

VILLAGE OF
STEGER

BOARD OF TRUSTEES
REGULAR MEETING AGENDA
Also being held VIA Teleconference/Zoom
Meeting ID: 842 3907 9508
Passcode: 916044 312-626-6799
3320 Lewis Avenue, Steger IL 60475

MONDAY, MAY 16, 2022 7:00pm

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. AWARDS, HONORS, AND SPECIAL RECOGNITION
- D. MINUTES of May 2, 2022 Regular Board Meeting
- E. AUDIENCE PARTICIPATION
- F. REPORTS
 - 1. Administrator
 - 2. Department Heads
 - a. Public Infrastructure/Code Enforcement Director
 - b. Fire Chief
 - c. Police Chief
 - d. Community Center Director
 - e. EMA Chief
 - 3. Attorney
 - 4. Treasurer

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

MONDAY, MAY 16, 2022 BOARD OF TRUSTEE REGULAR MEETING AGENDA

5. Mayor's Report
6. Clerk's Report
7. Trustee/Liaison Report

G. PAYING OF THE BILLS:

H. CORRESPONDENCE

I. UNFINISHED BUSINESS:

J. NEW BUSINESS

Discussion and possible approval of the proposal from Seal Tight for work at Fire Station #1.

K. ADJOURNMENT

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MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 2nd day of May, 2022 in the Municipal Building of the Village of Steger and via Teleconference that was made available to all residents. Mayor Peterson led all in attendance in the Pledge of Allegiance to the flag.

Mayor Peterson called for the roll. The following Trustees were present; Thurmond, Lopez, Trotier, Joyce and Perchinski. Mayor Peterson was present. Trustee Kozy was absent.

Also present: Director of Public Infrastructure Dave Toepper, Police Chief Greg Smith, Deputy Fire Chief James Baine, EMA Chief Tom Johnston and Community Center Director Diana Rossi. Village Administrator Mary Jo Seehausen was absent.

AWARDS, HONORS AND SPECIAL RECOGNITION

None

MINUTES

Trustee Perchinski made a motion to approve the minutes of April 18th meeting as all members have copies. Trustee Joyce seconded the motion. Voice vote; all ayes. Motion carried.

AUDIENCE PARTICIPATION

Harry Hammock of 3222 Florence Ave addressed the board. Mr. Hammock first informed the board of unreturned calls to Village Hall. He was calling about the care with which Republic Services is collecting our garbage. Moving too fast, not making sure bins are empty before they move on and garbage blowing around the neighborhood. The Trustee liaison to Republic will address the issue with them.

Next, Mr. Hammock questioned when street repairs would begin. Mayor Peterson stated that we have received numbers from the engineers and Administrator Seehausen and Dave Toepper are meeting later in the week to finalize what roads we have funds for. Dave Toepper further warned, that with the flood studies and drainage work to be done, we can't repave a road this year, only to tear it up in a year or so to work on sewers. The Village is making every effort to fix both issues.

REPORTS

Village Administrator Mary Jo Seehausen The Mayor stated that Administrator Seehausen's report was regarding meeting with the engineers in regards to street repaving as he had just mentioned.

Director of Public Infrastructure Dave Toepper The last two weeks we have had three water main breaks, issued 12 building permits, 6 Administrative Ordinance Tickets and we are expecting work to begin on Steger Road. The Citgo building has been torn down.

Deputy Fire Chief James Baine So far this year we have had 616 calls, at this time last year we were at 595 which is up a little. We have people in Fire and EMT classes and all are doing well.

Police Chief Greg Smith congratulated EMA for a job well done for the Little League Parade. Chief Smith reported on officers who are continuing education.

EMA Chief Tom Johnston No Report from recent storms. The bridge project in Crete is set to start soon. There is work being done on Kings Rd and it is rumored that they may work on that bridge too. If they close that bridge too, it will limit access. Hopefully with the closures there will be room for emergency personnel to get through.

Community Center Director Diana Rossi For the last two weeks the attendance for the community center has been about 620-700 people. That includes all activities and athletics. The thought is to watch attendance and look to extend hours closer to those prior to COVID. Trustee Trotier asked how late they thought the hours would extend. Mrs. Rossi stated that they are probably hoping for 6 pm because in the summertime people have so many other activities, evenings are very quiet. In the winter we will try to go back to 8 pm closing.

Village Attorney

Treasurer Trustee Lopez stated that we are waiting for the results of our financials so we can go over them soon.

MAYORS REPORT No Report.

VILLAGE CLERK No Report.

TRUSTEES' REPORTS

Trustee Thurmond Questioned if there had been any further discussion on the lighting ordinance. Trustee Joyce stated that those working on the project have gone through the information, but have not come up with an agreement yet. Trustee Perchinski

suggested going to business owners with current restrictions and see if we can get anywhere with the current language. Trustee Joyce hopes to have more information in a couple weeks. Trustee Thurmond also brought up Steger Days and the parade route and his hope to put together a 16" softball tournament. He discussed his idea of 6 teams of 12 with double elimination with three inning games to speed things up. Any proceeds would go to Alicia's House. Mayor Peterson suggested he talk to Administrator Seehausen and Dave Toepper since they are running the event. Trustee Trotier asked if he would consider a bags tournament instead. Last year no one signed up for softball, but people signed up for the bags tournament. Since there has been bags in the past, it will be discussed what will be included this year.

Trustee Thurmond asked if it is possible that we can entertain the idea of doing a change in the agenda format to have a consent agenda where we can discuss ordinances and then vote on it at the next meeting? Mayor Peterson stated that a consent agenda means that you put things on the agenda that you don't talk about. Without discussion, you agree to approve them all at once. If someone wants to discuss an ordinance, it is taken out of the vote for that day. With approval, it comes off the agenda and discussion proceeds. We have chosen not to have that so that we can have discussion on every resolution and ordinance presented to the board. Cities and Counties with huge agendas will tend to use consent agendas to expedite meetings. Then Trustee Thurmond offered some follow up questions about the EDC. He asked if a first meeting has been planned yet. Mayor Peterson will touch base with Administrator Seehausen to see where we are in the scheduling. Trustee Thurmond asked to be clear on what happens with properties put in the control of the EDC. Mayor Peterson reiterated that the Village Board of Trustees will continue as it always has to have final say on how properties are utilized. The EDC will work with the Village Board to try and implement the policies with respect to village owned properties. If it is a commercial property and a developer comes to us and we agree that we want to work with this developer and provide incentives, we will go the EDC and say we want to use this property as incentive to bring this business. Undeveloped residential properties would be put in the hands of real estate agent to market these properties, but it would be at the direction of the Village Board to move forward in this way. The EDC in conjunction with the Village Board is tasked with getting village owned properties back on the tax rolls so that the Village again benefit from the taxes paid on the property and thus relieve the Village of the financial burden of maintaining these properties.

Finally, Trustee Thurmond asked where the funding comes from for this. Mayor Peterson stated that the Village hasn't funded anything other than maintaining the property. Like any other real estate transaction, agents fees normally come out of the proceeds of the sale.

Trustee Trotier I was able to share some pictures of the parade with the community. The parade went very well and the 35th Street route worked very well. Also, I am looking for volunteers to help with the Village Green Plaza Project. The hope is to beautify the parkway at the entrance to the Village Parking lot in front of the old K-Mart building. I will be participating in a Grant Writing Workshop in hopes of finding grant funds for our community.

Trustee Joyce No Report.

Trustee Lopez I want to thank everyone who came out for our Earth Day event that we held last weekend. I think it was great success. Our first year we had 20 plus volunteers going through the Village cleaning up.

Trustee Perchinski No Report.

Trustee Kozy No Report.

BILLS

Trustee Joyce made a motion to approve the bills listed when funds are available.

Trustee Lopez seconded the motion. Roll was called.

Discussion: Trustee Thurmond questioned Knight Engineering bills where some charges are listed as various services. Is it possible to have more detail on all amounts being charged? Dave Toepper will follow up.

The following Trustees voted aye; Thurmond, Lopez, Trotier, Joyce and Perchinski. Mayor Peterson voted aye. Motion carried.

CORRESPONDENCE

None

UNFINISHED BUSINESS

None

NEW BUSINESS:

Trustee Perchinski made a motion to adopt RESOLUTION NO. 1166: A RESOLUTION PROVIDING AN INDUCEMENT TO THE VILLAGE OF STEGER AND THE OWNER OF CERTAIN REAL PROPERTY LOCATED AT 3312 CHICAGO ROAD, STEGER, ILLINOIS IN CONNECTION WITH THE REDEVELOPMENT OF CERTAIN REAL PROPERTY LOCATED IN THE VILLAGE OF STEGER FOR THE VILLAGE OF STEGER, COUNTIES OF COOK/WILL, STATE OF ILLINOIS.

Trustee Lopez seconded the motion.

Discussion: Trustee Thurmond said this is money for TIF districts. How much money is in this particular fund? Mayor Peterson stated that there are funds in the district. If the request goes over what is currently in it, we would wait for the funds to come in like we

did with the Scrementi project. Trustee Thurmond wanted to know that if other business within the district applied, there would be funds for them also. Mayor Peterson stated that all requests are determined based on what that business will produce financially based on the improvement they are seeking.

Roll was called. The following Trustees voted aye; Thurmond, Lopez, Trotier, Joyce and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Joyce made a motion to adopt ORDINANCE NO. 1271: AN ORDINANCE AMENDING SECTION 82-79 OF THE MUNICIPAL CODE OF STEGER, ILLINOIS REGARDING NEW FEES FOR VEHICLE STICKERS.

Trustee Thurmond seconded the motion.

Roll was called. The following Trustees voted aye; Thurmond, Trotier, Joyce and Perchinski. Mayor Peterson voted aye. Trustee Lopez voted no. Motion carried.

Being no further business:

Trustee Perchinski made a motion to adjourn the meeting. Trustee Joyce seconded the motion. Voice vote; all ayes. Motion carried.

Meeting adjourned at 8:05 pm.

Kenneth A. Peterson, Jr., Village President

Joseph M. Zagone, Jr., Village Clerk

SYS DATE:05/12/22

VILLAGE OF STEGER

SYS TIME:15:18

A / P W A R R A N T L I S T

[NW2]

DATE: 05/12/22

REGISTER # 52
Thursday May 12, 2022

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
GUARANTEED TECHNICAL SERV & CONSULT INC	2022-0230	01-00-32901		MAINT-COMPUTERS	596.00
COMED	34133 5-4-22	01-00-33100		ELECTRICITY	21.75
PIONEER OFFICE FORMS INC.	95218	01-00-33400		PRINTING_SUPPLIES	252.50
PIONEER OFFICE FORMS INC.	95282	01-00-33400		PRINTING_SUPPLIES	73.25
ABSOLUTE BEST CLEANING SERVICES, INC.	13772	01-00-33502		CLEANING SERVICE	608.33
COMCAST BUSINESS	146141900	01-00-33700		TELEPHONE	464.68
COMCAST	81708 5-1-22	01-00-33700		TELEPHONE	73.86
COMCAST BUSINESS	14641881	01-00-33701		ETHERNET	255.97
COMCAST	81708 5-1-22	01-00-33701		CABLE/INTERNET	146.36
PROVEN BUSINESS SYSTEMS	887856	01-00-33901		RENTAL-EQUIPMEN ¹	1555.66
GIANOPOLUS, DENNIS G. P.C.	19705	01-00-34100		LEGAL SERVICES	8343.28
ILLIANA BOARD UP, LLC	SI-11618	01-00-34102		PRO SERVICE-OTHER	1589.00
CHICAGO TRIBUNE COMPANY	052817368000	01-00-35700		NOTICES-ALL OTHER	1008.00
CDW GOVERNMENT INC	W796971	01-00-37902		NEW COMPUTER HARD	171.45
EIGHNER'S FLOWERS-GIFTS	4-30-22	01-00-38900		MISC. OTHER	110.95
TOTAL FOR FUND 01		DEPT. 00			15271.04
REGENCY ELECTRIC LLC	5-9-22	01-01-30260		SALARY-ELECTRICAL	570.00
TOTAL FOR FUND 01		DEPT. 01			570.00
GEMINI II SEWER RODDING IRRIGATION, LLC	4-25-22	01-20-31100		MAINT BUILDING	375.00
TOM'S TRUCK REPAIR SOUTH INC	SL12353	01-20-31805		MAINT VEHICLES	72.00
GUARANTEED TECHNICAL SERV & CONSULT INC	2022-0230	01-20-32901		MAINT-COMPUTERS	416.00
NICOR GAS	5-1000 9 4-5-22	01-20-33200		NATURAL GAS	331.05
HERITAGE F/S, INC.	35010161	01-20-33300		GAS	253.77
HERITAGE F/S, INC.	35010228	01-20-33300		GAS	232.68
RUNCO OFFICE SUPPLIES AND EQUIP CO.	866426-0	01-20-33500		OFFICE SUPPLIES	404.66
MENARDS - MATTESON	64271	01-20-33501		SHOP SUPPLIES	1302.60

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
COMCAST BUSINESS					
14641881	01-20-33701	ETHERNET		255.98	
HENRY SCHEIN					
19915371	01-20-33702	AMBULANCE SUPPLIF		581.68	
HENRY SCHEIN					
19915373	01-20-33702	AMBULANCE SUPPLIE		258.92	
OSBY WATER CONDITIONING					
5-1-22	01-20-33901	RENTAL EQUIPMENT		63.76	
PROVEN BUSINESS SYSTEMS					
909066	01-20-33901	RENTAL EQUIPMENT		256.97	
METRO PARAMEDIC SERVICES INC.					
22-153087	01-20-34250	AMBULANCE SERVICE		23199.40	
COUNTY OF WILL					
APRIL 2022-001	01-20-34252	EASTCOM DISPATCH		4580.34	
COUNTY OF WILL					
APRIL2022-001BR	01-20-34252	EASTCOM DISPATCH		188.16	
STRYKER SALES CORPORATION					
3756525	01-20-37800	NEW TOOLS_WORK EQ		868.80	
TOTAL FOR FUND 01	DEPT. 20			33641.77	
PROVANCAL BROTHERS, INC					
73117	01-40-31100	MAINT BUILDING		886.00	
GAS N WASH					
3049	01-40-31805	MAINT-VEHICLES		88.00	
JAMES HERR & SONS					
118152	01-40-31805	MAINT-VECHICLES		52.26	
JAMES HERR & SONS					
118236	01-40-31805	MAINT-VECHICLES		311.96	
JAMES HERR & SONS					
118288	01-40-31805	MAINT-VEHICLES		83.30	
JAMES HERR & SONS					
118343	01-40-31805	MAINT-VECHICLES		82.26	
GUARANTEED TECHNICAL SERV & CONSULT INC					
2022-0230	01-40-32901	MAINT-COMPUTERS		417.00	
NICOR GAS					
5-1000 5 4-5-22	01-40-33200	HEAT		671.81	
HERITAGE F/S, INC.					
35010161	01-40-33300	GAS		1254.23	
HERITAGE F/S, INC.					
35010228	01-40-33300	GAS		756.98	
ANDREWS PRINTING					
70067	01-40-33500	OFFICE SUPPLIES		105.00	
PORTER LEE CORPORATION					
26891	01-40-33500	OFFICE SUPPLIES		875.00	
RUNCO OFFICE SUPPLIES AND EQUIP CO.					
865893-0	01-40-33500	OFFICE SUPPLIES		109.58	
ABSOLUTE BEST CLEANING SERVICES, INC.					
13772	01-40-33502	CLEANING SERVICE		1216.67	
COMCAST					
75247 5-3-2022	01-40-33700	TELEPHONE		107.49	
COMCAST					
94774 5-6-2022	01-40-33700	TELEPHONE/CELL/AI		426.15	
COMCAST BUSINESS					
14641881	01-40-33701	ETHERNET		1827.95	

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[NW2]

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
COMCAST	75247	5-3-2022	01-40-33701	CABLE/INTERNET	154.54
COMCAST	95698	5-6-22	01-40-33701	CABLE/INTERNET	52.60
WATCH GUARD DIGITAL IN CAR VIDEO	QUO-116492-W7K9	01-40-33703		MAINT CONTRACTS	3800.00
PROVEN BUSINESS SYSTEMS	909066	01-40-33901		RENTAL EXPENSE	256.97
CLEANING SPECIALIST INC	6776	01-40-34102		PRO SERV-OTHER	285.00
COUNTY OF WILL	APRIL 2022-001	01-40-34252		EASTCOM DISPATCH	20999.16
COUNTY OF WILL	APRIL2022-001BR	01-40-34252		EASTCOM DISPATCH	188.16
GALLS LLC	021025553	01-40-37302		NEW UNIFORMS	72.40
UNIVERSITY OF ILLINOIS	UPI10886	01-40-38700		POLICE TRAINING	5830.00
TRI-RIVER POLICE TRAINING REGION	5119	01-40-38901		DUES, SUBSCRIPTIO	1680.00
TOTAL FOR FUND 01		DEPT. 40			42590.47
ILLINOIS FIRE & POLICE COMMISSIONER ASSO	01931	01-42-38901		DUES, SUBSCRIPTIO	375.00
ILLINOIS FIRE & POLICE COMMISSIONER ASSO	02229	01-42-38901		DUES, SUBSCRIPTIO	550.00
TOTAL FOR FUND 01		DEPT. 42			925.00
TOTAL FOR FUND 01				92998.28	
GUARANTEED TECHNICAL SERV & CONSULT INC	2022-0230	03-30-32901		MAINT-COMPUTERS	417.00
COMED	19001	5-3-22	03-30-33100	ELECTRICITY	44.63
RUNCO OFFICE SUPPLIES AND EQUIP CO.	865743-0	03-30-33500		OFFICE SUPPLIES	41.99
ABSOLUTE BEST CLEANING SERVICES, INC.	13772	03-30-33502		CLEANING SERVICE	1825.00
CYNTHIA LEWIS	APRIL:5,12,19,2	03-30-33504.01		INSTRUCTOR-AEROBI	120.00
COMCAST BUSINESS	14641881	03-30-33701		ETHERNET	349.95
SMITHEREEN COMPANY	2738200	03-30-33703		MAINTENANCE CONTR	64.00
ADT COMMERCIAL LLC	04-26-22	03-30-33704		SECURITY SYSTEM	61.83
TOTAL FOR FUND 03		DEPT. 30			2924.40

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COMED	29006	5-5-22	03-31-33100	ELECTRICITY	1316.31
COMED	66000	5-4-22	03-31-33100	ELECTRICITY	199.26
COMED	82008	5-3-22	03-31-33100	ELECTRICITY	62.45
NICOR GAS	5-1000 1	4-5-22	03-31-33200	HEATING	31.44
TOTAL FOR FUND 03			DEPT. 31		1609.46
TOTAL FOR FUND 03				4533.86	
CORRPRO COMPANIES, INC.	685622		06-00-31100	MAINT BUILDING	1535.00
BRITES TRANSPORTATION LTD	78961		06-00-31204	MAINT-PATCHING	1288.50
RICH SEALCOATING INC	RS-1955		06-00-31204	MAINT-PATCHING	6250.00
CORE & MAIN	Q750733		06-00-31504	MAINT-MAINS	949.04
M.E. SIMPSON CO., INC.	38487		06-00-31504		770.00
COMPLETE DIESEL CARE INC	8124		06-00-31805	MAINT-VEHICLES	2048.32
COMPLETE DIESEL CARE INC	8125		06-00-31805	MAINT-VEHICLES	750.00
MONARCH AUTO SUPPLY INC	6981-558143		06-00-31805	MAINT-VEHICLES	112.45
MONARCH AUTO SUPPLY INC	6981-558361		06-00-31805	MAINT-VEHICLES	65.88
TRL TIRE SERVICE CORP	29870		06-00-31805	MAINT-VEHICLES	31.18
TRL TIRE SERVICE CORP	29920		06-00-31805	MAINT-VEHICLES	60.00
GEMINI II SEWER RODDING IRRIGATION, LLC	4-25-22		06-00-32900	MAINT-OTHER	3325.00
GEMINI II SEWER RODDING IRRIGATION, LLC	5-3-2022		06-00-32900	MAINT-OTHER	550.00
GUARANTEED TECHNICAL SERV & CONSULT INC	2022-0230		06-00-32900	MAINT-COMPUTERS	417.00
COMED	80004	5-4-22	06-00-33100	ELECTRIC	31.40
NICOR GAS	5-1000 2	5-5-22	06-00-33200	HEATING	97.11
HERITAGE F/S, INC.	35010161		06-00-33300	GAS	766.25
HERITAGE F/S, INC.	35010228		06-00-33300	GAS	495.51
CRETE LUMBER & SUPPLY CO	B160587		06-00-33501	SHOP SUPPLIES	92.49
MENARDS - MATTESON	63708		06-00-33501	SHOP SUPPLIES	32.48
USA BLUE BOOK	954067		06-00-33501	SHOP SUPPLIES	347.78

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USA BLUE BOOK	963518	06-00-33501		SHOP SUPPLIES	884.11
COMCAST BUSINESS	14641881	06-00-33701		ETHERNET	349.95
SUBURBAN LABORATORIES INC	202191	06-00-34800		WATER TESTING FEE	225.80
WATER RESOURCES INC	35580	06-00-37507			3679.00
TOTAL FOR FUND 06		DEPT. 00			25154.25
TOTAL FOR FUND 06				25154.25	
COMPLETE DIESEL CARE INC	8124	07-00-31805		MAINT-VEHICLES	2048.33
COMPLETE DIESEL CARE INC	8125	07-00-31805		MAINT-VEHICLES	750.00
HERITAGE F/S, INC.	35010161	07-00-33300		GAS	766.26
HERITAGE F/S, INC.	35010228	07-00-33300		GAS	495.52
MENARDS - MATTESON	63708	07-00-33501		SHOP SUPPLIES	32.48
COMCAST	72327 5-1-22	07-00-33700		TELEPHONE	75.28
COMCAST	72327 5-1-22	07-00-33701		CABLE/INTERNET	150.67
INGALLS OCCUPATIONAL HEALTH	APRIL 26 2022	07-00-34200		MEDICAL SERVICES	100.00
TOTAL FOR FUND 07		DEPT. 00			4418.54
TOTAL FOR FUND 07				4418.54	
COMED	22049 5-3-22	08-00-33102		ELECTRICITY-TRAFF	112.37
COMED	24002 5-4-22	08-00-33102		ELECTRICITY-TRAFF	119.20
COMED	73007 5-3-22	08-00-33102		ELECTRICITY-TRAFF	116.19
COMED	80004 5-3-22	08-00-33102		ELECTRICITY-TRAFF	43.34
COMED	81001 5-3-2022	08-00-33102		ELECTRICITY-TRAFF	23.37
TOTAL FOR FUND 08		DEPT. 00			414.47
TOTAL FOR FUND 08				414.47	

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
GUARANTEED TECHNICAL SERV & CONSULT INC					
2022-0230	16-00-32900			MAINT-COMPUTERS	417.00
HERITAGE F/S, INC.					
35010228	16-00-33300			GAS	99.51
COMCAST BUSINESS					
14641881	16-00-33701			ETHERNET	292.95
TOTAL FOR FUND 16		DEPT. 00			809.46
TOTAL FOR FUND 16					809.46
BKD CPA'S & ADVISORS					
BK01567983	17-00-34400			AUDITING, ACCCOUN	10100.00
TOTAL FOR FUND 17		DEPT. 00			10100.00
TOTAL FOR FUND 17					10100.00
** TOTAL CHECKS TO BE ISSUED					138428.86
01		CORPORATE			92998.28
03		PLAYGROUND/RECREATION			4533.86
06		WATER/SEWER FUND			25154.25
07		ROAD & BRIDGE			4418.54
08		MOTOR FUEL TAX			414.47
16		H.S.E.M.			809.46
17		AUDITING			10100.00
TOTAL FOR REGULAR CHECKS:					138,428.86



PROPOSAL

P.O BOX 232
ST. JOHN, IN 46373
219-558-0192 fax 708-755-2881

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All your exterior needs under one roof!

TO TOWN OF STEGER
708-768-6786
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3320 LEWIS
STEGER, IL
REVISED II
5-6-22

DESCRIPTION

REMOVE ALL FASCIA & GUTTERS ON THE WEST SIDE OF THE BUILDING.
REPLACE ANY ROTTEN SUB-FASCIA WOOD ON THE WEST SIDE OF THE BUILDING.
INSTALL NEW ALUMINUM FASCIA.
REMOVE ALL GUTTERS ON THE EAST SIDE OF THE BUILDING.
INSTALL NEW 6" SEAMLESS ALUMINUM GUTTERS ON THE ENTIRE BUILDING.
LOOK OVER ENTIRE ROOF AND RE FASTEN ANY AREAS THAT HAD COME LOOSE
SEAL ANY PENETRATIONS ON ROOF THAT ARE OPEN.

PRICE: \$7,385.00

Additional Comments:

Authorized

Signature: Craig A Spoolstra

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal: The prices, specifications and conditions of this proposal are satisfactory and are hereby accepted and I agree to the conditions on the back. You are authorized to do the work as outlined above. Payment will be made as specified.

Date of Acceptance _____ Signature: _____

CONDITIONS

1. This proposal, when accepted by you, shall constitute the entire contract between us covering the application of roofing-insulation-gutters. All oral or written agreement, statements or representations made by or on behalf of Seal Tight Roofing and Exteriors of Indiana are expressed or superseded by this proposal. If any formal written contract is required to be entered by us with respect to be covered by this proposal, the following conditions shall be and become a part of said format contract whether or not this proposal is physically thereto or referred to therein unless exception is specifically taken thereto in writing. Said conditions shall be binding on Seal Tight Roofing & Exteriors of Indiana, Inc. (hereinafter referred to as STR) and on the Customer (hereinafter referred to as Customer).
2. Terms of Payment are **NET 30 DAYS UPON RECEIPT OF INVOICE**, unless otherwise specified.
3. In the event that payment is not received within forty-five (45) days of completion the customer agrees to pay one and one-half percent (1 ½%) of the unpaid cash price per month (ANNUAL PERCENTAGE RATE - 18%). In the event the customer does not make payment as provided for herein, and the account is forwarded for collection, the customer herein agrees to pay all cost incurred by STR including collection, attorney, and court fees.
4. STR will not be responsible for damage done to STR work by third parties. Any repairing of the same by STR will be charged to customer at regular scheduled rates over and above the contract amount of this proposal. This proposal is based on work to be performed during regular working hours and all overtime requested by customer will be charged at STR regular overtime rates as an extra to this contract.
5. Customer agrees that all the plans and specifications shall conform to the requirements of state building codes and STR assumes no responsibility for loss, damage, or expense by reason of customer's failure to see said plans and specifications so conform.
6. Customer agrees to provide STR with direct access to and from the work site for the passage of trucks and material. Customer further agrees to provide STR with direct access to and from the customer's roof for application of labor and materials.
7. STR will not be responsible for delay or damage caused by strikes, fires, floods, accidents or other causes and contingencies beyond our control.
8. The expense of any extra trips by our workmen to and from the job caused by your failure in having the roof properly prepared after you have notified us that the sheathing is ready for the application of the roof, will be charged as an extra under this contract.
9. The expense of any additional work not mentioned in this contract and or add-ons not specified in this print will be charged as an extra under this contract.
10. This proposal shall become binding and the parties hereto only if the customer accepts the same, in writing and delivers said acceptance to STR within thirty (30) days from the date of this proposal.
11. If materials or equipment which STR is required to furnish under this contract become unavailable either temporarily or permanently subsequent to the execution of this contract through causes beyond the control and without fault of STR, then in the case of temporarily unavailability the contract time shall be extended by change order for such period of time as STR shall be delayed by such availability, and in the case of unavailability, STR shall be excused from the requirement of furnishing such material or equipment. The customer agreed to pay STR an increase in cost between the cost of material and/or equipment, which have become permanently unavailable and the cost of the closest substitute, which is then reasonably available. If in the event of a substitution resulting in material cost decrease, STR agrees to credit the customer for same. Due to manufacturer unexpected material increases, customer agrees to pay STR the increases of the material.
12. STR agrees to carry the following insurance coverage: WORKMEN'S COMPENSATION; GENERAL LIABILITY, AUTOMOBILE; and EXCESS INDEMNITY INSURANCE.
13. Any amounts, weights, thickness or other quantities are stated in the specifications: all such quantities shall be subject to normal industry variations and to variation over the entire roof surface and the quantities specified being intended to represent an average over the entire roof surface.
14. Any charge against STR for labor, service, or material supplied by the customer will not be recognized or paid by STR unless same has been accepted and ordered in writing by and an authorized representative of STR.