

VILLAGE OF

STEGER

BOARD OF TRUSTEES

REGULAR MEETING AGENDA

Also being held VIA Teleconference/Zoom

Meeting ID: 863 6410 1692

Passcode: 823523 312-626-6799

3320 Lewis Avenue, Steger IL 60475

MONDAY, JUNE 6, 2022 7:00pm

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. AWARDS, HONORS, AND SPECIAL RECOGNITION
- D. MINUTES of May 16, 2022 Regular Board Meeting
- E. AUDIENCE PARTICIPATION
- F. REPORTS
 - 1. Administrator
 - 2. Department Heads
 - a. Public Infrastructure/Code Enforcement Director
 - b. Fire Chief
 - c. Police Chief
 - d. Community Center Director
 - e. EMA Chief
 - 3. Attorney
 - 4. Treasurer

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

MONDAY, JUNE 6, 2022 BOARD OF TRUSTEE REGULAR MEETING AGENDA

5. Mayor's Report
 6. Clerk's Report
 7. Trustee/Liaison Report
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- G. PAYING OF THE BILLS:
 - H. CORRESPONDENCE
Letter from Thorn Creek Basin Sanitary District.
 - I. UNFINISHED BUSINESS:
 - J. NEW BUSINESS
Request to upgrade liquor license at 711 by Eric Loureiro
 - K. ADJOURNMENT

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 16th day of May, 2022 in the Municipal Building of the Village of Steger and via Teleconference that was made available to all residents. Mayor Peterson led all in attendance in the Pledge of Allegiance to the flag.

Mayor Peterson called for the roll. The following Trustees were present; Thurmond, Lopez, Kozy, Trotier and Perchinski. Mayor Peterson was present. Trustee Joyce was absent.

Also present: Director of Public Infrastructure Dave Toepper, Police Chief Greg Smith, Deputy Fire Chief James Baine, EMA Chief Tom Johnston and Community Center Director Diana Rossi. Village Administrator Mary Jo Seehausen was absent.

AWARDS, HONORS AND SPECIAL RECOGNITION

None

MINUTES

Trustee Perchinski made a motion to approve the minutes of May 2nd meeting as all members have copies. Trustee Lopez seconded the motion. Voice vote; all ayes. Motion carried.

AUDIENCE PARTICIPATION

None

REPORTS

Village Administrator Mary Jo Seehausen Mayor Peterson spoke on behalf of Village Administrator Mary Jo Seehausen in her absence. The water tower construction documents for bid are being finalized this week. We expect to publish later this week or early next week. The street evaluations are being finalized, so those reports should be before this board at our next meeting.

Director of Public Infrastructure Dave Toepper Been busy chasing tall grass. There have been 55, 48-hour notices given to unkept residences. No Water main breaks.

Deputy Fire Chief James Baine No report.

Police Chief Greg Smith Announced 5,796 calls, up 16% over last year. 600 of those cases are offenses which is up 3% over last year.

EMA Chief Tom Johnston Have some quotes in the works for various items and we had one vehicle go down this weekend. Working to see if it is repairable.

Community Center Director Diana Rossi Over the last two weeks we have had about 550 people that have come through the Community Center combined for all functions.

Village Attorney

Treasurer No Report

MAYORS REPORT No Report.

VILLAGE CLERK Read two notes of thanks from the family of Martin Baine for assistance and expressions of sympathy during their time of loss.

TRUSTEES' REPORTS

Trustee Trotier I attended a South Suburban MMA Grant writing workshop. It covered local tourism and it is a matching grant program, but I am hoping that if there are some left over funds from last year, we can use it to help promote our town and what we are doing. I have signed up for the South Suburban Mayors Association 2020 Gala. Each participating municipality is asked to provide a gift basket to be raffled off. I will talk to local businesses and restaurants for gift certificates. Anyone who knows a business that would like to be included can contact me. The American Legion will host the Memorial Day Ceremony on Monday May 30, 2022. So, mark your calendars for that date. I have been doing some housing research and have narrowed down one property that could be good for the land bank. I am glad the Village is going after unkept yards in town. I am also interested in bringing back the Beautification Committee in our Village. I think any effort we can give to making our town more attractive will be encouraging to other homeowners to maintain their yards. Then, there are a couple of items I would like to have addressed. Hidden Gem, I put in a request about the vanity sink in front of their establishment. Dave Toepper stated that business has not been opened. They have been contacted about the issue. The second item is furniture on the curb on 32nd Street. Again, Dave Toepper stated that a ticket has been issued and the landlord has been informed. Finally, I would like a date and information for the Police National Night Out. Chief Smith stated that it will be held on the same date as the National event the first Tuesday in August.

Trustee Lopez No report.

Trustee Thurmond I have reached out to Administrator Seehausen regarding a Softball Tournament to take place in coordination with the Village Event this Summer. I will have details if the event is happening at the next meeting. I talked to Dave Toepper a little about water quality issues. I expressed willingness to gather information and address the board with a water quality report. Mayor Peterson stated that we do this through the State of Illinois. We have to be very careful with what is published and do it based on State requirements. Dave Toepper stated that we have trained personnel that gather the information, report it to the State and the report is published. Mayor Peterson confirmed that Trustee Thurmond wants the report that we already publish be reiterated. Trustee Thurmond responded "correct". I have a question about the warning notices. Is procedure to attempt to discuss with the resident before issuing warnings? Dave Toepper responded, it is not typical to do that, however, it does depend on the circumstances. Mayor Peterson stated we always do what is best on an individual basis. There are repeat offenders that we know, discussion will not do any good. If an owner has worked with us in the past, we will continue to work with them. New offenders will be approached before they are tagged. It is a case-by-case issue. Trustee Thurmond stated that this issue was prompted for him through posts on social media. Mayor Peterson reiterated that it is not the job of any Trustee to try and handle any situation on their own. Mayor Peterson stated that our procedure officially is to enforce compliance the best we can. Trustee Lopez stated that having been on the board a long time, we see that we deal with the same violators all the time, but I really want to commend Dave and Tim for the excellent job they have been doing. Our Code Enforcer is very present in our Village and getting things done. Trustee Thurmond further commended the Department because I have noticed that enforcement is being done. Next, Trustee Thurmond asked if there is anything the Village can do in assisting Little League with controlling weeds around their playing fields at Harold Hecht Park. Mayor Peterson stated that there are fields the Village can assist with, and some that it cannot. The main field with the brick dugouts is on Village Property. The two fields to the west are not Village property, they are on Cook County Forest Preserve property. The Village is not allowed to do any work on those fields. Dave Toepper has discussed the issue with Little League.

Trustee Joyce No Report.

Trustee Perchinski No Report.

Trustee Kozy No Report.

BILLS

Trustee Perchinski made a motion to approve the bills listed when funds are available. Trustee Lopez seconded the motion. Roll was called.

The following Trustees voted aye; Thurmond, Lopez, Kozy, Trotier and Perchinski. Mayor Peterson voted aye. Motion carried.

CORRESPONDENCE

None

UNFINISHED BUSINESS

None

NEW BUSINESS:

Trustee Perchinski made a motion to accept the bid from Seal Tight for roof repairs at Fire Station #1. Trustee Lopez seconded the motion. Roll was called. The following Trustees voted aye; Thurmond, Lopez, Kozy, Trotier and Perchinski. Mayor Peterson voted aye. Motion carried.

Being no further business:

Trustee Perchinski made a motion to adjourn the meeting. Trustee Lopez seconded the motion. Voice vote; all ayes. Motion carried.

Meeting adjourned at 7:21 pm.

Kenneth A. Peterson, Jr., Village President

Joseph M. Zagone, Jr., Village Clerk

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
GUARANTEED TECHNICAL SERV & CONSULT INC	2022-0023	01-00-32901		MAINT-COMPUTER SO	821.66
NICOR GAS	3-0319 6 5-9-22	01-00-33200		HEAT	190.75
NICOR GAS	8-5283 8	01-00-33200		HEAT	84.11
CINTAS CORPORATION LOCKBOX	5108931722	01-00-33500		OFFICE SUPPLIES	62.09
RUNCO OFFICE SUPPLIES AND EQUIP CO.	868382-0	01-00-33500		OFFICE SUPPLIES	365.96
RUNCO OFFICE SUPPLIES AND EQUIP CO.	868948-0	01-00-33500		OFFICE SUPPLIES	111.13
VERIZON WIRELESS	9905693390	01-00-33700		TELEPHONE	381.13
T & T BUSINESS SYSTEMS, INC.	111053	01-00-33901		RENTAL-EQUIPMENT	141.00
DEL GALDO LAW GROUP LLC	28658	01-00-34100		LEGAL SERVICES	445.00
B&F CONSTRUCTION CODE SERVICES, INC	58617	01-00-34102		PRO SERV OTHER	225.00
ILLINOIS STATE POLICE	04-07-22	01-00-34201		PHYSICALS	28.25
ILLINOIS STATE POLICE	4-8-22	01-00-34201		PHYSICALS	28.25
KNIGHT ENGINEERS & ARCHITECTS	27709-11	01-00-34350		UNION AVE PROJECT	2822.01
GW & ASSOCIATES, PC	2205219	01-00-34500		CONSULTING SERVIC	3750.00
SOUTH SUBURBAN MAYORS & MANAGERS ASSOC	2022-094	01-00-38901		DUES, SUBSCRIPTIO	5283.00
PROSHRED SECURITY	990118126	01-00-38917		REFUSE/SHREDDING	56.10
TOTAL FOR FUND 01		DEPT. 00			14795.44
VERIZON WIRELESS	9905693390	01-07-33700		TELEPHONE	85.19
TOTAL FOR FUND 01		DEPT. 07			85.19
ANDY FRAIN SERVICES INC	319650	01-19-30900		SALARY-CROSSING G	2281.20
TOTAL FOR FUND 01		DEPT. 19			2281.20
MUNICIPAL EMERGENCY SERVICES DEPOSITORY	IN1695446	01-20-31800		MAINT-TOOLS/WORK	308.73
GUARANTEED TECHNICAL SERV & CONSULT INC	2022-0023	01-20-32901		MAINT-COMPUTER SO	416.67
NICOR GAS	3-0319 6 5-9-22	01-20-33200		HEAT	190.76

SYS DATE:06/01/22

Village of Steger

SYS TIME:14:51
[NW2]

A / P W A R R A N T L I S T

REGISTER # 54

DATE: 05/31/22

Tuesday May 31, 2022

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
HERITAGE F/S, INC.	35010359	01-20-33300		GAS	444.64
HERITAGE F/S, INC.	35010433	01-20-33300		GAS	784.10
ACE HARDWARE IN STEGER	152948	01-20-33501		SHOP SUPPLIES	69.45
CINTAS CORPORATION LOCKBOX	5108931722	01-20-33501		SHOP SUPPLIES	62.09
COMCAST	54689 5-20-22	01-20-33700		TELEPHONE/CELL/A	233.81
VERIZON WIRELESS	9905693390	01-20-33700		TELEPHONE	261.54
HENRY SCHEIN	20038029	01-20-33702		AMBULANCE SUPPLIE	24.97
CANON FINANCIAL SERVICES, INC	28579079	01-20-33901		RENTAL EQUIP	238.20
CANON FINANCIAL SERVICES, INC	28621431	01-20-33901		RENTAL EQUIPMENT	12.50
ILLINOIS STATE POLICE	04-07-22	01-20-34200		MEDICAL SERVICES	28.25
WORKING WELL	00380329-00	01-20-34200		MEDICAL SERVICES	1188.80
METRO PARAMEDIC SERVICES INC.	22-201243	01-20-34250		AMBULANCE SERVICE	23199.40
CDW GOVERNMENT INC	W879101	01-20-37902		NEW COMPUTER HARD	799.65
WILL COUNTY FIRE CHIEF'S ASSOCIATION	22-029	01-20-38901		DUES, SUBSCRIPTIO	100.00
TOTAL FOR FUND 01				DEPT. 20	28363.56
ACE HARDWARE IN STEGER	153003	01-40-31100		MAINT-BUILDING	53.98
STANLEY CONVERGENT SECURITY SOLUTIONS	6002424540	01-40-31100		MAINT-BUILDING	58.40
JAMES HERR & SONS	118306	01-40-31805		MAINT-VEHICLES	71.64
JAMES HERR & SONS	118327	01-40-31805		MAINT-VEHICLES	52.26
JAMES HERR & SONS	118328	01-40-31805		MAINT-VEHICLES	210.29
JAMES HERR & SONS	118341	01-40-31805		MAINT-VEHICLES	82.26
POMP'S TIRE SERVICE INC.	0410943268	01-40-31805		MAINT-VEHICLES	282.88
POMP'S TIRE SERVICE INC.	410951667	01-40-31805		MAINT-VEHICLES	138.94
GUARANTEED TECHNICAL SERV & CONSULT INC	2022-0023	01-40-32901		MAINT-SOFTWARE	866.66
HERITAGE F/S, INC.	35010359	01-40-33300		GAS	835.28
HERITAGE F/S, INC.	35010433	01-40-33300		GAS	1045.35
RUNCO OFFICE SUPPLIES AND EQUIP CO.	868801-0	01-40-33500		OFFICE SUPPLIES	327.31

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DIST
TECHNOLOGY MANAGEMENT REV FUND	T2227375	01-40-33700			TELEPHONE/CELL/AI	5.00	
VERIZON WIRELESS	9905693390	01-40-33700			TELEPHONE	843.70	
MOTOROLA SOLUTIONS-STARCOM13108	STARCOM 5-1-22	01-40-33702			RADIO SERVICE	1318.00	
SIRCHIE	0543710-IN	01-40-33900			ALL OTHER SUPPLIE	372.14	
CANON FINANCIAL SERVICES, INC	28579079	01-40-33901			RENTAL EQUIP	238.20	
CANON FINANCIAL SERVICES, INC	28621431	01-40-33901			RENTAL EQUIPMENT	12.50	
THE EAGLE UNIFORM COMPANY INC	INV-7896	01-40-37302			NEW UNIFORMS	160.50	
THE EAGLE UNIFORM COMPANY INC	INV-7897	01-40-37302			NEW UNIFORMS	231.25	
THE EAGLE UNIFORM COMPANY INC	INV-7898	01-40-37302			NEW UNIFORMS	77.00	
GALLS LLC	021088654	01-40-37302			NWE-UNIFORMS	77.58	
RAY O'HERRON CO INC	2193886	01-40-37302			NEW-UNIFORMS	27.90	
RAY O'HERRON CO INC	2197238	01-40-37302			NEW-UNIFORMS	228.99	
RAY O'HERRON CO INC	2197238	01-40-37800			NEW-TOOLS_WORK FO	209.98	
NATIONAL ASSOCIATION OF TOWN WATCH	12425	01-40-38900			COMMUNITY REL/PRO	270.00	
LEXISNEXIS RISK SOLUTIONS	1213944-2022043	01-40-38901			DUES, SUBSCRIPTIO	150.00	
SHI INTERNATIONAL CORP	471825802	01-40-38901			DUES, SUBSCRIPTIO	712.60	
TOTAL FOR FUND 01		DEPT. 40				8960.59	
VERIZON WIRELESS	9905693390	01-42-33700			TELEPHONE	20.00	
DAWN PORTER	RM 1000	01-42-38840			TRAVEL/MEALS REIM	136.80	
TOTAL FOR FUND 01		DEPT. 42				156.80	
TOTAL FOR FUND 01					54642.78		
PETTY CASH	REIMB: COM CENT	03-00-10500			CASH ON HAND/PETT	284.16	
TOTAL FOR FUND 03		DEPT. 00				284.16	
CALUMET CITY PLUMBING	52306	03-30-31100			MAINT-BUILDING	321.90	

SYS DATE:06/01/22

Village of Steger

SYS TIME:14:51

A / P W A R R A N T L I S T

[NW2]

REGISTER # 54

DATE: 05/31/22

Tuesday May 31, 2022

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
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UNIFIRST CORPORATION	062 0502761	03-30-32900		MAINT-MATS/CLEANI	48.41
GUARANTEED TECHNICAL SERV & CONSULT INC	2022-0023	03-30-32901		MAINT-COMPUTERS	416.67
NICOR GAS	4-1000 45-10-22	03-30-33200		HEATING	593.92
ACE HARDWARE IN STEGER	153046	03-30-33500		OFFICE SUPPLIES	5.39
CYNTHIA LEWIS	MAY 2022	03-30-33504.01		INSTRUCTOR-AEROBI	120.00
MATTHEW RININGER	APRIL/MAY	03-30-33504.01		INSTRUCTOR-AEROBI	125.00
COMCAST	07202 5-12-22	03-30-33701		CABLE/INTERNET	259.90
KONICA MINOLTA BUSINESS SOLUTIONS	9008587558	03-30-33703		MAINT CONTRACTS	44.30
SUBURBAN LANDSCAPING	114402	03-30-33703		MAINT CONTRACTS	510.00
SUBURBAN LANDSCAPING	114403	03-30-33703		MAINT CONTRACTS	510.00
JOHNSON CONTROLS SECURITY SOLUTIONS	37355062	03-30-33704		SECURITY SYSTEM	285.66
ADT COMMERCIAL LLC	5-3-2022	03-30-33704		SECURITY SYSTEM	43.02
TOTAL FOR FUND 03 DEPT. 30					3284.17
ALTA CONSTRUCTION EQUIPMENT ILLINOIS LLC	SP4/49549	03-31-32900		MAINT-MISCELLANEO	183.18
NICOR GAS	5-1000 4 5-10-2	03-31-33200		HEATING	299.53
TOTAL FOR FUND 03 DEPT. 31					482.71
TOTAL FOR FUND 03					4051.04
THORN CREEK BASIN SANITARY DISTRICT	APRIL 2022	06-00-15800		A/P THORN CREEK S	33002.64
CLARKES GARDEN CENTER	0169	06-00-31204		MAINT PATCHING RE	300.00
M.E. SIMPSON CO., INC.	38482	06-00-31504			495.00
M.E. SIMPSON CO., INC.	38488	06-00-31504			495.00
M&J UNDERGROUND, INC	M22-0145	06-00-31504.01		MAINT-MAINS OUTSI	2925.00
M&J UNDERGROUND, INC	M22-0146	06-00-31504.01		MAINT-MAINS OUTSI	1125.00
POLLARDWATER.COM	0213928	06-00-31800		MAINT-TOOLS	311.70
M & K TRUCK CENTERS	13393SC	06-00-31805		MAINT VEHICLES	3263.19

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
GUARANTEED TECHNICAL SERV & CONSULT INC	2022-0023	06-00-32900		MAINT-COMPUTERS	416.67
COMED	52003 5-12-22	06-00-33100		ELECTRIC	23.65
COMED	76056 5-12-22	06-00-33100		ELECTRIC	1147.75
COMED	67036 5-12-22	06-00-33101		ELECTRIC-WATER PU	1293.41
NICOR GAS	5-1000 1 5-10-2	06-00-33200		HEATING	132.66
NICOR GAS	5-1000 3 5-9-22	06-00-33200		HEATING	777.76
HERITAGE F/S, INC.	35010359	06-00-33300		GAS	469.96
HERITAGE F/S, INC.	35010433	06-00-33300		GAS	1490.13
UNIFIRST CORPORATION	062 0502944	06-00-33500		OFFICE SUPPLIES	31.16
UNIFIRST CORPORATION	062 0505164	06-00-33500		OFFICE SUPPLIES	31.16
ACE HARDWARE IN STEGER	153012	06-00-33501		SHOP SUPPLIES	71.99
ACE HARDWARE IN STEGER	153025	06-00-33501		SHOP SUPPLIES	18.89
CINTAS CORPORATION LOCKBOX	5108931755	06-00-33501		SHOP SUPPLIES	38.01
HINCKLEY SPRINGS	17155979 051822	06-00-33501		SHOP SUPPLIES	6.54
UNIFIRST CORPORATION	062 0501822	06-00-33501		SHOP SUPPLIES	1.32
QUADIENT, INC	16685867	06-00-33600		POSTAGE	1142.04
VERIZON WIRELESS	9905693390	06-00-33700		TELEPHONE	334.38
REPUBLIC SERVICES #721	0721-007180192	06-00-33710		GARBAGE CONTRACT	67655.45
UNIFIRST CORPORATION	062 0501868	06-00-33800		UNIFORM SERVICE	97.02
UNIFIRST CORPORATION	062 0502988	06-00-33800		UNIFORM SERVICE	79.43
UNIFIRST CORPORATION	062 0504081	06-00-33800		UNIFORM SERVICE	75.17
UNIFIRST CORPORATION	062 0505209	06-00-33800		UNIFORM SERVICE	75.18
WATER SOLUTIONS UNLIMITED	103102	06-00-33907		CHEMICALS	4406.36
GW & ASSOCIATES, PC	2205219	06-00-34400		AUDITING ACCOUNTI	3750.00
WATER RESOURCES INC	35632	06-00-37507		NEW-METERS	1649.70
WATER RESOURCES INC	35633	06-00-37507		NEW-METERS	8258.00
WATER RESOURCES INC	35635	06-00-37507		NEW-METERS	504.00
WATER RESOURCES INC	35636	06-00-37507		NEW-METERS	824.85
TOTAL FOR FUND 06		DEPT. 00			136720.17

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	AMOUNT	DIST
				DESCRIPTION		

TOTAL FOR FUND 06 136720.17

HOLLAND ASPHALT SERVICES, INC.	2022-0022	07-00-31200			13100.00	
ALTA CONSTRUCTION EQUIPMENT ILLINOIS LLC	SP4/49549	07-00-31800		MAINT-STREETS/IMP		
SHOREWOOD HOME & AUTO, INC.	02-294094	07-00-31805		MAINT-TOOLS_EORK	183.17	
SHOREWOOD HOME & AUTO, INC.	02-294212	07-00-31805		MAINT-VEHICLES	72.23	
SHOREWOOD HOME & AUTO, INC.	02-302127	07-00-31805		MAINT-VEHICLES	30.08	
HERITAGE F/S, INC.	35010359	07-00-33300		MAINT-VEHICLES	245.98	
HERITAGE F/S, INC.	35010433	07-00-33300		GAS	469.97	
UNIFIRST CORPORATION	062 0502944	07-00-33500		GAS	1490.13	
UNIFIRST CORPORATION	062 0505164	07-00-33500		OFFICE SUPPLIES	31.16	
ACE HARDWARE-CRETE	177316	07-00-33501		OFFICE SUPPLIES	31.16	
ACE HARDWARE IN STEGER	153001	07-00-33501		SHOP SUPPLIES	17.59	
ACE HARDWARE IN STEGER	153005	07-00-33501		SHOP SUPPLIES	28.78	
ACE HARDWARE IN STEGER	153025	07-00-33501		SHOP SUPPLIES	19.05	
CINTAS CORPORATION LOCKBOX	5108931755	07-00-33501		SHOP SUPPLIES	18.89	
HINCKLEY SPRINGS	17155979 051822	07-00-33501		SHOP SUPPLIES	38.00	
UNIFIRST CORPORATION	062 0501822	07-00-33501		SHOP SUPPLIES	6.53	
UNIFIRST CORPORATION	062 0501868	07-00-33800		SHOP SUPPLIES	1.31	
UNIFIRST CORPORATION	062 0502988	07-00-33800		UNIFORM SERVICE	97.03	
UNIFIRST CORPORATION	062 0504081	07-00-33800		UNIFORM SERVICE	79.42	
UNIFIRST CORPORATION	062 0505209	07-00-33800		UNIFORM SERVICE	75.18	
ILLINOIS DEPARTMENT OF AGRICULTURE	ED PANS	07-00-38901		UNIFORM SERVICE	75.17	
				DUES, SUBSCRIPTIO	60.00	

TOTAL FOR FUND 07 DEPT. 00 16170.83

TOTAL FOR FUND 07 16170.83

EXCEL ELECTRIC INC	126620	08-00-31400		MAINT-TRAFFIC STR	7598.74	
EXCEL ELECTRIC INC	126623	08-00-31400		MAINT-TRAFFIC LIG	4276.00	

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
COMED	84103	5-13-22	08-00-33102	ELECTRICITY-TRAFF	1006.96
COMED	99093	5-18-22	08-00-33102	ELECTRICITY-TRAFF	4454.82
TOTAL FOR FUND 08			DEPT. 00		17336.52
TOTAL FOR FUND 08					17336.52
EXCEL ELECTRIC INC	126649	15-00-36100		CASUALTY	200.00
ILLINOIS COUNTIES RISK MANAGMENT TRUST	RCB2891/29583	15-00-36100		CASUALTY	33239.75
ILLINOIS COUNTIES RISK MANAGMENT TRUST	RCB2891/29583	15-00-36200		WORKMANS COMP	29629.63
VISION SERVICE PLAN (IL)	JUNE 2022	15-00-36901		HEALTH INSURANCE	268.04
HUMANA DENTAL INSURANCE COMPANY	181931929	15-00-36903		DENTAL INSURANCE	1656.99
TOTAL FOR FUND 15			DEPT. 00		64994.41
TOTAL FOR FUND 15					64994.41
JAMES HERR & SONS	118292	16-00-31805		MAINT-VEHICLES	572.00
GUARANTEED TECHNICAL SERV & CONSULT INC	2022-0023	16-00-32900		MAINT-COMPUTERS	416.67
NICOR GAS	3-1000 2	5-9-22	16-00-33200	HEATING	249.01
HERITAGE F/S, INC.	35010359	16-00-33300		GAS	248.44
COMCAST	72350	5-10-22	16-00-33700	TELEPHONE	78.86
VERIZON WIRELESS	9905693390	16-00-33700		TELEPHONE	114.87
COMCAST	72350	5-10-22	16-00-33701	CABLE/INTERNET	106.36
TOTAL FOR FUND 16			DEPT. 00		1786.21
TOTAL FOR FUND 16					1786.21
KANE MC KENNA AND ASSOCIATES INC	18647	21-00-34400		AUDITING ACCOUNTI	530.18
TOTAL FOR FUND 21			DEPT. 00		530.18

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	AMOUNT	DIST
			DESCRIPTION			

TOTAL FOR FUND 21					530.18	
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KANE MC KENNA AND ASSOCIATES INC	18647	22-00-34400	AUDITING ACCOUNTI		530.19	
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TOTAL FOR FUND 22		DEPT. 00			530.19	
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TOTAL FOR FUND 22					530.19	
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KANE MC KENNA AND ASSOCIATES INC	18647	23-00-34400	AUDITING ACCOUNTI		530.19	
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TOTAL FOR FUND 23		DEPT. 00			530.19	
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TOTAL FOR FUND 23					530.19	
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KANE MC KENNA AND ASSOCIATES INC	18647	26-00-34400	AUDITING ACCOUNTI		530.19	
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TOTAL FOR FUND 26		DEPT. 00			530.19	
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TOTAL FOR FUND 26					530.19	
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** TOTAL CHECKS TO BE ISSUED					297822.71	
01	CORPORATE				54642.78	
03	PLAYGROUND/RECREATION				4051.04	
06	WATER/SEWER FUND				136720.17	
07	ROAD & BRIDGE				16170.83	
08	MOTOR FUEL TAX				17336.52	
15	LIABILITY INSURANCE FUND				64994.41	
16	H.S.E.M.				1786.21	
21	TIF #2 (COOK TIF #1)				530.18	
22	TIF #3 (COOK TIF #2)				530.19	
23	TIF #4 (WILL TIF #2)				530.19	
26	TIF #5 (WILL/COOK TIF #3)				530.19	

SYS DATE:06/01/22

village of Steger

SYS TIME:14:51

A / P W A R R A N T L I S T

[NW2]

DATE: 05/31/22

REGISTER # 54
Tuesday May 31, 2022

PAGE 9

PAYABLE TO

INV NO

G/L NUMBER

CHECK DATE

CHECK NO

AMOUNT

DESCRIPTION

DIST

=====

TOTAL FOR REGULAR CHECKS:

297,822.71



May 17, 2022

Frank Perez
President

Raymond C. Robertson
Vice President / Treasurer

Frank V. Alston, Sr.
Clerk

Jennifer A. Hindel
Executive Director

Lucas J. Streicher
Director of Operations

Norma Cash
Finance Director

Jeremy Stubbs
Technical Services Director

President and Board of Trustees
Village of Steger
3320 Lewis Avenue
Steger, IL 60475

To Whom It May Concern:

At the regular meeting of the Board of Trustees of the Thorn Creek Basin Sanitary District on May 16, 2022, the Board approved a user charge rate increase of 5%, effective July 1, 2022. Despite careful cost controls, the District is still experiencing a deficit in operating revenues from an overall decline in customer population and related user charge-based revenues, and also increased costs of chemicals used by the District in wastewater processing. This deficit is expected to persist even with the rate increase and will be compensated for by declining reserves for the third consecutive year.

This Board action was taken on Monday, May 16, 2022, as a result of a meeting between the Board of Trustees and the staff at the District office located at 700 West End Avenue in Chicago Heights following the scheduled public hearing. Effective July 1, 2022, the base user charge rate will increase to \$1.745 per ccf or \$2.334 per 1000 gallons. The impact on an average user is \$ 0.84 per month.

This new base user charge for all users of the District's facilities becomes effective for the billing that includes the month of July 2022. For the billing that includes the month of June and July usage, one-half of the rate increase should be applied. For accounts that are billed every month (if applicable), then the full rate increase is applied beginning with the month when July usage is billed.

Any fixed base user rate charge (flat rate) for any non-metered user is implemented in a fashion similar to the above paragraph.

The handling charge will remain unchanged. The penalty charge of 10% added to delinquent accounts also remains the same as previously billed.

The rate changes are detailed on the attached "User Charges Rate Table." Please call if you have any questions.

Respectfully,

Norma Cash

Norma Cash
Finance Director

Enclosure

cc: Mr Joseph Zagone, Jr., Village Clerk
Ms Mary Jo Seehausen, Village Administrator

USER CHARGES RATE TABLE
EFFECTIVE JULY 1, 2022

RATE INFORMATION

User rate = \$1.745/ccf or \$2.334/1000 gallons
 Handling charge if billed by TCBSD = \$4.25
 Handling charge if billed by City or Village = \$1.90

I. FLOW RATE BASIC CHARGES

DESCRIPTION	RATE	UNIT
Flow Charge	\$1.745	CCF
Flow Charge	\$2.334	1000 GAL
Restaurant Surcharge	\$1.155	CCF
Restaurant Surcharge	\$1.544	1000 GAL
Brewery User Rate Surcharge	\$4.815	CCF
Brewery User Rate Surcharge	\$6.438	1000 GAL
Sewer Maintenance Charge	\$0.982	CCF
Sewer Maintenance Charge	\$1.310	1000 GAL
Over Limit Surcharge TBOD (380 mg/ltr)	\$0.1964	LB
Over Limit Surcharge SS (200mg/ltr)	\$0.4232	LB
Over Limit Surcharge S04 (300 mg/ltr)	\$0.0030	LB

II. FLAT RATE (NON-METERED USERS)

Quarterly Usage by TCBSD inside District	\$53.14 plus \$4.25 handling
Quarterly Usage Villages inside District	\$53.14 plus \$1.90 handling
Bi-monthly by TCBSD inside District	\$35.42 plus \$4.25 handling
Bi-monthly by Villages inside District	\$35.42 plus \$1.90 handling
Holbrook Sewer Maint Fee (based on 20.3 ccf or 15,230 gallons /bi-monthly average usage)	\$19.93

III. SEPTIC WASTE HAULERS

Minimum charge	\$31.60
Holding Tank Users	\$0.0632 GALLON
Septic Tank Users	\$0.1052 GALLON

IV. ENVIRONMENTAL REMEDIATION

Unpolluted Ground Water	\$0.0116 GALLON
Other Types of Ground Water	\$0.0648 GALLON

V. HANDLING CHARGES

Customers Billed by the District	\$4.25
Customers Billed by City or Villages	\$1.90
Original Out of District User Agreement Prep & Filling	\$75.00
Administrative Fee for Flat-Rate Customer (outside of district)	\$2.00 / monthly

VI. PENALTIES

Amounts 21 days past due	10% of current
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VII. COLLECTION RELATED COSTS

Tract search fees for residential & commercial accounts	\$35.00
Lien filing and releasing fees	\$100.00
Water shut-off fees	\$100.00

VIII. ACCOUNT HISTORY FEES

Account History per year	\$5.00
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IX. NSF CHECKS

All checks returned by banking institution	\$50.00
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X. INDUSTRIAL PERMIT APPLICATION CHARGES

Application permit fee	\$400.00
Amended application permit fee (except for amendments pertaining to new or modified mass limits)	\$100.00
Amended permit pertaining to new or modified mass limits)	\$250.00
Report not submitted by report date	\$40.00
Waste hauler permit application fee	\$100.00

XI. INDUSTRIAL PRE-TREATMENT CHARGES

Facilities reporting monthly	\$72.00
Facilities reporting quarterly	\$26.00
Facilities reporting semi-annually	\$12.00

XII. LABORATORY CHARGES

Composite Sampling	\$45.00
Grab Sampling	\$15.00
Inspection (no flow)	\$12.00
AMMONIA	\$23.00
BOD	\$32.00
CHEMICAL OXYGEN DEMAND	\$25.00
FLORIDE	\$20.00
HEXAVALENT CHROMIUM	\$26.00
METALS	\$15.00
pH	\$10.00
SULPHATE	\$20.00
SUSPENDED SOLIDS	\$14.00
TOTAL DISSOLVED SOLIDS	\$15.00
TOTAL KJELDAHL NITROGEN	\$40.00