

VILLAGE OF
STEGER
BOARD OF TRUSTEES
REGULAR MEETING AGENDA
ALSO BEING HELD VIA
Teleconference #312.626.6799 Meeting ID# 822 4392 2518
Passcode# 873313
3320 Lewis Avenue, Steger IL 60475

MONDAY MARCH 1, 2021 7:00pm

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. AWARDS, HONORS, AND SPECIAL RECOGNITION - Appointment of Full-Time Police Officer's
 - Emmanuel Brambila
 - Bernard Gromala
- D. MINUTES of February 16, 2021 Regular Meeting
- E. AUDIENCE PARTICIPATION
- F. REPORTS
 - 1. Administrator
 - 2. Department Heads
 - a. Public Infrastructure/Code Enforcement Director
 - b. Fire Chief
 - c. Police Chief
 - d. EMA Chief
 - 3. Attorney

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

MONDAY March 1, 2021 BOARD OF TRUSTEE REGULAR MEETING AGENDA

4. Treasurer
5. Trustee/Liaison
6. Clerk
7. Mayor's Report

G. PAYING OF THE BILLS:

H. CORRESPONDENCE

I. UNFINISHED BUSINESS:

J. NEW BUSINESS

K. Adjournment

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MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 16th day of February 2021 in the Municipal Building of the Village of Steger and via Teleconference that was made available to all residents. Mayor Peterson led all in attendance in the Pledge of Allegiance to the flag.

Village Clerk Joseph M. Zagone, Jr. called the roll. The following Trustees were present, Joyce, Kozy, Lopez and Mayor Peterson. Trustees Perchinski and Buxton were present via Zoom. Trustee Skrezyna was absent.

Also present: Village Administrator Mary Jo Seehausen and Assistant Fire Chief Mike Long were present. Director of Public Infrastructure Dave Toepper, Police Chief Kevin Shaughnessy and EMA Chief Tom Johnston were present via ZOOM.

AWARDS, HONORS AND SPECIAL RECOGNITION

Mark Daniels of Guaranteed Technical Services and Consultants gave a presentation for moving the Village from coax to fiber optic connection for its internet needs and for adding GTSAC Managed Services Agreement for keeping our internet secure and reliable. GTSAC has been IT provider to the Village of Steger for the last decade. The changes being offered today are to help keep our system fast, scalable and reliable. First change would involve the switch from Comcast Broadband Internet to Comcast Fiber. Comcast offers a very compelling Fiber Optic product called Metropolitan Ethernet. It is a service level agreement and is 99.999% reliable. Fiber optic will offer far more reliability and faster speeds than our current broadband system. The proposal from Comcast will centralize our internet system at the Police Department and distribute it to our locations throughout the Village. The updated systems and backup at the new Police Station make it the perfect location for this. Comcast would securely distribute our internet between our locations via private virtual fiber network. All locations would have protection for sensitive information between locations. There is also discussion regarding back up service that might be provided by AT&T. This would be a low-cost backup for the small chance that Comcast should go down.

The new contract with GTSAC is being updated to provide more safety and security for our information. The new security safeguards will fight against hackers from getting into our systems. Managed Service will contract with a third-party security firm to monitor and maintain the security of our systems. In addition, we are increasing the level of protection through our anti-virus and anti-spyware software. Finally, all email

will be scanned for virus through a cloud-based service to make sure there are no security threats in any incoming messages. Every available option will be used to make sure our system stays safe and protected. Most of these improvements are issues brought to light in recent audits that showed vulnerability in our current system. Finally, GTSAC will replicate all of our critical data to cloud based storage in two separate locations in the event there is a major catastrophe in the Village that would affect our in-house storage. Employee training will be included in these costs to help keep our systems safe.

MINUTES

Trustee Lopez made a motion to approve the minutes of the February 1st meeting as written. Trustee Kozy seconded the motion. Voice vote; all ayes. Motion carried.

AUDIENCE PARTICIPATION

None

Village Administrator Mary Jo Seehausen The Police and Fire Board has posted the list of applicants for the Police Department. There should be officers to be sworn in soon. The Community Center opened today with restrictions per COVID protocol. Thank you to Dave Toepper and the Department of Public Works for their great job of clearing our streets during the recent snowstorm.

Director of Public Infrastructure Dave Toepper No Report.

Assistant Fire Chief Mike Long Yard Signs in support of the upcoming Referendum to help finance added ambulance personnel are available from the Fire Department. Hydrant clearing has been a challenge with all the recent snowfall. Resident help in clearing hydrants is greatly appreciated.

Police Chief Kevin Shaughnessy No Report.

EMA Chief Tom Johnston No Report.

Village Attorney No Report.

Treasurer No Report.

TRUSTEES' REPORTS

Trustee Buxton Thank you to Public Works for the long hours to keep our streets clear.

Trustee Skrezyna No Report.

Trustee Lopez Thanks also to Public Works for their great job. Also, due to the snowstorm, garbage collection will be delayed by one day.

Trustee Kozy Glad to hear the Community Center is back open.

Trustee Perchinski No Report.

Trustee Joyce No Report.

VILLAGE CLERK No Report.

MAYORS REPORT Offered thanks to Public Works and to our First Responders for their extra efforts during the recent snowstorm. Mayor Peterson also thanked Diana Rossi for her hard work in getting the Community Center ready to reopen.

Trustee Perchinski left the meeting at approximately 7:20 due to technical issues with Zoom.

BILLS

Trustee Lopez made a motion to approve the bills listed. Trustee Joyce seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Kozy, Lopez and Buxton. Mayor Peterson Voted Aye. Motion carried.

CORRESPONDENCE None

UNFINISHED BUSINESS None

NEW BUSINESS:

Trustee Lopez made a motion to approve ORDINANCE No. 1256: AN ORDINANCE AUTHORIZING THE VILLAGE OF STEGER TO ENTER INTO A CERTAIN AGREEMENT WITH LAMASTUS DEVELOPMENT, INC. OR ITS NOMINEE TO REDEVELOP CERTAIN REAL PROPERTY LOCATED WITHIN THE VILLAGE OF STEGER, COUNTIES OF COOK AND WILL, STEGER, ILLINOIS. Trustee Joyce seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Kozy, Lopez and Buxton. Mayor Peterson Voted Aye. Motion carried.

Trustee Joyce made a motion to ratify the Temporary Business License Application from Tall Guy Properties, LLC, pending inspections. Trustee Lopez seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Kozy, Lopez and Buxton. Mayor Peterson Voted Aye. Motion carried.

Trustee Joyce made a motion to accept the contract with Comcast for fiber service for a three-year period. Trustee Lopez seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Kozy, Lopez and Buxton. Mayor Peterson Voted Aye. Motion carried.

Trustee Joyce made a motion to accept the contract with GTSAC for managed services for three years. Trustee Lopez seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Kozy, Lopez and Buxton. Mayor Peterson Voted Aye. Motion carried.

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There being no further business,

Trustee Joyce made a motion to adjourn the meeting. Trustee Lopez seconded the motion. Voice vote; all ayes. Motion carried.

Meeting adjourned at 7:30 pm.

Kenneth A. Peterson, Jr., Village President

Joseph M. Zagone, Jr., Village Clerk

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
GUARANTEED TECHNICAL SERV & CONSULT INC	2021-0095	01-00-32901		MAINT COMPUTERS	205.92
MUNICIPAL SYSTEMS LLC	2021-01-85	01-00-32901		COMPUTER SOFTWARE	575.00
COMED	34133 020421	01-00-33100		ELECTRICITY	.43
NICOR GAS	5283 8 020421	01-00-33200		HEAT	174.16
CINTAS CORPORATION LOCKBOX	5053068154	01-00-33500		OFFICE SUPPLIES	31.81
COMCAST BUSINESS	116445671	01-00-33700		TELEPHONE	952.21
GUARANTEED TECHNICAL SERV & CONSULT INC	2021-0095	01-00-33901		MAINT COMPUTERS	180.00
T & T BUSINESS SYSTEMS, INC.	106478	01-00-33901		RENTAL EQUIPMENT	141.00
STANARD & ASSOCIATES, INC.	SA000045676	01-00-34102		PROF SERV INTERVT	1750.00
SCOT DECAL COMPANY, INC	26376	01-00-34151		DOG TAG PRINTING	233.33
GW & ASSOCIATES, PC	2102129	01-00-34500		CONSULTING SERVTC	4550.00
MWM CONSULTING GROUP	290209	01-00-34500		CONSULTING SERVIC	1750.00
CHICAGO TRIBUNE COMPANY	031771707000	01-00-35700		NOTICES ALL OTHER	93.00
TOTAL FOR FUND 01		DEPT. 00			10636.86
REGENCY ELECTRIC	2/19/2021	01-01-30260		SALARY ELECTRICAL	175.00
TOTAL FOR FUND 01		DEPT. 01			175.00
CINTAS CORPORATION LOCKBOX	5053068154	01-20-33500		OFFICE SUPPLIES	31.81
RUNCO OFFICE SUPPLIES AND EQUIP CO.	815144-1	01-20-33500		OFFICE SUPPLIES	66.99
HENRY SCHEIN	89945167	01-20-33702		AMBULANCE SUPPLIE	271.84
AMERICAN TEST CENTER	2210292	01-20-38901		ANNUAL SAFETY INS	250.00
TOTAL FOR FUND 01		DEPT. 20			620.64
MERTS HVAC	109728	01-40-31100		MAINT BUILDING	199.00
MERTS HVAC	110405	01-40-31100		MAINT BUILDING	414.50
MINER ELECTRONICS CORP	271341	01-40-31801		MAINT RADIOS	2130.00

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
JAMES HERR & SONS	114237	01-40-31805		MAINT VEHICLES	645.84
JAMES HERR & SONS	114325	01-40-31805		MAINT VEHICLES	85.88
ANDREWS PRINTING	67647	01-40-33500		OFFICE SUPPLIES	96.00
RUNCO OFFICE SUPPLIES AND EQUIP CO.	817053-0	01-40-33500		OFFICE SUPPLIES	42.57
A T & T	59302 021621	01-40-33700		TELEPHONE	167.43
COMCAST	75247 020320	01-40-33700		TELEPHONE	113.60
COMCAST	75247 020320	01-40-33701		CABLE	134.90
COMCAST	95698 020621	01-40-33701		CABLE/INTERNET	235.90
COMCAST	94774 020621	01-40-33701		CABLE/INTERNET	288.11
MOTOROLA SOLUTIONS-STARCOM13108 COLLECTI	5515620210105	01-40-33702		RADIO SERVICE	1386.00
MERTS HVAC	109721	01-40-33703		MAINTENANCE BUILD	1149.00
KIESLER'S POLICE SUPPLY INC.	IN158005	01-40-33902		AMMUNITION,TARGET	327.75
GUARANTEED TECHNICAL SERV & CONSULT INC	2021-0095	01-40-34104		MAINT COMPUTERS	472.50
GALLS LLC	017446598	01-40-37302		NEW UNIFORMS	183.07
GALLS LLC	017466972	01-40-37302		NEW UNIFORMS	99.96
RAY O'HERRON CO INC	2088007-IN	01-40-37302		NEW UNIFORMS	169.64
ILLINOIS ASSOCIATION OF CHEIFS OF POLICE	7725	01-40-38901		LINEBACKER FEE DU	776.80
TOTAL FOR FUND 01		DEPT. 40			9118.45
HANUS, JAMES	02202221	01-42-38840		MEAL REIMBURSEMEN	175.74
TOTAL FOR FUND 01		DEPT. 42			175.74
WORKING WELL	BAUTISTA MARIA	01-75-33550		MEDICAL COVID	308.50
WORKING WELL	LANE JORDAN	01-75-33550		MEDICAL COVID	311.00
WORKING WELL	LANE JORDAN T	01-75-33550		MEDICAL COVID	308.50
TOTAL FOR FUND 01		DEPT. 75			928.00

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
TOTAL FOR FUND 01				21654.69	
MERTS HVAC	110185	03-30-31100		MAINT BUILDING	317.50
COMED	19001 020321	03-30-33100		ELECTRICITY	82.17
RUNCO OFFICE SUPPLIES AND EQUIP CO.	817474-0	03-30-33500		OFFICE SUPPLIES	122.53
A T & T	69002 021621	03-30-33700		TELEPHONE	20.67
COMCAST	07202 021221	03-30-33701		CABLE/INTERNET	208.45
AMERICAN BACKFLOW PREVENTION INC	32724	03-30-33703		MAINTENANCE CONTR	1200.00
KONICA MINOLTA BUSINESS SOLUTIONS	9007514020	03-30-33703		MAINT CONTRACTS	40.27
JOHNSON CONTROLS SECURITY SOLUTIONS	35479141	03-30-33704		SECURITY SYSTEM	247.19
ADT COMMERCIAL LLC	29599 020321	03-30-33704		SECURITY SYSTEM	36.21
TOTAL FOR FUND 03			DEPT. 30		2274.99
COMED	66000 020421	03-31-33100		ELECTRICITY	101.93
COMED	82008 020321	03-31-33100		ELECTRICITY	170.04
TOTAL FOR FUND 03			DEPT. 31		271.97
TOTAL FOR FUND 03				2546.96	
CORE & MAIN	N696159	06-00-31504		MAINT MAINS	301.88
CORE & MAIN	N712745	06-00-31504		MAINT MAINS	670.90
MONARCH AUTO SUPPLY INC	6981-518128	06-00-31805		MAINT VHECILES	10.00
COMED	52003 021221	06-00-33100		ELECTRIC	24.62
COMED	76056 021221	06-00-33100		ELECTRIC	902.58
COMED	80004 020421	06-00-33100		ELECTRIC	32.67
COMED	67036 021221	06-00-33101		ELECTRIC WATER PU	1393.51
NICOR GAS	5 1000 2 020421	06-00-33200		HEATING	162.67
NICOR GAS	510001 020921	06-00-33200		HEATING	135.07
CINTAS CORPORATION LOCKBOX	5053068172	06-00-33501		SHOP SUPPLIES	66.30

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
USA BLUE BOOK	500018	06-00-33501		SHOP SUPPLIES	38.22
UNIFIRST CORPORATION	062 0434034	06-00-33800		UNIFORM SERVICE	27.13
UNIFIRST CORPORATION	062 0434086	06-00-33800		UNIFORM SERVICE	86.11
UNIFIRST CORPORATION	062 0434555	06-00-33800		UNIFORM SERVICE	20.79
UNIFIRST CORPORATION	062 0435062	06-00-33800		UNIFORM SERVICE	85.54
UNIFIRST CORPORATION	062 0435996	06-00-33800		MAT SERVICE	27.13
UNIFIRST CORPORATION	062 0436046	06-00-33800		UNIFORM SERVICE	96.16
GW & ASSOCIATES, PC	2102129	06-00-34400		CONSULTING SERVIC	7450.00
LOCIS	42486	06-00-34900		COMPUTER SERVICES	600.00
TOTAL FOR FUND 06		DEPT. 00			7131.28
TOTAL FOR FUND 06				7131.28	
SHOREWOOD HOME & AUTO, INC.	02-227881	07-00-31800		MAINT TOOLS WORK	2091.82
SHOREWOOD HOME & AUTO, INC.	02-227883	07-00-31800		MAINT TOOL WORK E	1953.41
GUARANTEED MUFFLER	25145	07-00-31805		MAINT VEHICLES	838.64
GUARANTEED MUFFLER	25155	07-00-31805		MAINT VEHICLES	318.77
MONARCH AUTO SUPPLY INC	6981-516811	07-00-31805		MAINT VEHICLES	80.84
MONARCH AUTO SUPPLY INC	6981-518128	07-00-31805		MAINT VHECILES	10.00
T.R.L. TIRE SERVICE CORP	26424	07-00-31805		MAIN VEHICLES	110.00
T.R.L. TIRE SERVICE CORP	26474	07-00-31805		MAINT VEHICLES	900.76
T.R.L. TIRE SERVICE CORP	26477	07-00-31805		MAINT VEHICLES	900.76
WELLBUILT EQUIPMENT INC.	W10112	07-00-31805		MAINT VEHICLES	1565.00
CINTAS CORPORATION LOCKBOX	5053068172	07-00-33501		SHOP SUPPLIES	66.30
MONARCH AUTO SUPPLY INC	6981-515972	07-00-33501		SHOP SUPPLIES	56.97
UNIFIRST CORPORATION	062 0434034	07-00-33800		UNIFORM SERVICE	27.13
UNIFIRST CORPORATION	062 0434086	07-00-33800		UNIFORM SERVICE	86.11
UNIFIRST CORPORATION	062 0434555	07-00-33800		UNIFORM SERVICE	20.80
UNIFIRST CORPORATION	062 0435062	07-00-33800		UNIFORM SERVICE	85.54

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
UNIFIRST CORPORATION	062 0435996	07-00-33800		MAT SERVICE	27.13
UNIFIRST CORPORATION	062 0436046	07-00-33800		UNIFORM SERVICE	96.17
SCOT DECAL COMPANY, INC	26376	07-00-33909		PRINTING VEHICLF	2024.17
SCOT DECAL COMPANY, INC	26376	07-00-33910		MOTORCYCLE TAGS	188.34
INGALLS OCCUPATIONAL HEALTH	293929	07-00-34200		MEDICAL SERICES	59.00
TOTAL FOR FUND 07		DEPT. 00			11507.66
TOTAL FOR FUND 07				11507.66	
COOK COUNTY TREASURER	2020-4	08-00-31400		MAINT TRAFFIC STR	835.50
COMED	22049 020321	08-00-33102		ELECTRIC	407.94
COMED	24002 020421	08-00-33102		ELECTRICITY	156.44
COMED	73007 020321	08-00-33102		ELECTRICITY	344.97
COMED	80004 020321	08-00-33102		ELECTRIC	49.24
COMED	81001 020321	08-00-33102		ELECTRICITY	63.82
COMED	84103 021521	08-00-33102		ELECTRICITY	790.85
COMPASS MINERALS AMERICA INC	759372	08-00-33910		ROCK SALT	24940.91
TOTAL FOR FUND 08		DEPT. 00			27589.67
TOTAL FOR FUND 08				27589.67	
ILLINOIS COUNTIES RISK MANAGMENT TRUST	26419 26763	15-00-36100		CASUALTY LIABILIT	27375.63
ILLINOIS COUNTIES RISK MANAGMENT TRUST	26419 26763	15-00-36200		WORKMAN'S COMP	28976.75
VISION SERVICE PLAN (IL)	811664495	15-00-36901		HEALTH INSURANCE	733.35
HUMANA DENTAL INSURANCE COMPANY	181931791	15-00-36903		DENTAL INSURANCE	3089.96
TOTAL FOR FUND 15		DEPT. 00			60175.69
TOTAL FOR FUND 15				60175.69	

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
SUTTON FORD INC	516205	16-00-31805		MAINT VEHICLES	19.64
COMCAST	72350 021021	16-00-33700		TELEPHONE	147.08
COMCAST	72350 021021	16-00-33701		CABLE/INTERNET	173.58
TOTAL FOR FUND 16		DEPT. 00			340.30
TOTAL FOR FUND 16				340.30	

** TOTAL CHECKS TO BE ISSUED		130946.25
01	CORPORATE	21654.69
03	PLAYGROUND/RECREATION	2546.96
06	WATER/SEWER FUND	7131.28
07	ROAD & BRIDGE	11507.66
08	MOTOR FUEL TAX	27589.67
15	LIABILITY INSURANCE FUND	60175.69
16	H.S.E.M.	340.30
TOTAL FOR REGULAR CHECKS:		130,946.25

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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PAYABLE TO	INV NO	REG NO G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
USPS CRETE		834	02/24/21	12116	
D1&D3 PENALTIES		01-00-33600		D1&D3 FEB PENALTI	170.00
TOTAL FOR FUND 01		DEPT. 00			170.00
MARLIN BUSINESS BANK		834	02/24/21	12118	
02242021		01-40-33703		MAINTENANCE CONTR	4654.86
TOTAL FOR FUND 01		DEPT. 40			4654.86
TOTAL FOR FUND 01					4824.86
PETTY CASH		834	02/24/21	12117	
PETTYCASH REIMB		03-30-33500		PETTY CASH REIMBU	300.00
TOTAL FOR FUND 03		DEPT. 30			300.00
TOTAL FOR FUND 03					300.00
LAMASTUS DEVELOPMENT CO INC		834	02/17/21	12113	
02172021 TIFF		26-00-38900		PAYOUT EXPENSE	47731.63
TOTAL FOR FUND 26		DEPT. 00			47731.63
TOTAL FOR FUND 26					47731.63
** TOTAL MANUAL CHECKS LISTED					52856.49
** TOTAL OF ALL LISTED CHECKS					183802.74