VILLAGE OF

STEGER

BOARD OF TRUSTEES REGULAR MEETING AGENDA

3320 Lewis Avenue, Steger IL 60475

February 03, 2020 7:00pm

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. AWARDS, HONORS, AND SPECIAL RECOGNITIONS
- D. MINUTES of January 21, 2020 Board Meeting
- E. AUDIENCE PARTICIPATION
- F. REPORTS
 - 1. Administrator
 - 2. Department Heads
 - a. Public Infrastructure/Code Enforcement Director
 - b. Fire Chief
 - c. Police Chief
 - d. EMA Chief
 - e. Community Center Director
 - f. Housing and Community Development Director
 - 3. Attorney
 - 4. Treasurer
 - 5. Trustee/Liaison
 - 6. Clerk
 - 7. Mayor's Report
- G. PAYING OF THE BILLS
- H. CORRESPONDENCE
- I. UNFINISHED BUSINESS:

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

MONDAY FEBRUARY 03, 2020 BOARD OF TRUSTEE REGULAR MEETING AGENDA

J. NEW BUSINESS:

ORDINANCE 1232

AN ORDINANCE DEFINING A RESPONSIBLE

BIDDER FOR CONSTRUCTION PROJECTS FOR THE VILLAGE OF STEGER, COUNTIES OF COOK AND WILL,

STATE OF ILLINOIS

ORDINANCE 1233

AN ORDINANCE AMENDING THE VILLAGE OF STEGER

EMPLOYEE PERSONNEL MANUAL FOR THE VILLAGE OF STEGER COUNTIES OF COOK AND WILL, STATE OF

ILLINOIS

New Business License Application for MMs Automotive Solutions LLC located at 3046 Louis Sherman Drive, pending inspections.

New Business License Application for Hidden Gem Resale Shop located at 3218 Chicago Rd Unit D, pending inspecitons.

K. Adjournment

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF STEGER, WILL & COOK COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 21st day of January, 2020 in the Municipal Building of the Village of Steger. Mayor Peterson led all in attendance in the Pledge of Allegiance to the flag.

Village Clerk Joseph M. Zagone, Jr. called the roll. The following Trustees were present, Joyce, Kozy, Lopez, Skrezyna, Buxton and Mayor Peterson. Trustee Perchinski was absent.

Also present were: Village Administrator Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, Police Chief Patrick Rossi, EMA Chief Tom Johnston, Deputy Fire Chief James Baines and Community Center Director Diane Rossi. Housing and Community Development Director Alice Peterson was absent.

AWARDS, HONORS AND SPECIAL RECOGNITION

None

MINUTES

Trustee Lopez made a motion to approve the minutes of the January 6th meeting as written. Trustee Joyce seconded the motion. Voice vote. All Trustees present voted aye. Motion carried.

AUDIENCE PARTICIPATION

None

REPORTS

Village Administrator Mary Jo Seehausen No report.

Director of Public Infrastructure Dave Toepper No report.

Deputy Fire Chief James Baines No report.

Police Chief Patrick Rossi Referred to his weekly report.

EMA Chief Tom Johnston No report.

Minutes January 21, 2020 page 2

Community Center Director Diane Rossi No report.

Housing and Community Development Director Alice Peterson No Report

Village Attorney No report.

Treasurer Gave an overview of the November Financial Report

TRUSTEES' REPORTS

Trustee Buxton. No report.

Trustee Skrezyna No report.

Trustee Lopez Reminded residents that Garbage Pick-up is regular schedule this week.

Trustee Kozy No report.

Trustee Perchinski No report.

Trustee Joyce Is researching grant opportunities for the Village.

VILLAGE CLERK No report.

PRESIDENT PETERSON No report.

BILLS

Trustee Skrezyna made a motion to approve the bills listed. Trustee Buxton seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Kozy, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

CORRESPONDENCE None

UNFINISHED BUSINESS

Trustee Joyce made a motion to table indefinitely, the consideration of the contract for professional services as presented by Azavar Government Solutions. Trustee Lopez seconded the motion. Voice vote. All Trustees present voted aye. Motion carried.

Minutes January 21, 2020 page 3

NEW BUSINESS:

Trustee Joyce made a motion to approve the request from Administrator Seehausen for approval to compile the proper paperwork to apply to the Secretary of State for the data on registered vehicles within the Village limits, not to exceed \$500 for the file. Trustee Lopez seconded the motion. Roll was called. The following Trustees voted aye: Joyce, Kozy, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Joyce made a motion to approve the Temporary Business License Application from Nutrition Hub located at 31 E. 34th St., pending inspections. Trustee Buxton seconded the motion. Roll was called. The following Trustees voted aye: Joyce, Kozy, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried

Trustee Joyce made a motion to table the Executive Session. Trustee Skrezyna seconded the motion. Voice vote. All Trustees present voted aye. Motion carried.

There being no further business,

Trustee Joyce made a motion to adjourn the meeting. Trustee Lopez seconded the motion. Voice vote; all ayes. Motion carried.

Meeting adjourned at 7:06 pm.

Kenneth A. Peterson, Jr., Village President

Village of Steger

A / P WARRANT LIST

REGISTER # 935

Wednesday January 29, 2020

PAGE 1

[NW2]

SYS TIME: 12:51

DATE: 01/29/20 **AMOUNT** PAYABLE TO CHECK DATE CHECK NO G/L NUMBER DESCRIPTION DIST INV NO _______ VIVINT SOLAR DEVELOPER, LLC 360.00 01-00-15003 23217 WENTWORTH R 12322019 CHICAGO OFFICE PRODUCTS 985157-0 01-00-33500 OFFICE SUPPLIES 114.89 FEDEX OFFICE 01-00-33600 26.75 6 904 54030 POSTAGE NEOPOST USA MAIL FINANCE RENTAL EQUIPMENT 507.21 01-00-33901 N8115490 DEL GALDO LAW GROUP LLC 4769.94 01-00-34100 DEC. 2019 LEGAL S 23810 GIANOPOLUS, DENNIS G. P.C. 3277.05 01-00-34100 DEC. 2019 LEGAL SE 18292 KNIGHT ENGINEERS & ARCHITECTS 74869.50 01-00-34300 ENGINEERING SRVC 24982 02 GW & ASSOCIATES, PC DEC 2019 CONSULT 4550.00 2001362 01-00-34500 LIBERTY FLAG & BANNER 17033 755.94 01-00-38500 **FLAGS** SOUTH SUBURBAN MAYORS & MANAGERS ASSOC 01-00-38800 2020 DINNER MEETI 400.00 2020-133 ILLINOIS MUNICIPAL LEAGUE 2020 DUES SUBSCRI 1000.00 01-00-38901 2020 DUES NATIONAL NOTARY ASSOCIATION 30.00 01-00-38901 J.PHILIPPS DUES 2020 RENEWAL SOUTH SUBURBAN MAYORS & MANAGERS ASSOC 2020 DUES 5083.00 01-00-38901 2020-133 95744.28 DEPT. 00 TOTAL FOR FUND 01 ANDY FRAIN SERVICES INC SALARY CROSSING G 4182.20 281870 01-19-30900 4182.20 TOTAL FOR FUND 01 DEPT. 19 MENARDS - MATTESON 293.47 01-20-31100 MAINT BUILDING 17921 OVERDOORS OF ILLINOIS INC 192.00 01-20-31100 MAINT BUILDING 191677 OVERDOORS OF ILLINOIS INC MAINT BUILDING 275.00 01-20-31100 191678 MONARCH AUTO SUPPLY INC 162.27 MAIN VEHICLES 01-20-31805 6981 483758 FERGUSON FACILITIES SUPPLY 186.18 SHOP SUPPLIES 14247819 01-20-33501 FERGUSON FACILITIES SUPPLY SHOP SUPPLIES 49.86 01-20-33501 14255925 FERGUSON FACILITIES SUPPLY 116.00 SHOP SUPPLIES 14273862 01-20-33501 FERGUSON FACILITIES SUPPLY 44.34 SHOP SUPPLIES 14475272 01-20-33501 COMCAST 01-20-33700 TELEPHONE 143.27 54689 0120 COMCAST 01-20-33701 CABLE/INTERNET 152.99 54689 0120

Village of Steger SYS TIME:12:51
A / P W A R R A N T L I S T [NW2]
REGISTER # 935

738.05

DATE: 01/2	9/20 wed	REGISTER # 935 nesday January 29	, 2020	PAGE 2
PAYABLE TO	INV NO G/	L NUMBER	DESCRIPTION	AMOUNT DIST
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HENRY SCHEIN		01-20-33702	AMBULANCE SUPPLIF	533.40
METRO PARAMED	OIC SERVICES INC. 020 01346	01-20-34250	AMBULANCE SERVICE	22339.50
COUNTY OF WIL	L FEB.2020-001	01-20-34252	EASTCOM DISPATCH	4528.00
TOTAL FOR	FUND 01	DEPT. 20		29016.28
JAMES HERR &	111113	01-40-31805	UNIT #14-2 MAINT	982.83
CHICAGO OFFIC	984640-0	01-40-33500	OFFICE SUPPLIES	88.32
CHICAGO OFFI	985178-0	01-40-33500	OFFICE SUPPLIES	40.90
SIRCHIE	0431783-IN	01-40-33500	OFFICE SUPPLIES	274.91
АТ&Т	36194 0120	01-40-33700	TELEPHONE	166.22
IL DEPT OF I	NNOVATION AND TECHN T2016975	NOLOGY 01-40-33700	TELEPHONE	5.00
MARLIN BUSIN		01-40-33703	MAINTENANCE CONTR	2224.00
SCHINDLER EL	EVATOR CORPORATION 8105250341	01-40-33703	MAINTENANCE CONTR	2514.90
CINTAS CORPO	RATION LOCKBOX 5015642441	01-40-33900	ALL OTHER SUPPLIE	25.50
COUNTY OF WI	LL FEB.2020-001	01-40-34252	EASTCOM DISPATCH	20461.50
THE BLUE LIN	E 37334	01-40-35600	NOTICES HELP WANT	596.00
ILEETA	15288	01-40-38700	G.HILLMAN TRAININ	410.00
TOTAL FOR	FUND 01	DEPT. 40		27790.08
TOTAL FOR	FUND 01		156732.84	
CALUMET CITY	PLUMBING 38685	03-30-31100	MAINT BUILDING	351.18
SAM'S CLUB/S	SYNCHRONY BANK 000955	03-30-33500	OFFICE SUPPLIES	111.49
АТ&Т	02633 0120	03-30-33700	TELEPHONE	18.48
COMCAST	31978 0120	03-30-33700	TELEPHONE	118.15
COMCAST	31978 0120	03-30-33701	CABLE/INTERNET	138.75
	212/0 0170	03 30 33101		

DEPT. 30

TOTAL FOR FUND 03

PAYABLE TO

DATE: 01/29/20

Village of Steger

A/P WARRANT LIST

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Wednesday January 29, 2020

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PAGE

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DIST INV NO G/L NUMBER DESCRIPTION ______ 738.05 TOTAL FOR FUND 03 BRITES CARTAGE LTD 1556.91 06-00-31204 MAINT- PATCHING 32132 GALLAGHER MATERIALS CORP 314.96 MAINT-PATCHING 06-00-31204 14180 GUARANTEED MUFFLER 713.07 MAINT VEHICLES 06-00-31805 238880120 MONARCH AUTO SUPPLY INC 06-00-31805 MAINT VEHICLES 61.27 6981 483312 MONARCH AUTO SUPPLY INC 42.02 06-00-31805 MAIN VEHICLES 6981 483399 SUPPLY INC MONARCH AUTO 22.98 6981 483997 06-00-31805 MAINT VEHICLES COMED 06-00-33100 350 DORSETSHIRE E 25.34 52003 0120 COMED 06-00-33100 44 E 31ST ST ELEC 884.54 76056 0120 COMED 3411 HALSTED ELEC 1299.81 06-00-33101 67036 0120 CINTAS CORPORATION LOCKBOX 93.14 SHOP SUPPLIES 5015642443 06-00-33501 FASTENAL COMPANY 16.36 06-00-33501 SHOP SUPPLIES ILSTE156720 FASTENAL COMPANY 06-00-33501 SHOP SUPPLIES 10.12 ILSTE156794 FASTENAL COMPANY 48.82 06-00-33501 SHOP SUPPLIES ILSTE156826 O'REILLY AUTO PARTS 70.93 SHOP SUPPLIES 156239 06-00-33501 JOHNSON CONTROLS SECURITY SOLUTIONS 209.58 33719388 06-00-33704 SECURITY SYSTEM REPUBLIC SERVICES #721 0721 006403458 06-00-33710 GARBAGE CONTRACT 61953.11 GW & ASSOCIATES, PC 06-00-34400 DEC 2019 CONSULT 2450.00 2001362 EJ USA INC. 3678.00 06-00-37505 **NEW HYDRANTS** 110200004393 WATER RESOURCES INC 255.49 06-00-37507 **NEW METERS** 33796 73706.45 TOTAL FOR FUND 06 DEPT. 00 73706.45 TOTAL FOR FUND 06 PIRTEK FLUID TRANSFER SOLUTIONS 657.80 07-00-31800 MAINT-TOOLS WRK E SH-T00000633 GUARANTEED MUFFLER 713.08 07-00-31805 MAINT VEHICLES 238880120 MONARCH AUTO SUPPLY INC 61.27 07-00-31805 MAINT VEHICLES 6981 483312 MONARCH AUTO SUPPLY INC MAIN VEHICLES 42.03 07-00-31805 6981 483399

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Wednesday January 29. 2020 PAGE

DATE: 01/2	9/20 W	ednesday January	29, 2020	PAGE 4
PAYABLE TO	INV NO	G/L NUMBER	DATE CHECK NO DESCRIPTION	AMOUNT DIST
	6981 483997	07-00-31805	MAINT VEHICLES	22.99
	E & AUTO, INC. 02-163003	07-00-31805	MAINT VEHICLES	2629.69
WELLBUILT EQU	65334-0	07-00-32900	RENTAL EQUIPMENT	807.00
CINTAS CORPOR	ATION LOCKBOX 5015642443	07-00-33501	SHOP SUPPLIES	93.13
FASTENAL COMP	ANY ILSTE156720	07-00-33501	SHOP SUPPLIES	16.36
FASTENAL COMP	PANY ILSTE156826	07-00-33501	SHOP SUPPLIES	48.82
O'REILLY AUTO		07-00-33501	SHOP SUPPLIES	70.94
TOTAL FOR	FUND 07	DEPT. 00		5163.11
TOTAL FOR	FUND 07		5163.11	
COMED				
	84103 0120	08-00-33102	ELECTRICITY- TRAF	809.75
COMED	99093 0120	08-00-33102	ELECTRICITY-TRAFF	4215.07
KNIGHT ENGIN	EERS & ARCHITECT 24995-27	08-00-34300	ENGINEERING FEES	4617.25
TOTAL FOR	FUND 08	DEPT. 00		9642.07
TOTAL FOR	FUND 08		9642.07	
SAM'S CLUB/S	YNCHRONY BANK 01222020	13-50-33930	BBALL CONCESSION	189.78
PRO-AM TEAM		13-50-37305	BBALL NEW UNIFORM	1 220.00
HOGAN, GRACE			T.HOGAN BBALL REF	100.00
	25408	13-50-38900	I . HOGAN BBALL KER	100.00
TOTAL FOR	R FUND 13	DEPT. 50		509.78
ZEMAN, STEVE		12 66 22020	S.ZEMAN REIMBURSE	91.92
PRO-AM TEAM	02553	13-55-33930)
	AAQ003220	13-55-37305	VBALL NEW UNIFORM	
PRO-AM TEAM	AAQ003260	13-55-37305	VBALL NEW UNIFOR	и 57.00
TOTAL FOI	R FUND 13	DEPT. 55		2165.92

DATE: 01/29/20

TOTAL FOR REGULAR CHECKS:

Village of Steger A / P W A R R A N T L I S T REGISTER # 935 Wednesday January 29, 2020

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TOTAL FOR			2675.70	
VISION SERVICE	CE PLAN (IL) 808552740 - INSURANCE COM 181934520	15-00-36901 PANY 15-00-36903	HEALTH INSURANCE	581.84 3351.43
TOTAL FOR	FUND 15	DEPT. 00		3933.27
TOTAL FOR	FUND 15		3933.27	
COMCAST	72350 0120 72350 0120	16-00-33700 16-00-33701	TELEPHONE CABLE/INTERNET	91.44 82.68
TOTAL FOR	FUND 16	DEPT. 00		174.12
TOTAL FOR	FUND 16		174.12	
** TOTAL	CHECKS TO BE IS	SSUED	252765.61	
01	CORPORAT	Ē	156732.84	
03	PLAYGROU	JND/RECREATION	738.05	
06	WATER/SE	EWER FUND	73706.45	
07	ROAD & E	BRIDGE	5163.11	
08	MOTOR FL	JEL TAX	9642.07	
13	BOOSTER	CLUB	2675.70	
15	LIABILI	TY INSURANCE FUND	3933.27	
16	H.S.E.M		174.12	

252,765.61

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DATE: 01/29/20

Wednesday January 29, 2020

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32. 32, 23, 23	,,,,		
POSTINGS FROM ALL CHECK REG	A/P MANUAL CHECK POSTING LIST	HECK VOUCHER	RUN(NCR)
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OLYMPIA FIELDS RED LIGHT PH802 RED LIGHT PHOTO USPS CRETE 802	01-00-33300 NOTICE#LFR007	2774 200.	00
D1 D3 FEB 2020	01-00-33600 D1 D3 FEB.2020	O BI 372.	40
TOTAL FOR FUND 01	DEPT. 00	572.	40
AIR ONE EQUIPMENT, INC. 802	01/16/20 10347 01-20-38965 AIR PACK GRAN	т EX 196000.	00
150811 AIR ONE EQUIPMENT, INC. 802 150813	01/16/20 10346 01-20-38965 AIR PACK GRAN		
TOTAL FOR FUND 01	DEPT. 20	321999	00
TOTAL FOR FUND 01	322571.4	0	
JAN 2020 VBALL	01/22/20 10418 13-55-33200 JAN. 2020 VBA	LL O 40.	.00
JAN VBALL #2	01/29/20 10429 13-55-33200 JAN 2020 VBAL 01/22/20 10420	L RE 40	.00
JAN 2020 VBALL	13-55-33200 JAN 2020 VBAL	L OF 40	.00
JAN VBALL #2	13-55-33200 JAN 2020 VBAL	L RE 40	.00
JAN 2020 VBALL	13-55-33200 JAN 2020 VBAL	L OF 40	.00
JAN VBALL #2	13-55-33200 JAN 2020 VBAL 01/29/20 10426	L RE 40	.00
JAN VBALL #2	13-55-33200 JAN 2020 VBAL	L RE 80	.00
JAN 2020 VBALL	13-55-33200 JAN 2020 VBAL 01/29/20 10431	L OF 80	.00
JAN 2020 VBALL	13-55-33200 JAN 2020 VBAL	L RE 40	.00
RAYMOND, GABRIEL 802 JAN 2020 VBALL RAYMOND. GABRIEL 802	13-55-33200 JAN 2020 VBAL	L OF 80	.00
JAN VBALL #2	13-55-33200 JAN 2020 VBAL	L RE 80	.00
TAALA, JOHN 802 01142020	13-55-38101 TAALA VBALL R	LEFUN 25	.00
TOTAL FOR FUND 13	DEPT. 55	625	.00

Village of Steger

A/P WARRANT LIST

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DATE: 01/29/20

Wednesday January 29, 2020

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

CHECK DATE CHECK NO REG NO PAYABLE TO INV NO G/L NUMBER DESCRIPTION

DIST

TOTAL FOR FUND 13

625.00

TOTAL MANUAL CHECKS LISTED

323196.40

** TOTAL OF ALL LISTED CHECKS

575962.01

ORDINANCE NO. 1232

\$	TATE OF ILLINOIS)
١)
þ	OUNTIES OF COOK AND WILL	Ì

AN ORDINANCE DEFINING A RESPONSIBLE BIDDER FOR CONSTRUCTION PROJECTS FOR THE VILLAGE OF STEGER, COUNTIES OF COOK AND WILL, STATE OF ILLINOIS

WHEREAS, the Village of Steger, Counties of Cook and Will, State of Illinois (the "Village") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and WHEREAS, the Illinois Compiled Statutes regulate purchases made by and contracts entered into by the Village; and

WHEREAS, such statutes allow the Village to determine what constitutes a responsible bidder and that definition needs to be expanded in the case of bidders for construction and public works projects which are subject to the provisions of 65 ILCS 5/8-9-1; and

WHEREAS, based on the foregoing, the Mayor and the Village Board (collectively, the "Corporate Authorities") have determined that it is in the best interests of the Village to expand the definition of "responsible bidder" for construction and public works projects subject to the provisions of 65 ILCS 5/8-9-

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Steger, Counties of Cook and Will and State of Illinois as follows:

SECTION 1: The statements set forth in the preamble to this Ordinance are found to be true and correct and are incorporated into this Ordinance as if set forth in full.

SECTION 2: The Corporate Authorities hereby determine that the following requirements be applied by the Village in determining who is a "responsible bidder" in addition to any other requirements as determined by the Village for the specific type of work to be performed. "Responsible bidder" for construction and public works contracts subject to the requirements of 65 ILCS 5/8-9-1 means a bidder who meets all of the following applicable criteria, and submits evidence of such compliance:

- (1) Compliance with all applicable laws prerequisite to doing business in Illinois.
- (2) Evidence of:
 - (a) Federal Employer Tax Identification Number or Social Security Number (for individual).
 - (b) Compliance with the provisions of Section 2000(e) of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246 as amended by Executive Order No. 11375 (known as the Equal Opportunity Employer provisions).
- (3) Certificates of insurance indicating the following coverages: general liability, workers' compensation, completed operations, automobile, hazardous occupation, product liability, and professional liability.
- (4) Compliance with all provisions of the Illinois Prevailing Wage Act; including wages, medical and hospitalization insurance and retirement for those trades covered in the Act.

(5) Participation in apprenticeship and training programs approved and registered with the United States Department of Labor's Bureau of Apprenticeship and Training.

SECTION 3: The headings of the sections, paragraphs and subparagraphs of this Ordinance are inserted solely for the convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance. The provisions of this Ordinance are hereby declared to be severable. If any portion of this Ordinance is held to be invalid or determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said portion shall be stricken from this Ordinance and the remaining portions of this Ordinance shall continue in full force and effect to the fullest extent possible.

SECTION 4: All prior actions of the Village's officials, employees and agents with respect to the subject matter of this Ordinance are hereby expressly ratified.

SECTION 5: All ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 6: This Ordinance shall be immediately in full force and effect after passage, approval and publication. A full, true and complete copy of this Ordinance shall be published in pamphlet form as provided by the Illinois Municipal Code, as amended.

¢	rdinance 1232	
P	ASSED this 3 rd day of February 202	20.
Α	PPROVED this 3 rd day of February	Joseph M. Zagone, Jr., Village Clerk 2020.
R	oll call vote:	Kenneth A. Peterson, Jr., Village President
V V	oting in favor: oting against: ot voting:	

ORDINANCE NO. 1233

STATE OF ILLINOIS)
)
COUNTIES OF COOK AND WILL)

AN ORDINANCE AMENDING THE VILLAGE OF STEGER EMPLOYEE PERSONNEL MANUAL FOR THE VILLAGE OF STEGER, COUNTIES OF COOK AND WILL, STATE OF ILLINOIS

WHEREAS, the Village of Steger, Counties of Cook and Will, State of Illinois (the "Village") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and WHEREAS, the Village maintains an employee personnel manual (the "Manual") which sets forth policies, guidelines, procedures, regulations and benefits pertaining to Village personnel and officials; and

WHEREAS, the Illinois General Assembly recently enacted Public Act 101-0221, an Act concerning employment and governmental ethics, which became effective immediately, dated August 9, 2019 (the "Act"); and

WHEREAS, pursuant to the Act, each governmental unit shall adopt an ordinance or resolution amending its sexual harassment policy to establish a mechanism for reporting and independent review of allegations of sexual harassment made against an elected official of the governmental unit by another elected official of a governmental unit; and

WHEREAS, based on the foregoing, the Mayor and the Village Board (collectively, the "Corporate Authorities") have determined that it is in the best interests of the Village to amend that portion of Section V. Paragraph F. of the Manual titled, "Sexual Harassment" (the "Amendment") to add procedures for reporting and independent review of an allegation of sexual harassment for elected officials and to make other necessary updates; and

WHEREAS, the Village Board has determined that it is necessary, advisable and in the best interests of the Village to adopt the Amendment as fully set forth on Exhibit A, attached hereto and incorporated herein;

NOW, **THEREFORE**, **BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Steger, Counties of Cook and Will and State of Illinois as follows:

SECTION 1: The statements set forth in the preamble to this Ordinance are found to be true and correct and are incorporated into this Ordinance as if set forth in full.

SECTION 2: The Corporate Authorities hereby adopt the Amendment, as set forth on Exhibit A, which shall be effective immediately upon passage. The officials, officers and employees of the Village are hereby directed to take all action necessary to carry out the intent of this Ordinance.

SECTION 3: The headings of the sections, paragraphs and subparagraphs of this Ordinance are inserted solely for the convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance. The provisions of this

Ordinance are hereby declared to be severable. If any portion of this Ordinance is held to be invalid or determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said portion shall be stricken from this Ordinance and the remaining portions of this Ordinance shall continue in full force and effect to the fullest extent possible.

SECTION 4: All prior actions of the Village's officials, employees and agents with respect to the subject matter of this Ordinance are hereby expressly ratified.

SECTION 5: All ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 6: This Ordinance shall be immediately in full force and effect after passage, approval and publication. A full, true and complete copy of this Ordinance shall be published in pamphlet form as provided by the Illinois Municipal Code, as amended.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

	Ordinance 1233	
F	ASSED this 3 rd day of February 20	20.
		Joseph M. Zagone, Jr., Village Clerk
A	PPROVED this 3 rd day of February	2020.
		Kenneth A. Peterson, Jr., Village President
1	Roll call vote: /oting in favor: /oting against: lot voting:	

Exhibit A