

*VILLAGE OF*  
**STEGER**  
**BOARD OF TRUSTEES**  
**REGULAR MEETING AGENDA**

**JANUARY 17, 2017**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. AWARDS, HONORS, AND SPECIAL RECOGNITIONS
- E. MINUTES OF PREVIOUS BOARD MEETING JANUARY 4TH, 2017
- F. AUDIENCE PARTICIPATION
- G. REPORTS
  - 1. Administrator
  - 2. Department Heads
    - a. Public Infrastructure/Code Enforcement Director
    - b. Fire Chief
    - c. Police Chief
    - d. EMA Chief
    - e. Community Center Director
    - f. Assistant Village Administrator
    - g. Housing Director
  - 3. Attorney
  - 4. Treasurer
  - 5. Trustee/Liaison
  - 6. Clerk's Report
  - 7. Mayor's Report

H. PAYING OF THE BILLS

I. CORRESPONDENCE

J. OLD BUSINESS:

K. NEW BUSINESS:

Ratification of the Girl Scouts of Hubbard's Trail's request to use the firehouse at 3320 Lewis on Friday February 10, 2017 as a delivery site for the annual cookie sale.

A request from T3 Parent Theatre Group for donations for the spring production of the Lion King Jr. and Princess Parties.

Dispatch consolidation discussion.

Village signs discussion.

Chicago Southland Convention and Visitors Bureau requesting to be acknowledge as Steger's Convention and Visitor's Bureau of record for the marketing and promotion of the tourism industry.

L. ADJOURN TO CLOSED SESSION – Personnel

5 ILCS 120/2 (c) (2) Collective bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to Section 2(c)(2) of the Open Meetings Act

5 ILCS 120/2 (c) (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act 5 ILCS 120/2(c)(8)

M. RETURN TO REGULAR SESSION (if necessary)

N. ADJOURNMENT

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF STEGER, WILL & COOK  
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 4th day of January, 2017 in the Municipal Building of the Village of Steger with the Village Clerk Carmen S. Recupito, Jr. attending with Mayor Kenneth A. Peterson presiding.

Village Clerk Carmen S. Recupito, Jr. called the roll. The following Trustees were present; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Also present were Assistant Village Administrator Mary Jo Seehausen, Fire Chief Nowell Fillion, Police Chief Ken Boehm, EMA Chief Tom Johnston, Housing Director Alice Peterson and Community Center Director Diane Rossi.

**AWARDS, HONORS, SPECIAL RECOGNITIONS AND PRESENTATIONS**

2016 Christmas decorating contest winners are; 1st Place-Mark Baxter, 2nd Place-Katie Arnold and 3rd place- TIE George Chruszch & Terri Polanski

**MINUTES**

Trustee Lopez made a motion to approve the minutes of the previous Board Meeting as all members have copies. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

**AUDIENCE PARTICIPATION**

None

**REPORTS**

**Village Administrator** absent

**Assistant Village Administrator/HR Director Mary Jo Seehausen** Will County has approved Hot & Spicy Café, they'll be ready to open.

The topographical report has been completed for the Quiet Zone Study.

**Director of Public Infrastructure** was absent.

**Deputy Fire Chief James Baine** reported 1445 emergency calls for service in 2016, a new record for the Fire Department.

Deputy Chief Baine also reported that the burning of Christmas trees will be Friday, January 13<sup>th</sup> at 6pm. Assistant Administrator Seehausen will contact Infrastructure Director Toepper to determine when residents may drop off their trees for burning. There will be a CodeRed message and a message on the marquee with the information.



**Deputy Police Chief Patrick Rossi** reported that Chief Boehm was unable to attend this evening as he is at the 9-1-1 Meeting with Administrator Tilton.

Deputy Chief Rossi asked that residents check on neighbors and elderly to determine if they've got heat and are safe during the extreme cold.

**EMA Chief Tom Johnston** reported that in 2016 EMA responded to 83 emergency call outs, 83 patrols and 25 functions for a total of 2,881 man-hours, an estimated cost to the village of \$42,000.

**Community Center Director Diane Rossi** stated that the Community Center is currently taking ID's for nonresidents for the coming calendar year for seniors and residents. They will continue to do so until the 15<sup>th</sup> of January.

**Human Resources Director Mary Jo Seehausen** had not report.

**Housing and Community Development Director Alice Peterson** congratulated the Christmas decorating winners.

**Village Attorney** had no report.

### **TRUSTEES' REPORTS**

**Trustee Buxton** referred to his financial report. It is attached to the official minutes.

**Trustee Skrezyna**

**Trustee Lopez** had no report, but wished everyone a happy and safe 2017.

**Trustee Sarek** had no report.

**Trustee Perchinski** had no report.

**Trustee Joyce** thanked those that participated in the Christmas trees on Boulevard and thanked the Chamber and Helsel Jepperson for materials to rebuild electric system.

**CLERK'S REPORT** the Clerk reported the next Village Board meeting will be Tuesday, January 17, 2017. The Village Hall will be closed Monday, January 16th in observance of the Martin Luther King, Jr. Holiday

**PRESIDENT PETERSON** also wished everyone a happy and prosperous new year.

Mayor Peterson has received a request from the Hubbard Trail Girl Scouts to use the Fire Department Headquarters as a cookie distribution center on February 10<sup>th</sup>.

Trustee Perchinski made a motion to approve the request, pending ratification at the

next Board meeting. Trustee Sarek seconded the motion. Voice vote; all ayes. Motion carried.

Minutes of January 4, 2017– page 3

### **BILLS**

Trustee Skrezyna made a motion to pay the bills with three exceptions. Bills for \$211.20, \$226.00 and \$1307.00 should be removed. Trustee Perchinski seconded the motion. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

### **CORRESPONDENCE**

None

### **OLD BUSINESS:**

None

### **NEW BUSINESS:**

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1137 AN ORDINANCE APPROVING A REAL ESTATE CONTRACT TO PURCHASE REAL PROPERTY BY AND BETWEEN KEY SAY, LLC., OWNER OF RECORD, AND THE VILLAGE OF STEGER, COOK AND WILL COUNTIES, ILLINOIS FOR THE FUTURE DEVELOPMENT AND IMPROVEMENT OF VILLAGE INFRASTRUCTURE. Trustee Sarek seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1138 AN ORDINANCE ESTABLISHING GUIDELINES FOR ALLOWABLE TRAVEL, MEAL AND LODGING EXPENSES AND REIMBURSEMENT. Trustee Buxton seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Skrezyna made a motion to contribute \$300 for the Silver Donation for the Hail and Farewell Retirement Reception of Ed Paesel's retirement from South Suburban Mayors and Managers Association. Trustee Sarek seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

**ADJOURNMENT:**

There being no further business to discuss, Trustee Perchinski made a motion to adjourn. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Meeting adjourned.

**MEETING ADJOURNED AT 7:16pm**

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Kenneth A. Peterson, Jr., Village President

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Carmen S. Recupito, Jr., Village Clerk



SYS DATE:01/13/17

Village of Steger

SYS TIME:10:09

A / P W A R R A N T L I S T

[NW2]

REGISTER # 763

DATE: 01/13/17

Friday January 13, 2017

PAGE 1

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
COOK COUNTY TREASURER					
2016-4		01-00-31400		MAINT.-TRAFFIC &	700.50
EXCEL ELECTRIC INC					
120559		01-00-31400		MAINT.-TRAFFIC &	5863.23
GUARANTEED TECHNICAL SERV & CONSULT INC					
20170013		01-00-32902		MAINT.-COMPUTER H	180.00
COMED					
58025 0117		01-00-33100		ELECTRICITY	57.62
COMED					
80004 010517		01-00-33100		ELECTRICITY	62.25
COMED					
22049 0117		01-00-33102		ELECTRICITY-TRAFF	117.80
COMED					
24002 0117		01-00-33102		ELECTRICITY-TRAFF	146.94
COMED					
73007 0117		01-00-33102		ELECTRICITY-TRAFF	158.00
COMED					
80004 0117		01-00-33102		ELECTRICITY-TRAFF	5.79
COMED					
81001 0117		01-00-33102		ELECTRICITY-TRAFF	4.65
ALPINE VALLEY WATER, INC.					
79718		01-00-33500		OFFICE SUPPLIES	29.50
WALTON OFFICE SUPPLY					
298600-0		01-00-33500		OFFICE SUPPLIES	129.69
ABSOLUTE BEST CLEANING SERVICES, INC.					
12655		01-00-33502		CLEANING SERVICE	657.14
POSTMASTER					
PERMIT 1 2017		01-00-33600		POSTAGE	53.75
COMCAST BUSINESS					
49371808		01-00-33700		TELEPHONE	417.80
COMCAST					
010117		01-00-33700		TELEPHONE	61.12
VERIZON WIRELESS					
9778116228		01-00-33700		TELEPHONE	491.75
COMCAST					
010117		01-00-33701		CABLE/INTERNET SE	124.90
FORTE					
24370		01-00-33904		EPAY & LEIN FEES	5.00
KANE MC KENNA AND ASSOCIATES INC					
14451		01-00-34102		PROFESSIONAL SERV	787.50
WORKING WELL					
00228274-00		01-00-34200		MEDICAL SERVICES	55.00
KNIGHT ENGINEERS & ARCHITECTS					
18670-4		01-00-34300		ENGINEERING SERVI	4408.50
KNIGHT ENGINEERS & ARCHITECTS					
18671-04		01-00-34300		ENGINEERING SERVI	3585.50
SOUTH SUBURBAN MAYORS & MANAGERS ASSOC					
PAESEL FAREWELL		01-00-38800		PAESEL HAIL, FARE	300.00
PETERSON, ALICE					
CHRISTMAS 2016		01-00-38899		DECORATING CONTE	218.80
PROSHRED SECURITY					
100083257		01-00-38917		REFUSE/SHREDDING	45.00
CANON FINANCIAL SERVICES, INC					
16847619		01-00-41100		LASERFICHE PRINCI	1158.00
CANON FINANCIAL SERVICES, INC					
16847619		01-00-41100		LASERFICHE PRINCI	513.34
TOTAL FOR FUND 01		DEPT. 00			20339.07

SYS DATE:01/13/17

Village of Steger

SYS TIME:10:09

A / P W A R R A N T L I S T

[NW2]

REGISTER # 763

DATE: 01/13/17

Friday January 13, 2017

PAGE 2

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
MACH ONE INC	NC170101	01-01-38900		REFUND OVERPAID	60.00
TOTAL FOR FUND 01		DEPT. 01			60.00
DRISCOLL, BRIAN	2016-12	01-06-34550		HEARING OFFICER	200.00
TOTAL FOR FUND 01		DEPT. 06			200.00
ACE HARDWARE IN STEGER	123116	01-07-33500		OFFICE SUPPLIES	30.75
VERIZON WIRELESS	9778116228	01-07-33700		TELEPHONE	98.73
DRISCOLL, BRIAN	2016-12	01-07-34550		HEARING OFFICER	200.00
TOTAL FOR FUND 01		DEPT. 07			329.48
KNIGHT ENGINEERS & ARCHITECTS	18667-01	01-08-34300		ENGINEERING SERVI	708.00
KNIGHT ENGINEERS & ARCHITECTS	18668-01	01-08-34300		ENGINEERING SERVI	3618.00
KNIGHT ENGINEERS & ARCHITECTS	18671-04	01-08-34300		ENGINEERING SERVI	3298.92
TOTAL FOR FUND 01		DEPT. 08			7624.92
TOTAL FOR FUND 01					28553.47
STEGER FIRE ASSOCIATION	011017	02-00-22040		2% FIRE TAX	3047.40
EASTCOM	FEBRUARY 2017	02-00-31801		MAINT-RADIOS	80.45
R & R MAINTENANCE FIRE & FLEET	9839	02-00-31805		MAINT-VEHICLES	275.00
STONY TIRE INCORPORATED	1-123392	02-00-31805		MAINT-VEHICLES	121.15
HERITAGE F/S, INC.	70773	02-00-33300		GASOLINE & OIL	81.84
HERITAGE F/S, INC.	70774	02-00-33300		GASOLINE & OIL	161.36
SAM'S CLUB/SYNCHRONY BANK	011117	02-00-33500		OFFICE SUPPLIES	137.14
ACE HARDWARE IN STEGER	123116	02-00-33501		SHOP SUPPLIES	14.91
AIRGAS USA LLC	9941398266	02-00-33501		SHOP SUPPLIES	21.26



SYS DATE:01/13/17

Village of Steger

SYS TIME:10:09

A / P W A R R A N T L I S T

[NW2]

REGISTER # 763

DATE: 01/13/17

Friday January 13, 2017

PAGE 3

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
MENARDS - MATTESON					
33470		02-00-33501		SHOP SUPPLIES	115.04
MENARDS - MATTESON					
33707		02-00-33501		SHOP SUPPLIES	27.52
POSTMASTER					
PERMIT 1 2017		02-00-33600		POSTAGE	53.75
VERIZON WIRELESS					
9778116228		02-00-33700		TELEPHONE/CELL/AT	120.51
HORIZON MEDICAL PRODUCTS					
121216		02-00-33702		AMBULANCE SUPPLIE	299.40
ILLINOIS STATE POLICE					
122916		02-00-34200		MEDICAL SERVICFS/	27.00
EASTCOM					
FEBRUARY 2017		02-00-34252		EASTCOM DISPATCH	3144.00
US FIRECOM					
13001810		02-00-37808		NEW-RADIOS	797.88
TOTAL FOR FUND 02					8525.61
TOTAL FOR FUND 02					8525.61
ABSOLUTE BEST CLEANING SERVICES, INC.					
12655		03-30-33502		CLEANING SERVICE	985.72
GOODMAN, KELLY					
DECEMBER 2016		03-30-33504.01		INSTRUCTOR-AEROBT	100.00
PEDERSOLI, JODI					
DECEMBER 2016		03-30-33504.01		INSTRUCTOR-AEROBI	120.00
COMCAST					
20170111 15042		03-30-33700		TELEPHONE	61.15
VERIZON WIRELESS					
9778116228		03-30-33700		TELEPHONE	29.97
COMCAST					
20170111 15042		03-30-33701		CABLE/INTERNET SE	164.70
KONICA MINOLTA BUSINESS SOLUTIONS					
9003110255		03-30-33703		MAINTENANCE CONTR	27.50
SMITHEREEN COMPANY					
1456490		03-30-33703		MAINTENANCE CONTR	59.00
PROTECTION ONE ALARM MONITORING, INC.					
122816		03-30-33704		SECURITY SYSTEM	45.65
ACE HARDWARE IN STEGER					
123116		03-30-33900		OTHER SUPPLIES &	3.59
TOTAL FOR FUND 03					1597.28
TOTAL FOR FUND 03					1597.28
STANLEY CONVERGENT SECURITY SOLUTIONS					
14206703		03-31-33704		SECURITY SYSTEM	150.00
UPLAND DESIGN LTD					
16-514-02		03-31-34500		CONSULTING FEES	532.70
TOTAL FOR FUND 03					682.70
TOTAL FOR FUND 03					682.70

SYS DATE:01/13/17

Village of Steger

SYS TIME:10:09

A / P W A R R A N T L I S T

[NW2]

REGISTER # 763

DATE: 01/13/17

Friday January 13, 2017

PAGE 4

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DIST
=====							
TOTAL FOR FUND 03						2279.98	
ACE HARDWARE IN STEGER	123116	04-00-31100			MAINT-BUILDING	50.52	
ACE HARDWARE IN STEGER	123116	04-00-31800			MAINT-TOOLS & WOR	6.28	
INTOXIMETERS	550604	04-00-31800			MAINT-TOOLS & WOR	37.65	
MINER ELECTRONICS CORP	13497	04-00-31801			MAINT-RADIOS	1420.25	
ACE HARDWARE IN STEGER	123116	04-00-31805			MAINT-VEHICLES	8.09	
JAMES HERR & SONS	101719	04-00-31805			MAINT-VEHICLES	70.76	
JAMES HERR & SONS	101749	04-00-31805			MAINT-VEHICLES	36.00	
SAUK TRAIL CAR WASH	123116	04-00-31805			MAINT-VEHICLES	145.90	
HERITAGE F/S, INC.	70773	04-00-33300			GASOLINE & OIL	1651.68	
ACE HARDWARE IN STEGER	123116	04-00-33500			OFFICE SUPPLIES	2.24	
WALTON OFFICE SUPPLY	298505-0	04-00-33500			OFFICE SUPPLIES	227.96	
ABSOLUTE BEST CLEANING SERVICES, INC.	12655	04-00-33502			CLEANING SERVICE	657.14	
POSTMASTER	PERMIT 1 2017	04-00-33600			POSTAGE	53.75	
COMCAST	20170111 15031	04-00-33700			TELEPHONE/CELL/AI	136.53	
VERIZON WIRELESS	9778116228	04-00-33700			TELEPHONE/CELL/AI	754.36	
COMCAST	20170111 15031	04-00-33701			CABLE/INTERNET	134.90	
LEXISNEXIS RISK SOLUTIONS	20161231	04-00-33706			LEADS-SUPPLIES/SE	32.50	
GUARANTEED TECHNICAL SERV & CONSULT INC	20170013	04-00-34104			COMPUTER IT	180.00	
EASTCOM	FEBRUARY 2017	04-00-34252			EASTCOM DISPATCH	18635.00	
BANICKI, DALE	010217	04-00-37302			NEW-UNIFORMS	48.00	
BANICKI, DALE	010617	04-00-37302			NEW-UNIFORMS	20.61	
DACAV INDUSTRIES	6238	04-00-37302			NEW-UNIFORMS	47.00	
JCM UNIFORMS	726064.1	04-00-37302			NEW-UNIFORMS	287.28	
EMERGENCY VEHICLE TECHNOLOGIES	3991	04-00-37800			NEW-TOOLS & WORK	8504.69	
EMERGENCY VEHICLE TECHNOLOGIES	3992	04-00-37800			NEW-TOOLS & WORK	8392.30	
MARLIN BUSINESS BANK	14634814	04-00-37902			NEW-COMPUTER HARD	1034.42	
SECRETARY OF STATE	122316	04-00-38711			STATE FORFEITED F	380.00	

SYS DATE:01/13/17

Village of Steger

SYS TIME:10:09

A / P W A R R A N T L I S T

[NW2]

REGISTER # 763

DATE: 01/13/17

Friday January 13, 2017

PAGE 5

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DIST
BOEHM, KEN	010517	04-00-38800			MEETING/CONFERENC	40.00	
THE MEDALCRAFT MINT INC	SO159050	04-00-38900			COMMUNITY RELATIO	836.00	
FBI NATIONAL ACADEMY ASSOCIATES, INC	2017	04-00-38901			DUES & SUBSCRIPTI	95.00	
INTERNATIONAL ASSOCIATION	1001240953	04-00-38901			DUES & SUBSCRIPTI	150.00	
INTERNATIONAL ASSOCIATION	1001244103	04-00-38901			DUES & SUBSCRIPTI	150.00	
CHICAGO HEIGHTS POLICE DEPARTMENT	010417	04-00-38910			PRISONER HOUSING	600.00	
TOTAL FOR FUND 04		DEPT. 00				44826.81	
VERIZON WIRELESS	9778116228	04-02-33700			TELEPHONE	18.90	
ILLINOIS FIRE & POLICE COMMISSIONER ASSO	2017 MEMBERSHIP	04-02-38901			DUES & SUBSCRIPTI	375.00	
TOTAL FOR FUND 04		DEPT. 02				393.90	
TOTAL FOR FUND 04						45220.71	
THORN CREEK BASIN SANITARY DISTRICT	DECEMBER 2016	06-00-15800			A/P-THORN CREEK S	34252.04	
BRITES TRANSPORTATION LTD	63053	06-00-31204			MAINT-PATCHING (R	608.79	
GALLAGHER MATERIALS CORP	641480MB	06-00-31204			MAINT-PATCHING (R	527.82	
GALLAGHER MATERIALS CORP	641488MB	06-00-31204			MAINT-PATCHING (R	912.00	
M.E. SIMPSON CO., INC.	29426	06-00-31504			MAINT-MAINS	690.00	
M&J UNDERGROUND, INC	M16-0429	06-00-31504.01			MAINT-MAINS OUTSI	3999.50	
M&J UNDERGROUND, INC	M16-0430	06-00-31504.01			MAINT-MAINS OUTSI	2655.00	
M&J UNDERGROUND, INC	M16-0447	06-00-31504.01			MAINT-MAINS OUTSI	6126.00	
SAUK TRAIL CAR WASH	123116	06-00-31805			MAINT-VEHICLES	14.95	
NICOR GAS	1000 2 010517	06-00-33200			HEATING	71.29	
HERITAGE F/S, INC.	70773	06-00-33300			GASOLINE & OIL	57.25	
HERITAGE F/S, INC.	70774	06-00-33300			GASOLINE & OIL	161.36	
ACE HARDWARE IN STEGER	123116	06-00-33501			SHOP SUPPLIES	82.03	
ALPINE VALLEY WATER, INC.	79742	06-00-33501			SHOP SUPPLIES	25.75	



SYS DATE:01/13/17

Village of Steger

SYS TIME:10:09

A / P W A R R A N T L I S T

[NW2]

REGISTER # 763

DATE: 01/13/17

Friday January 13, 2017

PAGE 6

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
POSTMASTER					
PERMIT 1 2017		06-00-33600		POSTAGE	53.75
UNIFIRST CORPORATION					
062 0212556		06-00-33800		UNIFORM SERVICE	42.88
UNIFIRST CORPORATION					
062 0213609		06-00-33800		UNIFORM SERVICE	19.38
UNIFIRST CORPORATION					
062 0213708		06-00-33800		UNIFORM SERVICE	42.88
UNIFIRST CORPORATION					
062 0214890		06-00-33800		UNIFORM SERVICE	42.88
HACH COMPANY					
10252583		06-00-33907		CHEMICALS	573.53
SUBURBAN LABORATORIES INC					
14138		06-00-34800		WATER TESTING FEE	150.00
TOTAL FOR FUND 06		DEPT. 00			51109.08
TOTAL FOR FUND 06				51109.08	
K-TECH SPECIALTY COATINGS INC					
201612-K0092		07-00-31200		MAINT-STREETS/IMP	4180.00
KEITHS POWER EQUIPMENT INC					
49295		07-00-31800		MAINT-TOOLS & WOR	37.95
USA BLUE BOOK					
139790		07-00-31800		MAINT-TOOLS & WOR	172.31
O'REILLY AUTO PARTS					
3414-409621		07-00-31805		MAINT-VEHICLES	22.72
QUALITY WELDING COMPANY					
8427		07-00-31805		MAINT-VEHICLES	55.00
RAY & WALLY'S TOWING SERVICE, INC.					
35012		07-00-31805		MAINT-VEHICLES	2200.00
T.R.L. TIRE SERVICE CORP					
15833		07-00-31805		MAINT-VEHICLES	62.81
T.R.L. TIRE SERVICE CORP					
18102		07-00-31805		MAINT-VEHICLES	423.82
HERITAGE F/S, INC.					
70773		07-00-33300		GASOLINE & OIL	57.25
HERITAGE F/S, INC.					
70774		07-00-33300		GASOLINE & OIL	161.36
ACE HARDWARE IN STEGER					
123116		07-00-33501		SHOP SUPPLIES	51.58
ALPINE VALLEY WATER, INC.					
79742		07-00-33501		SHOP SUPPLIES	25.75
FASTENAL COMPANY					
ILSTE136198		07-00-33501		SHOP SUPPLIES	137.49
FASTENAL COMPANY					
ILSTE136215		07-00-33501		SHOP SUPPLIES	130.63
O'REILLY AUTO PARTS					
3414-406449		07-00-33501		SHOP SUPPLIES	45.99
COMCAST					
010117		07-00-33700		TELEPHONE	51.89
VERIZON WIRELESS					
9778116228		07-00-33700		TELEPHONE	377.42
COMCAST					
010117		07-00-33701		CABLE/INTERNET SE	84.95

SYS DATE:01/13/17

Village of Steger

SYS TIME:10:09

A / P W A R R A N T L I S T

[NW2]

REGISTER # 763

DATE: 01/13/17

Friday January 13, 2017

PAGE 7

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DIST
UNIFIRST CORPORATION	062 0212556	07-00-33800			UNIFORM SERVICE	42.88	
UNIFIRST CORPORATION	062 0213609	07-00-33800			UNIFORM SERVICE	19.38	
UNIFIRST CORPORATION	062 0213708	07-00-33800			UNIFORM SERVICE	42.88	
UNIFIRST CORPORATION	062 0214890	07-00-33800			UNIFORM SERVICE	42.88	
ACE HARDWARE IN STEGER	123116	07-00-37800			NEW-TOOLS & WORK	93.65	
TOTAL FOR FUND 07		DEPT. 00				8520.59	
TOTAL FOR FUND 07						8520.59	
CARGILL INCORPORATED	2903171874	08-00-33910			ROCK SALT/SNOW &	4491.36	
KNIGHT ENGINEERS & ARCHITECTS	18669-04	08-00-34300			ENGINEERING FEES	13054.90	
TOTAL FOR FUND 08		DEPT. 00				17546.26	
TOTAL FOR FUND 08						17546.26	
ILLINOIS COUNTIES RISK MANAGMENT TRUST	RCB0000000017433	15-00-36100			CASUALTY	25454.38	
ILLINOIS COUNTIES RISK MANAGMENT TRUST	RCB0000000017224	15-00-36200			WORKMAN'S COMPENS	22195.00	
ILLINOIS COUNTIES RISK MANAGMENT TRUST	151023W022	15-00-36600			DEDUCTIBLE	196.09	
ILLINOIS COUNTIES RISK MANAGMENT TRUST	160802W012	15-00-36600			DEDUCTIBLE	6643.19	
TOTAL FOR FUND 15		DEPT. 00				54488.66	
TOTAL FOR FUND 15						54488.66	
O'REILLY AUTO PARTS	3414-409813	16-00-31805			MAINT-VEHICLES	167.07	
O'REILLY AUTO PARTS	3414-409817	16-00-31805			MAINT-VEHICLES	35.00-	
SUTTON FORD INC	440655	16-00-31805			MAINT-VEHICLES	183.78	
HERITAGE F/S, INC.	70773	16-00-33300			GASOLINE & OIL	150.00	
ACE HARDWARE IN STEGER	123116	16-00-33501			SHOP SUPPLIES	20.68	
VERIZON WIRELESS	9778116228	16-00-33700			TELEPHONE	94.34	

SYS DATE:01/13/17

Village of Steger

SYS TIME:10:09

A / P W A R R A N T L I S T

[NW2]

REGISTER # 763

DATE: 01/13/17

Friday January 13, 2017

PAGE 8

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DIST
ILLINOIS STATE POLICE							
122916		16-00-34200			MEDICAL	27.00	
WORKING WELL							
00228274-00		16-00-34200			MEDICAL	39.00	
TOTAL FOR FUND 16		DEPT. 00				646.87	
TOTAL FOR FUND 16						646.87	

** TOTAL CHECKS TO BE ISSUED	216891.23
01 CORPORATE	28553.47
02 FIRE PROTECTION	8525.61
03 PLAYGROUND/RECREATION	2279.98
04 POLICE PROTECTION	45220.71
06 WATER/SEWER FUND	51109.08
07 ROAD & BRIDGE	8520.59
08 MOTOR FUEL TAX	17546.26
15 LIABILITY INSURANCE FUND	54488.66
16 H.S.E.M.	646.87
TOTAL FOR REGULAR CHECKS:	216,891.23





# *The Value of Being a Marketing Partner*

## ***Designating the CVB as your "Convention Bureau/Agency of Record"***

The Chicago Southland Convention & Visitors Bureau is the official regional sales, destination management and marketing organization, representing the 62 south and southwest suburbs of Chicago. The CVB's mission is to establish an image for this region and to market it as a destination or venue of choice for conventions, conferences, small meetings, group tours, sporting events and leisure visitors. This marketing partnership is composed of communities that have designated the Chicago Southland Convention & Visitors Bureau as their "convention bureau/agency of record." Among the benefits communities participating in this marketing partnership receive are the following:

### **Marketing Opportunities**

- As a CVB member, your festivals and events are eligible for listing in all local, regional and state guides
- Your municipality will also be listed in the CVB's annual Visitors Guide, designed to attract visitors to our region with 135,000 copies distributed
- Advertising discounts in CVB publications
- Coverage of pertinent and timely municipal activities in the CVB's newsletter "*Tourism Marketing Information*" which is distributed to over 1,150 members and stakeholders quarterly
- Inclusion of historical societies, memorials, chambers of commerce and nature centers at no cost in our publication listings
- Access to various CVB cooperative promotional programs including cooperative advertising programs in regional, consumer and trade publications
- Promotion on our blog [www.VisitChicagoSouthland.com/Blog](http://www.VisitChicagoSouthland.com/Blog)
- Various municipal attractions and events promoted at our Visitor Information Center
- Village link on the CVB website
- Public relations and social media assistance in marketing your community events to visitors outside of the Chicago Southland region

### **Additional Membership Benefits**

- Eligible to participate in the CVB's Local Grant program which is awarded six times-annually for promotional projects; grant writing workshops are also offered
- Invitation to participate in networking, social opportunities, and educational programs, workshops & seminars
- Eligible for technical advisory assistance for local and municipal attractions, events and other travel-related resources like the development of community brochures

The Chicago Southland Convention & Visitors Bureau appreciates your community's involvement in our marketing partnership. From time to time, there may be other programs announced to which you will be invited to attend and participate. We value this marketing partnership and thank you for your support.



January 3, 2017

Ken Peterson  
Village of Steger  
3320 Lewis Avenue  
Steger, IL 60475



Dear Ken,

As you know, the Chicago Southland Convention & Visitors Bureau represents the Village of Steger and 61 other south and southwest suburbs of Chicago. As the official destination management and marketing organization for our region, our mission is to create a positive image as a viable destination site for conventions and meetings, group tours, sporting events, and leisure visitors. Though we are funded from a variety of sources, including memberships and portions of the hotel/motel room tax, our largest funding comes through our Local Tourism Grant Program from the Illinois Department of Commerce and Economic Opportunity.

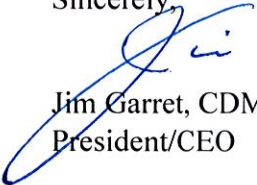
The state grant dollars we receive from DCEO are specifically for sales and marketing activities to bring outside dollars into our communities and draw visitors to the region's attractions, festivals & events, recreational facilities, restaurants, hotels & motels, and meeting facilities. These sales and marketing efforts, in turn, have a positive impact on the economy for the Village of Steger and the entire Chicago Southland through job creation, retail sales, and taxes collected from visitors to our region.

**As part of our Fiscal Year 2018 state certification process, the state requires the CVB to submit a letter from each of the 62 municipalities designating the Chicago Southland CVB as their Convention & Visitors Bureau agency of record.**

For your convenience, we have enclosed an acknowledgement letter, ready for your signature. Please sign and return the original to our office in the enclosed envelope by February 28 or sooner, if possible. We will then include your letter with our certification request, which will be mailed to the DCEO. **(Please do not send your letter directly to DCEO).**

Ken, if you have any questions or need additional information, please feel free to call Sally Schlesinger, CPA, CDME, Executive Vice President or me. On behalf of the Board of Directors, we sincerely appreciate your support and look forward to our continued marketing partnership.

Sincerely,

  
Jim Garret, CDME  
President/CEO

- Enclosures:
1. Acknowledgement letter (for your signature)
  2. Addressed stamped envelope (for return of letter)
  3. Last year's copy of acknowledgement letter
  4. Value of being a Marketing Partner

2304 173rd Street, Lansing, IL 60438

Local: 708-895-8200

Fax: 708-895-8288

Toll Free: 888-895-8233

info@VisitChicagoSouthland.com

VisitChicagoSouthland.com

Accredited Destination Management Marketing Organization



President Ken Peterson  
Village of Steger  
3320 Lewis Avenue  
Steger, IL 60475

To: State of Illinois  
Department of Commerce and Economic Opportunity  
Local Tourism and Convention Bureau Grant Program  
Jan Kemmerling, Tourism Grants Manager

From: Village of Steger  
President Ken Peterson

Be it resolved that:

The Village of Steger hereby acknowledges the Chicago Southland Convention and Visitors Bureau as our Convention and Visitors Bureau of record for the marketing and promotion of the tourism industry.

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





President Ken Peterson  
Village of Steger  
35 West 34th Street  
Steger, IL 60475

To: State of Illinois  
Department of Commerce and Economic Opportunity  
Local Tourism and Convention Bureau Grant Program  
Jan Kemmerling, Tourism Grants Manager

From: Village of Steger  
President Ken Peterson

Be it resolved that:

The Village of Steger hereby acknowledges the Chicago Southland Convention and Visitors Bureau as our Convention and Visitors Bureau of record for the marketing and promotion of the tourism industry.

Signed: W. V. J.  
Title: Village President  
Date: January 19, 2016





## ***T3 Parent Theater Group***



January 7, 2017

Dear Village of Steger,

Bloom Trail Theatre Troup "T3" is a group of self-funded high school student actors, stage crew, light and sound operators, and visual artists. They come together twice a year to put on performances for the community. T3 presents a fall musical and a spring production, which features its famous Princess Party.

T3 alum have gone on to perform at well-respected venues, such as Disney, Second City, Star Plaza, in addition to independent film festivals various Chicago theatre district endeavors and walk on extras for TV shows such as Chicago Fire.

We are reaching out to our community members and businesses to help make this theatre troupe possible. Your donation will help raise funds needed for script rights, back drops, stage props, costumes, and other related costs associated with the show. We were hoping for a donation of \$350.00 but any donation would be greatly appreciated.

If you can find it in your hearts and are in a position to assist please contact **Steve Thurmond fundraiser chair (708)654-2849 or email us at [T3Boosters16@gmail.com](mailto:T3Boosters16@gmail.com) or Matt Kunkel, [mkunkel@sd206.org](mailto:mkunkel@sd206.org)**, Checks made out to T3 Parent Theatre Group can be mailed to T3 Parent Theatre Group PO box 165 Steger IL, 60475.

This spring production is "Lion King JR" Tickets only \$5.00 for adult; students and seniors \$3.00.

Show times are:

March 16<sup>th</sup> at 7pm

March 17<sup>th</sup> at 7pm

March 18<sup>th</sup> our famous Princess Parties at 10:00 am and 2:00pm finale at 7pm

We would like to express our deepest thanks and gratitude for your participation in making this year a success.

Sincerely,

T3 Parent Theater Group

***"Working together to enhance the quality of the performing  
arts for our young adults"***

Anmarie Kladis

223 Barbara Lane

Steger, IL 60475

(708) 516-3481

amhkladis@comcast.net

January 3, 2017

Dear Mayor Peterson,

The Girl Scouts of Hubbard's Trail Service Unit 641 would like to get permission for their annual cookie delivery at the Firehouse at 3320 Lewis on Friday, February 10th, 2017. We will have semi truck come to town and drop off cookies for all the troops in the Steger area. We will then sort them and divide them up. Leaders will be arriving as soon as they can to have the cookies out of the firehouse by 3 p.m.

Please contact me to let me know if we can count on the firehouse this year as we have in the past for our delivery.

Thank you,



Anmarie Kladis

Service Unit Product Manager