

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 1st day of June, 2015 in the Municipal Building of the Village of Steger with the Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Buxton, Skrezyna, Lopez, Sarek, Perchinski and Joyce. Mayor Peterson were absent. Also present were Fire Chief Nowell Fillion, Code Enforcement Officer Romulus Biris, EMA Chief Tom Johnston, Housing, Community Center Director Diane Rossi and Police Chief Carl A. Mormann.

Trustee Perchinski made a motion to appoint Trustee Lopez as temporary mayor, in Mayor Peterson's absence. Trustee Sarek seconded the motion Voice vote was called; all ayes. Motion carried.

Temporary Mayor Lopez took over the chair.

AWARDS, HONORS & SPECIAL RECOGNITIONS

None

MINUTES

Trustee Perchinski made a motion to approve the minutes of the previous Board Meeting, as written. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

AUDIENCE PARTICIPATION

Joan Bower of 24555 Wildwood in Crete discussed concerns with parking obstacles at Kmart Parking lot. Temporary Mayor Lopez assured Ms. Bower that the obstacles she described will be looked into.

Jim Patrevito of 85 E. 227th Place asked if the Village is responsible for the damage to Ms. Bower's car. Temporary Mayor Lopez explained that the Board will research the issue and determine liability.

Karen Moore of 3323 Halsted Street discussed a situation she is experiencing with her dog(s), the dogs she dog sits, her landlord and her neighbors. Code Enforcement Officer Biris addressed the situation with Ms. Moore's landlords. The landlord has given Ms. Moore ten days to vacate the home or get rid of her dogs. Ms. Moore is experiencing other issues with her landlord. Mr. Biris will drop off the ordinance to Ms. Moore regarding dogs.

Matt Polanski, Jr. of 3221 Butler Avenue inquired about tree inspections. Formerly the Village kept a list of trees that need tree trimming and removal. Code Enforcement Officer Biris will follow up with Mr. Polanski.

REPORTS

Village Administrator Mike Tilton was absent. Trustee Lopez reviewed Mr. Tilton's report. The quiet zone study diagnostic review is scheduled for June 10, at 10am at the Village Hall.

Certificates for 5 of the 6 parcels have been received for Cottage Grove property. Mr. Tilton is still working on remaining parcel certificates.

The Marathon gas station is changing to BP. The owners are preparing the paperwork to renew the business license under the new name.

The annual audit is going well and is expected to wrap up soon.

Safe Routes to School paperwork has been completed and Mr. Tilton is waiting on bid results from IDOT before proceeding.

Some of the railroad tracks at 35th Street have been removed. The area will be paved and the crossing will be much smoother. A concern about standing water should be alleviated as well. The entire area has been cleaned up.

Director of Public Infrastructure Dave Toepper was absent. Code Enforcement Officer Romulus Biris had no report.

Fire Chief Nowell Fillion reported that the Fire Department responded to 109 ambulance calls and 18 fire calls in May. That brings the year to date total to 510 calls. Four Department members have registered for the Instructor II class offered at Prairie State College. The Red Cross smoke detector program is going well with four applicants in already.

Police Chief Carl A. Mormann referred to his weekly reports.

EMA Chief Tom Johnston reported that in May, EMA responded to 9 regular patrols, 13 emergency callouts and 5 functions for a total of 312 man hours. EMA is preparing for Central Jr. High's graduation and the Steger Days of Music.

Community Center Director Diane Rossi reported that the After School Club celebrated its year end picnic. Summer Club begins in two weeks.

Mrs. Rossi thanked Public Works for the patch work completed after the new curbs were installed. Mrs. Rossi is collecting bids for landscaping the Community Center.

HR Director Mary Jo Seehausen was absent.

Housing and Community Development Director Alice Peterson was absent.

Village Attorney Amber Mundy was absent.

TRUSTEES' REPORTS

Trustee Buxton gave the financial report. His report is attached to the minutes.

Trustee Joyce reported that the new microphone system has been ordered and is expected any day. Trustee Joyce

Trustee Joyce reported that work on the Village website continues. The new website will look vastly different than what it is today. The new site will be more user friendly and should be ready for a demo launch next month.

Trustee Joyce reported that a presentation regarding an app for smart phones was held last week. Two others have been asked to provide a demo so that the Board can determine whether to move forward with the app.

Trustee Joyce is working with “Mixed Design” on Steger Days of Music marketing. The marketing campaign is set to begin June 1st. A direct mailing is also under consideration. Radio ads, billboards and advertising in local papers is being considered. Trustee Perchinski inquired about items festival goers can bring. Trustee Joyce will ask that these “*Frequently Asked Questions*” can be added to the Steger Days of Music website. Steger Days of Music tickets are now available at the Village Hall and at Bambino’s Restaurant.

Trustee Perchinski reported that the Fire Department Association will be mailing out raffle tickets and asked the audience to watch for the tickets in the mail. The winner of the raffle will be announced on Sunday July 19th at the Steger Days of Music.

Trustee Sarek reported that softball is going well. Fencing has been installed and the safety edging for the fence has been ordered.

Trustee Lopez had no report.

Trustee Skrezyna reported that hydrant flushing will begin June 8th and continue for a few weeks. Trustee Perchinski asked that the information be added to the website in a “banner”.

CLERK'S REPORT had no report.

PRESIDENT'S REPORT Mayor Peterson was absent.

BILLS

Trustee Skrezyna made a motion to pay the bills as listed. Trustee Perchinski seconded the motion. Roll was called and the following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Motion carried. Trustee Joyce asked that in the future the bills note the locations where work is completed. Trustee Skrezyna will discuss with Public Works.

CORRESPONDENCE

A letter from Marlon Sampson of computer Solutions & Services at 3218 Chicago Road regarding his temporary business license. Trustee Joyce explained that to use the property as a residential rental property, Mr. Sampson would need a variance for mixed use at the location. Mr. Sampson intends to use the upstairs unit for his son's family's residence. Trustee Perchinski suggested Mr. Sampson apply for a variance now. Trustee Perchinski told Mr. Sampson it is not illegal for his son and his family to move in. Trustee Perchinski made a motion to extend Mr. Sampson's 45 day temporary business license from the 27th of June to 15th of July to make necessary renovations and complete inspections. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Motion carried.

OLD BUSINESS:

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1100 ESTABLISHING THE ANNUAL FEE FOR LAUNDRY LICENSES FOR THE VILLAGE OF STEGER. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Motion carried.

Chief Mormann explained that Old Plank Trail Community Bank will finance the two 2016 Ford Explorers for Police Department at a rate of 2.75% for 4 years. Trustee Perchinski made the motion, seconded by Trustee Sarek. Roll was called and the following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Motion carried.

Trustee Perchinski made a motion to approve the Temporary Business License Application of Martin Auto Electric at 29 E. 35th Place, pending inspections. Trustee Skrezyna seconded the motion. Code Enforcer Biris will contact the owner to schedule inspection on June 2nd. Roll was called and the following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Motion carried.

NEW BUSINESS:

Trustee Perchinski made a motion to approve the request of Steger Kiwanis to hold its annual Peanut Day on Friday September 25th. Kiwanis will take collections at major intersections of the Village and borrow orange safety cones from Public Works. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the request of St.Liborius to use the part of Halsted Boulevard in front of the church to close Halsted Boulevard to wouthbound traffic from 34th to 35th Streets on July 26th for a "Thank You" luncheon. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

Trustee Skrezyna made a motion to table the Results of May 21st Safe Routes to School bid opening from Bowman Engineering. Trustee Buxton seconded the motion. Voice vote was called; all ayes. Motion carried.

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Trustee Sarek made a motion to appoint Gerald Stewart as President of the Recreation Board. Trustee Joyce seconded the motion. Roll was called and the following Trustees voted aye; Joyce, Perchinski, Sarek, Lopez, Skrezyna and Buxton. Motion carried.

Trustee Pechinski made a motion to approve the request of Bill Wheeler of Crete Phoenix Girls Softball to hold tag days at 34th Street and Chicago Road on July 11th & 12th from 9am to 3pm. Trustee Skrezyna seconded the motion. Voice vote was called; all ayes. Motion carried.

There being no further business to discuss, Trustee Perchinski moved that the meeting adjourn. Trustee Sarek seconded the motion. Voice vote was called; all ayes.

MEETING ADJOURNED AT 7:50 pm

Kenneth A. Peterson, Jr., Village President

Carmen S. Recupito, Jr., Village Clerk