

**VILLAGE OF
STEGER
BOARD OF TRUSTEES
REGULAR MEETING AGENDA
ALSO BEING HELD VIA
Teleconference #312.626.6799 Meeting ID# 81281661491
Passcode #382379
3320 Lewis Avenue, Steger IL 60475**

August 17, 2020 7:00pm

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. AWARDS, HONORS, AND SPECIAL RECOGNITIONS –
- D. MINUTES of August 03, 2020 Regular Meeting
- E. AUDIENCE PARTICIPATION
- F. REPORTS
 - 1. Administrator
 - 2. Department Heads
 - a. Public Infrastructure/Code Enforcement Director
 - b. Fire Chief
 - c. Police Chief
 - d. EMA Chief
 - 3. Attorney
 - 4. Treasurer
 - 5. Trustee/Liaison
 - 6. Clerk
 - 7. Mayor's Report
- G. PAYING OF THE BILLS:
- H. CORRESPONDENCE

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

MONDAY AUGUST 17, 2020 BOARD OF TRUSTEE REGULAR MEETING AGENDA

I. UNFINISHED BUSINESS:

J. NEW BUSINESS:

RESOLUTION NO 1149:

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HIS DESIGNEE TO SUBMIT AN APPLICATION FOR CORONAVIRUS RELIEF FUNDS PROVIDED TO COOK COUNTY UNDER THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT ("CARES ACT") AND AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL AND SUMRECIPEINT AGREEMENT FOR CORONAVIRUS RELIEF FUNDS WITH COOK COUNTY

K. Adjournment

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 3rd day of August, 2020 in the Municipal Building of the Village of Steger and via Teleconference that was made available to all residents. Mayor Peterson led all in attendance in the Pledge of Allegiance to the flag.

Village Clerk Joseph M. Zagone, Jr. called the roll. The following Trustees were present, Joyce, Kozy, Lopez, Skrezyna, Buxton and Mayor Peterson. Trustee Perchinski was present via Zoom.

Also present were: Village Administrator Mary Jo Seehausen and Fire Chief Nowell Fillion. Police Chief Patrick Rossi, EMA Chief Tom Johnston and Director of Public Infrastructure Dave Toepper were present via Zoom.

AWARDS, HONORS AND SPECIAL RECOGNITION

Dawn Porter was introduced. Mayor Peterson has appointed Ms. Porter to the Police and Fire Commission. Village Clerk Zagone proceeded with the oath of office and Dawn Porter is now officially a Police and Fire Commissioner for the Village of Steger.

MINUTES

Trustee Lopez made a motion to approve the minutes of the July 20th meeting as written. Trustee Perchinski seconded the motion. Roll was called. The following Trustees voted aye: Joyce, Perchinski, Kozy, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried

AUDIENCE PARTICIPATION

None

REPORTS

Village Administrator Mary Jo Seehausen No report.

Director of Public Infrastructure Dave Toepper No report.

Fire Chief Nowell Fillion Offered condolences to Mary Jo Seehausen on the loss of her mother. The Fire Department has been working with the Village Administrator on two new hires. Been working with Metro, our contract provider to see if there are any

better opportunities for filling the needs they now provide. Also working with them on the Ground Emergency Transport funding through the Department of Healthcare and Family Services. This would help to provide funds we are not currently getting through Medicare. All efforts are being made to help get more funding for our ambulance.

Police Chief Patrick Rossi No report.

EMA Chief Tom Johnston No report.

Village Attorney No report.

Treasurer No report

TRUSTEES' REPORTS

Trustee Buxton. No report

Trustee Skrezyna No report.

Trustee Lopez Asked Dave Toepper to look into the street lights on Chicago Rd. Seems they have been staying on at all hours. The Village is working on the issue.

Trustee Kozy No report.

Trustee Perchinski No report.

Trustee Joyce No report.

VILLAGE CLERK Announced that the St Liborius Parish Picnic planned on the Boulevard on September 13th has been cancelled. He thanked the board for their consideration for this event.

PRESIDENT PETERSON Offered condolences to Village Administrator Mary Jo Seehausen on the loss of her mother. He also wished his wife Alice a Happy Birthday.

BILLS

Trustee Skrezyna made a motion to approve the bills listed. Trustee Buxton seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

CORRESPONDENCE None

UNFINISHED BUSINESS None

NEW BUSINESS:

Trustee Perchinski made a motion to approve ORDINANCE No.1239: AN ORDINANCE AUTHORIZING THE VILLAGE OF STEGER TO ENTER INTO A CERTAIN LETTER AGREEMENT WITH SCREMENTI'S RESTAURANT, INC. TO REDEVELOP CERTAIN REAL PROPERTY LOCATED WITHIN THE VILLAGE OF STEGER, COUNTIES OF COOK AND WILL, STATE OF ILLINOIS. Trustee Lopez seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy, Lopez, Skrezyna, and Buxton. Mayor Peterson voted aye. Motion carried

Trustee Lopez made a motion to approve ORDINANCE No.1240: AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF STOP SIGNS ON WEST 32ND STREET AND MORGAN STREET FOR THE VILLAGE OF STEGER. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy, Lopez, Skrezyna, and Buxton. Mayor Peterson voted aye. Motion carried

Trustee Joyce made a motion to adjourn to Executive Session. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye: Joyce, Perchinski, Kozy, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Joyce made a motion to reconvene. Trustee Lopez seconded the motion. Roll was called. The following Trustees voted aye: Joyce, Perchinski, Kozy, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Minutes August 2, 2020 page 4

There being no further business,

Trustee Joyce made a motion to adjourn the meeting. Trustee Lopez seconded the motion. Voice vote; all ayes. Motion carried.

Meeting adjourned at 8:00 pm.

Kenneth A. Peterson, Jr., Village President

Joseph M. Zagone, Jr., Village Clerk

SYS DATE:08/13/20

village of Steger

SYS TIME:10:42

A / P W A R R A N T L I S T

[NW2]

REGISTER # 962

DATE: 08/13/20

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
GUARANTEED TECHNICAL SERV & CONSULT INC	2020-00300	01-00-32901		MAIN COMPUTER	180.00
COMED	08014 073120	01-00-33100		ELECTRICITY	16.27
COMED	34133 080320	01-00-33100		ELECTRICITY	29.95
ANDREWS PRINTING	66789	01-00-33400		PRINTING SUPPLIES	353.00
GARVEY'S OFFICE PRODUCTS	PINV1952945	01-00-33500		OFFICE SUPPLIES	98.27
ABSOLUTE BEST CLEANING SERVICES, INC.	13412	01-00-33502		CLEANING SERVICE	600.00
COMCAST	181708 080120	01-00-33700		TELEPHONE	94.33
VERIZON WIRELESS	9860052791	01-00-33700		TELEPHONE	367.95
COMCAST	181708 080120	01-00-33701		CABLE	115.94
EIGHNER'S FLOWERS-GIFTS	00316188	01-00-38900		MISC OTHER WENZEL	134.95
EIGHNER'S FLOWERS-GIFTS	00316188	01-00-38900		MISC OTHER WILLET	94.95
OnSolve LLC	INV54661822453	01-00-38901		DUES SUBSCRIPTION	678.15
TOTAL FOR FUND 01		DEPT. 00			2763.76
VERIZON WIRELESS	9860052791	01-07-33700		TELEPHONE	90.59
TOTAL FOR FUND 01		DEPT. 07			90.59
ROBINSON ENGINEERING	200440446 05272	01-08-34300		ENGINEERING SERVI	783.00
TOTAL FOR FUND 01		DEPT. 08			783.00
R & R MAINTENANCE FIRE & FLEET	12371	01-20-31805		MAINT VEHICLES	1215.00
HERITAGE F/S, INC.	35004914	01-20-33300		GASOLINE	90.03
HERITAGE F/S, INC.	35004978	01-20-33300		GASOLINE	101.70
HERITAGE F/S, INC.	35005031	01-20-33300		GASOLINE	188.20
HERITAGE F/S, INC.	35005092	01-20-33300		GASOLINE	200.50
HERITAGE F/S, INC.	35005183	01-20-33300		GASOLINE	201.24
HERITAGE F/S, INC.	35005183	01-20-33300		DIESEL	246.17

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
HERITAGE F/S, INC. 35005204		01-20-33300		GASOLINE	185.22
PROVEN BUSINESS SYSTEMS 723693		01-20-33500		OFFICE SUPPLIES	1176.31
PROVEN BUSINESS SYSTEMS 723916		01-20-33500		OFFICE SUPPLIES	198.81
EXPERT CHEMICAL & SUPPLY INC 853338		01-20-33501		SHOP SUPPLIES	289.98
MENARDS - MATTESON 19666		01-20-33501		SHOP SUPPLIES	302.44
VERIZON WIRELESS 9860052791		01-20-33700		TELEPHONE	163.08
VERIZON WIRELESS 9860052791		01-20-33700		TELEPHONE	10.08
AIRGAS USA LLC 9972483917		01-20-33702		AMBULANCE SUPPLIE	118.24
OSBY WATER CONDITIONING 302646 080120		01-20-33901		RENTAL EQUIPMENT	63.76
IMS ALLIANCE 20-2582		01-20-37302		NEW UNIFORMS	35.67
BLUETARP FINANCIAL 45715444		01-20-37800		TOOLS WORK EQUIPM	75.41
AIR ONE EQUIPMENT, INC. 159037		01-20-37805		PERSONAL EQUIPMEN	397.50
TOTAL FOR FUND 01		DEPT. 20			5259.34
SECRETARY OF STATE 093020		01-40-31805		REGISTRATION	151.00
HERITAGE F/S, INC. 35004914		01-40-33300		GASOLINE	326.01
HERITAGE F/S, INC. 35004978		01-40-33300		GASOLINE	405.23
HERITAGE F/S, INC. 35005031		01-40-33300		GASOLINE	315.25
HERITAGE F/S, INC. 35005092		01-40-33300		GASOLINE	198.87
HERITAGE F/S, INC. 35005183		01-40-33300		GASOLINE	453.76
HERITAGE F/S, INC. 35005204		01-40-33300		GASOLINE	307.13
GARVEY'S OFFICE PRODUCTS PINV1953051		01-40-33500		OFFICE SUPPLIES	35.90
PROVEN BUSINESS SYSTEMS 723916		01-40-33500		OFFICE SUPPLIES	198.81
ABSOLUTE BEST CLEANING SERVICES, INC. 13412		01-40-33502		CLEANING SERVICE	600.00
COMCAST 75247 080320		01-40-33700		TELEPHONE	103.39
VERIZON WIRELESS 9860052791		01-40-33700		TELEPHONE	712.27
VERIZON WIRELESS 9860052791		01-40-33700		TELEPHONE	10.08
COMCAST 75247 080320		01-40-33701		CABLE	144.95

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT	DIST
MOTOROLA SOLUTIONS-STARCOM13108 COLLECTI	5137620200630	01-40-33702		RADIO SERVICE	1386.00	
MARLIN BUSINESS BANK	18250245	01-40-33703		MAIN CONTRACTS	1034.42	
THE EAGLE UNIFORM COMPANY INC	4885	01-40-37302		NEW UNIFORMS	152.00	
RAY O'HERRON CO INC	2041765-IN	01-40-37302		NEW UNIFORMS	167.03	
LEXISNEXIS RISK SOLUTIONS	1213944-2020073	01-40-38901		DUES	150.00	
TOTAL FOR FUND 01		DEPT. 40			6852.10	
TOTAL FOR FUND 01				15748.79		
SMITHEREEN COMPANY	2268918	03-30-33703		MAIN CONTRACTS	61.00	
ADT COMMERCIAL LLC	32429557 72620	03-30-33704		SECURITY SYSTEM	52.04	
TOTAL FOR FUND 03		DEPT. 30			113.04	
BELSON OUTDOORS	185694	03-31-31300		PARK REC MAIN	5141.44	
COMED	29006 080320	03-31-33100		ELECTRICITY	181.21	
COMED	66000 080320	03-31-33100		ELECTRICITY	153.46	
COMED	82008 073120	03-31-33100		ELECTRICITY	81.23	
STANLEY CONVERGENT SECURITY SOLUTIONS	17656625	03-31-33704		SECURITY SYSTEM	220.40	
TOTAL FOR FUND 03		DEPT. 31			5777.74	
TOTAL FOR FUND 03				5890.78		
GALLAGHER MATERIALS CORP	15936	06-00-31204		MAIN PATCHING	996.96	
GREAT LAKES CONCRETE, LLC	16604	06-00-31504		MAINT MAINS	460.80	
M&J UNDERGROUND, INC	M20-0226	06-00-31504		MAINT MAINS	1236.00	
M&J UNDERGROUND, INC	M20-0227	06-00-31504		MAINT MAINS	6249.50	
CORE & MAIN	M492292	06-00-31504		MAINT MAINS	176.00	
CORE & MAIN	M706355	06-00-31504		MAINT MAINS	1002.00	

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
UNIFIRST CORPORATION	062 0409427	06-00-32900		MATS	27.13
COMED	80004 080320	06-00-33100		ELECTRIC	30.58
HERITAGE F/S, INC.	35004914	06-00-33300		GASOLINE	106.12
HERITAGE F/S, INC.	35004978	06-00-33300		GASOLINE	202.32
HERITAGE F/S, INC.	35005031	06-00-33300		GASOLINE	119.36
HERITAGE F/S, INC.	35005092	06-00-33300		GASOLINE	214.37
HERITAGE F/S, INC.	35005183	06-00-33300		GASOLINE	215.11
HERITAGE F/S, INC.	35005183	06-00-33300		DIESEL	246.18
HERITAGE F/S, INC.	35005204	06-00-33300		GASOLINE	152.98
ACE HARDWARE IN STEGER	JULY STATEMENT	06-00-33501		SHOP SUPPLIES	226.87
CINTAS CORPORATION LOCKBOX	5016453244	06-00-33501		SHOP SUPPLIES	102.97
ELMER & SON LOCKSMITHS INC	382903	06-00-33501		SHOP SUPPLIES	54.50
VERIZON WIRELESS	9860052791	06-00-33700		TELEPHONE	353.87
UNIFIRST CORPORATION	062 0408553	06-00-33800		UNIFORM SERVICE	95.17
UNIFIRST CORPORATION	062 0409478	06-00-33800		UNIFORM SERVICE	95.17
EXCEL ELECTRIC INC	124550	06-00-33900		SUPPLIES SERVICES	200.00
SUBURBAN LABORATORIES INC	178572	06-00-34800		WAER TESTING FEES	760.00
SUBURBAN LABORATORIES INC	178760	06-00-34800		WATER TESTING FEE	40.00
TOTAL FOR FUND 06		DEPT. 00			13363.96
TOTAL FOR FUND 06				13363.96	
MARTIN IMPLEMENT SALES INC	P28388	07-00-31800		MAIN TOOLS WORK E	207.88
UNIFIRST CORPORATION	062 0409427	07-00-32900		MATS	27.13
HERITAGE F/S, INC.	35004914	07-00-33300		GASOLINE	106.12
HERITAGE F/S, INC.	35004978	07-00-33300		GASOLINE	202.31
HERITAGE F/S, INC.	35005031	07-00-33300		GASOLINE	119.36
HERITAGE F/S, INC.	35005092	07-00-33300		GASOLINE	214.37
HERITAGE F/S, INC.	35005183	07-00-33300		GASOLINE	215.11

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT	DIST
HERITAGE F/S, INC.	35005183	07-00-33300		DIESEL	246.18	
HERITAGE F/S, INC.	35005204	07-00-33300		GASOLINE	152.97	
ACE HARDWARE IN STEGER						
JULY STATEMENT						
CINTAS CORPORATION LOCKBOX	5016453244	07-00-33501		SHOP SUPPLIES	86.93	
ELMER & SON LOCKSMITHS INC	382903	07-00-33501		SHOP SUPPLIES	54.50	
COMCAST	72327 80120	07-00-33700		TELEPHONE	84.82	
COMCAST	72327 80120	07-00-33701		CABLE	96.37	
UNIFIRST CORPORATION	062 0408553	07-00-33800		UNIFORM SERVICE	95.17	
UNIFIRST CORPORATION	062 0409478	07-00-33800		UNIFORM SERVICE	95.17	
TOTAL FOR FUND 07		DEPT. 00			2107.35	
TOTAL FOR FUND 07					2107.35	
COMED	22049 073120	08-00-33102		ELECTRICITY	128.42	
COMED	24002 08320	08-00-33102		ELECTRIC	99.51	
COMED	80004 073120	08-00-33102		ELECTRICITY	25.13	
COMED	81001 073120	08-00-33102		ELECTRICITY	30.33	
TOTAL FOR FUND 08		DEPT. 00			283.39	
TOTAL FOR FUND 08					283.39	
HERITAGE F/S, INC.	35004914	16-00-33300		GASOLINE	138.38	
HERITAGE F/S, INC.	35004978	16-00-33300		GASOLINE	137.64	
HERITAGE F/S, INC.	35005031	16-00-33300		GASOLINE	139.13	
HERITAGE F/S, INC.	35005092	16-00-33300		GASOLINE	139.13	
HERITAGE F/S, INC.	35005183	16-00-33300		GASOLINE	139.87	
HERITAGE F/S, INC.	35005204	16-00-33300		GASOLINE	139.13	
VERIZON WIRELESS	9860052791	16-00-33700		TELEPHONE	120.51	
TOTAL FOR FUND 16		DEPT. 00			953.79	

SYS DATE:08/13/20

Village of Steger

SYS TIME:10:42

A / P W A R R A N T L I S T

[NW2]

DATE: 08/13/20

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PAYABLE TO

INV NO

G/L NUMBER

CHECK DATE

CHECK NO

AMOUNT

DESCRIPTION

DIST

TOTAL FOR FUND 16

953.79

** TOTAL CHECKS TO BE ISSUED

38348.06

01

CORPORATE

15748.79

03

PLAYGROUND/RECREATION

5890.78

06

WATER/SEWER FUND

13363.96

07

ROAD & BRIDGE

2107.35

08

MOTOR FUEL TAX

283.39

16

H.S.E.M.

953.79

TOTAL FOR REGULAR CHECKS:

38,348.06

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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PAYABLE TO	INV NO	REG NO G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT	DIST
USPS CRETE	D1 & D3 AUG.20	818 01-00-33600	07/31/20	11212 D1 & D3 AUG POSTA	499.25	
TOTAL FOR FUND 01		DEPT. 00			499.25	
TOTAL FOR FUND 01					499.25	
MILLSAP, ZACK	BASKETBALL 2020	818 13-50-33200	07/31/20	11215 BASKETBALL 2020 O	370.00	
PLACZKOWSKI, DAVE	BASKETBALL 2020	818 13-50-33200	07/31/20	11213 2020 BASKETBALL O	700.00	
SMITH, CHUCKIE	BASKETBALL 2020	818 13-50-33200	07/31/20	11214 BASKETBALL 2020 O	450.00	
SOBCZYNSKI, TOMMY	BASKETBALL 2020	818 13-50-33200	07/31/20	11217 BASKETBALL 2020 O	60.00	
WALTER, HALIE	BASKETBALL 2020	818 13-50-33200	07/31/20	11216 BASKETBALL 2020 O	70.00	
TOTAL FOR FUND 13		DEPT. 50			1650.00	
MICHAELS, MERCEDES	ST.STORM FALL20	818 13-52-38101	07/30/20	11210 STORM FALL REFUND	350.00	
TOTAL FOR FUND 13		DEPT. 52			350.00	
NSA INDIANA	HALL OF FAME	818 13-53-38903	07/30/20	11211 NSA HALL OF FAME	1700.00	
TOTAL FOR FUND 13		DEPT. 53			1700.00	
TOTAL FOR FUND 13					3700.00	
** TOTAL MANUAL CHECKS LISTED					4199.25	
** TOTAL OF ALL LISTED CHECKS					42547.31	

RESOLUTION NO. 1149

STATE OF ILLINOIS)
)
COUNTIES OF COOK)
)
)
)

**A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HIS
DESIGNEE TO SUBMIT AN APPLICATION FOR CORONAVIRUS RELIEF
FUNDS PROVIDED TO COOK COUNTY UNDER THE CORONAVIRUS AID,
RELIEF AND ECONOMIC SECURITY ACT ("CARES ACT") AND
AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL AND
SUBRECIPIENT AGREEMENT FOR CORONAVIRUS RELIEF FUNDS WITH
COOK COUNTY.**

WHEREAS, the Village of Steger, Counties of Cook and Will, State of Illinois (the "Village") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

WHEREAS, the Village President (the "President") and the Board of Trustees of the Village (the "Village Board" and with the President, the "Corporate Authorities") are committed to ensuring the efficient and effective operation of government; and

WHEREAS, Article VII, Section 10(a) of the Illinois Constitution authorizes units of local government to contract or otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or by ordinance; and

WHEREAS, the outbreak of novel coronavirus ("COVID-19"), a highly contagious disease, jeopardizes the public health and safety of the residents of the Village; and

WHEREAS, on March 13, 2020, the President of the United States issued a Proclamation Declaring a National Public Health Emergency as a result of COVID-19;

and

WHEREAS, the Village has taken appropriate measures in order to protect the health, safety and welfare of the persons within the Village during the COVID-19 pandemic (the "Pandemic"); and

WHEREAS, on March 27, 2020, the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act") to provide much needed resources to help governments, businesses and individuals respond to the Pandemic; and

WHEREAS, the CARES Act created the Coronavirus Relief Fund (the "CRF") to provide financial resources to state and local governments with a population of 500,000 or more residents; and

WHEREAS, federal guidance issued by the U.S. Department of Treasury indicates that a unit of local government may transfer a portion of its CRF funding to a smaller unit of local government provided that such transfer qualifies as a "necessary expenditure" due to the public health emergency and meets the criteria of Section 601(d) of the Social Security Act as added by Section 5001 of the CARES Act; and

WHEREAS, Cook County has chosen to allocate \$51,000,000 of its CRF funding among the 134 municipalities located within Cook County through an application process and upon the passage and approval of a certain intergovernmental agreement titled an "Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds" (the "IGA"), by the Village and Cook County, a copy of which is attached hereto as Exhibit A; and

WHEREAS, it has been determined by the Corporate Authorities of the Village in representation of its residents to authorize the President and/or his designee to submit a Cook County Suburban Municipality Application for funds provided to Cook County under the CARES Act and to approve and enter into the IGA with Cook County;

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, State of Illinois, as follows:

**ARTICLE I.
IN GENERAL**

SECTION 1: Incorporation Clause.

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Resolution are full, true and correct and do hereby, by reference, incorporate and make them part of this Resolution as legislative findings.

SECTION 2: Purpose.

The purpose of this Resolution is to authorize the President and/or his designee to submit a Cook County Suburban Municipality Application for CRF funds provided to Cook County under the CARES Act and to enter into and approve the IGA governing the terms of the Village's use of the CRF funds.

**ARTICLE II.
AUTHORIZATIONS**

SECTION 3: Authorization for Application.

The Corporate Authorities hereby authorize the President and/or his designee to submit a Cook County Suburban Municipality Application for funds provided to Cook County under the CARES Act and to complete any such documentation that may be necessary to effectuate the same and to further serve the intent of this Resolution. The Village Clerk is hereby authorized and directed to attest to and countersign any documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The Village Clerk is also authorized and directed to affix the Seal of the Village to such documentation as is deemed necessary.

SECTION 4: Authorization to Enter into and Approve the IGA.

The IGA is hereby accepted and approved. The Village Board hereby

authorizes and directs the President or his designee to enter into and approve the IGA in accordance with its terms, or any modification thereof, and to ratify any and all previous actions taken to effectuate the intent of this Resolution. The Village Board authorizes and directs the President or his designee to execute the applicable IGA. The Village Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The Village Clerk is hereby authorized and directed to attest to and countersign any documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The officers, employees and/or agents of the Village shall take all action necessary or reasonably required to carry out and give effect to this Resolution and shall take all action necessary in conformity therewith. The Village Clerk is also authorized and directed to affix the Seal of the Village to such documentation as is deemed necessary. The Corporate Authorities hereby ratify any previous actions taken to effectuate the goals of this Resolution.

SECTION 5: Other Actions Authorized.

The officers, employees and/or agents of the Village shall take all action necessary or reasonably required to carry out and give effect to the intent of this Resolution and shall take all actions necessary in conformity therewith.

**ARTICLE III.
HEADINGS, SAVINGS CLAUSES, PUBLICATION,
EFFECTIVE DATE**

SECTION 6: Headings.

The headings of the articles, sections, paragraphs and subparagraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

SECTION 7: Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 8: Superseder.

All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 9: Publication.

A full, true and complete copy of this Resolution shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 10: Effective Date.

This Resolution shall be effective and in full force immediately upon passage and approval.

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PASSED this ___ day of August, 2020.

Joseph M. Zagone, Jr., Village Clerk

APPROVED this ___ day of August, 2020.

Kenneth A. Peterson, Jr., Village President

Roll Call Vote:

Voting in favor:

Voting against:

Not voting:

EXHIBIT A

**INTERGOVERNMENTAL AND SUBRECIPIENT AGREEMENT
FOR
CORONAVIRUS RELIEF FUNDS**



Between

COUNTY OF COOK, ILLINOIS

And

Village of Steger

(Cook County, Illinois Suburban Municipality, Township or Fire Protection District (Subrecipient))

Entered into this _____ day of _____, 2020

SUBAWARD INFORMATION

The following information is provided pursuant to 2 C.F.R. 200.331(a)(1):

- Subrecipient's name (must match the name associated with its unique entity identifier):
Village of Steger
- Subrecipient's unique entity identifier (DUNS): _____
- Subaward Period of Performance Start and End Date: July 1, 2020, through December 30, 2020.
- Total Amount of Federal Funds allocated to the Subrecipient: \$ _____
- Federal Award Program Description:

Cook County has received Coronavirus Relief Funds pursuant to the CARES Act, a portion of which it has chosen to allocate in the spirit of intergovernmental cooperation to suburban municipalities in Cook County. Suburban municipalities which for the purposes of this agreement include municipalities, townships and fire protection districts in suburban Cook County may apply for County awarded Coronavirus Relief Funds pursuant to the following procedures and consistent with eligibility guidance. Requests will be reviewed by the Cook County Bureau of Finance Program Management Office (PMO) of the COVID-19 Financial Response Plan. Available funds will be distributed to suburban municipalities consistent with their respective allocations and based on the type of expenditure, the volume of requests, and the balance of funds available.
- Name of Federal Awarding Agency: U.S. Department of the Treasury
- Name of pass-through entity: Cook County, IL
- Contact Information for pass-through entity: Ammar M. Rizki, Chief Financial Officer, Cook County Bureau of Finance, 118 N. Clark Street, Suite 1127. Chicago, Illinois 60602. Email Info: SuburbanCovidFundingRequest@cookcountyil.gov
- Award is for Research & Development (R&D): NO

THIS AGREEMENT entered this _____ day of _____, 2020, by and between the County of Cook, Illinois, a body politic and corporate of the State of Illinois, through the Office of the Chief Financial Officer and Bureau of Finance (herein called "Cook County"), and Village of Steger (herein called "Subrecipient"). Cook County and Subrecipient shall sometimes be referred to herein individually as the "Party" and collectively as the "Parties."

WHEREAS, on March 13, 2020, the President of the United States issued a Proclamation on Declaring a National Public Health Emergency as a result of the COVID-19 outbreak; and

WHEREAS, on March 27, 2020, the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act"); and

WHEREAS, the CARES Act established the Coronavirus Relief Fund ("CRF"), which provides aid to certain eligible local governments to address necessary expenditures due to the COVID-19 Public Health Emergency; and

WHEREAS, Cook County qualified as an eligible local government and received CRF funding from the U.S. Department of Treasury; and

WHEREAS, federal guidance issued by the U.S. Department of Treasury indicates that a unit of local government may transfer a portion of its CRF funding to a smaller unit of local government provided that such transfer qualifies as a "necessary expenditure" to the Public Health Emergency and meets the criteria of Section 601 (d) of the Social Security Act as added by Section 5001 of the CARES Act; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) and other applicable law permit and encourage units of local government to cooperate with and support each other in the exercise of their authority and the performance of their responsibilities; and

WHEREAS, the Illinois Intergovernmental Cooperation Act authorizes units of local government to combine, transfer or jointly exercise any power, privilege, function, or authority which either of them may exercise, and to enter into agreements for the performance of governmental services, activities, or undertakings, and

WHEREAS, Cook County acknowledges that there are local municipalities within Cook County that were not eligible to receive a portion of CRF and Cook County, through the spirit of intergovernmental cooperation, desires to provide a portion of its CRF funding to aid such local municipalities in addressing the impacts of the COVID-19 Public Health Emergency; and

WHEREAS, Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act requires that units of local government use the funds received to cover only those costs that (1) are necessary expenditures incurred due to the public health emergency with respect to the COVID-19; (2) were not accounted for in the budget most recently approved as of March 27, 2020, (the date of enactment of the CARES Act) for the state or local government; and (3) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, in order to provide funds for Subrecipient to pay necessary expenditures it has or will incur due to the COVID-19 public health emergency, the Parties have agreed that Cook County, in its sole and absolute discretion, may reimburse Subrecipient for eligible expenses as provided herein.

NOW, THEREFORE, the Parties mutually agree as follows:

I. AGREEMENT TERM

- A. This Agreement shall become effective on the date of execution, and end on December 30, 2020 (the "Initial Term").
- B. This Agreement may be extended beyond the Initial Term only upon the written approval of both Parties; provided, however, that all terms and conditions of this Agreement shall remain in full force and effect unless this Agreement is specifically amended.
- C. Cook County, in its sole and absolute discretion, may terminate this Agreement at any time.

II. ACTIVITIES & ELIGIBLE EXPENSES

A. Activities

Subrecipient shall be responsible for administering all COVID-19 response activities in a manner satisfactory to Cook County and consistent with any standards required as a condition of providing these funds. Allowable activities must be directly tied to response and recovery efforts related to COVID-19 and must be allowable pursuant to the CRF requirements.

B. Eligible Expenses

Cook County, in its sole and absolute discretion, may reimburse and/or provide funding to Subrecipient for "Eligible Expenses" as described on Attachment A of this Agreement. Notwithstanding anything herein to the contrary, "Eligible Expenses" shall not include lost revenue. Failure of Subrecipient to comply with the provisions of this Agreement, including non-compliance with 2 C.F.R. 200, may result in expenses being disallowed, withholding of federal funds, and/or termination of this Agreement.

III. NOTICES

Notices to Cook County as required by this Agreement shall be delivered in writing, via email and addressed to Cook County as set forth below. Notices to Subrecipient as required by this Agreement shall be in writing, via email and addressed to Subrecipient as set forth below. All such notices shall also be deemed duly given if personally delivered, or if deposited in the United States mail, registered or certified return receipt requested.

Ammar M. Rizki
Chief Financial Officer
Cook County Bureau of Finance
118 N. Clark Street, Suite 1127
Chicago, IL 60602
SuburbanCovidFundingRequest@cookcountyil.gov

Name of Subrecipient: Village of Steger
Address: 3320 Lewis Avenue, Steger, Illinois 60475
Email: mseehausen@villageofsteger.org

IV. TERMS & CONDITIONS

The following requirements are applicable to all activities undertaken with CRF funds.

A. Compliance with State and Local Requirements

Subrecipient acknowledges that this Agreement requires compliance with the regulations of the State of Illinois and with all applicable state and local orders, laws, regulations, rules, policies, and certifications governing any activities undertaken during the performance of this Agreement.

B. Compliance with Federal Requirements

Subrecipient acknowledges that Eligible Expenses funded or reimbursed by Cook County to Subrecipient are not considered to be grants but are "other financial assistance" under 2 C.F.R. 200.40. This Agreement requires compliance with certain provisions of Title 2 C.F.R. 200 – Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards. Subrecipient agrees to comply with all applicable federal laws, regulations, and policies governing the funds provided under this Agreement. Subrecipient further agrees to utilize available funds under this Agreement to supplement rather than supplant funds otherwise available.

During the performance of this Agreement, the Subrecipient shall comply with all applicable federal laws and regulations, including, including, but not limited to, the following:

- Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. 7501-7507).
- Subrecipients are subject to a single audit or program specific audit pursuant to 2 C.F.R. 200.501(a) when Subrecipient spends \$750,000 or more in federal awards during their fiscal year.
- Fund payments are subject to 2 C.F.R. 200.303 regarding internal controls.
- Fund payments are subject to 2 C.F.R. 200.330 through 200.332 regarding subrecipient monitoring and management.
- Fund payments are subject to Subpart F regarding audit requirements.

Subcontracts, if any, shall contain a provision making them subject to all of the provisions stipulated in this Agreement, including but not limited to 2 C.F.R. 200.303, 2 C.F.R. 200.330-332, 2 C.F.R. 200.501(a), and 2 C.F.R. Part 200 Subpart F.

With respect to any conflict between such federal requirements and the terms of this Agreement and/or the provisions of state law and except as otherwise required under federal law or regulation, the more stringent requirement shall control.

C. Hold Harmless

Subrecipient shall hold harmless, release, and defend Cook County from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Subrecipient's performance or nonperformance of the services or subject matter called for in this Agreement.

D. Indemnification

Subrecipient shall indemnify Cook County, its officers, agents, employees, and the federal awarding agency, from any claim, liability, loss, injury or damage arising out of, or in connection with, performance of this Agreement by Subrecipient and/or its agents, employees or sub-contractors, excepting only loss, injury or damage determined to be solely caused by the gross negligence or willful misconduct of personnel employed by Cook County. It is the intent of the Parties to this Agreement to provide the broadest possible indemnification for Cook County. Subrecipient shall reimburse Cook County for all costs, attorneys' fees,

expenses and liabilities incurred with respect to any litigation in which Subrecipient is obligated to indemnify, defend and hold harmless Cook County under this Agreement.

E. Misrepresentations & Noncompliance

Subrecipient hereby asserts, certifies and reaffirms that all representations and other information contained in Subrecipient's application, request for funding, or request for reimbursement are true, correct and complete, to the best of Subrecipient's knowledge, as of the date of this Agreement. Subrecipient acknowledges that all such representations and information have been relied on by Cook County to provide the funding under this Agreement.

Subrecipient shall promptly notify Cook County, in writing, of the occurrence of any event or any material change in circumstances which would make any Subrecipient representation or information untrue or incorrect or otherwise impair Subrecipient's ability to fulfill Subrecipient's obligations under this Agreement.

F. Workers' Compensation

Subrecipient shall provide Workers' Compensation Insurance coverage for all of its employee involved in the performance of this Agreement.

G. Insurance

Subrecipient shall carry sufficient insurance coverage to protect any funds provided to Subrecipient under this Agreement from loss due to theft, fraud and/or undue physical damage. Subrecipients that are self-insured shall maintain excess coverage over and above its self-insured retention limits.

H. Amendments

This Agreement may be amended at any time only by a written instrument signed by both Parties. Such amendments shall not invalidate this Agreement, nor relieve or release either Party from its obligations under this Agreement. Cook County may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both Parties.

I. Suspension or Termination

Cook County may suspend or terminate this Agreement if Subrecipient materially fails to comply with any terms of this Agreement, which include (but are not limited to), the following:

1. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and Federal awarding agency guidelines, policies or directives as may become applicable at any time;
2. Failure, for any reason, of Subrecipient to fulfill in a timely and proper manner its obligations under this Agreement;
3. Ineffective or improper use of funds provided under this Agreement; or
4. Submission by the Subrecipient to Cook County reports that are incorrect or incomplete in any material respect.

J. Program Fraud & False or Fraudulent Statements or Related Acts

Subrecipient and any subcontractors must comply with 31 U.S.C. Chapter 38, Administrative Remedies for False Claims and Statements, which shall apply to the activities and actions of Subrecipient and any

subcontractors pertaining to any matter resulting from a contract.

K. Debarment / Suspension and Voluntary Exclusion

1. Non-Federal entities and contractors are subject to the debarment and suspension regulations implementing Executive Order 12549, Debarment and Suspension (1986) and Executive Order 12689, Debarment and Suspension (1989) at 2 C.F.R. Part 180 and the Department of Homeland Security's regulations at 2 C.F.R. Part 3000 (Nonprocurement Debarment and Suspension).
 2. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs and activities. A contract award must not be made to parties listed in the Systems of Award Management ("SAM") Exclusions. SAM Exclusions is the list maintained by the General Services Administration that contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. SAM exclusions can be accessed at www.sam.gov.
- L. Governing Law and Venue. This Agreement shall be interpreted under, and governed by, the laws of the State of Illinois, without regard to conflicts of laws principles. Any claim, suit, action, or proceeding brought in connection with this Agreement shall be in the Circuit Court of Cook County and each party hereby irrevocably consents to the personal and subject matter jurisdiction of such court and waives any claim that such court does not constitute a convenient and appropriate venue for such claims, suits, actions, or proceedings.

V. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

Subrecipient agrees to comply with and agrees to adhere to appropriate accounting principles and procedures, utilize adequate internal controls, and maintain necessary source documentation for all Eligible Expenses.

B. Duplication of Benefits; Subrogation

Subrecipient shall not carry out any of the activities under this Agreement in a manner that results in a prohibited duplication of benefits as defined by Section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155) and in accordance with Section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 115-254; 132 Stat. 3442), which amended section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155).

If Subrecipient receives duplicate benefits from another source, Subrecipient must refund the benefits provided by Cook County to Cook County.

Subrecipient must execute and deliver a Duplication of Benefits and Subrogation Agreement ("Duplication of Benefits Certification"), in the form attached hereto as Attachment B. Subrecipient shall comply with all terms and conditions of the Duplication of Benefits Certification, including, without limitation, Subrecipient's obligation to promptly notify Cook County of any disaster assistance received from any other source.

C. Documentation & Recordkeeping

As required by 2 C.F.R. 200.331(a)(5), Cook County, or any duly authorized representative of Cook County, shall have the right of access to any records, documents, financial statements, papers, or other records of Subrecipient that are pertinent to this Agreement, in order to comply with any audits pertaining to funds

allocated to Subrecipient under this Agreement. The right of access also includes timely and reasonable access to Subrecipient's personnel for the purpose of interview and discussion related to such documents. The right of access is not limited to the required retention period, as set forth in paragraph D below, but lasts as long as the records are retained.

D. Record Retention

Subrecipient shall retain sufficient records, which may include, but are not limited to financial records, supporting documents, statistical records, and all other Subrecipient records pertinent to the Agreement to show its compliance with the terms of this Agreement, as well as the compliance of all subcontractors or consultants paid from funds under this Agreement, for a period of three (3) years from the date of submission of the final expenditure report.

E. Internal Controls

Subrecipient must comply with 2 C.F.R. 200.303 and establish and maintain effective internal control over the funds allocated under this Agreement and provide reasonable assurance that the Subrecipient is managing the award in compliance with Federal statutes, regulations, and the terms and conditions of the award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States or the "Internal Control Integrated Framework" issued by the Committee of Sponsoring Organizations of the Treadway Commission.

F. Personally Identifiable Information

Subrecipient must comply with 2 C.F.R. 200.303(e) and take reasonable measures to safeguard protected personally identifiable information, as defined in 2 C.F.R. 200.82, and other information designated as sensitive or the Subrecipient considers sensitive consistent with applicable Federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.

G. Monitoring & Compliance

Cook County shall evaluate the Subrecipient's risk of noncompliance and monitor the activities of Subrecipient as necessary to ensure that the CRF funds are used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of this Agreement. Monitoring of Subrecipient shall include reviewing invoices for eligible expenses, reviewing payroll logs, applicable contracts and other documentation that may be requested by the County to substantiate eligible expenses. Failure to submit proper documentation verifying eligible expenses may result in termination of this agreement and recoupment of awarded funds from the Subrecipient.

Cook County shall verify that Subrecipient is audited as required by 2 C.F.R. Part 200 Subpart F—Audit Requirements. Cook County may take enforcement action against noncompliant Subrecipient as described in 2 C.F.R. 200.338 Remedies for noncompliance of this part and in program regulations

H. Close-Outs

Subrecipient shall close-out its use of funds under this Agreement by complying with the closeout procedures set forth in 2 C.F.R. 200.343 and the procedures described below. Subrecipient's obligation to Cook County will not terminate until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to:

Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that Subrecipient has control over funding provided under this Agreement.

I. Audits & Inspections

All Subrecipient records with respect to any matters covered by this Agreement shall be made available to Cook County, the Federal awarding agency, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be resolved by Subrecipient within 30 days after notice of such deficiencies by the Subrecipient. Failure of Subrecipient to comply with the audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments.

If Subrecipient expends \$750,000 or more in total federal assistance (all programs) in a single year, must have an audit conducted of Coronavirus Relief Funds in accordance with 2 C.F.R. Part 200, Subpart F—Audit Requirements. Subrecipient shall submit a copy of that audit to Cook County.

Subrecipients who do not meet the Single Audit threshold are required to have a program-specific Coronavirus Relief Funds audit conducted in accordance with § 200.507 - Program-Specific Audits and may be required to submit such copy of that audit to Cook County.

Issues arising out of noncompliance identified in a Single or Program-Specific Coronavirus Relief Funds audit are to receive priority status of remediation or possible return of all funds to Cook County.

J. Payment & Reporting Procedures

1. Payment Procedures

Cook County will pay to the Subrecipient funds available under this Agreement based upon information submitted by the Subrecipient and consistent with the allocations and disbursement policies established by Cook County. With the exception of certain advances, payments will be made for eligible expenses actually incurred by the Subrecipient.

Subrecipients should maintain a financial file with copies of back-up documentation for all paid eligible expenditures made by the Subrecipient during the eligible period. Documentation of expenditures will be reviewed and verified upon receipt by Cook County.

- a. Requests for reimbursement or funding must be submitted via email to SuburbanCovidFundingRequest@cookcountyil.gov. Incomplete applications may result in a delay in a decision regarding of funding requests.
 - b. Upon receipt of the Applications, the County will confirm receipt of application by email.
 - c. The received application will be reviewed and Subrecipient will receive a Notification Letter by email indicating denial and/or approval of the funding request within approximately 10 days.
 - d. Notification letters approving requested funds will contain detailed instructions regarding delivery of approved funds to Subrecipient. Receipt of approved funds will be contingent on a fully executed Intergovernmental and Subrecipient Agreement. All CRF funds not expended by Subrecipient must be returned to Cook County by December 30, 2020, in compliance with the Close-Out Procedures contained in this Agreement.
2. Reporting Procedures. Subrecipient will be required to periodically report the status of projects approved for advance funding and will be required to tender to the County records addressing how the

funding was used for eligible expenses. Such reporting may include documentation of invoices, submission of payroll logs, proof of contracts, etc... to substantiate eligible expenses. Subrecipient must indicate to the County by September 30, 2020 its intent (or not) to fully expend its allocated funds by December 30, 2020. In the case the subrecipient reports to Cook County that it anticipates spending less than its entire allocation, the County will reduce the subrecipient's total allocation by the anticipated unused amount. Failure to submit proper documentation verifying eligible expenses may result in termination of this agreement and recoupment of awarded funds from the Subrecipient.

VI. Personnel & Participation Conditions

1. Hatch Act

Subrecipient must comply with provisions of the Hatch Act of 1939 (Chapter 15 of Title V of the U.S.C.) limiting the political activities of public employees, as it relates to the programs funded.

2. Conflict of Interest

The Subrecipient shall maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

VII. ATTACHMENTS

All attachments to this Agreement are incorporated as if set out fully. In the event of any inconsistencies or conflict between the language of this Agreement and the attachments, the language of the attachments shall control, but only to the extent of the conflict or inconsistency.

This Agreement contains the following attachments:

- Attachment A – Eligible Expenses
- Attachment B – Duplication of Benefits Certification

VII. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

VIII. WAIVER

Cook County's failure to act with respect to a breach by the Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of Cook County to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

IX. CERTIFICATION

The subrecipient hereby certifies that they have the authority and approval from the governing body to execute this Agreement and request reimbursement from Cook County from the allocation of the Coronavirus Relief Fund provided to Cook County for eligible expenditures. The subrecipient further certifies the funds received for reimbursement from the Coronavirus Relief Funds were or will be used only to cover those costs that:

- a. Are *necessary expenditures* incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- b. Were not accounted for in the budget most recently approved as of March 27, 2020; and
- c. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Subrecipient understands any award of funds pursuant to this agreement must adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure and that the subrecipient has reviewed the guidance established by U.S. Department of the Treasury and certify costs meet the required guidance. Any funds expended by the subrecipient or its subcontractor(s) in any manner that does not adhere to official federal guidance shall be returned to Cook County.

Subrecipient agrees that they will retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts in a manner consistent with §200.333 *Retention requirements for records* of 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Subrecipient understands any funds provided pursuant to this agreement cannot be used as a revenue replacement for lower than expected tax or other revenue collections and cannot be used for expenditures for which the subrecipient has received any other emergency COVID-19 supplemental funding (whether state, federal or private in nature) for that same expense.

X. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Parties for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the Parties relating to Cook County’s allocation of CRF funding to Subrecipient. This Agreement is subject to availability of Federal assistance under the Coronavirus Relief Funds as authorized under the CARES Act. Cook County has no legal requirement to provide funding to any Subrecipient.

VI. SIGNATURE AUTHORITY

The following specific officers/officials, or their authorized designees, are required to sign this Agreement on behalf of the of Subrecipient. Note: If this Agreement is signed by a designee, a duly authenticated delegation of authority evidencing the signer’s authority to execute the Agreement for and on behalf of the Subrecipient must be attached to the Agreement for review by Cook County.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Agreement on the dates hereafter set forth below.

VILLAGE OF STEGER

Signed: _____

Its Duly Authorized Agent

Printed Name: _____

Title: _____

Date: _____

COOK COUNTY, ILLINOIS

Signed: _____

Its Duly Authorized Agent

Printed Name: _____

Title: _____

Date: _____

Approved as to form:

Signed: _____

Office of the Cook County State's Attorney

ATTACHMENT A – ELIGIBLE EXPENSES

Eligible expenses are subject to approval by Cook County and are contingent on allowability under the respective funding sources. Eligible expenses are those incurred for response and recovery activities as a result of a declared emergency. Cook County will review all expenses submitted for reimbursement. Reimbursement shall only be made for eligible expenses that are directly tied to response and recovery activities related to COVID-19. Expenses must be allowable pursuant to the Federal agency award requirements. Expenses listed below is nonexclusive, and additional Federal funding sources may include additional eligible expenses.

Eligible Coronavirus Relief Fund (CRF) Expenses

The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—

- Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
- Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Eligible expenditures include, but are not limited to, payment for:

- Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase.
 - COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19- related treatment.
- Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - Expenses for disinfection of public areas and other facilities, e.g., nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.

- Expenses for quarantining individuals.
- Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
- Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
 - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
- Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria, excluding costs associated in conducting Coronavirus Relief Fund Single or Program-Specific audits.

ATTACHMENT B – DUPLICATION OF BENEFITS CERTIFICATION

In consideration of Subrecipient's receipt of funds or the commitment of funds by the Cook County, Subrecipient hereby assigns to Cook County all of Subrecipient's future rights to reimbursement and all payments received from any grant, subsidized loan, or insurance policies or coverage or any other reimbursement or relief program related to or administered by the Federal Emergency Management Agency, the Small Business Administration or any other source of funding that were the basis of the calculation of the portion of the Coronavirus Relief Funding transferred to the Subrecipient under the Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds Agreement entered into by and between Cook

County, Illinois, and _____ on _____, 2020. Any such funds received by the Subrecipient shall be referred to herein as "additional funds."

Additional funds received by the Subrecipient that are determined to be a Duplication of Benefits ("DOB") shall be referred to herein as "DOB Funds." Subrecipient agrees to immediately notify Cook County of the source and receipt of additional funds related to the COVID-19 pandemic. Cook County shall notify the Federal awarding agency of the additional funding reported by Subrecipient to Cook County. Subrecipient agrees to reimburse Cook County for any additional funding received by the Subrecipient if such additional funding is determined to be a DOB by Cook County, the Federal awarding agency or an auditing agency. Subrecipient further agrees to apply for additional funds that the Subrecipient may be entitled to under any applicable Disaster Program in an effort to maximize funding sources available to the Subrecipient and Cook County.

Subrecipient acknowledges that in the event that Subrecipient makes or files any false, misleading, or fraudulent statement and/or omits or fails to disclose any material fact in connection with the funding under this Agreement, Subrecipient may be subject to civil and/or criminal prosecution by federal, State and/or local authorities. In any proceeding to enforce this Agreement, the Grantee shall be entitled to recover all costs of enforcement, including actual attorney's fees.

Subrecipient: Village of Steger

Signed: _____

Its Duly Authorized Agent

Printed Name: _____

Title: _____

Date: _____