

*VILLAGE OF*  
**STEGER**  
**BOARD OF TRUSTEES**  
**SPECIAL MEETING AGENDA**

**MAY 24, 2017 7:00pm**

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. AWARDS, HONORS, AND SPECIAL RECOGNITIONS
- D. MINUTES OF MEETING MAY 01, 2017
- E. MINUTES OF MEETING MAY 15, 2017
- F. AUDIENCE PARTICIPATION
- G. REPORTS
  - 1. Administrator
  - 2. Department Heads
    - a. Public Infrastructure/Code Enforcement Director
    - b. Fire Chief
    - c. Police Chief
    - d. EMA Chief
    - e. Community Center Director
    - f. Assistant Village Administrator/Human Resources Director
    - g. Housing and Community Development Director
  - 3. Attorney
  - 4. Treasurer
  - 5. Trustee/Liaison
  - 6. Clerk
  - 7. Mayor's Report
- H. CORRESPONDENCE
- I. UNFINISHED BUSINESS:

**ORDINANCE NO. 1143**

**AN ORDINANCE ESTABLISHING A COMPENSATION  
SCHEDULE FOR THE EMPLOYEES AND NON-ELECTED  
OFFICIALS OF THE VILLAGE OF STEGER EFFECTIVE  
JANUARY 1, 2017.**

Business License Application of Positive Vibez at 3324 Chicago Road, pending inspections.

**MAYORAL APPOINTMENTS**

Request by the SACC to have the Village of Steger donate services towards Steger Fest. .

Request by SACC for a special events liquor license for Steger Fest and discussion on security for Steger Fest

Request by SACC for a carnival for Steger Fest and discussion on security for Steger Fest

Request by SACC for live entertainment during Steger Fest

Discussion, consideration and possible action on of the repaving of Kings Rd south of Richton Rd to end of Village Limits, in conjunction with Crete Township.

**Special Events Request:**

Maytag Laundromat: 2017 Bike Night/Car Show

2017 McLaughlin & Tubbs Family Reunion

**RESOLUTION NO. 1108**

**A RESOLUTION AUTHORIZING CERTAIN INDIVIDUALS  
TO ACT AS SIGNATORIES ON VILLAGE OF STEGER  
ACCOUNTS AT OLD PLANK TRAIL COMMUNITY BANK  
FOR THE VILLAGE OF STEGER**

**J. NEW BUSINESS:**

**Ratify the approval of the May 15, 2017 vote on the Police Roofing Project.**

**Ratify the approval of the May 15, 2017 vote on paying of the listed bills.**

**K. ADJOURN TO CLOSED SESSION**

5 ILCS 120/2 (c) (2) Collective bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to Section 2(c)(2) of the Open Meetings Act.

5 ILCS 120/2 (c) (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act.

**L. RECONVENE FOR ITEMS DISCUSSED IN CLOSED SESSION (IF NECESSARY)**

**M. ADJOURNMENT**

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MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF STEGER, WILL & COOK  
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 1<sup>ST</sup> day of May, 2017 in the Municipal Building of the Village of Steger with the Village Clerk Carmen S. Recupito, Jr. attending with Mayor Kenneth A. Peterson presiding.

Village Clerk Carmen S. Recupito, Jr. called the roll. The following Trustees were present; Joyce, Sarek, Perchinski, Lopez, Skrezyna and Buxton. Also present were, Fire Chief Nowell Fillion, Police Chief Ken Boehm, Director of Public Infrastructure Dave Toepper, EMA Chief Tom Johnston, Housing Director Alice Peterson and Community Center Director Diane Rossi, Assistant Village Administrator Mary Jo Seehausen and Village Administrator Mike Tilton.

**AWARDS, HONORS, SPECIAL RECOGNITIONS AND PRESENTATIONS –**

Mayor Peterson read RESOLUTION NO. 1106 HONORING CARMEN S. "TORY" RECUPITO, JR. FOR 41 YEARS OF SERVICE TO THE VILLAGE OF STEGER. The Board and the audience congratulated Tory on his retirement. Trustee Lopez made a motion to approve Resolution No. 1106. Trustee Skrezyna seconded the motion. Voice vote; all ayes. Motion carried.

**MINUTES**

Trustee Perchinski made a motion to approve the minutes of the April 17<sup>th</sup>, as corrected prior to this meeting. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

**AUDIENCE PARTICIPATION-** none

**REPORTS**

**Village Administrator Tilton** reported that the sink hole on Cottage Grove should be complete shortly.

At the April 17<sup>th</sup> Board meeting Trustee Perchinski inquired of the Quiet Zone study progress. Mr. Tilton spoke with the engineers and expects more definite information by mid-May.

**Director of Public Infrastructure Toepper** stated that hydrant flushing has begun and will continue for the next 3 or 4 weeks until all hydrants have been flushed.

**Fire Chief Nowell Fillion** stated that the Illinois Department of Public Health will be out May 11<sup>th</sup> to inspect ambulances.

He also reported that Lt. Long and Lt. Gibbs are in the hazmat training class at Prairie State and doing well.

MINUTES OF MAY 1, 2017– page 2

Rendering of the new ambulance will be coming out shortly.

Engine #102 is out of service for pump maintenance, but should be back by Wednesday.

Three Fire Department members attended the Fire Department Inspectors Conference

**Police Chief Ken Boehm** referred to his weekly report.

**EMA Chief Tom Johnston** reported EMA will be testing the siren on Tuesday.

**Community Center Director Diane Rossi** had no report.

**Assistant Village Administrator/HR Director Mary Jo Seehausen** had no report.

**Housing and Community Development Director Alice Peterson** had no report, but congratulated Clerk Recupito on his retirement.

**Village Attorney** had no report

### **TRUSTEES' REPORTS**

**Trustee Buxton** referred to his financial report. It is attached to the official minutes. Trustee Lopez inquired about County taxes. Trustee Buxton explained that Cook County taxes will continue to come in and Will County taxes will begin later this month.

**Trustee Skrezyna** had no report, but also congratulated Clerk Recupito.

**Trustee Lopez** had no report, but congratulated Clerk Recupito.

**Trustee Sarek** inquired about play equipment at Critter Park. Director Toepper is collecting quotes. Trustee Sarek asked that park play equipment be added to a five year plan so that equipment continually is replaced and improved.

Trustee Sarek congratulated Clerk Recupito on his retirement.

**Trustee Perchinski** thanked Clerk Recupito for his dedication, knowledge and wisdom.

**Trustee Joyce** wished Clerk Recupito a happy retirement.

**CLERK'S REPORT** had no report.

**PRESIDENT PETERSON** Mayor Peterson congratulated Clerk Recupito.

**BILLS**

Trustee Skrezyna made a motion to pay the bills as listed. Trustee Sarek seconded the motion. Roll was called The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

**CORRESPONDENCE** -none

**OLD BUSINESS:**

Trustee Perchinski made a motion to table ORDINANCE NO. 1143 AN ORDINANCE ESTABLISHING A COMPENSATION SCHEDULE FOR THE EMPLOYEES AND NON-ELECTED OFFICIALS OF THE VILLAGE OF STEGER EFFECTIVE JANUARY 1, 2017. Trustee Skrezyna seconded the motion. Roll was called The following Trustees voted aye; Joyce, Perchinski, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried

**NEW BUSINESS:**

**INAUGURATION OF NEWLY ELECTED TRUSTEES**

**OATHS OF OFFICE**

Judge Luciano Panici administered the oath of office to Trustee Ernie Lopez, Trustee Ryan Buxton and Trustee Lenny Skrezyna who were duly re-elected as Village Trustee on the April 4, 2017 election. The Trustees then assumed their chairs of the office.

Judge Luciano Panici administered the oath of office to Village Clerk Joseph M. Zagone, Jr. who was elected Village Clerk on the April 4, 2017 election. Clerk Zagone assumed his chair of office.

Judge Luciano Panici administered the oath of office to Village President Kenneth A. Peterson, Jr. who was re-elected Village President on the April 4, 2017 election. Mayor Peterson assumed his chair of office.

The audience congratulated the newly elected officials.

Mayor Peterson thanked Judge Panici for performing the Oaths of Office.

Trustee Prchinski made a motion to adopt ORDINANCE NO. 1154 AUTHORIZING THE REDEVELOPMENT OF CERTAIN PROPERTY IN THE VILLAGE OF STEGER AND THE INDUCEMENT OF CERTAIN REDEVELOPMENT EXPENDITURES FOR THE FOR THE VILLAGE OF STEGER. Trustee Lopez seconded the moiton. Roll

MINUTES OF MAY 1, 2017 – page 4

was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve RESOLUTION NO. 1107 DECLARING CERTAIN REAL PROPERTY AS SURPLUS PROPERTY FOR THE VILLAGE OF STEGER, ILLINOIS. Trustee Sarek seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Lopez made a motion to adopt ORDINANCE NO. 1155 AUTHORIZING AND APPROVING AN INTERFUND LOAN FOR THE VILLAGE OF STEGER, FOR THE VILLAGE OF STEGER, ILLINOIS. Trustee Buxton seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1156 AUTHORIZING THE REDEVELOPMENT OF CERTAIN PROPERTY IN THE VILLAGE OF STEGER AND THE INDUCEMENT OF CERTAIN REDEVELOPMENT EXPENDITURES FOR THE FOR THE VILLAGE OF STEGER. Trustee Skrezyna seconded motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the request of Paula VanderMeer of Relay for Life, Team St. Liborius for May 20th as a rain date for the fundraiser event on May 13th at 34th Street and Chicago Road. Trustee Sarek seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the request of Bloom Trail Reunion Committee Class of 87 for a Reunion Picnic at Veterans Park on July 23 from 11am to 7pm. The group has requested permission to bring their own alcohol (not for sale). Trustee Skrezyna seconded the motion. Voice vote was called; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the request of Police Chief Ken Boehm to use the Louis Sherman Community Center Parking lot on August 1<sup>st</sup> (date correction by Chief Boehm) from 4pm to 8pm for the "National Night Out" event. Trustee Skrezyna seconded the motion. Voice vote was called; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the S.A.C.C to use Veterans Park on July 27-30 to hold Steger Fest 2pm to midnight with set up on July 24 and teardown on July 31. Trustee Joyce seconded the motion. The is request is only for the dates of the event. Voice vote; all ayes. Motion carried.

Trustee Joyce made a motion to table the Business License Application of Positive Vibez at 3324 Chicago Road. Trustee Perchinski seconded the motion. Voice vote was called; all ayes. Motion carried.

MINUTES OF MAY 1, 2017 – page 5

There being no further business to discuss, Trustee Perchinski made a motion to adjourn. Trustee Joyce seconded the motion. Voice vote; all ayes. Motion carried.

Mayor Peterson invited the audience to stay to celebrate with cake.

**MEETING ADJOURNED AT 7:26pm**

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Kenneth A. Peterson, Jr., Village President

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Joseph M. Zagone, Jr., Village Clerk

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF STEGER, WILL & COOK  
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 15<sup>TH</sup> day of May, 2017 in the Municipal Building of the Village of Steger with the Village Clerk Joseph M. Zagone, Jr. attending with Mayor Kenneth A. Peterson presiding.

Village Joseph M. Zagone, Jr. called the roll. The following Trustees were present; Joyce, Sarek, Perchinski, Lopez, Skrezyrna and Buxton. Also present were, Fire Chief Nowell Fillion, Police Chief Ken Boehm, Director of Public Infrastructure Dave Toepper, EMA Chief Tom Johnston, Housing Director Alice Peterson and Community Center Director Diane Rossi, Assistant Village Administrator Mary Jo Seehausen and Village Administrator Mike Tilton.

Mayor Peterson explained there was a problem with the agenda and that some of these agenda items will be heard and others will be heard at a special meeting of the Board on May 24, 2017.

**AWARDS, HONORS, SPECIAL RECOGNITIONS AND PRESENTATIONS**

Mayor Peterson read a Proclamation honoring Eagle Scout Ethan Osuch. Trustee Lopez made a motion to adopt the Proclamation. Trustee Buxton seconded the motion. Voice vote was called; all ayes. Motion carried. The Board and audience congratulated Mr. Osuch.

**MINUTES** will be held for May 24<sup>th</sup> meeting

**AUDIENCE PARTICIPATION-** Frank Elton of Bambino's Restaurant thanked the Board for allowing the Autism Awareness fundraiser at his restaurant. Mr. Elton stated the event was very successful and raised over \$15,000 for the Speed School District.

Cindy Trotier of SACC discussed the many organizations that benefit from participating in the annual Steger Fest and the reasons Village services should be provided pro bono for the event. Police Chief Boehm stated that even with outside security forces, Steger Police would still be the arresting agency, putting a strain on police force. Board Members discussed the quality of the carnival rides with Ms. Trotier. Trustee Perchinski stated he would like to see the event be successful but the Village needs to be compensated for services.

**REPORTS**

**Village Administrator Tilton** stated that regarding the Quiet Zone; we have passed the deadline for the Notice of Intent without Comment. Now the permitting process will begin.

The last piece of information has been provided to finalize the annual Audit.

**CLERK'S REPORT** Clerk Zagone stated he is settling in to the new position and is grateful to all for the assistance and guidance.

**PRESIDENT PETERSON** Mayor Peterson had no report.

**BILLS**

Trustee Skrezyna made a motion to pay the bills as listed. Trustee Perchinski seconded the motion. Roll was called The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

**CORRESPONDENCE** -none

**OLD BUSINESS:**

Trustee Perchinski made a motion to table the Business License Application of Positive Vibez at 3324 Chicago Road, pending inspections. Trustee Skrezyna seconded the motion. Voice vote was called; all ayes. Motion carried.

**NEW BUSINESS:** will be held for May 24th meeting

Trustee Perchinski made a motion to accept the bid as recommended for the roof of the Police Station. Trustee Buxton seconded the motion. Roll was called The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Mayor Peterson will call for a special Board Meeting on May 24<sup>th</sup> at 7pm.

There being no further business to discuss, Trustee Perchinski made a motion to adjourn. Trustee Skrezyna seconded the motion. Voice vote; all ayes. Motion carried.

**MEETING ADJOURNED AT 7:29 pm**

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Kenneth A. Peterson, Jr., Village President

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Joseph M. Zagone, Jr., Village Clerk



**WHEREAS**, the Corporate Authorities have determined that it is in the best interests of the Village and its residents to implement the foregoing change;

**NOW, THEREFORE, BE IT ORDAINED** by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, as follows:

**ARTICLE I.  
IN GENERAL**

**SECTION 1: Incorporation Clause.**

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

**SECTION 2: Purpose.**

The purpose of this Ordinance is to adopt a revised compensation schedule for Village employees and non-elected officials effective January 1, 2017 to ensure that the Village remains able to attract and retain qualified personnel to provide governmental services.

**ARTICLE II.  
AUTHORIZATION**

**Section 3.00 Authorization.**

The Corporate Authorities hereby authorize and approve the revisions to the compensation schedule for Village employees and non-elected officials in accordance with Exhibit A. The Village Board further authorizes and directs the President or his designee to execute any and all documentation that may be necessary to carry out the intent of this Ordinance. The Village Clerk is hereby authorized and directed to attest to and countersign any documentation as may be necessary to carry out and

effectuate the purpose of this Ordinance. The Village Clerk is also authorized and directed to affix the Seal of the Village to such documentation as is deemed necessary. The officers, employees and/or agents of the Village shall take all action necessary or reasonably required to carry out, give effect to and consummate the purpose of this Ordinance and shall take all action necessary in conformity therewith. The officers, employees and/or agents of the Village are specifically authorized and directed to draft and disseminate any and all necessary forms required in connection herewith. This Ordinance shall not affect the compensation of any employee whose terms and conditions of employment with the Village are governed by a collective bargaining agreement.

**ARTICLE III.  
HEADINGS, SAVINGS CLAUSES, PUBLICATION,  
EFFECTIVE DATE**

**SECTION: 4 Headings.**

The headings of the articles, sections, paragraphs and subparagraphs of this Ordinance are inserted solely for convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

**SECTION: 5 Severability.**

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

**SECTION: 6 Superseder.**

To the extent that the provisions of this Ordinance are inconsistent with any other Village code provision, ordinance, resolution, rule, proclamation, enactment, pronouncement, document, instrument or understanding governing or in any other way related to the subject matter of this Ordinance such conflicting authority shall be superseded by this Ordinance to the fullest extent permitted by law.

**SECTION: 7 Publication.**

A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

**SECTION: 8 Effective Date.**

This Ordinance shall be effective and in full force immediately upon passage and approval.

PASSED this 15<sup>th</sup> of May, 2017.

\_\_\_\_\_  
Joseph M. Zagone, Jr., Village Clerk

APPROVED this 15<sup>th</sup> of May, 2017.

\_\_\_\_\_  
Kenneth A. Peterson, Jr., Village President

Roll call vote:  
Voting in favor:  
Voting against:  
Not voting:

**EXHIBIT A**

**RESOLUTION NO. 1108**

STATE OF ILLINOIS        )  
  )  
COUNTIES OF COOK        )  
AND WILL                    )

**A RESOLUTION AUTHORIZING CERTAIN INDIVIDUALS TO ACT AS SIGNATORIES ON VILLAGE OF STEGER ACCOUNTS AT OLD PLANK TRAIL COMMUNITY BANK FOR THE VILLAGE OF STEGER.**

**WHEREAS**, the Village of Steger, Counties of Cook and Will, State of Illinois (the Village”) is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

**WHEREAS**, the Village President (the “President”) and Board of Trustees of the Village (the “Village Board” and together with the President, the “Corporate Authorities”) are committed to the Village’s sound financial management; and

**WHEREAS**, the Village utilizes Old Plank Trail Community Bank (“Old Plank Trail”) for banking and financial services; and

**WHEREAS**, to increase the efficiency of the Village’s financial operation, the Corporate Authorities have determined that is in the best interests of the Village to authorize certain individuals named on Exhibit A, attached hereto, and incorporated herein, to act as signatories on the Village’s accounts with Old Plank Trail;

**ARTICLE I.  
IN GENERAL**

**SECTION 1: Incorporation Clause.**

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Resolution are full, true, and correct and do hereby, by reference, incorporate and make them part of this Resolution as legislative findings.

**SECTION 2: Purpose.**

The purpose of this Resolution is to authorize those individuals named on Exhibit A to act as signatories on the Village's accounts with Old Plank Trail, to authorize the President or his designee to take such steps as are necessary to carry out the intent of this Resolution and to ratify any actions previously taken that are consistent with the intent of this Resolution.

**ARTICLE II.  
AUTHORIZATION**

**SECTION 3: Authorization.**

That the Village Board hereby authorizes and directs those individuals named on Exhibit A to act as signatories on the Village's accounts with Old Plank Trail and further authorizes and directs the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The Village Clerk is hereby authorized and directed to attest to and countersign any other documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The Village Clerk is also authorized and directed to affix the Seal of the Village to such documentation as is deemed necessary. The officers, agents and/or employees of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to and effectuate the purpose of this Resolution and shall take all action necessary in conformity therewith.

**ARTICLE III.  
HEADINGS, SAVINGS CLAUSES, PUBLICATION,  
EFFECTIVE DATE**

**SECTION 4: Headings.**

The headings of the articles, sections, paragraphs, and subparagraphs of this Resolution are inserted solely for convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

**SECTION 5: Severability.**

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**SECTION 6: Superseder.**

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**SECTION 7: Publication.**

A full, true, and complete copy of this Resolution shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

**SECTION 8: Effective Date.**

This Resolution shall be effective and in full force immediately upon passage and approval.

This Resolution shall be effective and in full force immediately upon passage and approval.

**PASSED** this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Joseph M. Zagone, Jr. Village Clerk

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Kenneth A. Peterson, Jr., Village President

**ROLL CALL VOTE:**

Voting in favor:

Voting against:

Not voting:

**EXHIBIT A**

**Signatories:**

1. Joseph M. Zagone, Jr., Village Clerk
2. Mike Tilton, Village Administrator