### MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF STEGER, WILL & COOK COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 18<sup>TH</sup> day of December, 2017 in the Municipal Building of the Village of Steger, Village Clerk Joseph M. Zagone, Jr. attending and Mayor Kenneth A. Peterson, Jr. presiding.

Village Clerk Zagone called the roll. The following Trustees were present; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Also present were; Assistant Village Administrator Mary Jo Seehausen, Fire Chief Nowell Fillion, EMA Chief Tom Johnston, Community Center Director Diane Rossi, Director of Public Infrastructure Dave Toepper Housing and Community Development Director Alice Peterson and Police Chief Ken Boehm.

### **PROCLAMATIONS**

Clerk Zagone read the Proclamation Honoring Matthew Briggs on his Eagle Scout Award. Trustee Perchinski made a motion to adopt the Proclamation. Trustee Joyce seconded the motion. Voice vote was called; all ayes. Motion carried. The Board and the audience congratulated Matthew Briggs.

Clerk Zagone read the Proclamation Honoring Mitchell Briggs on his Eagle Scout Award. Trustee Perchinski made a motion to adopt the Proclamation. Trustee Skrezyna seconded the motion. Voice vote was called; all ayes. Motion carried. The Board and the audience congratulated Mitchell Briggs.

Alice Peterson of the Spirit Committee presented prizes to the winners of the Christmas decorating contest.

 3<sup>rd</sup> place tie: Arnold Family at 3147 Morgan Brian Dubridge at 3768 Emerald
2<sup>nd</sup> place: Glowacki Family at 22916 Lahon
1<sup>st</sup> place tie: Baxter Family at 3316 Butler Polanski Family at 3221 Butler

Mayor Peterson added that all contestants' addresses will be posted on the Village website. He encouraged everyone to take a drive and see all the decorations.

### **MINUTES**

Trustee Lopez made a motion to approve the minutes of the previous Board meeting, as all members have copies, with one change in phasing of a motion. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

### MAYORAL APPOINTMENTS

Trustee Lopez made a motion to table the Mayoral Appointments until they can be discussed as a Board. The HR Department is going away and assuming Mary Jo

Seehausen will continue in her role of Assistant Village Administrator. Trustee Sarek seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

# **AUDIENCE PARTICIPATION**

Hailey Kraft, a representative of the American Cancer Society Relay for Life shared plans for a Lollapalooza type event at Veterans Park. Ms. Kraft has completed the special event application with the Village. Mayor Peterson explained that after the administration reviews the application they will make a recommendation to the Board. Ms. Kraft is requesting April 21<sup>st</sup> at Veterans Park.

Cindy Trotier of 3127 Peoria Street submitted an email with questions regarding the budget. Trustee Buxton offered to answer Ms. Trotier's budget questions after the meeting.

# **REPORTS**

Village Administrator Tilton was absent.

Assistant Village Administrator Mary Jo Seehausen read a letter to Mayor Peterson from Administrator Tilton regarding his retirement and his experience working for the Village of Steger. Mayor Peterson added that Mike will be missed.

Director of Public Infrastructure had no report.

**Fire Chief Nowell Fillion** thanked everyone for the kind words of support and sympathy for the passing of his brother Charles Fillion.

Chief Fillion add that Steger "went live" on Wednesday with the new dispatch center and everything is going well.

**Police Chief Ken Boehm** wished the Board and the audience Merry Christmas and Happy New Year. Chief Boehm added that the "Shop with a Cop" event was very successful. Ten children got to spend \$100 plus items donated by Kmart. Last year was just five children. It was a great event sponsored by the Police Association and paid for by Police Officers.

EMA Chief Tom Johnston wished everyone safe and happy holidays.

**Community Center Director Diane Rossi** the After School Club Christmas party was earlier December 18th. About 30 children participated in making Christmas cards for the Veterans home. Mrs. Rossi wished everyone Merry Christmas.

**Housing and Community Development Director Alice Peterson** reported on the Christmas basket program. 185 baskets were delivered December 16<sup>th</sup>. Twenty baskets are still available. Anyone in need can call Village Hall. Mrs. Peterson thanked everyone for helping and wished all a Merry Christmas.

Village Attorney was absent.

### TRUSTEES' REPORTS

**Trustee Buxton** explained that a new Treasurer Report format will be used beginning with the New Year. The Board will be voting on the budget in January, hopefully the first meeting of January. Anyone with questions should contact Trustee Buxton or Assistant Administrator Seehausen.

Trustee Buxton wished a Merry Christmas to all.

**Trustee Skrezyna** also thanked all the volunteers who helped with the Christmas Basket program. He also wished everyone a Merry Christmas.

Trustee Lopez also wished everyone a happy and safe holiday season.

Trustee Sarek wished everyone a Merry Christmas and a Happy New Year.

Trustee Sarek has spoken with Infrastructure Director Dave Toepper about leaving the net up at Veterans Park, provided no weather damage to it over the winter.

**Trustee Perchinski** thanked all the staff and employees for the work to get the Village moving ahead. Trustee Perchinski wished all the employees and residents a Merry Christmas.

Trustee Joyce wished everyone a Merry Christmas and a safe and happy New Year.

**PRESIDENT PETERSON** added that he too feels the Village had a great year. Mayor Peterson looks forward to 2018 he feels that many great things are happening and continue to happen in Steger.

Mayor Peterson thanked the Fire Department for allowing the Christmas basket program to use space to set up and distribute baskets there. He thanked Mrs. Peterson for spearheading the project and all the volunteers of their help, too. Jen Voigts was instrumental in the program, as were Payton and Emma Perchinski, the Skrezyna family, Tim Perchinski and Kiwanis. As well as many more volunteers.

Mayor Peterson wished everyone a Merry Christmas, a safe holiday season and a happy new year.

Mayor Peterson invited everyone to stay after the meeting and enjoy pizza.

## <u>BILLS</u>

Trustee Skrezyna made a motion to approve the bills as listed. Trustee Sarek seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

#### CORRESPONDENCE - none

#### UNFINISHED BUSINESS- none

#### **NEW BUSINESS:**

Trustee Lopez made a motion to adopt ORDINANCE NO 1181 AN ORDINANCE LEVYING TAXES FOR THE CORPORATE PURPOSES OF THE VILLAGE OF STEGER, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF JANUARY 2017 AND ENDING ON THE THIRTY FIRST DAY OF DECEMBER 2017. Trustee Buxton seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinkis made a motion to adopt ORDINANCE NO 1182 AN ORDINANCE AUTHORIZING AND APPROVING THE DISPOSAL OF PERSONAL PROPERTY FOR THE VILLAGE OF STEGER. Trustee Lopez seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Skrezyna made a motion to adopt ORDINANCE NO 1183 AN ORDINANCE AMENDING CHAPTER 58 OF THE MUNICPAL CODE OF STEGER, ILLINOIS REGARDING CRIMINAL TRESPASS TO PROPERTY, with a slight change. He asked that the minimum fine be bumped up to \$50 from \$25. Mayor Peterson suggested the Village adopt this oridinance as is and look at raising fines across the board in the new year. Trustee Skrezyna accepted this and left his motion to adopt Ordinance No. 1183 as written. Trustee Lopez seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to adopt ORDINANCE NO 1184 AN ORDINANCE AMENDING CHAPTER 58 OF THE MUNICIPAL CODE OF STEGER, ILLINOIS REGARDING BREACHES OF PEACE. Trustee Sarek seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Buxton made a motion to adopt ORDINANCE NO 1185 AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE) OF THE VILLAGE OF STEGER, COOK AND WILL COUNTIES, ILLINOIS, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$3,500,000.00. Trustee Perchinski seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Joyce made a motion to approve RESOLUTION NO. 1119 A RESOLUTION AUTHORIZING CERTAIN INDIVIDUALS TO ACT AS SIGNATORIES ON VILLAGE OF STEGER ACCOUNTS AT OLD PLANK TRAIL COMMUNITY BANK FOR THE VILLAGE OF STEGER. Trustee Perchinski seconded the motion. Trustee Lopez inquired, that since the Village has no Administrator at this time, who will sign as administrator? Mayor Peterson explained that the duties of the Administrator will fall to the Assistant Administrator. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve and post the 2018 Village Board Meeting Dates. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Skrezyna made a motion to adjourn to Executive Session to discuss 5 ILCS 120/2 (c) (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act. Trustee Lopez seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

# <u>7:30pm</u>

RECONVENE FOR ACTION ON ITEMS DISCUSSED IN CLOSED SESSION Roll was called. The following were present; Joyce, Perchinski, Sarek, Lopez, Skrezyna, Buxton and Mayor Peterson.

## <u>8:50pm</u>

Trustee Perchinski made a motion to accept the 2018 Mayoral Appointments as listed. Trustee Lopez seconded the motion. The following Trustees voted ayePerchinski, Sarek, Lopez, Skrezyna and Buxton. Trustee Joyce voted no on Trustee liason positions and yes to other positions. Mayor Peterson voted aye. Motion carried.

## **ADJOURNMENT**

Trustee Perchinski made a motion to adjourn. Trustee Lopez seconded the motion. Voice vote; all ayes. Motion carried.

## MEETING ADJOURNED AT 8:55pm

Kenneth A. Peterson, Jr., Village President