

VILLAGE OF
STEGER
BOARD OF TRUSTEES
REGULAR MEETING AGENDA
3320 Lewis Avenue, Steger IL 60475

January 21, 2020 7:00pm

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. AWARDS, HONORS, AND SPECIAL RECOGNITIONS
- D. MINUTES of January 06, 2020 Board Meeting
- E. AUDIENCE PARTICIPATION
- F. REPORTS
 - 1. Administrator
 - 2. Department Heads
 - a. Public Infrastructure/Code Enforcement Director
 - b. Fire Chief
 - c. Police Chief
 - d. EMA Chief
 - e. Community Center Director
 - f. Housing and Community Development Director
 - 3. Attorney
 - 4. Treasurer
 - 5. Trustee/Liaison
 - 6. Clerk
 - 7. Mayor's Report
- G. PAYING OF THE BILLS
- H. CORRESPONDENCE
- I. UNFINISHED BUSINESS:

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

MONDAY DECEMBER 16, 2019 BOARD OF TRUSTEE REGULAR MEETING AGENDA

Consideration of the contract for professional services with Azavar Government Solutions.

J. NEW BUSINESS:

Request from Administrator Seehausen for approval to compile the proper paperwork to apply to the Secretary of State for the data on registered vehicles within the Village limits, not to exceed \$500 for the file.

New Business License Application for Nutrition Hub located at 31 # 34th St, pending inspections.

K. Executive Session: Litigation- discussion of pending Litigation.

L. Adjournment

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MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 6th day of January, 2020 in the Municipal Building of the Village of Steger. Mayor Peterson led all in attendance in the Pledge of Allegiance to the flag.

Village Clerk Joseph M. Zagone, Jr. called the roll. The following Trustees were present, Joyce, Perchinski, Kozy, Lopez, Skrezyna, Buxton and Mayor Peterson.

Also present were: Village Administrator Mary Jo Seehausen, Police Chief Patrick Rossi, EMA Chief Tom Johnston, Fire Chief Nowell Fillion, and. Housing and Community Development Director Alice Peterson Director of Public Infrastructure Dave Toepper and Community Center Director Diane Rossi were absent.

AWARDS, HONORS AND SPECIAL RECOGNITION

Winners of the 2019 Christmas Decorating contest were announced:

First, 3029 Union Ave.

Second, 3768 Emerald Ave.

Third, 3009 Peoria St.

Tom Fagan with Azarvar Government Solutions gave a presentation on a program that would assist the Village in collecting Utility Tax collected on behalf of the Village that may not be properly collected at this time. Azarvar collects the lost revenue and the Village gets 55% and Azarvar keeps 45%. If Azarvar collects nothing, the Village pays nothing.

Bruce Hackel gave his annual report on the state of the Real Estate climate in the Village of Steger during 2019. Mr. Hackel presented spreadsheets to the board that spelled out homes on the market in Steger, how long they are on the market before being sold and average prices of homes sold. All numbers show improvement over the past three years. He is very confident that home sales in Steger are healthy and that people buying are staying.

MINUTES

Trustee Lopez made a motion to approve the minutes of the December 16th meeting as written. Trustee Skrezyna seconded the motion. Voice vote. All Trustees present voted aye. Motion carried.

AUDIENCE PARTICIPATION

Lisa Buxton spoke regarding Recreational Cannabis Use which takes effect in the State of Illinois on January 1, 2020. Lisa shared an article from Illinois Family Institute that was published in December. It mentioned how state control did not decrease the black market like legalization was intended to do. Many issues created by the legalization of Recreational Cannabis are brought to light through the article she shared. Mrs. Buxton shared her concerns for the community and asked that the board consider opting out of Cannabis sales in Steger.

REPORTS

Village Administrator Mary Jo Seehausen No report.

Director of Public Infrastructure Dave Toepper No report.

Fire Chief Nowell Fillion

Police Chief Patrick Rossi Expressed his sympathy to the family of Ryan Connell, the young man murdered in Steger on New Years Day. I would like to commend numerous members of the Steger Police Department who assisted the three days of this investigation. These include Sgt. Pete Fajman and Det. Jordan Lane who are here tonight. The Illinois State Police Crime Scene Investigation Unit and the South Suburban Major Crimes Task Force. These groups worked together to find and charge the accused in this matter. Thanks also to Steger EMA for controlling traffic around the crime scene.

Mayor Peterson offered his thanks to the Police Force and all involved for bringing this to a swift conclusion.

EMA Chief Tom Johnston No report.

Community Center Director Diane Rossi No report.

Housing and Community Development Director Alice Peterson No Report

Village Attorney No report.

Treasurer No report

TRUSTEES' REPORTS

Trustee Buxton. Wished everyone a Happy New Year

Trustee Skrezyna No report.

Trustee Lopez No report.

Trustee Kozy No report.

Trustee Perchinski No report.

Trustee Joyce Reminded residents that the Christmas Tree Bonfire will be Friday night January 10 at 6 pm. Trees can be dropped off, or call Village Hall for pick-up. Happy New Year!

VILLAGE CLERK Announced Holiday Hours for Martin Luther King Day for all non-essential services. Village Hall will be Closed Monday January 20, 2020 and the next Board Meeting will be held on Tuesday January 21, 2020.

PRESIDENT PETERSON Happy New Year...reminded residents that No Parking on Streets after 2" snowfall is in effect.

BILLS

Trustee Skrezyna made a motion to approve the bills listed. Trustee Buxton seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

CORRESPONDENCE None

UNFINISHED BUSINESS None

NEW BUSINESS:

Trustee Perchinski made a motion to table consideration of the contract for professional services as presented by Azavar Government Solutions. Trustee Lopez seconded the motion. Voice vote. All Trustees present voted aye. Motion carried.

Trustee Perchinski made a motion to approve the Temporary Business License Application from MRM 3 Inc. located at 3620 Union Avenue, pending inspections. Trustee Joyce seconded the motion. Roll was called. The following Trustees voted

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aye: Joyce, Perchinski, Kozy, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the Temporary Business License Application from ACG Cutz #3 located at 3416 Chicago Road, pending inspections. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye: Joyce, Perchinski, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Trustee Lopez abstained. Motion carried

Trustee Perchinski made a motion to adjourn to Executive Session. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye: Perchinski, Kozy, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Trustee Joyce voted no. Motion carried.

Trustee Perchinski made a motion to reconvene. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye: Joyce, Perchinski, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

There being no further business,

Trustee Perchinski made a motion to adjourn the meeting. Trustee Lopez seconded the motion. Voice vote; all ayes. Motion carried.

Meeting adjourned at 8:05 pm.

Kenneth A. Peterson, Jr., Village President

Joseph M. Zagone, Jr., Village Clerk

SYS DATE:01/15/20

Village of Steger

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A / P W A R R A N T L I S T

[NW2]

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DIST
COOK COUNTY TREASURER 2019-4		01-00-31400			MAINT TRAFFIC STR	684.00	
EXCEL ELECTRIC INC 123929		01-00-31401			ST LIGHT KNOCKDOW	6148.20	
EXCEL ELECTRIC INC 123949		01-00-31401			33 SCREMENTI ST L	751.90	
GUARANTEED TECHNICAL SERV & CONSULT INC 2019061		01-00-32901			MAINT COMPUTER	90.00	
COMED 08014 0120		01-00-33102			3739 GREEN ST ELE	16.06	
COMED 34133 0120		01-00-33102			3312 EMERALD ELEC	21.19	
NICOR GAS 03168 0120		01-00-33200			3739 GREEN HEAT	18.71	
NICOR GAS 52838 0120		01-00-33200			3312 EMERALD HEAT	75.43	
CHICAGO OFFICE PRODUCTS 983605-0		01-00-33500			OFFICE SUPPLIES	197.06	
CHICAGO OFFICE PRODUCTS 984277-0		01-00-33500			OFFICE SUPPLIES	135.37	
CINTAS CORPORATION LOCKBOX 5015695592		01-00-33500			OFFICE SUPPLIES	30.89	
LOCIS 41332		01-00-33500			OFFICE SUPPLIES	179.00	
NEOFUNDS BY NEOPOST 32681 0120		01-00-33600			POSTAGE	400.00	
COMCAST BUSINESS 93925999		01-00-33700			TELEPHONE	433.09	
COMCAST 81708 0120		01-00-33700			TELEPHONE	96.98	
VERIZON WIRELESS 9845599530		01-00-33700			TELEPHONE	362.21	
COMCAST 81708 0120		01-00-33701			CABLE/INTERNET	112.14	
FORTE 36507		01-00-33904			EPAY LEIN FEES	15.00	
WILL COUNTY RECORDER 40324993		01-00-33904			EPAY LEIN FEES	41.00	
PETERSON, ALICE 01062020		01-00-38899			XMAS DECORATION C	189.85	
PROSHRED SECURITY 100142087		01-00-38917			REFUSE SHREDDING	45.00	
JOYCE, WILLIAM MIRACLE ON 34TH		01-00-38950			MIRACLE ON 34TH R	90.44	
TOTAL FOR FUND 01		DEPT. 00				10133.52	
GEMINI PLUMBING COMPANY INC 21795		01-01-30265			SALARY PLUMBING I	465.00	
TOTAL FOR FUND 01		DEPT. 01				465.00	
MUNICIPAL SYSTEMS, INC 18610		01-06-34901			C-TICKET EXPENSES	762.50	

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TOTAL FOR FUND 01			DEPT. 06		762.50	
T.R.L. TIRE SERVICE CORP 23887			01-07-31805	LICENSE# M164389	78.90	
CHICAGO OFFICE PRODUCTS 983605-0			01-07-33500	OFFICE SUPPLIES	275.65	
VERIZON WIRELESS 9845599530			01-07-33700	TELEPHONE	89.81	
MUNICIPAL SYSTEMS, INC 18609			01-07-34902	MOVE/ABC	345.00	
TOTAL FOR FUND 01			DEPT. 07		789.36	
ROBINSON ENGINEERING 19120505			01-08-34500	QUIET ZONE ANALYS	430.00	
TOTAL FOR FUND 01			DEPT. 08		430.00	
ANDY FRAIN SERVICES INC 284438			01-19-30900	SALARY CROSSING G	2851.50	
TOTAL FOR FUND 01			DEPT. 19		2851.50	
OVERDOORS OF ILLINOIS INC 191460			01-20-31100	MAINT BUILDING	160.00	
OVERDOORS OF ILLINOIS INC 191461			01-20-31100	MAINT BUILDING	260.00	
OVERDOORS OF ILLINOIS INC 191462			01-20-31100	MAINT BUILDING	168.00	
OVERDOORS OF ILLINOIS INC 191463			01-20-31100	MAINT BUILDING	90.00	
OVERDOORS OF ILLINOIS INC 91464			01-20-31100	MAINT BUILDING	42.00	
STONY TIRE INCORPORATED 1 151889			01-20-31805	CHIEF#37 MAINT	664.76	
GUARANTEED TECHNICAL SERV & CONSULT INC 2019061			01-20-32901	MAINT COMPUTER	450.00	
CHICAGO OFFICE PRODUCTS 983963-0			01-20-33500	OFFICE SUPPLIES	440.93	
ACE HARDWARE IN STEGER 12312019			01-20-33501	SHOP SUPPLIES	170.07	
CINTAS CORPORATION LOCKBOX 5015695592			01-20-33501	SHOP SUPPLIES	30.89	
VERIZON WIRELESS 9845599530			01-20-33700	TELEPHONE	161.23	
AIRGAS USA LLC 9967211332			01-20-33702	AMBULANCE SUPPLIE	118.24	
CANON FINANCIAL SERVICES, INC 20984403			01-20-33901	RENTAL EQUIP	238.20	

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OSBY WATER CONDITIONING	02646 0120		01-20-33901	RENTAL EQUIPMENT	64.76
METRO PARAMEDIC SERVICES INC.	020 01317		01-20-34250	AMBULANCE SERVICE	22339.50
WS DARLEY & CO.	545732		01-20-37805	NEW PERSONAL EQUI	227.30
TOTAL FOR FUND 01		DEPT. 20			25625.88
MURRAY OVERHEAD DOORS	38925		01-40-31100	MAINT BUILDING	665.50
INTOXIMETERS, INC.	647400		01-40-31800	MAINT TOOLS	125.00
COY'S AUTO REBUILDERS INC	12202019		01-40-31805	LIC#MP14117 MAINT	100.00
JAMES HERR & SONS	110962		01-40-31805	UNIT 16-2 MAINT	696.64
JAMES HERR & SONS	110981		01-40-31805	UNIT #16-2 MAINT	42.76
JAMES HERR & SONS	110989		01-40-31805	UNIT #16-1 MAINT	42.76
JAMES HERR & SONS	111052		01-40-31805	UNIT# 16-3 MAINT	1716.07
SCOTT'S-U-SAVE	456855		01-40-31805	LICENSE#MP14118 M	22.00
DANIELS PRINTING & OFFICE SUPPLY	1578		01-40-33400	PRINTING SUPPLIES	221.01
CHICAGO OFFICE PRODUCTS	983602-0		01-40-33500	OFFICE SUPPLIES	336.46
COMCAST	75247 0120		01-40-33700	TELEPHONE	109.25
COMCAST	94774 0120		01-40-33700	TELEPHONE	296.23
VERIZON WIRELESS	9845599530		01-40-33700	TELEPHONE	710.91
COMCAST	75247 0120		01-40-33701	CABLE/INTERNET	137.26
COMCAST	95698 0120		01-40-33701	CABLE/INTERNET	214.51
MOTOROLA SOLUTIONS-STARCOM13108 COLLECTI	4712120191202		01-40-33702	RADIO SERVICE	1386.00
STANLEY CONVERGENT SECURITY SOLUTIONS	17136053		01-40-33703	MAINTENANCE CONTR	126.00
LEXISNEXIS RISK SOLUTIONS	1213944 2019123		01-40-33900	ALL OTHER SUPPLIE	150.00
CINTAS CORPORATION LOCKBOX	5015695595		01-40-33900	ALL OTHER SUPPLIE	190.08
SOUTH SUBURBAN MAJOR CRIMES TASK FORCE	CASE#20-6533		01-40-33900	ALL OTHER SUPPLIE	612.05
CANON FINANCIAL SERVICES, INC	20984403		01-40-33901	RENTAL EQUIP	238.20
GUARANTEED TECHNICAL SERV & CONSULT INC	2019061		01-40-34104	COMPUTER IT	1327.50
GUARANTEED TECHNICAL SERV & CONSULT INC	2019079		01-40-34104	COMPUTER IT	67.35

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JCM UNIFORMS	762747	01-40-37302		C.KOZINSKI NEW UN	106.80
JCM UNIFORMS	762912	01-40-37302		M.BAUTISTA NEW UN	283.89
POLICE LAW INSTITUTE	14111	01-40-38700		POLICE TRAINING	2816.00
INTERNATIONAL ASSOCIATION	0108710	01-40-38901		DUES_SUBSRIPTIONS	525.00
POLICE CHIEFS ASSOCIATION OF WILL COUNTY	01082020	01-40-38901		C.ROSSI DC RUFF D	100.00
SOUTH SUBURBAN MAJOR CRIMES TASK FORCE	01142020	01-40-38901		DUES SUBSCRIPTION	1000.00
SOUTH SUBURBAN ASSOC OF CHIEFS OF POLICE	2020 DUES	01-40-38901		DUES C.ROSSI DC R	125.00
POLICE CHIEFS OF WILL COUNTY-MCTF ACCNT	2020 MEMBERSHIP	01-40-38901		DUES SUBSCRIPTION	1000.00
PROSHRED SECURITY	100142088	01-40-38917		RECORD DISPOSAL	50.00
TOTAL FOR FUND 01		DEPT. 40			15540.23
VERIZON WIRELESS	9845599530	01-42-33700		TELEPHONE	19.78
TOTAL FOR FUND 01		DEPT. 42			19.78
TOTAL FOR FUND 01				56617.77	
MERTS HVAC	190107 013	03-30-31100		MAINT BUILDING	1072.25
GUARANTEED TECHNICAL SERV & CONSULT INC	2019079	03-30-32901		MAINT COMPUTERS	67.35
COMED	19001 0120	03-30-33100		3501 HOPKINS SIGN	40.94
ICON PRINTING	16230	03-30-33400		PRINTING SUPPLIES	58.00
VERIZON WIRELESS	9845599530	03-30-33700		TELEPHONE	53.80
KONICA MINOLTA BUSINESS SOLUTIONS	9006408180	03-30-33703		MAINTENANCE CONTR	36.61
SMITHEREEN COMPANY	2124926	03-30-33703		MAINTENANCE CONTR	61.00
PROTECTION 1 / ADT	29557 0120	03-30-33704		SECURITY SYSTEM	48.64
PROTECTION 1 / ADT	29599 0120	03-30-33704		SECURITY SYSTEM	36.21
TOTAL FOR FUND 03		DEPT. 30			1474.80
FASTENAL COMPANY	ILSTE156576	03-31-31300		MAINT VETERANS PA	14.38

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FASTENAL COMPANY	ILSTE156657		03-31-31300	SOFTBALL FIELD MA	23.89
MERTS HVAC	106212		03-31-31300	MAINT FIREMAN PAR	3445.00
COMED	29006 0120		03-31-33100	3545 PHILLIPS ELE	191.85
COMED	66000 0120		03-31-33100	3240 MORGAN ELECT	717.05
COMED	82008 0120		03-31-33100	NS 36TH ST 1E FLO	87.93
STANLEY CONVERGENT SECURITY SOLUTIONS	17126472		03-31-33704	SECURITY SYSTEM	165.30
TOTAL FOR FUND 03		DEPT. 31			4145.40
TOTAL FOR FUND 03				5620.20	
RICH SEALCOATING INC	RS-1176		06-00-31204	MAINT PATCHING	4300.00
EXCEL ELECTRIC INC	123968		06-00-31504	FUEL PUMP MAINT	715.60
CORE & MAIN	L706161		06-00-31504	MAINT MAINS	593.20
CORE & MAIN	L751281		06-00-31504	MAINT MAINS	7884.30
M&J UNDERGROUND, INC	M20-0008		06-00-31504.01	36 W 30TH ST MAIN	2194.00
KEITH'S POWER EQUIPMENT INC	84180		06-00-31700	MAINT AIR COMPRES	30.20
KEITH'S POWER EQUIPMENT INC	84199		06-00-31700	MAINT GENERATOR	3.65
KEITH'S POWER EQUIPMENT INC	84212		06-00-31700	MAINT GENERATOR	50.60
T.R.L. TIRE SERVICE CORP	23921		06-00-31805	LICENSE#M164388 M	652.56
T.R.L. TIRE SERVICE CORP	273355 273358		06-00-31805	MAINT VEHICLES	40.00
GUARANTEED TECHNICAL SERV & CONSULT INC	2019079		06-00-32900	MAINT OTHER	67.35
COMED	580004 0120		06-00-33100	44 E 31ST ST ELEC	33.66
NICOR GAS	10001 0120		06-00-33200	3411 HALSTED HEAT	122.02
NICOR GAS	10002 0120		06-00-33200	Ss 31ST ST HEATIN	72.61
ACE HARDWARE IN STEGER	12312019		06-00-33501	SHOP SUPPLIES	234.17
CINTAS CORPORATION LOCKBOX	5015695594		06-00-33501	SHOP SUPPLIES	80.55
FASTENAL COMPANY	ILSTE156558		06-00-33501	SHOP SUPPLIES	48.03
FASTENAL COMPANY	ILSTE156559		06-00-33501	SHOP SUPPLIES	273.05
HINCKLEY SPRINGS	17155979 010120		06-00-33501	SHOP SUPPLIES	29.50

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MONARCH AUTO SUPPLY INC	6981 482524	06-00-33501		SHOP SUPPLIES	27.32
VERIZON WIRELESS	9845599530	06-00-33700		TELEPHONE	349.84
REPUBLIC SERVICES #721	0721 006399744	06-00-33710		GARBAGE CONTRACT	450.00
UNIFIRST CORPORATION	062 0381174	06-00-33800		UNIFORM SERVICE	30.93
UNIFIRST CORPORATION	062 0381233	06-00-33800		UNIFORM SERVICE	104.87
UNIFIRST CORPORATION	062 0382170	06-00-33800		UNIFORM SERVICE	104.87
ILLINOIS SECTION A.W.W.A.	300000502	06-00-38901		DUES SUBSCRIPTION	83.00
JULIE, INC	2020 1652	06-00-38902		J.U.L.I.E. CORRES	1388.54
TOTAL FOR FUND 06		DEPT. 00			14964.42
TOTAL FOR FUND 06				14964.42	
KEITH'S POWER EQUIPMENT INC	84124	07-00-31700		MAIN COMPRESSOR	29.95
KEITH'S POWER EQUIPMENT INC	84180	07-00-31700		MAINT AIR COMPRES	30.20
KEITH'S POWER EQUIPMENT INC	84212	07-00-31700		MAINT GENERATOR	50.60
MONARCH AUTO SUPPLY INC	6981 482680	07-00-31805		MAINT VEHICLES	50.99
MONARCH AUTO SUPPLY INC	6981 482682	07-00-31805		MAINT VEHICLES	21.16
MONARCH AUTO SUPPLY INC	6981 482891	07-00-31805		MAINT VEHICLES	202.68
MONARCH AUTO SUPPLY INC	6981 482936	07-00-31805		MAINT VEHICLES	52.78
T.R.L. TIRE SERVICE CORP	273355 273358	07-00-31805		MAINT VEHICLES	40.00
ACE HARDWARE IN STEGER	12312019	07-00-33501		SHOP SUPPLIES	234.17
CINTAS CORPORATION LOCKBOX	5015695594	07-00-33501		SHOP SUPPLIES	80.55
CRETE LUMBER & SUPPLY CO	D21534	07-00-33501		SHOP SUPPLIES	124.38
FASTENAL COMPANY	ILSTE156559	07-00-33501		SHOP SUPPLIES	273.04
FASTENAL COMPANY	ILSTE156593	07-00-33501		SHOP SUPPLIES	11.70
HINCKLEY SPRINGS	17155979 010120	07-00-33501		SHOP SUPPLIES	29.50
MONARCH AUTO SUPPLY INC	6981 482083	07-00-33501		SHOP SUPPLIES	9.28
MONARCH AUTO SUPPLY INC	6981 482524	07-00-33501		SHOP SUPPLIES	27.32
MONARCH AUTO SUPPLY INC	6981 482968	07-00-33501		SHOP SUPPLIES	71.56

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COMCAST	72327 0120	07-00-33700		TELEPHONE	77.36
COMCAST	72327 0120	07-00-33701		CABLE/INTERNET	102.71
UNIFIRST CORPORATION	062 0381174	07-00-33800		UNIFORM SERVICE	30.92
UNIFIRST CORPORATION	062 0381233	07-00-33800		UNIFORM SERVICE	104.86
UNIFIRST CORPORATION	062 0382170	07-00-33800		UNIFORM SERVICE	104.86
GUARANTEED TECHNICAL SERV & CONSULT INC	2019079	07-00-33900		SOFTWARE	67.35
MUNICIPAL SYSTEMS, INC	18634	07-00-33900		VILLAGE STICKERS	1500.00
TOTAL FOR FUND 07		DEPT. 00			3327.92
TOTAL FOR FUND 07				3327.92	
COMED	22049 0120	08-00-33102		560 STEGER RD LIT	213.83
COMED	73007 0120	08-00-33102		49 E 34TH ST ELEC	156.55
COMED	80004 0120	08-00-33102		SS 35THST 2E FLOR	25.11
COMED	81001 0120	08-00-33102		SS 35TH ST 1E FLO	32.64
TOTAL FOR FUND 08		DEPT. 00			428.13
TOTAL FOR FUND 08				428.13	
UNITED STATES LIABILITY INSURANCE COMPAN	NPP1560093F	13-50-38614		TEAM TRAVEL BASKE	375.00
TOTAL FOR FUND 13		DEPT. 50			375.00
TOTAL FOR FUND 13				375.00	
ILLINOIS COUNTIES RISK MANAGMENT TRUST	RCB000000024019	15-00-36100		2019-2020 CASUALT	25610.38
ILLINOIS COUNTIES RISK MANAGMENT TRUST	DED5174593	15-00-36200		190502W027 WRKMNS	5000.00
ILLINOIS COUNTIES RISK MANAGMENT TRUST	RCB000000024019	15-00-36200		2019-2020 WRKMNS	34623.25
TOTAL FOR FUND 15		DEPT. 00			65233.63

SYS DATE:01/15/20

Village of Steger

SYS TIME:17:13

A / P W A R R A N T L I S T

[NW2]

REGISTER # 933

DATE: 01/15/20

wednesday January 15, 2020

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DIST
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TOTAL FOR FUND 15						65233.63	
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SCOTT'S-U-SAVE	456038	16-00-31805			MAINT VEHICLES	44.00	
VERIZON WIRELESS	9845599530	16-00-33700			TELEPHONE	119.20	

TOTAL FOR FUND 16						DEPT. 00	163.20
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TOTAL FOR FUND 16						163.20	
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**	TOTAL CHECKS TO BE ISSUED					146730.27	
01	CORPORATE					56617.77	
03	PLAYGROUND/RECREATION					5620.20	
06	WATER/SEWER FUND					14964.42	
07	ROAD & BRIDGE					3327.92	
08	MOTOR FUEL TAX					428.13	
13	BOOSTER CLUB					375.00	
15	LIABILITY INSURANCE FUND					65233.63	
16	H.S.E.M.					163.20	
TOTAL FOR REGULAR CHECKS:						146,730.27	

SYS DATE:01/15/20

Village of Steger

SYS TIME:17:13

A / P W A R R A N T L I S T

[NW2]

DATE: 01/15/20

wednesday January 15, 2020

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A/P MANUAL CHECK POSTING LIST
 POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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PAYABLE TO	INV NO	REG NO G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
HANUS, JAMES	120419	801 01-00-38840	01/13/20	10345 J.HANUS REIMBURSE	175.77
TOTAL FOR FUND 01		DEPT. 00			175.77
TOTAL FOR FUND 01				175.77	
ILLINOIS NSA	01082020	801 13-53-38903	01/07/20	10343 Velocity 18U Snow	450.00
TOTAL FOR FUND 13		DEPT. 53			450.00
TOTAL FOR FUND 13				450.00	
** TOTAL MANUAL CHECKS LISTED				625.77	
** TOTAL OF ALL LISTED CHECKS				147356.04	

CONTINGENT FEE PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement") is made and entered into by and between Azavar Audit Solutions, Incorporated, an Illinois corporation having its principal place of business at 55 East Jackson Boulevard, Suite 2100, Chicago, Illinois 60604 ("Azavar"), and the Village of Steger an Illinois municipal corporation having its principal place of business at 3320 Lewis Avenue Steger, Illinois 60475 ("Customer").

1. SCOPE OF SERVICES

1.1 Subject to the following terms and conditions, Azavar shall provide professional computer, data audit, compliance management, and management consulting services ("Services") in accordance with the below statement of work. Azavar will render the services provided under this Agreement in a workmanlike manner in accordance with industry standards. The services and work provided shall be provided in substantial accordance with the below statements:

- (a) Azavar shall undertake a Municipal Audit Program on behalf of the Customer. As part of the Municipal Audit Program Azavar shall, on behalf of the Customer, separately review and audit each fee, ordinance, contract, franchise agreement, utility tax, locally administered taxes or fees, locally imposed occupation tax, ad valorem tax, excise tax, taxpayer, franchise fee, utility service fee, intergovernmental or other remittances to the Customer, and expense imposed by or upon the Customer within the Customer's corporate boundaries ("Audits") including, but not limited to local businesses, electric, gas, cable, telecommunications, refuse, and water providers ("Providers") on behalf of the Customer. Azavar shall review during the course of its work for the Customer, Customer ordinances, contracts, receipts, addresses and databases, including any of the aforementioned items, whether administered locally, by the state or federal government, by any other government or non-government organization, or by any other third-party, revenues relating to state and local sales/use/occupation taxes, including amusement taxes, business license/registration databases and revenue, and any other locally authorized fees and/or licenses, including liquor licenses. Azavar shall review and audit, food, beverage, and/or liquor taxes and/or fees and hotel, motel, bed, and/or transient occupancy taxes where applicable to the Customer. Azavar shall review and consult Customer on areas to enhance, increase, or maximize Customer revenues including, but not limited to, previous, existing, or new ordinances, agreements, or third-party contracts. Should the Customer own or operate its own utilities including electric, natural gas, water or other utilities, Azavar shall also review and audit the revenues and expenses of those Customer owned or operated utilities.
- (b) The purpose of each audit is to determine past, present, and future taxes, franchise fees, service fees, or any other recoveries, refunds, monies or revenue owed to the Customer that were not properly attributed to the Customer or were not properly paid or collected and to determine future taxes, franchise fees, and other monies owed to the Customer not previously counted so that Customer can collect these past, present, and future monies. Federal and Illinois state law, the Customer's own local ordinances and databases, and the franchise agreements, contracts or bills between Customer and Providers are used by Azavar to conduct the Audits and Azavar will present to Customer in writing during the course of the Audits findings of monies paid, due, or potentially due to the Customer for review by the Customer ("Findings"). Where already allowable by existing Customer contracts or agreements or Federal, State, or local laws or ordinances, this Agreement authorizes Azavar to correct any prospective errors and make a reasonable effort to collect monies due to the Customer under such applicable laws, local ordinances, or contracts. Azavar shall review Customer ordinances and shall present Findings to Customer to maximize Customer revenues as part of the Audits, and where such Findings requires a change into the future, Azavar will only implement such change after Customer has reviewed and agreed to in writing any such change. Customer understands that Findings may include, but are not limited to, changes to technology, organizational processes, process automation, Customer communication practices, Customer governing practices, and/or updates to local ordinances or the codification thereof. Customer agrees that any Findings, whether implemented in whole or in part by Azavar or the Customer, shall be fully compensable under Section 3 of this Agreement, including wherein the Findings require any amendments to an ordinance and wherein the ordinance is changed. Customer agrees to review any Findings within thirty (30) days.
- (c) Customer hereby represents that it is not engaged in any Audits as contemplated under this Agreement and shall therefore pay Azavar the fees set forth in this Agreement for any Findings made by Azavar. Customer agrees that it shall not initiate or engage in any Audits, changes to any ordinances related to any Audits, or execution or renewal of any contracts or franchise agreements related to any Audits as contemplated under this Agreement without Azavar's prior written consent.
- (d) In order to perform the Audits, Azavar shall require full access to Customer records and Provider records. Customer shall use its authority as necessary to assist in acquiring information and procure data from Providers. Customer agrees that it shall cooperate with Azavar, provide any documentation and records requested by Azavar, and provide continued access (prior to, during, and following any Audits) to documentation and records, and shall engage in meetings with Providers when requested by Azavar. Customer shall notify Azavar of any Provider requested meetings with Customer and shall include Azavar in said meetings.
- (e) During the course of each audit, Azavar may find that rather than being owed past due funds, the Customer owes funds erroneously paid to the Customer. In this case, Azavar will immediately terminate its participation for that specific Provider audit at no cost to the Customer and will document the error and provide the Customer with information necessary to correct the error. Azavar shall have no liability to Customer for these errors or actions arising from Azavar's or Customer's knowledge thereof.
- (f) Customer acknowledges that each Provider is a separate entity that is not controlled by Azavar and therefore Azavar cannot predict all the steps or actions that a Provider will take to limit its responsibility or liability during the audit. Should Customer negotiate, abate, cancel, amend, delay, or waive by any means all or a portion of funds identified as payable to Customer during an audit, Customer shall pay all Azavar expenses and fees on a time and materials basis for that audit in addition to any applicable contingency fees for any Findings that were identified by Azavar or by its Audits;
- (g) The first audit start date is expected to be within no later than thirty (30) days from the date of this Agreement unless changed and approved by the Customer's Audit Primary Contact and Liaison;
- (h) Each audit is expected to last at least six (6) months. Each subsequent audit will begin after payment terms and obligations have been satisfactorily met from previously completed Audits however overlapping audit work may take place at the discretion of Azavar. Audit timelines are set at the discretion of Azavar;
- (i) Audit status meetings will be held regularly via phone, email, or in person throughout the course of the Audits between Azavar and the Customer's Primary Contact and Liaison and will occur approximately every quarter;

- (j) Jason Perry, Municipal Audit Program Manager, and Azavar specialists will be auditors under this agreement. All Azavar staff or subcontractors shall be supervised by the Azavar Program Manager.

1.2 Customer agrees to provide reasonable facilities, space, desks, chairs, telephone and reasonably necessary office supplies for Consultants working on Customer's premises as may be reasonably required for the performance of the Services set forth in this Agreement and in any Exhibit hereto. Customer will assign and designate an employee to be the Audit Primary Contact and Liaison. The Customer's Audit Primary Contact and Liaison will be the final decision maker for the Customer as it relates to this audit and will meet with Azavar staff on a regular basis as necessary. Lack of participation of Customer staff, especially at critical milestones during an audit, will adversely affect the audit timeline and successful recovery of funds. Customer's staff shall be available for meetings and participation with Providers to properly verify records and recover funds.

2. **INDEPENDENT CONTRACTOR.** Azavar acknowledges and agrees that the relationship of the parties hereunder shall be that of independent contractor and that neither Azavar nor its employees shall be deemed to be an employee of Customer for any reason whatsoever. Neither Azavar nor Azavar's employees shall be entitled to any Customer employment rights or benefits whatsoever. Customer shall designate Azavar as Power of Attorney with the Illinois Department of Revenue solely for the purpose of reviewing data provided by the Illinois Department of Revenue.

3. **PAYMENT TERMS.**

3.1 Customer shall compensate Azavar the fees set forth in this agreement on a contingency basis. If applicable, Azavar shall submit an invoice to Customer on a monthly basis detailing the amounts charged to Customer pursuant to the terms of this Agreement. Any invoice not disputed in writing by Customer within thirty (30) days after the receipt of such invoice shall be considered approved by the Customer. Customer shall remit payment to Azavar in accordance with the Local Government Prompt Payment Act. If Customer defaults on payment of any invoice that is not disputed in writing by Customer within thirty (30) days after the receipt of such invoice Azavar, at its discretion, may accelerate all payments due under this Agreement and seek recovery of all estimated fees due to Azavar based on Findings. Azavar shall be entitled to recover all costs of collection including, but not limited to, finance charges, interest at the rate of one percent (1%) per month, reasonable attorney's fees, court costs, and collection service fees and costs for any efforts to collect fees from the customer. Contingency payment terms are outlined below. If Customer negotiates, abates, cancels, amends, delays, or waives, without Azavar's written consent, any tax determination or Findings that were identified by Azavar or by its Audits where such Findings were allowed under the law at the time the tax determination or Findings were made, Customer shall pay to Azavar applicable contingency fees for the total said tax determination or Findings at the rates set forth below and for the following thirty-six (36) months. If Customer later implements during the subsequent thirty-six (36) months any Findings Customer initially declined based on Azavar programs or recommendations, Azavar shall be paid by Customer its portion of the savings and/or recoveries over the following thirty-six (36) months at the contingency fee rates set forth below.

3.2 Customer shall pay Azavar an amount equal to forty-five (45) percent of any new revenues or prospective funds recovered per account or per Provider for thirty-six (36) months following when funds begin to be properly remitted to the Customer. In the event Azavar is able to recover any retroactive funds, any additional savings or revenue increases for any time period, or any credits at any time, Customer will pay Azavar an amount equal to forty-five (45) percent of any retroactive funds, savings, and fair market value for any other special consideration or compensation recovered for or received by the Customer from any Provider. All contingency fees paid to Azavar are based on determinations of recovery by Azavar including Provider data and regulatory filings. All revenue after the subsequent thirty-six (36) month period for each account individually will accrue to the sole benefit of the Customer.

3.3 As it pertains to Customer expenses, utility service bill and cost Audits, Customer shall pay Azavar an amount equal to forty-five (45) percent of prospective savings approved by Customer for thirty-six (36) months following the date savings per Provider is implemented by Azavar or Customer. In the event Azavar is able to recover any refunds or any credits at any time, Customer will pay Azavar an amount equal to forty-five (45) percent of said refunds or credits recovered for or received by Customer from any Provider. All contingency fees paid to Azavar are based on determinations of savings by Azavar including Provider data and regulatory filings. All savings after the subsequent thirty-six (36) month period for each service provider individually will accrue to the sole benefit of the Customer.

3.4 To the extent that any payment is due to Azavar after April 30, 2021 (the "Illinois Date"), this Section 3.4 shall apply:

- (a) Azavar shall estimate the total amount due after the Illinois Date and shall bill Customer for this amount on or before one (1) day before the Illinois Date, with a due date of the Illinois Date.
- (b) Notwithstanding the due date of the Illinois Date, Azavar shall toll all contractual and statutory remedies (including the Local Government Prompt Payment Act.) for nonpayment until sixty (60) days following the Illinois Date.
- (c) If Customer signs a new contract (or contract amendment) with Azavar on or before sixty (60) days following the Illinois Date, payment terms shall revert those that would have applied in the absence of this Section 3.4.
- (d) If Customer does not sign a new contract (or contract amendment) with Azavar on or before sixty (60) days following the Illinois Date and has not paid the bill that was due on or before one (1) day before the Illinois Date within sixty (60) days following the Illinois Date, Customer shall be in default, retroactive to the Illinois Date and agrees that the Local Government Prompt Payment Act is applicable and has not been waived by Azavar.
- (e) Both Azavar and Customer agree that neither party is admitting or acknowledging that 65 ILCS 5/8-1-7(a)-(b) is or is not applicable to this Agreement and both Azavar and Customer agree that this Agreement shall not be used in support of an argument for or against such applicability.

4. **CONFIDENTIAL INFORMATION**

4.1 Each party acknowledges that in the performance of its obligations hereunder, either party may have access to information belonging to the other which is proprietary, private and highly confidential ("Confidential Information"). Each party, on behalf of itself and its employees, agrees not to disclose to any third party any Confidential Information to which it may have access while performing its obligations hereunder without the written consent of the disclosing party which shall be executed by an officer of such disclosing party. Confidential Information does not include:

(i) written information legally acquired by either party prior to the negotiation of this Agreement, (ii) information which is or becomes a matter of public knowledge, (iii) information which is or becomes available to the recipient party from third parties where such third parties have no confidentiality obligations to the disclosing party; and (iv) information subject to disclosure under Illinois' Freedom of Information Act (5 ILCS 145/1 *et seq.*).

4.2 Azavar agrees that any work product or any other data or information that is provided by Customer in connection with the Services shall remain the property of Customer, and shall be returned promptly upon demand by Customer, or if not earlier demanded, upon expiration of the Services provided under the Statement of Work hereto.

5. **INTELLECTUAL PROPERTY**

5.1 No work performed by Azavar or any Consultant with respect to the Services or any supporting or related documentation therefor shall be considered to be a Work Made for Hire (as defined under U.S. copyright law) and, as such, shall be owned by and for the benefit of Azavar. In the event that it should be determined that any of such Services or supporting documentation qualifies as a "Work Made for Hire" under U.S. copyright law, then Customer will and hereby does assign to Azavar, for no additional consideration, all right, title, and interest that it may possess in such Services and related documentation including, but not limited to, all copyright and proprietary rights relating thereto. Upon request, Customer will take such steps as are reasonably necessary to enable Azavar to record such assignment. Customer will sign, upon request, any documents needed to confirm that the Services or any portion thereof is not a Work Made for Hire and/or to effectuate the assignment of its rights to Azavar.

5.2 Under no circumstance shall Customer have the right to distribute any software containing, or based upon, Confidential Information of Azavar to any third party without the prior written consent of Azavar which must be executed by a senior officer of Azavar.

6. **DISCLAIMER**

EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, AZAVAR DOES NOT MAKE ANY WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICES RENDERED UNDER THIS AGREEMENT OR THE RESULTS OBTAINED FROM AZAVAR'S WORK, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL AZAVAR BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL, SPECIAL, OR INDIRECT DAMAGES, OR FOR ACTS OF NEGLIGENCE THAT ARE NOT INTENTIONAL OR RECKLESS IN NATURE, REGARDLESS OF WHETHER IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. CUSTOMER AGREES THAT AZAVAR'S LIABILITY HEREUNDER FOR DAMAGES, REGARDLESS OF THE FORM OF ACTION, SHALL NOT EXCEED THE TOTAL AMOUNT PAID FOR THE SERVICES GIVING RISE TO THE DAMAGES UNDER THE APPLICABLE ESTIMATE OR IN THE AUTHORIZATION FOR THE PARTICULAR SERVICE IF NO ESTIMATE IS PROVIDED.

7. **TERMINATION**

7.1 Unless earlier terminated in accordance with Section 7.2 below, this Agreement shall be effective from the date first written above and shall continue thereafter until terminated upon 90 days written notice by Customer or Azavar.

7.2 Termination for any cause or under any provision of this Agreement shall not prejudice or affect any right of action or remedy which shall have accrued or shall thereafter accrue to either party.

7.3 The provisions set forth above in Section 3 (Payment Terms), Section 4 (Confidential Information), and Section 5 (Intellectual Property) and below in Section 9 (Assignment), and Section 10 (Use of Customer Name) shall survive termination of this Agreement.

8. **NOTICES.** Any notice made in accordance with this Agreement shall be sent by certified mail or by overnight express mail:

If to Azavar
General Counsel
Azavar Audit Solutions, Inc.
55 East Jackson Boulevard, Suite 2100
Chicago, Illinois 60604

If to Customer
Village Attorney
Village of Steger
3320 Lewis Avenue
Steger, Illinois 60475

9. **ASSIGNMENT.** Neither party may assign this Agreement or any of its rights hereunder without the prior written consent of the other party hereto, except Azavar shall be entitled to assign its rights and obligations under this Agreement in connection with a sale of all or substantially all of Azavar's assets.

10. **USE OF CUSTOMER NAME.** Customer hereby consents to Azavar's use of Customer's name in Azavar's marketing materials; provided, however, that Customer's name shall not be so used in such a fashion that could reasonably be deemed to be an endorsement by Customer of Azavar unless such an endorsement is provided by customer.

11. **COMPLETE AGREEMENT.** This Agreement, along with each Statement of Work attached hereto from time to time, contains the entire Agreement between the parties hereto with respect to the matters specified herein. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision hereof. This Agreement shall not be amended except by a written amendment executed by the parties hereto. No delay, neglect or forbearance on the part of either party in enforcing against the other any term or condition of this Agreement shall either be, or be deemed to be, a waiver or in any way prejudice any right of that party under this Agreement. This Agreement shall be construed in accordance with the laws of the State of Illinois and the parties hereby consent to the jurisdiction of the courts of the State of Illinois.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in duplicate originals by their duly authorized representatives as of the date set forth below.

AZAVAR AUDIT SOLUTIONS, INC.

CUSTOMER VILLAGE OF STEGER, ILLINOIS

By _____

By _____

Title _____

Title _____

Date _____

Date _____