

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF STEGER, WILL & COOK  
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 4th day of January, 2017 in the Municipal Building of the Village of Steger with the Village Clerk Carmen S. Recupito, Jr. attending with Mayor Kenneth A. Peterson presiding.

Village Clerk Carmen S. Recupito, Jr. called the roll. The following Trustees were present; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Also present were Assistant Village Administrator Mary Jo Seehausen, Fire Chief Nowell Fillion, Police Chief Ken Boehm, EMA Chief Tom Johnston, Housing Director Alice Peterson and Community Center Director Diane Rossi.

**AWARDS, HONORS, SPECIAL RECOGNITIONS AND PRESENTATIONS**

2016 Christmas decorating contest winners are; 1st Place-Mark Baxter, 2nd Place-Katie Arnold and 3rd place- TIE George Chruszch & Terri Polanski

**MINUTES**

Trustee Lopez made a motion to approve the minutes of the previous Board Meeting as all members have copies. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

**AUDIENCE PARTICIPATION**

None

**REPORTS**

**Village Administrator** absent

**Assistant Village Administrator/HR Director Mary Jo Seehausen** Will County has approved Hot & Spicy Café, they'll be ready to open.

The topographical report has been completed for the Quiet Zone Study.

**Director of Public Infrastructure** was absent.

**Deputy Fire Chief James Baine** reported 1445 emergency calls for service in 2016, a new record for the Fire Department.

Deputy Chief Baine also reported that the burning of Christmas trees will be Friday, January 13<sup>th</sup> at 6pm. Assistant Administrator Seehausen will contact Infrastructure Director Toepper to determine when residents may drop off their trees for burning. There will be a CodeRed message and a message on the marquee with the information.

**Deputy Police Chief Patrick Rossi** reported that Chief Boehm was unable to attend this evening as he is at the 9-1-1 Meeting with Administrator Tilton.

Deputy Chief Rossi asked that residents check on neighbors and elderly to determine if they've got heat and are safe during the extreme cold.

**EMA Chief Tom Johnston** reported that in 2016 EMA responded to 83 emergency call outs, 83 patrols and 25 functions for a total of 2,881 man-hours, an estimated cost to the village of \$42,000.

**Community Center Director Diane Rossi** stated that the Community Center is currently taking ID's for nonresidents for the coming calendar year for seniors and residents. They will continue to do so until the 15<sup>th</sup> of January.

**Human Resources Director Mary Jo Seehausen** had not report.

**Housing and Community Development Director Alice Peterson** congratulated the Christmas decorating winners.

**Village Attorney** had no report.

### **TRUSTEES' REPORTS**

**Trustee Buxton** referred to his financial report. It is attached to the official minutes.

**Trustee Skrezyna**

**Trustee Lopez** had no report, but wished everyone a happy and safe 2017.

**Trustee Sarek** had no report.

**Trustee Perchinski** had no report.

**Trustee Joyce** thanked those that participated in the Christmas trees on Boulevard and thanked the Chamber and Helsel Jepperson for materials to rebuild electric system.

**CLERK'S REPORT** the Clerk reported the next Village Board meeting will be Tuesday, January 17, 2017. The Village Hall will be closed Monday, January 16<sup>th</sup> in observance of the Martin Luther King, Jr. Holiday

**PRESIDENT PETERSON** also wished everyone a happy and prosperous new year.

Mayor Peterson has received a request from the Hubbard Trail Girl Scouts to use the Fire Department Headquarters as a cookie distribution center on February 10<sup>th</sup>. Trustee Perchinski made a motion to approve the request, pending ratification at the

next Board meeting. Trustee Sarek seconded the motion. Voice vote; all ayes. Motion carried.

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### **BILLS**

Trustee Skrezyna made a motion to pay the bills with three exceptions. Bills for \$211.20, \$226.00 and \$1307.00 should be removed. Trustee Perchinski seconded the motion. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

### **CORRESPONDENCE**

None

### **OLD BUSINESS:**

None

### **NEW BUSINESS:**

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1137 AN ORDINANCE APPROVING A REAL ESTATE CONTRACT TO PURCHASE REAL PROPERTY BY AND BETWEEN KEY SAY, LLC., OWNER OF RECORD, AND THE VILLAGE OF STEGER, COOK AND WILL COUNTIES, ILLINOIS FOR THE FUTURE DEVELOPMENT AND IMPROVEMENT OF VILLAGE INFRASTRUCTURE. Trustee Sarek seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to adopt ORDINANCE NO.1138 AN ORDINANCE ESTABLISHING GUIDELINES FOR ALLOWABLE TRAVEL, MEAL AND LODGING EXPENSES AND REIMBURSEMENT. Trustee Buxton seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Skrezyna made a motion to contribute \$300 for the Silver Donation for the Hail and Farewell Retirement Reception of Ed Paesel's retirement from South Suburban Mayors and Managers Association. Trustee Sarek seconded the motion. Roll was called. The following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

**ADJOURNMENT:**

There being no further business to discuss, Trustee Perchinski made a motion to adjourn. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Meeting adjourned.

**MEETING ADJOURNED AT 7:16pm**

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Kenneth A. Peterson, Jr., Village President

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Carmen S. Recupito, Jr., Village Clerk