

**VILLAGE OF  
STEGER  
BOARD OF TRUSTEES  
REGULAR MEETING AGENDA**

**JULY 20, 2015**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. AWARDS, HONORS, AND SPECIAL RECOGNITIONS
  - Police Department Commendations; Sgt. Maria Bautista and Officer Ryan Boren
- E. MINUTES OF PREVIOUS MEETING
- F. AUDIENCE PARTICIPATION
- G. REPORTS
  - 1. Administrator
  - 2. Department Heads
    - a. Public Infrastructure/Code Enforcement Director
    - b. Fire Chief
    - c. Police Chief
    - d. EMA Chief
    - e. Community Center Director
    - f. HR Director
    - g. Housing Director
  - 3. Attorney
  - 4. Treasurer
  - 5. Trustee/Liaison
  - 6. Clerk
  - 7. Mayor's Report
- H. PAYING OF THE BILLS
- I. CORRESPONDENCE

**MONDAY, JULY 20, 2015 BOARD OF TRUSTEE REGULAR MEETING AGENDA**

J. OLD BUSINESS:

ORDINANCE NO. 1101 AN ORDINANCE AMENDING CHAPTER 6, ARTICLE II OF THE MUNICIPAL CODE OF STEGER, ILLINOIS REGARDING LIQUOR LICENSES FOR THE VILLAGE OF STEGER (tabled June 29 & July 6, 2015)

K. NEW BUSINESS:

Request of Wanikka Vance of Foundations 4 AdVANCEment requests use of Kmart parking on Saturday August 29<sup>th</sup> 9am-6pm for a back to school bash.

Request of Christina Burgess to hold a party at her home including a DJ and waterslide.

The Steger Fire Department requests permission to use Veterans Park on Saturday September 12<sup>th</sup> for a pig roast.

The Steger Fire Department requests permission to serve alcohol at the September 12<sup>th</sup> pig roast.

Bloom Trail NJROTC Parent Corp request permission to use Veterans Park Tuesday, Wednesday and Thursday mornings for the remainder of the summer for training and practice for drill team.

Ordinance No. 1071 regarding the Office of the Independent Inspector General for the Village of Steger expired July 15, 2015. An ordinance will be required to continue the service.

Approval of a Memorandum of Understanding

Ratification of Board Action July 6, 2015 regarding temporary business license application AutomotiveRS at 3046 Louis Sherman Drive.

Temporary Business License Application of Eric Loureiro, new 7/Eleven franchisee, at 3401 Chicago Road. 7/Eleven has passed all its inspections.

Liquor License Application of Eric Loureiro, new 7/Eleven franchisee at 3401 Chicago Road for a class C license.

Temporary Business License Application of JMRI Corp at 30 E. 34<sup>th</sup> Street, Suite 4, pending inspections.

Temporary Business License Application of Buffalo Trailer Mfg Inc. at 3120 Lewis Avenue, pending inspections.

N. ADJOURNMENT

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF STEGER, WILL & COOK  
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 7<sup>TH</sup> day of July, 2015 in the Municipal Building of the Village of Steger with the Village Clerk Carmen S. Recupito, Jr. attending and Mayor Peterson presiding.

The Village Clerk called the roll and the following Trustees were present: Buxton, Skrezyna, Sarek and Perchinski. Trustees Lopez and Joyce were absent. Also present were Fire Chief Nowell Fillion, Director of Public Infrastructure Dave Toepper, EMA Chief Tom Johnston, Housing, Housing and Community Development Director Alice Peterson, Village Administrator Mike Tilton, Human Resources Director Mary Jo Seehausen and Police Chief Carl A. Mormann.

**AWARDS, HONORS & SPECIAL RECOGNITIONS**

As Ms. Holley Eldred could not attend the meeting, no action was taken on the PROCLAMATION HONORING HOLLEY ELDRED AND "INDY" – WESTMINSTER KENNEL CLUB'S 2015 BEST IN BREED.

**MINUTES**

Trustee Perchinski made a motion to approve the minutes of the June 15<sup>th</sup> and June 29<sup>th</sup> Board Meetings, as written. Trustee Buxton seconded the motion. Voice vote was called; all ayes. Motion carried.

**AUDIENCE PARTICIPATION**

Jim Patrevito discussed a fence that crosses over the creek in his neighborhood. The fence catches leaves and blocks the creek from its natural flow. Mayor Peterson asked Public Infrastructure Director Dave Toepper to look into the fence.

Mr. Patrevito also discussed a weed issue in his neighborhood. Mr. Toepper will also look into the weed issue.

Joe Zagone of 3209 Emerald Avenue discussed the flooding in his neighborhood during the recent rains. Mayor Peterson explained that the Village's new engineer is looking into the problem. It will take up to a month for the engineer's report. Mr. Zagone explained that in his alley is both a storm sewer and a sanitary sewer. When the sewers overflow, the overflow is comingled.

Rob of AutomotiveRS asked the Board to consider his business license application, pending inspections even though it is not on the agenda. Recently, his business burned in South Chicago Heights and he's trying to relocate to a TTS Granite property in Steger. AutomotiveRS does warranty work. Trustee Perchinski made a motion to approve the temporary business license, pending inspections. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye; Perchinski, Sarek, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.



Mayor Peterson asked that ratification of this action be included on the next meeting's agenda.

GSR1 Automotive is looking to purchase 22220 Sherman Road to open an automotive shop. Trustee Perchinski explained that the property is zoned residential. That GSR1 needs to meet with the Planning and Zoning Board of Appeals and request a variance. Mayor Peterson suggested GSR1 discuss the process with the Village Administrator.

## **REPORTS**

**Village Administrator Mike Tilton** reported that Steger has made the "first cut" in the process for becoming an Enterprise Zone.

Mr. Tilton has also applied for a transit oriented grant with the Village of South Chicago Heights. Award notification is expected by July 15<sup>th</sup>.

**Director of Public Infrastructure Dave Toepper** stated that Public Works is preparing for the Steger Days of Music as well as its regular daily responsibilities.

The Code Enforcement Department has written 40 tickets in the month of June. Most of those tickets were for long grass. Fifteen people are in the Housing Hearing program for various violations.

**Fire Chief Nowell Fillion** reported that in May the Fire Department responded to 116 ambulance calls, 22 fire calls and a total of 656 for the year. Four members are in the fourth week of Instructor II training at Prairie State College.

Fire Department is joining with South Chicago Heights Fire Department for joint trainings.

Retired Captain Dennis Fredericks donated a boat to the Fire Department.

Chief Fillion is working on updates to certain ordinances including; lock boxes and sprinkler systems.

**Police Chief Carl A. Mormann** referred to his weekly reports.

**EMA Chief Tom Johnston** reported that EMA had 12 call outs in June, 5 patrols, Drivin' the Dixie, Central Graduation, Crown Point event. 326 man hours for the month, including 14 hours spent helping out in Coal City after the recent tornado. Thursday July 9<sup>th</sup> is the SMART meeting at Village Hall.

**Community Center Director Diane Rossi** was absent.

**HR Director Mary Jo Seehausen** had no report.

**Housing and Community Development Director Alice Peterson** had no report.



Minutes of July 7, 2015– page 3

**Village Attorney Amber Mundy** was absent.

### **TRUSTEES' REPORTS**

**Trustee Buxton** gave the financial report. His report is attached to the minutes.

**Trustee Skrezyna** had no report.

**Trustee Lopez** was absent.

**Trustee Sarek** reported that the landscaping at the Community Center is complete.

**Trustee Perchinski** had no report.

**Trustee Joyce** was absent.

**CLERK'S REPORT** had no report.

**PRESIDENT'S REPORT** Mayor Peterson thanked EMA for representing Steger and helping the people of Coal City after the tornado.

Mayor Peterson explained that Tuesday June 30<sup>th</sup> was the one year anniversary of the Village Hall fire. Engineer's renderings of possible Village Hall buildings are available for review.

Steger Days of music begins July 16<sup>th</sup> and runs through the 19<sup>th</sup>.

Drainage of rain throughout the Village continues to be a problem with the heavy rains. Mayor Peterson assured the audience he's working hard to resolve the problem with a long term solution.

### **BILLS**

Trustee Skrezyna made a motion to pay the bills as listed, with two invoices from Sklarewitz Uniforms removed. The invoices belong to Steger Estates Fire Debarment, not Steger. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Perchinski, Sarek, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

### **CORRESPONDENCE**

None

### **OLD BUSINESS:**

Trustee Perchinski made a motion to accept the proposal for financing of a 2015 Ford F150 Super Cab 4 x 4 at a cost of \$31,590.00 at 4 year 4.75% through Old Plank Trail Community Bank. Trustee Sarek seconded the motion.

Trustee Skrezyna made a motion to approve the request of Kym Cassello of 3520 Peoria to hold a block party on August 1st from 4pm to midnight for her son's graduation. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried. Public Infrastructure Director Toepper will get back to Ms. Cassello regarding her request for picnic tables.

Ms. Cassello also reported a dog in her neighborhood that is out in all weather conditions and barks all the time. Chief Mormann stated that a citation was issued over the weekend.

Trustee Perchinski made a motion to approve the Temporary Business License Application of Alpha Wrecking Inc. at 27 E. 36th Street, Unit E pending inspections. Trustee Buxton seconded the motion. Roll was called. The following Trustees voted aye; Perchinski, Sarek, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Mayor Peterson asked Administrator Tilton and Director Toepper to prepare a form for business name changes.

Trustee Perchinski made a motion to table ORDINANCE NO. 1101 AN ORDINANCE AMENDING CHAPTER 6, ARTICLE II OF THE MUNICIPAL CODE OF STEGER, and ILLINOIS REGARDING LIQUOR LICENSES FOR THE VILLAGE OF STEGER. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

#### **NEW BUSINESS:**

Trustee Perchinski made a motion to adopt RESOLUTION NO. 1080 A RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE. Trustee Sarek seconded the motion. Roll was called. The following Trustees voted aye: Perchinski, Sarek, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to adopt RESOLUTION NO. 1081 A RESOLUTION FOR IMPROVEMENT BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE. Trustee Sarek seconded the motion. Roll was called. The following Trustees voted aye: Perchinski, Sarek, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to contribute \$200 to the Annual Senior Picnic to be held August 6th at Veterans Memorial Park in Glenwood, at the request of Bloom Township Supervisor T.J. Somer. Trustee Skrezyna seconded the motion. Roll was called. The following Trustees voted aye: Perchinski, Sarek, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to grant the request of Plexus Salon at 35 E. 34th Street for a 30 day extension to their temporary business license. The original 45 day temporary license expired June 19, 2015. Trustee Buxton seconded the motion. Voice vote was called; all ayes. Motion carried.



Minutes of July 7, 2015– page 5

Trustee Perchinski made a motion to table the Temporary Business License Application of GSR1 Automotive at 22220 Sherman Road, pending inspections until the August 3<sup>rd</sup> Board Meeting. Trustee Sarek seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Perchinski dismissed CLOSED SESSION – Personnel - 5 ILCS 120/2 (c) (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act. Trustee Skrezyna seconded the motion. Voice vote; all ayes. Motion carried.

There being no further business to discuss, Trustee Sarek moved that the meeting adjourn. Trustee Perchinski seconded the motion. Voice vote was called; all ayes.

**MEETING ADJOURNED AT 7:36 pm**

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Kenneth A. Peterson, Jr., Village President

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Carmen S. Recupito, Jr., Village Clerk

SYS DATE:07/16/15

village of Steger

SYS TIME:14:09

A / P W A R R A N T L I S T

[NW2]

REGISTER # 611

DATE: 07/16/15

Thursday July 16, 2015

PAGE 1

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
MERTS HVAC	079855	01-00-31100		A/C MAINT	283.00
SAUK TRAIL CAR WASH	063015	01-00-31805		CAR WASH	11.00
BIO-TRON INC	2015	01-00-31900		LIFE PAK	450.00
GUARANTEED TECHNICAL SERV & CONSULT INC	2012726	01-00-32901		COMPUTER SUPPORT	945.00
COMED	22049 0715	01-00-33102		MONTHLY SERVICE	179.46
COMED	24002 0715	01-00-33102		MONTHLY SERVICE	277.92
COMED	73007 0715	01-00-33102		MONTHLY SERVICE	134.05
COMED	80004 0715	01-00-33102		MONTHLY SERVICE	62.60
COMED	81001 0715	01-00-33102		MONTHLY SERVICE	38.91
ALPINE VALLEY WATER, INC.	74913	01-00-33500		DRINKING WATER	18.50
WALTON OFFICE SUPPLY	290021-0	01-00-33500		OFFICE SUPPLIES	93.16
ABSOLUTE BEST CLEANING SERVICES, INC.	12414	01-00-33502		MONTHLY SERVICE	657.14
NEOFUNDS BY NEOPOST	070115	01-00-33600		POSTAGE	1046.53
U.S. POSTAL SERVICE	070715	01-00-33600		POSTAGE	1000.00
COMCAST	062015	01-00-33700		MONTHLY SERVICE	93.57
COMCAST BUSINESS	36480997	01-00-33700		MONTHLY SERVICE	1237.39
VERIZON WIRELESS	9748423073	01-00-33700		MONTHLY CELL SERV	543.37
T & T BUSINESS SYSTEMS, INC.	82111	01-00-33901		COPIER LEASE	141.00
DEL GALDO LAW GROUP LLC	060115	01-00-34100		LEGAL SERVICES	390.00
KANE MC KENNA AND ASSOCIATES INC	13265	01-00-34102		PROFESSIONAL SVC	280.00
PLANERA ARCHITECTS	062915	01-00-34102		TEMPORARY POLICE	1066.10
STEINMARCH DEVELOPMENT CORPORATION	15-45	01-00-34102		CONSULTING FEES	4244.17
THE TIMES	20700278	01-00-34150		NEWSLETTER	339.00
THE TIMES	20705237	01-00-35700		PREVAILING WAGE O	73.46
BLOOM TOWNSHIP	2015 SR PICNIC	01-00-38899		SENIOR PICNIC DON	200.00
FORTE	19639	01-00-38900		WARRANTY FEES	5.00
HOFMANN FLORIST	063015	01-00-38900		SYMPATHY-RIVERA	82.95
RAY'S QUALITY GREENHOUSE	070115	01-00-38900		HANGING BASKETS	936.32
BLOOM TOWNSHIP	JULY2015	01-00-39701		BUS LEASE SDM	1.00



SYS DATE:07/16/15

Village of Steger

SYS TIME:14:09

A / P W A R R A N T L I S T

[NW2]

REGISTER # 611

DATE: 07/16/15

Thursday July 16, 2015

PAGE 2

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	AMOUNT
			DESCRIPTION		DIST
CRETE LUMBER & SUPPLY CO					
B98433		01-00-39701	FENCE MATERIALS	1401.98	
HAPPY DAY SHIRT AND EVENT COMPANY					
150		01-00-39701	STEGER DAYS OF MU	3985.00	
HAPPY DAY SHIRT AND EVENT COMPANY					
151		01-00-39701	STEGER DAYS OF MU	6300.00	
MONEE RENTALS & SALES INC					
01-036950-02		01-00-39701	ELEC TOWABLE LIFT	900.00	
CANON FINANCIAL SERVICES, INC					
15047038		01-00-41100	LASER FISCH CONTR	1158.00	
CANON FINANCIAL SERVICES, INC					
15047038		01-00-41100	LASER FISCH INSUR	41.45	
CANON FINANCIAL SERVICES, INC					
15047038		01-00-41100	LASER FISCH	421.27	
TOTAL FOR FUND 01		DEPT. 00		29038.30	
GENE A MEYERS INC					
E150615		01-01-22101	OVERPAID INSPECTI	330.00	
TOTAL FOR FUND 01		DEPT. 01		330.00	
VERIZON WIRELESS					
9748423073		01-02-38900	MONTHLY CELL SERV	17.98	
TOTAL FOR FUND 01		DEPT. 02		17.98	
DRISCOLL, BRIAN					
2015-06		01-06-34550	HEARING OFFICER	200.00	
MUNICIPAL SYSTEMS, INC					
11235		01-06-34901	C TICKET EXPENSE	725.00	
TOTAL FOR FUND 01		DEPT. 06		925.00	
VERIZON WIRELESS					
9748423073		01-07-33700	MONTHLY CELL SERV	59.79	
DRISCOLL, BRIAN					
2015-06		01-07-34550	HEARING OFFICER	500.00	
MUNICIPAL SYSTEMS, INC					
11234		01-07-34902	MOVE/ABC	412.50	
ACE HARDWARE IN STEGER					
063015		01-07-38900	MISC EXPENSES	1.80	
TOTAL FOR FUND 01		DEPT. 07		974.09	
TOTAL FOR FUND 01				31285.37	

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Village of Steger

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A / P W A R R A N T L I S T

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DATE: 07/16/15

Thursday July 16, 2015

PAGE 5

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
ABSOLUTE BEST CLEANING SERVICES, INC.	12414	04-00-33502		MONTHLY SERVICE	657.14
A&R SHARED SERVICES CENTER	T1539056	04-00-33700		COMMUNICATION CHA	5.00
COMCAST BUSINESS	3646348	04-00-33700		MONTHLY SERVICE	432.88
VERIZON WIRELESS	9748423073	04-00-33700		MONTHLY CELL SERV	542.24
MOTOROLA SOLUTIONS-STARCOM13108 COLLECTI	189375292015	04-00-33702		MOTOROLA RADIOS	1386.00
LEXISNEXIS RISK DATA MANAGEMENT	20150630	04-00-33900		MONTHLY SERVICE	31.50
MW LEASING COMPANY LLC	L105107	04-00-33901		COPIER LEASE	514.57
GUARANTEED TECHNICAL SERV & CONSULT INC	2012726	04-00-34104		COMPUTER SUPPORT	765.00
JCM UNIFORMS	704262	04-00-37302		LACKEY UNIFORMS	92.90
JCM UNIFORMS	704377	04-00-37302		JOHNSTON UNIFORMS	115.75
RAY O'HERRON CO INC	1538314-IN	04-00-37700		OUTFIT SQUAD	1109.25
RAY O'HERRON CO INC	1538590-IN	04-00-37700		OUTFIT SQUAD	1188.03
MARLIN BUSINESS BANK	13342836	04-00-37902		TOUGHBOOKS	1282.54
TOTAL FOR FUND 04		DEPT. 00			11905.95
TOTAL FOR FUND 04				11905.95	
THORN CREEK BASIN SANITARY DISTRICT	JUNE 2015	06-00-15800		MONTHLY USER CHAR	29568.63
BRITES CARTAGE LTD	26717	06-00-31204		PATCHING STONE	1038.67
BRITES TRANSPORTATION LTD	19219	06-00-31204		PATCHING STONE	196.42
GALLAGHER MATERIALS CORP	636326MB	06-00-31204		PATCHING	434.60
H.D. SUPPLY WATERWORKS LTD	E098488	06-00-31504		MAINS MAINT	397.34
M&J UNDERGROUND, INC	M15-0395	06-00-31504.01		WATER MAIN BREAK	2101.00
T.R.L. TIRE SERVICE CORP	11903	06-00-31805		VEHICLE MAINT	27.82
HERITAGE F/S, INC.	66462	06-00-33300		GASOLINE	855.83
ACE HARDWARE IN STEGER	063015	06-00-33501		SHOP SUPPLIES	104.89
ALPINE VALLEY WATER, INC.	74918	06-00-33501		DRINKING WTR	20.25
CRETE LUMBER & SUPPLY CO	B98189	06-00-33501		SHOP SUPPLIES	79.37
ZEE MEDICAL, INC.	0100390777	06-00-33501		MEDICINE CABINET	9.73



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Village of Steger

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A / P W A R R A N T L I S T

[NW2]

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DATE: 07/16/15

Thursday July 16, 2015

PAGE 7

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
FASTENAL COMPANY					
ILSTE125348	07-00-33501	SHOP SUPPLIES	7.05		
FASTENAL COMPANY					
ILSTE125417	07-00-33501	SHOP SUPPLIES	8.26		
FASTENAL COMPANY					
ILSTE125446	07-00-33501	SHOP SUPPLIES	28.83		
FASTENAL COMPANY					
ILSTE125470	07-00-33501	SHOP SUPPLIES	8.58		
HELSEL JEPPEPERSON ELECTRICAL INC					
629975-1	07-00-33501	ELEC SHOP SUPPLIE	89.91		
KEITHS POWER EQUIPMENT INC					
32466	07-00-33501	SHOP SUPPLIES	13.00		
ZEE MEDICAL, INC.					
0100390777	07-00-33501	MEDICINE CABINET	9.72		
COMCAST					
070115	07-00-33700	MONTHLY SERVICE	39.90		
UNIFIRST CORPORATION					
062 0128253	07-00-33800	WKLY UNIFORM SVC	126.46		
UNIFIRST CORPORATION					
062 0129167	07-00-33800	WKLY UNIFORM SVC	15.73		
UNIFIRST CORPORATION					
062 0129279	07-00-33800	WEEKLY UNIFORMS	112.60		
UNIFIRST CORPORATION					
062 0130184	07-00-33800	WEEKLY UNIFORM SV	13.50		
UNIFIRST CORPORATION					
062 0130300	07-00-33800	WKLY UNIFORMS SVC	45.23		
UNIFIRST CORPORATION					
062 0131211	07-00-33800	WEEKLY SERVICE	15.73		
UNIFIRST CORPORATION					
062 0131327	07-00-33800	WEEKLY SERVICE	157.35		
COMCAST					
070115	07-00-33900	MONTHLY SERVICE	88.85		
TOTAL FOR FUND 07	DEPT. 00		6173.68		
TOTAL FOR FUND 07			6173.68		
BOWMAN CONSULTING GROUP LTD					
196223	08-00-34300	ENGINEERING FEES	9350.00		
BOWMAN CONSULTING GROUP LTD					
196224	08-00-34300	ENGINEERING FEES	1675.00		
TOTAL FOR FUND 08	DEPT. 00		11025.00		
TOTAL FOR FUND 08			11025.00		
COOK COUNTY TREASURER					
2014 2ND INSTAL	09-00-29601	3242 LOVEROCK TAX	259.22		
TOTAL FOR FUND 09	DEPT. 00		259.22		

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Village of Steger

SYS TIME:14:09

A / P W A R R A N T L I S T

[NW2]

REGISTER # 611

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Thursday July 16, 2015

PAGE 9

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	AMOUNT
				DESCRIPTION	DIST
PLANTE & MORAN PLLC					
1262033		17-00-34400		AUDIT	10000.00
TOTAL FOR FUND 17		DEPT. 00			10000.00
TOTAL FOR FUND 17					10000.00
JW PEPPER					
11A90978		18-00-38900		SHEET MUSIC	348.99
MIKES SPORTING GOODS					
AAF005828-AJ02		18-00-38900		BAND UNIFORMS	580.50
TOTAL FOR FUND 18		DEPT. 00			929.49
TOTAL FOR FUND 18					929.49
** TOTAL CHECKS TO BE ISSUED					131852.99
01		CORPORATE			31285.37
02		FIRE PROTECTION			3175.49
03		PLAYGROUND/RECREATION			7359.13
04		POLICE PROTECTION			11905.95
06		WATER/SEWER FUND			44898.24
07		ROAD & BRIDGE			6173.68
08		MOTOR FUEL TAX			11025.00
09		ESCROW			259.22
13		BOOSTER CLUB			2017.50
15		LIABILITY INSURANCE FUND			497.37
16		H.S.E.M.			2326.55
17		AUDITING			10000.00
18		MUNICIPAL BAND			929.49
TOTAL FOR REGULAR CHECKS:					131,852.99



## Cynthia A. Pauley

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**From:** Mike Tilton  
**Sent:** Thursday, July 09, 2015 4:33 PM  
**To:** Cynthia A. Pauley  
**Subject:** FW: Kmart parking lot usage

July 20<sup>th</sup> Agenda  
Thanks

**From:** Foundations AdvANCEment  
**Sent:** Thursday, July 09, 2015 3:41 PM  
**To:** Mike Tilton  
**Subject:** Kmart parking lot usage

Good afternoon Mr. Tilton

My name is Wanikka Vance I am the principal of Foundations 4 advancement a private academy in Steger. I spoke to you a couple months ago concerning a reading boot camp we hosted p for non and beginning readers, our conversations were concerning the mayor attending one of our boot camps. The reason for my email today is to request the usage of the Kmart parking lot on Saturday, August 29th from 9:00 am - 6:00 pm in order to host a back to school bash open to the public. During this bash we will hand out school supplies, have food and games for children and much more. We would love to have the support of the community in our efforts, with donations, space usage, and volunteers.

I look forward to hearing from you in the very near future concerning my request.

Thank you in advance,  
Wanikka Vance, M.ed

Foundations 4 AdvANCEment  
College and Career Readiness Academy  
"Building Legacies of Excellence"  
32 East 34th Street  
Steger, IL 60475  
Phone: (708) 248-5926  
Email:

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## Cynthia A. Pauley

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**From:** Christina Burgess  
**Sent:** Wednesday, July 15, 2015 8:50 AM  
**To:** Cynthia A. Pauley  
**Subject:** Going Away Party August 1st (ARMY)

To whom it may concern.

I am asking permission to have a going away party on August 1st for my brother who is in the ARMY. I didn't know I needed permission otherwise I would have put in a request last month. I have signed a contract with a DJ and put the down payment for it. I have also put the deposit on a waterslide for the kids that will be here. Our neighbors have been informed we having the party and they are also invited. All of my neighbors have said it's ok with them and the majority of the neighbors will be attending. The DJ will be leaving at 10pm. This will be the last time I see my brother for at least 5 yrs. This is also the first time I am seeing my brother in person in the last 4 yrs. This is very important to us to have this BBQ/Party I am hoping you will give us permission to make this happen.

Thank you,  
J. Christina Burgess

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## *Steger Fire Department*

3320 Lewis Ave  
Steger Illinois 60475

Phone (708)754-2625 - Fax (708)754-7161



The Steger Fire Department is asking permission to allow alcohol at Veteran's Park on Saturday September 12, 2015 at the pig roast. This will be for the adults only as the Fire Department will make sure that there will be no underage drinking. Any questions can be directed to LT. Gibbs of the Steger Fire Department.

Thanks,

*LT. Gibbs*





## *Steger Fire Department*

3320 Lewis Ave  
Steger Illinois 60475

Phone (708)754-2625 - Fax (708)754-7161



The Steger Fire Department is asking permission for the use of Veteran's Park On Saturday September 12, 2015 to host a pig roast. This will be an all-day event. We would like to extend an invitation to the Village Board, Steger Police Department and Steger Homeland Security. We will have a bounce house for the kids and will be holding a bean bag tournament. A letter will be sent to all the departments listed above with an RSVP date. Any questions can be directed to LT. Gibbs of the Steger Fire Department.

Thanks,

*LT. Gibbs*

7/17/2015

2 9 3

William Joyce  
NJROTC Parent Corp.  
Bloom Trail High School

Village of Steger  
35 W. 34<sup>th</sup> Street  
Steger, Illinois 60475

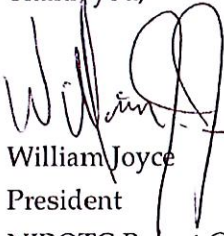
**Village President Peterson & Board of Trustees;**

As the school year is starting next month, it is time for cadets in the NJROTC program to start preparing for the school year and Drill Team meets.

We ask that the Village of Steger allows the Parent Corp of the NJROTC program at Bloom Trail High School to hold practice sessions with the veteran and incoming cadets at Veteran's Park on Tuesday, Wednesday & Thursday mornings until the start of school this August.

It would be in the mornings for a few hours.

Thank you,

A handwritten signature in dark ink, appearing to read 'William Joyce', is written over a horizontal line. The signature is stylized with a large, looped 'W' and a cursive 'J'.

William Joyce  
President  
NJROTC Parent Corp.  
Bloom Trail High School



## OFFICE OF THE SHERIFF

RICHARD J. DALEY CENTER  
COOK COUNTY  
CHICAGO, ILLINOIS 60602

THOMAS J. DART  
SHERIFF

July 7, 2015

3320 Lewis Avenue  
Steger, Illinois  
60475

Dear Trustee William J. Joyce,

On July 15, 2015, Ordinance No. 1041, establishing the office of Independent Inspector General (OIG) and designating the Cook County Sheriff as the OIG for the Village of Steger, has or is set to expire. The Cook County Sheriff's office would like to extend its offer to serve as your OIG, and continue to receive and investigate allegations of fraud, misconduct and corruption. This service is offered by the Cook County Sheriff's office at no cost to the village.

Pursuant to the Ordinance, the village may elect to reappoint the Cook County Sheriff as its OIG. Should the village approve the reappointment please notify our office and forward a copy of the enabling Ordinance, at your earliest convenience. If our office can be of assistance in the reappointment process please do not hesitate to contact us with questions, comments or concerns.

Regards,

A handwritten signature in dark ink, appearing to read "James P. Roache".

James P. Roache  
Inspector General  
Cook County Sheriff's Office  
Community Inspector General's Office



## **Memorandum of Understanding**

### **Between Active Transportation Alliance and the Village of Steger Regarding Healthy HotSpot Complete Streets Technical Assistance Program**

WHEREAS, **Active Transportation Alliance** and the **Village of Steger** have come together to develop a Complete Streets approach to include all users and modes to roadway design in the Village of Steger through the Healthy HotSpot Complete Streets Technical Assistance Program; and

WHEREAS, the partners listed below have agreed to enter into a collaborative agreement in which **Active Transportation Alliance** and the **Village of Steger** will be the lead agencies; and

WHEREAS, the partners herein desire to enter into a Memorandum of Understanding setting forth the services to be provided by the collaborative;

#### **I.) Partner Agencies**

Established in 1985, Active Transportation Alliance (Active Trans) is a not-profit organization dedicated to making biking, walking and transit safer and more inviting. Active Trans achieves these goals through developing plans for improving streets, sidewalks and bikeways, identifying funding sources to implement these plans, educating the public about safe biking, holding bike riding events, and advocating for policies that improve transportation choices.

MUNICIPALITY INFORMATION HERE xx.

#### **II.) Complete Streets**

Through its Healthy HotSpot Complete Streets Technical Assistance Program, Active Trans will support suburban Cook County municipalities in taking the first step towards a systematic approach to making streets safer, more accessible and more inviting through Complete Streets approaches to street design. Complete Streets recognize the needs of all users of the public right-of-way— whether young or old, on foot or on bicycle, in a car or in a bus.

#### **III.) Roles and Responsibilities**

NOW, THEREFORE, it is hereby agreed by and between the partners as follows:

To ensure the success of the Healthy HotSpot Complete Streets Technical Assistance Program, the **Active Transportation Alliance** will do the following:

- Work with the Steger's Complete Streets Steering Committee and Steger's staff to develop and implement a customized Complete Streets approach to designing, maintaining, and repairing streets in Steger;
- Help grantees develop appropriate work plans to maximize and leverage local resources;
- Conduct professional development opportunities for grantees and project partners with local and national experts in Complete Streets, including, but not limited to, the Complete Streets conference in September 2015;
- Provide resources such as fact sheets, sample policies, and customizable toolkits;
- Facilitate peer community networking opportunities; and
- Provide guidance for developing strategies and building local partnerships.

To ensure the success of Healthy HotSpot Complete Streets Technical Assistance Program, the **Village of Steger** will do the following:

- Dedicate about 10-15 hours of staff time per month to the program to coordinate the development and implementation of Complete Streets design approaches;
- Convene a Complete Streets Steering Committee to draft, edit and finalize a Complete Streets approach to roadway design;
- Arrange for City staff to present design guidelines to the appropriate governing body for their approval;
- Once a policy is approved, examine and modify as necessary plans and procedures that are relevant to street design, including but not limited to operating procedures, project checklists, and general plans within Steger in order to implement the Complete Streets approach within Steger; and
- Provide information to Active Trans regarding successes and challenges with the program, and share experiences with other local grantees at local Complete Streets forums.

#### **IV.) Resources**

The Active Transportation Alliance will provide project technical assistance and staff time through its Suburban Outreach Manager and planning staff.

The Village of Steger will provide staff time to coordinate the development and implementation of Complete Streets design approaches.

**V.) Term**

The term of this Memorandum of Understanding is until September 30, 2017, pending continued congressional approval of funding.

**VI.) Commitment to Partnership**

We, the undersigned have read and agree with this MOU. Further, we have reviewed the proposed project and approve it.

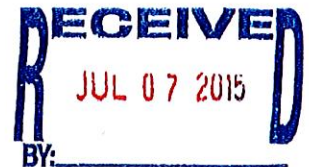
By \_\_\_\_\_  
Director, **Active Transportation Alliance**

By \_\_\_\_\_  
Village Manager, **Village of Steger**

Date \_\_\_\_\_

Date \_\_\_\_\_





## BUSINESS LICENSE APPLICATION

BUSINESS NAME: AutomotiveRS ADDRESS: 3046 <sup>Louis</sup> Sherman Drive  
APPLICANT'S NAME: Steve Hernandez ADDRESS: 189 Nanti St.  
CITY: Park Forest STATE: IL ZIP CODE: 60466  
BUSINESS PHONE: 708 856 0234 HOME PHONE: \_\_\_\_\_

TYPE OF BUSINESS: (Please explain your proposed operations, types of products and services include hours of operations and whether your business is wholesale or retail) \_\_\_\_\_

Auto Repair, oil changes, Tune ups, Engine Repair  
Trans Repair, Warranty Work for Extended Warrantys

operations hours 8-6 M-F Saturday 8-12

STATE TAX NO.: 410-2538459 THE VILLAGE OF STAGER MUST BE NAMED ON  
YOUR STATE TAX FORM AS RECEIPT OF SALES TAX

FLAMMABLE MATERIALS?: \_\_\_\_\_ INSIDE: \_\_\_\_\_ OUTSIDE: \_\_\_\_\_  
PARKING SPACES: CUSTOMER: ☒ HANDICAP: ☒ EMPLOYEE: ☒

Return completed application, along with \$50.00 fee to the Village Clerk's Office. The completed application will be presented to the Village Board for approval pending inspections. Once your business is set up, you must contact the Village Hall and set up for three (3) inspections (Fire, Building and Health). Once the inspections have been approved, your final business license invoice must be paid. Your final official business license will be hand delivered to your business.

Applicant's Signature: [Signature] Date: 7/6/15

FOR OFFICE USE ONLY

ZONING OF PROPERTY: \_\_\_\_\_

INSPECTIONS:	BUILDING	DATE: _____	APPROVED BY: _____
	FIRE	DATE: _____	APPROVED BY: _____
	HEALTH	DATE: _____	APPROVED BY: _____

BOARD APPROVAL: DATE: \_\_\_\_\_ 45 DAY TEMPORARY LICENSE EXPIRES: \_\_\_\_\_

INSPECTION FEES: AMOUNT PAID: \_\_\_\_\_ DATE PAID: \_\_\_\_\_ RECEIPT #: \_\_\_\_\_

# BUSINESS LICENSE APPLICATION



BUSINESS NAME: NYTE LLC d/b/a 7-Klein #16643E ADDRESS: 3401 Chicago Rd.  
Steger, IL 60475  
 BUSINESS OWNER'S NAME: Eric Loureiro  
 ADDRESS: 156 Pacific Dr. CITY/STATE: Bolingbrook, IL ZIP: 60440  
 BUSINESS PHONE: (708) 754-2231 HOME PHONE: (773) 699-4147  
 TYPE OF BUSINESS: Convenience Store WHOLESALE:        RETAIL: ✓  
 STATE TAX NO.: 4171-1599 THE VILLAGE OF STEGER MUST BE NAMED ON YOUR STATE  
 TAX FORM AS RECEIPT OF SALES TAX

Return completed application, along with \$50.00, non-refundable, to cover inspection fees to the Village Clerk's Office. The completed application will go before the Village Board for temporary approval.

In accordance with Ordinance No. 895, all inspections on the business must be made and the property brought into compliance with all pertinent State and Village Codes within 45 days from the issuance of the **TEMPORARY APPROVAL** or the business license will terminate. At that point, you will not be allowed to conduct business until such time as the property is brought into compliance with State and Village Codes and the Village Board grants final approval.

In accordance with Ordinance No. 850, it shall be unlawful for any person, firm or corporation to paint, erect, construct, alter, relocate, expand or change the face of any sign within the Village unless a permit has been issued by the Village of Steger. (see attached sign permit application)

Applicant's Signature: [Signature] Date: 6.24.15

## FOR OFFICE USE ONLY

CURRENT ZONING OF PROPERTY:        ZONING REQUIRED:       

INSPECTIONS: BUILDING DATE: 7/8/15 APPROVED BY: R BIRIS (P)  
 FIRE DATE: 7/8/15 APPROVED BY: RATWOOD (P)  
 HEALTH DATE:        APPROVED BY:       

INSPECTION FEES: AMOUNT PAID: \$50.00 DATE PAID: 7/8/15 RECEIPT #:       

COPIES DISTRIBUTED TO: Code Enforcement:        Water Billing:       

TEMPORARY APPROVAL GRANTED BY VILLAGE BOARD ON:



## VILLAGE OF STEGER

Fee \$125.00 effective 8/1/11

## APPLICATION FOR LICENSE TO SELL ALCOHOLIC LIQUOR AT RETAIL

Application for License to Sell Class C  
(Beer, Liquor, Beer and Liquor)

To the Village of Steger and State of Illinois:

The undersigned hereby makes application for a license for the sale at retail of alcoholic liquors under the provision of an Act entitled, "an Act relating to alcoholic liquors."

1. Name NYTE LLC d/b/a 7-Eleven # Eric Loureiro Age 36 Home Phone (773) 699-4147

Address 156 Pacific Drive Business Phone

Bolingbrook, IL 60440

If a partnership or corporation, list names and address of partners, officers and directors.

Eric Loureiro 156 Pacific Drive, Bolingbrook IL 60440  
Sole Member (100%)

2. Citizenship  Place of Birth Chicago, IL

Time and place of naturalization

3. Character of business of applicant is: Convenience Store-retail Sales

4. Length of time in that business: Corporate manager - 3 years

5. Amount of goods, wares and merchandise on hand: \$32,000.00

6. Location and description of premises/place of business which is to be operated under such license:

3401 Chicago Rd, Steger IL 60475 / 7-Eleven

7. The applicant Has not made a similar application for a similar other license on premises other than (has or has not) described in this application. Disposition of such application N/A

8. Applicant has never been convicted of a felony and is not disqualified to receive a license by reason of any matter or thing contained in this Act.

9. State whether a previous license by any state or subdivision thereof, or by the federal government has been revoked: NO Give reasons therefor: N/A

10. Applicant has received a local license from N/A to sell alcoholic liquor at retail.

11. Applicant will not violate any of the laws of the State of Illinois or of the United States in the conduct of his place of business.

12. Applicant has not received or borrowed money or anything else of value, and ....will not receive or borrow money or anything else of value (other than merchandising credit in the ordinary course of business for a period not to exceed ninety days, as expressly permitted under Section 4 of Article VI hereof), directly or indirectly from any manufacturers, importing distributor or distributor, representative of any such manufacturer, importing distributor or distributor, nor be a party in any way, directly or indirectly, to any violation by a manufacturer, distributor or importing distributor of Section 5 of Article VI of this Act.

Dated this 24<sup>th</sup> day of June A.D. 20 15

E. Loureiro

Applicant

STATE OF ILLINOIS )  
 )ss,  
COUNTY OF Cook )

Eric Loureiro, being first duly sworn upon oath states that  read the above and foregoing application and knows the contents thereof, and that the same and the facts therein are true.

Susan L. Swanson

Subscribed and sworn to before me this 24<sup>th</sup> day of June A.D. 20 15.

Susan L. Swanson  
Notary Public





# BUSINESS LICENSE APPLICATION



BUSINESS NAME: JMRI CORP ADDRESS: 30 E. 34th St, Ste 4  
 APPLICANT'S NAME: James T. Morris ADDRESS: 9436 S. Indiana Ave  
 CITY: Chicago STATE: IL ZIP CODE: 60619  
 BUSINESS PHONE: \_\_\_\_\_ HOME PHONE: 312-330-6911

TYPE OF BUSINESS: (Please explain your proposed operations, types of products and services include hours of operations and whether your business is wholesale or retail) \_\_\_\_\_

Real Estate Market Research

STATE TAX NO.: \_\_\_\_\_ THE VILLAGE OF STEGER MUST BE NAMED ON YOUR STATE TAX FORM AS RECEIPT OF SALES TAX

FLAMMABLE MATERIALS? : \_\_\_\_\_ INSIDE: \_\_\_\_\_ OUTSIDE: \_\_\_\_\_

PARKING SPACES: CUSTOMER: \_\_\_\_\_ HANDICAP: \_\_\_\_\_ EMPLOYEE: \_\_\_\_\_

Return completed application, along with \$50.00 fee to the Village Clerk's Office. The completed application will be presented to the Village Board for approval pending inspections. Once your business is set up, you must contact the Village Hall and set up for three (3) inspections (Fire, Building and Health). Once the inspections have been approved, your final business license invoice must be paid. Your final official business license will be hand delivered to your business.

Applicant's Signature: James T. Morris Date: 7/7/15

FOR OFFICE USE ONLY

ZONING OF PROPERTY: \_\_\_\_\_

INSPECTIONS:	BUILDING	DATE: _____	APPROVED BY: _____
	FIRE	DATE: _____	APPROVED BY: _____
	HEALTH	DATE: _____	APPROVED BY: _____

BOARD APPROVAL: DATE: \_\_\_\_\_ 45 DAY TEMPORARY LICENSE EXPIRES: \_\_\_\_\_

INSPECTION FEES: AMOUNT PAID: \_\_\_\_\_ DATE PAID: \_\_\_\_\_ RECEIPT #: 66489 CC 50.00 07/08/15

BUSINESS LICENSE APPLICATION

BUSINESS NAME: Buffalo Trailer Mfg. Inc. ADDRESS: 3120 Lewis St. Steger, IL 60475

APPLICANT'S NAME: Olmedo Saenz/Liceth Saenz ADDRESS: 10308 S. 51st Ct.

CITY: Oak Lawn STATE: IL ZIP CODE: 60453

BUSINESS PHONE: (773) 931-1891 HOME PHONE: (773) 491-3427

TYPE OF BUSINESS: (Please explain your proposed operations, types of products and services include hours of operations and whether your business is wholesale or retail) \_\_\_\_\_

Welding, metal fabrication and trailer repair (nonmotorized trailers only). Hours of operation: Monday through Friday 7:00 a.m. - 5:00 p.m. and Saturday 7:00 a.m. - 12:00 p.m. Retail.

STATE TAX NO.: 4165-9716 THE VILLAGE OF STEGER MUST BE NAMED ON YOUR STATE TAX FORM AS RECEIPT OF SALES TAX

FLAMMABLE MATERIALS?: Yes INSIDE: Yes OUTSIDE: No

PARKING SPACES: CUSTOMER: 5 HANDICAP: 1 EMPLOYEE: 5

Return completed application, along with \$50.00 fee to the Village Clerk's Office. The completed application will be presented to the Village Board for approval pending inspections. Once your business is set up, you must contact the Village Hall and set up for three (3) inspections (Fire, Building and Health). Once the inspections have been approved, your final business license invoice must be paid. Your final official business license will be hand delivered to your business.

Applicant's Signature:  Date: 07/02/15

FOR OFFICE USE ONLY

ZONING OF PROPERTY: \_\_\_\_\_

INSPECTIONS:	BUILDING	DATE: _____	APPROVED BY: _____
	FIRE	DATE: _____	APPROVED BY: _____
	HEALTH	DATE: _____	APPROVED BY: <u>50.00 07/02/15</u>

BOARD APPROVAL: DATE: \_\_\_\_\_ 45 DAY TEMPORARY LICENSE EXPIRES: \_\_\_\_\_

INSPECTION FEES: AMOUNT PAID: \_\_\_\_\_ DATE PAID: \_\_\_\_\_ RECEIPT #: \_\_\_\_\_