

*VILLAGE OF*  
**STEGER**  
**BOARD OF TRUSTEES**  
**REGULAR MEETING AGENDA**

**JANUARY 4, 2017**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. AWARDS, HONORS, AND SPECIAL RECOGNITIONS  
Christmas Decorations Winners
- E. MINUTES OF PREVIOUS BOARD MEETING DECEMBER 19, 2016
- F. AUDIENCE PARTICIPATION
- G. REPORTS
  - 1. Administrator
  - 2. Department Heads
    - a. Public Infrastructure/Code Enforcement Director
    - b. Fire Chief
    - c. Police Chief
    - d. EMA Chief
    - e. Community Center Director
    - f. Assistant Village Administrator
    - g. Housing Director
  - 3. Attorney
  - 4. Treasurer

5. Trustee/Liaison

6. Clerk's Report

The next Village Board meeting will be Tuesday, January 17, 2017.

The Village Hall will be closed Monday, January 16<sup>th</sup> in observance of the Martin Luther King, Jr. Holiday

7. Mayor's Report

H. PAYING OF THE BILLS

I. CORRESPONDENCE

J. OLD BUSINESS:

K. NEW BUSINESS:

**ORDINANCE NO. 1137**

**AN ORDINANCE APPROVING A REAL ESTATE CONTRACT TO PURCHASE REAL PROPERTY BY AND BETWEEN KEY SAY, LLC., OWNER OF RECORD, AND THE VILLAGE OF STEGER, COOK AND WILL COUNTIES, ILLINOIS FOR THE FUTURE DEVELOPMENT AND IMPROVEMENT OF VILLAGE INFRASTRUCTURE**

**ORDINANCE NO. 1138**

**AN ORDINANCE ESTABLISHING GUIDELINES FOR ALLOWABLE TRAVEL, MEAL AND LODGING EXPENSES AND REIMBURSEMENT.**

Consideration of Silver Donation for Hail and Farewell Retirement Reception of Ed Paesel's retirement from South Suburban Mayors and Managers Association.

L. ADJOURNMENT

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF STEGER, WILL & COOK  
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 19th day of December 2016 in the Municipal Building of the Village of Steger with the Village Clerk Carmen S. Recupito, Jr. attending with Mayor Kenneth A. Peterson presiding.

Village Clerk Carmen S. Recupito, Jr. called the roll. The following Trustees were present; Joyce, Perchinski, Lopez, Skrezyna and Buxton. Also present were Village Administrator Mike Tilton, Fire Chief Nowell Fillion, Police Chief Ken Boehm, EMA Chief Tom Johnston, Housing Director Alice Peterson and Community Center Director Diane Rossi.

**AWARDS, HONORS, SPECIAL RECOGNITIONS AND PRESENTATIONS**

None

**MINUTES**

Trustee Lopez made a motion to approve the minutes of the previous Board Meeting as all members have copies. Trustee Perchinski seconded the motion. Voice vote was called; all ayes. Motion carried.

**AUDIENCE PARTICIPATION**

None

**REPORTS**

**Village Administrator** thanked all department heads, employees and Village officials for doing a great job this year. Administrator Tilton also wished everyone a Merry Christmas.

**Assistant Village Administrator/HR Director Mary Jo Seehausen** was absent.

**Director of Public Infrastructure** was absent.

**Fire Chief Nowell Fillion** reported 1394 emergency runs thus far in 2016.

Chief Fillion reminded everyone to keep an eye on real Christmas trees. The trees needles tend to dry out and could be a fire hazard.

Chief Fillion congratulated John Granados and Kyle Zbinden for passing 6 Fire Fighters State exams and numerous quizzes.

Mayor Peterson thanked the new Fire fighters for their hard work.

Mayor Peterson asked Chief Fillion and Village Administrator Tilton to look into a date for burning of the Christmas trees. The Mayor also added that the date will go out the on the code red telephone system.

**Police Chief Ken Boehm** referred to his annual report.

Police Chief Boehm stated that he very was pleased with Shop with a Cop program. Chief Boehm hopes it will become an annual event. The Police association funded the program.

**EMA Chief Tom Johnston** reported a new member has joined EMA.

Chief Johnston stated the Louis Sherman Community Center will be a warming shelter throughout the winter in the event of power outages.

Mayor Peterson also stated if a resident is having problems with heating or know of someone having heating issues to please call Village hall and or the Police Department.

**Community Center Director Diane Rossi** stated the Senior Christmas party went very well all the seniors were very appreciative and pleased.

Mrs. Rossi wished everyone a Merry Christmas.

**Housing and Community Development Director Alice Peterson** Thanked the Fire Department and everyone that helped out with the Christmas Baskets.

**Village Attorney** absent.

### **TRUSTEES' REPORTS**

**Trustee Buxton** referred to his financial report. It is attached to the official minutes.

**Trustee Skrezyna** thanked the Steger residents for helping with the toy and food drive.

**Trustee Lopez** had no report.

**Trustee Sarek** absent.

**Trustee Perchinski** had no report.

**Trustee Joyce** had no report.

**CLERK'S REPORT** had no report. The Clerk wished everyone a Merry Christmas.

**PRESIDENT PETERSON** thanked everyone who participated with the Christmas Baskets. Mayor Peterson thanked Alice Peterson and Mrs. Skrezyna and the Apostolic Church and all Village Departments for their help.

Mayor Peterson also stated he is looking forward to 2017 as a new big development was approved at the last board meeting on December 5<sup>th</sup>.

**BILLS**

Trustee Skrezyna made a motion to pay the bills as listed. Trustee Lopez seconded the motion. Trustee Joyce asked for clarification on The Ashleycan check. Mayor Peterson explained it was for the 5k race donation. The following Trustees voted aye; Joyce, Perchinski, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

**CORRESPONDENCE**

None

**OLD BUSINESS:**

None

Village Administrator Tilton discussed a donation for Ed Paesel retirement party to South Suburban Mayors and Managers. Trustee Skrezyna suggested the Silvers donation. Mayor Peterson suggested that it would be posted onto the next Agenda.

**NEW BUSINESS:**

Trustee Perchinski made a motion to approve ORDINANCE NO. 1135 AN ORDINANCE LEVYING TAXES FOR CORPORATE PURPOSES OF THE VILLAGE OF STEGER, ILLINOIS, FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF JANUARY, 2016 AND ENDING ON THE THIRTY FIRST DAY OF DECEMBER, 2016. Trustee Buxton seconded the motion. Roll was called. The following Trustees voted aye: Joyce, Perchinski, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye: Motion Carried.

Trustee Buxton made a motion to approve ORDINANCE NO. 1136 AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2016 TO PAY DEBT SERVICE ON \$1,390,000 GENERAL OBLIGATION BONDS, SERIES 2003 (ALTERNATIVE REVENUE SOURCE), OF THE VILLAGE OF STEGER, COOK AND WILL COUNTIES, ILLINOIS Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye: Joyce, Perchinski, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye: Motion Carried.

Trustee Joyce made a motion to approve the Misericordia annual Jelly Belly Candy Days at the corner of 34th Street and Chicago Road on April 28 and 29, 2017. Trustee Perchinski seconded the motion. Roll was called. The following Trustees voted aye: Joyce, Perchinski, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye: Motion Carried.

Minutes of December 19, 2016 – page 4

Trustee Skrezyna made a motion to approve the Business License Application of Prakash Zala at Heather's Sports Bar & Grill 3501 Union Avenue, pending inspections. Trustee Perchinski seconded the motion. Roll was called. The following Trustees voted aye: Joyce, Perchinski, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye: Motion Carried.

Trustee Skrezyna made a motion to approve the Liquor License Application of Prakash Zala at Heather's Sports Bar & Grill 3501 Union Avenue Trustee Perchinski seconded the motion. Roll was called. The following Trustees voted aye: Joyce, Perchinski, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye: Motion Carried

**ADJOURNMENT:**

There being no further business to discuss, Trustee Perchinski made a motion to adjourn. Trustee Buxton seconded the motion. Voice vote was called; all ayes. Meeting adjourned.

**MEETING ADJOURNED AT 7:19pm**

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Kenneth A. Peterson, Jr., Village President

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Carmen S. Recupito, Jr., Village Clerk

SYS DATE: 12/29/16

Village of Anytown  
VENDOR INVOICE REGISTER  
REGISTER # 432  
Thursday December 29, 2016

SYS TIME: 13:25  
[NR1WIN]

TERM DATE: 12/29/16

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INVOICE #	VEND #	NAME	REFERENCE	TR CODE	TR DATE	DATE DUE	AMOUNT	
121416		AMERT A T & T		BI	12/14/16	01/06/17	211.20	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		211.20	
			2 04-00-33700		TELEPHONE/CELL/AI	211.20		
						-----	-----	
						211.20	211.20	
708 7543690 263		AMERT A T & T		BI	12/16/16	01/06/17	17.19	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		17.19	
			2 03-30-33700		TELEPHONE	17.19		
						-----	-----	
						17.19	17.19	
708754359312		AMERT A T & T		BI	12/18/16	01/06/17	226.20	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		226.20	
			2 04-00-33700		TELEPHONE/CELL/AI	226.20		
						-----	-----	
						226.20	226.20	
118358		AIRON AIR ONE EQUIPMENT, INC.		BI	11/30/16	01/06/17	75.00	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		75.00	
			2 02-00-33501		SHOP SUPPLIES	75.00		
						-----	-----	
						75.00	75.00	
29176-1		ALLRI ALL-RIGHT SIGN, INC		BI	11/18/16	01/06/17	130.00	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		130.00	
			2 06-00-31805		MAINT-VEHICLES	130.00		
						-----	-----	
						130.00	130.00	
500786721-2017		ASCAP AMERICAN SOCIETY OF COMPOSERS, AUTHORS,		BI	12/20/16	12/20/16	341.00	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		341.00	
			2 01-00-39701			341.00		
						-----	-----	
						341.00	341.00	
42344		BKVGR BOARMAN KROOS VOGEL GROUP INC		BI	09/13/16	01/06/17	29469.09	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		29469.09	
			2 25-00-34200		ARCHITECTURE SERV	29469.09		
						-----	-----	
						29469.09	29469.09	

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122216	BOEHM	BOEHM, KEN		BI	12/22/16	12/22/16	20.00	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		20.00	
			2	04-00-38800		20.00		
						-----	-----	
						20.00	20.00	
061013	BRACK	BRACKMAN & COMPANY		BI	07/20/16	01/06/17	188.50	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		188.50	
			2	02-00-31805	MAINT-VEHICLES	188.50		
						-----	-----	
						188.50	188.50	
061391	BRACK	BRACKMAN & COMPANY		BI	09/09/16	01/06/17	836.77	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		836.77	
			2	16-00-31805	MAINT-VEHICLES	836.77		
						-----	-----	
						836.77	836.77	
62945	BRITE	Brites TRANSPORTATION LTD		BI	12/19/16	01/06/17	687.76	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		687.76	
			2	06-00-31204	MAINT-PATCHING (R	687.76		
						-----	-----	
						687.76	687.76	
12290	BTITC	BTI TACTICAL		BI	03/04/16	12/22/16	195.35	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		195.35	
			2	04-00-37302		195.35		
						-----	-----	
						195.35	195.35	
000001	BYCUP	BY THE CUP INC		BI	12/19/16	01/06/17	72.45	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		72.45	
			2	01-00-33500	OFFICE SUPPLIES	72.45		
						-----	-----	
						72.45	72.45	
12921	CNTRD	CENTRAL RODDING TOTAL SEWER SERVICE INC		BI	12/13/16	01/06/17	650.00	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		650.00	
			2	06-00-31506	MAINT-SEWERS	650.00		
						-----	-----	
						650.00	650.00	



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5006815809	CINTA	CINTAS CORPORATION #319		BI	12/16/16	01/06/17	76.97	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		76.97	
			2	01-00-33500	OFFICE SUPPLIES	38.49		
			3	02-00-33501	SHOP SUPPLIES	38.48		
						-----	-----	
						76.97	76.97	
5006815810	CINTA	CINTAS CORPORATION #319		BI	12/16/16	01/06/17	102.44	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		102.44	
			2	04-00-33900	ALL OTHER SUPPL/S	102.44		
						-----	-----	
						102.44	102.44	
1417	CLEAN	CLEANING SPECIALIST INC		BI	12/12/16	01/06/17	250.00	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		250.00	
			2	04-00-34102	PROFESSIONAL SERV	250.00		
						-----	-----	
						250.00	250.00	
99093 1216	CESUM	COM ED		BI	12/16/16	01/06/17	4121.62	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		4121.62	
			2	01-00-33102	ELECTRICITY-TRAFF	4121.62		
						-----	-----	
						4121.62	4121.62	
121716	COMCC	COMCAST		BI	12/17/16	01/06/17	235.35	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		235.35	
			2	03-30-33701	CABLE/INTERNET SE	164.70		
			3	03-30-33700	TELEPHONE	70.65		
						-----	-----	
						235.35	235.35	
121016	COMEM	COMCAST		BI	12/10/16	01/06/17	122.08	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		122.08	
			2	16-00-33701	CABLE/INTERNET SE	79.90		
			3	16-00-33700	TELEPHONE	42.18		
						-----	-----	
						122.08	122.08	
4991	COMDC	COMPLETE DIESEL CARE INC		BI	11/21/16	01/06/17	525.52	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		525.52	

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4991	COMDC	(CONTINUED)						
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			2 07-00-31805		MAINT-VEHICLES	525.52		
						525.52	525.52	
18787	DELGA	DEL GALDO LAW GROUP LLC		BI	11/30/16	11/30/16		4832.60
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1 01-00-34100		INVOICE AMOUNT	4832.60	4832.60	
			2 01-00-34100			4832.60	4832.60	
18788	DELGA	DEL GALDO LAW GROUP LLC		BI	11/30/16	11/30/16		5167.95
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1 01-00-34100		INVOICE AMOUNT	5167.95	5167.95	
			2 01-00-34100			5167.95	5167.95	
641422MB	GALMA	GALLAGHER MATERIALS CORP		BI	12/14/16	01/06/17		492.48
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1 06-00-31204		INVOICE AMOUNT	492.48	492.48	
			2 06-00-31204		MAINT-PATCHING (R	492.48	492.48	
November 2016	GIANO	GIANOPOLUS, DENNIS G. P.C.		BI	12/19/16	12/20/16		3363.53
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1 01-00-34100		INVOICE AMOUNT	2868.53	3363.53	
			2 01-00-34100			495.00		
			3 04-00-34100			3363.53	3363.53	
9306195497	GRAIN	GRAINGER		BI	12/13/16	01/06/17		239.22
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1 07-00-33501		INVOICE AMOUNT	239.22	239.22	
			2 07-00-33501		SHOP SUPPLIES	239.22	239.22	
2913052-8	GTSAC	GUARANTEED TECHNICAL SERV & CONSULT INC		BI	12/27/16	12/27/16		270.00
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1 04-00-34104		INVOICE AMOUNT	270.00	270.00	
			2 04-00-34104			270.00	270.00	

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6579949	NAWTR	H.D. SUPPLY WATERWORKS LTD		BI	12/22/16	12/27/16	1336.01	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		1336.01	
			2	06-00-31504		1336.01		
						-----	-----	
						1336.01	1336.01	
98004284	HLACK	HARLEY LACKEY		BI	12/22/16	12/22/16	289.00	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		289.00	
			2	04-00-38700		289.00		
						-----	-----	
						289.00	289.00	
70675	HERFS	HERITAGE F/S, INC.		BI	12/19/16	01/06/17	898.98	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		898.98	
			2	06-00-33300	GASOLINE & OIL	449.49		
			3	07-00-33300	GASOLINE & OIL	449.49		
						-----	-----	
						898.98	898.98	
70682	HERFS	HERITAGE F/S, INC.		BI	12/20/16	01/06/17	1933.23	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		1933.23	
			2	01-00-33300	GASOLINE & OIL	30.99		
			3	02-00-33300	GASOLINE & OIL	99.03		
			4	04-00-33300	GASOLINE & OIL	1198.57		
			5	06-00-33300	GASOLINE & OIL	207.37		
			6	07-00-33300	GASOLINE & OIL	207.37		
			7	16-00-33300	GASOLINE & OIL	189.90		
						-----	-----	
						1933.23	1933.23	
70683	HERFS	HERITAGE F/S, INC.		BI	12/20/16	01/06/17	510.45	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		510.45	
			2	02-00-33300	GASOLINE & OIL	510.45		
						-----	-----	
						510.45	510.45	
181933372	HUMDE	HUMANA DENTAL		BI	12/13/16	12/27/16	2720.80	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		2720.80	
			2	15-00-36903		2720.80		
						-----	-----	
						2720.80	2720.80	
T1717918	ILDCM	IL DEPT OF INNOVATION AND TCHNOLOGY		BI	12/12/16	01/06/17	5.00	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		5.00	

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T1717918	ILDCM	(CONTINUED)					
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT
			2 04-00-33700		TELEPHONE/CELL/AI	5.00	
						5.00	5.00
1413	ILACP	ILLINOIS ASSOCIATION OF CHEIFS OF POLICE					
				BI	12/22/16	12/22/16	158.00
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT
			1		INVOICE AMOUNT	158.00	158.00
			2 04-00-38700			158.00	158.00
RCB000000017204	ICRMT	ILLINOIS COUNTIES RISK MANAGMENT TRUST					
				BI	12/15/16	12/15/16	22195.00
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT
			1		INVOICE AMOUNT	22195.00	22195.00
			2 15-00-36200			22195.00	22195.00
RCB000000017368	ICRMT	ILLINOIS COUNTIES RISK MANAGMENT TRUST					
				BI	12/01/16	12/01/16	50908.75
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT
			1		INVOICE AMOUNT	50908.75	50908.75
			2 15-00-36100			50908.75	50908.75
RCB000000017406	ICRMT	ILLINOIS COUNTIES RISK MANAGMENT TRUST					
				BI	12/15/16	12/15/16	25454.38
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT
			1		INVOICE AMOUNT	25454.38	25454.38
			2 15-00-36100			25454.38	25454.38
rcb000000017176	ICRMT	ILLINOIS COUNTIES RISK MANAGMENT TRUST					
				BI	12/01/16	12/01/16	44390.00
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT
			1		INVOICE AMOUNT	44390.00	44390.00
			2 15-00-36200			44390.00	44390.00
2017 Conference	ILEAS	ILLINOIS LAW ENFORCEMENT ALARM SYSTEM					
				BI	12/15/16	12/15/16	90.00
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT
			1		INVOICE AMOUNT	90.00	90.00
			2 04-00-38800			90.00	90.00

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OCTOBER 2016	INGOC	INGALLS OCCUPATIONAL HEALTH		BI	01/15/16	01/15/16	20.00	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		20.00	
			2	07-00-34200		20.00		
						-----	-----	
						20.00	20.00	
101543	JASHE	JAMES HERR & SONS		BI	12/03/16	12/15/16	148.73	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		148.73	
			2	04-00-31805		148.73		
						-----	-----	
						148.73	148.73	
101647	JASHE	JAMES HERR & SONS		BI	12/16/16	12/16/16	40.76	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		40.76	
			2	04-00-31805		40.76		
						-----	-----	
						40.76	40.76	
101696	JASHE	JAMES HERR & SONS		BI	12/21/16	12/21/16	392.24	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		392.24	
			2	04-00-31805		392.24		
						-----	-----	
						392.24	392.24	
101700	JASHE	JAMES HERR & SONS		BI	12/21/16	12/21/16	60.00	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		60.00	
			2	04-00-31805		60.00		
						-----	-----	
						60.00	60.00	
38161	LOCIS	LOCIS		BI	12/22/16	12/22/16	934.19	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		934.19	
			2	06-00-33500		934.19		
						-----	-----	
						934.19	934.19	
M16-0407	M&JUN	M&J UNDERGROUND, INC		BI	12/19/16	01/06/17	2655.00	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		2655.00	
			2	06-00-31504.01	MAINT-MAINS OUTSI	2655.00		
						-----	-----	
						2655.00	2655.00	

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M16-0408	M&JUN	M&J UNDERGROUND, INC		BI	12/13/16	01/06/17			2376.00
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT			2376.00	
			2	06-00-31504.01	MAINT-MAINS OUTSI		2376.00		
							2376.00	2376.00	
M16-0409	M&JUN	M&J UNDERGROUND, INC		BI	12/13/16	01/06/17			1774.00
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT			1774.00	
			2	06-00-31504.01	MAINT-MAINS OUTSI		1774.00		
							1774.00	1774.00	
M16-0410	M&JUN	M&J UNDERGROUND, INC		BI	12/13/16	01/06/17			3941.00
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT			3941.00	
			2	06-00-31504.01	MAINT-MAINS OUTSI		3941.00		
							3941.00	3941.00	
M16-0412	M&JUN	M&J UNDERGROUND, INC		BI	12/15/16	01/06/17			5056.00
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT			5056.00	
			2	06-00-31504.01	MAINT-MAINS OUTSI		5056.00		
							5056.00	5056.00	
M16-0428	M&JUN	M&J UNDERGROUND, INC		BI	12/20/16	12/22/16			3148.00
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT			3148.00	
			2	06-00-31504.01			3148.00		
							3148.00	3148.00	
636475	MARWH	MARTIN-WHALEN OFFICE SOLUTIONS INC		BI	12/21/16	12/22/16			93.71
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT			93.71	
			2	04-00-33901			93.71		
							93.71	93.71	
088624	MERTS	MERTS HVAC		BI	12/12/16	12/22/16			156.00
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT			156.00	
			2	07-00-31100			156.00		
							156.00	156.00	

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INVOICE #	VEND #	NAME	REFERENCE	TR CODE	TR DATE	DATE DUE			AMOUNT
020-00411	METRP	METRO PARAMEDIC SERVICES INC.		BI	12/19/16	12/22/16			20597.51
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		20597.51	20597.51	
			2	02-00-34250			20597.51	20597.51	
AAF006976 BAL	MIKES	MIKES SPORTING GOODS		BI	01/15/16	01/15/16			78.00
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		78.00	78.00	
			2	03-30-37301			78.00	78.00	
6981-370133	MONAR	MONARCH AUTO SUPPLY INC		BI	12/21/16	01/06/17			88.56
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		88.56	88.56	
			2	07-00-31805	MAINT-VEHICLES		88.56	88.56	
6981-370179	MONAR	MONARCH AUTO SUPPLY INC		BI	12/21/16	01/06/17			49.99
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		49.99	49.99	
			2	07-00-31805	MAINT-VEHICLES		49.99	49.99	
6981-370183	MONAR	MONARCH AUTO SUPPLY INC		BI	12/21/16	01/06/17			91.45
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		91.45	91.45	
			2	02-00-31805	MAINT-VEHICLES		91.45	91.45	
26822103116	MOTOR	MOTOROLA SOLUTIONS-STARCOM13108 COLLECTI		BI	12/01/16	01/06/17			1386.00
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		1386.00	1386.00	
			2	04-00-33702	RADIO SERVICE/STA		1386.00	1386.00	
IN1090197	GLoba	MUNICIPAL EMERGENCY SERVICES		BI	12/20/16	01/06/17			1307.22
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		1307.22	1307.22	
			2	02-00-37805	NEW-PERSONAL EQUI		1307.22	1307.22	

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INVOICE #	VEND #	NAME	REFERENCE	TR CODE	TR DATE	DATE DUE			AMOUNT
34066	MRRAY	MURRAY OVERHEAD DOORS		BI	12/23/16	01/06/17			433.00
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #	
			1		INVOICE AMOUNT		433.00		
			2 07-00-31100		MAINT-BUILDING	433.00			
						-----	-----		
						433.00	433.00		
L110139	MWLEA	MW LEASING COMPANY LLC		BI	12/15/16	01/06/17			580.14
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #	
			1		INVOICE AMOUNT		580.14		
			2 04-00-33901		RENTAL EXPENSE	580.14			
						-----	-----		
						580.14	580.14		
PBS141	PARAM	PARAMEDIC BILLING SERVICES INC		BI	12/07/16	01/06/17			554.00
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #	
			1		INVOICE AMOUNT		554.00		
			2 02-00-33703		MAINTENANCE CONTR	554.00			
						-----	-----		
						554.00	554.00		
0395401-IN	PCONW	PAUL CONWAY SHIELDS		BI	12/12/16	01/06/17			92.48
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #	
			1		INVOICE AMOUNT		92.48		
			2 02-00-37805		NEW-PERSONAL EQUI	92.48			
						-----	-----		
						92.48	92.48		
186106 00001	PCCOM	PETTY CASH		BI	12/16/16	01/06/17			113.40
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #	
			1		INVOICE AMOUNT		113.40		
			2 03-30-38899		ENTERTAINMENT EXP	113.40			
						-----	-----		
						113.40	113.40		
S23663	PCCOM	PETTY CASH		BI	12/20/16	01/06/17			25.00
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #	
			1		INVOICE AMOUNT		25.00		
			2 03-30-38899		ENTERTAINMENT EXP	25.00			
						-----	-----		
						25.00	25.00		
100082913	PROSH	PROSHRED SECURITY		BI	12/22/16	12/22/16			45.00
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #	
			1		INVOICE AMOUNT		45.00		
			3 04-00-38917			45.00			
						-----	-----		
						45.00	45.00		



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INVOICE #	VEND #	NAME	REFERENCE	TR CODE	TR DATE	DATE DUE			AMOUNT
8359	QUALT	QUALITY WELDING COMPANY		BI	11/16/16	01/06/17			280.00
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT			280.00	
			2 07-00-31805		MAINT-VEHICLES		280.00		
							-----	-----	
							280.00	280.00	
0721-005330138	REPUB	REPUBLIC SERVICES #721		BI	12/15/16	12/22/16			50846.86
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT			50846.86	
			2 06-00-15900				50846.86		
							-----	-----	
							50846.86	50846.86	
122316	RICHC	RICH CONSTRUCTION EMERGENCY BOARDUP INC		BI	12/23/16	01/06/17			139.10
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT			139.10	
			2 04-00-34102		PROFESSIONAL SERV		139.10		
							-----	-----	
							139.10	139.10	
4387941	SESAC	SESAC		BI	12/21/16	12/21/16			397.00
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT			397.00	
			2 01-00-39701				397.00		
							-----	-----	
							397.00	397.00	
250703	EAGLE	THE EAGLE UNIFORM COMPANY INC		BI	12/01/16	12/22/16			134.00
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT			134.00	
			2 04-00-37302				134.00		
							-----	-----	
							134.00	134.00	
250954	EAGLE	THE EAGLE UNIFORM COMPANY INC		BI	12/09/16	12/22/16			27.00
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT			27.00	
			2 02-00-37302				27.00		
							-----	-----	
							27.00	27.00	
251307	EAGLE	THE EAGLE UNIFORM COMPANY INC		BI	12/20/16	12/22/16			281.75
			SEQ G/L ACCT		DESCRIPTION		DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT			281.75	
			2 04-00-37302				281.75		
							-----	-----	
							281.75	281.75	

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30022321005	VSPIL	VISION SERVICE PLAN (IL)		BI	12/21/16	12/21/16	575.90	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		575.90	
			2 15-00-36901			575.90		
						-----	-----	
						575.90	575.90	
298473-0	WALTO	WALTON OFFICE SUPPLY		BI	12/23/16	12/23/16	126.12	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		126.12	
			2 01-00-33500			126.12		
						-----	-----	
						126.12	126.12	
31049	WTRRE	WATER RESOURCES INC		BI	12/19/16	12/21/16	1842.26	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		1842.26	
			2 06-00-37507			1842.26		
						-----	-----	
						1842.26	1842.26	
1593	WTRWY	WATERWAY ILLINOIS INC		BI	12/13/16	01/06/17	2707.25	
			SEQ G/L ACCT		DESCRIPTION	DEBIT	CREDIT	PROJECT #
			1		INVOICE AMOUNT		2707.25	
			2 02-00-31800		MAINT-TOOLS & WOR	2707.25		
						-----	-----	
						2707.25	2707.25	
						-----	-----	
						.00	.00	

TOTAL NUMBER OF TRANSACTIONS: 79  
TOTAL AMOUNT DUE ..... 307404.49  
TOTAL DEBITS ..... 307404.49  
TOTAL CREDITS .... 307404.49  
TOTAL OPEN INVOICE AMOUNT ... 307404.49  
TOTAL MANUAL CHECK AMOUNT ... .00  
TOTAL PRINTED CHECK AMOUNT .. .00

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**THE VILLAGE OF STEGER  
COOK AND WILL COUNTIES, ILLINOIS**

---

**ORDINANCE NUMBER ~~113~~ 1137**

---

**AN ORDINANCE APPROVING A REAL ESTATE CONTRACT  
TO PURCHASE REAL PROPERTY BY AND BETWEEN KEY  
SAY, LLC., OWNER OF RECORD, AND THE VILLAGE OF  
STEGER, COOK AND WILL COUNTIES, ILLINOIS FOR THE  
FUTURE DEVELOPMENT AND IMPROVEMENT OF VILLAGE  
INFRASTRUCTURE**

---

**KENNETH A. PETERSON, JR., Village President  
CARMEN "TORY" RECUPITO, Village Clerk  
MICHAEL J. TILTON, Village Administrator**

**LEONARD SKREZYNA, JR.  
MICHAEL SAREK  
TIM PERCHINSKI  
ERNIE LOPEZ, JR.  
WILLIAM J. JOYCE  
RYAN A. BUXTON  
Trustees**

---

AN ORDINANCE APPROVING A REAL ESTATE CONTRACT TO PURCHASE REAL PROPERTY BY AND BETWEEN KeySay, LLC., OWNER OF RECORD, AND THE VILLAGE OF STEGER, COOK AND WILL COUNTIES, ILLINOIS FOR THE FUTURE DEVELOPMENT AND IMPROVEMENT OF VILLAGE INFRASTRUCTURE

**WHEREAS**, the Village of Steger, Cook and Will Counties, Illinois (hereinafter the "Village") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

**WHEREAS**, the Village, pursuant to section 11-76.1-1 of the Illinois Municipal Code, (65 ILCS 5/11-76.1-1) has the power to purchase real property for public purposes; and

**WHEREAS**, the Village President and Village Board of Trustees, (collectively the "Corporate Authorities") are committed to ensuring that the existing infrastructure within the Village of Steger is maintained in a safe and working manner; and

**WHEREAS**, the Corporate Authorities recognize the need to acquire real property for the public purposes of providing such infrastructure improvements; and

**WHEREAS**, in connection with the foregoing, the Village desires to acquire certain real property located at the address commonly known as 22910 Lahon Road, Steger, IL 60475 (the "Property"); and

**WHEREAS**, in furtherance of the direction of the Village Board to move forward with the purchase of the Property, the Village Prosecutor executed an offer to purchase same which is attached hereto and incorporated herein as Exhibit "A"; and

**WHEREAS**, the Corporate Authorities have determined that the proposed Real Estate transaction for purchase of the Property is in the best interests of the Health, Safety and Welfare of the residents of the Village of Steger.

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Steger, Cook and Will Counties, Illinois, as follows:

**Section 1.** The above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

**Section 2.** The Real Estate offer between KeySay, LLC, Owners of Record, and the Village of Steger, a copy of which is attached hereto and incorporated herein as Exhibit "A," is hereby approved in the form presented to the Village Board.

**Section 3.** The Corporate Authorities hereby ratify all prior acts that the Village Prosecutor or his designee have undertaken to execute the Real Estate offer, hereby designate the

Village Prosecutor or his designee as authorized signers of the Real Estate offer, and further direct the Village President, Village Administrator, Village Prosecutor and other Village officials and Officers or their designees to execute all necessary documentation to complete satisfaction of the Real Estate Purchase Transaction and to take such actions as necessary to carry out the intent and purpose of this Ordinance and Real Estate Offer in substantially the same form as presented.

**Section 4.** If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

**Section 5.** All Ordinances, resolutions, motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**Section 6.** This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Adopted this \_\_\_\_ Day of \_\_\_\_\_, 2017 pursuant to a roll call vote as follows:

TRUSTEE/OFFICIAL	YES	NO	ABSENT
Leonard Skrezyna, Jr.			
Michael Sarek			
Tim Perchinski			
Ernie Lopez Jr.			
William J. Joyce			
Ryan A. Buxton			
Kenneth A. Peterson, Jr., Village President			

APPROVED by the Village President on \_\_\_\_\_, 2017.

\_\_\_\_\_  
Kenneth A. Peterson, Jr.  
Village President

ATTEST:

\_\_\_\_\_  
Carmen "Tory" Recupito  
Village Clerk



MULTI-BOARD RESIDENTIAL REAL ESTATE CONTRACT 5.0



1 1. THE PARTIES: Buyer and Seller are hereinafter referred to as the "Parties".

2 Buyer(s) (Please Print) Village of Steger Illinois

3 Seller(s) (Please Print) Key Say, LLC

4 If Dual Agency applies, complete Optional Paragraph 41.

5 2. THE REAL ESTATE: Real Estate shall be defined as the Property, all improvements, the fixtures and

6 Personal Property included therein. Seller agrees to convey to Buyer or to Buyer's designated grantee, the

7 Real Estate with the approximate lot size or acreage of .75 commonly known as:

8 22910 Lahan Rd Steger IL 60475

9 Address City State Zip

10 32-34-305-023-0000

11 County Unit # (if applicable) Permanent Index Number(s) of Real Estate

12 If Condo/Coop/Townhome Parking is included: # of space(s) N/A; identified as Space(s) # \_\_\_\_\_;  
13 (check type)  deeded space  limited common element  assigned space.

14 3. FIXTURES AND PERSONAL PROPERTY: All of the fixtures and included Personal Property are owned by  
15 Seller and to Seller's knowledge are in operating condition on the Date of Acceptance, unless otherwise  
16 stated herein. Seller agrees to transfer to Buyer all fixtures, all heating, electrical, plumbing and well systems  
17 together with the following items of Personal Property by Bill of Sale at Closing:

- 18 [Check or enumerate applicable items]
- |  |   |   |  |
|--|---|---|--|
| 19 <input type="checkbox"/> Refrigerator       | <input type="checkbox"/> Central Air Conditioning | <input type="checkbox"/> Central Humidifier             | <input type="checkbox"/> Light Fixtures, as they exist         |
| 20 <input type="checkbox"/> Oven/Range/Stove   | <input type="checkbox"/> Window Air Conditioners  | <input type="checkbox"/> Water Softener (owned)         | <input type="checkbox"/> Built-in or Attached Shelving         |
| 21 <input type="checkbox"/> Microwave          | <input type="checkbox"/> Ceiling Fan(s)           | <input type="checkbox"/> Sump Pumps                     | <input type="checkbox"/> All Window Treatments & Hardware      |
| 22 <input type="checkbox"/> Dishwasher         | <input type="checkbox"/> Intercom System          | <input type="checkbox"/> Electronic or Media Air Filter | <input type="checkbox"/> Existing Storms & Screens             |
| 23 <input type="checkbox"/> Garbage Disposal   | <input type="checkbox"/> TV Antenna System        | <input type="checkbox"/> Central Vac & Equipment        | <input type="checkbox"/> Fireplace Screens/Doors/Grates        |
| 24 <input type="checkbox"/> Trash Compactor    | <input type="checkbox"/> Satellite Dish           | <input type="checkbox"/> Security Systems (owned)       | <input type="checkbox"/> Fireplace Gas Logs                    |
| 25 <input type="checkbox"/> Washer             | <input type="checkbox"/> Outdoor Shed             | <input type="checkbox"/> Garage Door Openers            | <input type="checkbox"/> Invisible Fence System, Collars & Box |
| 26 <input type="checkbox"/> Dryer              | <input type="checkbox"/> Planted Vegetation       | <input type="checkbox"/> with all Transmitters          | <input type="checkbox"/> Smoke Detectors                       |
| 27 <input type="checkbox"/> Attached Gas Grill | <input type="checkbox"/> Outdoor Playsets         | <input type="checkbox"/> All Tacked Down Carpeting      | <input type="checkbox"/> Carbon Monoxide Detectors             |

28 Other items included: \_\_\_\_\_

29 Items NOT included: \_\_\_\_\_

30 Seller warrants to Buyer that all fixtures, systems and Personal Property included in this Contract shall be in  
31 operating condition at Possession, except: \_\_\_\_\_

32 A system or item shall be deemed to be in operating condition if it performs the function for which it is  
33 intended, regardless of age, and does not constitute a threat to health or safety.

34 Home Warranty  shall  shall not be included at a Premium not to exceed \$ \_\_\_\_\_.

35 4. PURCHASE PRICE: Purchase Price of \$ \_\_\_\_\_ shall be paid as follows: Initial earnest money

36 of \$ \_\_\_\_\_ by  check,  cash OR  note due on \_\_\_\_\_, 20\_\_ to be increased

37 to a total of \$ \_\_\_\_\_ by \_\_\_\_\_, 20\_\_. The earnest money shall be held by the

38 [check one]  Seller's Broker  Buyer's Broker as "Escrowee", in trust for the mutual benefit of the Parties.

39 The balance of the Purchase Price, as adjusted by prorations, shall be paid at Closing by wire transfer of

**\* Net Proceeds to Key Say \$ 3,750.00 after closing \***

Buyer Initial <u>LP</u>	Buyer Initial _____	Seller Initial _____	Seller Initial _____
Address _____			v5.0e

40 funds, or by certified, cashier's, mortgage lender's or title company's check (provided that the title company's  
41 check is guaranteed by a licensed title insurance company).

42 **5. CLOSING:** Closing or escrow payout shall be on \_\_\_\_\_, 20\_\_\_\_ or at such time as mutually  
43 agreed by the Parties in writing. Closing shall take place at the escrow office of the title company (or its  
44 issuing agent) that will issue the Owner's Policy of Title Insurance, situated nearest the Real Estate or as shall  
45 be agreed mutually by the Parties. *ON SAME DAY THAT KeySAY obtains RE FROM FANNIE.*

46 **6. POSSESSION:** Unless otherwise provided in Paragraph 39, Seller shall deliver possession to Buyer at the  
47 time of Closing. Possession shall be deemed to have been delivered when Seller has vacated the Real Estate  
48 and delivered keys to the Real Estate to Buyer or to the office of the Seller's Broker.

49 **7. STATUTORY DISCLOSURES:** If applicable, prior to signing this Contract, Buyer [check one]  has  has  
50 not received a completed Illinois Residential Real Property Disclosure Report; [check one]  has  has not  
51 received the EPA Pamphlet, "Protect Your Family From Lead in Your Home"; [check one]  has  has not  
52 received a Lead-Based Paint Disclosure; [check one]  has  has not received the IEMA Pamphlet "Radon  
53 Testing Guidelines for Real Estate Transactions"; [check one]  has  has not received the Disclosure of  
54 Information on Radon Hazards.

55 **8. PRORATIONS:** Proratable items shall include, without limitation, rents and deposits (if any) from tenants;  
56 Special Service Area or Special Assessment Area tax for the year of Closing only; utilities, water and sewer;  
57 and Homeowner or Condominium Association fees (and Master/Umbrella Association fees, if applicable).  
58 Accumulated reserves of a Homeowner/Condominium Association(s) are not a proratable item. Seller  
59 represents that as of the Date of Acceptance Homeowner/Condominium Association(s) fees are \$\_\_\_\_\_ *N/A*  
60 per \_\_\_\_\_ (and, if applicable, Master/Umbrella Association fees are \$\_\_\_\_\_ per \_\_\_\_\_). Seller agrees  
61 to pay prior to or at Closing any special assessments (by any association or governmental entity) confirmed  
62 prior to the Date of Acceptance. Installments due after the year of Closing for a Special Assessment Area or  
63 Special Service Area shall not be a proratable item and shall be payable by Buyer. The general Real Estate  
64 taxes shall be prorated as of the date of Closing based on \_\_\_\_\_% of the most recent ascertainable full year  
65 tax bill. All prorations shall be final as of Closing, except as provided in Paragraph 20. If the amount of the  
66 most recent ascertainable full year tax bill reflects a homeowner, senior citizen or other exemption, a senior  
67 freeze or senior deferral, then Seller has submitted or will submit in a timely manner all necessary  
68 documentation to the appropriate governmental entity, before or after Closing, to preserve said exemption(s).

69 **9. ATTORNEY REVIEW:** Within five (5) Business Days after the Date of Acceptance, the attorneys for the  
70 respective Parties, by Notice, may:

- 71 (a) Approve this Contract; or
- 72 (b) Disapprove this Contract, which disapproval shall not be based solely upon the Purchase Price; or
- 73 (c) Propose modifications except for the Purchase Price. If within ten (10) Business Days after the Date of  
74 Acceptance written agreement is not reached by the Parties with respect to resolution of the proposed  
75 modifications, then either Party may terminate *N/A* the Contract by serving Notice, whereupon this Contract  
76 shall be null and void; or
- 77 (d) Propose suggested changes to this Contract. If such suggestions are not agreed upon, neither Party may  
78 declare this Contract null and void and this Contract shall remain in full force and effect.

79 Unless otherwise specified, all Notices shall be deemed made pursuant to Paragraph 9(c). If Notice is not  
80 served within the time specified herein, the provisions of this paragraph shall be deemed waived by the  
81 Parties and this Contract shall remain in full force and effect.

Buyer Initial <i>CP</i>	Buyer Initial _____	Seller Initial _____	Seller Initial _____
Address _____			v5.0e

82 **10. PROFESSIONAL INSPECTIONS AND INSPECTION NOTICES:** Buyer may conduct at Buyer's expense  
 83 (unless otherwise provided by governmental regulations) a home, radon, environmental, lead-based paint  
 84 and/or lead-based paint hazards (unless separately waived), and/or wood destroying insect infestation  
 85 inspection of the Real Estate by one or more licensed or certified inspection service(s).  
 86 (a) Buyer agrees that minor repairs and routine maintenance items of the Real Estate do not constitute  
 87 defects and are not a part of this contingency. **PROPERTY** **PROPERTY** **PROPERTY**  
 88 the fact that a functioning major component may be at  
 89 the end of its useful life shall not render such component defective for purposes of this paragraph.  
 90 Buyer shall indemnify Seller and hold Seller harmless from and against any loss or damage caused by the  
 91 acts or negligence of Buyer or any person performing any inspection. The home inspection shall cover  
 92 only the major components of the Real Estate including but not limited to central heating system(s),  
 93 central cooling system(s), plumbing and well system, electrical system, roof, walls, windows, ceilings,  
 94 floors, appliances and foundation. A major component shall be deemed to be in operating condition if it  
 95 performs the function for which it is intended, regardless of age, and does not constitute a threat to health  
 96 or safety. If radon mitigation is performed, Seller shall pay for any retest.  
 97 (b) Buyer shall serve Notice upon Seller or Seller's attorney of any defects disclosed by any inspection for  
 98 which Buyer requests resolution by Seller, together with a copy of the pertinent pages of the inspection  
 99 reports within five (5) Business Days (ten (10) calendar days for a lead-based paint and/or lead-based  
 100 paint hazard inspection) after the Date of Acceptance. If within ten (10) Business Days after the Date of  
 101 Acceptance written agreement is not reached by the Parties with respect to resolution of all inspection  
 102 issues, then either Party may terminate this Contract by serving Notice to the other Party, whereupon this  
 103 Contract shall be null and void.  
 104 (c) Notwithstanding anything to the contrary set forth above in this paragraph, in the event the inspection  
 105 reveals that the condition of the Real Estate is unacceptable to Buyer and Buyer serves Notice to Seller  
 106 within five (5) Business Days after the Date of Acceptance, this Contract shall be null and void.  
 107 (d) Failure of Buyer to conduct said inspection(s) and notify Seller within the time specified operates as a  
 108 waiver of Buyer's right to terminate this Contract under this Paragraph 10 and this Contract shall remain  
 in full force and effect.

109 **11. MORTGAGE CONTINGENCY:** This Contract is contingent upon Buyer obtaining a firm written mortgage  
 110 commitment (except for matters of title and survey or matters totally within Buyer's control) on or before  
 111 \_\_\_\_\_, 20\_\_ for a [check one]  fixed  adjustable; [check one]  conventional  FHA/VA  
 112 (if FHA/VA is chosen, complete Paragraph 35)  other \_\_\_\_\_ loan of \_\_\_\_% of Purchase  
 113 Price, plus private mortgage insurance (PMI), if required. The interest rate (initial rate, if applicable) shall not  
 114 exceed \_\_\_\_% per annum, amortized over not less than \_\_\_\_ years. Buyer shall pay loan origination fee  
 115 and/or discount points not to exceed \_\_\_\_% of the loan amount. Buyer shall pay the cost of application,  
 116 usual and customary processing fees and closing costs charged by lender. (Complete Paragraph 33 if closing  
 117 cost credits apply.) Buyer shall make written loan application within five (5) Business Days after the Date of  
 118 Acceptance. Failure to do so shall constitute an act of Default under this Contract. If Buyer, having applied  
 119 for the loan specified above, is unable to obtain such loan commitment and serves Notice to Seller within  
 120 the time specified, this Contract shall be null and void. If Notice of inability to obtain such loan  
 121 commitment is not served within the time specified, Buyer shall be deemed to have waived this  
 122 contingency and this Contract shall remain in full force and effect. Unless otherwise provided in  
 123 Paragraph 31, this Contract shall not be contingent upon the sale and/or closing of Buyer's existing real  
 124 estate. Buyer shall be deemed to have satisfied the financing conditions of this paragraph if Buyer obtains a  
 125 loan commitment in accordance with the terms of this paragraph even though the loan is conditioned on the  
 126 sale and/or closing of Buyer's existing real estate. If Seller at Seller's option and expense, within thirty (30)  
 127 days after Buyer's Notice, procures for Buyer such commitment or notifies Buyer that Seller will accept a

Buyer Initial <u>LP</u>	Buyer Initial _____	Seller Initial _____	Seller Initial _____
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128 purchase money mortgage upon the same terms, this Contract shall remain in full force and effect. In such  
129 event, Seller shall notify Buyer within five (5) Business Days after Buyer's Notice of Seller's election to  
130 provide or obtain such financing, and Buyer shall furnish to Seller or lender all requested information and  
131 shall sign all papers necessary to obtain the mortgage commitment and to close the loan.

132 **12. HOMEOWNER INSURANCE:** This Contract is contingent upon Buyer obtaining evidence of insurability for  
133 an Insurance Service Organization HO-3 or equivalent policy at standard premium rates within ten (10)  
134 Business Days after the Date of Acceptance. **N/A** If Buyer is unable to obtain evidence of insurability and serves  
135 Notice with proof of same to Seller within the time specified, this Contract shall be null and void. If  
136 Notice is not served within the time specified, Buyer shall be deemed to have waived this contingency  
137 and this Contract shall remain in full force and effect.

138 **13. FLOOD INSURANCE:** Unless previously disclosed in the Illinois Residential Real Property Disclosure  
139 Report, Buyer shall have the option to declare this Contract null and void if the Real Estate is located in a  
140 special flood hazard area which requires Buyer to carry flood insurance. **N/A** If Notice of the option to declare  
141 this Contract null and void is not given to Seller within ten (10) Business Days after the Date of  
142 Acceptance or by the Mortgage Contingency deadline date described in Paragraph 11 (whichever is later),  
143 Buyer shall be deemed to have waived such option and this Contract shall remain in full force and effect.  
144 Nothing herein shall be deemed to affect any rights afforded by the Residential Real Property Disclosure Act.

145 **14. CONDOMINIUM/Common Interest Associations:** (If applicable) The Parties agree that the terms  
146 contained in this paragraph, which may be contrary to other terms of this Contract, shall supersede any  
147 conflicting terms.

148 (a) Title when conveyed shall be good and merchantable, subject to terms, provisions, covenants and  
149 conditions of the Declaration of Condominium/Covenants, Conditions and Restrictions and all  
150 amendments; public and utility easements including any easements established by or implied from the  
151 Declaration of Condominium/Covenants, Conditions and Restrictions or amendments thereto; party wall  
152 rights and agreements; limitations and conditions imposed by the Condominium Property Act;  
153 installments due after the date of Closing of general assessments established pursuant to the Declaration  
154 of Condominium/Covenants, Conditions and Restrictions.

155 (b) Seller shall be responsible for payment of all regular assessments due and levied prior to Closing and for  
156 all special assessments confirmed prior to the Date of Acceptance.

157 (c) Buyer has, within five (5) Business Days from the Date of Acceptance, the right to demand from Seller  
158 items as stipulated by the Illinois Condominium Property Act, if applicable, and Seller shall diligently  
159 apply for same. This Contract is subject to the condition that Seller be able to procure and provide to  
160 Buyer, a release or waiver of any option of first refusal or other pre-emptive rights of purchase created by  
161 the Declaration of Condominium/Covenants, Conditions and Restrictions within the time established by  
162 the Declaration of Condominium/Covenants, Conditions and Restrictions. In the event the  
163 Condominium Association requires the personal appearance of Buyer and/or additional documentation,  
164 Buyer agrees to comply with same.

165 (d) In the event the documents and information provided by Seller to Buyer disclose that the existing  
166 improvements are in violation of existing rules, regulations or other restrictions or that the terms and  
167 conditions contained within the documents would unreasonably restrict Buyer's use of the premises or  
168 would result in financial obligations unacceptable to Buyer in connection with owning the Real Estate,  
169 then Buyer may declare this Contract null and void by giving Seller Notice within five (5) Business Days  
170 after the receipt of the documents and information required by Paragraph 14(c), listing those deficiencies  
171 which are unacceptable to Buyer. If Notice is not served within the time specified, Buyer shall be deemed  
172 to have waived this contingency, and this Contract shall remain in full force and effect.

Buyer Initial CP Buyer Initial \_\_\_\_\_ Seller Initial \_\_\_\_\_ Seller Initial \_\_\_\_\_  
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173 (e) Seller shall not be obligated to provide a condominium survey.  
174 (f) Seller shall provide a certificate of insurance showing Buyer and Buyer's mortgagee, if any, as an insured.

175 **15. THE DEED:** Seller shall convey or cause to be conveyed to Buyer or Buyer's designated grantee good and  
176 merchantable title to the Real Estate by recordable general Warranty Deed, with release of homestead rights,  
177 (or the appropriate deed if title is in trust or in an estate), and with real estate transfer stamps to be paid by  
178 Seller (unless otherwise designated by local ordinance). Title when conveyed will be good and merchantable,  
179 subject only to: general real estate taxes not due and payable at the time of Closing; covenants, conditions  
180 and restrictions of record; and building lines and easements, if any, provided they do not interfere with the  
181 current use and enjoyment of the Real Estate.

182 **16. TITLE:** At Seller's expense, Seller will deliver or cause to be delivered to Buyer or Buyer's attorney within  
183 customary time limitations and sufficiently in advance of Closing, as evidence of title in Seller or Grantor, a  
184 title commitment for an ALTA title insurance policy in the amount of the Purchase Price with extended  
185 coverage by a title company licensed to operate in the State of Illinois, issued on or subsequent to the Date of  
186 Acceptance, subject only to items listed in Paragraph 15. The requirement to provide extended coverage shall  
187 not apply if the Real Estate is vacant land. The commitment for title insurance furnished by Seller will be  
188 conclusive evidence of good and merchantable title as therein shown, subject only to the exceptions therein  
189 stated. **If the title commitment discloses any unpermitted exceptions or if the Plat of Survey shows any**  
190 **encroachments or other survey matters that are not acceptable to Buyer, then Seller shall have said**  
191 **exceptions, survey matters or encroachments removed, or have the title insurer commit to either insure**  
192 **against loss or damage that may result from such exceptions or survey matters or insure against any court-**  
193 **ordered removal of the encroachments.** If Seller fails to have such exceptions waived or insured over prior to  
194 Closing, Buyer may elect to take the title as it then is with the right to deduct from the Purchase Price prior  
195 encumbrances of a definite or ascertainable amount. Seller shall furnish Buyer at Closing an Affidavit of Title  
196 covering the date of Closing, and shall sign any other customary forms required for issuance of an ALTA  
197 Insurance Policy.

198 **17. PLAT OF SURVEY:** Not less than one (1) Business Day prior to Closing, except where the Real Estate is a  
199 condominium (see Paragraph 14) Seller shall, at Seller's expense, furnish to Buyer or Buyer's attorney a Plat  
200 of Survey that conforms to the current Minimum Standards of Practice for boundary surveys, is dated not  
201 more than six (6) months prior to the date of Closing, and is prepared by a professional land surveyor  
202 licensed to practice land surveying under the laws of the State of Illinois. The Plat of Survey shall show  
203 visible evidence of improvements, rights of way, easements, use and measurements of all parcel lines. The  
204 land surveyor shall set monuments or witness corners at all accessible corners of the land. All such corners  
205 shall also be visibly staked or flagged. The Plat of Survey shall include the following statement placed near  
206 the professional land surveyor seal and signature: "This professional service conforms to the current Illinois  
207 Minimum Standards for a boundary survey." A Mortgage Inspection, as defined, is not a boundary survey  
208 and is not acceptable.

209 **18. ESCROW CLOSING:** At the election of either Party, not less than five (5) Business Days prior to Closing,  
210 this sale shall be closed through an escrow with the lending institution or the title company in accordance  
211 with the provisions of the usual form of Deed and Money Escrow Agreement, as agreed upon between the  
212 Parties, with provisions inserted in the Escrow Agreement as may be required to conform with this Contract.  
213 The cost of the escrow shall be paid by the Party requesting the escrow. If this transaction is a cash purchase  
214 (no mortgage is secured by Buyer), the Parties shall share the title company escrow closing fee equally.

215 **19. DAMAGE TO REAL ESTATE OR CONDEMNATION PRIOR TO CLOSING:** If prior to delivery of the deed the  
216 Real Estate shall be destroyed or materially damaged by fire or other casualty, or the Real Estate is taken by

Buyer Initial <u>LP</u>	Buyer Initial <u>N/A</u>	Seller Initial <u>N/A</u>	Seller Initial <u>N/A</u>
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217 condemnation, then Buyer shall have the option of either terminating this Contract (and receiving a refund of  
218 earnest money) or accepting the Real Estate as damaged or destroyed, together with the proceeds of the  
219 condemnation award or any insurance payable as a result of the destruction or damage, which gross  
220 proceeds Seller agrees to assign to Buyer and deliver to Buyer at Closing. Seller shall not be obligated to  
221 repair or replace damaged improvements. The provisions of the Uniform Vendor and Purchaser Risk Act of  
222 the State of Illinois shall be applicable to this Contract, except as modified by this paragraph.

223 **20. REAL ESTATE TAX ESCROW:** In the event the Real Estate is improved, but has not been previously taxed  
224 for the entire year as currently improved, the sum of three percent (3%) of the Purchase Price shall be  
225 deposited in escrow with the title company with the cost of the escrow to be divided equally by Buyer and  
226 Seller and paid at Closing. When the exact amount of the taxes to be prorated under this Contract can be  
227 ascertained, the taxes shall be prorated by Seller's attorney at the request of either Party and Seller's share of  
228 such tax liability after proration shall be paid to Buyer from the escrow funds and the balance, if any, shall be  
229 paid to Seller. If Seller's obligation after such proration exceeds the amount of the escrow funds, Seller agrees  
230 to pay such excess promptly upon demand.

231 **21. SELLER REPRESENTATIONS:** Seller represents that with respect to the Real Estate Seller has no  
232 knowledge of nor has Seller received written notice from any governmental body regarding;

- 233 (a) zoning, building, fire or health code violations that have not been corrected; *other than those brought to seller's knowledge from Buyer Village of Steger JS*  
234 (b) any pending rezoning;  
235 (c) boundary line disputes;  
236 (d) any pending condemnation or Eminent Domain proceeding;  
237 (e) easements or claims of easements not shown on the public records;  
238 (f) any hazardous waste on the Real Estate;  
239 (g) any improvements to the Real Estate for which the required permits were not obtained;  
240 (h) any improvements to the Real Estate which are not included in full in the determination of the most  
241 recent tax assessment; or  
242 (i) any improvements to the Real Estate which are eligible for the home improvement tax exemption.

243 Seller further represents that:

244 1. There *[check one]*  is  is not a pending or unconfirmed special assessment affecting the Real Estate by  
245 any association or governmental entity payable by Buyer after date of Closing.

246 2. The Real Estate *[check one]*  is  is not located within a Special Assessment Area or Special Service  
247 Area, payments for which will not be the obligation of Seller after the year in which the Closing occurs.

248 If any of the representations contained herein regarding a Special Assessment Area or Special Service  
249 Area are unacceptable to Buyer, Buyer shall have the option to declare this Contract null and void. If  
250 Notice of the option to declare this Contract null and void is not given to Seller within ten (10) Business  
251 Days after the Date of Acceptance or by the Mortgage Contingency deadline date described in Paragraph  
252 11 (whichever is later), Buyer shall be deemed to have waived such option and this Contract shall remain  
253 in full force and effect. Seller's representations contained in this paragraph shall survive the Closing.

254 **22. CONDITION OF REAL ESTATE AND INSPECTION:** Seller agrees to leave the Real Estate in broom clean  
255 condition. All refuse and personal property that is not to be conveyed to Buyer shall be removed from the  
256 Real Estate at Seller's expense prior to delivery of Possession. Buyer shall have the right to inspect the Real  
257 Estate, fixtures and included Personal Property prior to Possession to verify that the Real Estate,  
258 improvements and included Personal Property are in substantially the same condition as of the Date of  
259 Acceptance, normal wear and tear excepted.

Buyer Initial <u>LP</u>	Buyer Initial _____	Seller Initial _____	Seller Initial _____
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260 **23. MUNICIPAL ORDINANCE, TRANSFER TAX, AND GOVERNMENTAL COMPLIANCE:**

261 (a) Parties are cautioned that the Real Estate may be situated in a municipality that has adopted a pre-closing  
262 inspection requirement, municipal Transfer Tax or other similar ordinances. Transfer taxes required by  
263 municipal ordinance shall be paid by the party designated in such ordinance.

264 (b) Parties agree to comply with the reporting requirements of the applicable sections of the Internal  
265 Revenue Code and the Real Estate Settlement Procedures Act of 1974, as amended.

266 **24. BUSINESS DAYS/HOURS:** Business Days are defined as Monday through Friday, excluding Federal  
267 holidays. Business Hours are defined as 8:00 A.M. to 6:00 P.M. Chicago time.

268 **25. FACSIMILE OR DIGITAL SIGNATURES:** Facsimile or digital signatures shall be sufficient for purposes of  
269 executing, negotiating, and finalizing this Contract.

270 **26. DIRECTION TO ESCROWEE:** In every instance where this Contract shall be deemed null and void or if this  
271 Contract may be terminated by either Party, the following shall be deemed incorporated: "and earnest money  
272 refunded to Buyer upon written direction of the Parties to Escrowee or upon entry of an order by a court of  
273 competent jurisdiction". There shall be no disbursement of earnest money unless Escrowee has been  
274 provided written direction from Seller and Buyer. Absent a direction relative to the disbursement of earnest  
275 money within a reasonable period of time, Escrowee may deposit funds with the Clerk of the Circuit Court  
276 by the filing of an action in the nature of Interpleader. Escrowee shall be reimbursed from the earnest money  
277 for all costs, including reasonable attorney fees, related to the filing of the Interpleader action. Seller and  
278 Buyer shall indemnify and hold Escrowee harmless from any and all conflicting claims and demands arising  
279 under this paragraph.

280 **27. NOTICE:** Except as provided in Paragraph 31(C)(2) regarding the manner of service for "kick-out"  
281 Notices, all Notices shall be in writing and shall be served by one Party or attorney to the other Party or  
282 attorney. Notice to any one of a multiple person Party shall be sufficient Notice to all. Notice shall be given in  
283 the following manner:

284 (a) By personal delivery; or

285 (b) By mailing to the addresses recited herein by regular mail and by certified mail, return receipt requested.  
286 Except as otherwise provided herein, Notice served by certified mail shall be effective on the date of  
287 mailing; or

288 (c) By facsimile transmission. Notice shall be effective as of date and time of the transmission, provided that  
289 the Notice transmitted shall be sent on Business Days during Business Hours. In the event Notice is  
290 transmitted during non-business hours, the effective date and time of Notice is the first hour of the next  
291 Business Day after transmission; or

292 (d) By e-mail transmission if an e-mail address has been furnished by the recipient Party or the recipient  
293 Party's attorney to the sending Party or is shown on this Contract. Notice shall be effective as of date and  
294 time of e-mail transmission, provided that, in the event e-mail Notice is transmitted during non-business  
295 hours, the effective date and time of Notice is the first hour of the next Business Day after transmission.  
296 An attorney or Party may opt out of future e-mail Notice by any form of Notice provided by this  
297 Contract; or

298 (e) By commercial overnight delivery (e.g., FedEx). Such Notice shall be effective on the next Business Day  
299 following deposit with the overnight delivery company.

300 **28. PERFORMANCE:** Time is of the essence of this Contract. In any action with respect to this Contract, the  
301 Parties are free to pursue any legal remedies at law or in equity and the prevailing Party in litigation shall be  
302 entitled to collect reasonable attorney fees and costs from the non-Prevailing Party as ordered by a court of  
303 competent jurisdiction.

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304 29. CHOICE OF LAW/GOOD FAITH: All terms and provisions of this Contract including but not limited to the  
305 Attorney Review and Professional Inspection Paragraphs shall be governed by the laws of the State of Illinois  
306 and are subject to the covenant of good faith and fair dealing implied in all Illinois contracts.

307 30. OTHER PROVISIONS: This Contract is also subject to those OPTIONAL PROVISIONS initialed by the  
308 Parties and the following attachments, if any: \_\_\_\_\_  
309 \_\_\_\_\_

310 **OPTIONAL PROVISIONS (Applicable ONLY if initialed by all Parties)**

311 \_\_\_\_\_ **31. SALE OF BUYER'S REAL ESTATE:**

312 [Initials]

313 (A) REPRESENTATIONS ABOUT BUYER'S REAL ESTATE: Buyer represents to Seller as follows:

314 (1) Buyer owns real estate commonly known as (address):  
315 \_\_\_\_\_

316 (2) Buyer [check one]  has  has not entered into a contract to sell said real estate.

317 If Buyer has entered into a contract to sell said real estate, that contract:

318 (a) [check one]  is  is not subject to a mortgage contingency.

319 (b) [check one]  is  is not subject to a real estate sale contingency.

320 (c) [check one]  is  is not subject to a real estate closing contingency.

321 (3) Buyer [check one]  has  has not listed said real estate for sale with a licensed real estate broker and  
322 in a local multiple listing service.

323 (4) If Buyer's real estate is not listed for sale with a licensed real estate broker and in a local multiple  
324 listing service, Buyer [check one]

325 (a)  Shall list said real estate for sale with a licensed real estate broker who will place it in a local  
326 multiple listing service within five (5) Business Days after the Date of Acceptance.

327 [For information only] Broker: \_\_\_\_\_

328 Broker's Address: \_\_\_\_\_ Phone: \_\_\_\_\_

329 (b)  Does not intend to list said real estate for sale.

330 (B) CONTINGENCIES BASED UPON SALE AND/OR CLOSE OF BUYER'S REAL ESTATE:

331 (1) This Contract is contingent upon Buyer having entered into a contract for the sale of Buyer's real  
332 estate that is in full force and effect as of \_\_\_\_\_, 20\_\_\_\_. Such contract should provide  
333 for a closing date not later than the Closing Date set forth in this Contract. If Notice is served on or  
334 before the date set forth in this subparagraph that Buyer has not procured a contract for the sale of  
335 Buyer's real estate, this Contract shall be null and void. If Notice that Buyer has not procured a  
336 contract for the sale of Buyer's real estate is not served on or before the close of business on the  
337 date set forth in this subparagraph, Buyer shall be deemed to have waived all contingencies  
338 contained in this Paragraph 31, and this Contract shall remain in full force and effect. (If this  
339 paragraph is used, then the following paragraph must be completed.)

340 (2) In the event Buyer has entered into a contract for the sale of Buyer's real estate as set forth in  
341 Paragraph 31(B)(1) and that contract is in full force and effect, or has entered into a contract for the  
342 sale of Buyer's real estate prior to the execution of this Contract, this Contract is contingent upon  
343 Buyer closing the sale of Buyer's real estate on or before \_\_\_\_\_, 20\_\_\_\_. If Notice that  
344 Buyer has not closed the sale of Buyer's real estate is served before the close of business on the  
345 next Business Day after the date set forth in the preceding sentence, this Contract shall be null and  
346 void. If Notice is not served as described in the preceding sentence, Buyer shall be deemed to have  
347 waived all contingencies contained in this Paragraph 31, and this Contract shall remain in full  
348 force and effect.

Buyer Initial <u>LP</u>	Buyer Initial _____	Seller Initial _____	Seller Initial _____
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349 (3) If the contract for the sale of Buyer's real estate is terminated for any reason after the date set forth in  
350 Paragraph 31(B)(1) (or after the date of this Contract if no date is set forth in Paragraph 31(B)(1)),  
351 Buyer shall, within three (3) Business Days of such termination, notify Seller of said termination.  
352 **Unless Buyer, as part of said Notice, waives all contingencies in Paragraph 31 and complies with**  
353 **Paragraph 31(D), this Contract shall be null and void as of the date of Notice. If Notice as required**  
354 **by this subparagraph is not served within the time specified, Buyer shall be in default under the**  
355 **terms of this Contract.**

356 (C) **SELLER'S RIGHT TO CONTINUE TO OFFER REAL ESTATE FOR SALE:** During the time of this contingency,  
357 Seller has the right to continue to show the Real Estate and offer it for sale subject to the following:

358 (1) If Seller accepts another bona fide offer to purchase the Real Estate while the contingencies expressed  
359 in Paragraph 31(B) are in effect, Seller shall notify Buyer in writing of same. Buyer shall then have  
360 \_\_\_\_\_ hours after Seller gives such Notice to waive the contingencies set forth in Paragraph  
361 31(B), subject to Paragraph 31(D).

362 (2) Seller's Notice to Buyer (commonly referred to as a 'kick-out' Notice) shall be in writing and shall be  
363 served on Buyer, not Buyer's attorney or Buyer's real estate agent. Courtesy copies of such "kick-out"  
364 Notice should be sent to Buyer's attorney and Buyer's real estate agent, if known. Failure to provide  
365 such courtesy copies shall not render Notice invalid. Notice to any one of a multiple-person Buyer  
366 shall be sufficient Notice to all Buyers. Notice for the purpose of this subparagraph only shall be  
367 served upon Buyer in the following manner:

- 368 (a) By personal delivery effective at the time and date of personal delivery; or
- 369 (b) By mailing to the addresses recited herein for Buyer by regular mail and by certified mail. Notice  
370 shall be effective at 10:00 A.M. on the morning of the second day following deposit of Notice in  
371 the U.S. Mail; or
- 372 (c) By commercial overnight delivery (e.g., FedEx). Notice shall be effective upon delivery or at 4:00  
373 P.M. Chicago time on the next delivery day following deposit with the overnight delivery  
374 company, whichever first occurs.

375 (3) If Buyer complies with the provisions of Paragraph 31(D) then this Contract shall remain in full force  
376 and effect.

377 (4) If the contingencies set forth in Paragraph 31(B) are NOT waived in writing within said time period  
378 by Buyer, this Contract shall be null and void.

379 (5) Except as provided in Paragraph 31(C)(2) above, all Notices shall be made in the manner provided by  
380 Paragraph 27 of this Contract.

381 (6) Buyer waives any ethical objection to the delivery of Notice under this paragraph by Seller's attorney  
382 or representative.

383 (D) **WAIVER OF PARAGRAPH 31 CONTINGENCIES:** Buyer shall be deemed to have waived the contingencies in  
384 Paragraph 31(B) when Buyer has delivered written waiver and deposited with the Escrowee additional  
385 earnest money in the amount of \$ N/A in the form of a cashier's or certified check within the  
386 time specified. **If Buyer fails to deposit the additional earnest money within the time specified, the waiver**  
387 **shall be deemed ineffective and this Contract shall be null and void.**

388 (E) **BUYER COOPERATION REQUIRED:** Buyer authorizes Seller or Seller's agent to verify representations  
389 contained in Paragraph 31 at any time, and Buyer agrees to cooperate in providing relevant information.

390 \_\_\_\_\_ **32. CANCELLATION OF PRIOR REAL ESTATE CONTRACT:** In the event either Party has  
391 entered into a prior real estate contract, this Contract shall be subject to written cancellation of the prior  
392 contract on or before \_\_\_\_\_, 20\_\_\_\_. **In the event the prior contract is not cancelled within the**  
393 **time specified, this Contract shall be null and void. Seller's notice to the purchaser under the prior**

Buyer Initial <u>LP</u>	Buyer Initial _____	Seller Initial _____	Seller Initial _____
Address _____			v5.0

394 contract should not be served until after Attorney Review and Professional Inspections provisions of this  
395 Contract have expired, been satisfied or waived.

396 \_\_\_\_\_ 33. CREDIT AT CLOSING: Provided Buyer's lender permits such credit to show on the  
397 HUD-1 Settlement Statement, and if not, such lesser amount as the lender permits, Seller agrees to credit to  
398 Buyer at Closing \$\_\_\_\_\_ to be applied to prepaid expenses, closing costs or both.

399 \_\_\_\_\_ 34. INTEREST BEARING ACCOUNT: Earnest money (with a completed W-9 and other  
400 required forms), shall be held in a federally insured interest bearing account at a financial institution  
401 designated by Escrowee. All interest earned on the earnest money shall accrue to the benefit of and be paid to  
402 Buyer. Buyer shall be responsible for any administrative fee (not to exceed \$100) charged for setting up the  
403 account. In anticipation of Closing, the Parties direct Escrowee to close the account no sooner than ten (10)  
404 Business Days prior to the anticipated Closing date.

405 \_\_\_\_\_ 35. VA OR FHA FINANCING: If Buyer is seeking VA or FHA financing, this provision shall  
406 be applicable: Required FHA or VA amendments and disclosures shall be attached to this Contract. If VA,  
407 the Funding Fee, or if FHA, the Mortgage Insurance Premium (MIP) shall be paid by Buyer and [check one]  
408  shall  shall not be added to the mortgage loan amount.

409 \_\_\_\_\_ 36. INTERIM FINANCING: This Contract is contingent upon Buyer obtaining a written  
410 commitment for interim financing on or before \_\_\_\_\_, 20\_\_\_\_ in the amount of \$\_\_\_\_\_.  
411 If Buyer is unable to secure the interim financing commitment and gives Notice to Seller within the time  
412 specified, this Contract shall be null and void. If Notice is not served within the time specified, this  
413 provision shall be deemed waived by the Parties and this Contract shall remain in full force and effect.

414 \_\_\_\_\_ 37. WELL AND/OR SEPTIC/SANITARY INSPECTIONS: Seller shall obtain at Seller's  
415 expense a well water test stating that the well delivers not less than five (5) gallons of water per minute and  
416 including a bacteria and nitrate test (and lead test for FHA loans) and/or a septic report from the applicable  
417 County Health Department, a Licensed Environmental Health Practitioner, or a licensed well and septic  
418 inspector, each dated not more than ninety (90) days prior to Closing, stating that the well and water supply  
419 and the private sanitary system are in proper operating condition with no defects noted. Seller shall remedy  
420 any defect or deficiency disclosed by said report(s) prior to Closing, provided that if the cost of remedying a  
421 defect or deficiency and the cost of landscaping together exceed \$3,000.00, and if the Parties cannot reach  
422 agreement regarding payment of such additional cost, this Contract may be terminated by either Party.  
423 Additional testing recommended by the report shall be obtained at Seller's expense. If the report  
424 recommends additional testing after Closing, the Parties shall have the option of establishing an escrow with  
425 a mutual cost allocation for necessary repairs or replacements, or either Party may terminate this Contract  
426 prior to Closing. Seller shall deliver a copy of such evaluation(s) to Buyer not less than one (1) Business Day  
427 prior to Closing.

428 \_\_\_\_\_ 38. WOOD DESTROYING INFESTATION: Notwithstanding the provisions of Paragraph 10,  
429 within ten (10) Business Days after the Date of Acceptance, Seller at Seller's expense shall deliver to Buyer a  
430 written report, dated not more than six (6) months prior to the date of Closing, by a licensed inspector  
431 certified by the appropriate state regulatory authority in the subcategory of termites, stating that there is no  
432 visible evidence of active infestation by termites or other wood destroying insects. Unless otherwise agreed  
433 between the Parties, if the report discloses evidence of active infestation or structural damage, Buyer has the  
434 option within five (5) Business Days of receipt of the report to proceed with the purchase or declare this  
435 Contract null and void.

Buyer Initial <u>UP</u>	Buyer Initial _____	Seller Initial _____	Seller Initial _____
Address _____			v5.0

436 \_\_\_\_\_ **39. POST-CLOSING POSSESSION:** Possession shall be delivered no later than 11:59 P.M.  
437 on the date that is \_\_\_\_\_ days after the date of Closing ("the Possession Date"). Seller shall be responsible  
438 for all utilities, contents and liability insurance, and home maintenance expenses until delivery of possession.  
439 Seller shall deposit in escrow at Closing with \_\_\_\_\_, [check one]  one percent (1%) of the  
440 Purchase Price or  the sum of \$\_\_\_\_\_ to be paid by Escrowee as follows:  
441 (a) The sum of \$\_\_\_\_\_ per day for use and occupancy from and including the day after  
442 Closing to and including the day of delivery of Possession, if on or before the Possession Date;  
443 (b) The amount per day equal to three (3) times the daily amount set forth herein shall be paid for each day  
444 after the Possession Date specified in this paragraph that Seller remains in possession of the Real Estate;  
445 and  
446 (c) The balance, if any, to Seller after delivery of Possession and provided that the terms of Paragraph 22  
447 have been satisfied. Seller's liability under this paragraph shall not be limited to the amount of the  
448 possession escrow deposit referred to above. Nothing herein shall be deemed to create a  
449 Landlord/Tenant relationship between the Parties.

450 \_\_\_\_\_ **40. "AS IS" CONDITION:** This Contract is for the sale and purchase of the Real Estate in its  
451 "As Is" condition as of the Date of Offer. Buyer acknowledges that no representations, warranties or  
452 guarantees with respect to the condition of the Real Estate have been made by Seller or Seller's Designated  
453 Agent other than those known defects, if any, disclosed by Seller. Buyer may conduct an inspection at  
454 Buyer's expense. In that event, Seller shall make the Real Estate available to Buyer's inspector at reasonable  
455 times. Buyer shall indemnify Seller and hold Seller harmless from and against any loss or damage caused by  
456 the acts or negligence of Buyer or any person performing any inspection. **In the event the inspection reveals**  
457 **that the condition of the Real Estate is unacceptable to Buyer and Buyer so notifies Seller within five (5)**  
458 **Business Days after the Date of Acceptance, this Contract shall be null and void. Failure of Buyer to notify**  
459 **Seller or to conduct said inspection operates as a waiver of Buyer's right to terminate this Contract under**  
460 **this paragraph and this Contract shall remain in full force and effect.** Buyer acknowledges that the  
461 provisions of Paragraph 10 and the warranty provisions of Paragraph 3 do not apply to this Contract.

462 \_\_\_\_\_ **41. CONFIRMATION OF DUAL AGENCY:** The Parties confirm that they have previously  
463 consented to \_\_\_\_\_  
464 (Licensee) acting as a Dual Agent in providing brokerage services on their behalf and specifically consent to  
465 Licensee acting as a Dual Agent with regard to the transaction referred to in this Contract.

466 \_\_\_\_\_ **42. SPECIFIED PARTY APPROVAL:** This Contract is contingent upon the approval of the  
467 Real Estate by \_\_\_\_\_  
468 Buyer's Specified Party, within five (5) Business Days after the Date of Acceptance. In the event Buyer's  
469 Specified Party does not approve of the Real Estate and Notice is given to Seller within the time specified,  
470 this Contract shall be null and void. If Notice is not served within the time specified, this provision shall be  
471 deemed waived by the Parties and this Contract shall remain in full force and effect.

472 \_\_\_\_\_ **43. MISCELLANEOUS PROVISIONS:** Buyer's and Seller's obligations are contingent upon  
473 the Parties entering into a separate written agreement consistent with the terms and conditions set forth  
474 herein, and with such additional terms as either Party may deem necessary, providing for one or more of the  
475 following: (check applicable boxes)

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Articles of Agreement for Deed or | <input type="checkbox"/> Assumption of Seller's Mortgage | <input type="checkbox"/> Commercial/Investment |
| <input type="checkbox"/> Purchase Money Mortgage           | <input type="checkbox"/> Cooperative Apartment           | <input type="checkbox"/> New Construction      |
| <input type="checkbox"/> Short Sale                        | <input type="checkbox"/> Tax-Deferred Exchange           | <input type="checkbox"/> Vacant Land           |

Buyer Initial LP Buyer Initial \_\_\_\_\_ Seller Initial \_\_\_\_\_ Seller Initial \_\_\_\_\_  
Address \_\_\_\_\_ v5.0



479 THIS DOCUMENT WILL BECOME A LEGALLY BINDING CONTRACT WHEN SIGNED BY ALL PARTIES AND  
 480 DELIVERED TO THE PARTIES OR THEIR AGENTS.

481 The Parties represent that the text of this form has not been altered and is identical to the official Multi-Board  
 482 Residential Real Estate Contract 5.0.

483 12/29/2016  
 484 Date of Offer DATE OF ACCEPTANCE

485 Luciano Panici Jr. For Village of Steger  
 486 Buyer Signature Seller Signature

487  
 488 Buyer Signature Seller Signature

489 Luciano Panici Jr. For Village of Steger KeySav, LLC  
 490 Print Buyer(s) Name(s) [Required] Print Seller(s) Name(s) [Required]

491 3320 Lewis Avenue 1328 W Eddy  
 492 Address Address

493 Steger IL 60475 Chicago IL 60657  
 494 City State Zip City State Zip

495 708-889-5626 panici@lawofficesofeds.com 312-967-9963 saferbuildings@gmail.com  
 496 Phone E-mail Phone E-mail

497 FOR INFORMATION ONLY

498  
 499 Buyer's Broker MLS # Seller's Broker N/A MLS #

500  
 501 Buyer's Designated Agent MLS # Seller's Designated Agent N/A MLS #

502  
 503 Phone Fax Phone Fax

504  
 505 E-mail E-mail

506 Luciano Panici Jr. For Village of Steger panici@lawofficesofeds.com Jacob B. Handelman JBHandelman@gmail.com  
 507 Buyer's Attorney E-mail Seller's Attorney E-mail

508 708-889-9626 708-889-9634 312-909-0915  
 509 Phone Fax Phone Fax

510  
 511 Mortgage Company Phone Homeowner's/Condo Association (if any) Phone

512  
 513 Loan Officer Phone/Fax Management Co./Other Contact Phone

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 515 any portion thereof is prohibited. Official form available at [www.irela.org](http://www.irela.org) (web site of Illinois Real Estate Lawyers  
 516 Association).

Approved by the following organizations as of July 20, 2009

- 517 Illinois Real Estate Lawyers Association · DuPage County Bar Association · Will County Bar Association
- 518 Northwest Suburban Bar Association · Chicago Association of REALTORS®
- 519 Mainstreet Organization of REALTORS® · Aurora-Tri County Association of REALTORS® · West Towns Board of REALTORS®
- 520 REALTOR® Association of Northwest Chicagoland · REALTOR® Association of the Fox Valley
- 521 Oak Park Area Association of REALTORS® · McHenry Association of REALTORS® · Three Rivers Association of REALTORS®
- 522 North Shore-Barrington Association of REALTORS®

523 Seller Rejection: This offer was presented to Seller on \_\_\_\_\_, 20\_\_ at \_\_\_\_:\_\_\_\_ AM/PM  
 524 and rejected on \_\_\_\_\_, 20\_\_ at \_\_\_\_:\_\_\_\_ AM/PM (Seller initials).

Buyer Initial <u>LP</u>	Buyer Initial _____	Seller Initial _____	Seller Initial _____
Address _____			v5.0

**ORDINANCE NO. 1138**

STATE OF ILLINOIS        )  
                                  )  
COUNTIES OF COOK       )  
                                  )  
                                  AND WILL            )

**AN ORDINANCE ESTABLISHING THE REIMBURSEMENT OF ALL TRAVEL, MEAL, AND LODGING EXPENSES OF OFFICERS AND EMPLOYEES OF THE VILLAGE OF STEGER, ILLINOIS.**

**WHEREAS**, the Village of Steger, Counties of Cook and Will, State of Illinois (the "Village") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

**WHEREAS**; the Illinois General Assembly has recently enacted Public Act 99-0604, known as the "Local Government Travel Expense Control Act", which Act becomes effective on January 1, 2017; and

**WHEREAS**, pursuant to the Act, non-home rule units of local government are required to establish regulations with respect to allowable travel, meal, and lodging expenses;

**NOW, THEREFORE, BE IT ORDAINED** by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, as follows:

**ARTICLE I.  
IN GENERAL**

**SECTION 1.0: Incorporation Clause.**

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true and correct and

do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

**SECTION 2.0: Purpose.**

The purpose of this Ordinance is to establish regulations for Village officers and employees regarding travel, meal, and lodging expenses.

**ARTICLE II.  
ADOPTION OF POLICY**

**SECTION 3.0: Definitions.**

“Entertainment” includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless ancillary to the purpose of the program or event.

“Public Business” means expenses incurred in the performance of a public purpose which is required or useful for the benefit of the Village to carry out the responsibilities of Village business.

“Travel” means any expenditure directly incident to official travel by employees and officers of the Village or by wards or charges of the Village involving reimbursement to travelers or direct payment to private agencies providing transportation or related services.

**SECTION 3.1: Maximum Allowable Reimbursement for Expenses.**

The maximum allowable reimbursement for an employee or officer of the Village shall be those rates set by the Federal Travel Regulation and maintained by the United States General Services Administration for travel per diem, meals, and incidental expenses in effect at the time the expenses was incurred. Alcohol is specifically excluded from reimbursement.

**SECTION 3.2: Documentation of Expenses.**

No reimbursement of travel, meal or lodging expenses incurred by a Village employee or officer shall be authorized unless the "Travel, Meal, and Lodging Expense Reimbursement Request Form", attached hereto as Exhibit A, has been submitted and approved. All documents and information submitted with the form shall be subject to disclosure under the Freedom of Information Act (5 ILCS 140/1 *et seq.*).

**SECTION 3.3: Reimbursement and Emergency Expenses.**

Expenses for travel, meals, and lodging of: (1) any officer or employee that exceeds the maximum reimbursement allowed under the regulations adopted under Section 3.1 of this Ordinance or (2) any member of the corporate authorities of the Village may only be approved by roll call vote at an open meeting of the corporate authorities of the Village. However, in the event of an emergency or other extraordinary circumstances, the corporate authorities may approve more than the maximum allowable expenses set forth above.

**SECTION 3.4: Entertainment Expenses.**

The Village shall not reimburse any elected official, employee, or officer for any activities which would be considered entertainment. Activities which would otherwise be considered entertainment, but which are excluded from the prohibition on reimbursement due to being ancillary to the purpose of the program or event, may be reimbursed in accordance with the provisions of this Ordinance.

**ARTICLE III.  
HEADINGS, SAVINGS CLAUSES, PUBLICATION,  
EFFECTIVE DATE**

**SECTION 4.0: Headings.**

The headings of the articles, sections, paragraphs and subparagraphs of this Ordinance are inserted solely for convenience of reference and form no substantive

part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

**SECTION 5.0: Severability.**

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

**SECTION 6.0: Superseder.**

All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**SECTION 7.0: Publication.**

A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

**SECTION 8.0: Effective Date.**

This Ordinance shall be effective and in full force after its passage, approval and publication in accordance with applicable law.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

**EXHIBIT A**

**TRAVEL, MEAL AND LODGING EXPENSE REIMBURSEMENT REQUEST FORM**

Before an expense for travel, meals, or lodging may be approved under Village Ordinance No. \_\_\_\_\_, the following minimum documentation must first be submitted, in writing, to the corporate authorities of the Village:

- (1) The name of the individual who received or is requesting the travel, meal, or lodging expense and the individual's job title or office.

\_\_\_\_\_  
Name of Employee or Officer

\_\_\_\_\_  
Job Title/Office

- (2) The date or dates and nature of the official business in which the travel, meal, or lodging expense was or will be expended. Please attach supporting documentation describing the nature of the official business event or program.

\_\_\_\_\_  
Name of Event or Program

\_\_\_\_\_  
Date(s) of Event or Program

\_\_\_\_\_  
Location of Event or Program

\_\_\_\_\_  
Purpose of Event or Program

- (3) An estimate of the cost of travel, meals, or lodging if expenses have not been incurred or a receipt of the cost of the travel, meals, or lodging if the expenses have already been incurred. Please attach either (a) a document explaining the basis for your estimate if expenses have not yet been incurred or (b) receipts if the expenses have already been incurred.

You may also provide such other documentation as would assist the corporate authorities in considering your request for reimbursement. In the discretion of the corporate authorities, additional documentation relevant to the request for reimbursement may be required prior to action by the corporate authorities with respect to the reimbursement request.

\_\_\_\_\_  
Employee/Officer Signature

\_\_\_\_\_  
Date



November 7, 2016

- Alsip
- Beecher
- Blue Island
- Burnham
- Calumet City
- Calumet Park
- Chicago Heights
- Country Club Hills
- Crestwood
- Crete
- Dixmoor
- Dolton
- East Hazel Crest
- Flossmoor
- Ford Heights
- Glenwood
- Harvey
- Hazel Crest
- Homewood
- Lansing
- Lynwood
- Markham
- Matteson
- Midlothian
- Mokena
- Monee
- Oak Forest
- Olympia Fields
- Orland Hills
- Orland Park
- Park Forest
- Peotone
- Phoenix
- Posen
- Richton Park
- Riverdale
- Robbins
- Sauk Village
- South Chicago Heights
- South Holland
- Steger
- Thornton
- Tinley Park
- University Park
- Worth

Dear SSMMA Member:

As you are aware, our Executive Director, Ed Paesel, has announced that he will be retiring effective December 31, 2016. Ed has served the South Suburban Mayors & Managers Association exceptionally well during his tenure and it is appropriate that we recognize his years of service with a suitable farewell gathering. As such, we have scheduled the following.

**HAIL AND FAREWELL RETIREMENT RECEPTION FOR ED PAESEL**

**5 to 8 p.m.**

**Friday, February 3, 2017**

**Lincolnshire Country Club**

In order to cover the costs of the reception and also present an appropriate farewell gift to Ed, we are asking each SSMMA member community or firm to contribute to this event at one of the following levels:

**Gold Donor \$500**

**Silver Donor \$300**

**Bronze Donor \$200**

I sincerely hope you will be able to join us in giving Ed the farewell he truly deserves.

Yours most sincerely,

John A. Ostenburg  
SSMMA President

-----  
Please complete the form below and return it, with your check, no later than **Friday, January 13, 2016** to:

Melissa Doud  
South Suburban Mayors & Managers Association  
1904 174<sup>th</sup> Street  
East Hazel Crest, IL 60429

MEMBER: \_\_\_\_\_

Gold Donor (\$500) \_\_\_\_\_ Silver Donor (\$300) \_\_\_\_\_ Bronze Donor (\$200) \_\_\_\_\_

Check Enclosed for \$ \_\_\_\_\_

Invoice Available on Request.