

VILLAGE OF
STEGER
BOARD OF TRUSTEES
REGULAR MEETING AGENDA
Also being held VIA Teleconference/Zoom
Meeting ID: 878 9065 9185 Passcode: 223638
312-626-6799
3320 Lewis Avenue, Steger IL 60475

MONDAY, DECEMBER 19, 2022 7:00pm

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. AWARDS, HONORS, AND SPECIAL RECOGNITION:
- D. MINUTES of DECEMBER 5, 2022 Regular Board Meeting
- E. AUDIENCE PARTICIPATION
- F. REPORTS
 - 1. Administrator
 - 2. Department Heads
 - a. Public Infrastructure/Code Enforcement Director
 - b. Fire Chief
 - c. Police Chief
 - d. Community Center Director
 - e. EMA Chief
 - 3. Attorney
 - 4. Treasurer
 - 5. Clerk's Report

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

MONDAY, DECEMBER 19, 2022 BOARD OF TRUSTEE REGULAR MEETING AGENDA

6. Trustee/Liaison Report
- G. PAYING OF THE BILLS:
- H. CORRESPONDENCE
- I. UNFINISHED BUSINESS
ORDINANCE NO. 1285 - AN ORDINANCE APPROVING AND CONSENTING TO AN APPLICATION BY 3300 HOLEMAN, LLC AND JDM COATINGS, INC. FOR A CLASS 6B DESIGNATION UNDER THE COOK COUNTY REAL PROPERTY ASSESSMENT CLASSIFICATION ORDINANCE, AS AMENDED, FOR CERTAIN REAL PROPERTY LOCATED WITHIN THE VILLAGE OF STEGER, STATE OF ILLINOIS
- J. NEW BUSINESS
ORDINANCE NO. 1289 - AN ORDINANCE APPROVING CERTAIN LAND USE RELIEF (SPECIAL USE PERMIT) FOR THE PROPERTY LOCATED AT 1485 AND 1521 E. 231ST STREET, STEGER, ILLINOIS
- Consideration and approval for lease agreement with Proven IT
- New business license application for A-Z Screening LLC at 3121 Chicago Road, Steger
- New business license application for Crave VR Experience at 3345 Chicago Road, Steger
- K. ADJOURNMENT

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 5th day of December, 2022 in the Municipal Building of the Village of Steger and via Teleconference that was made available to all residents. Mayor Peterson led all in attendance in the Pledge of Allegiance to the flag.

The roll was called. The following Trustees were present; Thurmond, Lopez, Stewart, and Perchinski. Mayor Peterson was present. Trustees Trotier and Joyce were absent.

Also present: Fire Chief Michael Long, Police Chief Greg Smith, EMA Chief Tom Johnston and Community Center Director Diana Rossi. Village Administrator Mary Jo Seehausen and Director of Public Infrastructure Dave Toepper were absent.

AWARDS, HONORS AND SPECIAL RECOGNITION

None

MINUTES

Trustee Lopez made a motion to approve the minutes of the November 21st meeting as all members have copies. Trustee Perchinski seconded the motion. Voice vote; all ayes. Motion carried.

AUDIENCE

None

REPORTS

Village Administrator Mary Jo Seehausen No Report.

Director of Public Infrastructure Dave Toepper No Report.

Fire Chief Michael Long We have a new EMT as of yesterday, Joselyn Jennings passed her National Exam. We also have four graduating Fire Academy next week, so we have four more firefighters in the next week. I will have two more going in next year. I also want to thank everyone who came out last week for our Pancake Breakfast and Raffle.

Police Chief Greg Smith We have John Darge back with waivers, so he is back part time. Officer D'Anna is back to work as well.

EMA Chief Tom Johnston I am waiting to hear back from Will County. I am hoping to take Training the Trainer Course for Traffic Management which is required by the IDOT. I also want to thank Steve from Emergency Vehicle Technologies for donating light bars and other equipment for our new squad.

Community Center Director Diana Rossi We had about 550 people through the Community Center the past two weeks. Our Senior Luncheon is this Friday at Noon. Let me know if any of you can make it.

Village Attorney No report.

Treasurer No report.

MAYORS REPORT

VILLAGE CLERK No Report.

TRUSTEES REPORTS

Trustee Joyce No Report.

Trustee Trotier No Report.

Trustee Lopez No Report.

Trustee Thurmond I attended the last school board meeting. I try to attend every now and again. They are emphasizing an honor they have been bestowed the last couple of years with the McKinney-Vento Homeless Assistance Act where thousands of districts submit in hopes of being allowed to speak at these events. School District 194 has been lucky enough to speak at the conference in San Diego this past April and again in Chicago in November. They were also chosen to speak at next year's national convention in Tampa, Florida in April. Speakers discuss how this Homeless Act is working for them, getting jobs and housing for the homeless.

Trustee Stewart Thank you all for the appointment of Dave Mendez. He is doing a great job pulling the volunteers together for our Steger Youth Programs meeting last week. It was a great success; we had a big turnout of over 20 volunteers. I have Shared with Diane Rossi letting her know that our football program is now going to be the president of the league that they play in. So we will host all the monthly meetings here in Steger. Great honor for the volunteers that have made the program a success. We are still having sign-ups for basketball and volleyball, so it's not too late.

Trustee Perchinski I want to thank the Police Department, the Fire Department, our EMA, School District 194, Chief Smith, Mayor Peterson, Clerk Zagone, Trustee Trotier and Trustee Lopez for helping donate and facilitate the Shop with a First Responder Event. The Community Center did a wonderful job setting up for us. We had about 20 kids, we also partnered with South Chicago Heights. It was a great event and the kids had a blast. Then, Saturday and Sunday we did a special needs dinner. Special thanks to School District 194 for allowing the use of their cafeteria. We served over 100 Special Needs Children and their families. About 270 people. We also have another event coming up this Saturday at the Bloom Township Garage. It is our Santa Claus Event serving about 800 under privileged kids who give us their wish lists. People donate and wrap the gifts for the kids. Anyone who would like to help with that are welcome. Mayor Peterson stated that Alicia's house complimented our efforts in being so organized. Mayor Peterson thanked Trustee Perchinski for his efforts, and Trustee Perchinski thanked Melissa Kunha for her part in the success of these events.

BILLS

Trustee Perchinski made a motion to pay all bills as listed when funds become available. Trustee Lopez seconded the motion.

Roll was called. The following Trustees voted aye; Thurmond, Lopez, Stewart and Perchinski. Mayor Peterson voted aye. Motion carried.

CORRESPONDENCE

The Trustees received a Christmas Card from the Steger Police Department.

UNFINISHED BUSINESS

None

NEW BUSINESS:

There was extensive discussion regarding Ordinance No. 1285 and its tax reduction on one property. Trustee Perchinski wants to know how this reduction on one property affects the homeowners in the Village. Following discussion:

Trustee Perchinski made a motion to table ORDINANCE NO. 1285: AN ORDINANCE APPROVING AND CONSENTING TO AN APPLICATION BY 3300 HOLEMAN, LLC AND JDM COATINGS, INC. FOR A CLASS 6B DESIGNATION UNDER THE COOK COUNTY REAL PROPERTY ASSESSMENT CLASSIFICATION ORDINANCE, AS AMENDED, FOR CERTAIN REAL PROPERTY LOCATED WITHIN THE VILLAGE OF STEGER, STATE OF ILLINOIS.

Trustee Thurmond seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Lopez made a motion to adopt ORDINANCE NO. 1286: THE ANNUAL TAX LEVY ORDINANCE OF THE VILLAGE OF STEGER, COOK COUNTY AND WILL COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022. Trustee Perchinski seconded the motion.

Roll was called. The following Trustees voted aye; Thurmond, Lopez, Stewart and Perchinski. Mayor Peterson voted aye. Motion carried

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1287: AN ORDINANCE ABATING THE LEVY OF TAXES RELATED TO GENERAL OBLIGATION BONDS (ALTERNATIVE REVENUE SOURCE), SERIES 2018 FOR THE VILLAGE OF STEGER, COOK AND WILL COUNTIES, ILLINOIS. Trustee Lopez seconded the motion. Roll was called. The following Trustees voted aye; Thurmond, Lopez, Stewart and Perchinski. Mayor Peterson voted aye. Motion carried

Trustee Lopez made a motion to adopt ORDINANCE NO. 1288: AN ORDINANCE AUTHORIZING AND APPROVING THE PURCHASE AND FINANCING OF CERTAIN PERSONAL PROPERTY FOR THE VILLAGE OF STEGER, COUNTIES OF COOK AND WILL, STATE OF ILLINOIS. Trustee Perchinski seconded the motion.

Roll was called. The following Trustees voted aye; Thurmond, Lopez, Stewart and Perchinski. Mayor Peterson voted aye. Motion carried

Discussion regarding 2023 Liability and Workman's Comp Insurance:

In making his motion, Trustee Perchinski recommends that we go out for bid next year as some of the rates seem high and it has premium modification of 50%. There is justification, but I think we have to shop a bit next year.

Trustee Perchinski made a motion to ratify the 2023 Liability and Workman's Compensation Insurance. Trustee Lopez seconded the motion.

Roll was called. The following Trustees voted aye; Thurmond, Lopez, Stewart and Perchinski. Mayor Peterson voted aye. Motion carried

Trustee Perchinski made a motion to approve 2023 Village Board Meeting Dates. Trustee Lopez seconded the motion.

Roll was called. The following Trustees voted aye; Thurmond, Lopez, Stewart and Perchinski. Mayor Peterson voted aye. Motion carried.

Minutes December 5, 2022 page 5

Being no further business:

Trustee Perchinski made a motion to adjourn the meeting. Trustee Lopez seconded the motion. Voice vote; all ayes. Motion carried.

Meeting adjourned at 7:30 pm.

Kenneth A. Peterson, Jr., Village President

Joseph M. Zagone, Jr., Village Clerk

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
COMED	07731341331201	01-00-33100		ELECTRICITY	21.98
NICOR GAS	3-0319 6 12-7-2	01-00-33200		HEAT	455.25
NICOR GAS	8-5283 8 12-5-2	01-00-33200		HEAT	169.10
CINTAS CORPORATION LOCKBOX 5135025718		01-00-33500		OFFICE SUPPLIES	120.44
ABSOLUTE BEST CLEANING SERVICES, INC. 13895		01-00-33502		CLEANING SERVICES	608.33
COMCAST BUSINESS 161172976		01-00-33700		TELEPHONE	466.73
VERIZON WIRELESS 9922123862		01-00-33700		TELEPHONE	482.93
COMCAST BUSINESS 161172973		01-00-33701		ETHERNET	232.32
T & T BUSINESS SYSTEMS, INC. 113184		01-00-33901		RENTAL EQUIPMENT	141.00
B&F CONSTRUCTION CODE SERVICES, INC 60186		01-00-34102		PROF SERVICES	225.00
B&F CONSTRUCTION CODE SERVICES, INC 60577		01-00-34102		PRO SERVICE OTHER	225.00
GW & ASSOCIATES, PC 2212437		01-00-34500		CONSULTING SVCS	3750.00
OTTOSEN DINOLFO & CASTALDO, LTD 150917		01-00-34500		CONSULTING SVCS	324.00
OTTOSEN DINOLFO & CASTALDO, LTD 150918		01-00-34500		CONSULTING SVCS	270.00
OnSolve LLC 15253088		01-00-38901		DUES SUBSCRIPTION	5250.00
PROSHRED SECURITY 1078397		01-00-38917		SHREDDING DISPOSAL	49.50
MICHELLE SKREZYNA REIMBURSEMENT		01-00-39701		STEGER EVENTS-EXP	188.41
PETERSON, ALICE MIRACLE ON 34TH		01-00-39701		STEGER EVENTS	121.95
PETERSON, ALICE MIRACLE ON 34TH		01-00-39701		STEGER EVENTS	39.22
PETERSON, ALICE MIRACLE ON 34TH		01-00-39701		STEGER EVENTS	37.02
PETERSON, ALICE MIRACLE ON 34TH		01-00-39701		STEGER EVENTS	43.58
PETERSON, ALICE MIRACLE ON 34TH		01-00-39701		STEGER EVENTS	43.58
PETERSON, ALICE MIRACLE ON 34TH		01-00-39701		STEGER EVENTS	31.26
PETERSON, ALICE MIRACLE ON 34TH		01-00-39701		STEGER EVENTS	35.92
PETERSON, ALICE MIRACLE ON 34TH		01-00-39701		STEGER EVENTS	38.04
TOTAL FOR FUND 01		DEPT. 00			13370.56
DRISCOLL, BRIAN 2022-07		01-06-34550		HEARING OFFICER	200.00

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT	DIST
DRISCOLL, BRIAN	2022-10	01-06-34550		HEARING OFFICER	200.00	
DRISCOLL, BRIAN	2022-11	01-06-34550		HEARING OFFICER	200.00	
DRISCOLL, BRIAN	2022-8	01-06-34550		HEARING OFFICER	200.00	
MUNICIPAL SYSTEMS LLC	MS 2022-11-64	01-06-34901		C TICKET EXPENSES	930.00	
TOTAL FOR FUND 01					DEPT. 06	1730.00
VERIZON WIRELESS	9922123862	01-07-33700		TELEPHONE	85.07	
DRISCOLL, BRIAN	2022-07	01-07-34550		HEARING OFFICER	200.00	
DRISCOLL, BRIAN	2022-10	01-07-34550		HEARING OFFICER	200.00	
DRISCOLL, BRIAN	2022-11	01-07-34550		HEARING OFFICER	200.00	
DRISCOLL, BRIAN	2022-8	01-07-34550		HEARING OFFICER	200.00	
MUNICIPAL SYSTEMS LLC	MS 2022-11-63	01-07-34902		ADMIN BLDG CODE	315.00	
TOTAL FOR FUND 01					DEPT. 07	1200.07
ANDY FRAIN SERVICES INC	330249	01-19-30900		SALARY CROSSING G	2967.52	
TOTAL FOR FUND 01					DEPT. 19	2967.52
GEMINI II SEWER RODDING IRRIGATION, LLC	11292022 FD	01-20-31100		MAINT BUILDING	825.00	
MONARCH AUTO SUPPLY INC	6981-579228	01-20-31805		MAINT-VEHICLES	19.86	
O'REILLY AUTO PARTS	10-20-2022	01-20-31805		MAINT-VEHICLES	135.99	
TOM'S TRUCK REPAIR SOUTH INC	SL12849	01-20-31805		MAINT-VEHICLES	72.00	
NICOR GAS	3-0319 6 12-7-2	01-20-33200		HEAT	455.25	
NICOR GAS	5-1000 9 12-5-2	01-20-33200		NATURAL GAS	585.32	
HERITAGE F/S, INC.	35012170	01-20-33300		GAS	203.38	
HERITAGE F/S, INC.	35012253	01-20-33300		GAS	115.71	
HERITAGE F/S, INC.	99041321	01-20-33300		FINANCE CHARGE	9.20	
CINTAS CORPORATION LOCKBOX	5135025718	01-20-33500		OFFICE SUPPLIES	120.44	

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
RUNCO OFFICE SUPPLIES AND EQUIP CO.	889866-0	01-20-33500		OFFICE SUPPLIES	17 402.87
ACE HARDWARE-CRETE	182715/1	01-20-33501		SUPPLIES	121.98
ACE HARDWARE IN STEGER	153701	01-20-33501		SHOP SUPPLIES	4 32.24
MENARDS - MATTESON	76195	01-20-33501		SHOP SUPPLIES	59.98
VERIZON WIRELESS	9922123862	01-20-33700		TELEPHONE	246.59
COMCAST BUSINESS	161172973	01-20-33701		ETHERNET	232.32
AIRGAS USA LLC	9990797912	01-20-33702		AMBULANCE SUPPLIE	0 145.50
AIRGAS USA LLC	9992925188	01-20-33702		AMBULANCE SUPPLIE	141.88
CANON FINANCIAL SERVICES, INC	29687800	01-20-33901		RENTAL EQUIPMENT	238.20
OSBY WATER CONDITIONING	302646 DEC 2022	01-20-33901		RENTAL EQUIPMENT	62.50
ILLINOIS STATE POLICE	ANIFER/LYONS	01-20-34200		PHYSICALS	28.25
COUNTY OF WILL	NOV2022-001 BR	01-20-34252		BUILDING REPAY	188.16
COUNTY OF WILL	NOVEMBR2022-001	01-20-34252		EASTCOM	0 4580.34
AIR ONE EQUIPMENT, INC.	185810	01-20-37302		NEW UNIFORM	1665.00
ZOLL DATA SYSTEMS	INV00131232	01-20-38901		DUES	330.00
TOTAL FOR FUND 01 DEPT. 20					11017.96
ACE HARDWARE IN STEGER	153729	01-40-31100		SUPPLIES	15.29
STANLEY CONVERGENT SECURITY SOLUTIONS	6002949898	01-40-31100		MAINTOBUILDING	58.40
AUTOZONE STORE 2599	2599050363	01-40-31805		MAINT-VEHICLES	39.80
COY'S AUTO REBUILDERS INC	6978	01-40-31805		MAINT-VEHICLE	2736.07
GAS N WASH	3378	01-40-31805		CARWASH	92.00
JAMES HERR & SONS	119961	01-40-31805		MAINT-VEHICLES	72.16
JAMES HERR & SONS	119980	01-40-31805		MAINT VEHICLES	77.26
JAMES HERR & SONS	120014	01-40-31805		MAINT VEHICLE	109.03
JAMES HERR & SONS	120051	01-40-31805		MAINT-VEHICLES	5 745.55
POMP'S TIRE SERVICE INC.	410995308	01-40-31805		MAINT-VEHICLES	164.81
SCOTT'S-U-SAVE	497101	01-40-31805		MAINT-VEHICLES	35.08

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
NICOR GAS	5-1000	5 12-5-2	01-40-33200	HEAT	1228.21
HERITAGE F/S, INC.	35012170		01-40-33300	GAS	840.09
HERITAGE F/S, INC.	35012253		01-40-33300	GAS	1006.21
HERITAGE F/S, INC.	99041321		01-40-33300	FINANCE CHARGE	9.20
DACAV INDUSTRIES	2098		01-40-33400	PRINTING, SUPPLIE	36.00
DANIELS PRINTING & OFFICE SUPPLY	5315		01-40-33400	PRINTING, SUPPLIE	287.82
RUNCO OFFICE SUPPLIES AND EQUIP CO.	889499-0		01-40-33500	OFFICE SUPPLIES	505.71
RUNCO OFFICE SUPPLIES AND EQUIP CO.	889554-0		01-40-33500	OFFICE SUPPLIES	68.99
ABSOLUTE BEST CLEANING SERVICES, INC.	13895		01-40-33502	CLEANING SERVICES	1216.67
COMCAST	75247	12-3-22	01-40-33700	TELEPHONE	107.82
VERIZON WIRELESS	9922123862		01-40-33700	TELEPHONE	730.04
COMCAST BUSINESS	161172973		01-40-33701	ETHERNET	1843.61
COMCAST	75247	12-3-22	01-40-33701	CABLE/INTERNET	154.87
COMCAST	95698	12-6-22	01-40-33701	CABLE/INTERNET	177.80
MOTOROLA SOLUTIONS-STARCOM	7011320221101	13108 COLLECTI	01-40-33702	RADIO SVC	1318.00
CRITICAL REACH	2910		01-40-33703	MAINT. CONTRACTS	300.00
CINTAS CORPORATION LOCKBOX	5135025763		01-40-33900	SUPPLIEES	185.31
CANON FINANCIAL SERVICES, INC	29687800		01-40-33901	RENTAL EQUIPMENT	238.20
PROSHRED SECURITY	1078386		01-40-34102	SHREDDING	56.10
COUNTY OF WILL	NOV2022-001 BR		01-40-34252	BUILDING REPAY	188.16
COUNTY OF WILL	NOVEMBR2022-001		01-40-34252	EASTCOM	20999.16
DACAV INDUSTRIES	2069		01-40-37302	BUSINESS CARDS	84.00
THE EAGLE UNIFORM COMPANY INC	INN-11218		01-40-37302	NEW UNIFORMS	20.00
THE EAGLE UNIFORM COMPANY INC	INV-11215		01-40-37302	NEW UNIFORMS	460.00
THE EAGLE UNIFORM COMPANY INC	INV-11216		01-40-37302	NEW UNIFORMS	352.50
THE EAGLE UNIFORM COMPANY INC	INV-11217		01-40-37302	NEW UNIFORMS	110.00
RAY O'HERRON CO INC	2237581		01-40-37302	NEW UNIFORMS	225.96
RAY O'HERRON CO INC	2237581		01-40-37800	TOOLS/EQUIPMENT	83.55
LEXISNEXIS RISK SOLUTIONS	121944-20221130		01-40-38901	DUES/SUBSCRIPTION	150.00

SYS DATE:12/15/22

VILLAGE OF STEGER
A / P W A R R A N T L I S T
REGISTER # 81

SYS TIME:11:37
[NW2]

DATE: 12/15/22

Thursday December 15, 2022

PAGE 5

PAYABLE TO

INV NO

G/L NUMBER

CHECK DATE

CHECK NO

AMOUNT

DIST

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TOTAL FOR FUND 01 DEPT. 40 37129.43

DAWN PORTER

247541 110422 01-42-38840 TRAVEL REIMBURSE 171.71

TOTAL FOR FUND 01 DEPT. 42 171.71

TOTAL FOR FUND 01 67587.25

UNIFIRST CORPORATION

062 0538015 03-30-32900 MAINT-MAT/CLEANIN 71.89

COMED

110 7581 001 03-30-33100 ELECTRICITY 41.83

NICOR GAS

4-1000 4 12-9-2 03-30-33200 HEATING 1341.69

ABSOLUTE BEST CLEANING SERVICES, INC.

13895 03-30-33502 CLEANING SERVICES 1825.00

RZAB, MARIE

NOV YOGA 22 03-30-33504.01 INSTRUCTOR- AEROB 210.00

COMCAST BUSINESS

161172973 03-30-33701 ETHERNET 365.64

KONICA MINOLTA BUSINESS SOLUTIONS

9009025636 03-30-33703 MAINT. CONTRACTS 48.73

SMITHEREEN COMPANY

2913592 03-30-33703 MAINT CONTRACTS 68.00

ADT COMMERCIAL LLC

11-24-2022 03-30-33704 SECURITY SYSTEM 61.83

PETTY CASH

INVOICE #3 03-30-38899 ENTERTAINMENT EXP 150.00

PETTY CASH

INVOICE#1 03-30-38899 ENTERTAINMENT EXP 210.00

PETTY CASH

INVOICE#2 03-30-38899 ENTERTAINMENT EXP 102.42

TOTAL FOR FUND 03 DEPT. 30 4497.03

COMED

07737660001201 03-31-33100 ELECTRICITY 194.55

COMED

110 758 200 8 03-31-33100 ELECTRICITY 323.24

COMED

110742900611201 03-31-33100 ELECTRICITY 931.44

COMED

234 301 900 1 03-31-33100 ELECTRICITY 41.83

NICOR GAS

5-1000 1 12-5-2 03-31-33200 HEATING 300.56

NICOR GAS

5-1000 4 12-8-2 03-31-33200 HEATING 500.44

TOTAL FOR FUND 03 DEPT. 31 2292.06

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT	DIST
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TOTAL FOR FUND 03

6789.09

THORN CREEK BASIN SANITARY DISTRICT						
NOVEMBER 2022		06-00-15800		A/P THORN CREEK S	30587.25	
THORN CREEK BASIN SANITARY DISTRICT						
OCT 2022		06-00-15800		A/P THORN CREEK S	36809.01	
CORE & MAIN						
R773645		06-00-31504		MAINT-MAINS	6450.00	
M&J UNDERGROUND, INC						
M22-0498		06-00-31504.01		MAINT-MAINS OUTST	4612.00	
M&J UNDERGROUND, INC						
M22-0499		06-00-31504.01		MAINT-MAINS OUTSI	6303.50	
M&J UNDERGROUND, INC						
M22-0500		06-00-31504.01		MAINT-MAINS OUTSI	495.00	
M&J UNDERGROUND, INC						
M22-0501		06-00-31504.01		MAINT-MAINS OUTSI	3140.00	
M&J UNDERGROUND, INC						
M22-0502		06-00-31504.01		MAINT-MAINS OUTSI	4435.00	
M&J UNDERGROUND, INC						
M22-0503		06-00-31504.01		MAINT-MAINS OUTSI	7092.50	
M&J UNDERGROUND, INC						
M22-0504		06-00-31504.01		MAINT-MAINS OUTSI	8057.50	
M&J UNDERGROUND, INC						
M22-0505		06-00-31504.01		MAINT-MAINS OUTSI	4612.50	
M&J UNDERGROUND, INC						
M22-0506		06-00-31504.01		MAINT-MAINS OUTSI	4630.00	
M&J UNDERGROUND, INC						
M22-0507		06-00-31504.01		MAINT-MAINS OUTSI	6520.00	
M&J UNDERGROUND, INC						
M22-0508		06-00-31504.01		MAINT-MAINS OUTSI	900.00	
M&J UNDERGROUND, INC						
M22-0509		06-00-31504.01		MAINT-MAINS OUTSI	675.00	
M&J UNDERGROUND, INC						
M22-0510		06-00-31504.01			5762.50	
MCCANN INDUSTRIES INC						
W02853		06-00-31800		MAINT WORK EQUIP	1333.16	
MONARCH AUTO SUPPLY INC						
6981-578989		06-00-31805		MAINT-VEHICLES	273.09	
MONARCH AUTO SUPPLY INC						
6981-578990		06-00-31805		MAINT-VEHICLES	130.34-	
MONARCH AUTO SUPPLY INC						
6981-579094		06-00-31805		MAINT-VEHICLES	94.43	
GEMINI II SEWER RODDING IRRIGATION, LLC						
112922 KINGS RD		06-00-32900		REPAIR WATER PIPE	325.00	
COMED						
06935800041201		06-00-33100		ELECTRIC	33.90	
COMED						
07731240021201		06-00-33100		ELECTRIC	170.98	
COMED						
110 758 000 4		06-00-33100		ELECTRIC	48.97	
NICOR GAS						
5-1000 1 12-8-2		06-00-33200		HEATING	265.95	
NICOR GAS						
5-1000 2 12-5-2		06-00-33200		HEATING	154.03	
NICOR GAS						
5-1000 3 12-7-2		06-00-33200		HEATING	2100.45	

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DIST
HERITAGE F/S, INC.	35012170	06-00-33300			GAS	136.90	
HERITAGE F/S, INC.	35012253	06-00-33300			GAS	181.13	
HERITAGE F/S, INC.	99041321	06-00-33300			FINANCE CHARGE	9.19	
ACE HARDWARE IN STEGER	153736	06-00-33501			SHOP SUPPLIES	15.27	
CINTAS CORPORATION LOCKBOX	5135025788	06-00-33501			SHOP SUPPLIES	190.18	
HINCKLEY SPRINGS	17155979 113022	06-00-33501			SHOP SUPPLIES	15.65	
QUADIENT, INC	16856365	06-00-33600			POSTAGE	946.51	
VERIZON WIRELESS	9922123862	06-00-33700			TELEPHONE	198.22	
COMCAST BUSINESS	161172973	06-00-33701			ETHERNET	365.64	
UNIFIRST CORPORATION	062 0535940	06-00-33800			UNIFORM SERVICE	34.75	
UNIFIRST CORPORATION	062 0535985	06-00-33800			UNIFORM SERVICE	78.54	
ILLINOIS STATE POLICE	ANIFER/LYONS	06-00-34201			PHYSICALS	28.25	
GW & ASSOCIATES, PC	2212437	06-00-34400			CONSULTING SVCS	3750.00	
SUBURBAN LABORATORIES INC	209403	06-00-34800			WATER TESTING FEE	1092.05	
WATER RESOURCES INC	36094	06-00-37507			NEW METERS	7216.00	
CHICAGO SOUTHLAND CHAMBER OF COMMERCE	1403	06-00-38901			DUES SUBSCRIPTION	700.00	
ROBINSON ENGINEERING	22050288	06-00-38950			GRANT EXPENDITURE	1250.00	
ROBINSON ENGINEERING	22070339	06-00-38950			GRANT EXPENDITURE	1250.00	
ROBINSON ENGINEERING	22080145	06-00-38950			GRANT EXPENDITURE	2500.00	
ROBINSON ENGINEERING	22080146	06-00-38950			LEAD SRVC LINE RE	1400.00	
ROBINSON ENGINEERING	22100171	06-00-38950			GRANT EXPENDITURE	6250.00	
TOTAL FOR FUND 06		DEPT. 00				163359.66	
TOTAL FOR FUND 06						163359.66	
CENTRAL PARTS WAREHOUSE	687096	07-00-31700			MAINT MOTOR EQUIP	764.80	
HERITAGE F/S, INC.	35012170	07-00-33300			GAS	136.91	
HERITAGE F/S, INC.	35012253	07-00-33300			GAS	181.12	
HERITAGE F/S, INC.	99041321	07-00-33300			FINANCE CHARGE	9.20	

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT	DIST
ACE HARDWARE-CRETE	182429/1	07-00-33501		SHOP SUPPLIES	59.31	
ACE HARDWARE-CRETE	182816/1	07-00-33501		SHOP SUPPLIES	7.99	
ACE HARDWARE-CRETE	B164737	07-00-33501		SHOP SUPPLIES	114.12	
CINTAS CORPORATION LOCKBOX	5135025788	07-00-33501		SHOP SUPPLIES	190.17	
HINCKLEY SPRINGS	17155979 113022	07-00-33501		SHOP SUPPLIES	15.65	
UNIFIRST CORPORATION	062 0535940	07-00-33800		UNIFORM SERVICE	34.74	
UNIFIRST CORPORATION	062 0535985	07-00-33800		UNIFORM SERVICE	78.54	
TOTAL FOR FUND 07		DEPT. 00			1592.55	
TOTAL FOR FUND 07					1592.55	
EXCEL ELECTRIC INC	127383	08-00-31400		LIGHTS	1200.00	
COMED	029 9022 049	08-00-33102		TRAFFIC STR LIGHT	134.01	
COMED	194 7573 007	08-00-33102		TRAFFIC STR LIGHT	171.88	
TOTAL FOR FUND 08		DEPT. 00			1505.89	
TOTAL FOR FUND 08					1505.89	
ALLIANT	2155145	15-00-36100		CASUALTY	900.00	
ILLINOIS COUNTIES RISK MANAGMENT TRUST	RCB3103231857	15-00-36100		CASUALTY	71169.25	
ILLINOIS COUNTIES RISK MANAGMENT TRUST	RCB3103231857	15-00-36200		WORKMAN'S COMP	51774.00	
TOTAL FOR FUND 15		DEPT. 00			123843.25	
TOTAL FOR FUND 15					123843.25	
NICOR GAS	3-1000 2 12-7-2	16-00-33200		HEATING	464.29	
ACE HARDWARE-CRETE	182624/1	16-00-33501		SHOP SUPPLIES	129.00	
ACE HARDWARE-CRETE	182711/1	16-00-33501		SHOP SUPPLIES	73.95	
ACE HARDWARE-CRETE	182624/1	16-00-33502		CLEANING SUPPLIES	8.99	

SYS DATE:12/15/22

VILLAGE OF STEGER
A / P W A R R A N T L I S T
REGISTER # 81

SYS TIME:11:37
[NW2]

DATE: 12/15/22

Thursday December 15, 2022

PAGE 9

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	AMOUNT	DIST
=====						
VERIZON WIRELESS						
9922123862		16-00-33700		TELEPHONE	115.06	
COMCAST BUSINESS						
161172973		16-00-33701		ETHERNET	308.64	
TOTAL FOR FUND 16		DEPT. 00			1099.93	
TOTAL FOR FUND 16					1099.93	

** TOTAL CHECKS TO BE ISSUED		365777.62
01 CORPORATE		67587.25
03 PLAYGROUND/RECREATION		6789.09
06 WATER/SEWER FUND		163359.66
07 ROAD & BRIDGE		1592.55
08 MOTOR FUEL TAX		1505.89
15 LIABILITY INSURANCE FUND		123843.25
16 H.S.E.M.		1099.93
TOTAL FOR REGULAR CHECKS:		365,777.62

=====

A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

PAYABLE TO	INV NO	REG NO G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
TERRY'S FORD	30212	918	12/13/22	15465 NEW-VEHICLE	25920.50
		06-00-37700			
TOTAL FOR FUND 06		DEPT. 00			25920.50
TOTAL FOR FUND 06				25920.50	
TERRY'S FORD	30212	918	12/13/22	15465 NEW-VEHICLE	25920.50
		07-00-37700			
TOTAL FOR FUND 07		DEPT. 00			25920.50
TOTAL FOR FUND 07				25920.50	
USSSA INDIANA	SANTA CLAUS	917	12/09/22	15463 ENTRY FEES SANTA	500.00
		13-53-38903			
TOTAL FOR FUND 13		DEPT. 53			500.00
TOTAL FOR FUND 13				500.00	
** TOTAL MANUAL CHECKS LISTED				52341.00	
** TOTAL OF ALL LISTED CHECKS				418118.62	

ORDINANCE NO. 1285

STATE OF ILLINOIS)
)
COUNTIES OF COOK AND WILL)

AN ORDINANCE APPROVING AND CONSENTING TO AN APPLICATION BY 3300 HOLEMAN, LLC AND JDM COATINGS, INC. FOR A CLASS 6B DESIGNATION UNDER THE COOK COUNTY REAL PROPERTY ASSESSMENT CLASSIFICATION ORDINANCE, AS AMENDED, FOR CERTAIN REAL PROPERTY LOCATED WITHIN THE VILLAGE OF STEGER, STATE OF ILLINOIS

WHEREAS, the Village of Steger, Counties of Cook and Will, State of Illinois (the “Village”) is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

WHEREAS, the Cook County Real Property Assessment Classification Ordinance, as amended, (the “Classification Ordinance”) provides a system for classifying real property located in Cook County, Illinois for real estate tax assessment purposes; and

WHEREAS, the Classification Ordinance established real estate tax assessment classifications to encourage industrial and commercial development in Cook County, which will increase employment opportunities and increase the real estate tax base in Cook County; and

WHEREAS, the Mayor and the Village’s Board of Trustees (collectively, the “Corporate Authorities”) desire to promote industrial and commercial development

within the Village; and

WHEREAS, the Classification Ordinance allows for an assessment classification known as Class 6b (the “Class 6b Designation”) for real estate that is used primarily for industrial purposes and that (i) has newly constructed buildings or structures, (ii) is considered abandoned, (iii) is substantially rehabilitated, (iv) is located within certain designated areas, or (v) special circumstances establish that the real estate is qualified for Class 6b Designation under the Sustainable Emergency Relief (“SER”) program; and

WHEREAS, a Class 6b Designation is also conditioned upon certain findings and approvals of the municipality governing the affected real estate; and

WHEREAS, a Class 6b Designation results in a substantial reduction of the real estate taxes levied against such industrial real estate by reducing the assessment level for the real estate; and

WHEREAS, 3300 Holeman, LLC and JDM Coatings, Inc. (the “Applicants”) have applied for or are applying for the Class 6b Designation for the real estate located at the address commonly known as 3300 Holeman Avenue, Steger, Illinois, and having assigned Property Index Numbers: 32-33-331-020, 32-33-331-021, 32-33-331-022, 32-33-331-023, 32-33-331-024 (collectively, the “Subject Property”); and

WHEREAS, the Subject Property and the operations thereon are further described in the application submitted by the Applicants (the “Application”), which is attached hereto and incorporated herein as **Exhibit A**; and

WHEREAS, the Applicants have proven to the Village that the real estate tax incentive that would be provided by a Class 6b Designation is necessary to ensure the continued industrial use of the Subject Property; and

WHEREAS, the Applicants have submitted an Economic Disclosure Statement to the Village; and

WHEREAS, the Corporate Authorities have determined that the Applicants have occupied the Subject Property for at least ten (10) years prior to the date of the Application and find that the circumstances described in the Application supports a determination of hardship for the Applicants and therefore, these special circumstances establish that the Subject Property is qualified for Class 6b Designation under the SER program; and

WHEREAS, the Corporate Authorities have further determined that a Class 6b Designation is necessary for the Applicants to continue operations at the Subject Property and maintain its staff, and that without a Class 6b Designation, the Applicants' business would not be viable, which would cause the Subject Property to be in imminent risk of becoming vacant and unused; and, therefore, the industrial use of the Subject Property is necessary for and beneficial to the Village's economy; and

WHEREAS, the Corporate Authorities have determined that approving a Class 6b Designation for the Subject Property is in the best interests of the Village because it will, among other things, aid the Village in: (1) eliminating the blight factors and characteristics associated with the area; (2) facilitating the redevelopment of the area, (3) improving the environment of the Village, (4) increasing economic activity within the Village, (5) increasing employment opportunities within the Village, (6) producing increased tax revenues for the various taxing districts authorized to levy taxes on the Subject Property, and (7) furthering the growth of the Village; and

WHEREAS, based on the foregoing, the Corporate Authorities hereby approve, support and consent to the Application for a Class 6b Designation under the SER program for the Subject Property being submitted to and approved by the Cook County Assessor;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Steger, Counties of Cook and Will and State of Illinois as follows:

SECTION 1: The Corporate Authorities hereby find that all of the statements set forth in the preamble to this Ordinance are full, true and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

SECTION 2: The Corporate Authorities hereby find that the incentive benefits provided by the Class 6b Designation under the SER program are necessary for the Applicants to continue operations at the Subject Property and maintain its staff, and that without a Class 6b Designation, the Applicants' business would not be viable, which would cause the Subject Property to be in imminent risk of becoming vacant and unused; and therefore, the industrial use of the Subject Property is necessary and beneficial to the local economy. The Corporate Authorities hereby approve, support and consent to a Class 6b Designation for the Subject Property and the Application being submitted to the Assessor. The Mayor is hereby authorized and directed to execute, and the Village Clerk is hereby authorized and directed to attest to, countersign and affix the Seal of the Village to any or all such documentation as may be necessary to carry out and effectuate the purpose of this Ordinance. The officers, employees and/or agents of the Village, shall take all action necessary or reasonably required to carry out, give effect to and effectuate the intent of this Ordinance.

SECTION 3: The headings of the sections, paragraphs and subparagraphs of this Ordinance are inserted solely for the convenience of reference and form no substantive part of this Ordinance, nor should they be used in any interpretation or construction of any substantive provision of this Ordinance. The provisions of this Ordinance are hereby declared to be severable. If any part of this Ordinance is held to be invalid or determined to conflict with any law, statute, or regulation by a court of competent jurisdiction, that portion shall be stricken from this Ordinance and the remaining portions of this Ordinance shall continue in full force and effect to the fullest extent possible.

SECTION 4: All prior actions of the Village's officials, employees and agents with respect to the subject matter of this Ordinance are hereby expressly ratified.

SECTION 5: All ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 6: This Ordinance shall be immediately in full force and effect after passage, approval and publication. A full, true and complete copy of this Ordinance shall be published in pamphlet form as provided by the Illinois Municipal Code, as amended.

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PASSED this 19th day of December 2022.

Joseph M. Zagone, Jr., Village Clerk

APPROVED this 19th day of December 2022.

Kenneth A. Peterson, Jr., Village President

Roll call vote:

Voting in favor:

Voting against:

Not voting:

Exhibit A

Application

[Attached]

ORDINANCE NO. 1289

STATE OF ILLINOIS)
)
COUNTIES OF COOK AND WILL)

**AN ORDINANCE APPROVING CERTAIN LAND USE RELIEF
(SPECIAL USE PERMIT) FOR THE PROPERTY LOCATED
AT 1485 AND 1521 E. 231ST STREET, STEGER, ILLINOIS**

WHEREAS, the Village of Steger, Counties of Cook and Will, State of Illinois (the “Village”) is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

WHEREAS, Community Power Group, LLC (the “Applicant”) submitted a request to the Village of Steger (the “Village”) for land use relief for the properties located at 1485 East 231st Street, Steger, Illinois (PIN: 32-35-402-003-000) and 1521 East 231st Street, Steger, Illinois (PIN: 32-35-402-005-000) (collectively, both properties are referred to as the “Subject Property”), which are located within areas designated as R-1 ONE FAMILY DWELLING DISTRICT and B-1 BUSINESS DISTRICT LIMITED RETAIL, to allow for the installation and operation of a 2MWac ground-mounted solar photovoltaic facility for community use on the Subject Property (the “Proposed Use”); and

WHEREAS, the Village’s Planning and Zoning Board of Appeals (the “PZBA”) held a hearing, pursuant to proper notice, at which the Applicant provided testimony and other evidence regarding the Proposed Use; and

WHEREAS, the PZBA considered granting the Applicant a special use permit in compliance with Section 10.3-6.6 of the “Comprehensive Amendment to the Zoning Ordinance of the Village of Steger, Illinois,” commonly referred to as the “Zoning Code,” to allow for the Proposed Use (the “Land Use Relief”); and

WHEREAS, the evidence at the hearing established that: (a) the Proposed Use is consistent with existing uses in the general vicinity thereof; (b) the Subject Property is suitable for the Proposed Use; (c) the Land Use Relief will not negatively alter the

essential character of the locality; (d) the Land Use Relief will not endanger the public safety; and (e) the Land Use Relief will not be detrimental to the public welfare or injurious to other property or improvements; and

WHEREAS, based on the foregoing, the PZBA made certain findings of fact, which are set forth in the “Recommendation” attached hereto and incorporated herein as Exhibit A, and made a recommendation to approve the Land Use Relief; and

WHEREAS, in light of the foregoing, the Village President (the “President”) and the Board of Trustees of the Village (the “Village Board” and with the President, the “Corporate Authorities”) have determined that it is in the best interests of the Village to approve the Land Use Relief;

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are herein incorporated and made a part of this Ordinance as if fully set forth herein.

Section 2. Approval of Land Use Relief. The findings of fact and Recommendation of the PZBA are hereby adopted, and, in accordance with these findings of fact and the Recommendation, the Village Board approves the Land Use Relief for the Subject Property.

Section 3. Savings Clause. This Ordinance shall not affect suits pending or rights existing at the time this Ordinance takes effect, but such suits and rights shall continue in force to the same extent and with like effect as if this Ordinance be taken, construed or held to avoid or impair any cause of action now existing under any ordinance of the Village, or any amendment thereto, but as to any consideration of action now existing, such ordinance and amendment thereto, shall be continued in full force and effect.

Section 4. Effective Date. This Ordinance shall be in full force and effect upon its passage and publication as provided by law.

[Remainder of Page Intentionally Blank]

PASSED this 19th day of December 2022.

Joseph M. Zagone, Jr., Village Clerk

APPROVED this 19th day of December 2022.

Kenneth A. Peterson, Jr., Village President

Roll call vote:

Voting in favor:

Voting against:

Not voting:

EXHIBIT A

Recommendation of the PZBA

[Attached]

**VILLAGE OF STEGER
PLANNING & ZONING BOARD OF APPEALS
RECOMMENDATION**

RE: Special use permit application to allow for the installation and operation of a 2MWac ground-mounted solar photovoltaic facility for community use on real property located within an R-1 One Family Dwelling District and a B-1 Business District Limited Retail within the Village of Steger, Illinois

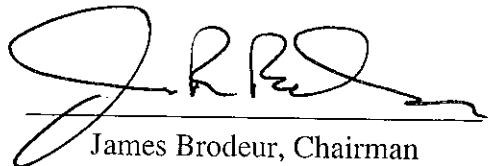
President and Board of Trustees:

The Planning & Zoning Board of Appeals (“PZBA”) met on Tuesday, December 13, 2022 and discussed the petition of Community Power Group, LLC (the “Petitioner”) for a special use permit in compliance with Section 10.3-6.6 of the “Comprehensive Amendment to the Zoning Ordinance of the Village of Steger, Illinois,” commonly referred to as the “Zoning Code,” to allow for the installation and operation of a 2MWac ground-mounted solar photovoltaic facility for community use on real property located within an R-1 ONE FAMILY DWELLING DISTRICT and a B-1 BUSINESS DISTRICT LIMITED RETAIL (the “Special Use Permit”). Proper notice of the meeting was provided in accordance with Section 10.4.3 of the Zoning Ordinance.

During the public hearing, testimony and materials were presented establishing that the Petitioner is the tenant of the real property located at 1485 East 231st Street, Steger, Illinois (PIN: 32-35-402-003-000) and 1521 East 231st Street, Steger, Illinois (PIN: 32-35-402-005-000) (collectively, both properties are referred to as the “Subject Property”). At the hearing, Petitioner presented to the PZBA a request for a Special Use Permit to allow for the installation and operation of a 2MWac ground-mounted solar photovoltaic facility for community use on real property located within an R-1 ONE FAMILY DWELLING DISTRICT and a B-1 BUSINESS DISTRICT LIMITED RETAIL (“Proposed Use”). Further, the Petitioner provided sufficient evidence showing that: (a) the Proposed Use is consistent with existing uses in the general vicinity thereof; (b) the Subject Property is suitable for the Proposed Use; (c) the Proposed Use will not negatively alter the essential character of the locality; (d) the Proposed Use will not endanger the public safety; and (e) the Proposed Use will not be detrimental to the public welfare or injurious to other property or improvements.

Based on the testimony and materials presented at the public hearing, the PZBA finds that the Proposed Use of the Subject Property: (1) complies with all applicable standards of the Zoning Ordinance; (2) will not endanger the public health, safety, morals, comfort, or general welfare of the public; (3) will not harm the use and enjoyment of other property in the immediate vicinity or damage neighboring property values; (4) will not impede the normal and orderly development and improvement of the surrounding property; and (5) will not alter the essential character of the area.

Therefore, the PZBA recommends to the President and Board of Trustees of the Village of Steger that it approve the Petitioner's special use permit application to allow for the Proposed Use.

A handwritten signature in black ink, appearing to read 'J. Brodeur', written over a horizontal line.

James Brodeur, Chairman
Planning & Zoning Board of Appeals
Village of Steger



Value Agreement

APPLICATION NO.

AGREEMENT NO.

18450 Crossing Drive, Suite D • Tinley Park, IL 60487 • Phone: 708.614.1770 • Fax: 708.614.1760

The words Lessee, you and your refer to Customer. The words Lessor, we, us and our refer to Proven Business Systems, LLC.

CUSTOMER INFORMATION

Form with fields for FULL LEGAL NAME, STREET ADDRESS, CITY, STATE, ZIP, PHONE, FAX, BILLING NAME, BILLING STREET ADDRESS, CITY, STATE, ZIP, E-MAIL, and EQUIPMENT LOCATION.

EQUIPMENT DESCRIPTION

Form with fields for MAKE/MODEL/ACCESSORIES, SERIAL NO., and STARTING METER. Includes entries for Toshiba 3515AC, Canon 3835i, and Canon 3826i.

See the attached Schedule A

See the attached Billing Schedule

TERM AND PAYMENT SCHEDULE

Table with columns for term (60), payments (\$1,277.80), and various image/print options with associated costs and overages.

END OF LEASE OPTIONS

You may choose one of the following options within the area you check and initial at the end of the original term, provided that no event of default under the Agreement has occurred and is continuing.

- Options for purchase of equipment: 1) Purchase all but not less than all the Equipment for the Fair Market Value per paragraph 1, 2) Renew the Agreement per paragraph 1, or 3) Return the Equipment per paragraph 3.

THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT; THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.

LESSOR ACCEPTANCE

Signature line for Proven Business Systems, LLC (LESSOR) with fields for SIGNATURE, TITLE, and DATED.

CUSTOMER ACCEPTANCE

By signing below, you certify that you have reviewed and do agree to all terms and conditions of this Agreement on this page and on page 2 attached hereto.

Signature line for Village of Steger (CUSTOMER) with fields for SIGNATURE, TITLE, and DATED.

FEDERAL TAX ID. #

PRINT NAME

ACCEPTANCE OF DELIVERY

You certify that all the Equipment listed above has been furnished, that delivery and installation has been fully completed and is satisfactory. Upon you signing below, your promises herein will be irrevocable and unconditional in all respects.

Signature line for Customer (as referenced above) with fields for SIGNATURE, TITLE, and DATE OF DELIVERY.

1. AGREEMENT: For business purposes only, you agree to lease from us the goods, together with all replacements, parts, repairs, additions, and accessories incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries (the "Equipment") and/or to finance certain licensed software and services ("Financed Items", which are included in the word "Equipment" unless separately stated), all as described on page 1 of this Agreement, excluding equipment marked as not financed under this Agreement, as it may be supplemented from time to time. You agree to all of the terms and conditions contained in this Agreement and any supplement, which (with the acceptance certification) is the entire agreement regarding the Equipment ("Agreement") and which supersedes any purchase order or invoice. You authorize us to correct or insert missing Equipment identification information and to make corrections to your proper legal name and address. This Agreement becomes valid upon execution by us. Unless otherwise stated in an addendum hereto, this Agreement will renew for 3-month term(s) unless you send us written notice between 90 and 150 days (before the end of any term) that you want to purchase or return the Equipment in accordance with this Agreement. If any provision of this Agreement is declared unenforceable in any jurisdiction, the other provisions herein shall remain in full force and effect in that jurisdiction and all others.

2. RENT, TAXES AND FEES: You will pay the monthly Payment (as adjusted) when due, plus any applicable sales, use and property taxes. The base Payment will be adjusted proportionately upward or downward: (1) by up to 10% to accommodate changes in the actual Equipment cost; (2) if the shipping charges or taxes differ from the estimate given to you; and (3) to comply with the tax laws of the state in which the Equipment is located. If we pay any taxes, insurance or other expenses that you owe hereunder, you agree to reimburse us when we request and to pay us a processing fee for each expense or charge we pay on your behalf. We may increase the Payments to offset the loss of any tax benefits caused by your acts or omissions or a change in the applicable tax laws. We may charge you for any filing fees required by the Uniform Commercial Code (UCC) or other laws, which fees vary state-to-state. By the date the first Payment is due, you agree to pay us an origination fee of \$125.00, as shown on our invoice or addendum, to cover us for all closing costs. We will have the right to apply all sums, received from you, to any amounts due and owed to us under the terms of this Agreement. If for any reason your check is returned for nonpayment, you will pay us a bad check charge of \$30 or, if less, the maximum charge allowed by law. We may make a profit on any fees, estimated tax payments and other charges paid under this Agreement.

3. MAINTENANCE AND LOCATION OF EQUIPMENT; SECURITY INTEREST: At your expense, you agree to keep the Equipment: (1) in good repair, condition and working order, in compliance with applicable manufacturers' and regulatory standards; (2) free and clear of all liens and claims; and (3) only at your address shown on page 1, and you agree not to move it unless we agree. As long as you have given us the written notice as required in paragraph 1 prior to the expiration or termination of this Agreement's term, if you do not purchase the Equipment, you will return all but not less than all of the Equipment and all related manuals and use and maintenance records to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair. You are solely responsible for removing any data that may reside in the Equipment you return, including but not limited to hard drives, disk drives or any other form of memory. If this Agreement is deemed to be a secured transaction, you grant us a security interest in the Equipment to secure all amounts you owe us under any agreement with us, and you authorize us to file a financing statement (UCC-1). You will not change your state of organization, headquarters or residence without providing prior written notice to us so that we may amend or file a new UCC-1. You will notify us within 30 days if your state of organization revokes or terminates your existence. We own the Equipment and you have the right to use the Equipment under the terms of this Agreement.

4. COLLATERAL PROTECTION; INSURANCE; INDEMNITY; LOSS OR DAMAGE: You agree to keep the Equipment fully insured against risk and loss, with us as lender's loss payee, in an amount not less than the original cost until this Agreement is terminated. You also agree to obtain a general public liability insurance policy with such coverage and from such insurance carrier as shall be satisfactory to us and to include us as an additional insured on the policy. Your insurance policy(s) will provide for 10 days advance written notice to us of any modification or cancellation. You agree to provide us certificates or other evidence of insurance acceptable to us. If you fail to comply with this requirement within 30 days after the start of this Agreement, we may do as provided in either (A) or (B), as follows: (A) obtain insurance on your behalf and you will pay us for any insurance premium and related charges on which we may make a profit, or (B) we may charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT. We are not responsible for, and you agree to hold us harmless and reimburse us for and, if requested, to defend on our behalf against, any claim for any loss, expense, liability or injury caused by or in any way related to delivery, installation, possession, ownership, use, condition, inspection, removal, return or storage of the Equipment. You are responsible for the risk of loss or for any destruction of or damage to the Equipment. You agree to promptly notify us in writing of any loss or damage. No such loss or damage shall relieve you of your payment obligations under this Agreement. If the Equipment is destroyed and we have not otherwise agreed in writing, you will pay to us the unpaid balance of this Agreement, including any future rent to the end of the term plus the anticipated purchase price of the Equipment (both discounted at 2%). Any proceeds of insurance will be paid to us and credited, at our option, against any loss or damage. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to loss or damage to the Equipment. All indemnities will survive the expiration or termination of this Agreement.

5. ASSIGNMENT: YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT, without our prior written consent. Without our prior written consent, you shall not reorganize or merge with any other entity or transfer all or a substantial part of your ownership interests or assets. We may sell, assign, or transfer this Agreement without notice. You agree that if we sell, assign or transfer this Agreement, our assignee will have the same rights and benefits that we have now and will not have to perform any of our obligations. You agree that the new Lessor will not be subject to any claims, defenses, or offsets that you may have against us. You shall cooperate with us in executing any documentation reasonably required by us or our assignee to effectuate any such assignment. This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and assigns.

6. DEFAULT AND REMEDIES: You will be in default if: (a) you do not pay any Payment or other sum due to us or any other person when due or if you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or any material agreement with any other lender, (b) you make or have made any false statement or misrepresentation to us, (c) you or any guarantor dies, dissolves or terminates existence, (d) there has been a material adverse change in your or any guarantor's financial, business or operating condition, or (e) any guarantor defaults under any guaranty for this Agreement. If any part of a Payment is more than 5 days late, you agree to pay a late charge of 10% of the Payment which is late or if less, the maximum charge allowed by law. If you are ever in default, at our option, we can terminate this Agreement and require that you pay the unpaid balance of this Agreement, including any future Payments to the end of the term plus the anticipated purchase price of the Equipment (both discounted at 2%). We may recover default interest on any unpaid amount at the rate of 12% per year. Concurrently and cumulatively, we may also use any or all of the remedies available to us under Articles 2A and 9 of the UCC and any other law, including requiring that you: (1) return the Equipment to us to a location we specify; and (2) immediately stop using any Financed Items. In addition, we will have the right, immediately and without notice or any other action, to set-off against any of your liabilities to us any money, including depository account balances, owed by us to you, whether or not due. In the event of any dispute or enforcement of rights under this Agreement or any related agreement, you agree to pay our reasonable attorney's fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee. If we have to take possession of the Equipment, you agree to pay the costs of repossession, moving, storage, repair and sale. The net proceeds of the sale of any Equipment will be credited against what you owe us under this Agreement. **YOU AGREE THAT WE WILL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY DEFAULT, ACT OR OMISSION BY ANYONE.** Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement is a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. You waive all rights under sections 2A-508 through 522 of the UCC. If interest is charged or collected in excess of the maximum lawful rate, we will not be subject to any penalties.

7. INSPECTIONS AND REPORTS: We will have the right, at any reasonable time, to inspect the Equipment and any documents relating to its use, maintenance and repair. Within 30 days after our request, you will deliver all requested information (including tax returns) which we deem reasonably necessary to determine your current financial condition and faithful performance of the terms hereof. This may include: (i) compiled, reviewed or audited annual financial statements (including, without limitation, a balance sheet, a statement of income, a statement of cash flow, a statement of changes in equity and notes to financial statements) within 120 days after your fiscal year end, and (ii) management-prepared interim financial statements within 45 days after the requested reporting period(s). Annual statements shall set forth the corresponding figures for the prior fiscal year in comparative form, all in reasonable detail without any qualification or exception deemed material by us. Unless otherwise accepted by us, each financial statement submitted to us shall be prepared in accordance with generally accepted accounting principles consistently applied and shall fairly and accurately present your financial condition and results of operations for the period to which it pertains.

8. FAXED OR SCANNED DOCUMENTS, MISC.: You agree to submit the original duly-signed documents to us via overnight courier the same day of the facsimile or scanned transmission of the documents. Any faxed or scanned copy may be considered the original, and you waive the right to challenge in court the authenticity or binding effect of any faxed or scanned copy or signature thereon. Your executed counterpart, transmitted electronically or otherwise, which has our original signature and/or is in our possession shall constitute chattel paper as that term is defined in the UCC and shall constitute the original agreement for all purposes. You agree to execute any further documents that we may request to carry out the intents and purposes of this Agreement. All notices shall be mailed or delivered by facsimile transmission or overnight courier to the respective parties at the addresses shown on this Agreement or such other address as a party may provide in writing from time to time. By providing any telephone number, now or in the future, for a cell phone or other wireless device, you are expressly consenting to receiving communications, regardless of their purpose, at that number, including, but not limited to, prerecorded or artificial voice message calls, text messages, and calls made by an automatic dialing system from us and our affiliates and agents. These calls and messages may incur access fees from your provider.

9. WARRANTY DISCLAIMERS: YOU AGREE THAT YOU HAVE SELECTED THE SUPPLIER AND EACH ITEM OF EQUIPMENT BASED UPON YOUR OWN JUDGMENT AND YOU DISCLAIM ANY RELIANCE UPON ANY STATEMENTS OR REPRESENTATIONS MADE BY US. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. THE SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF THE SUPPLIER, AND NOTHING THE SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATION UNDER THIS AGREEMENT. YOU WILL CONTINUE TO MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF, AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS, OR ANY OTHER ISSUE IN REGARD TO THE EQUIPMENT, ANY ASSOCIATED SOFTWARE AND ANY FINANCED ITEMS.

10. LAW, JURY WAIVER: Agreements, promises and commitments made by Lessor, concerning loans and other credit extensions must be in writing, express consideration and be signed by Lessor to be enforceable. This Agreement may be modified only by written agreement and not by course of performance. This Agreement will be governed by and construed in accordance with the law of the state of the principal place of business of Lessor or its assignee. You consent to jurisdiction and venue of any state or federal court in the state the Lessor or its assignee has its principal place of business and waive the defense of inconvenient forum. For any action arising out of or relating to this Agreement or the Equipment, YOU AND WE WAIVE ALL RIGHTS TO A TRIAL BY JURY.

11. MAINTENANCE AND SUPPLIES: The charges established by this Agreement include payment for the use of the Equipment, accessories, maintenance by Supplier during normal business hours, inspection, adjustment, parts replacement, drums, cleaning material required for proper operation and black toner and developer. Paper and staples must be separately purchased by you. Color toner is not included in this Agreement and will be billed separately. If necessary, the service and supply portion of this Agreement may be assigned by us. We may charge you a supply freight fee to cover our costs of shipping supplies to you.

12. OVERAGES AND COST ADJUSTMENTS: You agree to comply with our billing procedures including, but not limited to, providing us with periodic meter readings on the Equipment. At the end of the first 12 months after commencement of this Agreement, and once each successive 12-month period thereafter, we may increase the Payment and the "cost per image" charge that exceeds the number of images originally designated in this Agreement ("Overages") by a maximum of 15% of the existing "cost per image" charge.

13. UPGRADE AND DOWNGRADE PROVISION: AFTER COMMENCEMENT OF THE AGREEMENT AND UPON YOUR WRITTEN REQUEST, AT OUR SOLE DISCRETION, WE MAY REVIEW YOUR IMAGE/PRINT VOLUME AND PROPOSE OPTIONS FOR UPGRADING OR DOWNGRADING THE EQUIPMENT TO ACCOMMODATE YOUR BUSINESS NEEDS.

14. TRANSITION BILLING: In order to facilitate an orderly transition, including installation and training, and to provide a uniform billing cycle, the start date of this Agreement (the "Effective Date") will be the 20th day of the month, following the date that you sign a certificate of acceptance of the Equipment. The payment for this transition period will be based on the base minimum usage payment, prorated on a 30-day calendar month, and will be added to your first monthly Payment.



AGREEMENT NO.

STATE AND LOCAL GOVERNMENT ADDENDUM

Addendum to Agreement # _____, between **Village of Steger**, as Customer and **Proven Business Systems, LLC**, as Lessor. The words **you** and **your** refer to **Customer**. The words **we**, **us** and **our** refer to **Lessor**.

The parties wish to amend the above-referenced Agreement by adding the following language:

REPRESENTATIONS AND WARRANTIES OF CUSTOMER: You hereby represent and warrant to us that: (a) you have been duly authorized by the Constitution and laws of the applicable jurisdiction and by a resolution or other authority of your governing body to execute and deliver this Agreement and to carry out your obligations hereunder; (b) all legal requirements have been met, and procedures have been followed, including public bidding, in order to ensure the enforceability of this Agreement; (c) this Agreement is in compliance with all laws applicable to you, including any debt limitations or limitations on interest rates or finance charges; (d) the Equipment will be used by you only for essential governmental or proprietary functions of you consistent with the scope of your authority, will not be used in a trade or business of any person or entity, by the federal government or for any personal, family or household use and your need for the Equipment is not expected to diminish during the term of this Agreement; (e) you have funds available to pay contracted Payments until the end of your current appropriation period, and you intend to request funds to make contracted Payments in each appropriation period, from now until the end of the term of this Agreement; and (f) your exact legal name is as set forth on page one of this Agreement.

NON-APPROPRIATION OR RENEWAL: If either sufficient funds are not appropriated to make contracted Payments or any other amounts due under this Agreement or (to the extent required by applicable law) this Agreement is not renewed, this Agreement shall terminate and you shall not be obligated to make contracted Payments under the Agreement beyond the then-current fiscal year for which funds have been appropriated. Upon such an event, you shall, no later than the end of the fiscal year for which contracted Payments have been appropriated, deliver possession of the Equipment to us. If you fail to deliver possession of the Equipment to us, the termination shall nevertheless be effective but you shall be responsible, to the extent permitted by law and legally available funds, for the payment of damages in an amount equal to the portion of contracted Payments thereafter coming due that is attributable to the number of days after the termination during which you fail to deliver possession and for any other loss suffered by us as a result of your failure to deliver possession as required. You shall notify us in writing within seven days after your failure to appropriate funds sufficient for the payment of the contracted Payments or (to the extent required by applicable law) this Agreement is not renewed, but failure to provide such notice shall not operate to extend the Agreement term or result in any liability to you.

TITLE TO THE EQUIPMENT: If the selected purchase option for this Agreement is \$1.00 or \$101.00, unless otherwise required by law, upon your acceptance of the Equipment, title to the Equipment shall be in your name, subject to our interest under this Agreement.

The parties wish to amend the above-referenced Agreement by restating the following language:

Any provision in the Agreement stating this Agreement supersedes any invoice and/or purchase order is hereby amended and restated as follows: "You agree that the terms and conditions of the Agreement and any supplement or schedule thereto and any related acceptance certificate constitutes the entire agreement regarding the financing or lease of the Equipment and supersedes any purchase order, invoice, request for proposal or other related document."

Any provision in the Agreement stating that the Agreement shall automatically renew unless the Equipment is purchased, returned or a notice requirement is satisfied is hereby amended and restated as follows: "This Agreement will renew for month-to-month terms unless you purchase or return the Equipment (according to the conditions herein) or send us written notice at least 30 days (before the end of any term) that you do not want it renewed."

NOTE: SIGNER OF THIS DOCUMENT MUST BE SAME AS ON THE AGREEMENT. A FACSIMILE OF THIS DOCUMENT WITH SIGNATURE SHALL BE CONSIDERED TO BE AN ORIGINAL. CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.

Any provision in the Agreement stating that we may assign this Agreement is hereby amended and restated as follows: "We may sell, assign, or transfer this Agreement without notice to or consent from you, and you waive any right you may have to such notice or consent."

Any provision in the Agreement stating that you grant us a security interest in the Equipment to secure all amounts owed to us under any agreement is hereby amended and restated as follows: "To the extent permitted by law, you grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement, and you authorize us to file a UCC-1 financing statement."

Any provision in the Agreement stating that you shall indemnify and hold us harmless is hereby amended and restated as follows: "You shall not be required to indemnify or hold us harmless against liabilities arising from the Agreement. However, as between you and us, and to the extent permitted by law and legally available funds, you shall bear the risk of loss for, shall pay directly, and shall defend against any and all claims, liabilities, proceedings, actions, expenses, damages or losses arising under or related to the Equipment, including, but not limited to, the possession, ownership, lease, use or operation thereof, except that you shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses, damages or losses that arise directly from events occurring after you have surrendered possession of the Equipment in accordance with the terms of the Agreement to us or that arise directly from our gross negligence or willful misconduct."

Any provision in the Agreement stating that a default by you under any agreement with our affiliates or other lenders shall be an event of default under the Agreement is hereby amended and restated as follows: "You will be in default if: (i) you do not pay any Payment or other sum due to us under the Agreement when due or if you fail to perform in accordance with the covenants, terms and conditions of this Agreement, (ii) you make or have made any false statement or misrepresentation to us, (iii) you dissolve, terminate your existence or file bankruptcy, or (iv) there has been a material adverse change in your financial, business or operating condition."

Any provision in the Agreement stating that you shall pay our attorneys' fees is hereby amended and restated as follows: "In the event of any dispute or enforcement of rights under this Agreement or any related agreement, you agree to pay, to the extent permitted by law and to the extent of legally available funds, our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee."

Any provision in the Agreement requiring you to pay amounts due under the Agreement upon the occurrence of a default, failure to appropriate funds or failure to renew the Agreement is hereby amended to limit such requirement to the extent permitted by law and legally available funds.

Any provision in the Agreement stating that the Agreement is governed by a particular state's laws and you consent to such jurisdiction and venue is hereby amended and restated as follows: "This Agreement will be governed by and construed in accordance with the laws of the state where you are located. You consent to jurisdiction and venue of any state or federal court in such state and waive the defense of inconvenient forum."

By signing this Addendum, Customer acknowledges the above changes to the Agreement and authorizes Lessor to make such changes. In the event of any conflict between this Addendum and the Agreement, this Addendum shall prevail. In all other respects, the terms and conditions of the Agreement remain in full force and effect and remain binding on Customer.

Proven Business Systems, LLC

Lessor

Village of Steger

Customer

Signature

X

Signature

Title

Date

Title

Date

NOTE: SIGNER OF THIS DOCUMENT MUST BE SAME AS ON THE AGREEMENT. A FACSIMILE OF THIS DOCUMENT WITH SIGNATURE SHALL BE CONSIDERED TO BE AN ORIGINAL. CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.



SALES AGREEMENT

Sales Order Date 12/15/2022		Customer PO#		Delivery Date		Rep Name Phil Faso	
Bill To: Village of Steger				Ship To: Village of Steger			
Address 3320 LEWIS ST				Address 3320 LEWIS ST			
City Steger		State IL	Zip 60475	City Steger		State IL	Zip 60475
Phone (708) 755-0220				Phone (708) 755-0220		Email	
Attention Mary Jo See Hausen				Attention Mary Jo See Hausen			
Qty	Description			Unit Price		Total	
2	DX C3835i imageRUNNER Advance DX C3835i 4912C002AA					In Lease	
2	DX C3835i Cabinet Type-W 5634C001AA						
1	DX C3835i Inner Finisher-L1 4000C002BA						
1	DX C3835i Super G3 FAX Board-BH1 4919C001AA						
1	DX C3826i imageRUNNER Advance DX C3826i 4914C002AA						
1	DX C3826i Inner 2/3 Hole Puncher-D1 4002C002AA						
1	DX C3826i Inner Finisher-L1 4000C002BA						
1	DX C3826i Cabinet Type-W 5634C001AA						
1	e-STUDIO3515AC e-STUDIO3515AC e-STUDIO3515AC						
1	e-STUDIO3515AC DSDf Doc Feeder MR4000B						
1	e-STUDIO3515AC Fax Unit/Second Line Fax Unit GD1370N						
1	e-STUDIO3515AC Inner Finisher MJ1042B						
1	e-STUDIO3515AC Large Capacity Feeder KD1059B						

*For additional items see addendum

Networking Charges

*Additional charges for networking will be applied after the first 2hrs at a \$100.00 hourly rate

I (We) Decline Networking Service:
 Initial

Subtotal: In Lease

Tax Rate:

Tax

Networking: Included

Delivery/Installation: Included

Total: In Lease

Customer Signature: _____ Date: _____

1. **GENERAL:** Invoices shall be due and payable by the Customer for all equipment, accessories, supplies or maintenance purchased pursuant to this agreement (The "Goods and Services"), within the time period specified on the front side of this document. Customer shall pay all applicable sales tax, installation and freight charges. If Customer fails to make any payment when due, there will be a service charge of five percent (5%) of the total amount due, together with an interest rate of one and one-half percent (1 1/2%) of the maximum total amount due or the maximum legal rate allowed by law, whichever is less. Customer shall pay a \$20.00 service charge on any returned checks. Customer shall pay all collection expenses incurred by Seller ("Proven IT"), including but not limited to, court, attorneys and accounting fees.
2. **TAXES:** Customer shall be responsible for all sales tax, use tax or other taxes (including without limitations personal property taxes assessable on the equipment) and fees charged relative to this agreement. Customer agrees to reimburse Proven IT for all amounts paid or payable by Proven IT in discharge of the foregoing taxes. Customer shall not be responsible for taxes based on Proven IT's gross or net income.
3. **DEFAULT:** If Customer is in default of any term or condition, Seller may cancel this agreement in whole or part at any time upon ten (10) day's written notice. If Seller cancels, the agreement will be prorated based upon the unused portion of the term of the agreement. Any amount due to Seller will be invoiced and is payable upon receipt. Any amounts due to the customer will be applied to any unpaid invoices prior to refund. Early termination of contract is non-refundable.
4. **AVAILABILITY:** Customer agrees that the Goods and Services are subject to availability and Seller reserves the right to substitute models of like specification if practicable. Seller may cancel any order or any part of an order without cause at any time and without penalty, and Seller's sole obligation shall be to return any down payment paid by Customer. If parts become unavailable for discontinued equipment, Seller reserves the right to delete said equipment in accordance with the terms of this agreement.
5. **DELIVERY AND INSTALLATION:** Seller shall use its standard packaging. Seller shall choose the method of delivery; Seller reserves the right to deliver the goods in installments. Customer will pay an invoice when due, without regard to delivery or non-delivery of subsequent installments. Delay in delivery of any installments shall not relieve customer of its obligations to accept remaining installments. Equipment will be installed in accordance with manufacturer's specification. At customer's sole cost and expense, customer shall insure that equipment is placed in an environment that conforms with the manufacturer's specifications and requirements and will bear all costs and expenses for any additional necessities required for installation such as telephone and electrical wiring, remodeling, and noise and power filters. Any electrical work, external to the equipment (i.e. associated peripheral equipment, power, transmission and phone lines) and equipment line cord, is not covered by this agreement, unless otherwise specified on the front side of this document.
6. **MAINTENANCE, SUPPORT AND SERVICE:** Any and all maintenance, support and service in relation to the goods and services shall come directly from the manufacturer, unless separately agreed to in writing by the parties. Proven IT shall not provide support, education, maintenance, or repairs in relation to the goods and services as Proven IT is acting merely as a reseller and installer of the goods. Proven IT is not acting as employee or agent of the manufacturer in conjunction with the resale or installation of the goods.
7. **INDEPENDENT CONTRACTOR:** It is understood and acknowledged that the goods and services which Proven IT provides to Customer hereunder shall be in the capacity of an independent contractor and not as an employee or agent of Customer. Proven IT shall not be eligible for and shall not receive any employee benefits from Customer and shall be solely responsible for the payment of all taxes, FICA, federal and state unemployment insurance contributions, state disability premiums and all similar taxes and fees relating to the fees earned by Proven IT hereunder.
8. **TITLE AND RISK OF LOSS:** The goods shall be identified to the contract, and risk of loss shall pass to customer when the goods are placed in the hands of the carrier. For goods purchased outright, title will pass to customer upon payment in full. For goods purchased on an installment payment basis, title will pass to Customer on the installation date.
9. **SECURITY INTEREST:** Seller expressly reserves a security interest in the goods until payment in full has been collected and Customer agrees to notify seller prior to relocation of any goods for which Seller has a security interest. Customer shall execute any other document, including a financing statement or other document similar to the UCC-1, necessary to protect Seller's security interest in the goods. Customer authorizes Seller to file, at customer's expense, any financing statement related to the goods without Customer's signature, except where prohibited by law.
10. **NO WARRANTIES:** PROVEN IT IS NOT THE MANUFACTURER OF THE GOODS AND SERVICES. CUSTOMER UNDERSTANDS AND AGREES THAT THE GOODS AND SERVICES ARE PROVIDED "AS IS" AND PROVEN IT DISCLAIMS ALL WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT OR TITLE REGARDING OR RELATING TO THE GOODS AND SERVICES, OR ANY MATERIALS, SERVICES OR ITS INSTALLATION FURNISHED OR PROVIDED TO CUSTOMER IN CONNECTION WITH THIS AGREEMENT, INCLUDING UPDATES OR SUPPORT. PROVEN IT MAKES NO WARRANTY OR REPRESENTATION REGARDING THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF THE GOODS AND SERVICES, REGARDING THE ACCURACY OR RELIABILITY OF ANY INFORMATION OBTAINED THROUGH THE GOODS AND SERVICES, THAT THE GOODS AND SERVICES WILL MEET THE CUSTOMER'S NEEDS OR EXPECTATIONS, OR BE UNINTERRUPTED, TIMELY, SECURE OR ERROR FREE, OR THAT DEFECTS WILL BE CORRECTED. USE OF THE GOODS AND SERVICES IS AT CUSTOMER'S SOLE RISK. ANY MATERIAL AND/OR DATA DOWNLOADED OR OTHERWISE OBTAINED THROUGH THE USE OF THE GOODS AND SERVICES IS AT CUSTOMER'S OWN DISCRETION AND RISK. CUSTOMER WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE RESULTING FROM USE OF THE GOODS AND SERVICES. ANY APPLICABLE WARRANTY ON THE GOODS AND SERVICES PROVIDED BY THE MANUFACTURER WILL PASS THROUGH TO THE CUSTOMER.
11. **LIMITATIONS:** The goods shall not be returned to Seller for credit without Seller's written consent. No credit will be given after fourteen (14) days from the date of the invoice. All returns for credit within fourteen (14) days are subject to up to a 20% restocking fee. All costs of return shall be the responsibility of the Customer.
12. **LIMITATION OF LIABILITY: TO THE MAXIMUM EXTENT PERMITTED BY LAW, OTHER THAN DAMAGES PROXIMATELY CAUSED BY REASON OF WILLFUL MISCONDUCT ON THE PART OF PROVEN IT, PROVEN IT, ITS REPRESENTATIVES, SUCCESSORS AND ASSIGNS DO NOT ACCEPT LIABILITY BEYOND THE REMEDIES SET FORTH HEREIN, INCLUDING ANY LIABILITY CAUSED BY THE GOODS AND SERVICES NOT BEING AVAILABLE FOR USE OR FOR LOST OR CORRUPTED DATA OR PRODUCTS, BUSINESS INTERRUPTION, FAILURE OR MALFUNCTION OF THE GOODS AND SERVICES, LOSS, OR OTHERWISE FOR THE PROVISION OF THE GOODS AND SERVICES, EVEN IF NEGLIGENT. PROVEN IT PROVIDES THE GOODS AND SERVICES TO CUSTOMER "AS IS" AND WITH ALL FAULTS. PROVEN IT DOES NOT WARRANT THE ERROR-FREE OPERATION OF THE GOODS AND SERVICES. CUSTOMER ACKNOWLEDGES THIS ALLOCATION OF RISK BY EXECUTION OF THIS AGREEMENT AND/OR BY THE PAYMENT OF FEES TO PROVEN IT. IN NO EVENT WILL PROVEN IT BE LIABLE FOR LOST PROFITS, LOSS OF BUSINESS OR OTHER CONSEQUENTIAL, SPECIAL, INCIDENTAL, EXEMPLARY, INDIRECT, OR PUNITIVE DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, OR FOR ANY CLAIM BY ANY THIRD PARTY EXCEPT AS EXPRESSLY PROVIDED HEREIN. OTHER THAN AS EXPRESSLY PROVIDED IN THIS AGREEMENT, PROVEN IT MAKES NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE, ALL OF WHICH ARE EXPRESSLY DISCLAIMED. IN NO EVENT SHALL PROVEN IT'S LIABILITY UNDER THIS AGREEMENT EXCEED THE AMOUNT OF FEES ACTUALLY PAID TO PROVEN IT DURING THE 90-DAY PERIOD IMMEDIATELY PRECEDING THE ALLEGED CLAIM AND/OR TERMINATION OF THIS AGREEMENT.**
13. **ASSIGNMENT:** This agreement shall not be assigned by Customer without Seller's express written consent. In the event that Seller assigns any of its obligations under this agreement, Seller shall remain primarily responsible to perform those obligations. Any claim or defense Customer may have relating to those obligations must be asserted on or against Seller and not its assignee.
14. **NOTICES:** All notices required to be given under this agreement shall be in writing and shall be sent by U.S. first class mail to the parties at the address listed on the front of this agreement.
15. **INDEMNIFICATION:** Customer shall bear all risk of theft, loss or damage not caused by Seller's employees or agents, to all goods and services installed under this agreement. Customer agrees to indemnify, defend and hold harmless Seller, its officers, directors, employees and agents from all loss, liability, claims or expenses (including reasonable attorneys' fees) arising or Customer's use of the goods and services, including but not limited to liabilities arising from bodily injury, including death, or property damage to any person, unless caused solely as the result of an intentional act or omission by Seller. Seller shall indemnify Customer against any costs, losses, damages or liability incurred by Customer as the result of any third party's claim of infringement of its patent, copyright trademark which claim arises out of the use of the product by Customer. Customer shall immediately notify Seller in writing of such claim or demand. Seller shall have the sole right to control, and defense, thereof, and Customer agrees that it will not settle any such claim against itself without the prior written consent of Seller. Provided however, that Seller shall not indemnify Customer with respect to any claim relating to product(s) which is/are manufactured according to Customer's instructions, or modified by Customer or combined with other non-seller products, equipment, systems and/or processes. Failure of Customer to provide timely notification of claim to Seller shall relieve Seller of its obligation to indemnify Customer.
16. **FORCE MAJURE:** Neither party shall be responsible for delays or failure in performance of this agreement (other than failure to make payment) to the extent that such party was hindered in its performance by act of god, abuse, misuse, excess of voltage or power surges, repairs other than those provided by PROVEN IT authorized personnel, civil commotion, labor dispute, or any other occurrence beyond its reasonable control.
17. **SEVERABILITY:** If any provision of this agreement shall be unlawful, void or for any reason unenforceable, then that provision shall be deemed severable from this agreement and shall not affect the validity and enforceability of the remaining provisions of this agreement.
18. **APPLICABLE LAW:** This agreement shall be governed by the laws of the State of Illinois and the Uniform Commercial Code as adopted therein without regard to choice of law principles. In the event of litigation or other proceedings by Seller to enforce or defend any term or provision of this agreement, Customer agrees to pay all costs and expenses sustained by Seller, including but not limited to, reasonable attorney's fees.
19. **SELLER'S AGENTS.** Customer acknowledges that it has been advised that no agent, employee, or representative of Seller has any authority to bind seller to any affirmation promise, representation, or warranty concerning any goods and services, and unless such affirmation, promise, representation, or warranty is specifically set forth in this agreement it does not form a basis of this bargain and shall not be enforceable against Seller.
20. **ACCEPTANCE:** This agreement and its terms and conditions shall not take effect until accepted and executed by an authorized Seller representative at Seller's offices in the state of ILLINOIS.
21. **ENTIRE AGREEMENT:** This instrument, and any attachments hereto, is the entire agreement between customer and seller and supersedes any proposal or prior agreement, oral written, and any other communications relating to the subject matter of this agreement. The terms and conditions of this agreement shall supersede any terms and conditions which may be contained on any purchase order or other document which may be issued by Customer.

Customer Initials _____

Proven IT Representative Initials _____



SERVICE AGREEMENT

Customer: Village of Steger		Phone: (708) 755-0220		
Contact: Mary Jo See Hausen		Email:		
Address: 3320 LEWIS ST		City: Steger	State: IL	
		Zip: 60475		
Model	Serial#	ID#	Meter	Meter Contact
2 Canon DX C3835i				
Canon DX C3826i				
Toshiba e-STUDIO3515AC				

Attach Schedule A for additional equipment. Attach Schedule B for additional customer owned equipment. Maximum 7 Devices above.

SERVICE

B/W Monthly Copies	12,000	Included in Lease
B/W Overages Billed at	0.01000	
Color Monthly Copies	3,500	Included in Lease
Color Overages Billed at	0.06000	
B/W Monthly Prints	0	Included in Lease
B/W Overages Billed at	0.00000	
Color Monthly Prints	0	Included in Lease
Color Overages Billed at	0.00000	
Contract Start Date:	At Install	Total: Included in Lease
Term:	60	
Select a Base Billing Cycle	Monthly	Select an Overage Cycle Annual
<small>○ Unlimited Remote Support: \$200 Annually</small>		<small>◎ 1 Decline Remote Support: \$150/hr Chargeable</small>
Meter Contact:		Phone: Email:

Meter Collection Method:
FM Audit Installed on Print Server. Required for Auto-Toner Replenishment

Notes:
 Increases not to exceed 7% per year

Authorized Customer Signature _____
Date

Proven IT Authorized Signature _____
Date

Agreement is not binding until accepted by Proven IT, Tinley Park, IL
 Leased equipment-Maintenance Agreement will run full term of lease and is non cancellable.

Terms and Conditions

1. **ITEMS INCLUDED:** This Agreement Includes the following as applicable: unlimited service calls, parts (as classified by the manufacturers) and consumable supplies (maintenance kits, transfer kits, fuser kits, process kits, developer and imaging drums and toner). Supplies consumption is based off the manufacturer's suggested yields and fill rate. If supplies consumption is excessive, a surcharge may be assessed. Proven IT reserves the right to reset supply items (i.e. fuser and maintenance kits) in lieu of replacement so long as the device functionality and print quality are not affected.
2. **ITEMS EXCLUDED:** This Agreement excludes the following unless otherwise specified:
 - a. Paper and staples.
 - b. Any items damaged by Customer such as, but not limited to, doors, paper trays and covers. Replacement of these items will be charged to the Customer at current Proven IT rates.
 - c. Fax Machines: Thermal heads, process units and fuser units.
 - d. Network Connected Equipment: Network connected equipment will be covered up to the network connection of the Printer/MFP. Service calls caused by computer or network issues will be charged to the Customer at current Proven IT rates.
3. Proven IT reserves the right, at reasonable times during Customer's normal business hours and upon reasonable notice to customer, to inspect all equipment covered under this Agreement to determine that it is in good mechanical condition prior to the effective date on the front of this Agreement. Should the equipment require significant repair or overhaul, such repairs may be chargeable to the Customer at current Proven IT rates. Such repairs will be performed only upon Agreement of both parties.
4. **SERVICE:** Proven IT agrees to provide emergency service and all maintenance on the equipment listed on the attached schedule(s) for the term of the Agreement except as follows:
 - a. Use of supplies, spare parts, or paper that do not meet manufacturer's specifications and cause abnormal service problems.
 - b. Fire, accident, theft or damage to the machine due to repairs or movement by someone other than an authorized Proven IT representative.
 - c. If replacement of consumable items recommended by Proven IT service representatives is not complied with and results in additional service calls, the Customer will be charged at our normal hourly rates. These consumable items are to include, but not limited to toner, developer, drums and supply modules.
 - d. Proven IT shall not be responsible for repairs or maintenance resulting from the use of supplies or parts not obtained from Proven IT. Any repairs resulting from the use of supplies or parts not obtained through Proven IT will be charged to the Customer at current Proven IT rates. For these purposes, the term "supplies" will not include paper, envelopes, labels or other related paper products.
 - e. Proven IT shall not be responsible for delays, inability to provide service calls due to strikes, accidents, act of God or any other event beyond its reasonable control. All Service under this Agreement shall be rendered during normal working hours of 8:00am to 5:00pm Monday through Friday, local time, unless otherwise agreed upon by both parties.
 - f. Proven IT does not guarantee that parts will be available during the term of the Agreement, but in the event a manufacturer discontinues parts or supplies for a specific device, the unused portion of the services under this Agreement can be transferred to a new machine purchased through Proven IT. Should all or some parts become unavailable and no longer are supported by the Original Equipment Manufacturer ("OEM") the products shall be considered "End of Life". In such cases, Proven IT will make all reasonable efforts to honor any respective contract Maintenance Agreement term or as agreed upon service coverage. "End of Life" defined products will not be available under new or renewed Contracted Maintenance Agreements.
5. **EQUIPMENT:** All equipment covered under the Agreement must adhere to the following guidelines:
 - a. Equipment must be located in a normal office setting with sufficient amount space for access, free from excessive dust, humidity, temperature and ammonia or other corrosive fumes.
 - b. Equipment must be operated on an isolated electrical line, if so noted on the Scope of Work Agreement or the OEM. Equipment must always be operated on a UL approved electrical circuit, with proper current, voltage and type of outlets as specified by the OEM.
 - c. Equipment should be operated within the specified operational (including usage) specifications of the OEM.
 - d. Only Proven furnished supplies may be used.
6. **PREVENTATIVE MAINTENANCE:** Proven IT will perform preventative maintenance on each machine based on the manufacturer's recommended interval. This will include cleaning toner and paper dust out of the inside. Checking and proactively replacing high-mortality parts (i.e. rollers) and a wipe-down of the exterior of the machine.
7. **METERS:** Proven IT utilizes Print Management Software to electronically report meters and supply consumption. Customer agrees to work with Proven IT's software administrator to install the Print Management software prior to the New Customer Onboard. Customer grants Proven IT permission to upgrade, modify, or maintain the Print Management software or to install new releases or additions. Under no circumstances will the Print Management software provide Proven IT access to confidential information other than data directly related to the Printers/Copiers on the network. Customer agrees not to delete, alter, modify, or otherwise render the software unusable during the term of this Agreement and agrees to reinstall the software in the event their actions inadvertently affect reporting capabilities. If Customer declines to install Proven IT's Print Management Software, then Proven IT retains the right to invoice Customer at the prevailing hourly labor rate for services due to manual meter collections. Manual meter collection will be performed during standard business 8:00am to 5:00pm Monday through Friday, local time.
8. **NEW EQUIPMENT ADDED:** Throughout the duration of the Agreement, if additional metered devices of like models to those on the Agreement today are discovered in the Customer fleet, they will be automatically added to this Agreement and initiated for coverage and billing.

Throughout the duration of the Agreement, if additional metered devices of dissimilar models to those on the Agreement today are discovered in the Customer fleet, or are reported by the Customer to be added to the Agreement, they will be added to the Agreement at the then current rates and be included for coverage and billing. For devices of this kind, the Customer will have the opportunity to remove the devices from the Agreement 90 days from the date they were added.
9. **REMITTANCE:** Payment is due thirty (30) days from date of Customer's receipt of invoice. Delinquent accounts which are not being disputed in good faith by Customer shall accrue interest at a rate of one and one half percent of the past due amount per month or, (if lower, the maximum rate of interest chargeable under applicable law). Customer shall pay all federal, state and local sales, use, property, excise or other taxes imposed with respect to the purchase price listed on this Agreement.
10. **BILLING AND CONTRACT ADJUSTMENT:** Proven IT will invoice the Customer monthly for the Monthly Payment and usage will be reconciled on the frequency indicated on the front of this Agreement. Customer will be invoiced for any overages multiplied by the rates indicated on the front of this Agreement. The contract volume can be adjusted at the end of each reconciliation period. The Contract volume may be adjusted down to the previous quarters' actual usage; not to exceed 15% of the current volume at the time of the adjustment. At the end of the first year of this Agreement and once each successive twelve month period, we may increase the base contract payment and overage rates by a maximum of 15% or an equivalent amount to that stated on any associated Value Agreement or Lease Agreement between both the parties. Additionally, Proven reserves the right to increase the base contract payment and overage rates beyond the aforementioned 15% annual increase on equipment which is more than five (5) years old. Proven IT may charge Customer a fee for supply freight and administrative costs for document processing and management.
11. **BREACH OR DEFAULT:** If the Customer does not pay all charges as provided hereunder promptly when due Proven IT may (a) Refuse to service the equipment or (b) Furnish service on a C.O.D., "Per Call" basis at current Proven IT rates.

The Customer agrees to pay Proven IT costs and expenses of collection including reasonable attorney's fees permitted by law in addition to all other rights and remedies available to Proven IT.
12. **AGREEMENT:** This Agreement is not refundable or transferable to a third party unless agreed upon in writing by both parties.
13. **PENALTY FOR EARLY CANCELLATION:** This Agreement is binding and noncancelable. If the Customer wishes to terminate the Agreement in advance of the Agreement maturity date then the Customer is responsible for buying out the remaining term of the Agreement.

The penalty is calculated using the then current service rates multiplied by the remaining term published on the front of the Agreement or the remaining term based on any Supplements that have been executed modifying the term of the Agreement.

For Customer Agreements billing using Actual Meter reads or Usage Based programs, the penalty is calculated based on the prior 12 months average monthly billing multiplied by the remaining term published on the front of the Agreement or the remaining term based on any Supplements that have been executed modifying the term of the Agreement.

If there is no request for cancellation, but all devices covered under this Agreement have been removed from service, this will be considered a cancellation of the Agreement and the formula(s) listed above will apply.
14. **RESPONSIBILITY:** Other than the obligations set forth herein, Proven IT disclaims all warranties, expressed or implied, including any implied warranties or merchantability for use or fitness for a particular purpose. Proven IT shall not be responsible for direct, incidental or consequential damages, including but not limited to, damages arising out of the performance of the equipment or the loss of the use of the equipment and the Customer hereby waives any claims related thereby.
15. **INDEMNIFICATION:** Each party shall indemnify, defend and hold harmless the other party and its officers, directors, employees, agents and representatives from any and all claims, losses, damages or expenses, including but not limited to, court costs, fees and expenses of counsel and attorney fees to the extent any such claim, loss, or damage results from a breach of the terms of the Agreement by a party, or resulting from the death or bodily injury for any person or damage to any property to the extent it was caused by the negligent act, willful misconduct, tortious or other unlawful act, error or omission of a party or its officers, directors, employees, agents and representatives on connection with the subject matter of this Agreement.
16. **JURISDICTION:** This Agreement shall be governed by and construed according to the laws of the State of Illinois applicable to Agreements wholly negotiated, executed and performed in Illinois. It constitutes the entire Agreement between parties and may not be modified except in writing signed by duly authorized officer of Proven IT and the Customer.
17. **TRAINING:** The customer agrees to make available and designate a key contact for training on the use of any Proven IT furnished equipment. Should the employment status of designated operator change so as to affect the contact's availability to perform the assignment, the Customer shall inform Proven IT as soon as reasonably practical.
18. **RENEWAL:** This Agreement shall be renewed automatically upon approval by Proven IT unless Customer notifies Proven IT in writing between 90 and 150 days prior to the end of the Agreement term. Customer agrees to pay the then current rates at the beginning of each subsequent renewal Agreement period.

Village of Steger

Proposed Equipment	Proposed Speed	B/W/AMV	Color/AMV	Needed Features	Current Payment	EMV 60 Month Lease Payment with Service
3525AC	35 ppm	3198	2026	Fax, Stapling, LCT	Own	\$1,277.80
1 C3835i	35 ppm	4628	1223	LCT, Fax, Inner	\$476.40	Included Above
1 C3835i	35 ppm	Included Above	Included Above	Standard, Cabinet	Included Above	Included Above
1 C3826i	26 ppm	4000	N/A	Inner Finisher, 3 Hole Punch, Fax	Own Old Minolta	Included Above
		Volume	Mono	Color		
		#6280	4628	1223		
Lease		#4433	3198	2026		
Service		Minolta	4000	N/A		
		Total	11826	3249		
		Service Volume Included	12,000	3500		
		Overages	0.01	0.06		