

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 17th day of November, 2014 at the Steger Village Hall in the Fire Department Headquarters of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

THE PLEDGE OF ALLEGIANCE led by Isabelle Lynn Lopez

The Village Clerk called the roll and the following Trustees were present: Buxton, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Also present were Village Administrator Mike Tilton, Director of Public Infrastructure Dave Toepper, HR Director Mary Jo Seehausen, EMA Chief Tom Johnston, Police Chief Carl Mormann, Fire Chief Nowell Fillion, Community Center Director Diane Rossi, Attorney Amber Munday and Housing Director Alice Peterson.

AWARDS, HONORS, AND SPECIAL RECOGNITIONS

Mayor Peterson invited Officer Maria Bautista to come forward and be sworn in as Police Sergeant. Fire & Police Board Secretary Matthew Wenzel administered the oath. Chief Mormann pinned sergeant's chevrons to her collar. The Board and the audience congratulated Sergeant Bautista.

MINUTES

Trustee Lopez made a motion to approve the Minutes as written as all members have copies. Trustee Perchinski seconded the motion and asked that "Tina" of Tina's Tykes last name be added. Voice vote all ayes; motion carried.

AUDIENCE PARTICIPATION

None

REPORTS

Village Administrator Mike Tilton reported that the donation storage bins are to be removed from the Village by November 21st. All storage bin owners have been notified. Chief Mormann stated that all storage bins have been removed as of November 17th.

Mr. Tilton will move forward with an LED lighting audit by GSI, with permission from the Board. GSI will audit all street lighting in the Village. There will be no cost to the Village for the audit. Attorney Amber Munday has reviewed the contract and has a minor correction.

Mr. Tilton is also applying for a \$79,000 grant for heating and air conditioning in Village owned buildings. The grant is 100% funding, no cost to the Village.

Director of Public Infrastructure Dave Toepper reported that Street Sweeping will begin November 18 and should conclude by the 19th. Work has been completed on hydrants and valves. Mr. Toepper explained that the SCADA program will be running soon.

The Public Works Department is prepared for the winter snow plowing season. Mayor Peterson asked Mr. Toepper to contact residents who've experienced frozen pipes in the past and recommend they leave water dripping when the temperatures drop.

Fire Chief Nowell Fillion reported that in the last two weeks of October the Fire Department responded to 39 ambulance calls and 5 fire calls. Mutual aid was given 8 times and received once. There have been 1186 calls thus far in 2014.

Chief Fillion reported on power tools training and that four Department members were in their final week of Prairie State College's EMT program.

Fire Department members are painting the bay walls and preparing for the November 30th Pancake Breakfast with Santa.

Police Chief Carl Mormann referred to his weekly reports. He also stated that all businesses checked for selling tobacco products to minors as part of the Illinois Liquor Commission passed.

Chief Mormann also suggested the Board keep IDOT road construction on Union Avenue and Chicago Road in mind next summer when planning Steger Days.

EMA Chief Johnston reported that his emergency plan to be worked on with Fire Chief Fillion will need more time to complete. Mayor Peterson also discussed warming centers with Chief Johnston. Without access to the former Village Hall building, the Community Center will be used as a warming shelter. It will be monitored by the Police Department.

Community Center Director Diane Rossi reported that the gym floor at the Community Center is being painted and should reopen Saturday November 22nd.

Human Resources Director Mary Jo Seehausen reported that Department Heads and Board members have received employee evaluation forms. Mrs. Seehausen requested they be returned by December 1st.

Housing Director Alice Peterson Asked Realtor Dave Huerta to address the Board and the Audience. Mr. Huerta discussed forgivable grants new home buyers can apply for to be used on Steger homes. Mr. Huerta's information will be posted on the Village website. Trustee Perchinski suggested the Board also consider Village supported grants to home buyers.

Village Attorney Amber Munday reported that Trustee Buxton has provided input on the Finance Policy. Mayor Peterson stated that he, too would have further input on the Finance Policy.

TRUSTEES' REPORTS

Trustee Ryan Buxton gave a financial report, his report is attached. Trustee Buxton reported that the tax levy will be included on the December 1st Board meeting's agenda.

Trustee Sarek discussed the netting at Veterans Park with Infrastructure Director Toepper. The netting will come down for the winter. Excel Electric will do the work at a much reduced rate over 2013. Administrator Tilton received a quote for alarms at recreation buildings from Stanley Alarm Co. that were approximately \$60 per month per building. Trustee Sarek made a motion to approve the alarm installation and monthly fees. Trustee Lopez seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

CLERK had no report

PRESIDENT had no report, but asked that everyone use caution and stay warm during the next few days which are predicted to be record cold for November. Don't hesitate to call the Village Hall for assistance.

PAYING THE BILLS

Trustee Skrezyna made a motion to pay the bills as listed. Trustee Buxton seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

OLD BUSINESS:

Trustee Perchinski made a motion to table the Finance Policy. Trustee Buxton seconded the motion. Voice vote all ayes; motion carried.

Trustee Perchinski made a motion to table indefinitely the Discussion on feeding cats at large within the Village. Trustee Sarek seconded the motion. Voice vote all ayes; motion carried.

Trustee Perchinski made a motion to table discussion and consideration of LOCIS 8 Time Entry Trustee Skrezyna seconded the motion. Voice vote all ayes; motion carried.

NEW BUSINESS:

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1081 REGARDING THE COMPENSATION OF CERTAIN OFFICIALS FOR THE VILLAGE OF STEGER. Trustee Sarek seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1082 FOR THE ESTABLISHMENT OF AN ENTERPRISE ZONE SUBJECT TO THE ENTERPRISE ZONE ACT OF THE STATE OF ILLINOIS. Trustee Skrezyna seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Lopez made a motion to adopt ORDINANCE NO. 1083 ESTABLISHING THE REPROCESSING FEE FOR DISHONORED CHECKS FOR THE VILLAGE OF STEGER. Trustee Perchinski seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1084 AMENDING CHAPTER 34, SECTIONS 34-34 AND 34-43, OF THE MUNICIPAL CODE OF STEGER, ILLINOIS REGARDING FIRE DEPARTMENT PERSONNEL FOR THE VILLAGE OF STEGER. Trustee Skrezyna seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve RESOLUTION NO. 1068 AUTHORIZING THE ADOPTION OF THE COOK COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN. Trustee Lopez seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Skrezyna made a motion to table indefinitely Discussion on and Approval of the Proven Business Systems Toshiba Copier/Printer/Scanner/Fax agreement. Trustee Buxton seconded the motion. Voice vote all ayes; motion carried.

Deputy Police Chief Pat Rossi discussed the Steger Police Pension Fund Municipal Compliance Report with the Board.

Trustee Perchinski made a motion to accept Charles Fillion's bid of \$2,000 for the 1982 Chevy pickup. Trustee Sarek seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Mayor Peterson requested authority to give Mary Jo Seehausen the authority to continue discussions with our broker and other brokers regarding liability insurance. The current policy coverage expires November 30th. Trustee Perchinski made the motion, second by Trustee Sarek. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Mayor Peterson also requested permission to authorize Mary Jo Seehausen to go ahead with an insurance policy on behalf of the Village. Trustee Perchinski made the motion, second by Trustee Lopez. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Discussion on tax levy draft-Trustee Buxton offered to answer tax levy questions. Attorney Amber Munday explained that the Truth in Taxation law requires the Board to make the determination of the preliminary estimate of the tax levy at least 20 days before adopting it. Trustee Buxton explained that that has been done.

Trustee Perchinski made a motion to approve the temporary Business License Application of Fadi Wireless, Inc. at 3335 Chicago Road, pending inspections. Trustee Skrezyna seconded the motion. Voice vote all ayes; motion carried. At the request of Village Administrator, Trustee Perchinski made a motion to reconsider his previous motion. Trustee Sarek seconded the motion. Voice vote all ayes; motion carried. Trustee Perchinski made a motion to table the temporary Business License Application of Fadi Wireless, Inc. at 3335 Chicago Road, pending inspections. Trustee Lopez seconded the motion. Voice vote all ayes; motion carried.

The Village Hall will be closed on November 27th and 28th for Thanksgiving.

Trustee Perchinski made a motion to go into Executive Session to discuss Personnel and contracts;

5 ILCS 120/2 (c) (2) Collective bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to Section 2(c)(2) of the Open Meetings Act

5 ILCS 120/2 (c) (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act

Trustee Lopez seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

7:49pm

Trustee Perchinski made a motion to return to regular session. Trustee Sarek seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

8:27pm

ADJOURNMENT

Trustee Lopez made a motion to adjourn. Trustee Skrezyna seconded the motion. Voice vote all ayes; motion carried.

MEETING ADJOURNED AT 8:28pm.

Kenneth A. Peterson, Jr., Village President

Carmen S. Recupito, Jr., Village Clerk