

VILLAGE OF
STEGER
BOARD OF TRUSTEES
REGULAR MEETING AGENDA
3320 Lewis Avenue, Steger IL 60475

JUNE 3, 2019 7:00pm

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. AWARDS, HONORS, AND SPECIAL RECOGNITIONS
 - Presentation from Patrick D'Heff with the Illinois Coalition of Local Governments
- D. MINUTES of May 20, 2019 Board Meeting.
- E. AUDIENCE PARTICIPATION
- F. REPORTS
 - 1. Administrator
 - 2. Department Heads
 - a. Public Infrastructure/Code Enforcement Director
 - b. Fire Chief
 - c. Police Chief
 - d. EMA Chief
 - e. Community Center Director
 - f. Housing and Community Development Director
 - 3. Attorney
 - 4. Treasurer
 - 5. Trustee/Liaison
 - 6. Clerk
 - 7. Mayor's Report
- G. PAYING OF THE BILLS
- H. CORRESPONDENCE

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

MONDAY JUNE 3, 2019 BOARD OF TRUSTEE REGULAR MEETING AGENDA

I. UNFINISHED BUSINESS:

RESOLUTION NO. 1138

**A RESOLUTION AUTHORIZING THE ILLINOIS
COALITION OF LOCAL GOVERNMENTS AND ITS
AGENTS OR CONTRACTORS TO ACT AS THE
THIRD-PARTY ADMINISTRATOR FOR THE
COMPLIANCE REVIEW, COLLECTION AND
DISTRIBUTION OF THE TWO PERCENT (2%)
FOREIGN FIRE INSURANCE COMPANY TAX DUE
TO THE VILLAGE OF STEGER, ILLINOIS**

J. NEW BUSINESS:

Letter from Steger Kiwanis requesting permission to sell peanuts for their annual "Peanut Day" on Friday September 27, 2019 between the hours of 7 am until 5 pm at the major intersections of the Village. They are also requesting orange safety cones.

Business and Liquor Application New Citgo: Steger Food and Liquor and 2nd floor Restaurant.

Request to replace the heating and cooling units on both floors of the Fire Department and Temporary Village Hall not to exceed quote of \$14,000.00.

K. ADJOURNMENT

The Village of Steger, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Human Resource Department at (708) 754-3395 to allow the Village to make reasonable accommodations for those persons

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 20th day of May, 2019 in the Municipal Building of the Village of Steger. Village Clerk Joseph M. Zagone, Jr. led all in attendance in the Pledge of Allegiance to the flag.

Trustee Joyce made a motion to appoint Trustee Perchinski Chairman Pro-tem. Trustee Buxton seconded the motion. Voice vote. All Trustees present voted aye. Motion carried

Village Clerk Joseph M. Zagone, Jr. called the roll. The following Trustees were present, Joyce, Perchinski, Kozy, Skrezyna, Buxton. Mayor Peterson and Trustee Lopez were absent.

Also present were: Village Administrator Mary Jo Seehausen, Police Chief Patrick Rossi, Fire Chief Nowell Fillion, Director of Public Infrastructure Dave Toepper and EMA Chief Tom Johnston.

AWARDS, HONORS AND SPECIAL RECOGNITION

Trustee Joyce made a motion to table presentation from Patrick D'Heff with the Illinois Coalition of Local Government. Trustee Skrezyna seconded the motion. Voice vote. All Trustees present voted aye. Motion tabled.

MINUTES

Trustee Joyce made a motion to approve the minutes of the May 6th meeting as written. Trustee Kozy seconded the motion. Voice vote. All Trustees present voted aye. Motion carried.

AUDIENCE PARTICIPATION

None

REPORTS

Village Administrator Mary Jo Seehausen No report.

Director of Public Infrastructure Dave Toepper Well inspections took place. Found some expected issues that will be addressed.

Minutes May 20, 2019 page 2

Fire Chief Nowell Fillion The Fire Department tested hoses. All passed inspection except one. No new hoses needed at this time. Congratulated Bailey Stevenson for graduating EMT class.

Police Chief Patrick Rossi Referred to his weekly report and look forward to the Open House at the new Police Station on Monday, May 27, 2019.

EMA Chief Tom Johnston Reported scheduled street closings on Memorial Day to accommodate ceremonies.

Community Center Director Diane Rossi No report.

Housing and Community Development Director Alice Peterson Absent.

Village Attorney not present

Finance: Made comments from the February Financial Report.

TRUSTEES' REPORTS

Trustee Buxton Reminded everyone of the Steger Day of Prayer on June 1st at 10 am at the Gazebo on Halsted Blvd. It was also reminded that the organizers of this event requested use of the Boulevard the prior evening for preparations.

Trustee Skrezyna made a motion to approve use of the Boulevard on May 30, 2019 to prepare for the Steger Day of Prayer. Trustee Buxton seconded the motion. Voice vote. All Trustees present voted aye. Motion carried.

Trustee Skrezyna The Village is actively writing tickets for tall grass, so keep your grass cut. Driving the Dixie is June 15th and flyers are available.

Trustee Lopez No report

Trustee Kozy Four Steger Softball players have received scholarship money.

Trustee Perchinski No report.

Trustee Joyce. Memorial Day ceremonies will begin at 10 am at the Boulevard followed by flag presentation at the new Police Station.

VILLAGE CLERK No report

PRESIDENT PETERSON Absent

BILLS

Trustee Joyce made a motion to approve the bills as listed. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy, Skrezyna and Buxton. Motion carried.

CORRESPONDENCE none

UNFINISHED BUSINESS

Resolution 1138:

Trustee Skrezyna made a motion to table Resolution No 1138, A RESOLUTION AUTHORIZING THE ILLINOIS COALITION OF LOCAL GOVERNMENTS AND ITS AGENTS OR CONTRACTORS TO ACT AS THE THIRD-PARTY ADMINISTRATOR FOR THE COMPLIANCE REVIEW, COLLECTION AND DISTRIBUTION OF THE TWO PERCENT (2%) FOREIGN FIRE INSURANCE COMPANY TAX DUE TO THE VILLAGE OF STEGER, ILLINOIS.

Trustee Buxton seconded the motion. Voice vote. All Trustees present voted aye. Motion tabled.

NEW BUSINESS: None

Trustee Joyce made a motion to adjourn to Closed Session. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy, Skrezyna and Buxton. Motion carried at 7:10 pm.

Trustee Joyce made a motion to reconvene for action on items discussed in Closed Session. Trustee Skrezyna seconded the motion. Voice vote. All Trustees present voted aye. Motion carried at 7:26 pm.

Trustee Joyce made a motion to authorize the Village Administrator and Village President to negotiate with insurance company to settle pending litigation to not exceed the predetermined amount in the legal matter discussed in Closed Session. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Kozy, Skrezyna and Buxton. Motion carried.

Trustee Buxton made a motion to adjourn the meeting. Trustee Skrezyna seconded the motion. Voice vote; all ayes. Motion carried.

Meeting adjourned at 7:30 pm.

Timothy Perchinski, Chairman Pro-tem

Joseph M. Zagone, Jr., Village Clerk

SYS DATE:05/29/19

VILLAGE OF STEGER
A / P W A R R A N T L I S T
REGISTER # 902

SYS TIME:22:22
[NW2]

DATE: 05/29/19

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
JEFF BOWMAN	B190314	01-00-15003		B190314 REIMBURSE	250.00
EXCEL ELECTRIC INC	123097	01-00-31401		350 DORSETSHIRE L	1182.19
GEMINI PLUMBING COMPANY INC	21728	01-00-32900		FIREMANS PARK BAT	595.00
GUARANTEED TECHNICAL SERV & CONSULT INC	2018523	01-00-32901		MAINT COMPUTER	156.04
GUARANTEED TECHNICAL SERV & CONSULT INC	2018622	01-00-32901		MAIN COMPUTER	409.68
COM ED	841063 0719	01-00-33102		ELECTRICITY-TRAFF	719.18
NICOR GAS	03196 0619	01-00-33200		HEAT	103.39
HERITAGE F/S, INC.	35000885	01-00-33300		GASOLINE	22.35
HERITAGE F/S, INC.	35001270	01-00-33300		GASOLINE	43.61
HERITAGE F/S, INC.	35001391	01-00-33300		GASOLINE	39.62
HERITAGE F/S, INC.	35001456	01-00-33300		GASOLINE	39.76
WALTON OFFICE SUPPLY	308080 0	01-00-33500		OFFICE SUPPLIES	161.29
COMCAST	54689 0619	01-00-33700		TELEPHONE	104.85
NEOPOST USA MAIL FINANCE	N7734813	01-00-33901		RENTAL EQUIP	607.47
GIANOPOLUS, DENNIS G. P.C.	18034	01-00-34100		APRIL LEGAL SERVI	9900.00
GW & ASSOCIATES, PC	1905106	01-00-34500		APRIL 2019 FINANC	4550.00
PROSHRED SECURITY	100129428	01-00-38917		SHREDDING DISPOSA	45.00
TOTAL FOR FUND 01		DEPT. 00			18929.43
ANDREWS PRINTING	64300	01-01-33400		PRINTING SUPPLIES	510.00
TOTAL FOR FUND 01		DEPT. 01			510.00
ANDY FRAIN SERVICES INC	273298	01-19-30900		SALARY CROSSING G	2851.50
TOTAL FOR FUND 01		DEPT. 19			2851.50
GLOBAL EMERGENCY PRODUCTS	AG9486	01-20-31805		MAIN-VEHICLES	595.09
SMART DRAW SOFTWARE LLC	TWRDO 66RBW	01-20-32901		MAINT COMPUTER SO	74.32

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
NICOR GAS	03196 0619	01-20-33200		HEAT	103.39
HERITAGE F/S, INC.	35000885	01-20-33300		GASOLINE	145.39
HERITAGE F/S, INC.	35001270	01-20-33300		GASOLINE	145.73
HERITAGE F/S, INC.	35001391	01-20-33300		GASOLINE	205.07
HERITAGE F/S, INC.	35001456	01-20-33300		GASOLINE	205.80
MENARDS - MATTESON	98971	01-20-33501		SHOP SUPPLIES	523.34
COMCAST	54689 0619	01-20-33700		TELEPHONE	39.95
COMCAST	54689 0619	01-20-33701		CABLE	147.17
ARROW INTERNATIONAL INC	9501251062	01-20-33702		AMBULANCE SUPPLIE	308.50
CINTAS CORPORATION LOCKBOX	5013805935	01-20-33901		RENTAL EQUIP	160.06
METRO PARAMEDIC SERVICES INC.	020 01108	01-20-34250		JUNE AMBULANCE SE	22339.50
SKLAREWITZ UNIFORMS	MEYER/ATWOOD	01-20-37302		NEW UNIFORMS	148.95
TOTAL FOR FUND 01		DEPT. 20			25142.26
MERTS HVAC	103921	01-40-31100		MAINT BUILDING	242.50
JAMES HERR & SONS	108921	01-40-31805		MAINT VEHICLE #14	207.99
JAMES HERR & SONS	109017	01-40-31805		MAIN VEHICLE LIC#	372.52
GUARANTEED TECHNICAL SERV & CONSULT INC	2018523	01-40-32901		MAINT COMPUTER	120.00
HERITAGE F/S, INC.	35000885	01-40-33300		GASOLINE	608.30
HERITAGE F/S, INC.	35001270	01-40-33300		GASOLINE	895.50
HERITAGE F/S, INC.	35001391	01-40-33300		GASOLINE	668.08
HERITAGE F/S, INC.	35001456	01-40-33300		GASOLINE	584.15
WALTON OFFICE SUPPLY	308072 0	01-40-33400		PRINTING SUPPLIES	220.26
SAM'S CLUB/SYNCHRONY BANK	43472 0519	01-40-33500		OFFICE SUPPLIES	207.02
WALTON OFFICE SUPPLY	308072 1	01-40-33500		OFFICE SUPPLIES	132.71
A T & T	708754359305-1	01-40-33700		TELEPHONE	153.10
COMCAST	81343551	01-40-33700		TELEPHONE	1374.20
COMCAST	95698 0619	01-40-33700		TELEPHONE	222.87

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REGISTER # 902

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT	DIST
CINTAS CORPORATION LOCKBOX	5013805936	01-40-33900		ALL OTHER SUPPLIE	101.28	
SIRCHIE	0399016-1N	01-40-33900		ALL OTHER SUPPLIE	155.90	
RICH CONSTRUCTION EMERGENCY BOARDUP INC	2178	01-40-34102		PROFESSIONAL SERV	227.50	
GUARANTEED TECHNICAL SERV & CONSULT INC	2018622	01-40-34104		COMPUTER MAINT	499.68	
THE EAGLE UNIFORM COMPANY INC	277157	01-40-37302		NEW UNIFORMS WHIT	206.00	
LOCIS	40696	01-40-38400		TIME ENTRY TRAINI	340.00	
PROSHRED SECURITY	100129333	01-40-38917		RECORD DISPOSAL	50.00	
TOTAL FOR FUND 01		DEPT. 40			7589.56	
TOTAL FOR FUND 01				55022.75		
HELSEL JEPPEPERSON ELECTRICAL INC	830513	03-30-31100		MAINT-BUILDING	293.59	
UNIFIRST CORPORATION	062 0349708	03-30-32900		MAINT MATS	55.96	
NICOR GAS	10004 050919	03-30-33200		HEATING	219.31	
PETTY CASH	052019	03-30-33503.09		AFTER SCHOOL CLUB	55.00	
A T & T	708754369005 1	03-30-33700		TELEPHONE	18.36	
COMCAST	31978 0519	03-30-33700		TELEPHONE	107.38	
COMCAST	31978 0519	03-30-33701		CABLE	139.75	
SMITHEREEN COMPANY	1970782	03-30-33703		MAINTENANCE CONTR	61.00	
JOHNSON CONTROLS SECURITY SOLUTIONS	32513160	03-30-33704		SECUIRTY SYSTEM	221.10	
PROTECTION 1 / ADT	32429599 0519	03-30-33704		SECURITY SYSTEM	36.21	
TOTAL FOR FUND 03		DEPT. 30			1207.66	
FASTENAL COMPANY	ILSTE152296	03-31-31300		MAINT PARKS PLAYG	39.38	
FASTENAL COMPANY	ILSTE152301	03-31-31300		MAIN PARKS/PLAYGR	46.06	
COMED	29006 0519	03-31-33100		ELECTRICITY 3545	164.99	
NICOR GAS	10004 0719	03-31-33200		HEATING	102.98	
TOTAL FOR FUND 03		DEPT. 31			353.41	

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
TOTAL FOR FUND 03				1561.07	
LUZ COVARRUBIAS	05152019	06-00-25100		WATER REFUND L. C	66.97
CLARKES GARDEN CENTER	05062019	06-00-31204		TOP SOIL PATCHING	120.00
RICH SEALCOATING INC	RS 1014	06-00-31204		ASPHALT PATCHING	3400.00
M&J UNDERGROUND, INC	M19-0155	06-00-31504		MAINT MAINS	1676.50
FASTENAL COMPANY	ILSTE152311	06-00-31800		MAINT TOOLS WORK	30.92
MONARCH AUTO SUPPLY INC	6981 458270	06-00-31805		MAINT VEHICLES	41.98
GEMINI PLUMBING COMPANY INC	21734	06-00-32900		3518 JOHN ST	1650.00
COMED	52003 0719	06-00-33100		ELECTRIC 350 DORS	29.37
COMED	76056 0719	06-00-33100		ELECTRIC 44 E 31S	1204.01
COMED	67036 0719	06-00-33101		ELECTRIC 3411 HAL	1466.27
NICOR GAS	10003 0719	06-00-33200		HEATING	443.31
HERITAGE F/S, INC.	35000885	06-00-33300		GASOLINE	108.72
HERITAGE F/S, INC.	35001270	06-00-33300		GASOLINE	156.22
HERITAGE F/S, INC.	35001391	06-00-33300		GASOLINE	170.47
HERITAGE F/S, INC.	35001456	06-00-33300		GASOLINE	171.08
CINTAS CORPORATION LOCKBOX	5013805933	06-00-33501		SHOP SUPPLIES	121.31
FASTENAL COMPANY	ILSTE152458	06-00-33501		SHOP SUPPLIES	61.85
FASTENAL COMPANY	ILSTE152837	06-00-33501		SHOP SUPPLIES	18.24
HINCKLEY SPRINGS	17155979 052219	06-00-33501		SHOP SUPPLIES	31.31
UNIFIRST CORPORATION	062 0348842	06-00-33501		SHOP SUPPLIES	73.60
UNIFIRST CORPORATION	062 0349772	06-00-33501		SHOP SUPPLIES	87.91
UNIFIRST CORPORATION	062 0350694	06-00-33501		SHOP SUPPLIES	73.60
REPUBLIC SERVICES #721	0721 006109894	06-00-33710		GARBAGE	365.00
REPUBLIC SERVICES #721	0721 006154904	06-00-33710		GARBAGE CONTRACT	58999.04
AIDE RENTALS & SALES	114692-1	06-00-33901		RENTAL EQUIPMENT	87.90
WATER SOLUTIONS UNLIMITED	30596	06-00-33907		CHEMICALS	7852.98
GW & ASSOCIATES, PC	1905106	06-00-34400		APRIL 2019 FINANC	2450.00

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
CHICAGO SOUTHLAND CHAMBER OF COMMERCE	20826	06-00-38901		DUES 060119 TO 05	700.00
TOTAL FOR FUND 06		DEPT. 00			81658.56
TOTAL FOR FUND 06				81658.56	
DESIDERIO LANDSCAPING LLC.	9560	07-00-31213		3501 UNION MAINT	4000.00
DESIDERIO LANDSCAPING LLC.	9579	07-00-31213		3323 WALLACE	50.00
AUTO ZONE	2599092902	07-00-31805		MAINT-VEHICLES	122.09
MONARCH AUTO SUPPLY INC	6981 458270	07-00-31805		MAINT VEHICLES	41.98
HERITAGE F/S, INC.	35000885	07-00-33300		GASOLINE	108.72
HERITAGE F/S, INC.	35001270	07-00-33300		GASOLINE	156.21
HERITAGE F/S, INC.	35001391	07-00-33300		GASOLINE	170.47
HERITAGE F/S, INC.	35001456	07-00-33300		GASOLINE	171.08
CINTAS CORPORATION LOCKBOX	5013805933	07-00-33501		SHOP SUPPLIES	121.31
ELMER & SON LOCKSMITHS INC	370554	07-00-33501		SHOP SUPPLIES	114.76
FASTENAL COMPANY	ILSTE152947	07-00-33501		SHOP SUPPLIES	52.22
HINCKLEY SPRINGS	17155979 052219	07-00-33501		SHOP SUPPLIES	31.31
KEITH'S POWER EQUIPMENT INC	74265	07-00-33501		SHOP SUPPLIES	116.55
UNIFIRST CORPORATION	062 0348842	07-00-33501		SHOP SUPPLIES	73.60
UNIFIRST CORPORATION	062 0349772	07-00-33501		SHOP SUPPLIES	87.90
UNIFIRST CORPORATION	062 0350694	07-00-33501		SHOP SUPPLIES	73.60
INGALLS OCCUPATIONAL HEALTH	CP279189	07-00-34200		DRUG SCREEN DOT	59.00
TOTAL FOR FUND 07		DEPT. 00			5550.80
TOTAL FOR FUND 07				5550.80	
COM ED	990930 0619	08-00-33102		ELECTRICITY TRAFF	3827.24
TOTAL FOR FUND 08		DEPT. 00			3827.24

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
TOTAL FOR FUND 08				3827.24	
AMALGAMATED BANK OF CHICAGO	6729 070119	12-00-41000		DEBT SERVICE INTE	62362.50
TOTAL FOR FUND 12			DEPT. 00		62362.50
TOTAL FOR FUND 12				62362.50	
JONES, ERNEST	052819	13-50-38903		E. JONES REIMBURSE	225.00
JONES, ERNEST	052819-1	13-50-38903		E. JONES REIMBURSE	302.57
JONES, ERNEST	05282019	13-50-38903		E. JONES REIMBURSE	175.50
TOTAL FOR FUND 13			DEPT. 50		703.07
TOTAL FOR FUND 13				703.07	
DISTRICT #194 INTERMEDIATE SCHOOL	MAY 23 2019	14-00-38712		DARE GRADUATION	348.00
TOTAL FOR FUND 14			DEPT. 00		348.00
TOTAL FOR FUND 14				348.00	
HUMANA DENTAL INSURANCE COMPANY	181931960	15-00-36903		DENTAL INSURANCE	3166.92
TOTAL FOR FUND 15			DEPT. 00		3166.92
TOTAL FOR FUND 15				3166.92	
GENUINE PARTS COMPANY INC	1990 602299	16-00-31805		MAINT-VEHICLES	15.96
NICOR GAS	10002 0719	16-00-33200		HEATING	135.84
HERITAGE F/S, INC.	35000885	16-00-33300		GASOLINE	110.89
HERITAGE F/S, INC.	35001270	16-00-33300		GASOLINE	40.30
HERITAGE F/S, INC.	35001391	16-00-33300		GASOLINE	91.79

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HERITAGE F/S, INC.	35001456	16-00-33300			GASOLINE	92.12	
COMCAST	72350 0619	16-00-33700			TELEPHONE	81.05	
COMCAST	72350 0619	16-00-33701			CABLE	89.90	
TOTAL FOR FUND 16		DEPT. 00				657.85	
TOTAL FOR FUND 16						657.85	

** TOTAL CHECKS TO BE ISSUED						214858.76	
01	CORPORATE					55022.75	
03	PLAYGROUND/RECREATION					1561.07	
06	WATER/SEWER FUND					81658.56	
07	ROAD & BRIDGE					5550.80	
08	MOTOR FUEL TAX					3827.24	
12	DEBT SERVICE					62362.50	
13	BOOSTER CLUB					703.07	
14	D.A.R.E.					348.00	
15	LIABILITY INSURANCE FUND					3166.92	
16	H.S.E.M.					657.85	
TOTAL FOR REGULAR CHECKS:						214,858.76	

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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)
=====

PAYABLE TO	REG NO	CHECK DATE	CHECK NO	AMOUNT
INV NO	G/L NUMBER	DESCRIPTION	DIST	
DISTRICT #194 INTERMEDIATE	78200L	05/20/19	9224	
04142019	13-55-29614	April volleyball		45.00
SCREMENTI'S RESTAURANTS	782	05/24/19	9223	
04142019	13-55-29614	APRIL VOLLEYBALL		2140.00
TOTAL FOR FUND 13	DEPT. 55			2185.00
TOTAL FOR FUND 13				2185.00
** TOTAL MANUAL CHECKS LISTED				2185.00
** TOTAL OF ALL LISTED CHECKS				217043.76

WHEREAS, the Corporate Authorities desire and find it to be in the best interests of the Village to enter into an agreement with the ICLG by adopting this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, State of Illinois, as follows:

**ARTICLE I.
IN GENERAL**

SECTION 1: Incorporation Clause.

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Resolution are full, true and correct and do hereby, by reference, incorporate and make them part of this Resolution as legislative findings.

SECTION 2: Purpose.

The purpose of this Resolution is to authorize ICLG to act as the third-party administrator ("TPA") for the compliance review, collection, and distribution of the two percent (2%) foreign fire insurance company tax due to the Village;

**ARTICLE II.
AUTHORIZATION/AGREEMENT**

SECTION 3: Rescission of Prior Resolutions and Agreements.

The Village rescinds any prior adopted resolution or approved agreement with any prior organization, designated agent, clearinghouse, or TPA previously authorized to act on behalf of the Village related in any way to the foreign fire insurance company tax. ICLG shall remain the sole TPA and designated agent of the Village until notified by the Village by adopted resolution rescinding this agreement and engagement. Should the Village repeal this Resolution or adopt a resolution rescinding this agreement and engagement ("Termination"), the Village shall provide ICLG ninety (90) days written notice prior to such Termination. The Village shall pay ICLG all

compensation set forth herein for any work that ICLG began under this Resolution prior to or after written notice of Termination.

SECTION 4: Authorization.

ICLG is hereby authorized by the Corporate Authorities to act as its sole TPA and designated agent to conduct compliance reviews of foreign fire insurance company tax books and records and receive and examine the reports and payments of the two percent (2%) foreign fire insurance company tax tendered to the Village by foreign fire insurance companies writing such business on property located within the limits of the Village. The Village shall provide ICLG all information requested by ICLG and access to information required to conduct such compliance reviews.

SECTION 5: Records.

ICLG shall keep an accurate and complete record of all such tax payments received or reviewed from foreign fire insurance companies and the distribution of such payments to the Village and that all such records shall be open to inspection by elected officials or authorized agent(s) of the Village during reasonable office hours.

SECTION 6: Exclusivity; Compliance Review Services; Fees.

The Village hereby agrees and engages ICLG to act as its sole TPA and authorized agent for:

(a) Tax Filing & Collection Services and Fees. ICLG shall collect the rightfully imposed foreign fire insurance company tax of two percent (2%) per annum of the gross receipts received as premiums on fire or other insurance policies on properties within the jurisdiction. The Village agrees to pay ICLG a percentage equal to fifty percent (50%) of what it was paid in 2018 of the taxes actually collected as ICLG's annual tax collection fee. ICLG shall retain all rights, at its sole discretion and for its benefit, to set reasonable prices to recover transaction fees or cost(s), including

fees for processing electronic payments, from end user foreign fire insurance companies.

(b) Compliance Review Services and Fees. ICLG shall conduct compliance reviews of foreign fire insurance companies and tax on the gross receipts received, not received, or that should be received as premiums on fire insurance policies on properties within the Village to identify any past, present, and future unpaid monies due to the Village. Federal, Illinois state law, local laws, and the Village's own local ordinances, resolutions, motions ("Ordinances"), or data shall be used by ICLG to conduct compliance reviews. ICLG will present in writing any findings of monies due or potentially due to the Village ("Findings"). Where already authorized by existing Federal, Illinois state law, local laws, and the Village's own local Ordinances, this Resolution authorizes ICLG to correct any prospective errors and to make a reasonable effort to collect retrospective monies due to the Village. Additionally, ICLG shall review the Village's Ordinances and operations and shall present Findings to the Village to maximize revenues, and where such Findings requires, but is not limited to, a change of any ordinances, business practices, or technology, ICLG shall only implement such change after the Village has reviewed and agreed to any such change in writing. The Village agrees to review any Findings within thirty (30) days of receipt from ICLG.

If a compliance review conducted under this Resolution and agreement results in new revenues or Findings to the Village, whether implemented in whole or in part by ICLG, the Village or an insurance company/taxpayer, the Village agrees that it shall pay ICLG the fees set forth herein. If a compliance review results in no new revenues or Findings, the Village shall pay no fee to ICLG for that compliance review. Compliance review fees are billed only after completion of a compliance review, submission of Findings to the insurance company/taxpayer, correction and

implementation of the Findings by the insurance company/taxpayer, and receipt of the new revenues by the Village.

Fees for compliance review services are as follows: for every one-hundred dollars (\$100.00) of new revenue returned to the Village, ICLG shall be paid as follows:

- (i) Eleven dollars (\$11.00) for geocoding and address compliance review; and,
- (ii) Eleven dollars (\$11.00) for insurance company compliance review; and,
- (iii) Eleven dollars (\$11.00) for insurance premium compliance review.

Fees for compliance review services shall not exceed a total of thirty-three dollars (\$33.00) for every one-hundred dollars (\$100.00) of new revenue returned to the Village. Fees for compliance review services herein shall apply to new monies received from each error corrected per insurance company/taxpayer for the first two (2) consecutive reporting years beginning with receipt of the first year of new revenue by the Village and shall include any retrospective monies paid to the Village. One hundred percent (100%) of all new revenue generated by ICLG compliance reviews shall flow to the Village upon completion of payment of the fees set forth herein. Any fees due to ICLG under this Section shall be reported to the Village and shall be deducted prior to distributing the proceeds.

SECTION 7: Required Reporting.

Within thirty (30) days of receipt of any foreign fire insurance company tax, both ICLG and the Village shall notify in writing the treasurer of the Village's Foreign Fire Insurance Board and shall post at least the following information on their respective websites:

- (a) the total amount of the tax collected on behalf of the Village;
- (b) the total administrative fees, if any, charged to the Village;

herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 11: Superseder.

All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 12: Publication.

A full, true and complete copy of this Resolution shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 13: Effective Date.

This Resolution shall be effective and in full force immediately upon passage and approval.

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PASSED this ____ day of May 2019.

Joseph M. Zagone, Jr., Village Clerk

APPROVED this ____ day of May 2019.

Kenneth A. Peterson, Jr., Village President

Roll Call Vote:

Voting in favor:

Voting against:

Not voting:

EXHIBIT A

Foreign Fire Insurance Board Treasurer Information

Municipality Name: Village of Steger, Illinois	
Foreign Fire Insurance Board Treasurer Name:	Aaron Anderson
Treasurer Address City, State, and Zip:	3320 Lewis Avenue Steger, IL 60475
Treasurer Email Address:	aanderson@villageofsteger.org
Treasurer Work Phone Number:	708.754.2625
Treasurer Mobile Phone Number:	

KIWANIS CLUB OF STEGER



P. O. BOX 236
STEGER, ILLINOIS 60475

May 29, 2019

Joseph Zagone Jr.
3209 Emerald Ave.
Steger, Il 60475
708-921-7675

Mayor Kenneth Peterson
Steger Village Board
3320 Lewis Ave.
Steger, IL 60475

Dear Mayor Peterson and Village Board,

I am writing on behalf of the Steger Kiwanis Club. One of our major fundraisers is our annual Peanut Day. This year, Kiwanis has designated Friday September 27, 2019 as Peanut Day. Our Club would like to sell peanuts on the major intersections of the Village on that day.

We can supply the village with our letter of insurance if necessary and would request that public works supply us with Orange Safety Cones to aid drivers in seeing our members at the corners. Your help in this matter is greatly appreciated.

Any questions regarding this request can be directed to my attention. Thank you again.

Sincerely,

Joe Zagone Jr.
Peanut Day Chairman