

**VILLAGE OF  
STEGER  
BOARD OF TRUSTEES  
REGULAR MEETING AGENDA  
3320 Lewis Avenue, Steger IL 60475**

**March 16, 2020 7:00pm**

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. AWARDS, HONORS, AND SPECIAL RECOGNITIONS –
  - FF Bailey Stevenson, Life Saving Pin
  - Proclamation-TBA
- D. MINUTES of March 02, 2020 Board Meeting  
MINUTES of March 09, 2020 Special Board Meeting
- E. AUDIENCE PARTICIPATION
- F. REPORTS
  - 1. Administrator
  - 2. Department Heads
    - a. Public Infrastructure/Code Enforcement Director
    - b. Fire Chief
    - c. Police Chief
    - d. EMA Chief
    - e. Community Center Director
    - f. Housing and Community Development Director
  - 3. Attorney
  - 4. Treasurer
  - 5. Trustee/Liaison
  - 6. Clerk
  - 7. Mayor's Report

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

**MONDAY MARCH 16, 2020 BOARD OF TRUSTEE REGULAR MEETING AGENDA**

- G. PAYING OF THE BILLS
- H. CORRESPONDENCE
- I. UNFINISHED BUSINESS:
- J. NEW BUSINESS:

**ORDINANCE NO 1234:**      **AN ORDINANCE AUTHORIZING AND APPROVING THE DISPOSAL OF PERSONAL PROPERTY FOR THE VILLAGE OF STEGER**

**RESOLUTION NO 1145:**      **A RESOLUTION OUTLING AN AGREEMENT WITH THE SOUTH SUBURBAN MAYORS AND MANAGERS ASSOCIATION AND THE VILLAGE OF STEGER, PROGRAMMING FUNDS FOR PAVEMENT RECONSTRUCTION, STREETScape AND DRAINAGE IMPROVMENTS-STEGER ROAD FROM HALSTED STREET TO UNION AVENUE.**

**RESOLUTION NO 1146:**      **A RESOLUTION OUTLING AN AGREEMENT WITH THE SOUTH SUBURBAN MAYORS AND MANAGERS ASSOCIATION AND THE VILLAGE OF STEGER PROGRAMMING FUNDS FOR A PAVEMENT RESURFACING-SAUK TRAIL FROM STATE STREET TO COTTAGE GROVE AND ON COTTAGE GROVE FROM SAUK TRAIL TO STEGER ROAD**

**RESOLUTION NO 1147:**      **A RESOLUTION OUTLINING AN AGREEMENT WITH THE SOUTH SUBURBAN MAYORS AND MANAGERS ASSOCIATION AND THE VILLAGE OF STEGER PROGRAMMING FUNDS FOR PAVEMENT RESURFACING, STREETScape AND DRAINAGE IMPROVEMENTS-UNION AVENUE FROM STEGER ROAD TO RICHTON ROAD**

Discussion and motion to approve BKD Engagement letter for the 2019 Audit.

Motion to Authorize the Payment of Standard and Recurring Village Bills in the Event Meetings of the Village are Cancelled Due to the ongoing COVID-19 Pandemic

- K. Adjournment

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF STEGER, WILL & COOK  
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 2<sup>nd</sup> day of March, 2020 in the Municipal Building of the Village of Steger. Mayor Peterson led all in attendance in the Pledge of Allegiance to the flag.

Village Clerk Joseph M. Zagone, Jr. called the roll. The following Trustees were present, Joyce, Perchinski, Skrezyna, Buxton and Mayor Peterson. Trustees Lopez and Kozy were absent.

Also present were: Village Administrator Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, Police Chief Patrick Rossi, EMA Chief Tom Johnston, Fire Chief Nowell Fillion, Community Center Director Diane Rossi and Community Development Director Alice Peterson.

**AWARDS, HONORS AND SPECIAL RECOGNITION**

None

**MINUTES**

Trustee Perchinski made a motion to approve the minutes of the February 3<sup>rd</sup> meeting as written. Trustee Skrezyna seconded the motion. Voice vote. All Trustees present voted aye. Motion carried.

**AUDIENCE PARTICIPATION**

None

**REPORTS**

**Village Administrator Mary Jo Seehausen** Reported expected increases in Health Insurance premiums that renew this coming July. PPO will see an increase of 5.6% and HMO will see increase of 3.1%. Regarding the Quiet Zone, two more railroads needed to be provided with paperwork. It is still hoped that the Quiet Zone will be in effect by April 1<sup>st</sup>, depending on response from the railroads involved.

**Director of Public Infrastructure Dave Toepper** No report.

**Fire Chief Nowell Fillion** Announced that probationary firefighter Bailey Stevenson is graduating this week from Fire Academy. New Truck #37 is now in service. Motor



to replace one damaged in last years flood has been located at a price much less than the cost to repair the old one.

**Police Chief Patrick Rossi** Announced that Steger is hosting the Will County Chief of Police Association luncheon on Thursday. Referred to his weekly report.

**EMA Chief Tom Johnston** No report.

**Community Center Director Diane Rossi** No report.

**Housing and Community Development Director Alice Peterson** No Report

**Village Attorney** No report.

**Treasurer** No report.

### **TRUSTEES' REPORTS**

**Trustee Buxton.** No report.

**Trustee Skrezyna** No report.

**Trustee Lopez** No report.

**Trustee Kozy** No report.

**Trustee Perchinski** No report.

**Trustee Joyce** Discussed grant information he has passed on to Village Administrator Seehausen. Trustee Joyce also shared information on Illinois DNR Hunting and Boating Safety classes to be held in the area and also the Mason State Tree Nursery has information regarding helping restore the Monarch Butterfly population. Information can be found on the Village Website.

**VILLAGE CLERK** No report.

**PRESIDENT PETERSON** Reported meeting with the Village Engineers regarding the study related to our flooding issues. Problem stems from infrastructure needs that have to be addressed. A long-term plan is being developed as well as a short-term



plan that can improve our drainage as we move forward. Meetings have taken place regarding Grant Money that may be available to help pay for improvements. Mayor Peterson also attended a meeting of area Mayors regarding the Coronavirus and what steps the Village can take to assist residents with this issue. Information will be posted on the Village Website as it becomes available.

Appointed Alice Peterson to be Chairperson for 2021 Anniversary Committee. Trustee Perchinski made a motion to appoint Alice Peterson as Chairperson for the 2021 Anniversary Committee. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

### **BILLS**

Trustee Skrezyna made a motion to approve the bills listed. Trustee Buxton seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Skrezyna, and Buxton. Mayor Peterson voted aye. Motion carried.

**CORRESPONDENCE** None

**UNFINISHED BUSINESS** None

### **NEW BUSINESS:**

Mayor Peterson read a Resolution Honoring Randall C. Johnston on his Retirement after 26 Years of Service to the Village. He asked that it be entered in the record as Resolution #1140.

Trustee Perchinski made a motion to approve Resolution #1140: A RESOLUTION HONORING RANDALL C. JOHNSTON ON HIS RETIREMENT AFTER 26 YEARS OF SERVICE. Trustee Buxton seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Skrezyna, and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the Business License Application from Willie and Natasha Studway for "Studway Style & Cut" located at 20 E. 33<sup>rd</sup> Place pending inspections. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Skrezyna, and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion at 7:17 pm to adjourn to Executive Session to discuss pending Litigation. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye; Perchinski, Skrezyna, and Buxton. Mayor Peterson voted aye. Trustee Joyce voted no. Motion carried.

Trustee Joyce made a motion at 7:25 pm to reconvene the Village Board Meeting. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Skrezyna, and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to accept the settlement offer as presented to the board regarding pending litigation in current legal matter. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Skrezyna, and Buxton. Mayor Peterson voted aye. Motion carried.

There being no further business,

Trustee Buxton made a motion to adjourn the meeting. Trustee Joyce seconded the motion. Voice vote; all ayes. Motion carried.

Meeting adjourned at 7:28 pm.

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Kenneth A. Peterson, Jr., Village President

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Joseph M. Zagone, Jr., Village Clerk



MINUTES OF THE *SPECIAL* MEETING  
OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF STEGER, WILL & COOK  
COUNTIES, ILLINOIS

The Board of Trustees convened in special session at 7:00 P.M. on this 9<sup>th</sup> day of March, 2020 in the Municipal Building of the Village of Steger. Mayor Peterson led all in attendance in the Pledge of Allegiance to the flag.

Village Clerk Joseph M. Zagone, Jr. called the roll. The following Trustees were present, Joyce, Perchinski, Kozy, Lopez, Skrezyna, Buxton and Mayor Peterson.

Also present were: Village Administrator Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, Police Chief Patrick Rossi, Fire Chief Nowell Fillion and Community Development Director Alice Peterson. EMA Chief Tom Johnston and Community Center Director Diane Rossi were absent.

**AUDIENCE PARTICIPATION**

None

**PRESIDENT PETERSON**

Mayor Peterson addressed the Village Board and the residents present regarding the Special Meeting, what it needs to address and why it was not handled at the regular Village Board Meeting. There are four separate applications to either grow or transport Cannabis within the Village of Steger that would entail the sale of Village owned properties. These requests for letters of intent were not ready at our last regular Board Meeting, the applications to the State of Illinois are due next Monday, the day of our next meeting. Therefore, it was necessary to address these requests before our next meeting. The letters of intent will be used as part of the application to the state by these four businesses. There is no guarantee that any of these businesses will be granted a license by the State to operate. If no licenses are granted, these letters will be recinded. If licenses are granted, the businesses seeking to operate in Steger will then need to go through the process of Business License application, Planning and Zoning application and all other necessary requirements before they can move forward. These applications are for cultivation only. Applications for Dispensery could be forth coming if any of these businesses are granted license to sell, but letters of intent are not required for Dispensery. Mayor Peterson took questions from Trustees with concerns. Trustee Buxton asked if these businesses came to us or if we sought them out. Mayor Peterson said that all applicants had approached the Village. Other questions regarding transportation were fielded by Mayor Peterson and Village



Administrator Seehausen. Trustee Skrezyna asked if any dispenseries have approached the Village. The Mayor confirmed that they had, but until they have license, they cannot apply to sell in Steger. A number of businesses including the applicants today have applied, but are not guaranteed to get approved. After further discussion of size and location, Mayor Peterson asked to address the business at hand.

**NEW BUSINESS:**

**RESOLUTION NO. 1141**

Trustee Perchinski made a motion to approve RESOLUTION NO. 1141, A RESOLUTION AUTHORIZING AND APPROVING A CERTAIN LETTER OF INTENT WITH GREEN OPS, LLC FOR THE VILLAGE OF STEGER, ILLINOIS. Trustee Lopez seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy and Lopez. Trustees Skrezyna and Buxton voted no. Mayor Peterson voted aye. Motion carried.

**RESOLUTION NO. 1142**

Trustee Perchinski made a motion to approve RESOLUTION NO. 1142, A RESOLUTION AUTHORIZING AND APPROVING A CERTAIN LETTER OF INTENT WITH NOBO INC. FOR THE VILLAGE OF STEGER, ILLINOIS. Trustee Lopez seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy and Lopez. Trustees Skrezyna and Buxton voted no. Mayor Peterson voted aye. Motion carried.

**RESOLUTION NO. 1143**

Trustee Perchinski made a motion to approve RESOLUTION NO. 1143, A RESOLUTION AUTHORIZING AND APPROVING A CERTAIN LETTER OF INTENT WITH HERBAN FLOWERS, LLC FOR THE VILLAGE OF STEGER, ILLINOIS. Trustee Kozy seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy and Lopez. Trustees Skrezyna and Buxton voted no. Mayor Peterson voted aye. Motion carried.

**RESOLUTION NO. 1144**

Trustee Joyce made a motion to approve RESOLUTION NO. 1144, A RESOLUTION AUTHORIZING AND APPROVING A CERTAIN LETTER OF INTENT WITH IMPACT, LLC FOR THE VILLAGE OF STEGER, ILLINOIS. Trustee Perchinski seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy and Lopez. Trustees Skrezyna and Buxton voted no. Mayor Peterson voted aye. Motion carried.

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There being no further business,

Trustee Perchinski made a motion to adjourn the meeting. Trustee Joyce seconded the motion. Voice vote; all ayes. Motion carried.

Meeting adjourned at 7:30 pm.

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Kenneth A. Peterson, Jr., Village President

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Joseph M. Zagone, Jr., Village Clerk

SYS DATE:03/12/20

Village of Steger

SYS TIME:12:18

A / P W A R R A N T L I S T

[NW2]

DATE: 03/12/20

REGISTER # 941  
Thursday March 12, 2020

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DIST
COMED	08014	01-00-33102		3739	GREEN ELECTR	16.06	
COMED	34133 320	01-00-33102		3312	EMERALD ELEC	19.76	
HERITAGE F/S, INC.	35003672	01-00-33300			GASOLINE	86.24	
HERITAGE F/S, INC.	35003963	01-00-33300			GASOLINE	65.78	
HERITAGE F/S, INC.	35004020	01-00-33300			GASOLINE	48.83	
PROVEN BUSINESS SYSTEMS	692108	01-00-33500			OFFICE SUPPLIES	1176.31	
ABSOLUTE BEST CLEANING SERVICES, INC.	13330	01-00-33502			FEB 2020 CLEANING	750.00	
COMCAST BUSINESS	97197463	01-00-33700			TELEPHONE	433.09	
COMCAST	81708 320	01-00-33700			TELEPHONE	96.98	
VERIZON WIRELESS	9849748493	01-00-33700			TELEPHONE	362.21	
COMCAST	81708 320	01-00-33701			CABLE	112.14	
PACE SUBURBAN BUS / V A N P O O L	572158	01-00-33902			SENIOR BUS LEASE	100.00	
GW & ASSOCIATES, PC	2003411	01-00-34500			FEB 2020 CONSULT	4550.00	
ALFRED G. RONAN, LTD	MARCH 2020 STMT	01-00-34500				4000.00	
JENN PHILIPPS	0302 2020A	01-00-38800			J.PHILIPPS MEETIN	10.89	
JENN PHILIPPS	030220 2020	01-00-38800			J.PHILIPPS MEETIN	2.18	
JENN PHILIPPS	03022020	01-00-38800			J.PHILIPPS MEETIN	9.89	
JENN PHILIPPS	03022020 2020B	01-00-38800			J.PHILIPPS MEETIN	18.51	
LOCIS	41607	01-00-38901			DUES SUBSCRIPTION	6108.00	
PROSHRED SECURITY	990051200	01-00-38917			REFUSH SHREDDING	45.00	
TOTAL FOR FUND 01		DEPT. 00				18011.87	
THOMPSON LANDERS	LANDERS THOMPSO	01-01-21000			L THOMPSON REFUND	50.00	
TOTAL FOR FUND 01		DEPT. 01				50.00	
MUNICIPAL COLLECTION SERVICES	016326	01-06-34901			C TICKET EXPENSES	423.73	
MUNICIPAL COLLECTION SERVICES	016327	01-06-34901			C TICKET REVENUE	84.25	
TOTAL FOR FUND 01		DEPT. 06				507.98	



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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DIST
VERIZON WIRELESS							
9849748493		01-07-33700			TELEPHONE	89.81	
MUNICIPAL SYSTEMS, INC							
18834		01-07-34902			ABC MOVE	345.00	
MUNICIPAL SYSTEMS, INC							
18835		01-07-34902			ABC MOVE	1762.50	
TOTAL FOR FUND 01		DEPT. 07				2197.31	
LOCIS							
41607		01-09-38901			DUES SUBSCRIPTION	96.00	
TOTAL FOR FUND 01		DEPT. 09				96.00	
R & R MAINTENANCE FIRE & FLEET							
12151		01-20-31805			MAINT VEHICLES	540.00	
HERITAGE F/S, INC.							
35003672		01-20-33300			GASOLINE	215.04	
HERITAGE F/S, INC.							
35003963		01-20-33300			GASOLINE	152.26	
HERITAGE F/S, INC.							
35004020		01-20-33300			GASOLINE	133.59	
ACE HARDWARE IN STEGER							
02292020		01-20-33501			SHOP SUPPLIES	92.70	
FERGUSON FACILITIES SUPPLY							
0079747		01-20-33501			SHOP SUPPLIES	148.38	
FERGUSON FACILITIES SUPPLY							
0079747-1		01-20-33501			SHOP SUPPLIES	36.99	
FERGUSON FACILITIES SUPPLY							
0079747-2		01-20-33501			SHOP SUPPLIES	98.96	
MENARDS - MATTESON							
20515		01-20-33501			SHOP SUPPLIES	34.49	
MENARDS - MATTESON							
21013		01-20-33501			SHOP SUPPLIES	52.36	
COMCAST							
54689 0220		01-20-33700			TELEPHONE	143.27	
VERIZON WIRELESS							
9849748493		01-20-33700			TELEPHONE	159.49	
COMCAST							
54689 0220		01-20-33701			CABLE	152.99	
AIRGAS USA LLC							
9968748069		01-20-33702			AMBULANCE SUPPLIE	116.44	
OSBY WATER CONDITIONING							
02646 0320		01-20-33901			RENTAL EQUIPMENT	63.76	
WITMER PUBLIC SAFETY GROUP							
EM1938391		01-20-37805			NEW PERSONAL EQUI	47.77	
ILLINOIS FIRE CHIEFS ASSOCIATION							
2020-2914		01-20-38901			DUES SUBSCRIPTION	450.00	
TOTAL FOR FUND 01		DEPT. 20				2638.49	

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DIST
WATCH GUARD DIGITAL IN CAR VIDEO	STEGERPOLICE001	01-40-31800			MAINT TOOLS	102.00	
JAMES HERR & SONS	111420	01-40-31805			UNIT 16-3 MAINT	42.76	
JAMES HERR & SONS	111421	01-40-31805			UNIT 14-1 MAINT	275.00	
JAMES HERR & SONS	111422	01-40-31805			UNIT 12-2 MAINT	44.19	
JAMES HERR & SONS	111495	01-40-31805			UNIT 13-1 MAINT	45.76	
JAMES HERR & SONS	111496	01-40-31805			UNIT 16-3 MAINT	197.95	
O'REILLY AUTO PARTS	3414-129295	01-40-31805			MAINT VEHICLES	29.74	
HERITAGE F/S, INC.	35003672	01-40-33300			GASOLINE	710.53	
HERITAGE F/S, INC.	35003963	01-40-33300			GASOLINE	503.28	
HERITAGE F/S, INC.	35004020	01-40-33300			GASOLINE	980.86	
ABSOLUTE BEST CLEANING SERVICES, INC.	13330	01-40-33502			FEB 2020 CLEANING	750.00	
COMCAST	75247 0320	01-40-33700			TELEPHONE	109.25	
VERIZON WIRELESS	9849748493	01-40-33700			TELEPHONE	708.29	
COMCAST	75247 0320	01-40-33701			CABLE/INTERNET	137.26	
MOTOROLA SOLUTIONS-STARCOM	13108	01-40-33702			RADIO SERVICE	1386.00	
OFFICE OF THE IL STATE FIRE MARSHALL	5125108675	01-40-33703			MAINTENANCE CONTR	30.00	
MARLIN BUSINESS BANK	17819629	01-40-33703			MAINT CONTRACTS	1034.42	
CINTAS CORPORATION LOCKBOX	5016083688	01-40-33900			ALL OTHER SUPPLIE	68.69	
RICH CONSTRUCTION EMERGENCY BOARDUP INC	2629	01-40-34102			PROFESSIONAL SERV	692.90	
GUARANTEED TECHNICAL SERV & CONSULT INC	2019183	01-40-34104			COMPUTER IT	292.50	
GUARANTEED TECHNICAL SERV & CONSULT INC	2020 00007	01-40-34104			COMPUTER IT	157.50	
WORKING WELL	00327023-00	01-40-34200			K JOHNSTON MEDICA	45.00	
THE EAGLE UNIFORM COMPANY INC	287956	01-40-37302			P FAJMAN NEW UNIF	145.50	
GALLS LLC	015143051	01-40-37302			NEW UNIFORMS	221.95	
PCM TIGER DIRECT BUSINESS	B11956210101	01-40-37902			NEW COMPUTER HARD	1404.94	
LEXISNEXIS RISK SOLUTIONS	1213944 2020022	01-40-38901			DUES SUBSCRIPTION	150.00	
WILL COUNTY CHILDREN'S ADVOCACY CENTER	2020-24	01-40-38901			DUES SUBSRIPTIONS	4558.00	
PROSHRED SECURITY	100140688	01-40-38917			RECORD DISPOSAL	50.00	
PROSHRED SECURITY	990051201	01-40-38917			RECORD DISPOSAL	50.00	

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PAYABLE TO

INV NO

G/L NUMBER

CHECK DATE

CHECK NO

AMOUNT

DESCRIPTION

DIST

TOTAL FOR FUND 01

DEPT. 40

14924.27

VERIZON WIRELESS

9849748493

01-42-33700

TELEPHONE

19.78

TOTAL FOR FUND 01

DEPT. 42

19.78

TOTAL FOR FUND 01

38445.70

SOUTH HOLLAND PAPER CO.

457478

03-30-33500

OFFICE SUPPLIES

131.21

ABSOLUTE BEST CLEANING SERVICES, INC.

13330

03-30-33502

FEB 2020 CLEANING

1125.00

MICHELLE LONGO

FEBRUARY 2020

03-30-33504.01

INSTRUCTOR AEROBT

180.00

SHERIE SHIELDS

FEBRUARY 2020

03-30-33504.01

INSTRUCTOR AEROBI

120.00

VERIZON WIRELESS

9849748493

03-30-33700

TELEPHONE

53.80

SMITHEREEN COMPANY

2163311

03-30-33703

MAINTENANCE CONTR

61.00

PROTECTION 1 / ADT

29557 032020

03-30-33704

SECURITY SYSTEM

52.04

TOTAL FOR FUND 03

DEPT. 30

1723.05

GREENSCAPE TREE &amp; TURF PROFESSIONALS INC

5060605

03-31-31300

MAINT PARKS

150.00

COMED

29006 0320

03-31-33100

3545 PHILLIPS ELF

184.15

COMED

66000 0320

03-31-33100

3240 MORGAN ELECT

184.12

COMED

82008 320

03-31-33100

NS 36TH ST ELECTR

77.60

TOTAL FOR FUND 03

DEPT. 31

595.87

TOTAL FOR FUND 03

2318.92

MERTS HVAC

107126

06-00-31100

MAINT BUILDING

2044.50

GALLAGHER MATERIALS CORP

14365

06-00-31204

MAINT PATCHING

310.00

GALLAGHER MATERIALS CORP

14401

06-00-31204

MAINT PATCHING

259.16

CORE &amp; MAIN

L966734

06-00-31504

525.76



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UNDERGROUND PIPE & VALVE CO	041227	06-00-31504			MINT MAINS	961.00	
SHOREWOOD HOME & AUTO, INC.	02-167318	06-00-31800			MAINT TOOLS	50.91	
COMPLETE DIESEL CARE INC	6495	06-00-31805			MAINT VEHICLES	2728.95	
COMPLETE DIESEL CARE INC	6705	06-00-31805			MANT-VEHICLES	347.36	
M & K TRUCK CENTERS	118386SC	06-00-31805			MAINT VEHICLES	67.41	
MONARCH AUTO SUPPLY INC	6981 487101	06-00-31805			MAINT VEHICLES	21.99	
MONARCH AUTO SUPPLY INC	6981 487860	06-00-31805			MAINT VEHICLES	35.00	
TOM'S TRUCK REPAIR SOUTH INC	SL10482	06-00-31805			MAINT VEHICLES	14.00	
UNIFIRST CORPORATION	062 0388665	06-00-32900			MAT MAINT	33.13	
COMED	580004 0320	06-00-33100			44 E31ST ELECTRIC	32.94	
NICOR GAS	10002 0320	06-00-33200			SS 31ST ST E CIER	84.30	
HERITAGE F/S, INC.	35003672	06-00-33300			GASOLINE	146.83	
HERITAGE F/S, INC.	35003963	06-00-33300			GASOLINE	127.88	
HERITAGE F/S, INC.	35004020	06-00-33300			GASOLINE	83.87	
ACE HARDWARE IN STEGER	02292020	06-00-33501			SHOP SUPPLIES	129.62	
FASTENAL COMPANY	ILSTE157398	06-00-33501			SHOP SUPPLIES	5.58	
FASTENAL COMPANY	ILSTE157506	06-00-33501			SHOP SUPPLIES	11.45	
HINCKLEY SPRINGS	17155979 022620	06-00-33501			SHOP SUPPLIES	33.06	
O'REILLY AUTO PARTS	3414-129001	06-00-33501			SHOP SUPPLIES	35.47	
USA BLUE BOOK	149435	06-00-33501			SHOP SUPPLIES	149.91	
VERIZON WIRELESS	9849748493	06-00-33700			TELEPHONE	349.84	
UNIFIRST CORPORATION	062 0387762	06-00-33800			UNIFORM SERVICE	109.72	
UNIFIRST CORPORATION	062 0388721	06-00-33800			UNIFORM SERVICE	109.72	
AIDE RENTALS & SALES	124267-1	06-00-33901			RENTAL-EQUIP	79.00	
GW & ASSOCIATES, PC	2003411	06-00-34400			FEB 2020 CONSULT	2450.00	
SUBURBAN LABORATORIES INC	174051	06-00-34800			WATER TESTING FEE	90.00	
EJ USA INC.	110200012199	06-00-37505			NEW HYDRANTS	11.96	
LOCIS	41607	06-00-38901			DUES SUBSCRIPTION	1176.00	
TOTAL FOR FUND 06						DEPT. 00	12616.32

SYS DATE:03/12/20

Village of Steger

SYS TIME:12:18

A / P W A R R A N T L I S T

[NW2]

DATE: 03/12/20

REGISTER # 941  
Thursday March 12, 2020

PAGE 6

PAYABLE TO

INV NO

G/L NUMBER

CHECK DATE

CHECK NO

AMOUNT

DESCRIPTION

DIST

TOTAL FOR FUND 06

12616.32

MERTS HVAC

107126

07-00-31100

MAINT BUILDING

2044.50

DESIDERIO LANDSCAPING LLC.

9925

07-00-31213

3616 GREEN MOWING

50.00

DESIDERIO LANDSCAPING LLC.

9926

07-00-31213

3000 PEORIA MOWIN

50.00

DESIDERIO LANDSCAPING LLC.

9949

07-00-31213

3211 WALLACE MOWI

50.00

GREENSCAPE TREE &amp; TURF PROFESSIONALS INC

5060605

07-00-31213

MAINT MOWING

952.00

CESAR'S EQUIPMENT CO

011275

07-00-31805

MAINT VEHICLES

1855.80

COMPLETE DIESEL CARE INC

6495

07-00-31805

MAINT VEHICLES

2728.96

COMPLETE DIESEL CARE INC

6705

07-00-31805

MANT-VEHICLES

347.36

M &amp; K TRUCK CENTERS

118386SC

07-00-31805

MAINT VEHICLES

67.41

MONARCH AUTO SUPPLY INC

6981 487101

07-00-31805

MAINT VEHICLES

22.00

MONARCH AUTO SUPPLY INC

6981 487860

07-00-31805

MAINT VEHICLES

35.00

TOM'S TRUCK REPAIR SOUTH INC

SL10482

07-00-31805

MAINT VEHICLES

14.00

UNIFIRST CORPORATION

062 0388665

07-00-32900

MAT MAINT

33.13

HERITAGE F/S, INC.

35003672

07-00-33300

GASOLINE

146.83

HERITAGE F/S, INC.

35003963

07-00-33300

GASOLINE

127.87

HERITAGE F/S, INC.

35004020

07-00-33300

GASOLINE

83.88

ACE HARDWARE IN STEGER

02292020

07-00-33501

SHOP SUPPLIES

129.61

FASTENAL COMPANY

ILSTE157506

07-00-33501

SHOP SUPPLIES

11.44

HINCKLEY SPRINGS

17155979 022620

07-00-33501

SHOP SUPPLIES

33.06

O'REILLY AUTO PARTS

3414-129001

07-00-33501

SHOP SUPPLIES

35.47

COMCAST

72327 0320

07-00-33700

TELEPHONE

77.36

COMCAST

72327 0320

07-00-33701

CABLE

102.71

UNIFIRST CORPORATION

062 0387762

07-00-33800

UNIFORM SERVICE

109.72

UNIFIRST CORPORATION

062 0388721

07-00-33800

UNIFORM SERVICE

109.72

STONE, ANDREW

ASTONE CDL 20

07-00-33900

ASTONE CDL REIMBU

50.00

LOCIS

41607

07-00-38901

DUES SUBSCRIPTION

60.00

TOTAL FOR FUND 07

DEPT. 00

9327.83

SYS DATE:03/12/20

Village of Steger

SYS TIME:12:18

A / P W A R R A N T L I S T

[NW2]

DATE: 03/12/20

REGISTER # 941  
Thursday March 12, 2020

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	AMOUNT	DIST
=====						
TOTAL FOR FUND 07			9327.83			
COMED	22049 320	08-00-33102	560 STEGER ELECTR	164.68		
COMED	24002 0320	08-00-33102	ELECTRICITY TRAFF	146.40		
COMED	73007 0320	08-00-33102	49 E 34TH ELECTRI	116.92		
COMED	80004	08-00-33102	SS 35TH ST ELECTR	25.11		
COMED	81001 320	08-00-33102	SS 35TH ST ELECTR	30.89		
TOTAL FOR FUND 08			DEPT. 00	484.00		
TOTAL FOR FUND 08			484.00			
TROPHIES & AWARDS PLUS	321	13-50-33931	BBALL AWARD	1395.00		
TOTAL FOR FUND 13			DEPT. 50	1395.00		
MICHAELS, MERCEDES	02282020	13-53-38101	SOFTBALL REG REFU	360.00		
TOTAL FOR FUND 13			DEPT. 53	360.00		
TOTAL FOR FUND 13			1755.00			
ILLINOIS COUNTIES RISK MANAGMENT TRUST	RCB00000024039	15-00-36100	2019/20 CASUALTY	25610.38		
ILLINOIS COUNTIES RISK MANAGMENT TRUST	RCB00000024039	15-00-36200	2019/20 WRKMANS C	34623.25		
TOTAL FOR FUND 15			DEPT. 00	60233.63		
TOTAL FOR FUND 15			60233.63			
MERTS HVAC	106910	16-00-31100	MAINT BUILDING	402.50		
GENUINE PARTS COMPANY INC	1990-639376	16-00-31805	MAINT VEHICLES	22.21		
GENUINE PARTS COMPANY INC	1990-640303	16-00-31805	MAINT VEHICLES	76.47		
GENUINE PARTS COMPANY INC	1990-640643	16-00-31805	MAINT VEHICLES	460.71		



SYS DATE:03/12/20

Village of Steger

SYS TIME:12:18

A / P W A R R A N T L I S T

[NW2]

DATE: 03/12/20

REGISTER # 941  
Thursday March 12, 2020

PAGE 8

PAYABLE TO

INV NO

G/L NUMBER

CHECK DATE

CHECK NO

AMOUNT

DESCRIPTION

DIST

SCOTT'S-U-SAVE

459061

16-00-31805

MAINT VEHICLES

89.00

SUTTON FORD INC

499997

16-00-31805

MAINT VEHICLES

51.73

HERITAGE F/S, INC.

35003672

16-00-33300

GASOLINE

114.02

HERITAGE F/S, INC.

35003963

16-00-33300

GASOLINE

102.81

VERIZON WIRELESS

9849748493

16-00-33700

TELEPHONE

119.20

TOTAL FOR FUND 16

DEPT. 00

1438.65

TOTAL FOR FUND 16

1438.65

\*\* TOTAL CHECKS TO BE ISSUED

126620.05

01

CORPORATE

38445.70

03

PLAYGROUND/RECREATION

2318.92

06

WATER/SEWER FUND

12616.32

07

ROAD &amp; BRIDGE

9327.83

08

MOTOR FUEL TAX

484.00

13

BOOSTER CLUB

1755.00

15

LIABILITY INSURANCE FUND

60233.63

16

H.S.E.M.

1438.65

TOTAL FOR REGULAR CHECKS:

126,620.05

SYS DATE:03/12/20

Village of Steger

SYS TIME:12:18

A / P W A R R A N T L I S T

[NW2]

DATE: 03/12/20

Thursday March 12, 2020

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## =====

A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

PAYABLE TO	REG NO	CHECK DATE	CHECK NO	AMOUNT
INV NO	G/L NUMBER	DESCRIPTION	DIST	

=====

USPS CRETE	806	02/27/20	10575	
D2 & D4 BILLS	01-00-33600	D2 & D4 POSTAGE		378.23

TOTAL FOR FUND 01	DEPT. 00			378.23
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MUNICIPAL EMERGENCY SERVICE	806	03/12/20	10626	
S01326742	01-20-38965	BEECHER AIR PACK		168000.00

TOTAL FOR FUND 01	DEPT. 20			168000.00
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TOTAL FOR FUND 01				168378.23
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BOIKE, TIMOTHY	806	03/10/20	1238	
3522 JOHN ST	06-00-25100	W/D REFUND 3522 J		150.00
MCCANN INDUSTRIES INC	806	03/06/20	10622	
W00319	06-00-31805	MAINT VEHICLES		205.00
MCCANN INDUSTRIES INC	806	03/06/20	10623	
W00609	06-00-31805	MAINT VEHICLES		1531.59
MCCANN INDUSTRIES INC	806	03/06/20	10624	
W00610	06-00-31805	MAINT VEHICLES		1920.61
MCCANN INDUSTRIES INC	806	03/06/20	10625	
W00611	06-00-31805	MAINT VEHICLES		444.62

TOTAL FOR FUND 06	DEPT. 00			4251.82
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TOTAL FOR FUND 06				4251.82
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MCCANN INDUSTRIES INC	806	03/06/20	10622	
W00319	07-00-31805	MAINT VEHICLES		205.00
MCCANN INDUSTRIES INC	806	03/06/20	10623	
W00609	07-00-31805	MAINT VEHICLES		1531.58
MCCANN INDUSTRIES INC	806	03/06/20	10624	
W00610	07-00-31805	MAINT VEHICLES		1920.60
MCCANN INDUSTRIES INC	806	03/06/20	10625	
W00611	07-00-31805	MAINT VEHICLES		444.61

TOTAL FOR FUND 07	DEPT. 00			4101.79
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SYS DATE:03/12/20

Village of Steger

SYS TIME:12:18

A / P W A R R A N T L I S T

[NW2]

DATE: 03/12/20

Thursday March 12, 2020

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=====
                        A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)
=====
PAYABLE TO          REG NO      CHECK DATE  CHECK NO      AMOUNT
                    INV NO      G/L NUMBER  DESCRIPTION   DIST
=====
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TOTAL FOR FUND 07

4101.79

\*\* TOTAL MANUAL CHECKS LISTED

176731.84

\*\* TOTAL OF ALL LISTED CHECKS

303351.89



**ORDINANCE NO. 1234**

STATE OF ILLINOIS )  
 )  
COUNTIES OF COOK AND WILL )

**AN ORDINANCE AUTHORIZING AND APPROVING THE DISPOSAL  
OF PERSONAL PROPERTY FOR THE VILLAGE OF STEGER.**

**WHEREAS**, the Village of Steger, Counties of Cook and Will, State of Illinois (the “Village”) is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

**WHEREAS**, pursuant to Section 11-76-4 of the Illinois Municipal Code (65 ILCS 5/11-76-4), whenever a municipality that owns any personal property, which in the opinion of a simple majority of the corporate authorities then holding office, is no longer necessary or useful to, or for the best interests of the city or village, such a majority of the corporate authorities then holding office: (1) by ordinance may authorize the sale of that personal property in such manner as they may designate, with or without advertising the sale; or (2) may authorize any municipal officer to convert that personal property into some other form that is useful to the municipality by using the material in the personal property; or (3) may authorize any municipal officer to convey or turn in any specified article of personal property as part payment on a new purchase of any similar article; and

**WHEREAS**, the Village Administrator has provided a recommendation to the Corporate Authorities (as defined below) that it is necessary and advisable to dispose of certain chattel (the "Personal Property"), as set forth in certain documents (the "Documents"), attached hereto and incorporated herein as Group Exhibit A; and

**WHEREAS**, the Village President (the "President") and the Board of Trustees of the Village (the "Village Board" and with the President, the "Corporate Authorities") have reviewed the Documents and have determined that retaining the Personal Property, which is obsolete, no longer usable or repairable or is surplus property or rubbish, is no longer necessary or useful to, or for the best interests of the Village; and

**WHEREAS**, to ensure that the Village operates in an efficient and economical manner, it is necessary for the Village and Village employees to have adequate space, functional equipment and personal property; and

**WHEREAS**, based on the foregoing, the Corporate Authorities find that it is necessary for conducting Village business, the effective administration of government and in the best interests of the Village and its residents to authorize the Village Administrator to sell the Personal Property on such terms as the Village Administrator determines to be in the best interests of the Village;

**NOW, THEREFORE, BE IT ORDAINED** by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, as follows:

**SECTION 1.0:** The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

**SECTION 2.0:** The purpose of this Ordinance is to authorize the Village Administrator to sell the Personal Property to help ensure that the Village and Village employees have adequate space, functional equipment and personal property and to take all necessary steps to effectuate the intent of this Ordinance.

**SECTION 3.0:** That the Village Board hereby authorizes and directs the Village Administrator to sell the Personal Property on such terms as the Village Administrator determines to be in the best interests of the Village and ratifies any and all previous action taken to effectuate the intent of this Ordinance. The Village Board authorizes and directs the President or his designee to execute any and all documentation that may be necessary to carry out the intent of this Ordinance. The Village Clerk is hereby authorized and directed to attest to and countersign any documentation as may be necessary to carry out and effectuate the purpose of this Ordinance. The Village Clerk is also authorized and directed to affix the Seal of the Village to such documentation as is deemed necessary.

**SECTION 4.0:** The headings of the articles, sections, paragraphs and subparagraphs of this Ordinance are inserted solely for convenience of reference and form no substantive part of this Ordinance nor should they be



used in any interpretation or construction of any substantive provision of this Ordinance.

**SECTION 5.0:** The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**SECTION 6.0:** All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**SECTION 7.0:** A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

**SECTION 8.0:** This Ordinance shall be effective and in full force immediately upon passage and approval.

(SIGNATURE PAGE TO FOLLOW)

PASSED this \_\_\_\_ day of March, 2020.

\_\_\_\_\_  
Joseph M. Zagone, Jr., Village Clerk

APPROVED this \_\_\_\_ day of March, 2020.

\_\_\_\_\_  
Kenneth A. Peterson, Jr., Village President

Roll call vote:  
Voting in favor:  
Voting against:  
Not voting:

**GROUP EXHIBIT A**

1991 KME Engine VIN# 1K9AF4288NN058534

1988 Pierce Ladder Truck VIN# E - 4371

1997 Osage Ambulance VIN# 1FDKE30F3VHA37936

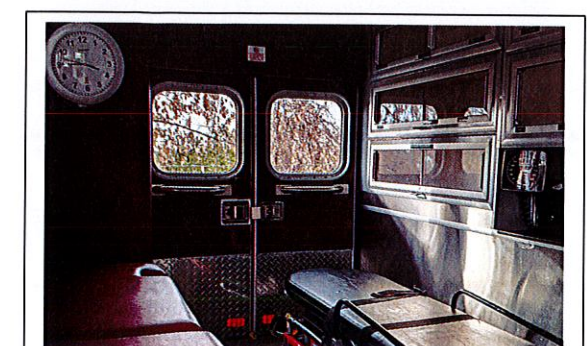
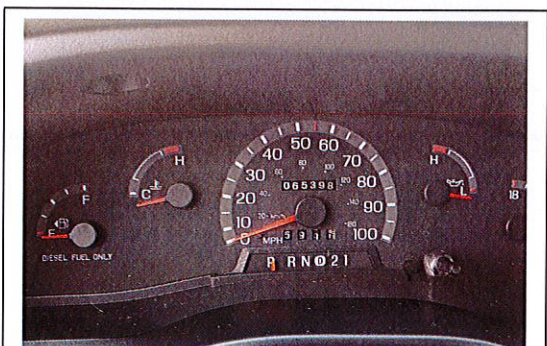
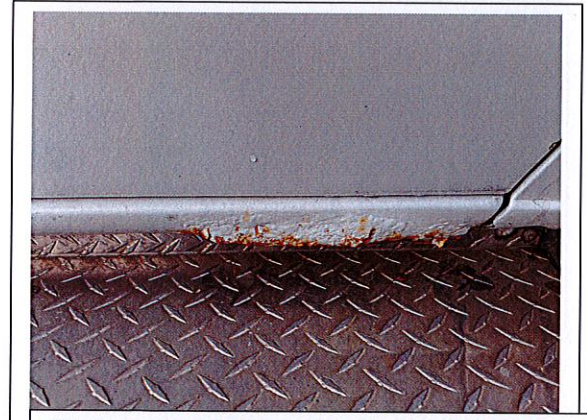
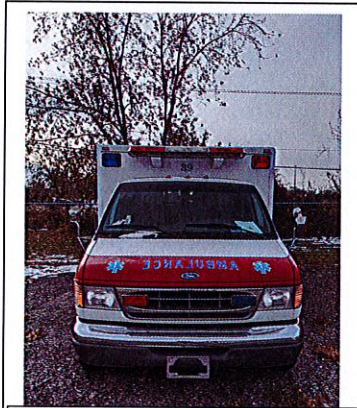


1988 Pierce ladder





1997 Ford Ambulance





1991 KME engine





**RESOLUTION NO. 1145**

STATE OF ILLINOIS     )  
                                  )  
COUNTIES OF COOK    )  
                  AND WILL    )

**A RESOLUTION OUTLINING AN AGREEMENT WITH THE SOUTH  
SUBURBAN MAYORS AND MANAGERS ASSOCIATION AND THE  
VILLAGE OF STEGER PROGRAMMING FUNDS FOR PAVEMENT  
RECONSTRUCTION, STREETScape AND DRAINAGE IMPROVEMENTS  
– STEGER ROAD FROM HALSTED STREET TO UNION AVENUE**

**WHEREAS**, the Village of Steger, Counties of Cook and Will, State of Illinois (the “Village”) has determined the need to conduct pavement reconstruction, with Streetscape and Drainage Improvements on Steger Road from Halsted Street to Union Avenue

**WHEREAS**, Pavement Reconstruction, Streetscape and Drainage Improvements will improve mobility and improve drainage, streetscape and lighting, and traffic modernization at two intersections; and

**WHEREAS**, the Illinois Department of Transportation (IDOT) has granted approval to the Chicago Metropolitan Agency for Planning (CMAP) to program Transportation Development Credits Highway (TDCH) for Surface Transportation Program (STP) locally-led, federally funded projects; and

**WHEREAS**, CMAP and the Illinois Department of Transportation (IDOT) have a policy for Cohort four communities to use TDCH for up to 100% funding in the STP-local funds; and

**WHEREAS**, South Suburban Mayors and Managers Association (SSMMA) has a TDCH policy allowing high need communities to request the use of TDCH for up to access 100% funding at the call for projects; and

**WHEREAS**, the Village of Steger has requested the use of TDCH for Pavement Reconstruction, Streetscape and Drainage Improvements-Steger Road from Halsted Street to Union Avenue; and

**WHEREAS**, the use of TDCH will build transportation projects sooner and advance the transportation goal of the Village of Steger; and

**WHEREAS**, the Village of Steger will complete status updates for this project in March, June, September, and December until Pavement Reconstruction, Streetscape and Drainage Improvements-Steger Road from Halsted Street to Union Avenue is complete; and

**WHEREAS**, Pavement Reconstruction, Streetscape and Drainage Improvements- Steger Road from Halsted Street to Union Avenue project will comply with all Active Program Management policies in the SSMMA STP methodology; and

**NOW, THEREFORE, BE IT RESOLVED** by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, that this project has requested the use of TDCH for the amount of \$792,000.00 and the full request of \$3,960,000.00

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Joseph M. Zagone, Jr., Village Clerk

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Kenneth A. Peterson, Jr., Village President

Roll Call Vote:

Voting in favor:

Voting against:

Not voting:



EXHIBIT A

**Project 1 – Pavement Reconstruction, Streetscape and Drainage Improvements – Steger Road from Halsted Street to Union Avenue**

Project 1 is located on Steger Road from Halsted Street to Union Avenue, consisting of full-depth pavement reconstruction, drainage removal and replacement, streetscape and lighting, and traffic signal modernization at two intersections. (Project Length: 1,850')

The anticipated IDOT letting for this project is the first quarter of FY 2024.

- Estimated Construction Cost = \$3,200,000
- Estimated Phase 1 & 2 Engineering Cost = \$480,000
- Estimated Phase 3 Engineering Cost = \$280,000
- Estimated Total Cost = \$3,960,000

**RESOLUTION NO. 1146**

STATE OF ILLINOIS       )  
                                  )  
COUNTIES OF COOK       )  
                                  )  
                                  )  
                                  )

**A RESOLUTION OUTLINING AN AGREEMENT WITH THE SOUTH  
SUBURBAN MAYORS AND MANAGERS ASSOCIATION AND THE  
VILLAGE OF STEGER PROGRAMMING FUNDS FOR PAVEMENT  
RESURFACING, ON SAUK TRAIL FROM STATE STREET TO COTTAGE  
GROVE AVENUE AND ON COTTAGE GROVE AVENUE FROM SAUK  
TRAIL TO STEGER ROAD**

**WHEREAS**, the Village of Steger, Counties of Cook and Will, State of Illinois (the "Village") has determined the need to conduct pavement resurfacing and patching, guardrail replacement, curb repair, and traffic signal modernization on Sauk Trail from State Street to Cottage Grove Avenue and on Cottage Grove Avenue from Sauk Trail to Steger Road

**WHEREAS**, Pavement Resurfacing and patching, guardrail replacement, curb repair, and will improve mobility and improve lighting, and traffic modernization; and

**WHEREAS**, the Illinois Department of Transportation (IDOT) has granted approval to the Chicago Metropolitan Agency for Planning (CMAP) to program Transportation Development Credits Highway (TDCH) for Surface Transportation Program (STP) locally-led, federally funded projects; and

**WHEREAS**, CMAP and the Illinois Department of Transportation (IDOT) have a policy for Cohort four communities to use TDCH for up to 100% funding in the STP-local funds; and



**WHEREAS**, South Suburban Mayors and Managers Association (SSMMA) has a TDCH policy allowing high need communities to request the use of TDCH for up to access 100% funding at the call for projects; and

**WHEREAS**, the Village of Steger has requested the use of TDCH for Pavement Resurfacing on Sauk Trail from State Street to Cottage Grove Avenue and on Cottage Grove Avenue from Sauk Trail to Steger Road; and

**WHEREAS**, the use of TDCH will build transportation projects sooner and advance the transportation goal of the Village of Steger; and

**WHEREAS**, the Village of Steger will complete status updates for this project in March, June, September, and December until Pavement Resurfacing – Sauk Trail from State Street to Cottage Grove Avenue and on Cottage Grove Avenue from Sauk Trail to Steger Road, is complete; and

**WHEREAS**, Pavement Resurfacing- project will comply with all Active Program Management policies in the SSMMA STP methodology; and

**NOW, THEREFORE, BE IT RESOLVED** by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, that this project has requested the use of TDCH for the amount of \$417,000.00 and the full request of \$2,085,000.00

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Joseph M. Zagone, Jr., Village Clerk

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Kenneth A. Peterson, Jr., Village President

Roll Call Vote:

Voting in favor:

Voting against:

Not voting:

**EXHIBIT A**



**Project 2 – Pavement Resurfacing – Sauk Trail from State Street to Cottage Grove Avenue, and Cottage Grove Avenue from Sauk Trail to Steger Road**

Project 2 is located on Sauk Trail from State Street to Cottage Grove Avenue and on Cottage Grove Avenue from Sauk Trail to Steger Road, consisting of pavement resurfacing and patching, guardrail replacement, curb repair, and traffic signal modernization. (Project Length: 11,900')

The anticipated IDOT letting for this project is the first quarter of FY 2023.

- Estimated Construction Cost = \$1,668,000
- Estimated Phase 1 & 2 Engineering Cost = \$250,200
- Estimated Phase 3 Engineering Cost = \$166,800
- Estimated Total Cost = \$2,085,000

**RESOLUTION NO. 1147**

STATE OF ILLINOIS     )  
                                  )  
COUNTIES OF COOK    )  
                  AND WILL    )

**A RESOLUTION OUTLINING AN AGREEMENT WITH THE SOUTH  
SUBURBAN MAYORS AND MANAGERS ASSOCIATION AND THE  
VILLAGE OF STEGER PROGRAMMING FUNDS FOR PAVEMENT  
RESURFACING, STREETScape AND DRAINAGE IMPROVEMENTS-  
UNION AVENUE FROM STEGER ROAD TO RICHTON ROAD**

**WHEREAS**, the Village of Steger, Counties of Cook and Will, State of Illinois (the "Village") has determined the need to conduct pavement resurfacing streetscape and drainage improvements Union Avenue from Steger Road to Richton Road;

**WHEREAS**, Pavement Resurfacing, streetscape and lighting, sidewalk and curb repair will improve mobility and improve lighting, and traffic modernization; and

**WHEREAS**, the Illinois Department of Transportation (IDOT) has granted approval to the Chicago Metropolitan Agency for Planning (CMAP) to program Transportation Development Credits Highway (TDCH) for Surface Transportation Program (STP) locally-led, federally funded projects; and

**WHEREAS**, CMAP and the Illinois Department of Transportation (IDOT) have a policy for Cohort four communities to use TDCH for up to 100% funding in the STP-local funds; and

**WHEREAS**, South Suburban Mayors and Managers Association (SSMMA) has a TDCH policy allowing high need communities to request the use of TDCH for up to access 100% funding at the call for projects; and

**WHEREAS**, the Village of Steger has requested the use of TDCH for Pavement Resurfacing, streetscape and lighting, sidewalk and curb repair and drainage repair, on Union Avenue from Steger Road to Richton Road; and

**WHEREAS**, the use of TDCH will build transportation projects sooner and advance the transportation goal of the Village of Steger; and

**WHEREAS**, the Village of Steger will complete status updates for this project in March, June, September, and December until Pavement Resurfacing, streetscape and lighting, sidewalk and curb repair and drainage repair, on Union Avenue from Steger Road to Richton Road; is complete; and

**WHEREAS**, Pavement Resurfacing- project will comply with all Active Program Management policies in the SSMMA STP methodology; and

**NOW, THEREFORE, BE IT RESOLVED** by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, that this project has requested the use of TDCH for the amount of \$128,750.00 and the full request of \$643,750.00



PASSED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Joseph M. Zagone, Jr., Village Clerk

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Kenneth A. Peterson, Jr., Village President

Roll Call Vote:

Voting in favor:

Voting against:

Not voting:

**EXHIBIT A**

**Project 3 – Pavement Resurfacing, Streetscape and Drainage Improvements – Union Avenue from Steger Road to Richton Road**

Project 3 is located on Union Avenue from Steger Road to Richton Road, consisting of pavement resurfacing, streetscape and lighting, sidewalk and curb repair, and drainage repair at the Chicago Road viaduct under the C. & E. I. Railroad. (Project Length: 4,300')

The anticipated IDOT letting for this project is the fourth quarter of FY 2023.

- Estimated Construction Cost = \$515,000
- Estimated Phase 1 & 2 Engineering Cost = \$77,250
- Estimated Phase 3 Engineering Cost = \$51,500
- Estimated Total Cost = \$643,750



March 9, 2020

Mayor Kenneth A. Peterson, Jr.  
Village of Steger  
3320 Lewis Avenue  
Steger, Illinois 60475

We are pleased to confirm the arrangements of our engagement and the nature of the services we will provide to **VILLAGE OF STEGER, ILLINOIS** (Village).

### **ENGAGEMENT OBJECTIVES AND SCOPE**

We will audit the basic financial statements of the Village as of and for the year ended December 31, 2019, and the related notes to the basic financial statements.

Our audit will be conducted with the objectives of:

- ✓ Expressing an opinion on the financial statements
- ✓ Issuing a report on your compliance based on the audit of your financial statements.
- ✓ Issuing a report on your internal control over financial reporting based on the audit of your financial statements.
- ✓ We will also perform the required audit of the Village's Tax Increment Financing (TIF) Fund and issue opinion on compliance with PA85-1142.
- ✓ We will provide an in relation to opinion for the Village's CYEFR required to be submitted in accordance with the *Grant Accountability and Transparency Act* (GATA).

### **OUR RESPONSIBILITIES**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by fraud or error. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error or fraud. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Also, in the future, procedures could become inadequate because of changes in conditions or deterioration in design or operation. Two or more people may also circumvent controls, or management may override the system.

We are available to perform additional procedures with regard to fraud detection and prevention at your request, subject to completion of our normal engagement acceptance procedures. The actual terms and fees of such an engagement would be documented in a separate letter to be signed by you and BKD.

Scott C. Termine is responsible for supervising the engagement and authorizing the signing of the reports.

We will issue a written report upon completion of our audit of Village's financial statements. Our report will be addressed to the Board of Trustees of the Village. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis of matter or other matter paragraph(s), or withdraw from the engagement. If we discover conditions that may prohibit us from issuing a standard report, we will notify you as well. In such circumstances, further arrangements may be necessary to continue our engagement.

We will also express an opinion on whether the combining nonmajor governmental fund financial statements ("supplementary information") is fairly stated, in all material respects, in relation to the financial statements as a whole.

### **YOUR RESPONSIBILITIES**

Our audit will be conducted on the basis that management acknowledges and understands that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
3. To provide us with:
  - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;



- b. Additional information that we may request from management for the purpose of the audit; and
- c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management written confirmation acknowledging certain responsibilities outlined in this engagement letter and confirming:

- The availability of this information
- Certain representations made during the audit for all periods presented
- The effects of any uncorrected misstatements, if any, resulting from errors or fraud aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole

With regard to supplementary information:

- Management is responsible for its preparation in accordance with applicable criteria
- Management will provide certain written representations regarding the supplementary information at the conclusion of our engagement
- Management will include our report on this supplementary information in any document that contains this supplementary information and indicates we have reported on the supplementary information
- Management will make the supplementary information readily available to intended users if it is not presented with the audited financial statements

#### **OTHER SERVICES**

We will provide you with the following nonattest services:

- Assisting with the preparation of governmental-wide full accrual conversion entries
- Assisting with the preparation of the financial statements and related notes
- Assisting in drafting the Illinois Comptroller AFR filing

In addition, we may perform other services for you not covered by this engagement letter. You agree to assume full responsibility for the substantive outcomes of the services described above and for any other services that we may provide, including any findings that may result. You also acknowledge that those services are adequate for your purposes and that you will establish and monitor the performance of those services to ensure that they meet management's objectives. Any and all decisions involving management responsibilities related to those services will be made by you, and you accept full responsibility for such decisions. We understand that you will designate a management-level individual to be responsible and



accountable for overseeing the performance of those services, and that you will have determined this individual is qualified to conduct such oversight.

### **ENGAGEMENT FEES**

The fee for our services will be \$37,500, as detailed below:

• Audit services	\$30,500
• Adoption of GASB 84, <i>Fiduciary Activities</i>	2,500
• Adoption of GASB 83, <i>Asset Retirement Obligation</i>	3,000

Additionally, the State of Illinois has reporting requirements related to the *Grant Accountability and Transparency Act* (GATA). Requirements vary depending on the amount of state fund expended, but in the case of the Village, the State will require that the 2019 audit be performed in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States, along with an "in relation to" opinion for the Village's Consolidated Year-End Financial Report (CYEFR). We expect that our additional fees related to this requirement will not exceed \$1,500.

We will waive an administrative fee of 4% to cover items such as copies, postage and other delivery charges, supplies, technology-related cost such as computer processing, software licensing, research and library databases and similar expense items.

Our fees are based upon the understanding that your personnel will be available to assist us. Assistance for your personnel is expected to include:

- Preparing audit schedules to support all significant balance sheet and certain other accounts
- Responding to auditor inquiries
- Preparing confirmation and other letters
- Pulling selected invoices and other documents from files
- Helping to resolve any differences or exceptions noted

We will provide you with a detailed list of assistance and schedules required and the date such assistance and schedules are to be provided before the audit begins. All schedules should be provided in electronic form unless indicate otherwise.

Our timely completion of the audit depends on your timely and accurate schedule and analyses preparation and on the availability of your personnel to provide other assistance. If there are inaccuracies or delays in preparing this material, or if we experience other assistance difficulties that add a significant amount of time to our work, our fees will increase.

Our estimate of fees does not include any time that may be required to address a restatement of the previously audited financial statements. Accordingly, any such work will be billed based on our standard hourly rates.

Our pricing for this engagement and our fee structure is based upon the expectation that our invoices will be paid promptly. We will issue progress billings during the course of our engagement, and payment of our invoices is due upon receipt. Interest will be charged on any unpaid balance after 30 days at the rate of 10% per annum, or as allowed by law at the earliest date thereafter, and highest applicable rate if less than 10%.

Our engagement fee does not include any time for post-engagement consultation with your personnel or third parties, consent letters and related procedures for the use of our reports in offering documents, inquiries from regulators or testimony or deposition regarding any subpoena. Charges for such services will be billed separately.

Our fees may also increase if our duties or responsibilities are increased by rulemaking of any regulatory body or any additional new accounting or auditing standards.

If our invoices for this or any other engagement you may have with BKD are not paid within 30 days, we may suspend or terminate our services for this or any other engagement. In the event our work is suspended or terminated as a result of nonpayment, you agree we will not be responsible for any consequences to you.

#### **IMPLEMENTATION OF FIDUCIARY ACTIVITIES STANDARD**

Governmental Accounting Standards Board Statement (Statement) No. 84, *Fiduciary Activities*, is effective for fiscal years beginning after December 15, 2018, with retrospective application in the year the update is first applied. The Statement is expected to significantly change how entities evaluate and report fiduciary activities.

Our fees as a result of the adoption of the Statement will be based on time expended and will vary based on the level of assistance and procedures required. We will need input and assistance from the accounting department throughout the process of implementation.

#### **IMPLEMENTATION OF NEW LEASES STANDARD**

Governmental Accounting Standards Board Statement No. 87, *Leases*, is effective for reporting periods beginning after December 15, 2019. Early application is encouraged.

Statement No. 87 establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. Assistance and additional time as a result of the adoption of the Statement are not included within our standard engagement fees. Our fees as a result of the



adoption of the Statement will be based on time expended and will vary based on the level of assistance and procedures required, which may include but are not limited to:

- Assisting the entity with the evaluation of its current controls and policies for leases and recommended enhancements needed to implement the Statement
- Evaluating and documenting new and revised controls and policies for leases under the Statement
- Assisting the entity with the information gathering necessary to implement the Statement
- Assisting the entity with the evaluation of its current method for calculating and recognizing lease payments
- Assisting the entity with documenting changes from the previous method needed to implement the Statement
- Assistance with drafting of the required disclosures

The time it will take to perform the above assistance and our additional audit procedures relating to the adoption of the Statement, and any time to assist you with the adoption, may be minimized to the extent your personnel will be available to provide timely and accurate documentation and information as requested by BKD.

#### **OTHER ENGAGEMENT MATTERS AND LIMITATIONS**

BKD is not acting as your municipal advisor under Section 15B of the *Securities Exchange Act of 1934*, as amended. As such, BKD is not recommending any action to you and does not owe you a fiduciary duty with respect to any information or communications regarding municipal financial products or the issuance of municipal securities. You should discuss such information or communications with any and all internal or external advisors and experts you deem appropriate before acting on any such information or material provided by BKD.

Our workpapers and documentation retained in any form of media for this engagement are the property of BKD. We can be compelled to provide information under legal process. In addition, we may be requested by regulatory or enforcement bodies to make certain workpapers available to them pursuant to authority granted by law or regulation. You agree that we have no legal responsibility to you in the event we provide such documents or information.

You agree to indemnify and hold harmless BKD and its personnel from any claims, liabilities, costs and expenses relating to our services under this agreement attributable to false or incomplete representations by management, except to the extent determined to have resulted from the intentional or deliberate misconduct of BKD personnel.

You agree that any dispute regarding this engagement will, prior to resorting to litigation, be submitted to mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The American Arbitration Association will administer any such mediation in accordance



Mayor Kenneth A. Peterson, Jr.  
Village of Steger  
March 9, 2020  
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with its Commercial Mediation Rules. The results of the mediation proceeding shall be binding only if each of us agrees to be bound. We will share any costs of mediation proceedings equally.

In the event BKD or its affiliates or their employees, partners, shareholders, officers or directors (collectively, BKD Parties) are requested or authorized by the Village or are required by government regulation, subpoena, order or other legal process to produce documents or to provide testimony as witnesses with respect to any services rendered pursuant to this engagement or any other work or services provided by BKD Parties, the Village will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests, order, subpoenas or legal process.

The Village and BKD Parties agree that no claim or cause of action against BKD Parties arising in whole or in part out of services performed or to be performed under this engagement shall be filed more than two years after (i) the date of the report issued by BKD Parties pursuant to this engagement or (ii) the date of this engagement letter if no report has been issued. The Village and BKD Parties further agree that the maximum liability of BKD Parties for any and all claims or causes of action which may be asserted by the Village arising in whole or in part from any aspect of this engagement is limited to three times the total amount of fees paid by the Village to BKD Parties for services rendered under this engagement letter. The Village waives any claim or cause of action for punitive or exemplary damages against BKD Parties.

Either of us may terminate these services at any time. Both of us must agree, in writing, to any future modifications or extensions. If services are terminated, you agree to pay us for time expended to date. In addition, you will be billed travel costs and fees for services from other professionals, if any, as well as an administrative fee of 4% to cover items such as copies, postage and other delivery charges, supplies, technology-related costs such as computer processing, software licensing, research and library databases and similar expense items.

If any provision of this agreement is declared invalid or unenforceable, no other provision of this agreement is affected and all other provisions remain in full force and effect.

We may from time to time utilize third-party service providers, *e.g.*, domestic software processors or legal counsel, or disclose confidential information about you to third-party service providers in serving your account. We remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures and safeguards to protect the confidentiality of your information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information. In the event we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider.

You agree to assume full responsibility for maintaining your original data and records and that BKD has no responsibility to maintain this information. You agree you will not rely on BKD to provide hosting, electronic security or backup services, *e.g.*, business continuity or disaster recovery services, to you unless separately engaged to do so. You understand that your access to data, records and information from BKD's servers, *i.e.*, BKDconnect, can be terminated at any time and you will not rely on using this to host your data and records.

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We will, at our discretion or upon your request, deliver financial or other confidential information to you electronically via email or other mechanism. You recognize and accept the risk involved, particularly in email delivery as the internet is not necessarily a secure medium of communication as messages can be intercepted and read by those determined to do so.

You agree you will not modify these documents for internal use or for distribution to third parties. You also understand that we may on occasion send you documents marked as draft and understand that those are for your review purpose only, should not be distributed in any way and should be destroyed as soon as possible.

This engagement letter represents the entire agreement regarding the services described herein and supersedes all prior negotiations, proposals, representations or agreements, written or oral, regarding these services. It shall be binding on heirs, successors and assigns of you and BKD.

The entity may wish to include our report on these financial statements in an exempt offering document. The entity agrees that the aforementioned auditor's report, or reference to our firm, will not be included in any such offering document without notifying us. Any agreement to perform work in connection with an exempt offering document, including providing agreement for the use of the auditor's report in the exempt offering document, will be a separate engagement.

Any exempt offering document issued by the entity with which we are not involved will clearly indicate that we are not involved by including a disclosure such as, "**BKD, LLP**, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. **BKD, LLP**, also has not performed any procedures relating to this offering document."

You agree to notify us if you desire to place these financial statements or our report thereon along with other information, such as a report by management or those charged with governance on operations, financial summaries or highlights, financial ratios, etc., on an electronic site. You recognize that we have no responsibility as auditors to review information contained in electronic sites.

Any time you intend to reference our firm name in any manner in any published materials, including on an electronic site, you agree to provide us with draft materials for our review and approval before publishing or posting such information.

BKD is a registered limited liability partnership under Missouri law. Under applicable professional standards, partners of **BKD, LLP** have the same responsibilities as do partners in a general accounting and consulting partnership with respect to conformance by themselves and other professionals in BKD with their professional and ethical obligations. However, unlike the partners in a general partnership, the partners in a registered limited liability partnership do not have individual civil liability, directly or indirectly, including by way of indemnification, contribution, assessment or otherwise, for any debts, obligations or liabilities of or chargeable to the registered limited liability partnership or each other, whether arising in tort, contract or otherwise.



Mayor Kenneth A. Peterson, Jr.  
Village of Steger  
March 9, 2020  
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*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our most recent peer review report accompanies this letter.

Please sign and return the attached copy of this letter to indicate your acknowledgement of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities. If the signed copy you return to us is in electronic form, you agree that such copy shall be legally treated as a "duplicate original" of this agreement.

BKD, LLP

*BKD, LLP*

Acknowledged and agreed to on behalf of

VILLAGE OF STEGER

BY \_\_\_\_\_  
Kenneth A. Peterson, Jr.  
Mayor

DATE \_\_\_\_\_

BY \_\_\_\_\_  
Mary Jo Seehausen  
Village Administrator

DATE \_\_\_\_\_