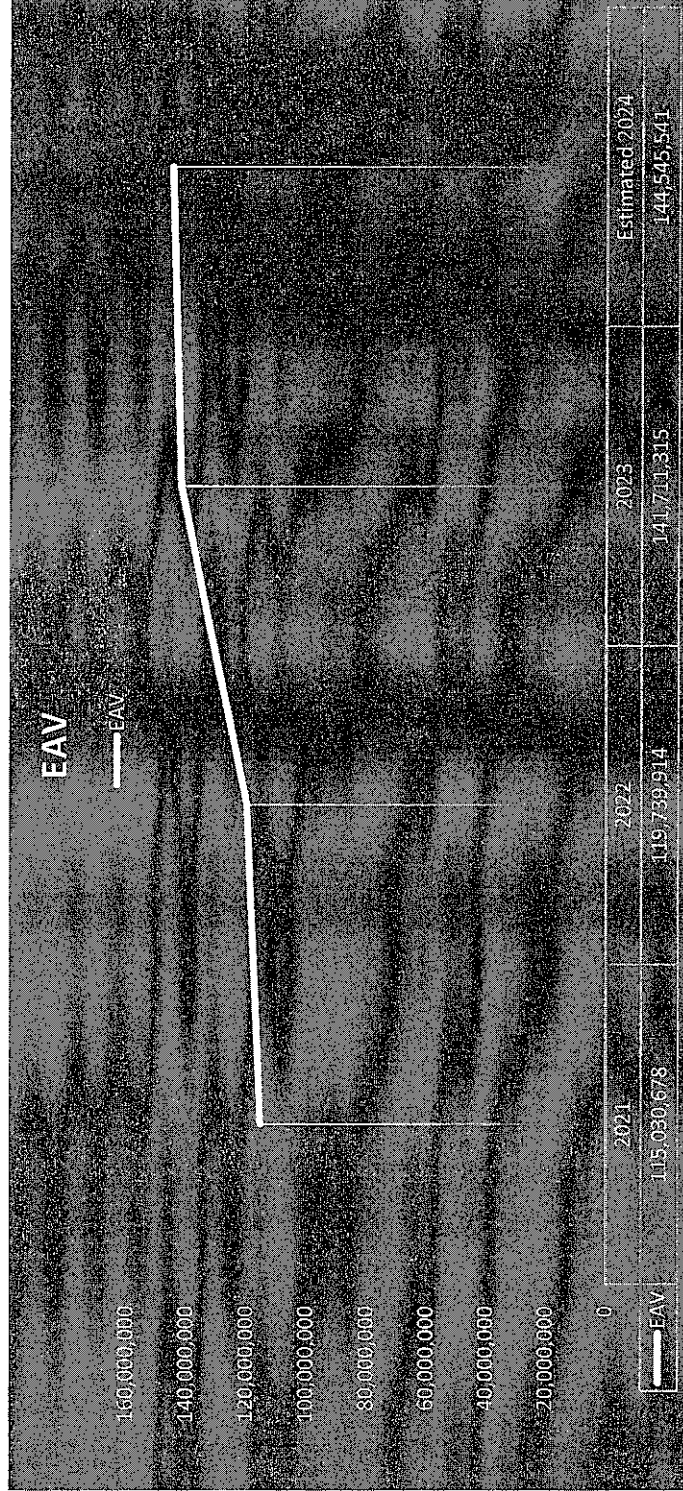
17,185

1.957

2023 NON CAP FUNDS TAX EXTENSION TOTAL 17,208.71 2023 TAX EXTENSION GRAND TOTAL 1,357,961.81

Attachment 2: EAV History and Estimated 2023 EAV

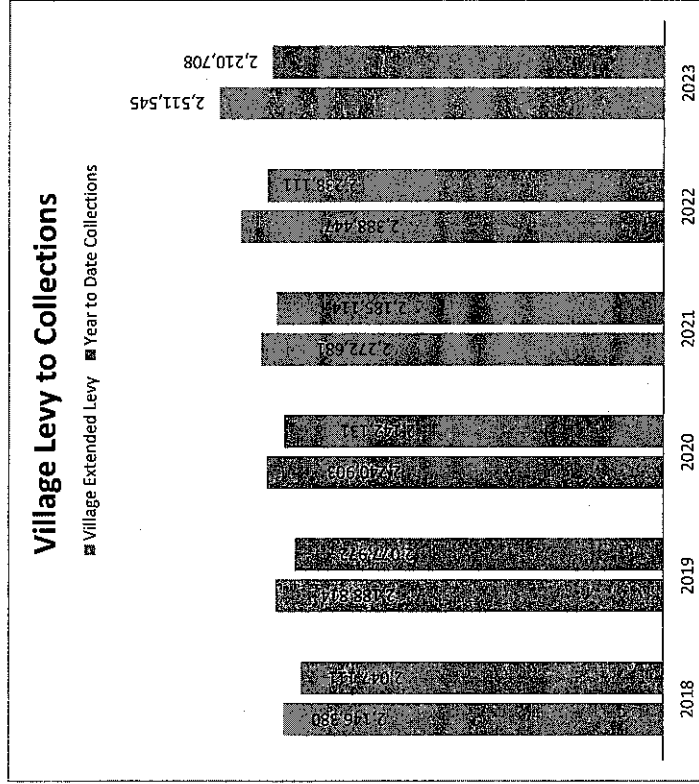
Village of Steger  
EAV History and Estimated 2024 EAV



Attachment 3: Tax Levy Collection Analysis

Village of Steger

	2018	2019	2020	2021	2022	2023
Village Extended Levy	2,146,380	2,188,814	2,240,903	2,272,681	2,388,447	2,511,545
Year to Date Collections	2,047,111	2,077,972	2,142,131	2,185,114	2,238,111	2,210,708
Percent Collected	95.38%	94.94%	95.59%	96.15%	93.71%	88.02%



	Will County	Cook County	Total
2018	1,010,460.00	1,036,651.00	2,047,111.00
2019	1,031,890.00	1,046,082.00	2,077,972.00
2020	1,076,510.00	1,065,621.00	2,142,131.00
2021	1,108,049.00	1,077,065.00	2,185,114.00
2022	1,109,959.00	1,128,152.00	2,238,111.00
2023	1,093,380.21	1,117,328.00	2,210,708.21

Attachment 4 : 2024 Proposed Tax Levy

Village of Steger  
Levy Analysis  
For Tax Levy Year 2024

	2021	2022	2023	Tentative Estimated 2024	Increase (Decrease)
EAV	115,030,678	119,739,914	141,711,315	144,545,541	
Tax Rate	2.0065	2.0221	1.7555	1.7726	
Corporate	404,309	404,309	404,309	404,309	0
Police Pension	582,500	665,000	695,000	725,000	30,000
I.M.R.F.	57,013	57,013	42,000	31,500	(10,500)
Public Benefit	2,201	2,201	2,201	2,201	0
Playground & Recreation	71,266	71,266	71,266	71,266	0
Fire Protection	204,414	204,414	204,414	204,414	0
Police Protection	100,584	136,000	170,000	190,000	20,000
Civil Defense	1,390	1,390	1,390	1,390	0
Social Security	90,387	90,387	90,387	90,387	0
Auditing	25,725	27,500	37,500	37,500	0
Liability Insurance	736,794	745,000	755,000	790,000	35,000
Street Lighting	17,266	2,500	0	0	0
Crossing Guards	11,472	11,472	11,472	11,472	0
Municipal Band	2,781	2,781	2,781	2,781	0
<b>Total Village Levy</b>	<b>2,308,102</b>	<b>2,421,233</b>	<b>2,487,720</b>	<b>2,562,220</b>	<b>74,500</b>
					<b>2.99%</b>



**Trustee**

**Steven Thurmond**

**Re. November 18, 2024, meeting, item to be put on the agenda for discussion.**

**Blood Drive**

**Dear fellow board members,**

**We all know Blood Drives are an essential way to replenish depleted supplies for blood banks across the nation. Approximately 29,000 units of red blood cells are needed every day in the US. nearly 5000 units of platelets and 6500 units of plasma are needed daily in the US, 16 million blood components are transfused each year in the US. 38% of Americans are eligible to donate only 2% . I would like the board to consider using the community center to host a drive in January date TBD.**

**I would also like to dedicate the drive to memory of our late Mayor Ken Peterson**

**Regards Trustee Steven Thurmond**

**Village of Steger**

**3320 Lewis Ave. Steger, IL 60475**

**[sthurmond@villageofsteger.org](mailto:sthurmond@villageofsteger.org)**



**Shiple Design Group**  
Bolingbrook, IL  
(217) 331-8433  
[ShipleDG.com](http://ShipleDG.com)

October 29, 2024

Mary Jo Seehausen  
Village Administrator  
Village of Steger  
3320 Lewis Avenue  
Steger, IL 60475-1232

Re: **Bid Opening, Analysis, and Recommendation**  
Proposed Improvement  
Stormwater Infrastructure  
West of Susan Lane  
Village of Steger  
Will County

Dear Mary Jo,

The Bid Opening for the above referenced project was held October 29, 2024, at 10:00am local time at the Village of Steger's Village Hall. There was one bid package opened as shown on the attached Tabulation of Bids. Shiple Design Group has reviewed the bid and offers the following analysis and recommendation.

The attached Tabulation of Bids provides detailed information taken from the bid opening as well as the Engineer's estimate of construction costs. The low bidder, Sunset Sewer & Water, Inc., provided a total bid of \$407,988.00, which is 2.62% lower than the Engineer's estimate.

Based on the results of bid analysis, we believe the low bid is representative of the total cost of the project. Therefore, Shiple Design Group recommends that the Village award this contract to the low bidder, Sunset Sewer & Water, Inc.

If you have any questions, please contact me at (217) 331-8433 or [Clay@ShipleDG.com](mailto:Clay@ShipleDG.com).

Sincerely,

A handwritten signature in black ink, appearing to read 'Clay Shiple', is written over a horizontal line.

Clay Shiple, P.E.

Project Engineer

Attachments: Bid Opening Summary (1 page)  
Tabulation of Bids (1 page)  
Engineer's Estimate of Construction Costs (1 page)



VILLAGE OF STEGER  
 PROPOSED IMPROVEMENT  
 STORMWATER INFRASTRUCTURE  
 TABULATION OF BIDS  
 Bid Opening Date: October 29, 2024

Engineer's Estimate  
 Shipley Design Group

Bid #1 Opened (Low Bidder)  
 Sunset Sewer & Water, Inc.

Bid #2 Opened  
 N/A

Bid As Read:  
 > Total \$ 407,988.00  
 Actual Bid:  
 > Total \$ 407,988.00

NO.	CODE NUMBER	ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	20100110	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	50	\$ 65.00	\$ 3,250.00	\$ 49.00	\$ 2,450.00	\$ -	\$ -
2	20100210	TREE REMOVAL (OVER 15 UNITS DIAMETER)	UNIT	45	\$ 70.00	\$ 3,150.00	\$ 80.00	\$ 3,600.00	\$ -	\$ -
3	20200100	EARTH EXCAVATION (QUANTITY AROUND DRAINAGE VAULT = 90 CU YDS)	CU YD	113	\$ 110.00	\$ 12,430.00	\$ 116.00	\$ 13,108.00	\$ -	\$ -
4	20800150	TRENCH BACKFILL	CU YD	2	\$ 200.00	\$ 400.00	\$ 86.00	\$ 172.00	\$ -	\$ -
5	20900110	POROUS GRANULAR BACKFILL	CU YD	90	\$ 125.00	\$ 11,250.00	\$ 62.00	\$ 5,580.00	\$ -	\$ -
6	21101505	TOPSOIL EXCAVATION AND PLACEMENT	CU YD	30	\$ 105.00	\$ 3,150.00	\$ 104.00	\$ 3,120.00	\$ -	\$ -
7	21400100	GRADING AND SHAPING DITCHES	FOOT	912	\$ 75.00	\$ 68,400.00	\$ 117.00	\$ 106,704.00	\$ -	\$ -
8	25000314	SEEDING, CLASS 4B	ACRE	1.0	\$ 4,000.00	\$ 4,000.00	\$ 3,663.00	\$ 3,663.00	\$ -	\$ -
9	25000400	NITROGEN FERTILIZER NUTRIENT	POUND	90	\$ 10.00	\$ 900.00	\$ 5.00	\$ 450.00	\$ -	\$ -
10	25000500	PHOSPHORUS FERTILIZER NUTRIENT	POUND	90	\$ 10.00	\$ 900.00	\$ 5.00	\$ 450.00	\$ -	\$ -
11	25000600	POTASSIUM FERTILIZER NUTRIENT	POUND	90	\$ 10.00	\$ 900.00	\$ 5.00	\$ 450.00	\$ -	\$ -
12	28000250	TEMPORARY EROSION CONTROL SEEDING	POUND	125	\$ 12.00	\$ 1,500.00	\$ 12.00	\$ 1,500.00	\$ -	\$ -
13	28000500	INLET AND PIPE PROTECTION	EACH	6	\$ 350.00	\$ 2,100.00	\$ 230.00	\$ 1,380.00	\$ -	\$ -
14	28100101	STONE RIPRAP, CLASS A1	SQ YD	37	\$ 105.00	\$ 3,885.00	\$ 136.00	\$ 5,032.00	\$ -	\$ -
15	28200200	FILTER FABRIC	SQ YD	37	\$ 22.00	\$ 814.00	\$ 37.00	\$ 1,369.00	\$ -	\$ -
16	42400100	PORTLAND CEMENT CONCRETE SIDEWALK 4 INCH	SQ FT	49	\$ 85.00	\$ 4,165.00	\$ 68.00	\$ 3,332.00	\$ -	\$ -
17	44000100	PAVEMENT REMOVAL	SQ YD	27	\$ 100.00	\$ 2,700.00	\$ 21.00	\$ 567.00	\$ -	\$ -
18	44000500	COMBINATION CURB AND GUTTER REMOVAL	FOOT	20	\$ 125.00	\$ 2,500.00	\$ 17.00	\$ 340.00	\$ -	\$ -
19	44000600	SIDEWALK REMOVAL	SQ FT	49	\$ 22.00	\$ 1,078.00	\$ 3.00	\$ 147.00	\$ -	\$ -
20	44201723	CLASS D PATCHES, TYPE IV, 6 INCH	SQ YD	27	\$ 120.00	\$ 3,240.00	\$ 348.00	\$ 9,396.00	\$ -	\$ -
21	50104400	CONCRETE HEADWALL REMOVAL	EACH	1	\$ 700.00	\$ 700.00	\$ 634.00	\$ 634.00	\$ -	\$ -
22	54263424	CONCRETE END SECTION, STANDARD 642011, 24", 1:4	EACH	1	\$ 7,500.00	\$ 7,500.00	\$ 9,740.00	\$ 9,740.00	\$ -	\$ -
23	54263436	CONCRETE END SECTION, STANDARD 542011, 36", 1:4	EACH	1	\$ 9,500.00	\$ 9,500.00	\$ 12,415.00	\$ 12,415.00	\$ -	\$ -
24	55044100	STORM SEWERS, CLASS A, TYPE 1 EQUIVALENT ROUND-SIZE 24"	FOOT	172	\$ 175.00	\$ 30,100.00	\$ 172.00	\$ 29,684.00	\$ -	\$ -
25	55044500	STORM SEWERS, CLASS A, TYPE 1 EQUIVALENT ROUND-SIZE 36"	FOOT	125	\$ 215.00	\$ 26,875.00	\$ 252.00	\$ 31,500.00	\$ -	\$ -
26	55101200	STORM SEWER REMOVAL 24"	FOOT	208	\$ 45.00	\$ 9,360.00	\$ 22.00	\$ 4,576.00	\$ -	\$ -
27	55101600	STORM SEWER REMOVAL 36"	FOOT	158	\$ 90.00	\$ 14,220.00	\$ 23.00	\$ 3,634.00	\$ -	\$ -
28	60200705	CATCH BASINS, TYPE A, 4-DIAMETER, TYPE 6 FRAME AND GRATE	EACH	2	\$ 5,500.00	\$ 11,000.00	\$ 3,350.00	\$ 6,700.00	\$ -	\$ -
29	60218400	MANHOLES, TYPE A, 4-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	1	\$ 5,500.00	\$ 5,500.00	\$ 3,110.00	\$ 3,110.00	\$ -	\$ -
30	60223800	MANHOLES, TYPE A, 6-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	1	\$ 7,500.00	\$ 7,500.00	\$ 6,164.00	\$ 6,164.00	\$ -	\$ -
31	60500060	REMOVING INLETS	EACH	2	\$ 700.00	\$ 1,400.00	\$ 626.00	\$ 1,252.00	\$ -	\$ -
32	60603500	COMBINATION CURB AND GUTTER, TYPE B-6.05	FOOT	20	\$ 100.00	\$ 2,000.00	\$ 151.00	\$ 3,020.00	\$ -	\$ -
33	67100100	MOBILIZATION	L SUM	1	\$ 11,900.00	\$ 11,900.00	\$ 5,440.00	\$ 5,440.00	\$ -	\$ -
34	X0323160	VIDEO INSPECTION OF STORM SEWER	FOOT	225	\$ 12.00	\$ 2,700.00	\$ 8.00	\$ 1,800.00	\$ -	\$ -
35	X6012502	CONCRETE REMOVAL (SPECIAL)	CU YD	12	\$ 1,300.00	\$ 15,600.00	\$ 475.00	\$ 5,700.00	\$ -	\$ -
36	X5030225	CONCRETE STRUCTURES (SPECIAL)	CU YD	12	\$ 4,200.00	\$ 50,400.00	\$ 3,536.00	\$ 42,432.00	\$ -	\$ -
37	X7010216	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L SUM	1	\$ 3,000.00	\$ 3,000.00	\$ 3,982.00	\$ 3,982.00	\$ -	\$ -
38	Z0013798	CONSTRUCTION LAYOUT	L SUM	1	\$ 9,000.00	\$ 9,000.00	\$ 11,042.00	\$ 11,042.00	\$ -	\$ -
39	Z2000003	STRUCTURAL DESIGN-BUILD COORDINATION (R&R OF EX DRAINAGE VAULT)	L SUM	1	\$ 15,000.00	\$ 15,000.00	\$ 9,554.00	\$ 9,554.00	\$ -	\$ -
40	Z2000005	MATERIAL TESTING SERVICES	L SUM	1	\$ 5,500.00	\$ 5,500.00	\$ 2,879.00	\$ 2,879.00	\$ -	\$ -
41	Z2000009	EXTRA WORK CONTINGENCY	L SUM	1	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -
<b>TOTALS</b>						<b>\$ 418,967.00</b>		<b>\$ 407,988.00</b>		<b>\$ -</b>

Percent Change from Engineer's Estimate: 0.00%      -2.62%      -100.00%



Stormwater Management  
 Will County ARPA  
 Scope of Work Document

Lump Sum Cost Breakdown

**67100100 - MOBILIZATION**

Storm Sewer	1 crew @ \$1,500/crew	\$1,500.00
	Equipment @ \$2,500	\$2,500.00
Structures		
> concrete structures	1 crew @ \$1,500/crew	\$1,500.00
	Equipment @ \$2,500	\$2,500.00
Roadway		
> pavement removal	1 crew @ \$1,000/crew	N/A
	Equipment @ \$4,000	N/A
> subgrade	1 crew @ \$1,000/crew	N/A
	Equipment @ \$4,000	N/A
> curb & gutter	1 crew @ \$1,000/crew	N/A
	Equipment @ \$3,500	N/A
> paving	1 crew @ \$1,000/crew	N/A
	Equipment @ \$4,000	N/A
> striping	1 crew @ \$1,000/crew	N/A
	Equipment @ \$2,000	N/A
Traffic Signals	1 crew @ \$1,000/crew	N/A
	Equipment @ \$2,000	N/A
Lighting	1 crew @ \$1,000/crew	N/A
	Equipment @ \$2,000	N/A
Landscaping	1 crew @ \$1,000/crew	\$1,000.00
	Equipment @ \$2,000	\$2,000.00
Admin	0.2% x \$450,000 +/-	\$900.00
		<hr/>
	Sub-total	\$11,900.00
	<b>Estimated Total</b>	<b>\$11,900.00</b>

# **CHICAGO TRIBUNE**

media group

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16002 Whipple Place  
Newark, IL 60541

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Clayton Shipley - CU80186872  
16002 Whipple Place  
Newark, IL 60541

## **Certificate of Publication:**

Order Number: 7712384  
Purchase Order: Advert, Steger

State of Illinois - Cook

**Chicago Tribune Media Group** does hereby certify that it is the publisher of the Daily Southtown. The Daily Southtown is a secular newspaper, has been continuously published Daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Park Forest, Township of Rich, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 IL CS 5/5.

This is to certify that a notice, a true copy of which is attached, was published 2 time(s) in the Daily Southtown, namely one time per week or on 2 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 10/17/2024, and the last publication of the notice was made in the newspaper dated and published on 10/24/2024.

This notice was also placed on a statewide public notice website as required by 715 ILCS 5/2. 1.

**PUBLICATION DATES: Oct 17, 2024; Oct 24, 2024.**

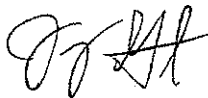
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Daily Southtown

In witness, an authorized agent of The Chicago Tribune Media Group has signed this certificate executed in Chicago, Illinois on this

25th Day of October, 2024, by

**Chicago Tribune Media Group**



---

Jeremy Gates

**Chicago Tribune - [chicagotribune.com](http://chicagotribune.com)**  
160 N Stetson Avenue, Chicago, IL 60601  
(312) 222-2222 - Fax: (312) 222-4014

# **CHICAGO TRIBUNE**

media group

**ADVERTISEMENT FOR BID**  
VILLAGE OF STEGER, STORMWATER MANAGEMENT IMPROVEMENT - Bids are invited for proposed work that will include grading and shaping of existing ditch areas, removal of brush and trees near stormwater control infrastructure, removal and replacement of crushed or exposed pipe culverts, removal and replacement of an existing cast-in-place stormwater collection structure, placement of stone riprap at stormwater outlets and scour prone areas, and site restoration. Bid documents will be available at no cost beginning at noon October 17, 2024, by contacting (217) 331-8433 or Clay@ShipleyDG.com. The bid opening date is set for 10:00am on October 29, 2024.  
10/17,24/2024 7712384

**Chicago Tribune - [chicagotribune.com](http://chicagotribune.com)**  
160 N Stetson Avenue, Chicago, IL 60601  
(312) 222-2222 - Fax: (312) 222-4014

**SPECIFICATIONS**

**FOR**



**VILLAGE OF STEGER**  
**PROPOSED IMPROVEMENT**  
**STORMWATER INFRASTRUCTURE**

Located:  
West of Susan Lane  
Village of Steger, Will County

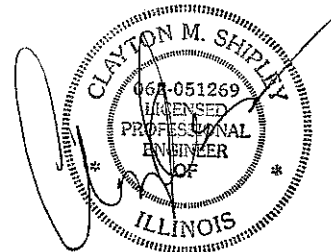
October 17, 2024



A WILL COUNTY SUPPORTED ARPA PROJECT  
FOR STORMWATER INFRASTRUCTURE

**ENGINEER**

ShIPLEY Design Group, PLLC  
Terra Engineering LTD





**COVER SHEET**

**Proposal Submitted By:**

Contractor's Name			
[ ]			
Contractor's Address	City	State	Zip Code
[ ]	[ ]	[ ]	[ ]

STATE OF ILLINOIS

Local Public Agency	County	Section Number
Village of Steger	Will	[ ]

Route(s) (Street/Road Name)	Type of Funds
West of Susan Lane (Off-Route Drainage Improvements)	ARPA

Proposal Only     Proposal and Plans     Proposal only, plans are separate

Submitted/Approved  
For Local Public Agency:

<b>For a County and Road District Project</b>
Submitted/Approved
Highway Commissioner Signature & Date
[ ]
Submitted/Approved
County Engineer/Superintendent of Highways Signature & Date
[ ]

<b>For a Municipal Project</b>
Submitted/Approved/Passed
Signature & Date
[ ]
Official Title
[ ]

<b>Department of Transportation</b>
Released for bid based on limited review
Regional Engineer Signature & Date
[ ]

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
Village of Steger	Will		West of Susan Lane (Off-Route)

**NOTICE TO BIDDERS**

Sealed proposals for the project described below will be received at the office of the Clerk.

3320 Lewis Avenue, Steger Illinois 60475	Name of Office
Address	until 10:00 AM on 10/29/24
	Time Date

Sealed proposals will be opened and read publicly at the office of the Clerk

3320 Lewis Avenue, Steger Illinois 60475	Name of Office
Address	at 10:00 AM on 10/29/24
	Time Date

**DESCRIPTION OF WORK**

Location	Project Length
West of Susan Lane (Off-Route Drainage Improvements), Steger, IL	1,500 feet

**Proposed Improvement**

The proposed improvements will include grading and shaping of existing ditch areas, removal of brush and trees near stormwater control infrastructure, removal and replacement of crushed or exposed pipe culverts, removal and replacement of an existing cast-in-place stormwater collection structure, placement of stone riprap at stormwater outlets and scour prone areas, and site restoration.

1. Plans and proposal forms will be available in the office of

Shiple Design Group, PLLC. Bid documents will be available at no cost beginning at noon October 17, 2024, by contacting (217) 331-8433 or Clay@ShipleDG.com.

2.  Prequalification

If checked, the 2 apparent as read low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57) in triplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and two originals with the IDOT District Office.

3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals.

4. The following BLR Forms shall be returned by the bidder to the Awarding Authority:

- a. Local Public Agency Formal Contract Proposal (BLR 12200)
- b. Schedule of Prices (BLR 12201)
- c. Proposal Bid Bond (BLR 12230) (if applicable)
- d. Apprenticeship or Training Program Certification (BLR 12325) (do not use for project with Federal funds.)
- e. Affidavit of Illinois Business Office (BLR 12326) (do not use for project with Federal funds)

5. The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided.

6. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in depth examination. The Awarding Authority will, in no case, be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.

7. The bidder shall take no advantage of any error or omission in the proposal and advertised contract.

8. If a special envelope is supplied by the Awarding Authority, each proposal should be submitted in that envelope furnished by the Awarding Agency and the blank spaces on the envelope shall be filled in correctly to clearly indicate its contents. When an envelope other than the special one furnished by the Awarding Authority is used, it shall be marked to clearly indicate its contents. When sent by mail, the sealed proposal shall be addressed to the Awarding Authority at the address and in care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and at the place specified in the Notice to Bidders. Proposals received after the time specified will be returned to the bidder unopened.

9. Permission will be given to a bidder to withdraw a proposal if the bidder makes the request in writing or in person before the time for opening proposals.

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
Village of Steger	Will		West of Susan Lane (Off-Route)

**PROPOSAL**

1. Proposal of \_\_\_\_\_ Contractor's Name \_\_\_\_\_

Contractor's Address \_\_\_\_\_

2. The plans for the proposed work are those prepared by ShIPLEY Design Group, PLLC and Terra Engineering LTD and approved by the Department of Transportation on \_\_\_\_\_

3. The specifications referred to herein are those prepared by the Department of Transportation and designated as "Standard Specifications for Road and Bridge Construction" and the "Supplemental Specifications and Recurring Special Provisions" thereto, adopted and in effect on the date of invitation for bids.

4. The undersigned agrees to accept, as part of the contract, the applicable Special Provisions indicated on the "Check Sheet for Recurring Special Provisions" contained in this proposal.

5. The undersigned agrees to complete the work within 25 working days or by \_\_\_\_\_ unless additional time is granted in accordance with the specifications.

6. The successful bidder at the time of execution of the contract will be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the proposal guaranty check will be held in lieu thereof. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond of check shall be forfeited to the Awarding Authority.

7. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the products of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price. A bid may be declared unacceptable if neither a unit price nor a total price is shown.

8. The undersigned submits herewith the schedule of prices on BLR 12201 covering the work to be performed under this contract.

9. The undersigned further agrees that if awarded the contract for the sections contained in the combinations on BLR 12201, the work shall be in accordance with the requirements of each individual proposal for the multiple bid specified in the Schedule for Multiple Bids below.

10. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. Bid Bonds will be allowed as a proposal guaranty. Accompanying this proposal is either a bid bond, if allowed, on Department form BLR 12230 or a proposal guaranty check, complying with the specifications, made payable to: Village of Steger Treasurer of Village of Steger

The amount of the check is \_\_\_\_\_ (\_\_\_\_\_).

**Attach Cashier's Check or Certified Check Here**

In the event that one proposal guaranty check is intended to cover two or more bid proposals, the amount must be equal to the sum of the proposal guaranties which would be required for each individual bid proposal. If the proposal guaranty check is placed in another bid proposal, state below where it may be found.

The proposal guaranty check will be found in the bid proposal for: Section Number \_\_\_\_\_

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
Village of Steger	Will		West of Susan Lane (Off-Route

### CONTRACTOR CERTIFICATIONS

The certifications hereinafter made by the bidder are each a material representation of fact upon which reliance is placed should the Department enter into the contract with the bidder.

1. **Debt Delinquency.** The bidder or contractor or subcontractor, respectively, certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue unless the individual or other entity is contesting, in accordance with the procedure established by the appropriate Revenue Act, its liability for the tax or the amount of the tax. Making a false statement voids the contract and allows the Department to recover all amounts paid to the individual or entity under the contract in a civil action.
2. **Bid-Rigging or Bid Rotating.** The bidder or contractor or subcontractor, respectively, certifies that it is not barred from contracting with the Department by reason of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

A violation of section 33E-3 would be represented by a conviction of the crime of bid-rigging which, in addition to Class 3 felony sentencing, provides that any person convicted of this offense, or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent on behalf of the corporation.

A violation of Section 33E-4 would be represented by a conviction of the crime of bid-rotating which, in addition to Class 2 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State of Local government. No corporation shall be barred from contracting with any unit of State or Local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent on behalf of the corporation.

3. **Bribery.** The bidder or contractor or subcontractor, respectively, certifies that, it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois or any unit of local government, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.
4. **Interim Suspension or Suspension.** The bidder or contractor or subcontractor, respectively, certifies that it is not currently under a suspension as defined in Subpart 1 of Title 44 Subtitle A Chapter III Part 6 of the Illinois Administrative code. Furthermore, if suspended prior to completion of this work, the contract or contracts executed for the completion of this work may be canceled.



Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
Village of Steger	Will		West of Susan Lane (Off-Route

**SIGNATURES**

(If an individual)

Bidder Signature & Date

Business Address

City State Zip Code

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

(If a partnership)

Firm Name

Signature & Date

Title

Business Address

City State Zip Code

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Insert the Names and Addresses of all Partners

(If a corporation)

Corporate Name

Signature & Date

Title

Business Address

City State Zip Code

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Insert Names of Officers

President

Attest:

Secretary

Secretary

Treasurer



SCHEDULE OF PRICES

Stormwater Infrastructure  
West of Susan Lane, Steger  
Will County ARPA

CODE NO.	ITEM	UNIT	QTY	UNIT COST	TOTAL COST	PERCENT OF TOTAL
20100110	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	50			
20100210	TREE REMOVAL (OVER 15 UNITS DIAMETER)	UNIT	45			
20200100	EARTH EXCAVATION (QUANTITY AROUND DRAINAGE VAULT = 90 CU YDS)	CU YD	113			
20800150	TRENCH BACKFILL	CU YD	2			
20900110	POROUS GRANULAR BACKFILL	CU YD	90			
21101505	TOPSOIL EXCAVATION AND PLACEMENT	CU YD	30			
21400100	GRADING AND SHAPING DITCHES	FOOT	912			
25000314	SEEDING, CLASS 4B	ACRE	1			
25000400	NITROGEN FERTILIZER NUTRIENT	POUND	90			
25000500	PHOSPHORUS FERTILIZER NUTRIENT	POUND	90			
25000600	POTASSIUM FERTILIZER NUTRIENT	POUND	90			
28000250	TEMPORARY EROSION CONTROL SEEDING	POUND	125			
28000500	INLET AND PIPE PROTECTION	EACH	6			
28100101	STONE RIPRAP, CLASS A1	SQ YD	37			
28200200	FILTER FABRIC	SQ YD	37			
42400100	PORTLAND CEMENT CONCRETE SIDEWALK 4 INCH	SQ FT	49			
44000100	PAVEMENT REMOVAL	SQ YD	27			
44000500	COMBINATION CURB AND GUTTER REMOVAL	FOOT	20			
44000600	SIDEWALK REMOVAL	SQ FT	49			
44201723	CLASS D PATCHES, TYPE IV, 6 INCH	SQ YD	27			
50104400	CONCRETE HEADWALL REMOVAL	EACH	1			
54263424	CONCRETE END SECTION, STANDARD 542011, 24", 1:4	EACH	1			
54263436	CONCRETE END SECTION, STANDARD 542011, 36", 1:4	EACH	1			
550A4100	STORM SEWERS, CLASS A, TYPE 1 EQUIVALENT ROUND-SIZE 24"	FOOT	172			
550A4500	STORM SEWERS, CLASS A, TYPE 1 EQUIVALENT ROUND-SIZE 36"	FOOT	125			
55101200	STORM SEWER REMOVAL 24"	FOOT	208			
55101600	STORM SEWER REMOVAL 36"	FOOT	158			
60200705	CATCH BASINS, TYPE A, 4'-DIAMETER, TYPE 6 FRAME AND GRATE	EACH	2			
60218400	MANHOLES, TYPE A, 4'-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	1			
60223800	MANHOLES, TYPE A, 6'-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	1			
60500060	REMOVING INLETS	EACH	2			
60603500	COMBINATION CURB AND GUTTER, TYPE B-6.06	FOOT	20			
67100100	MOBILIZATION	L SUM	1			
X0323160	VIDEO INSPECTION OF STORM SEWER	FOOT	225			
X5012502	CONCRETE REMOVAL (SPECIAL)	CU YD	12			
X5030225	CONCRETE STRUCTURES (SPECIAL)	CU YD	12			
X7010216	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L SUM	1			
Z0913798	CONSTRUCTION LAYOUT	L SUM	1			
ZZ000003	STRUCTURAL DESIGN-BUILD COORDINATION (R&R OF EX DRAINAGE VAULT)	L SUM	1			
ZZ000005	MATERIAL TESTING SERVICES	L SUM	1			
ZZ000009	EXTRA WORK CONTINGENCY	L SUM	1	\$ 50,000.00	\$ 50,000.00	

CONTRACTOR TOTAL BASE BID

Made By: \_\_\_\_\_ Date: \_\_\_\_\_



Local Public Agency	County	Section Number
Village of Steger	Will	

WE, \_\_\_\_\_ as PRINCIPAL, and \_\_\_\_\_ as SURETY, are held jointly,

severally and firmly bound unto the above Local Public Agency (hereafter referred to as "LPA") in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids, whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LPA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LPA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LPA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LPA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LPA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this \_\_\_\_\_ Day of \_\_\_\_\_ Month and Year

Principal

Company Name

Signature & Date

By:

Title

Company Name

Signature & Date

By:

Title

(If Principal is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

Surety

Name of Surety

Signature of Attorney-in-Fact Signature & Date

By:

STATE OF IL

COUNTY OF

I \_\_\_\_\_, a Notary Public in and for said county do hereby certify that

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this \_\_\_\_\_ Day of \_\_\_\_\_ Month and Year

(SEAL, if required by the LPA)

Notary Public Signature & Date

Date commission expires \_\_\_\_\_

Local Public Agency

County

Section Number

Village of Steger

Will

ELECTRONIC BID BOND

Electronic bid bond is allowed (box must be checked by LPA if electronic bid bond is allowed)

The Principal may submit an electronic bid bond, in lieu of completing the above section of the Proposal Bid Bond Form. By providing an electronic bid bond ID code and signing below, the Principal is ensuring the identified electronic bid bond has been executed and the Principal and Surety are firmly bound unto the LPA under the conditions of the bid bond as shown above. (If PRINCIPAL is a joint venture of two or more contractors, an electronic bid bond ID code, company/Bidder name title and date must be affixed for each contractor in the venture.)

Electronic Bid Bond ID Code

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Company/Bidder Name

Signature & Date

Title



**Affidavit of Illinois Business Office**

Local Public Agency	County	Street Name/Road Name	Section Number
Village of Steger	Will	West of Susan Lane	

I, \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_,  
Name of Affiant City of Affiant State of Affiant

being first duly sworn upon oath, state as follows:

1. That I am the \_\_\_\_\_ of \_\_\_\_\_.  
Officer or Position Bidder
2. That I have personal knowledge of the facts herein stated.
3. That, if selected under the proposal described above, \_\_\_\_\_, will maintain a business office in the  
Bidder  
 State of Illinois, which will be located in \_\_\_\_\_ County, Illinois.  
County
4. That this business office will serve as the primary place of employment for any persons employed in the construction contemplated by this proposal.
5. That this Affidavit is given as a requirement of state law as provided in Section 30-22(8) of the Illinois Procurement Code.

Signature & Date

Print Name of Affiant

**Notary Public**

State of IL

County \_\_\_\_\_

Signed (or subscribed or attested) before me on \_\_\_\_\_ by  
(date)

\_\_\_\_\_, authorized agent(s) of  
(name/s of person/s)

\_\_\_\_\_  
Bidder

Notary Public Signature & Date

(SEAL)

My commission expires \_\_\_\_\_

**INDEX OF SPECIAL PROVISIONS**

LOCATION OF WORK..... 1

DESCRIPTION OF WORK..... 1

TRAFFIC CONTROL PLAN ..... 1

STATUS OF UTILITIES TO BE ADJUSTED..... 2

VIDEO INSPECTION OF STORM SEWER ..... 2

CONCRETE REMOVAL (SPECIAL) ..... 3

CONCRETE STRUCTURES (SPECIAL) ..... 3

STRUCTURAL DESIGN-BUILD COORDINATION (R&R OF EX DRAINAGE VAULT)..... 3

MATERIAL TESTING SERVICES..... 3

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PREVAILING WAGE RATES ..... 4

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## **STATE OF ILLINOIS**

### **SPECIAL PROVISIONS**

The following special provisions supplement the "Standard Specifications for Road and Bridge Construction" adopted January 1, 2022, hereinafter referred to as the "Standard Specifications", the latest edition of the "Manual on Uniform Traffic Control Devices for Streets and Highways", the "Standard Specifications for Water and Sewer Main Construction in Illinois, 7th Edition", the "Manual of Test Procedures for Materials" in effect on the date of invitation for bids and the Supplemental Specifications and Recurring Special Provisions indicated on the check sheet, included herein, which apply to and govern the construction of Village of Steger Stormwater Infrastructure Improvements in Will County, and in case of conflict with any part or parts of said Specifications, the said Special Provisions shall take precedence and shall govern.

### **LOCATION OF WORK**

The project is located just west of Susan Lane and a majority north of Barbara Lane. Refer to the Cover Sheet in the contract plans.

### **DESCRIPTION OF WORK**

The proposed improvements consist of grading and shaping of existing ditch areas, removal of brush and trees near stormwater control infrastructure, removal and replacement of crushed or exposed pipe culverts, removal and replacement of an existing cast-in-place stormwater collection structure, placement of stone riprap at stormwater outlets and scour prone areas, and site restoration.

### **TRAFFIC CONTROL PLAN**

Traffic Control shall be according to the applicable sections of the Standard Specifications, the Supplemental Specifications, the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways", any special details and Highway Standards provided in the contract plans, and the Special Provisions contained herein.

Special attention is called to Article 107.09 of the Standard Specifications and the following Highway Standards, Details, Quality Standard for Work Zone Traffic Control Devices, Recurring Special Provisions and Special Provisions contained herein, relating to traffic control.

### **STANDARDS**

- 701006-05 OFF-ROAD OPERATIONS, 2L, 2W, 15' (4.5 M) TO 24" (600 MM)  
FROM PAVEMENT EDGE
- 701301-04 LANE CLOSURE, 2L 2W, SHORT TIME OPERATIONS
- 701801-06 SIDEWALK, CORNER OR CROSSWALK CLOSURE
- 701901-10 TRAFFIC CONTROL DEVICES

### **SPECIAL PROVISIONS**

- WORK ZONE TRAFFIC CONTROL SURVEILLANCE (BLRS Recurring)
- FLAGGERS IN WORK ZONES (BLRS Recurring)



Traffic control and protection for the purpose of completing all construction as described herein and as detailed in the contract plans will be paid for at the contract lump sum price for TRAFFIC CONTROL AND PROTECTION, (SPECIAL), which price shall include all maintenance of traffic work necessary to maintain traffic during all construction activity.

Limitations of Construction: The Contractor shall coordinate the items of work to keep hazards and traffic inconveniences to a minimum, as specified below.

- 1) The Contractor shall provide, erect, and maintain all the necessary barricades, cones, drums, and lights for the warning and protection of traffic as required by Sections 107 and 701 through 703 of the Standard Specifications and as modified.
- 2) The Contractor shall furnish and erect "Road Construction Ahead" signs (W20-1(0)-48) at both ends of the project and all side roads within the limits of this section when working in the vicinity of the side road intersection.
- 3) When possible, lane closures shall be scheduled to avoid peak hour traffic.
- 4) Access to entrances shall be maintained at all times.
- 5) No unattended lane closures will be allowed without approval from the Engineer.
- 6) The Contractor will be responsible for the traffic control devices at all times during construction activities and shall coordinate the items of work to keep hazardous traffic inconveniences to a minimum.
- 7) All advance-warning signs shall be in new or like new condition at the start of the project. All warning signs shall be 48 inches by 48 inches and have a black legend on a fluorescent orange reflectorized background.
- 8) All debris shall be removed from the pavement and shoulder prior to removal of traffic control.

#### **STATUS OF UTILITIES TO BE ADJUSTED**

None anticipated.

#### **VIDEO INSPECTION OF STORM SEWER**

This work shall consist of video inspecting existing storm sewer segments as shown on the plans.

The Contractor shall video inspect the existing sewer from the junction chamber south of Barbara Lane to the south limit of the proposed sewer replacement prior to initiating construction activity. The results of the inspection will be provided to the Village and Engineer prior to commencement of work.

This work will be paid for at the lump sum price for VIDEO INSPECTION OF STORM SEWER.

**CONCRETE REMOVAL (SPECIAL)**

**CONCRETE STRUCTURES (SPECIAL)**

**STRUCTURAL DESIGN-BUILD COORDINATION (R&R OF EX DRAINAGE VAULT)**

This work shall consist of removing and reconstructing all or part of the existing drainage vault south of Barabara Lane as shown on the plans.

The existing drainage vault is a junction for several stormwater control pipes. There are no recorded plans for the existing cast-in-place vault (structure) and access to it is limited.

Work will include removing overgrowth of brush and trees, removing the top slab of the vault (approximately 9' x 9'), assessing the extent of settlements, failures, condition of entry/exit pipes, and condition of foundation (bottom slab). Quantities have been estimates for complete removal and replacement; however, the goal is to assess existing condition and incorporate as much of the existing vault as possible into new construction.

The following pay items are included in part or in whole in the contract plans to account for the proposed work as described:

- 20100110 – TREE REMOVAL (6 TO 15 UNITS DIAMETER)
- 20100210 – TREE REMOVAL (OVER 15 UNITS DIAMETER)
- 20200100 – EARTH EXCAVATION (QUANTITY AROUND DRAINAGE VAULT = 90 CU YDS)
- 20900110 – POROUS GRANULAR BACKFILL
- X5012502 – CONCRETE REMOVAL (SPECIAL)
- X5030225 – CONCRETE STRUCTURES (SPECIAL)
- Z0013798 – CONSTRUCTION LAYOUT
- ZZ000003 – STRUCTURAL DESIGN-BUILD COORDINATION (R&R OF EX DRAINAGE VAULT)

The Engineer will provide design-build support as needed to provide sufficient detail for construction of the final product. The pay item for 50800205 – REINFORCEMENT BARS, EPOXY COATED will be an agreed unit price based on the design-build quantity.

This work will be paid for at the contract unit price for the various pay items involved in removing and reconstructing all or part of the existing drainage vault.

**MATERIAL TESTING SERVICES**

This work shall consist of providing sufficient onsite quality assurance testing for concrete associated with removing and reconstructing all or part of the existing drainage vault south of Barabara Lane.

This work will be paid for at the lump sum price for MATERIAL TESTING SERVICES.

**EXTRA WORK CONTINGENCY**

An extra work contingency of \$50,000 shall be included in all bids.

Village of Steger  
Stormwater Infrastructure  
West of Susan lane  
Will County

**PREVAILING WAGE RATES**

This project shall conform to the Illinois Prevailing Wage Act – see the Illinois Department of Labor website: <https://labor.illinois.gov/laws-rules/conmed/current-prevailing-rates.html>.

**WORKING DAYS**

The Contractor shall complete the work within 20 working days.

INDEX  
FOR  
SUPPLEMENTAL SPECIFICATIONS  
AND RECURRING SPECIAL PROVISIONS

Adopted January 1, 2024

This index contains a listing of SUPPLEMENTAL SPECIFICATIONS, frequently used RECURRING SPECIAL PROVISIONS, and LOCAL ROADS AND STREETS RECURRING SPECIAL PROVISIONS.

ERRATA Standard Specifications for Road and Bridge Construction  
(Adopted 1-1-22) (Revised 1-1-24)

SUPPLEMENTAL SPECIFICATIONS

<u>Std. Spec. Sec.</u>		<u>Page No.</u>
202	Earth and Rock Excavation .....	1
204	Borrow and Furnished Excavation .....	2
207	Porous Granular Embankment .....	3
211	Topsoil and Compost .....	4
407	Hot-Mix Asphalt Pavement (Full-Depth) .....	5
420	Portland Cement Concrete Pavement .....	6
502	Excavation for Structures .....	7
509	Metal Railings .....	8
540	Box Culverts .....	9
542	Pipe Culverts .....	29
586	Granular Backfill for Structures .....	34
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644	High Tension Cable Median Barrier .....	36
665	Woven Wire Fence .....	37
782	Reflectors .....	38
801	Electrical Requirements .....	40
821	Roadway Luminaires .....	43
1003	Fine Aggregates .....	44
1004	Coarse Aggregates .....	45
1010	Finely Divided Minerals .....	46
1020	Portland Cement Concrete .....	47
1030	Hot-Mix Asphalt .....	48
1061	Waterproofing Membrane System .....	49
1067	Luminaire .....	50
1097	Reflectors .....	57



## Check Sheet for Recurring Special Provisions

Local Public Agency <b>Village of Steger</b>	County <b>Will</b>	Section Number
---	-----------------------	----------------

Check this box for lettings prior to 01/01/2024.

The Following Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

	<u>Check Sheet #</u>	<u>Recurring Special Provisions</u>	<u>Page No.</u>
1	<input type="checkbox"/>	Additional State Requirements for Federal-Aid Construction Contracts	59
2	<input type="checkbox"/>	Subletting of Contracts (Federal-Aid Contracts)	62
3	<input type="checkbox"/>	EEO	63
4	<input type="checkbox"/>	Specific EEO Responsibilities Non Federal-Aid Contracts	73
5	<input type="checkbox"/>	Required Provisions - State Contracts	78
6	<input type="checkbox"/>	Asbestos Bearing Pad Removal	84
7	<input type="checkbox"/>	Asbestos Waterproofing Membrane and Asbestos HMA Surface Removal	85
8	<input type="checkbox"/>	Temporary Stream Crossings and In-Stream Work Pads	86
9	<input type="checkbox"/>	Construction Layout Stakes	87
10	<input type="checkbox"/>	Use of Geotextile Fabric for Railroad Crossing	90
11	<input type="checkbox"/>	Subsealing of Concrete Pavements	92
12	<input type="checkbox"/>	Hot-Mix Asphalt Surface Correction	96
13	<input type="checkbox"/>	Pavement and Shoulder Resurfacing	98
14	<input type="checkbox"/>	Patching with Hot-Mix Asphalt Overlay Removal	99
15	<input type="checkbox"/>	Polymer Concrete	101
16	<input type="checkbox"/>	Reserved	103
17	<input type="checkbox"/>	Bicycle Racks	104
18	<input type="checkbox"/>	Temporary Portable Bridge Traffic Signals	106
19	<input type="checkbox"/>	Nighttime Inspection of Roadway Lighting	108
20	<input type="checkbox"/>	English Substitution of Metric Bolts	109
21	<input type="checkbox"/>	Calcium Chloride Accelerator for Portland Cement Concrete	110
22	<input type="checkbox"/>	Quality Control of Concrete Mixtures at the Plant	111
23	<input type="checkbox"/>	Quality Control/Quality Assurance of Concrete Mixtures	119
24	<input type="checkbox"/>	Reserved	135
25	<input type="checkbox"/>	Reserved	136
26	<input type="checkbox"/>	Temporary Raised Pavement Markers	137
27	<input type="checkbox"/>	Restoring Bridge Approach Pavements Using High-Density Foam	138
28	<input type="checkbox"/>	Portland Cement Concrete Inlay or Overlay	141
29	<input type="checkbox"/>	Portland Cement Concrete Partial Depth Hot-Mix Asphalt Patching	145
30	<input type="checkbox"/>	Longitudinal Joint and Crack Patching	148
31	<input type="checkbox"/>	Concrete Mix Design - Department Provided	150
32	<input type="checkbox"/>	Station Numbers in Pavements or Overlays	151

Village of Steger  
Stormwater Infrastructure Improvements  
Will County

Local Public Agency	County	Section Number
Village of Steger	Will	

The Following Local Roads And Streets Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

Local Roads And Streets Recurring Special Provisions

<u>Check Sheet #</u>		<u>Page No.</u>
LRS 1	<b>Reserved</b>	153
LRS 2	<input type="checkbox"/> Furnished Excavation	154
LRS 3	<input checked="" type="checkbox"/> Work Zone Traffic Control Surveillance	155
LRS 4	<input checked="" type="checkbox"/> Flaggers in Work Zones	156
LRS 5	<input checked="" type="checkbox"/> Contract Claims	157
LRS 6	<input checked="" type="checkbox"/> Bidding Requirements and Conditions for Contract Proposals	158
LRS 7	<input type="checkbox"/> Bidding Requirements and Conditions for Material Proposals	164
LRS 8	<b>Reserved</b>	170
LRS 9	<input type="checkbox"/> Bituminous Surface Treatments	171
LRS 10	<b>Reserved</b>	175
LRS 11	<input checked="" type="checkbox"/> Employment Practices	176
LRS 12	<input checked="" type="checkbox"/> Wages of Employees on Public Works	178
LRS 13	<input checked="" type="checkbox"/> Selection of Labor	180
LRS 14	<input type="checkbox"/> Paving Brick and Concrete Paver Pavements and Sidewalks	181
LRS 15	<input type="checkbox"/> Partial Payments	184
LRS 16	<input type="checkbox"/> Protests on Local Lettings	185
LRS 17	<input checked="" type="checkbox"/> Substance Abuse Prevention Program	186
LRS 18	<input type="checkbox"/> Multigrade Cold Mix Asphalt	187
LRS 19	<input type="checkbox"/> Reflective Crack Control Treatment	188

Village of Steger  
Stormwater Infrastructure Improvements  
Will County

**RESOLUTION NO. 1189**

STATE OF ILLINOIS        )  
  )  
COUNTIES OF COOK        )  
  )  
  )  
  )

**A RESOLUTION ACCEPTING AND APPROVING A PROPOSAL FROM  
ROBINSON ENGINEERING TO PROVIDE ENGINEERING SERVICES FOR LEAD  
SERVICE LINE REPLACEMENTS IN THE VILLAGE OF STEGER, COOK AND  
WILL COUNTIES, ILLINOIS.**

**WHEREAS**, the Village of Steger, Counties of Cook and Will, State of Illinois (the "Village") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*), and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

**WHEREAS**, the Mayor, who is also the President of the Village (the "President") and the Board of Trustees of the Village (with the President, the "Corporate Authorities") are committed to protecting the health, safety and welfare of the Village and its residents; and

**WHEREAS**, the Village owns and operates a community water supply to provide residents and businesses with safe, clean water; and

**WHEREAS**, Lead Service Line Replacement and Notification Act (Public Act 102-0613)(the "Act") requires every owner or operator of a community water supply with known or suspected lead service lines to create a plan to replace such lead service lines; and

**WHEREAS**, the Village has been selected to receive a loan from the Illinois Environmental Protection Agency for Year 1 of the lead service line replacement program;

**WHEREAS**, Robinson Engineering (“Robinson”) has submitted a proposal (the “Proposal”) to the Village, attached hereto and incorporated herein as Exhibit A, whereby Robinson will provide engineering services and assistance on the loan application(s) and bid document preparation and bidding to replace an estimated three hundred (300) lead and galvanized service lines in an area bounded by Carpenter Street to Sandy Ridge Drive and 30<sup>th</sup> Street to 34<sup>th</sup> Street within the Village (the “Services”); and

**WHEREAS**, based on the foregoing, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to approve and accept the Proposal from Robinson and enter into an agreement with terms substantially the same as the Proposal whereby Robinson shall provide the Services necessary for the Village to comply with the Act; and

**WHEREAS**, the Corporate Authorities authorize the President, Village Administrator, acting President or their designee (the “Authorized Officials”) to execute and enter into an agreement with terms substantially similar to those set forth in the Proposal, with such insertions, omissions and changes as the Authorized Official deems necessary;

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Steger, Counties of Cook and Will, State of Illinois, as follows:

**ARTICLE I.  
IN GENERAL**

**SECTION 1.0: Incorporation Clause.**

The Corporate Authorities hereby find that all of the recitals contained in the preambles to this Resolution are full, true and correct and do hereby, by reference, incorporate and make them part of this Resolution as legislative findings.



**SECTION 2.0: Purpose.**

The purpose of this Resolution is to approve and accept the Proposal submitted by Robinson and to enter into an agreement with Robinson with terms substantially similar to those contained in the Proposal, whereby Robinson shall provide the Services to the Village to comply with the Act, and to authorize the Authorized Officials to execute and enter into such an agreement and to execute all necessary documents and perform all necessary acts to effectuate the intent of this Resolution, including the expenditure of all necessary funds.

**ARTICLE II.  
AUTHORIZATION**

**SECTION 3.0: Authorization, Approval, Adoption.**

The Corporate Authorities hereby accept and approve of the Proposal from Robinson and authorize the Authorized Officials to execute and enter into an agreement with terms substantially similar to the terms contained within the Proposal, with such insertions, omissions and changes as are deemed necessary by the Authorized Officials. The Village Clerk is hereby authorized and directed to attest to, countersign and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The officers, agents and/or employees of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to and effectuate the purpose of this Resolution and shall take all action necessary in conformity therewith. The Village is authorized to allocate and spend all necessary funds to fulfill the requirements of the Proposal, or of an agreement with terms substantially the same as the terms of the Proposal, and of this Resolution.

**SECTION 3.1: Acts of Village Officials.**

That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

**ARTICLE III.  
HEADINGS, SAVINGS CLAUSES, PUBLICATION,  
EFFECTIVE DATE**

**SECTION 4.0: Headings.**

The headings of the articles, sections, paragraphs and subparagraphs of this Resolution are inserted solely for convenience of reference and form no substantive part of this Resolution; nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

**SECTION 5.0: Severability.**

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

**SECTION 6.0: Superseder.**

All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**SECTION 7.0: Publication.**

A full, true and complete copy of this Resolution shall be published in pamphlet form or in a newspaper published and of general circulation within the Village if required by the Illinois Municipal Code, as amended.

(REMAINDER OF PAGE INTENTIONALLY BLANK)

**SECTION 8.0: Effective Date.**

This Resolution shall be effective and in full force immediately upon passage and approval or as otherwise provided by applicable law.

PASSED this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Joseph M. Zagone, Jr., Village Clerk

APPROVED this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Village President

Roll call vote:  
Voting in favor:  
Voting against:  
Not voting:

**Exhibit A**



October 16, 2024

To: Village of Steger  
3320 Lewis Street  
Steger, IL 60475

Attn: Ms. Mary Jo Seehausen

RE: Proposal for Professional Engineering Services  
Lead Service Line Replacements – IEPA FY25  
Design and Construction Engineering

Dear Administrator Seehausen:

Robinson Engineering, Ltd. (REL) is pleased to present a proposal for design and construction engineering for lead service line replacements for IEPA Fiscal Year '25 of the Village of Steger (Village) lead service line replacement program. REL appreciates this opportunity to participate in this project that is important to the Village. We take great pride in partnering with our clients to achieve their goals, and sincerely appreciate the opportunity to offer our expertise and dedication on this project.

Included in this proposal are the following: Project Overview, Scope of Services, Payment Terms, Standard Terms and Conditions, and IEPA Agreement Requirements. Our standard hourly rates are also included.

## 1. PROJECT OVERVIEW

The Village has been selected to receive a loan in the Intended Funding List (IFL) for FY25 from the IEPA for Year 1 of the lead service line replacement program. The scope of the State Revolving Fund (SRF) LSLR Project will be a \$3,027,000. This proposal is to perform the scope of services as listed below to help the Village achieve its goal of eventually having a fully compliant and lead-free water system.

## 2. SCOPE OF SERVICES

Based on the recent project costs we have seen, REL expects that the Village will be able to replace approximately 300 lead and galvanized service lines with the funding possible for IEPA FY25. The number of service line replacements is based on current funding projections and estimated replacement costs. The location of the IEPA FY25 work is to be primarily bounded by Carpenter Street to Sandy Ridge Drive and 30<sup>th</sup> Street to 34<sup>th</sup> Street based on census tract characteristics. The work will be prioritized according to existing Village projects to be the most cost effective and to minimize rework and restoration cost.

### A. LOAN APPLICATION

The loan application focuses on the project area of the IEPA FY25 of replacements outlined in the Project Plan. The Village will need to submit a loan application every fiscal year to receive funding for that year. REL will prepare a loan application package for the first year, which will include:

Loan program certifications and resolutions

- Financial information including:
  - Approved dedicated source of repayment
  - Approved 5-year projections of revenues and expenses of dedicated source of repayment
  - Ordinance authorizing the Village to borrow funds from the Public Water Supply Loan Program
  - Associated Legal Opinion
  - Annual audit

- Engineer's Estimate of Project Cost
- Project completion schedule
- Water and Sewer Rates
- Federal Reporting Form
- Plans and Specifications Certification
- Engineering Checklist
- Tax Agreement Certification

Note that funding for future years will require the preparation of future loan application packages and the costs of those are NOT included in this proposal.

#### **B. BID DOCUMENT PREPARATION**

An IEPA loan is never approved without actual bids for construction being reviewed and approved in advance of the loan agreement being offered to a community. Extensive bidding documents, including certifications by bidders, advertising requirements, Disadvantaged Business Enterprise (DBE) subcontractor advertising requirements by prime bidders, Davis-Bacon requirements, etc. are all integral to the loan approval process.

The bid documents focus on the project area of the first year of replacements. Work elements are as follows:

**Progress Meetings-** REL will conduct a maximum of four progress meetings to give updates and receive feedback on progress, as well as to collect signatures needed for funding and permits, and exchange information with Village staff.

**Project Area and Address List Development-** REL will use records from the Village and its representatives along with field data and follow IEPA prioritization guidelines to develop a project area with an estimated number of replacements. REL will then provide bidders an address list and any associated contact information.

**B-Box Photos-** REL will take photos at each b-box in the prospective project area that show location, condition, and relation to the building. REL will use these photos to develop restoration quantities and establish pre- and post-construction conditions. The photos will also be shared with the contractors bidding the job.

**IEPA Front End Specifications Development-** REL will develop the IEPA-required front end specifications for the bid documents that include the bidding checklist, the bid advertisement with IEPA-required language, Davis Bacon wage rates, Schedule of Prices, Disadvantaged Business Enterprise (DBE) requirements, and apprenticeship requirements.

**Special Provisions Development-** REL will develop Special Provisions that comply with IEPA funding terms and the needs of Steger. The special provisions will include terms of resident interaction and required notifications, contractor prequalifications, documentation requirements, preliminary inspections, indoor and outdoor restoration, horizontal directional drilling, lead service line abandonment, exploratory excavations, and Village preferences for backfill, valves, water meter types, and water main tapping.

**Access Agreement Development-** REL will develop a written access agreement for homeowner signature prior to replacement. The Access Agreement will need the Village Attorney's review.

**Location Map with Atlas-** REL will develop a location map that displays the scope of replacements, the water main atlas, and any special considerations.

**Construction Details-** REL will develop construction details that include full and partial lead service line replacement, water meter details, pavement patching and restoration, backfill cross sections, and local IDOT, Will County, and Cook County Highway Department traffic control standards when applicable.

**Estimate of Cost-** REL will develop an Engineer's opinion of probable cost (EOPC) based on previously bid projects. However, REL has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions; and therefore, REL does not guarantee that proposals, bids, or actual Construction Cost will not vary from REL's EOPC.

**Project Management-** REL will provide project management, including any internal staff coordination and meetings.

**GIS Coordination-** REL will provide GIS coordination, including continued development of the GIS dashboard, processing of survey results, and troubleshooting data input.

**Parcel Data Collection & Evaluation-** REL will use county parcel information, tax records, Village records, and resident interactions to collect parcel data to indicate trends in the type of foundation and extent of restoration inside the homes.

**Preliminary Investigations, Resident Interaction, and Access Agreements-** REL will work with the property owners to obtain access agreements, confirm the presence of lead piping, and describe likely scenarios of service line and meter replacement. This effort will take place prior to the start of construction including but not limited to open houses, letters, phone calls, texts, social media, or other forms of outreach. REL will also fulfill appointments requested by homeowners, but will NOT go door to door. All properties in the project area will be contacted through this effort, but it is not expected that all properties will allow investigations. This work is expected to reduce bid prices.

**Transportation Permits-** applications will be developed, and State and County transportation agencies will be sufficiently satisfied to facilitate receipt of a highway construction permit, as needed.

### C. BIDDING

Should the Village receive IEPA funds and choose to accept them, the project will be bid once the project is designed. Work elements of the bidding are as follows:

**IEPA Review Coordination-** REL will coordinate with the IEPA regarding approval of the bid documents and make revisions as necessary.

**Bidder Correspondence-** REL will advertise the bid documents, host a prebid meeting, and correspond with contractors during the bid period to answer questions.

**Bidder Prequalification Evaluation-** REL will evaluate the qualifications of bidders before bid document distribution. While bidder qualification or disqualification is ultimately a community decision, REL will perform the initial screening.

**Bid Document Management-** REL will distribute and manage the bid documents. REL will develop and issue addenda as necessary.

**Bid Opening Assistance-** REL will attend the bid opening and assist with opening and evaluating bids.

**Bid Review-** REL will review bids for efficacy, compliance with IEPA requirements, provide a bid tabulation, and compose a letter of recommendation for the Village consideration.

**Notice of Intent to Award Coordination-** REL will assist in composing the Notice of Intent to Award, processing it through Village Board approval, and submitting it to the IEPA.

**Bidding Checklist Completion-** REL will complete the IEPA-required bidding checklist.

**Processing of Loan Agreement-** REL will correspond with the IEPA, review the loan agreement terms for compliance with the project plan, and compose a recommendation for Village approval.

**Contract Book Coordination-** REL will assemble the contract books and coordinate execution with the Village and Contractor.

**Notice of Award Coordination-** REL will compose the Notice of Award after receipt of the loan agreement.

**Notice to Proceed Coordination-** REL will compose the Notice to Proceed and coordinate with the Contractor.

#### **D. CONSTRUCTION ENGINEERING**

Upon successful completion of the bidding, contract award and contract execution of the subject project, the Engineer shall provide the following services:

**Owner's Representative** – REL will consult with Owner as provided in this Agreement and the Construction Contract.

**Resident Project Representative (RPR)**- REL will provide an RPR on a part-time basis to observe construction activities, ensure Contractor compliance with approved plans and specifications, measure project quantities, assist with utility coordination, communicate with Owner on project status, and advise Owner of deficiencies in the Contractor's work as necessary and develop a punch list prior to Owner's final acceptance of Construction. RPR to visit site from time to time to certify payment documents, and will be billed at hourly rates. Time expected is about 4 hours per working day.

**Clean Construction and Demolition Debris (CCDD) Requirements**- REL will assist Owner in the coordination of CCDD requirements as set forth in the Contract documents. Laboratory testing services performed by REL's subconsultant are limited to a maximum of \$1,500 under this agreement. Any additional laboratory testing costs required will be borne by the Owner.

**Preconstruction Meeting**- REL will facilitate a pre-construction meeting including preparation of agenda and meeting minutes.

**Scheduling**- REL will receive, review, and, subject to the criteria of the Construction Contract, determine the acceptability of schedules that Contractor is required to submit to Engineer, including the progress schedule, schedule of submittals, and schedule of values. Advise Contractor in writing of Engineer's comments or acceptance of schedules.

**Permitting** – REL will provide Owner with copies of technical information and supporting data previously obtained or developed by Engineer for Owner's use, or for Owner to provide to Contractor, in obtaining required permits and licenses delegated to Contractor by Owner.

**Change Orders and Work Change Directives** – REL will recommend any changes to Owner, as appropriate, and prepare Change Orders and Work Change Directives as required.

**Submittals**- REL will review required Contractor Submittals/shop drawings, to determine if the items covered by the Submittals will, after installation or incorporation in the Work, comply with the requirements of the Construction Contract Documents, and for compatibility with the design concept of the completed Specific Project as a functioning whole as indicated by the Construction Contract Documents. REL will also evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor.

**Materials Testing** - REL will select a geotechnical consultant to perform any material testing required by the Contract documents or outside agencies having roadway jurisdiction within the project limits. The Contractor will be responsible for this cost as part of the bid documents.

**Resident Interaction** - REL will coordinate and execute the mailing of the initial project notice as required by the IEPA. REL will coordinate and attend two (2) public engagement events. The Owner shall be responsible for providing notice for the events if not part of the initial mailing. REL will also take resident calls as necessary during the project and assist the Owner in addressing concerns of stakeholders and/or the general public as reasonably required. REL will assist the Owner in the review of the Contractor's proposed notification materials required as part of the Construction Contract.

**Geographical Information Services (GIS)** – REL will prepare GIS data, stored on Engineer selected software platform which will be maintained through the duration of the Construction, for the Contractor's use to record the required documentation outlined in the Contract Documents. All the GIS files will be turned over to the Owner upon completion



of the project. Owner will coordinate with Robinson for transfer of GIS data throughout the project.

**Potholing-** REL will assist the Owner with directing the Contractor during the investigative portion of the Construction regarding the location and extent of investigations into service line material types as defined in the bid documents.

**Pay Requests-** REL will review Contractor's applications for payment and prepare recommendations for payment for work satisfactorily completed on a monthly basis.

**IEPA/SRF Coordination** – REL Assist the Owner with required paperwork for receipt of loan disbursements through the State. Also, REL will coordinate and execute all required documentation to the Illinois Environmental Protection Agency to close out funding including attendance at a post construction audit.

**Plumbing Inspector** - Final Inspection shall **NOT** include services of a licensed plumbing inspector. Cost of inspector must be included in the bid price and hired by the Contractor. The plumbing inspector specifications shall be included in the bid document specifications, and will dictate with inspection firm is to be used.

### 3. PAYMENT TERMS

REL proposes to perform the above scope of services at the following fees:

- Design Engineering, & IEPA Loan Application – Lead Service Line Replacement Project (IEPA FY25): Lump Sum \$150,000.
- Construction Engineering – Lead Service Line Replacement Project (IEPA FY25): \$250,000.

These fees will be billed on a percentage completion basis. Any other work requested by the Village but not included in this proposal shall be billed at our standard hourly rates.

### 4. STANDARD TERMS AND CONDITIONS

The Standard Terms and Conditions for this proposal are attached hereto and incorporated herein, along with the REL Rate Schedule.

### 5. SCHEDULE

TASK	ANTICIPATED DATES
Agreement Authorized	October 2024
Submit Loan Application and Funding Bid Docs to IEPA	December 2024
Design Engineering Completion	January 2025
Project Bid	February 2025
Construction Starts	July 2025
Construction Engineering Complete	July 2026
Final Inspection	December 2026

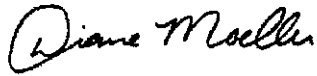
\* Schedule is dependent IEPA review and processing times.

### 6. IEPA LOAN CONDITIONS

For State Revolving Fund (SRF) loan projects, the IEPA requires specific conditions to be part of the engineering agreement. These requirements are attached and are to be considered additional terms of the agreement.

Please let me know how you would like to proceed. Again, we thank you for the opportunity to submit this proposal for your consideration. Please feel free to call me at (224) 908-3983 or email me at [diane.moeller@reltd.com](mailto:diane.moeller@reltd.com) with any questions regarding this proposal, or if any additional information is needed.

Sincerely,



Diane Moeller  
Project Engineer

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2024

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name, Title

## IEPA AGREEMENT REQUIREMENTS

### **1. Audit, Access to Records**

- i) The ENGINEER agrees to include subsections (i) through (iv) below in all contracts and subcontracts directly related to project performances which are in excess of \$25,000. To maintain books, records, documents and other evidence directly pertinent to performance of Agency loan work under this agreement consistent with generally accepted accounting principles in accordance with the American Institute of Certified Public Accountants Professional Standards. The IEPA or any of its duly authorized representatives shall have access to such books, records, documents and other evidence for the purpose of inspection, audit and copying. The ENGINEER will provide facilities for such access and inspection.
- ii) Audits conducted pursuant to this provision shall be in accordance with generally accepted auditing standards.
- iii) The ENGINEER agrees to disclosure of all information and reports resulting from access to records pursuant to subsection (i) above, to the IEPA. Where the audit concerns the ENGINEER, the auditing agency will afford the ENGINEER an opportunity for an audit exit conference to comment on the pertinent portions of the draft audit report. The final audit report will include the written comments, if any, of the audited parties.
- iv) Records under subsection (i) above shall be maintained and made available during performance on IEPA loan work under this agreement and until three years from date of final IEPA loan audit for the project. In addition, those records which relate to any "dispute" appeal under an Agency loan agreement, or litigation, or the settlement of claims arising out of such performance, costs, or items to which an audit exception has been taken, shall be maintained and made available until three years after the date of resolution of such appeal, litigation or exception.

### **2. Covenant Against Contingent Fees**

The ENGINEER warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this agreement without liability or in its discretion to deduct from the contract price or consideration or otherwise recover, the full amount of such commission, percentage, brokerage or contingent fee.

### **3. DBE/MBE/WBE**

The ENGINEER agrees to take affirmative steps to assure that disadvantaged business enterprises, minority business enterprises and women's business enterprises are utilized when possible as sources of supplies, equipment, construction and services in accordance with the Clean Water Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with the IEPA, the ENGINEER acknowledges that the fair share percentages are 5% for MBE's and 12% for WBE's.

### **4. Non-Discrimination**

The ENGINEER shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The ENGINEER shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the ENGINEER to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

### **5. Certification of no Disbarment or Suspension**

The ENGINEER certifies that no person(s) performing services under this agreement has been not been disbarred or suspended in accordance with federal Executive Order 12549.

## Article XI Lobbying

Improper Influence. Grantee certifies that no Grant Funds have been paid or will be paid by or on behalf of Grantee to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

Federal Form LLL. If any funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs shall be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

Procurement Lobbying. Grantee warrants and certifies that it and to the best of its knowledge, its sub-grantees have complied and will comply with Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits Grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

Subawards. Grantee must include the language of this ARTICLE XI in the award documents for any subawards made pursuant to this Award at all tiers. All sub-grantees are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee shall forward all disclosures by contractors regarding this certification to Grantor.

Certification. This certification is a material representation of fact upon which reliance was placed to enter in to this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

**RESOLUTION NO. 1190**

STATE OF ILLINOIS        )  
  )  
COUNTIES OF COOK       )  
                                      )  
                                  AND WILL        )

**A RESOLUTION ACCEPTING AND APPROVING A PROPOSAL FROM  
ROBINSON ENGINEERING TO PREPARE A LEAD SERVICE LINE  
REPLACEMENT PLAN FOR THE VILLAGE OF STEGER, COOK AND WILL  
COUNTIES, ILLINOIS.**

**WHEREAS**, the Village of Steger, Counties of Cook and Will, State of Illinois (the "Village") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*), and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

**WHEREAS**, the Mayor, who is also the President of the Village (the "President") and the Board of Trustees of the Village (with the President, the "Corporate Authorities") are committed to protecting the health, safety and welfare of the Village and its residents; and

**WHEREAS**, the Village owns and operates a community water supply to provide residents and businesses with safe, clean water; and

**WHEREAS**, Lead Service Line Replacement and Notification Act (Public Act 102-0613)(the "Act") requires every owner or operator of a community water supply with known or suspected lead service lines to create a plan to replace such lead service lines; and

**WHEREAS**, Robinson Engineering ("Robinson") has submitted a proposal (the "Proposal") to the Village, attached hereto and incorporated herein as Exhibit A, whereby Robinson will provide engineering services to develop and implement a Lead Service Line Replacement Plan (the "Services") within the Village; and

**WHEREAS**, based on the foregoing, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to approve and accept the Proposal from Robinson and enter into an agreement with terms substantially the same as the Proposal whereby Robinson shall provide the Services necessary for the Village to comply with the Act; and

**WHEREAS**, the Corporate Authorities authorize the President, Village Administrator, acting President or their designee (the "Authorized Officials") to execute and enter into an agreement with terms substantially similar to those set forth in the Proposal, with such insertions, omissions and changes as the Authorized Official deems necessary;

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Steger, Counties of Cook and Will, State of Illinois, as follows:

**ARTICLE I.  
IN GENERAL**

**SECTION 1.0: Incorporation Clause.**

The Corporate Authorities hereby find that all of the recitals contained in the preambles to this Resolution are full, true and correct and do hereby, by reference, incorporate and make them part of this Resolution as legislative findings.

**SECTION 2.0: Purpose.**

The purpose of this Resolution is to approve and accept the Proposal submitted by Robinson and to enter into an agreement with Robinson with terms substantially similar to those contained in the Proposal, whereby Robinson shall provide the Services to the Village to comply with the Act, and to authorize the Authorized Officials to execute and enter into such an agreement and to execute all necessary documents and perform all necessary acts to effectuate the intent of this Resolution, including the expenditure of all necessary funds.

**ARTICLE II.  
AUTHORIZATION**

**SECTION 3.0: Authorization, Approval, Adoption.**

The Corporate Authorities hereby accept and approve of the Proposal from Robinson and authorize the Authorized Officials to execute and enter into an agreement with terms substantially similar to the terms contained within the Proposal, with such insertions, omissions and changes as are deemed necessary by the Authorized Officials. The Village Clerk is hereby authorized and directed to attest to, countersign and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The officers, agents and/or employees of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to and effectuate the purpose of this Resolution and shall take all action necessary in conformity therewith. The Village is authorized to allocate and spend all necessary funds to fulfill the requirements of the Proposal, or of an agreement with terms substantially the same as the terms of the Proposal, and of this Resolution.

**SECTION 3.1: Acts of Village Officials.**

That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

**ARTICLE III.  
HEADINGS, SAVINGS CLAUSES, PUBLICATION,  
EFFECTIVE DATE**

**SECTION 4.0: Headings.**

The headings of the articles, sections, paragraphs and subparagraphs of this Resolution are inserted solely for convenience of reference and form no substantive

part of this Resolution; nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

**SECTION 5.0: Severability.**

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

**SECTION 6.0: Superseder.**

All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**SECTION 7.0: Publication.**

A full, true and complete copy of this Resolution shall be published in pamphlet form or in a newspaper published and of general circulation within the Village if required by the Illinois Municipal Code, as amended.

(REMAINDER OF PAGE INTENTIONALLY BLANK)



**SECTION 8.0: Effective Date.**

This Resolution shall be effective and in full force immediately upon passage and approval or as otherwise provided by applicable law.

PASSED this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Joseph M. Zagone, Jr., Village Clerk

APPROVED this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Village President

Roll call vote:  
Voting in favor:  
Voting against:  
Not voting:

**Exhibit A**



October 16 2024

To: Village of Steger  
3320 Lewis Street  
Steger, IL 60475

Attn: Mary Jo Seehausen  
Village Administrator

RE: Proposal for Professional Engineering Services  
Lead Service Line Replacements – LSLR Plan

Dear Administrator Seehausen:

Robinson Engineering, Ltd. (REL) is pleased to present a proposal for an ongoing State-required Lead Service Line Replacement Plan. REL appreciates this opportunity to participate in this project that is important to the Village. We take great pride in partnering with our clients to achieve their goals, and sincerely appreciate the opportunity to offer our expertise and dedication on this project.

Included in this proposal are the following: Project Overview, Scope of Services, Payment Terms, Standard Terms and Conditions, and IEPA Agreement Requirements. Our standard hourly rates are also included.

## 1. Project Overview

The Lead Service Line Replacement and Notification Act (Act), State of Illinois Public Act 102-0613, went into effect on January 1, 2022. This Act required that every owner or operator of a community water supply (CWS) that has known or suspected lead service lines (LSLs) create a plan to replace each lead and galvanized service line (if connected downstream of lead piping); submit that initial plan to the Illinois Environmental Protection Agency (Agency) by April 15th, 2024; submit by April 15th of each year after 2024 until 2027 an updated lead service line replacement plan to the Agency; and submit by April 15th, 2027 a final lead service line replacement plan to the Agency.

## 2. Scope of Services

### A. Lead Service Line Replacement Plan Development

REL proposes to prepare the written Lead Service Line Replacement (LSLR) Plan for the Village to be in compliance with both the Illinois Lead Service Line Replacement and Notification Act and the federal Lead and Copper Rule. The LSLR Plan presents the following information:

- Community water supply information
- An updated inventory, if applicable, with the total number of service lines, lead service lines, and suspected lead service lines
- Lead service line replacement project data since 2020
- Proposed replacement schedules for 1-year, 5-year, 10-year, 15-year, 20-year, 25-year, and 30-year goals
- Detailed project cost estimates
- Measures to address affordability for customers
- Scenarios for payment structures for customers
- Identification of funding opportunities
- Prioritization area delineation for high-risk areas and facilities
- A map of known and suspected lead service line locations with prioritization area rankings
- Community outreach planning

- Measures to encourage diversity in hiring
- Analysis of replacement methods and selection of alternative
- Standards for construction
- Scheduling current year lead service line replacements
- Emergency LSLR procedure

REL will prepare the plan and submit to the Village for input and make one set of revisions prior to each submittal based on their comments to provide the Village with a confidence in their system and scope of their lead water service line replacement program. Per the Illinois Lead Service Line Replacement and Notification Act, all unknown water service lines as of 2027 will be placed on a required replacement schedule.

#### B. LSLR Plan Outreach and Implementation

Work elements are as follows, with itemized costs for each element:

- Progress Meetings-** REL will hold progress meetings with Village staff to share outreach methods and project progress, along with any applicable updates. REL will schedule four (4) meetings per year at a time that works for both Village staff and REL staff.
- Staff Training-** REL will hold training sessions for Village staff who regularly interact with residents to inform them on project information and commonly asked questions, as well as procedures on how to encourage participation and obtain access agreements. Training sessions will be held for public works staff, admin staff, and Aldermen/Trustees, each in their own session as each group may experience different levels of interaction with the replacement projects, for a total of 3 training sessions.
- Signage-** REL will design, print, and erect signs along major roadways within the Village informing residents of the upcoming replacement projects and/or informational event promotions.
- Mailers-** REL will create and mail one set of correspondence to residents to encourage interaction with the development of the Plan and attendance at a public meeting. These letters will provide basic information about lead in drinking water, how they will be impacted by the project, events they can attend for more information, and how to submit comments on the Plan.
- Town Hall-** REL will send two engineers to attend one Town Hall event regarding the replacement plan. REL staff will be available to address questions and comments from attendees.
- Village Board Presentation-** REL will send two engineers to present the Plan to the Village Board. REL staff will provide the Plan to Council members and address questions and comments.
- Village Event Attendance-** REL will send two engineers to attend one Village event regarding the Plan. REL will not schedule the event, but will attend a Village-planned event, such as a Fair or Festival, with a booth with information regarding the Plan. REL staff will be available to address questions and comments from attendees.
- Social Media and Website Maintenance-** REL maintains a website and social media presence through gettheleadoutil.com where residents in various municipalities throughout the State can find more information on lead lines and replacement, as well as Facebook, Instagram, and YouTube postings to share information. REL will provide 2 social media posts per month to be shared through these sites and with the Village to inform residents and promote the replacement projects and Plan.
- Resident Comments-** REL will interact with residents and track any comments on the Plan as is required to be submitted with the Plan.

Items above are recommended to provide the Village with a greater resident buy-in to the Lead Service Line Replacement Plan and encourage resident response rate to agree to replacements.

### 3. Payment Terms

REL proposes to perform the above scope of services at the following lump sum fees:

LSLR Plan: \$75,000.

These fees will be billed on a percentage completion basis. Any other work not listed in the scope above requested and authorized by the Village will be billed at our standard hourly rates.

**4. Standard Terms and Conditions**

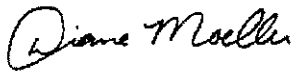
The Standard Terms and Conditions for this proposal are attached hereto and incorporated herein, along with the REL Rate Schedule.

**5. Schedule**

TASK	ANTICIPATED DATES
Agreement Authorized	October 2024
LSLR Plan Draft 1 to IEPA	April 2025
LSLR Plan Draft 1 to IEPA	April 2026
Final LSLR Plan to IEPA	April 2027

Please let me know how you would like to proceed. Again, we thank you for the opportunity to submit this proposal for your consideration. Please feel free to call me at (224) 908-3983 or email me at [diane.moeller@reltd.com](mailto:diane.moeller@reltd.com) with any questions regarding this proposal, or if any additional information is needed.

Sincerely,



Diane Moeller  
Project Engineer

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name and Title

## IEPA AGREEMENT REQUIREMENTS

### **1. Audit, Access to Records**

- i) The ENGINEER agrees to include subsections (i) through (iv) below in all contracts and subcontracts directly related to project performances which are in excess of \$25,000. To maintain books, records, documents and other evidence directly pertinent to performance of Agency loan work under this agreement consistent with generally accepted accounting principles in accordance with the American Institute of Certified Public Accountants Professional Standards. The IEPA or any of its duly authorized representatives shall have access to such books, records, documents and other evidence for the purpose of inspection, audit and copying. The ENGINEER will provide facilities for such access and inspection.
- ii) Audits conducted pursuant to this provision shall be in accordance with generally accepted auditing standards.
- iii) The ENGINEER agrees to disclosure of all information and reports resulting from access to records pursuant to subsection (i) above, to the IEPA. Where the audit concerns the ENGINEER, the auditing agency will afford the ENGINEER an opportunity for an audit exit conference to comment on the pertinent portions of the draft audit report. The final audit report will include the written comments, if any, of the audited parties.
- iv) Records under subsection (i) above shall be maintained and made available during performance on IEPA loan work under this agreement and until three years from date of final IEPA loan audit for the project. In addition, those records which relate to any "dispute" appeal under an Agency loan agreement, or litigation, or the settlement of claims arising out of such performance, costs, or items to which an audit exception has been taken, shall be maintained and made available until three years after the date of resolution of such appeal, litigation or exception.

### **2. Covenant Against Contingent Fees**

The ENGINEER warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this agreement without liability or in its discretion to deduct from the contract price or consideration or otherwise recover, the full amount of such commission, percentage, brokerage or contingent fee.

### **3. DBE/MBE/WBE**

The ENGINEER agrees to take affirmative steps to assure that disadvantaged business enterprises, minority business enterprises and women's business enterprises are utilized when possible as sources of supplies, equipment, construction and services in accordance with the Clean Water Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with the IEPA, the ENGINEER acknowledges that the fair share percentages are 5% for MBE's and 12% for WBE's.

### **4. Non-Discrimination**

The ENGINEER shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The ENGINEER shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the ENGINEER to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

### **5. Certification of no Disbarment or Suspension**

The ENGINEER certifies that no person(s) performing services under this agreement has been not been disbarred or suspended in accordance with federal Executive Order 12549.

## Article XI Lobbying

Improper Influence. Grantee certifies that no Grant Funds have been paid or will be paid by or on behalf of Grantee to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

Federal Form LLL. If any funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs shall be separately identified in the Program Budget, and there after treated as other Unallowable Costs.

Procurement Lobbying. Grantee warrants and certifies that it and to the best of its knowledge, its sub-grantees have complied and will comply with Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits Grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

Subawards. Grantee must include the language of this ARTICLE XI in the award documents for any subawards made pursuant to this Award at all tiers. All sub-grantees are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee shall forward all disclosures by contractors regarding this certification to Grantor.

Certification. This certification is a material representation of fact upon which reliance was placed to enter in to this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

**ROBINSON ENGINEERING, LTD ("REL")  
STANDARD TERMS AND CONDITIONS**

**CONTRACT** – These Standard Terms and Conditions may be amended, added to, superseded, or waived only if both REL and Client specifically agree in writing to any amendment of these Terms and Conditions ("Agreement").

**STANDARD OF CARE** - The standard of care for all professional engineering, survey or related professional services performed or furnished by REL under this Agreement will be the care and skill ordinarily used by members of the same profession practicing under similar circumstances at the same time and in the same locality. REL makes no warranties, express or implied, under this Agreement or otherwise, in connection with REL's services on this Project.

**RELIANCE** – REL may, without liability, rely on the accuracy and completeness of information provided by Client, Client's consultants and any contractors, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards without the need for verification.

**CHANGES IN SCOPE** –The proposed fees constitute REL's estimate to perform the services required to complete the Project. However, all required services are not always definable in the initial planning. Accordingly, circumstances may dictate a change in the scope of services to be performed. Where this occurs, changes in the Agreement shall be negotiated, an equitable adjustment shall be made to REL's compensation and agreed to in writing by REL and Client.

**DELAYS** – REL shall complete its obligations within a reasonable time. If, through no fault of REL, such periods of time or dates are changed, or the orderly and continuous progress of REL's services is impaired, or REL's services are delayed or suspended, then the time for completion of REL's services, and the rates and amounts of REL's compensation, shall be adjusted equitably.

**RIGHT OF ENTRY** – Client agrees to obtain legal right-of-entry on the property when entry to property is required by the work of this Agreement.

**ENVIRONMENTAL CONDITIONS OF SITE** - REL's scope of services does not include any services related to any environmental issues related to the site including petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, or regulated by any Federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning any hazardous, toxic, or dangerous waste, substance, or material.

**SUSPENSION & TERMINATION** – Client may suspend the Project upon seven (7) days written notice to REL. If REL's services are substantially delayed through no fault of REL, REL may suspend services after giving seven (7) days written notice to Client. Either party may terminate this agreement upon thirty (30) days written notice to the other party in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. If the project resumes after being suspended 30 days or more, the contract fee may be renegotiated to reflect costs of delay, start-up, and other costs. Client shall remain liable for and shall promptly pay REL and (if applicable) REL's independent professional associates or consultants for all services rendered to the date of such suspension/termination of services plus suspension/termination charges incurred by REL or REL's independent professional associates or consultants. Suspension/termination charges may include, but not be limited to, salaries, overhead, and fee, incurred by REL or REL's independent professional associates or consultants either before or after the termination date.

**OPINION OF PROBABLE COSTS** – REL's opinions of probable Construction Cost (if any) are to be made on the basis of REL's experience, qualifications, and general familiarity with the construction industry. However, because REL has no control over the cost of labor, materials, equipment, or services furnished by

others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, REL cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by REL. If Client requires greater assurance as to probable Construction Cost, then Client agrees to obtain an independent cost estimate.

**REUSE OF PROJECT DOCUMENTS** – All Documents are instruments of service, and REL owns the Documents, including all associated copyrights and the right of reuse at the discretion of REL. REL shall continue to own the Documents and all associated rights whether or not the Specific Project is completed. Client may make and retain copies of Documents for information and reference in connection with the use of the Documents on the Specific Project. REL grants Client a limited license to use the Documents on the Specific Project, extensions of the Specific Project, and for related uses of the Client, subject to receipt by REL of full payment due and owing for all services relating to preparation of the Documents, and subject to the following limitations:

- Client acknowledges that such Documents are not intended or represented to be suitable for use on the Specific Project unless completed by REL, or for use or reuse by Client or others on extensions of the Specific Project, on any other project, or for any other use or purpose, without written verification or adaptation by REL;
- Any such use or reuse, or any modification of the Documents, without written verification, completion, or adaptation by REL, as appropriate for the specific purpose intended, will be at Client's sole risk and without liability or legal exposure to REL or to its officers, directors, members, partners, agents, employees, and REL's independent professional associates or consultants;
- Client shall indemnify and hold harmless REL and its officers, directors, members, partners, agents, employees, and REL's independent professional associates or consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the Documents without written verification, completion, or adaptation by REL; and
- Such limited license to Client shall not create any rights in third parties.

**RELATIONSHIP WITH CONTRACTORS** – REL shall not at any time supervise, direct, control, or have authority over any contractor's work, nor will REL have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a contractor to comply with Laws and Regulations applicable to that Contractor's furnishing and performing of its work. REL shall not be responsible for the acts or omissions of any contractor. REL shall have no authority to stop the work of any contractor on the Project.

**LIMITATION OF LIABILITY** – To the fullest extent permitted by law, the total liability, in the aggregate, of REL and its officers, directors, members, partners, agents, employees, or REL's independent professional associates and consultants, to Client, and anyone claiming through or under Client, for any claims, losses, costs, or damages whatsoever arising out of, resulting from or in any way relating to this Project or Contract, from any cause or causes, including but not limited to tort (including negligence and professional errors and omissions), strict liability, breach of contract, or breach of warranty, shall be limited to (1) responsibility for payment of all or the applicable portion of any deductibles, either directly to REL's insurers or in settlement or satisfaction, in whole or in part, of Client's Claims, and (2) total available insurance proceeds paid on behalf of or to REL by REL's insurers in settlement or satisfaction of Client's Claims under the terms and conditions of REL's applicable insurance policies up to the amount of insurance required under this Agreement.

Such limitation will not be reduced, increased, or adjusted on account of legal fees paid, or costs and expenses of investigation, claims adjustment, defense, or appeal. If no such insurance coverage is provided with respect to Client's Claims, then the total liability, in the aggregate, of REL and REL's officers, directors, members, partners, agents, employees, or REL's independent professional associates and consultants, to Client and anyone claiming by, through, or under Client, for any and all such uninsured Client's Claims will not exceed \$50,000.

The Client may negotiate a higher limitation of liability for an additional fee, which is necessary to compensate for the greater risk assumed by REL.

Client's Initial: \_\_\_\_\_ Date: \_\_\_\_\_



**INSURANCE** – REL shall maintain insurance coverage for Professional, Commercial General, Automobile, Worker’s Compensation and Employer’s Liability in amounts in accordance with any legal requirements and REL’s business requirements. Certificates of Insurance shall be provided by REL upon written request.

**INDEMNIFICATION** – To the fullest extent permitted by Laws and Regulations, REL shall indemnify and hold harmless Client, and Client’s officers, directors, and employees, from losses, damages, and judgments (including reasonable consultants’ and attorneys’ fees and expenses) from third-party claims or actions relating to a Specific Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of REL or REL’s officers, directors, members, employees, or REL’s independent professional associates and consultants. The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor. To the fullest extent permitted by Laws and Regulations, a party’s total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, will not exceed the percentage share that the party’s negligence bears to the total negligence of Client, REL, and all other negligent entities and individuals. This indemnification provision is subject to and limited by the provisions included above in “Limitation of Liability.”

**MUTUAL WAIVER** – To the fullest extent permitted by Laws and Regulations, Client and REL waive against each other, and the other’s officers, directors, members, partners, agents, employees, or other independent professional associates and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement from any cause or causes. Such excluded damages include but are not limited to loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; and cost of capital.

**GOVERNING LAW, JURISDICTION & VENUE** – This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois. Further, the parties agree and consent to the exclusive jurisdiction of the courts of the State of Illinois for all purposes regarding this Agreement and that venue of any action brought hereunder shall be exclusively in Cook County, IL.

**NON-ENFORCEMENT** – A party’s non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

**ASSIGNMENT** – A party shall not assign its rights or obligations pursuant to this Agreement without the express written permission and consent of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.

**SURVIVAL** – All express representations, waivers, indemnifications, and limitations of liability included in this Agreement shall survive its completion or termination for any reason.

**THIRD PARTIES** - Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Client or REL to any Contractor, Contractor’s subcontractor, supplier, other individual or entity, or to any

surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement shall be for the sole and exclusive benefit of Client and REL and not for the benefit of any other party.

**SEVERABILITY** - Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Client and REL, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision.

**STATUTE OF LIMITATIONS** – To the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence to run, no later than the date of Substantial Completion of this Agreement.

**CONFLICTS** - If a conflict exists between the Agreement provisions and these Standard Terms and Conditions then these Standard Terms and Conditions shall prevail and control.

**DIGITAL TRANSMISSIONS** – The parties agree that each may rely, without investigation, upon the genuineness and authenticity of any document, including any signature or purported signature, transmitted digitally, without reviewing or requiring receipt of the original document. Each document or signature so transmitted shall be deemed an enforceable original. Upon request, the transmitting party agrees to provide the receiving party with the original document transmitted digitally; however, the parties agree that the failure of either party to comply with such a request shall in no way affect the genuineness, authenticity, or enforceability of the document. Each party waives and relinquishes as a defense to the formation or enforceability of any contract between the parties, or provision thereof the fact that a digital transmission was used.

**COMPLIANCE WITH FREEDOM OF INFORMATION AND OPEN MEETING ACTS** - REL and (if applicable) REL’s independent professional associates or consultants may be required to produce documents and emails as part of the Freedom of Information Act and Open Meetings Act (Illinois Public Act 96-0542), or from a court ordered subpoena. Requests of this nature are beyond the control of REL and are specifically not included in this contract. REL will notify the Client of any request received on behalf of this contract and will invoice the Client for time and materials at the published rates in effect at the time of the request.

**TERMS OF PAYMENT** – As it applies to county, township, municipality, municipal corporation, school district, school board, forest preserve district, park district, fire protection district, sanitary district and all other local governmental units, the Illinois Prompt Payment Act (30 ILCS 540 et seq) shall apply. For Clients not covered by the Illinois Prompt Payment Act (30 ILCS 540 et seq), Client recognizes that late payment of invoices results in extra expenses for REL and (if applicable) REL’s independent professional associates or consultants. As such, REL and (if applicable) REL’s independent professional associates or consultants retains the right to assess Client interest at a rate of one percent (1%) per month, but not to exceed the maximum rate provided for by law, on invoices which are not paid within thirty (30) days from the date of the invoice. Also, Client agrees to pay reasonable attorney and collection fees incurred by REL in the collection of Client’s past due amounts. In the event undisputed portions of REL’s invoices are not paid when due, REL reserves the right to suspend the performance of its services under this Agreement until all past due amounts including services, expenses, assessed charges, reasonable attorney and collection fees, have been paid in full. Client waives any and all claims against REL for any such suspension

Client’s Initial: \_\_\_\_\_ Date: \_\_\_\_\_

Classification	Rate
Principal Engineer 1	\$219.00
Senior Project Manager 1 / 2	\$199.00 - \$209.00
Senior Engineer 1 / 2 / 3	\$176.00 - \$197.00
Project Engineer 1 / 2 / 3 / 4	\$140.00 - \$169.00
Project Manager 1 / 2 / 3	\$148.00 - \$166.00
Engineering Technician	\$140.00
Chief Land Surveyor	\$176.00
Land Surveyor 1 / 2 / 3	\$134.00 - \$164.00
Surveying Technologist 1 / 2	\$119.00 - \$134.00
Senior Planner	\$166.00
Planner	\$145.00
Project Scientist	\$164.00
Grant Writer 1 / 2	\$102.00 - \$121.00
Project Developer 1 / 2 / 3	\$119.00 - \$181.00
GIS Coordinator	\$176.00
GIS Developer	\$144.00
GIS Technologist	\$117.00
CAD Manager	\$166.00
CAD Designer	\$145.00
CAD Technologist 1 / 2	\$110.00 - \$126.00
Resident Engineer 1 / 2 / 3	\$140.00 - \$168.00
Resident Engineering Representative 1 / 2 / 3	\$139.00 - \$153.00
Field Superintendent	\$185.00
Assistant Field Superintendent	\$175.00
Field Crew Chief	\$139.00
Field Crew Member 1 / 2	\$89.00 - \$106.00
Operations Manager	\$156.00
Operations Coordinator	\$112.00
Operator 1 / 2 / 3	\$96.00 - \$109.00
IT Technologist / IT Coordinator	\$119.00 - \$159.00
Administrative 1 / 2	\$89.00 - \$101.00
Project Administration	\$117.00
Intern / Engineering Intern	\$59.00
1 Man Field Crew - Prevailing Wage*	\$185.00
2 Man Field Crew - Prevailing Wage*	\$310.00

\*Rates are subject to revision on or after 1/1/2025.

\*Reimbursable Expenses at a factor of 1.10. Sub-Consultant Fee Markup at 10%

\*Estimated Illinois prevailing wage rate for covered work based on recent Department of Labor Davis Bacon clarification.

Classification	Rate
Principal Engineer 1	\$219.00
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Project Administration	\$117.00
Intern / Engineering Intern	\$59.00
1 Man Field Crew - Prevailing Wage*	\$185.00
2 Man Field Crew - Prevailing Wage*	\$310.00

- Rates are subject to revision on or after 1/1/2025.
- Reimbursable Expenses at a factor of 1.10. Sub-Consultant Fee Markup at 10%
- \*Estimated Illinois prevailing wage rate for covered work based on recent Department of Labor Davis Bacon clarification.

**RESOLUTION NO. 1191**

STATE OF ILLINOIS            )  
  )  
COUNTIES OF COOK         )  
                                  AND WILL         )

**A RESOLUTION AMENDING AN AGREEMENT WITH ROBINSON  
ENGINEERING, LTD. TO PROVIDE ENGINEERING SERVICES RELATED TO  
LEAD SERVICE LINE MATERIAL INVENTORY FOR THE VILLAGE OF STEGER,  
COOK AND WILL COUNTIES, ILLINOIS.**

**WHEREAS**, the Village of Steger, Counties of Cook and Will, State of Illinois (the "Village") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*), and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

**WHEREAS**, the Mayor, who is also the President of the Village (the "President") and the Board of Trustees of the Village (with the President, the "Corporate Authorities") are committed to protecting the health, safety and welfare of the Village and its residents; and

**WHEREAS**, the Village owns and operates a community water supply to provide residents and businesses with safe, clean water; and

**WHEREAS**, in September of 2023 the Village approved and entered into an agreement (the "Original Agreement") with Robinson Engineering, Ltd. ("Robinson") whereby Robinson would provide engineering services related to lead service line material inventory for the Village (the "Services"); and

**WHEREAS**, the Original Agreement provides that the total amount billed under the Original Agreement shall not exceed eighty thousand dollars (\$80,000)(the "Compensation"); and

**WHEREAS**, the Village and Robinson have determined that additional resources are necessary to complete the inventory of lead service lines, and desire to incorporate additional language to the Original Agreement to satisfy the terms of a grant provided by the Illinois Environmental Protection Agency (the "IEPA")(collectively, the "Additional Services"); and

**WHEREAS**, therefore, the Village and Robinson desire to amend the Original Agreement to increase the Compensation to a total of one hundred and sixty thousand dollars (\$160,000) to accommodate the Additional Services required; and

**WHEREAS**, based on the foregoing, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to amend the Original Agreement with Robinson with terms substantially similar to those contained in that certain Amended Agreement attached hereto and incorporated herein as Exhibit A (the "Amended Agreement"); and

**WHEREAS**, the Corporate Authorities authorize the President, Village Administrator, acting President or their designee (the "Authorized Officials") to execute and enter into an agreement with terms substantially similar to those set forth in the Amended Agreement, with such insertions, omissions and changes as the Authorized Officials deem necessary;

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Steger, Counties of Cook and Will, State of Illinois, as follows:

**ARTICLE I.  
IN GENERAL**

**SECTION 1.0: Incorporation Clause.**

The Corporate Authorities hereby find that all of the recitals contained in the preambles to this Resolution are full, true and correct and do hereby, by reference, incorporate and make them part of this Resolution as legislative findings.

**SECTION 2.0: Purpose.**

The purpose of this Resolution is to amend the Original Agreement with Robinson to accommodate the Additional Services by approving and entering into an agreement with Robinson with terms substantially similar to those contained in the Amended Agreement, and to authorize the Authorized Officials to execute and enter into such an agreement and to execute all necessary documents and perform all necessary acts to effectuate the intent of this Resolution, including the expenditure of all necessary funds.

**ARTICLE II.  
AUTHORIZATION**

**SECTION 3.0: Authorization, Approval, Adoption.**

The Corporate Authorities hereby accept and approve of the Amended Agreement and authorize the Authorized Officials to execute and enter into an agreement with terms substantially similar to the terms contained within the Proposal, with such insertions, omissions and changes as are deemed necessary by the Authorized Officials. The Village Clerk is hereby authorized and directed to attest to, countersign and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The officers, agents and/or employees of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to and effectuate the purpose of this Resolution and shall take all action necessary in conformity therewith. The Village is authorized to allocate and spend all necessary funds to fulfill the requirements of the Amended Agreement, or of an agreement with terms substantially the same as the terms of the Amended Agreement, and of this Resolution.

**SECTION 3.1: Acts of Village Officials.**

That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

**ARTICLE III.  
HEADINGS, SAVINGS CLAUSES, PUBLICATION,  
EFFECTIVE DATE**

**SECTION 4.0: Headings.**

The headings of the articles, sections, paragraphs and subparagraphs of this Resolution are inserted solely for convenience of reference and form no substantive part of this Resolution; nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

**SECTION 5.0: Severability.**

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

**SECTION 6.0: Superseder.**

All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**SECTION 7.0: Publication.**

A full, true and complete copy of this Resolution shall be published in pamphlet form or in a newspaper published and of general circulation within the Village if required by the Illinois Municipal Code, as amended.

(REMAINDER OF PAGE INTENTIONALLY BLANK)

**SECTION 8.0: Effective Date.**

This Resolution shall be effective and in full force immediately upon passage and approval or as otherwise provided by applicable law.

PASSED this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Joseph M. Zagone, Jr., Village Clerk

APPROVED this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Village President

Roll call vote:  
Voting in favor:  
Voting against:  
Not voting:



**Exhibit A**

**FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE VILLAGE OF STEGER  
AND ROBINSON ENGINEERING, LTD. FOR ENGINEERING SERVICES RELATED TO  
LEAD SERVICE LINE MATERIAL INVENTORY**

THIS IS AN AMENDMENT ("*First Amendment*"), dated as of \_\_\_\_\_, 2024, to that certain Village of Steger Agreement for the Engineering Services ("*Agreement*"), between the VILLAGE OF STEGER, an Illinois home rule municipal corporation ("*Village*"), and ROBINSON ENGINEERING, LTD. ("*Consultant*").

In consideration of the mutual covenants set forth in this First Amendment, the receipt and sufficiency of which are hereby acknowledged, the Village and the Consultant agree as follows:

**SECTION 1. BACKGROUND.**

A. In September 2023, the Village approved the Agreement for the provision of engineering services related to lead service line material inventory for the Village (collectively, the "*Services*").

B. Section 2 of the Agreement provides that the Services are described in the Scope of Services attached to the Agreement as Exhibit A ("*Scope of Services*").

C. Section 3 of the Agreement provides that the total amount billed under the Agreement shall not exceed \$80,000.00 ("*Compensation*").

D. The Village and the Consultant have determined that additional resources are necessary to complete the inventory of lead service lines ("*Additional Services*") as well as incorporating IEPA language into the agreement to satisfy the terms of the IEPA inventory grant, which Additional Services are more fully described on Exhibit A attached, and made a part of, this First Amendment ("*Supplemental Scope of Services*").

E. The Village and the Consultant desire to amend Sections 2 and 3 of the Agreement to add the Additional Services and the Supplemental Scope of Services to the Scope of Work and increase the Compensation by \$80,000 to \$160,000 in accordance with the provisions of this First Amendment;

**SECTION 2. DEFINITIONS.**

All capitalized words and phrases used throughout this First Amendment have the meanings set forth in the various provisions of this First Amendment. If a word or phrase is not specifically defined in this First Amendment, it has the same meaning as in the Agreement.

**SECTION 3. AMENDMENTS TO THE AGREEMENT.**

A. Section 3 of the Agreement is hereby amended as follows (additions are bold, double-underlined; ~~deletions are struck through~~):

"REL proposes to perform the above scope of services and additional services for a lump sum fee of ~~\$80,000~~ \$160,000. This fee will be billed monthly on a percentage completion basis. Any other work not listed in the scope above requested and authorized by the Village will be billed at our standard hourly rates.

**SECTION 4. EFFECT.**

All terms, conditions and provisions of the Agreement, including the Payment Schedule, that are not specifically amended, modified, or supplemented by this First Amendment shall remain unchanged and in full force and effect as if fully set forth herein. In the event of a conflict between the text of the Agreement and the text of this First Amendment shall control.

**SECTION 5. REPRESENTATIONS.**

**A. By Village.** The Village hereby represents and warrants that: (1) the persons executing this First Amendment on its behalf have been properly authorized to do so by the Village of Steger; (2) it has full power and authority to execute and deliver this First Amendment and to perform all of its obligations imposed pursuant to this First Amendment; and (3) this First Amendment constitutes a legal, valid and binding obligation of the Village enforceable in accordance with its terms.

**B. By Consultant.** The Consultant hereby represents and warrants that: (1) the persons executing this First Amendment on its behalf have full authority to bind the Consultant to the obligations set forth in this First Amendment and to so act on behalf of the Consultant; (2) it has full power and authority to execute and deliver this First Amendment and to perform all of its obligations imposed pursuant to this First Amendment; and (3) this First Amendment constitutes a legal, valid and binding obligation of the Consultant enforceable in accordance with its terms.

**SECTION 6. COUNTERPART EXECUTION.**

This First Amendment may be executed in several counterparts, each of which, when executed, will be deemed to be an original, but all of which together will constitute one and the same instrument.

**IN WITNESS WHEREOF**, the parties hereto have executed this First Amendment to the Contract as of the day and year first above written.

**VILLAGE:**

**VILLAGE OF STEGER**, an Illinois home rule municipal corporation

**ATTEST:**

By: \_\_\_\_\_  
Village Clerk

By: \_\_\_\_\_  
Mayor *PROSEY*

**CONSULTANT:**

**ROBINSON ENGINEERING, LTD.**

**ATTEST:**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_

**ATTACHMENT A**  
**SUPPLEMENTAL SCOPE OF SERVICES**  
**LEAD SERVICE LINE MATERIAL INVENTORY**  
**FIRST AMENDMENT**

**1. Scope of Work**

The Illinois Lead Service Line Replacement and Notification Act went into effect in January of 2022. This act requires communities to develop and implement plans to identify and remove lead water service lines (LSLs) from the public water main to the connection with the plumbing inside the building (typically at the water meter). Planning for these efforts requires a stepwise program, with the first step being the establishment of an inventory of service line materials in town. This legislation from the State of Illinois requires a final inventory of all water system service lines to be submitted by April 15, 2024.

REL, with input from the Village, has identified a targeted project area within the Village limits consisting of approximately 2,500 parcels developed before 1970 according to data from the Cook County GIS database. Further coordination will be a part of the desktop inventory described in the Desktop Inventory section of the scope.

The Inventory effort will seek to classify the water system service line material (both private and public ownership sides) of the service line for all serviced locations within the project area. REL will follow the Illinois Lead Service Line Replacement and Notification Act rules to perform this work.

Work elements are as follows, with itemized costs for each element:

- a. **Survey-** REL would host a service line material determination survey on an ArcGIS application. The survey would ask residents to take photos of their service lines and submit the photos for REL to evaluate. REL would develop the language and layout for the survey, as well as the associated mailers to notify residents of the survey. The initial mailers would be printed on 5.5x8" card stock and delivered through the United States Postal Service to each parcel in the project area. REL staff would review results from the survey and determine service line material type based on photos submitted. Geographical Information Services (GIS) would be employed to host the survey, delegate responses, and review results. Cost for this item for would be \$30,000.
- b. **Desktop Inventory-** REL staff will meet with Village staff to conduct interviews and discuss the desktop inventory effort. Maps will be reviewed, and Village staff will share information on water service material types throughout the system. The Village will provide REL with all existing records that might indicate water service line material type for the project area, including but not limited to water meter replacement records, water main replacement projects, water main tap cards, water main break data, and water service line repairs. REL staff will memorialize applicable data for processing. Cost for the desktop inventory is \$12,000.
- c. **Exploratory Excavations-** REL will coordinate the procurement of a subcontractor to excavate on the public side of the b-box to determine water service line material for parcels selected by REL. REL will not observe the subcontractor's work but may provide guidance if questions arise in the field. The Subcontractor will provide photos with

documentation of service material type. Cost for this item is \$71,000. It is estimated that \$64,000 will be paid to the Subcontractor (billed through REL) and \$7,000 to REL for coordination and documentation review.

- d. **Field Investigations-** REL will perform in-home inspections and meter pit inspections for selected homes to determine private-side service line material and record in the GIS inventory. Cost for field investigations is \$26,000. REL will perform any additional fieldwork as needed at our standard hourly rates after approval from the Village.
- e. **Predictive Modeling-** REL will use an open-source predictive model to forecast the number of public side lead service lines. Information from material identification will be fed into this model, and the model will predict the percentage chance that each parcel has a lead or galvanized pipe. REL would screen and clean data, obtain parcel information, and run the model once with initial results and two additional times after performing additional investigations. Cost for the development and running of the model twice is \$11,000.
- f. **Reporting-** REL staff will manage and prepare any reporting forms and documentation to the IEPA as part of the grant requirements. Cost for the desktop inventory is \$10,000.

### **PAYMENT TERMS**

REL proposes to perform the above scope of services for a lump sum fee of \$160,000. This fee will be billed monthly on a percentage completion basis. Any other work not listed in the scope above requested and authorized by the Village will be billed at our standard hourly rates.

### **SCHEDULE**

Completion of the Service Line Material Inventory and close out of the inventory grant is expected to be in October of 2024.