

VILLAGE OF
STEGER
BOARD OF TRUSTEES
REGULAR MEETING AGENDA
3320 Lewis Avenue, Steger IL 60475

SEPTEMBER 16, 2019 7:00pm

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. AWARDS, HONORS, AND SPECIAL RECOGNITIONS
 - 1. Appointment of Full Time Officer Torin White
- D. MINUTES of September 3, 2019 Meeting
- E. AUDIENCE PARTICIPATION
- F. REPORTS
 - 1. Administrator
 - 2. Department Heads
 - a. Public Infrastructure/Code Enforcement Director
 - b. Fire Chief
 - c. Police Chief
 - d. EMA Chief
 - e. Community Center Director
 - f. Housing and Community Development Director
 - 3. Attorney
 - 4. Treasurer
 - 5. Trustee/Liaison
 - 6. Clerk
 - 7. Mayor's Report
- G. PAYING OF THE BILLS
- H. CORRESPONDENCE

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

MONDAY SEPTEMBER 16, 2019 BOARD OF TRUSTEE REGULAR MEETING AGENDA

I. UNFINISHED BUSINESS:

J. NEW BUSINESS:

Temporary Business License pending inspections: FTW Logistics 3335 Chicago Rd

K. Executive Session to discuss personnel:

5 ILCS 120/2 (c) (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act.

L. Final Action on matters from Executive Session

M. Adjournment

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 3rd day of September, 2019 in the Municipal Building of the Village of Steger. Mayor Peterson led all in attendance in the Pledge of Allegiance to the flag.

Village Clerk Joseph M. Zagone, Jr. called the roll. The following Trustees were present, Joyce, Perchinski, Kozy, Lopez, Skrezyna, Buxton and Mayor Peterson

Also present were: Village Administrator Mary Jo Seehausen, Fire Chief Nowell Fillion, Police Chief Patrick Rossi, EMA Chief Tom Johnston, Community Center Director Diane Rossi and Housing and Community Development Director Alice Peterson. Director of Public Infrastructure Dave Toepper was absent.

AWARDS, HONORS AND SPECIAL RECOGNITION

None

MINUTES

Trustee Perchinski made a motion to approve the minutes of the August 19th meeting as written. Trustee Kozy seconded the motion. Voice vote. All Trustees present voted aye. Motion carried.

AUDIENCE PARTICIPATION

None

REPORTS

Village Administrator Mary Jo Seehausen reported that we expect the signature page from CSX Railroad this week to allow the Quiet Zone to move forward. The Village will start lining up contractors for this project. Financial numbers regarding the First Responders Event should be available at our next meeting.

Director of Public Infrastructure Dave Toepper No report.

Fire Chief Nowell Fillion The Fire Department has taken possession of its new Ladder Truck and all are invited to come see it. Once it is prepared for service, a demonstration will be scheduled. Pancake Breakfast will be held on November 24, 2019 from 7 am until Noon. The Fire Department is selling MDA t-shirts.

Police Chief Patrick Rossi thanked the Village on behalf of the Police Department for the First Responders Dinner.

EMA Chief Tom Johnston EMA along with the Small Business Association had a conference call with Cook and Will County. The counties will be assessing properties on the Cook County side submitting the form to the SBA at which point residents affected will be contacted to survey the situation.

Community Center Director Diane Rossi No report.

Housing and Community Development Director Alice Peterson No report.

Village Attorney not present

Treasurer No report.

TRUSTEES' REPORTS

Trustee Buxton No report.

Trustee Skrezyna Offered thanks to everyone involved with the First Responders Event. Fireworks were great.

Trustee Lopez reminded residents that garbage collection would be a day late this week due to the Labor Day holiday.

Trustee Kozy No report.

Trustee Perchinski also thanked everyone who helped with the First Responders Event, especially those First Responders who worked the event. The Village will have Oktoberfest this month on the 28th and 29th on the Boulevard. Kiwanis Chile Cook Off will be on Sunday.

Trustee Joyce No report

VILLAGE CLERK No report

PRESIDENT PETERSON Halloween is coming up next month. Times for Trick or Treating is from 3- 7 pm and 6:30 for the bonfire and Kiwanis Hot Dogs.

BILLS

Trustee Skrezyna made a motion to approve the bills as listed. Trustee Buxton seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

CORRESPONDENCE None

UNFINISHED BUSINESS None

NEW BUSINESS

Knight Engineering proposal for professional services to conduct Hydrologic and Hydraulic Studies.

Mayor Peterson explained that while this is yet another study, it is complete and more comprehensive than the previous studies that only concentrated on certain areas. Those previous studies will be incorporated in these new findings. This study will also help us be more prepared to get help from the state. We need to be "project ready" in order to get help from various financial sources and this study will help make that happen. We are working to get help from the state and the county. This study also works to identify issues outside our Village limits that contribute to our drainage issues. Extensive discussion followed regarding roads, financing and drainage provided by Deer Creek and Thorn Creek.

Trustee Joyce made a motion to accept the proposal from Knight Engineering providing the cost do not exceed the amounts listed. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

There being no further business,

Trustee Perchinski made a motion to adjourn the meeting. Trustee Joyce seconded the motion. Voice vote; all ayes. Motion carried.

Meeting adjourned at 7:24 pm.

Kenneth A. Peterson, Jr., Village President

Joseph M. Zagone, Jr., Village Clerk

SYS DATE:09/12/19

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A / P W A R R A N T L I S T

[NW2]

REGISTER # 917

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
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COMED	08014 0919	01-00-33102		3739 GREEN ST	16.70
COMED	34133 0919	01-00-33102		3312 EMERALD AVE	29.31
HERITAGE F/S, INC.	35002446	01-00-33300		GASOLINE	33.26
CHICAGO OFFICE PRODUCTS	975098-0	01-00-33500		OFFICE SUPPLIES	316.83
ABSOLUTE BEST CLEANING SERVICES, INC.	13228	01-00-33502		AUGUST CLEANING	750.00
NEOFUNDS BY NEOPOST	32681 0919	01-00-33600		POSTAGE	99.01
COMCAST	81708 0919	01-00-33700		TELEPHONE	95.70
COMCAST	81708 0919	01-00-33701		CABLE/INTERNET	110.86
PACE SUBURBAN BUS / V A N P O O L	555661	01-00-33902		SEPTEMBER 2019 BU	100.00
WORKING WELL	00313138 00	01-00-34201		P.ROBINSON PHYSIC	60.00
EIGHNER'S FLOWERS-GIFTS	00304751	01-00-38900		FIRST RESPONDERS	389.95
AIDE RENTALS & SALES	119047-1	01-00-39701		FIRST RESPONDERS	248.64

TOTAL FOR FUND 01		DEPT. 00			2250.26
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OVERDOORS OF ILLINOIS INC	27355	01-20-31100		MAINT BUILDING	200.00
MONARCH AUTO SUPPLY INC	6981 471192	01-20-31805		MAINT VEHICLES	70.64
STONY TIRE INCORPORATED	1 148500	01-20-31805		AMBULANCE 37 MAIN	295.80
NICOR GAS	510009 0919	01-20-33200		NATURAL GAS	36.58
HERITAGE F/S, INC.	35002360	01-20-33300		GASOLINE	130.38
HERITAGE F/S, INC.	35002446	01-20-33300		GASOLINE	299.38
FERGUSON FACILITIES SUPPLY	14474053	01-20-33501		SHOP SUPPLIES	286.39
COMCAST	54689 0919	01-20-33700		TELEPHONE	142.18
COMCAST	54689 0919	01-20-33701		CABLE/INTERNET	151.91
AIRGAS USA LLC	9091033968	01-20-33702		AMBULANCE SUPPLIE	226.05
AIRGAS USA LLC	9962842908	01-20-33702		AMBULANCE SUPPLIE	97.84
AIRGAS USA LLC	9963617266	01-20-33702		AMBULANCE SUPPLIE	118.24
METRO PARAMEDIC SERVICES INC.	020 01193	01-20-34250		SEPT 19 AMBULANCE	22339.50
TRAINING CONCEPTS, INC.	41429	01-20-38401		F.F TRAINING	46.00

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				DESCRIPTION	DIST

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TOTAL FOR FUND 01		DEPT. 20			24440.89
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JAMES HERR & SONS					
109895		01-40-31805		UNIT # 17-2 MAINT	42.76
POMP'S TIRE SERVICE INC.					
0280100914		01-40-31805		MAINT VEHICLES	921.50
SCOTT'S-U-SAVE					
450129		01-40-31805		UNIT 16-1	50.00
SCOTT'S-U-SAVE					
451066		01-40-31805		LICENSE # MP13879	58.00
STANLEY CONVERGENT SECURITY SOLUTIONS					
16838761		01-40-32900		MAINT FROM LIGHTN	1385.87
GUARANTEED TECHNICAL SERV & CONSULT INC					
2018819		01-40-32901		MAINT SOFTWARE	840.00
NICOR GAS					
510005 0919		01-40-33200		HEAT	126.45
HERITAGE F/S, INC.					
35002360		01-40-33300		GASOLINE	923.44
HERITAGE F/S, INC.					
35002446		01-40-33300		GASOLINE	1185.94
ABSOLUTE BEST CLEANING SERVICES, INC.					
13228		01-40-33502		AUGUST CLEANING	750.00
COMCAST					
75247 0919		01-40-33700		TELEPHONE	107.88
COMCAST					
75247 0919		01-40-33701		CABLE/INTERNET	135.89
MOTOROLA SOLUTIONS-STARCOM13108 COLLECTI					
447607312019		01-40-33702		RADIO SERVICE	1386.00
MARLIN BUSINESS BANK					
17291081		01-40-33703		MAINTENANCE CONTR	1344.74
RICH CONSTRUCTION EMERGENCY BOARDUP INC					
2475		01-40-34102		3317 GREEN ST	151.45

TOTAL FOR FUND 01		DEPT. 40			9409.92
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TOTAL FOR FUND 01				36101.07	
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HELSEL JEPPEPERSON ELECTRICAL INC					
837480		03-30-31100		MAINT BUILDING	88.00
REFRIGERATION SYSTEMS OF ILLINOIS					
154820		03-30-31700		MAINT MOTORIZED E	261.02
COMED					
19001 0919		03-30-33100		3501 HOPKINS SIGN	42.33
CHICAGO OFFICE PRODUCTS					
975598-0		03-30-33500		OFFICE SUPPLIES	52.58
SAM'S CLUB/SYNCHRONY BANK					
082319		03-30-33500		OFFICE SUPPLIES	81.74
ABSOLUTE BEST CLEANING SERVICES, INC.					
13228		03-30-33502		AUGUST CLEANING	1125.00
MICHELLE LONGO					
AUGUST 2019 2		03-30-33504.01		AUGUST 2019 TUNE	180.00

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RZAB, MARIE					
AUGUST 2019		03-30-33504.01		AUGUST 2019 YOGA	160.00
SMITHEREEN COMPANY					
2048707		03-30-33703		MAINTENANCE CONTR	61.00
SUBURBAN LANDSCAPING					
110137		03-30-33703		SEPTEMBER SERVICE	380.00
PROTECTION 1 / ADT					
29557 0919		03-30-33704		SECURITY SYSTEM	48.64
TOTAL FOR FUND 03		DEPT. 30			2480.31
COMED					
29006 0919		03-31-33100		3545 PHILLIPS AVE	330.84
COMED					
66000 0919		03-31-33100		3240 MORGAN ST	245.79
COMED					
82008 0919		03-31-33100		NS 36TH ST 1E FLO	415.99
TOTAL FOR FUND 03		DEPT. 31			992.62
TOTAL FOR FUND 03					3472.93
BRITES TRANSPORTATION LTD					
71749		06-00-31204		MAINT PATCHING	810.14
GALLAGHER MATERIALS CORP					
12216		06-00-31204		MAINT PATCHING	510.88
CORE & MAIN					
L135250		06-00-31504		MAINT MAINS	1600.49
M&J UNDERGROUND, INC					
M19-0309		06-00-31504.01		3112 SANGAMON	4753.00
GASVODA & ASSOCIATES INC.					
INV1901648		06-00-31508		MAINT CHLORINATOR	1136.00
T.R.L. TIRE SERVICE CORP					
22959 273258		06-00-31805		MAINT VEHICLES	193.50
COMED					
80004 0919		06-00-33100		44 E 31ST ST	34.62
HERITAGE F/S, INC.					
35002360		06-00-33300		GASOLINE	91.41
HERITAGE F/S, INC.					
35002446		06-00-33300		GASOLINE	335.07
1ST AYD CORPORATION					
PS1299366		06-00-33501		SHOP SUPPLIES	59.90
HELSEL JEPPEPERSON ELECTRICAL INC					
837643		06-00-33501		SHOP SUPPLIES	220.40
HELSEL JEPPEPERSON ELECTRICAL INC					
837936		06-00-33501		SHOP SUPPLIES	62.95
MENARDS - MATTESON					
7222		06-00-33501		SHOP SUPPLIES	157.43
USA BLUE BOOK					
990660		06-00-33501		SHOP SUPPLIES	168.12
REPUBLIC SERVICES #721					
0721 006281201		06-00-33710		GARBAGE CONTRACT	150.00

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UNIFIRST CORPORATION					
062 0362606	06-00-33800		UNIFORM SERVICE		94.69
SUBURBAN LABORATORIES INC					
168808	06-00-34800		WATER TESTING FEE		530.00
EJ USA INC.					
110190072275	06-00-37505		JOB # S1		9078.00

TOTAL FOR FUND 06	DEPT. 00				19986.60
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TOTAL FOR FUND 06					19986.60
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T.R.L. TIRE SERVICE CORP					
22959 273258	07-00-31805		MAINT VEHICLES		193.50
HERITAGE F/S, INC.					
35002360	07-00-33300		GASOLINE		91.41
HERITAGE F/S, INC.					
35002446	07-00-33300		GASOLINE		335.06
1ST AYD CORPORATION					
PS1299366	07-00-33501		SHOP SUPPLIES		59.89
MENARDS - MATTESON					
7222	07-00-33501		SHOP SUPPLIES		157.43
COMCAST					
72327 0919	07-00-33700		TELEPHONE		74.86
COMCAST					
72327 0919	07-00-33701		CABLE/INTERNET		100.16
UNIFIRST CORPORATION					
062 0362606	07-00-33800		UNIFORM SERVICE		94.68

TOTAL FOR FUND 07	DEPT. 00				1106.99
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TOTAL FOR FUND 07					1106.99
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COMED					
22049 0919	08-00-33102		ELECTRICITY TRAFF		131.23
COMED					
580004 0919	08-00-33102		SS 35TH ST 2E FLO		40.56
COMED					
73007 0919	08-00-33102		49 E 34TH ST		85.15
COMED					
81001 0919	08-00-33102		SS 35TH ST 1E FLO		33.79

TOTAL FOR FUND 08	DEPT. 00				290.73
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TOTAL FOR FUND 08					290.73
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SAM'S CLUB/SYNCHRONY BANK					
071619	13-52-33930		FB CONCESSION STA		268.63
SAM'S CLUB/SYNCHRONY BANK					
072119	13-52-33930		FB CONCESSION STA		174.63

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SAM'S CLUB/SYNCHRONY BANK 080919	13-52-33930			FB CONCESSION STA	405.96	
SAM'S CLUB/SYNCHRONY BANK 082719	13-52-33930			FB CONCESSION STA	120.09	
SAM'S CLUB/SYNCHRONY BANK 082919	13-52-33930			FB CONCESSION STA	107.74	
RJ GAFFNEY PROMOTIONS 122804	13-52-37305			FOOTBALL NEW UNIF	510.00	

TOTAL FOR FUND 13	DEPT. 52				1587.05	
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TOTAL FOR FUND 13					1587.05	
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VISION SERVICE PLAN (IL) 807330958	15-00-36901			HEALTH INSURANCE	525.12	
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TOTAL FOR FUND 15	DEPT. 00				525.12	
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TOTAL FOR FUND 15					525.12	
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GENUINE PARTS COMPANY INC 1990 616813	16-00-31805			MAINT VEHICLES	487.90	
HERITAGE F/S, INC. 35002360	16-00-33300			GASOLINE	104.17	
HERITAGE F/S, INC. 35002446	16-00-33300			GASOLINE	61.22	

TOTAL FOR FUND 16	DEPT. 00				653.29	
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TOTAL FOR FUND 16					653.29	
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** TOTAL CHECKS TO BE ISSUED					63723.78	
01	CORPORATE				36101.07	
03	PLAYGROUND/RECREATION				3472.93	
06	WATER/SEWER FUND				19986.60	
07	ROAD & BRIDGE				1106.99	
08	MOTOR FUEL TAX				290.73	
13	BOOSTER CLUB				1587.05	
15	LIABILITY INSURANCE FUND				525.12	
16	H.S.E.M.				653.29	

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PAYABLE TO

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CHECK NO

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TOTAL FOR REGULAR CHECKS:

63,723.78

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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PAYABLE TO	INV NO	REG NO G/L NUMBER	CHECK DATE DESCRIPTION	CHECK NO	AMOUNT DIST
USPS CRETE	08302019	790 01-00-33600	08/30/19 DIST. 2 & 4 POSTA	9743	372.40
TOTAL FOR FUND 01		DEPT. 00			372.40
TOTAL FOR FUND 01					372.40
** TOTAL MANUAL CHECKS LISTED					372.40
** TOTAL OF ALL LISTED CHECKS					64096.18