

VILLAGE OF STEGER

3320 LEWIS AVENUE • STEGER, ILLINOIS 60475

(708) 754-3395 • Fax: (708) 754-1913

www.VillageOfSteger.org

Board of Trustees

Ernie Lopez, Jr. • Tim Perchinski • Lenny Skrezyna

Ryan Buxton • William J. Joyce • Mark Kozy

KENNETH A. PETERSON, JR.

Village President

KPeterson@VillageOfSteger.org

Joseph M. Zagone, Jr.

Village Clerk

JZagone@VillageOfSteger.org

Mary Jo Seehausen

Village Administrator

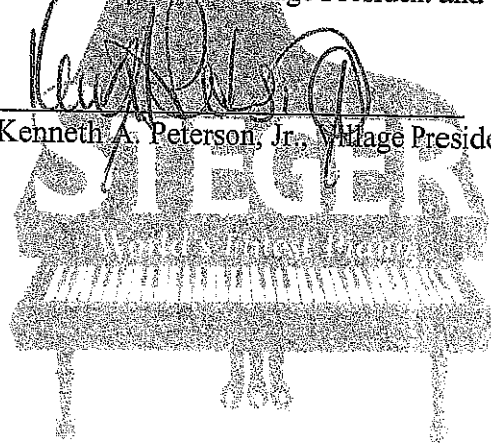
MSeehausen@VillageOfSteger.org

CALL FOR SPECIAL MEETING

The President for the Village of Steger, Illinois hereby issues this call for the purpose of requiring that a Special Meeting be held on Thursday, January 14, 2021 at 7:00 p.m. at 3320 Lewis Avenue, Steger, Illinois and via teleconference to consider the matters on the attached Agenda. The call-in information is as follows: 312-626-6799, Meeting ID 864 0953 4660 Passcode: 153432

In accordance with the foregoing, the Village Clerk or Village staff are hereby required to cause the attached Notice to be served upon the Village President and all Trustees.


Kenneth A. Peterson, Jr., Village President



"Where Progress is a Fact, Not A Promise"

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Notice is hereby given on this 12th day of January, 2021, that the Board of Trustees for the Village of Steger will conduct a special meeting on January 14th, 2021, at 7:00 p.m at 3320 Lewis Avenue, Steger, Illinois 60475. The meeting will also be held via teleconference. The call-in information is as follows: 312-626-6799 Meeting ID 864 0953 4660 Passcode: 153432 The purpose of this meeting is to consider those items set forth on the agenda for this special meeting, which shall be posted with this public notice. Individuals with disabilities planning on attending the public hearing and who require certain accommodations in order to allow them to observe and participate or who have questions regarding the accessibility of the meeting are requested to contact the Village Clerk.



"Where Progress is a Fact, Not A Promise"

**VILLAGE OF
STEGER
BOARD OF TRUSTEES
SPECIAL
MEETING AGENDA
ALSO BEING HELD VIA
Teleconference #312.626.6799 Meeting ID# 864 0953 4660
Passcode# 153432
3320 Lewis Avenue, Steger IL 60475**

THURSDAY JANUARY 14, 2021 7:00pm

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. AWARDS, HONORS, AND SPECIAL RECOGNITION-Appointment of Part Time Officer:
 - Gino Fimbianti
- D. MINUTES of January 4, 2021 Regular Meeting
- E. AUDIENCE PARTICIPATION
- F. REPORTS
 - 1. Administrator
 - 2. Department Heads
 - a. Public Infrastructure/Code Enforcement Director
 - b. Fire Chief
 - c. Police Chief
 - d. EMA Chief
 - 3. Attorney
 - 4. Treasurer

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

THURSDAY JANUARY 14, 2021 BOARD OF TRUSTEE SPECIAL MEETING AGENDA

5. Trustee/Liaison
6. Clerk
7. Mayor's Report

- G. PAYING OF THE BILLS:
- H. CORRESPONDENCE
- I. UNFINISHED BUSINESS:
 - a. NEW BUSINESS

ORDINANCE NO.1254

AN ORDINANCE AMENDING CHAPTER 82, SECTION 82-486 OF THE MUNICIPAL CODE OF STEGER, ILLINOIS REGARDING PARKING FOR THE VILLAGE OF STEGER, ILLINOIS.

RESOLUTION NO.1151

RESOLUTION CERTIFYING THE SUBMISSION TO THE ELECTORS OF THE VILLAGE OF STEGER A BINDING REFERENDUM QUESTION OF WHETHER TO INCREASE THE LIMITING RATE FOR THE LEVY 2021 FOR THE PURPOSES OF FUNDING THE HIRING AND COMPENSATION OF ADDITIONAL FIRE DEPARTMENT PERSONNEL TO BE VOTED ON AT THE CONSOLIDATED ELECTION TO BE HELD ON APRIL 6, 2021 FOR THE VILLAGE OF STEGER, COUNTIES OF COOK AND WILL STATE OF ILLINOIS.

Discussion and approval of engagement letter provided by BKD CPAs & Advisors.

J. Adjournment

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 4th day of January 2021 in the Municipal Building of the Village of Steger and via Teleconference that was made available to all residents. Mayor Peterson led all in attendance in the Pledge of Allegiance to the flag.

Village Clerk Joseph M. Zagone, Jr. called the roll. The following Trustees were present, Joyce, Perchinski, Kozy, Lopez, Skrezyna and Buxton and Mayor Peterson.

Also present: Fire Chief Nowell Fillion. Village Administrator Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, Police Chief Kevin Shaughnessy and EMA Chief Tom Johnston were present via ZOOM.

AWARDS, HONORS AND SPECIAL RECOGNITION

Alice Peterson presented the prizes to the winners of this years Christmas Decorating Contest. The Winners were:

- 1st Place The Baxter Family 3316 Butler Ave.
- 2nd Place The Glowacki Family 22916 Lahon Rd
- 3rd Place The Bartucci Family 3029 Union Ave.

MINUTES

Trustee Perchinski made a motion to approve the minutes of the December 21st meeting as written. Trustee Joyce seconded the motion. Voice vote; all ayes. Motion carried.

AUDIENCE PARTICIPATION

None

Village Administrator Mary Jo Seehausen Mayor Peterson stated that there would be no report from our Administrator tonight. He expressed condolences on behalf of the Village Board to Administrator Seehausen and her family on the death of her father.

Director of Public Infrastructure Dave Toepper No Report.

Fire Chief Nowell Fillion The Annual Christmas Tree burn will be Friday night at 6:00 pm. Residents are invited to drop their fresh trees off to add to the trees from the

Minutes January 4, 2021 page 2

Boulevard for disposal. The Fire Department responded to more than 1800 calls in 2020.

Police Chief Kevin Shaughnessy No Report.

EMA Chief Tom Johnston EMA assisted with tree limbs down in recent ice storm. Thank you to Dave Toepper and Public Works for keeping our streets clear.

Village Attorney No Report.

Treasurer No report.

TRUSTEES' REPORTS

Trustee Buxton Wished everyone a Happy and Healthy New Year.

Trustee Skrezyna No report.

Trustee Lopez Expressed his condolences to Mary Jo Seehausen. And thanks to Public Works for the job they did regarding snow removal.

Trustee Kozy No report.

Trustee Perchinski No report.

Trustee Joyce The Village Website is down for maintenance.

VILLAGE CLERK No report.

MAYORS REPORT Wished Happy Birthday to Trustee Lenny Skrezyna and his daughter Payton and Village Administrator Mary Jo Seehausen.

BILLS

Trustee Buxton questioned billing regarding legal services and requested more details when listing these services.

Trustee Skrezyna made a motion to approve the bills listed. Trustee Buxton seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

CORRESPONDENCE None

UNFINISHED BUSINESS None

NEW BUSINESS:

Trustee Joyce made a motion to approve ORDINANCE No. 1253: AN ORDINANCE APPROVING OF AND CONSENTING TO AN APPLICATION BY BASEBALLRACKS.COM, INC. FOR A CLASS 8 DESIGNATION PURSUANT TO THE COOK COUNTY REAL PROPERTY ASSESSMENT CLASSIFICATION ORDINANCE, AS AMENDED, FOR CERTAIN REAL PROPERTY LOCATED WITHIN THE VILLAGE OF STEGER, COUNTIES OF COOK AND WILL, STATE OF ILLINOIS. Trustee Perchinski seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the Business License for Beat Face LLC located at 3218 Chicago Rd. Unit A, pending inspections. Trustee Buxton seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

There being no further business,

Trustee Perchinski made a motion to adjourn the meeting. Trustee Skrezyna seconded the motion. Voice vote; all ayes. Motion carried.

Meeting adjourned at 7:11 pm.

Kenneth A. Peterson, Jr., Village President

Joseph M. Zagone, Jr., Village Clerk

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
ABSOLUTE BEST CLEANING SERVICES, INC.	13486	01-00-33502		CLEANING SERVICE	600.00
CHICAGO WATER & FIRE RESTORATION	30268	01-00-33502		CLEANING SERVICE	650.00
COMCAST	81708 012021	01-00-33700		TELEPHONE	94.47
COMCAST	81708 012021	01-00-33701		INTERNET	116.09
EIGHNER'S FLOWERS-GIFTS	321195 321894	01-00-38900		VASE ARRANGEMENT	98.45
EIGHNER'S FLOWERS-GIFTS	321195 321894	01-00-38900		VASE ARRANGEMENT	97.45
PETERSON, ALICE	CHRISTMAS DECOR	01-00-38900		A.PETERSON REIMBU	189.85
PROSHRED SECURITY	990074376	01-00-38917		REFUSE/ SHREDDING	45.00
AMERICAN SOCIETY OF COMPOSERS, AUTHORS,	2021 DUES	01-00-39701		STEGER EVENTS	367.00
TOTAL FOR FUND 01		DEPT. 00			2258.31
REGENCY ELECTRIC	10/20 TO 12/20	01-01-30260		SALARY-ELECTRICAL	275.00
GEMINI PLUMBING COMPANY INC	4/20 THRU 12/20	01-01-30265		SALARY-PLUMBING I	585.00
TOTAL FOR FUND 01		DEPT. 01			860.00
DRISCOLL, BRIAN	2020-11	01-06-34550		C TICKETS	200.00
DRISCOLL, BRIAN	2020-12	01-06-34550		C TICKETS	200.00
MUNICIPAL SYSTEMS, INC	19931	01-06-34901		C-TICKET EXPENSE	725.00
TOTAL FOR FUND 01		DEPT. 06			1125.00
DRISCOLL, BRIAN	2020-11	01-07-34550		A-O HEARING	200.00
DRISCOLL, BRIAN	2020-12	01-07-34550		AO HEARING	200.00
MUNICIPAL SYSTEMS, INC	19930	01-07-34902		ABC/MOVE EXPENSES	262.50
TOTAL FOR FUND 01		DEPT. 07			662.50
HERITAGE F/S, INC.	35006007	01-20-33300		GASOLINE	166.87
HERITAGE F/S, INC.	35006076	01-20-33300		GASOLINE	148.19

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
HERITAGE F/S, INC.	35006076	01-20-33300		DIESEL	218.36
HERITAGE F/S, INC.	35006408	01-20-33300		GASOLINE	158.78
HERITAGE F/S, INC.	35006464	01-20-33300		GASOLINE	166.25
ACE HARDWARE-CRETE					
	MNTH OF DEC2020	01-20-33501		SHOP SUPPLIES	248.25
FERGUSON FACILITIES SUPPLY					
	WP032233-1	01-20-33501		SHOP SUPPLIES	104.68
WS DARLEY & CO.					
	17407029	01-20-33501		SHOP SUPPLIES	83.65
AIRGAS USA LLC					
	9976177630	01-20-33702		AMBULANCE SUPPLIE	118.24
COUNTY OF WILL					
	JAN2021-001	01-20-34252		EASTCOM DISPATCH	4479.93
CHAMPION SPORTSWEAR					
	70748	01-20-37302		NEW UNIFORMS	232.00
TOTAL FOR FUND 01 DEPT. 20					6125.20
GUARANTEED TECHNICAL SERV & CONSULT INC					
	2020-00634	01-40-32901		MAINT SOFTWARE	360.00
HERITAGE F/S, INC.					
	35006007	01-40-33300		GASOLINE	259.16
HERITAGE F/S, INC.					
	35006076	01-40-33300		GASOLINE	161.45
HERITAGE F/S, INC.					
	35006408	01-40-33300		GASOLINE	230.08
HERITAGE F/S, INC.					
	35006464	01-40-33300		GASOLINE	337.42
GARVEY'S OFFICE PRODUCTS					
	PINV2019442	01-40-33500		OFFICE SUPPLIES	77.71
GARVEY'S OFFICE PRODUCTS					
	PINV2020818	01-40-33500		OFFICE SUPPLIES	174.27
ABSOLUTE BEST CLEANING SERVICES, INC.					
	13486	01-40-33502		CLEANING SERVICE	600.00
IL DEPT OF INNOVATION AND TECHNOLOGY					
	T2113704	01-40-33700		TELEPHONE	5.00
ALLCOMM SYSTEMS, INC.					
	12631	01-40-33703		MAINT CONTRACTS	865.00
CRITICAL REACH					
	1699	01-40-33703		MAINT CONTRACTS	250.00
MARLIN BUSINESS BANK					
	18651295	01-40-33703		MAINT CONTRACTS	1034.42
CINTAS CORPORATION LOCKBOX					
	5046819845	01-40-33900		OTHER SUPPLIES SE	109.45
COUNTY OF WILL					
	JAN2021-001	01-40-34252		EASTCOM DISPATCH	20596.14
GALLS LLC					
	017200616	01-40-37302		NEW UNIFORMS	341.06
GALLS LLC					
	017322197	01-40-37302		G.HILLMAN NEW UNI	161.18
LEXISNEXIS RISK SOLUTIONS					
	1213944-2020123	01-40-38901		DUES_SUBSCRIPTION	150.00

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
=====					
ILLINOIS ASSOCIATION OF CHEIFS OF POLICE					
7537		01-40-38901		DUES_SUBSCRIPTION	776.80
POLICE CHIEFS ASSOCIATION OF WILL COUNTY					
G.RUFF CY21		01-40-38901		G.RUFF DUES_SUBSC	50.00
TOTAL FOR FUND 01		DEPT. 40			26539.14
TOTAL FOR FUND 01					37570.15
KONICA MINOLTA BUSINESS SOLUTIONS					
9007352935		03-30-33703		MAINT CONTRACTS	22.15
SMITHEREEN COMPANY					
2372385		03-30-33703		MAINTENANCE CONTR	61.00
ADT COMMERCIAL LLC					
29557 122720		03-30-33704		SECURITY SYSTEM	52.04
TOTAL FOR FUND 03		DEPT. 30			135.19
PET WASTE CO.					
380995		03-31-31300		MAINT PARKS	87.11
TOTAL FOR FUND 03		DEPT. 31			87.11
TOTAL FOR FUND 03					222.30
BRITES CARTAGE LTD					
75379		06-00-31204		MAINT PATCHING	1580.39
GALLAGHER MATERIALS CORP					
18268		06-00-31204		MAINT-PATCHING	514.60
M&J UNDERGROUND, INC					
M20-0474		06-00-31504.01		3820 PARK MAINT	940.00
M&J UNDERGROUND, INC					
M20-0478		06-00-31504.01		3716 CHICAGO RD M	4736.50
M&J UNDERGROUND, INC					
M21-0007		06-00-31504.01		NE CRNR BARBARA A	3190.00
PIRTEK FLUID TRANSFER SOLUTIONS					
SH-T00004438		06-00-31800		MAINT TOOLS WRK S	229.50
MONARCH AUTO SUPPLY INC					
6981-513881		06-00-31805		MAINT VEHICLES	199.00
T.R.L. TIRE SERVICE CORP					
26034		06-00-31805		MAINT VEHICLES	28.89
CHICAGO WATER & FIRE RESTORATION					
30267		06-00-32900		CLEANING SERVICE	175.00
UNIFIRST CORPORATION					
062 0428220		06-00-32900		MAT MAINT	27.13
UNIFIRST CORPORATION					
062 0430141		06-00-32900		MAT MAINT	27.13
HERITAGE F/S, INC.					
35006007		06-00-33300		GASOLINE	225.33

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
HERITAGE F/S, INC. 35006076		06-00-33300		GASOLINE	283.09
HERITAGE F/S, INC. 35006076		06-00-33300		DIESEL	218.36
HERITAGE F/S, INC. 35006408		06-00-33300		GASOLINE	177.04
HERITAGE F/S, INC. 35006464		06-00-33300		GASOLINE	167.51
CROSSMARK PRINTING INC. 80929		06-00-33400		PRINT SUPPLIES SI	105.00
HINCKLEY SPRINGS 17155979123020		06-00-33501		SHOP SUPPLIES	43.35
SOUTH HOLLAND PAPER CO. 483891		06-00-33501		SHOP SUPPLIES	88.85
UNIFIRST CORPORATION 062 0427297		06-00-33800		UNIFORM SERVICE	85.54
UNIFIRST CORPORATION 062 0428270		06-00-33800		UNIFORM SERVICE	85.54
UNIFIRST CORPORATION 062 0429219		06-00-33800		UNIFORM SERVICE	85.54
UNIFIRST CORPORATION 062 0430193		06-00-33800		UNIFORM SERVICE	85.54
SUBURBAN LABORATORIES INC 183849		06-00-34800		WATER TESTING FEE	200.00
EJ USA INC. 0001468872		06-00-37505		NEW-HYDRANTS	6052.00
JULIE, INC 2021-1649		06-00-38902		J.U.L.I.E CORRESP	821.58
TOTAL FOR FUND 06		DEPT. 00			20372.41
TOTAL FOR FUND 06				20372.41	
KEITH'S POWER EQUIPMENT INC 96668		07-00-31700		MAINT MOTORIZED E	12.09
PIRTEK FLUID TRANSFER SOLUTIONS SH-T00004438		07-00-31800		MAINT TOOLS WRK S	229.50
M & K TRUCK CENTERS 132426SC		07-00-31805		MAINT VEHICLES	23.14
M & K TRUCK CENTERS 132428SC		07-00-31805		MAINT VEHICLES	5.14
MONARCH AUTO SUPPLY INC 6981-513881		07-00-31805		MAINT VEHICLES	199.00
CHICAGO WATER & FIRE RESTORATION 30267		07-00-32900		CLEANING SERVICE	175.00
UNIFIRST CORPORATION 062 0428220		07-00-32900		MAT MAINT	27.13
UNIFIRST CORPORATION 062 0430141		07-00-32900		MAT MAINT	27.13
HERITAGE F/S, INC. 35006007		07-00-33300		GASOLINE	225.33
HERITAGE F/S, INC. 35006076		07-00-33300		GASOLINE	283.08
HERITAGE F/S, INC. 35006076		07-00-33300		DIESEL	218.36

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
HERITAGE F/S, INC. 35006408		07-00-33300		GASOLINE	177.04
HERITAGE F/S, INC. 35006464		07-00-33300		GASOLINE	167.52
CRETE LUMBER & SUPPLY CO D25831		07-00-33501		SHOP SUPPLIES	55.94
HINCKLEY SPRINGS 17155979123020		07-00-33501		SHOP SUPPLIES	43.36
SOUTH HOLLAND PAPER CO. 483891		07-00-33501		SHOP SUPPLIES	88.85
COMCAST 72327 012021		07-00-33700		TELEPHONE	85.38
COMCAST 72327 012021		07-00-33701		INTERNET	122.37
UNIFIRST CORPORATION 062 0427297		07-00-33800		UNIFORM SERVICE	85.54
UNIFIRST CORPORATION 062 0428270		07-00-33800		UNIFORM SERVICE	85.54
UNIFIRST CORPORATION 062 0429219		07-00-33800		UNIFORM SERVICE	85.54
UNIFIRST CORPORATION 062 0430193		07-00-33800		UNIFORM SERVICE	85.54
MUNICIPAL SYSTEMS, INC 19956		07-00-33900		VILLAGE STICKERS	1500.00
TOTAL FOR FUND 07		DEPT. 00			4007.52
TOTAL FOR FUND 07				4007.52	
COMED 99093 121720		08-00-33102		ELECTRICITY	4222.62
TOTAL FOR FUND 08		DEPT. 00			4222.62
TOTAL FOR FUND 08				4222.62	
HERITAGE F/S, INC. 35006007		16-00-33300		GASOLINE	155.21
HERITAGE F/S, INC. 35006076		16-00-33300		GASOLINE	150.18
HERITAGE F/S, INC. 35006408		16-00-33300		GASOLINE	49.64
HERITAGE F/S, INC. 35006464		16-00-33300		GASOLINE	51.97
TOTAL FOR FUND 16		DEPT. 00			407.00
TOTAL FOR FUND 16				407.00	

SYS DATE:01/11/21

Village of Steger

SYS TIME:17:52

A / P W A R R A N T L I S T

[NW2]

REGISTER # 982

DATE: 01/11/21

Monday January 11, 2021

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PAYABLE TO

INV NO

G/L NUMBER

CHECK DATE

CHECK NO

AMOUNT

DESCRIPTION

DIST

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	AMOUNT
** TOTAL CHECKS TO BE ISSUED					66802.00
01 CORPORATE					37570.15
03 PLAYGROUND/RECREATION					222.30
06 WATER/SEWER FUND					20372.41
07 ROAD & BRIDGE					4007.52
08 MOTOR FUEL TAX					4222.62
16 H.S.E.M.					407.00
TOTAL FOR REGULAR CHECKS:					66,802.00

=====
A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)
=====

PAYABLE TO	REG NO	CHECK DATE	CHECK NO	AMOUNT
INV NO	G/L NUMBER	DESCRIPTION	DIST	
USPS CRETE	830	12/31/20	11912	
12312020	01-00-33600	POSTAGE		384.65
USPS CRETE	830	12/30/20	11871	
D1&D3 DEC2020	01-00-33600	POSTAGE		166.15
WILL COUNTY TREASURER	830	01/07/21	11913	
231505114057	01-00-38900	MIS EXPENSE 1ST I		880.63
231505114057	01-00-38900	MIS EXPENSE 2ND I		880.63
WILL COUNTY TREASURER	830	01/07/21	11914	
231505406053000	01-00-38900	MISC EXPENSE 1ST		240.37
231505406053000	01-00-38900	MISC EXPENSE 2ND		240.37
TOTAL FOR FUND 01	DEPT. 00			2792.80
ILLINOIS STATE POLICE	830	01/08/21	11918	
06082	01-20-34200	PROFESSIONAL SERV		280.62
TOTAL FOR FUND 01	DEPT. 20			280.62
ILLINOIS STATE POLICE	830	01/08/21	11918	
06082	01-40-34102	PROFESSIONAL SERV		280.63
TOTAL FOR FUND 01	DEPT. 40			280.63
TOTAL FOR FUND 01				3354.05
ROY STONE	830	01/08/21	11919	
12 2020 BOOT	06-00-38914	BOOT REIMBURSEMEN		50.00
TOTAL FOR FUND 06	DEPT. 00			50.00
TOTAL FOR FUND 06				50.00
** TOTAL MANUAL CHECKS LISTED				3404.05
** TOTAL OF ALL LISTED CHECKS				70206.05

ORDINANCE NO. 1254

STATE OF ILLINOIS)
)
COUNTIES OF COOK)
)
 AND WILL)

**AN ORDINANCE AMENDING CHAPTER 82, SECTION 82-486 OF THE
MUNICIPAL CODE OF STEGER, ILLINOIS REGARDING PARKING FOR THE
VILLAGE OF STEGER, ILLINOIS.**

WHEREAS, the Village of Steger, Counties of Cook and Will, State of Illinois (the "Village") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

WHEREAS, the Village President (the "President") and the Board of Trustees of the Village (the "Village Board" and with the President, the "Corporate Authorities") are committed to protecting the health, safety and welfare of the Village and its residents; and

WHEREAS, Section 11-208 of the Illinois Municipal Code (625 ILCS 5/11-208) provides that local authorities shall have the power to regulate the standing or parking of vehicles with respect to streets and highways under their jurisdiction; and

WHEREAS, the Municipal Code of Steger, Illinois (the "Village Code") previously enacted regulations related to parking (the "Existing Regulations"); and

WHEREAS, the Corporate Authorities have determined that it is necessary, advisable and in the best interest of the Village to update the Existing Regulations to provide that on certain Village streets it is unlawful for any person to park any vehicle on such streets unless the person obtains a valid resident vehicle sticker or a guest vehicle pass; and

WHEREAS, in light of the foregoing, the Corporate Authorities have determined that it is necessary, advisable and in the best interests of the Village and its residents to amend Chapter 82, Section 82-486 of the Village Code as set forth herein;

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, as follows:

**ARTICLE I.
IN GENERAL**

SECTION 1.0: Incorporation Clause.

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

SECTION 2.0: Purpose.

The purpose of this Ordinance is to amend Chapter 82, Section 82-486 of the Village Code as set forth below.

**ARTICLE II.
AUTHORIZATION
AMENDMENT OF CHAPTER 82, SECTION 82-486 OF THE MUNICIPAL CODE
FOR THE VILLAGE OF STEGER, ILLINOIS**

SECTION 3.0: Amendment to Chapter 82, Section 82-486 of the Village Code.

That the Municipal Code of Steger, Illinois is hereby amended, notwithstanding any provision, ordinance, resolution or Village Code section to the contrary, by amending Chapter 82, Section 82-486 as follows (additions underlined):

Sec. 82-486. - Resident vehicle sticker required to park on certain streets.

It shall be unlawful for any person to park any vehicle on any of the following streets unless the vehicle conspicuously displays a valid resident vehicle sticker or a valid guest vehicle pass issued in accordance with section 82-487:

- (1) Either side of Kings Road, between 35th Street and Richton Road.
- (2) Either side of William Street, between 35th Street and Richton Road.
- (3) Either side of Ashland Avenue, between 35th Street and Richton Road.
- (4) Either side of John Street, between 35th Street and Craig Court.
- (5) Either side of Sally Drive, between 35th Street and Steger Road.
- (6) Either side of 35th Street, between Susan Lane and John Street.
- (7) Either side of Jennifer Court.
- (8) Either side of Susan Lane between 35th Street and Sally Drive.

Any person found to be in violation of this section shall be subject to a \$50.00 fine and any vehicle parked in violation of this section shall be subject to be towed without notice in accordance with section 82-572.

SECTION 3.1: Other Actions Authorized.

The officers, employees and/or agents of the Village shall take all action necessary or reasonably required to carry out, give effect to and consummate the amendment contemplated by this Ordinance and shall take all action necessary in conformity therewith. The officers, employees and/or agents of the Village are specifically authorized and directed to draft and disseminate any and all necessary forms, notices and stickers to be utilized in connection with the intent of this Ordinance.

**ARTICLE III.
HEADINGS, SAVINGS CLAUSES, PUBLICATION,
EFFECTIVE DATE**

SECTION 4.0: Headings.

The headings of the articles, sections, paragraphs and subparagraphs of this Ordinance are inserted solely for convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

SECTION 5.0: Severability.

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6.0: Superseder.

All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 7.0: Publication.

A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 8.0: Effective Date.

This Ordinance shall be effective and in full force ten (10) days after its passage, approval and publication in accordance with applicable law.

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PASSED this ____ day of _____ 2021.

Joseph M. Zagone, Jr., Village Clerk

APPROVED this ____ day of _____ 2021.

Kenneth A. Peterson, Jr., Village President

Roll call vote:
Voting in favor:
Voting against:
Not voting:

NOW, THEREFORE, BE IT RESOLVED by the Village President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, State of Illinois, as follows:

SECTION 1: That the binding proposition hereinafter set forth be submitted to the voters of the Village of Steger (the "Village") at the Consolidated Election to be held on Tuesday, the 6th day of April, 2021, between the hours of 6:00 o'clock A.M. and 7:00 o'clock P.M. on said day (the "Election"), unless the hours of election are otherwise extended by court order or by order of the applicable election authority.

SECTION 2: That the Election shall be held in the voting precincts and at the polling places established by the Cook County Clerk and Will County Clerk (together the "County Clerks") for voters of the Village at the Election.

SECTION 3: That the County Clerks shall give notice of the Election (the "Notice") by: (i) publishing the Notice once, not more than sixty (60) nor less than ten (10) days prior to the date of the Election, in a local, community newspaper having general circulation in the Village; and (ii) posting a copy of the Notice at least ten (10) days before the date of the Election at their respective principal offices, as required by Section 12-5 of the Election Code of the State of Illinois, as amended (the "Election Code"), 10 ILCS 5/12-5.

SECTION 4: That the Village Clerk shall post a copy of the Notice at least ten (10) days before the date of the Election.

SECTION 5: That the Notice published by the Cook County Clerk, in a community newspaper having general circulation in the Village, shall be in substantially the following form:

"NOTICE IS HEREBY GIVEN that at the Consolidated Election to be held on Tuesday, the 6th day of April, 2021, the following proposition shall be submitted to the voters of the Village of Steger, Cook and Will Counties, Illinois:

Shall the limiting rate under the Property Tax Extension Limitation Law for

the Village of Steger, Counties of Cook and Will, Illinois, be increased by an additional amount equal to 0.5455% above the limiting rate for any purpose of said Village for levy year 2019 and be equal to 2.5355% of the equalized assessed value of the taxable property therein for levy year 2021?

The polls at said election will be open at 6:00 o'clock A.M. and will continue to be open until 7:00 o'clock P.M. of that day, unless the hours of election are otherwise extended by court order or by order of the applicable election authority.

Dated this _____ day of _____, 2021.

Facsimile Signature
Cook County Clerk, County of Cook, Illinois"

SECTION 6: That the Notice published by the Will County Clerk, in a community newspaper having general circulation in the Village, shall be in substantially the following form:

"NOTICE IS HEREBY GIVEN that at the Consolidated Election to be held on Tuesday, the 6th day of April, 2021, the following proposition shall be submitted to the voters of the Village of Steger, Cook and Will Counties, Illinois:

Shall the limiting rate under the Property Tax Extension Limitation Law for the Village of Steger, Counties of Cook and Will, Illinois, be increased by an additional amount equal to 0.5455% above the limiting rate for any purpose of said Village for levy year 2019 and be equal to 2.5355% of the equalized assessed value of the taxable property therein for levy year 2021?

The polls at said election will be open at 6:00 o'clock A.M. and will continue to be open until 7:00 o'clock P.M. of that day, unless the hours of election are otherwise extended by court order or by order of the applicable election authority.

Dated this _____ day of _____, 2021.

Facsimile Signature
Will County Clerk, County of Will, Illinois"

SECTION 7: That the ballot to be used at the Election shall be in substantially the same form as is set forth below, and shall meet the requirements of Articles 24A, 24B or 24C of the Election Code if an electronic, mechanical or electric voting system is used at the Election in Cook County:

(Face of Ballot)

OFFICIAL BALLOT
BINDING PROPOSITION TO DETERMINE WHETHER TO INCREASE THE
LIMITING RATE FOR THE LEVY YEAR 2021 FOR ANY PURPOSE OF THE
VILLAGE OF STEGER?

Shall the limiting rate under the Property Tax Extension Limitation Law for the Village of Steger, Counties of Cook and Will, Illinois, be increased by an additional amount equal to 0.5455% above the limiting rate for any purpose of said Village for levy year 2019 and be equal to 2.5355% of the equalized assessed value of the taxable property therein for levy year 2021?	YES	
	NO	

(INSTRUCTIONS TO VOTERS: Mark a cross (X) in the space
opposite the word indicating the way you desire to vote.)

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(Back of Ballot)

OFFICIAL BALLOT

Official ballot for voting at the Consolidated Election to held on April 6, 2021, to determine whether _____

Precinct Number: _____

Polling Place: _____

(1) The approximate amount of taxes extendable at the most recently extended limiting rate is \$2,188,814, and the approximate amount of taxes extendable if the proposition is approved is \$2,789,099.

(2) For the 2021 levy year the approximate amount of the additional tax extendable against property containing a single-family residence and having a fair market value at the time of the referendum of \$100,000 is estimated to be \$182.

(3) If the proposition is approved, the aggregate extension for the 2021 levy year will be determined by the limiting rate set forth in the proposition, rather than the otherwise applicable limiting rate calculated under the provisions of the Property Tax Extension Limitation Law (commonly known as the Property Tax Cap Law).

Facsimile Signature

Cook County Clerk, County of Cook, Illinois

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SECTION 8: That the ballot to be used at the Election shall be in substantially the same form as is set forth below, and shall meet the requirements of Articles 24A, 24B or 24C of the Election Code if an electronic, mechanical or electric voting system is used at the Election in Will County:

(Face of Ballot)

**OFFICIAL BALLOT
BINDING PROPOSITION TO DETERMINE WHETHER TO INCREASE THE
LIMITING RATE FOR THE LEVY YEAR 2021 FOR ANY PURPOSE OF THE
VILLAGE OF STEGER?**

Shall the limiting rate under the Property Tax Extension Limitation Law for the Village of Steger, Counties of Cook and Will, Illinois, be increased by an additional amount equal to 0.5455% above the limiting rate for any purpose of said Village for levy year 2019 and be equal to 2.5355% of the equalized assessed value of the taxable property therein for levy year 2021?	YES	
	NO	

(INSTRUCTIONS TO VOTERS: Mark a cross (X) in the space opposite the word indicating the way you desire to vote.)

[Remainder of Page Intentionally Left Blank]

(Back of Ballot)

OFFICIAL BALLOT

Official ballot for voting at the Consolidated Election to held on April 6, 2021, to determine whether _____

Precinct Number: _____

Polling Place: _____

(1) The approximate amount of taxes extendable at the most recently extended limiting rate is \$2,188,814, and the approximate amount of taxes extendable if the proposition is approved is \$2,789,099.

(2) For the 2021 levy year the approximate amount of the additional tax extendable against property containing a single family residence and having a fair market value at the time of the referendum of \$100,000 is estimated to be \$182.

(3) If the proposition is approved, the aggregate extension for levy year 2021 will be determined by the limiting rate set forth in the proposition, rather than the otherwise applicable limiting rate calculated under the provisions of the Property Tax Extension Limitation Law (commonly known as the Property Tax Cap Law).

Facsimile Signature

Will County Clerk, County of Will, Illinois

SECTION 9: That the Election shall be conducted by the election judges appointed by the respective County Clerks to act in the voting precincts at which said binding proposition shall be submitted to the voters of the Village.

SECTION 10: Pursuant to 10 ILCS 5/28-5, after the adoption hereof, and not less than sixty-eight (68) days prior to the date of the Election, or January 28, 2021, the Village Clerk shall certify a copy hereof to the County Clerks in order for the binding proposition set forth herein to be submitted to the voters of the Village.

SECTION 11: The Election shall be held and conducted and the returns thereof canvassed, all in the manner and time as provided by the Election Code (10 ILCS 5/1, *et seq.*).

SECTION 12: That all orders and resolutions or parts thereof in conflict herewith be and the same are hereby repealed.

SECTION 13: This Resolution shall be in full force and effect after its adoption as provided by law.

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PASSED this ____ day of January, 2021.

Joseph M. Zagone, Jr., Village Clerk

APPROVED this ____ day of January, 2021.

Kenneth A. Peterson, Jr., Village President

Roll Call Vote:

Voting in favor:

Voting against:

Not voting:

STATE OF ILLINOIS)
)
COUNTIES OF COOK)
)
 AND WILL)

CLERK'S CERTIFICATION

The undersigned, duly elected, qualified and acting Clerk of the Village of Steger, Cook and Will Counties, Illinois, does hereby certify that attached hereto is a true and correct copy of Resolution No. _____ of said Village titled:

RESOLUTION CERTIFYING THE SUBMISSION TO THE ELECTORS OF THE VILLAGE OF STEGER A BINDING REFERENDUM QUESTION OF WHETHER TO INCREASE THE LIMITING RATE FOR THE LEVY YEAR 2021 FOR ANY PURPOSE OF THE VILLAGE OF STEGER TO BE VOTED ON AT THE CONSOLIDATED ELECTION TO BE HELD ON APRIL 6, 2021 FOR THE VILLAGE OF STEGER, COUNTIES OF COOK AND WILL, STATE OF ILLINOIS.

adopted and approved by the Mayor and Village Board of Trustees of the Village of Steger, Illinois on January ____, 2021.

IN WITNESS WHEREOF, I have hereunto set my hands this _____ day of January, 2021.

Joseph M. Zagone, Jr.
Village Clerk

(SEAL)

December 16, 2020

Mayor Kenneth A. Peterson
Village of Steger
3320 Lewis Avenue
Steger, Illinois 60475

We are pleased to confirm the arrangements of our engagement and the nature of the services we will provide to **VILLAGE OF STEGER, ILLINOIS** (Village).

ENGAGEMENT OBJECTIVES AND SCOPE

We will audit the basic financial statements of the Village as of and for the year ended December 31, 2020, and the related notes to the financial statements.

Our audit will be conducted with the objectives of:

- ✓ Expressing an opinion on the financial statements
- ✓ Issuing a report on your compliance based on the audit of your financial statements.
- ✓ Issuing a report on your internal control over financial reporting based on the audit of your financial statements.
- ✓ We will also perform the required audit of the Village's Tax Increment Financing (TIF) Fund and issue opinion on compliance with PA85-1142.
- ✓ We will provide an in relation to opinion for the Village's CYEFR required to be submitted in accordance with the Grant Accountability and Transparency Act (GATA).

OUR RESPONSIBILITIES

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by fraud or error. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error or fraud. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Mayor Kenneth A. Peterson
Village of Steger
December 16, 2020
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Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance having a direct and material effect may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Also, in the future, procedures could become inadequate because of changes in conditions or deterioration in design or operation. Two or more people may also circumvent controls, or management may override the system.

We are available to perform additional procedures with regard to fraud detection and prevention at your request, subject to completion of our normal engagement acceptance procedures. The actual terms and fees of such an engagement would be documented in a separate letter to be signed by you and BKD.

Scott Termine, partner, is responsible for supervising the engagement and authorizing the signing of the report or reports.

We will issue a written report upon completion of our audit of Village's financial statements. Our report will be addressed to the Board of Trustees of the Village. You are responsible to distribute our reports to other officials who have legal oversight authority or those responsible for acting on audit findings and recommendations, and to others authorized to receive such reports. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis of matter or other matter paragraph(s), or withdraw from the engagement. If we discover conditions that may prohibit us from issuing a standard report, we will notify you as well. In such circumstances, further arrangements may be necessary to continue our engagement.

We will also express an opinion on whether the combining nonmajor governmental fund financial statements ("supplementary information") is fairly stated, in all material respects, in relation to the financial statements as a whole.

YOUR RESPONSIBILITIES

Our audit will be conducted on the basis that management acknowledges and understands that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;

3. To provide us with:

- a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
- b. Additional information that we may request from management for the purpose of the audit; and
- c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management written confirmation acknowledging certain responsibilities outlined in this engagement letter and confirming:

- The availability of this information
- Certain representations made during the audits for all periods presented
- The effects of any uncorrected misstatements, if any, resulting from errors or fraud aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole

With regard to supplementary information:

- Management is responsible for its preparation in accordance with applicable criteria
- Management will provide certain written representations regarding the supplementary information at the conclusion of our engagement
- Management will include our report on this supplementary information in any document that contains this supplementary information and indicates we have reported on the supplementary information
- Management will make the supplementary information readily available to intended users if it is not presented with the audited financial statements

OTHER SERVICES

We will provide you with the following nonattest services:

- Assisting with the preparation of governmental-wide full accrual conversion entries
- Assisting with the preparation of financial statements and related notes
- Assisting in drafting the Illinois Comptroller AFR filing

In addition, we may perform other services for you not covered by this engagement letter. You agree to assume full responsibility for the substantive outcomes of the services described above and for any other services that we may provide, including any findings that may result. You also acknowledge that those services are adequate for your purposes and that you will establish and monitor the performance of those services to ensure that they meet management's objectives. Any and all decisions involving management responsibilities related to those services will be made by you, and you accept full responsibility for such decisions. We understand that you will designate a management-level individual to be responsible and accountable for overseeing the performance of those services, and that you will have determined this individual is qualified to conduct such oversight.

ENGAGEMENT FEES

The fee for our services will be \$38,800, as detailed below:

- | | |
|--|----------|
| • Audit services | \$31,800 |
| • Adoption of GASB 84, Fiduciary Activities | 3,000 |
| • Adoption of GASB 83, Asset Retirement Obligation | 4,000 |

Additionally, the State of Illinois has reporting requirements related to the *Grant Accountability and Transparency Act* (GATA). Requirements vary depending on the amount of state and federal funds expended, but in the case of the Village, the State will require that the 2020 audit be performed in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States, along with an "in relation to" opinion for the Village's Consolidated Year-End Financial Report (CYEFR). We expect that our additional fees related to this requirement will not exceed \$1,500.

Our fees do not consider additional efforts related to the SARS-CoV-2 virus and the incidence of COVID-19 environment and the impact of accounting and auditing issues such as going concern, other-than-temporary impairment of investments and additional or new major programs subject to Single Audit. Such amounts will be billed based on time expended.

We will waive an administrative fee of 4% to cover items such as copies, postage and other delivery charges, supplies, technology-related cost such as computer processing, software licensing, research and library databases and similar expense items.

Our fees are based upon the understanding that your personnel will be available to assist us. Assistance for your personnel is expected to include:

- Preparing audit schedules to support all significant balance sheet and certain other accounts
- Responding to auditor inquiries
- Preparing confirmation and other letters
- Pulling selected invoices and other documents from files

- Helping to resolve any differences or exceptions noted

We will provide you with a detailed list of assistance and schedules required and the date such assistance and schedules are to be provided before the audit begins. All schedules should be provided in electronic form unless indicate otherwise.

Our timely completion of the audit depends on your timely and accurate schedule and analyses preparation and on the availability of your personnel to provide other assistance. If there are inaccuracies or delays in preparing this material, or if we experience other assistance difficulties that add a significant amount of time to our work, our fees will increase.

Our estimate of fees does not include any time that may be required to address a restatement of the previously audited financial statements. Accordingly, any such work will be billed based on our standard hourly rates.

Our pricing for this engagement and our fee structure are based upon the expectation that our invoices will be paid promptly. We will issue progress billings during the course of our engagement, and payment of our invoices is due upon receipt. Interest will be charged on any unpaid balance after 30 days at the rate of 10% per annum, or as allowed by law at the earliest date thereafter, and highest applicable rate if less than 10%.

Our engagement fee does not include any time for post-engagement consultation with your personnel or third parties, consent letters and related procedures for the use of our reports in offering documents, inquiries from regulators or testimony or deposition regarding any subpoena. Charges for such services will be billed separately.

Our fees may also increase if our duties or responsibilities are increased by rulemaking of any regulatory body or any additional new accounting or auditing standards.

If our invoices for this or any other engagement you may have with BKD are not paid within 30 days, we may suspend or terminate our services for this or any other engagement. In the event our work is suspended or terminated as a result of nonpayment, you agree we will not be responsible for any consequences to you.

IMPLEMENTATION OF FIDUCIARY ACTIVITIES STANDARD

Governmental Accounting Standards Board Statement (GASB) No. 84, *Fiduciary Activities*, is effective for reporting periods beginning after December 15, 2019, with retrospective application in the year the update is first applied. The Statement is expected to significantly change how entities evaluate and report fiduciary activities.

Our fees as a result of the adoption of the Standard will be based on time expended and will vary based on the level of assistance and procedures required. We will need input and assistance from the accounting department throughout the process of implementation.

IMPLEMENTATION OF NEW LEASES STANDARD

GASB Statement No. 87, *Leases*, is effective for fiscal years beginning after June 15, 2021. Early application is encouraged.

Statement No. 87 establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. Assistance and additional time as a result of the adoption of the Statement are not included within our standard engagement fees. Our fees as a result of the adoption of the Statement will be based on time expended and will vary based on the level of assistance and procedures required, which may include but are not limited to:

- Assisting the entity with the evaluation of its current controls and policies for leases and recommended enhancements needed to implement the Statement
- Evaluating and documenting new and revised controls and policies for leases under the Statement
- Assisting the entity with the information gathering necessary to implement the Statement
- Assisting the entity with the evaluation of its current method for calculating and recognizing lease payments
- Assisting the entity with documenting changes from the previous method needed to implement the Statement
- Assistance with drafting of the required disclosures

The time it will take to perform the above assistance and our additional audit procedures relating to the adoption of the Statement, and any time to assist you with the adoption, may be minimized to the extent your personnel will be available to provide timely and accurate documentation and information as requested by BKD.

OTHER ENGAGEMENT MATTERS AND LIMITATIONS

BKD is not acting as your municipal advisor under Section 15B of the *Securities Exchange Act of 1934*, as amended. As such, BKD is not recommending any action to you and does not owe you a fiduciary duty with respect to any information or communications regarding municipal financial products or the issuance of municipal securities. You should discuss such information or communications with any and all internal or external advisors and experts you deem appropriate before acting on any such information or material provided by BKD.

Our workpapers and documentation retained in any form of media for this engagement are the property of BKD. We can be compelled to provide information under legal process. In addition, we may be requested by regulatory or enforcement bodies to make certain workpapers available to them pursuant to authority

Mayor Kenneth A. Peterson
Village of Steger
December 16, 2020
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granted by law or regulation. You agree that we have no legal responsibility to you in the event we provide such documents or information.

You agree to indemnify and hold harmless BKD and its personnel from any claims, liabilities, costs and expenses relating to our services under this agreement attributable to false or incomplete representations by management, except to the extent determined to have resulted from the intentional or deliberate misconduct of BKD personnel.

You agree that any dispute regarding this engagement will, prior to resorting to litigation, be submitted to mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The American Arbitration Association will administer any such mediation in accordance with its Commercial Mediation Rules. The results of the mediation proceeding shall be binding only if each of us agrees to be bound. We will share any costs of mediation proceedings equally.

In the event BKD or its affiliates or their employees, partners, shareholders, officers or directors (collectively, BKD Parties) are requested or authorized by the Village or are required by government regulation, subpoena, order or other legal process to produce documents or to provide testimony as witnesses with respect to any services rendered pursuant to this engagement or any other work or services provided by BKD Parties, the Village will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests, order, subpoenas or legal process.

The Village and BKD Parties agree that no claim or cause of action against BKD Parties arising in whole or in part out of services performed or to be performed under this engagement shall be filed more than two years after (i) the date of the report issued by BKD Parties pursuant to this engagement or (ii) the date of this engagement letter if no report has been issued. The Village and BKD Parties further agree that the maximum liability of BKD Parties for any and all claims or causes of action which may be asserted by the Village arising in whole or in part from any aspect of this engagement is limited to three times the total amount of fees paid by the Village to BKD Parties for services rendered under this engagement letter. The Village waives any claim or cause of action for punitive or exemplary damages against BKD Parties.

Either of us may terminate these services at any time. Both of us must agree, in writing, to any future modifications or extensions. If services are terminated, you agree to pay us for time expended to date. In addition, you will be billed travel costs and fees for services from other professionals, if any, as well as an administrative fee of 4% to cover items such as copies, postage and other delivery charges, supplies, technology-related costs such as computer processing, software licensing, research and library databases and similar expense items.

If any provision of this agreement is declared invalid or unenforceable, no other provision of this agreement is affected and all other provisions remain in full force and effect.

This engagement letter represents the entire agreement regarding the services described herein and supersedes all prior negotiations, proposals, representations or agreements, written or oral, regarding these services. It shall be binding on heirs, successors and assigns of you and BKD.

Mayor Kenneth A. Peterson
Village of Steger
December 16, 2020
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We may from time to time utilize third-party service providers, *e.g.*, domestic software processors or legal counsel, or disclose confidential information about you to third-party service providers in serving your account. We remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures and safeguards to protect the confidentiality of your information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information. In the event we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider.

You agree to assume full responsibility for maintaining your original data and records and that BKD has no responsibility to maintain this information. You agree you will not rely on BKD to provide hosting, electronic security or backup services, *e.g.*, business continuity or disaster recovery services, to you unless separately engaged to do so. You understand that your access to data, records and information from BKD's servers, *i.e.*, BKDconnect, can be terminated at any time and you will not rely on using this to host your data and records.

We will, at our discretion or upon your request, deliver financial or other confidential information to you electronically via email or other mechanism. You recognize and accept the risk involved, particularly in email delivery as the internet is not necessarily a secure medium of communication as messages can be intercepted and read by those determined to do so.

You agree you will not modify these documents for internal use or for distribution to third parties. You also understand that we may on occasion send you documents marked as draft and understand that those are for your review purpose only, should not be distributed in any way and should be destroyed as soon as possible.

The entity may wish to include our report on these financial statements in an exempt offering document. The entity agrees that the aforementioned auditor's report, or reference to our firm, will not be included in any such offering document without notifying us. Any agreement to perform work in connection with an exempt offering document, including providing agreement for the use of the auditor's report in the exempt offering document, will be a separate engagement.

Any exempt offering document issued by the entity with which we are not involved will clearly indicate that we are not involved by including a disclosure such as, "**BKD, LLP**, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. **BKD, LLP** also has not performed any procedures relating to this offering document."

You agree to notify us if you desire to place these financial statements or our report thereon along with other information, such as a report by management or those charged with governance on operations, financial summaries or highlights, financial ratios, etc., on an electronic site. You recognize that we have no responsibility as auditors to review information contained in electronic sites.

Any time you intend to reference our firm name in any manner in any published materials, including on an electronic site, you agree to provide us with draft materials for our review and approval before publishing or posting such information.

Mayor Kenneth A. Peterson
Village of Steger
December 16, 2020
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BKD is a registered limited liability partnership under Missouri law. Under applicable professional standards, partners of **BKD, LLP** have the same responsibilities as do partners in a general accounting and consulting partnership with respect to conformance by themselves and other professionals in BKD with their professional and ethical obligations. However, unlike the partners in a general partnership, the partners in a registered limited liability partnership do not have individual civil liability, directly or indirectly, including by way of indemnification, contribution, assessment or otherwise, for any debts, obligations or liabilities of or chargeable to the registered limited liability partnership or each other, whether arising in tort, contract or otherwise.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our most recent peer review report accompanies this letter.

Please sign and return the attached copy of this letter to indicate your acknowledgement of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities. If the signed copy you return to us is in electronic form, you agree that such copy shall be legally treated as a "duplicate original" of this agreement.

BKD, LLP

BKD, LLP

Acknowledged and agreed to on behalf of

VILLAGE OF STEGER

BY _____
Kenneth A. Peterson, Jr.
Mayor

DATE _____

BY _____
Mary Jo Seehausen
Village Administrator

DATE _____