

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 20th day of October, 2014 at the Steger Village Hall in the Fire Department Headquarters of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Buxton, Skrezyna, Lopez, Sarek and Perchinski. Also present were HR Director Mary Jo Seehausen, EMA Chief Tom Johnston, Police Chief Carl Mormann, Deputy Fire Chief James Baine, Community Center Director Diane Rossi and Housing Director Alice Peterson.

AWARDS, HONORS, AND SPECIAL RECOGNITIONS

None.

MINUTES

Trustee Lopez made a motion to approve the Minutes of the previous Village Board Meeting with the following corrections; on page 4 "CPA" should be "CBA", on page 5 \$279 should be \$779 and to amend the Laserfiche agreement to 39 months from 63 months at a cost savings of well over \$5,000. Trustee Perchinski seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Skrezyna and Buxton. Motion carried.

AUDIENCE PARTICIPATION

Christie Ebert of Steger Neighborhood Watch invited the Board to attend the next Neighborhood Watch meeting on November 11th at 7pm at Columbia Central. Flyers were distributed to Board members. Mayor Peterson asked Administrator Tilton to add the Neighborhood Watch flyer to the Village website.

South Suburban Mayors and Managers Transportation Committee approved \$616,000 for roadwork in the Village. The Village's portion will be \$136,000. Work will be completed on Union Avenue and Kings Road.

REPORTS

Village Administrator Mike Tilton reported that budget discussions will be held on Tuesday November 11th. Department Heads will meet with Trustee Buxton, Administrator Tilton, HR Director Seehausen and Jolynda Reyes.

Mr. Tilton discovered that the \$30,000 grant to improve office spaces at the two fire houses was provided through Senator Napoleon's office. Mr. Tilton is also working on an existing \$75,000 grant for water tower rehabilitation from 2012. The Village also has *The Planning Priorities* grant through CMAP. CMAP will meet with elected officials, Department heads, residents and business owners to discuss what type of

plan Steger should do for the downtown area. The grant is free to the Village. Hearings and meetings will be held to help plan for the future of Steger.

Mr. Tilton stated St. Liborius has requested a donation from the Village for 500 pre wrapped individual candies for their *Trunk or Treat* event. Trustee Skrezyna made a motion to approve the request. Trustee Perchinski seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Skrezyna and Buxton. Motion carried.

Director of Public Infrastructure Dave Toepper explained that the tree program is approximately half way complete. More than 500 trees needed to be removed. Fall hydrant flushing will conclude this week. Trustee Lopez inquired about the third street sweeping for the year. Mr. Toepper stated that he will be scheduling the street sweeping with Allied Waste. Trustee Lopez shared concerns of residents on Oakland Drive.

Deputy Fire Chief James Baine reported that in October the Fire Department responded to 50 calls; 45 ambulance, 5 fire. Mutual aid was given 5 times and received once. There have been 1100 calls thus far in 2014.

Police Chief Carl Mormann reported that the South Suburban Emergency Response Team met and voted Steger "into" the Team. Officer Richard Elza has been selected to represent the Steger Police Department on the Team. Mr. Elza will have an oral interview and a physical agility test. He will undergo extensive training.

EMA Chief Johnston reported that he attended an earthquake training with Illinois Emergency Management. The pick up truck that was acquired from the Fire Department will be in service soon. Mr. Johnston will have the truck at the next Board meeting so that the Board can inspect it.

Wildcats Football has requested EMA patrol a Football tournament scheduled for this weekend at Veterans Park.

Community Center Director Diane Rossi reported that about 160 people enjoyed the annual Halloween Party. Mrs. Rossi thanked the Board members who attended, EMA Chief Johnston and all the volunteers for their assistance.

Human Resources Director Mary Jo Seehausen explained that with the new upgraded server there have been some glitches including some email issues which are being resolved.

Mrs. Seehausen also met with LOCIS representative regarding a pilot payroll system that will include on line time cards for employees.

Mrs. Seehausen attended a seminar with Risk Management Agency regarding FOIA and Open Meetings Act requirements. All Village representatives will renew certifications at the first of each year going forward.

Housing Director Alice Peterson reported that the Housing Committee met just prior to the Board meeting and discussed identifying properties as part of the blight reduction program. The South Suburban Land Bank has closed on a property at 35th and Morgan.

Village Attorney Amber Munday reported that the Village has an agreement in principal with Sprint.

TRUSTEES' REPORTS

Trustee Ryan Buxton gave a financial report, his report is attached. Trustee Buxton reported the audit is in its final stages and a financial report is expected soon.

Trustee Perchinski reported that the Santa parade will be the day after Thanksgiving and the Pancake Breakfast with Santa will be that Sunday complete with a cookie decorating station and other activities. Trustee Skrezyna reminded that food and toys can be donated both at the Santa parade and the Pancake breakfast.

Trustee Sarek discussed alarms at recreation buildings with Administrator Tilton. Mr. Tilton explained that many alarm companies are working with Chicago businesses due to certain ordinance requirements.

CLERK'S REPORT

The Clerk announced that Trick or Treat hours will be from 3 to 7pm on Friday, October 31st and the annual Halloween bonfire will be at 6pm at Veterans Park.

PRESIDENT'S REPORT

The Mayor reported that the Illinois Municipal League conference was very beneficial to the Administrator, HR Director, Housing Director and himself. Networking and educational programs were very informative.

Mayor Peterson also announced that he was with Governor on Friday and that Senator Durbin was at Amici's on Saturday.

Mayor Peterson, Administrator Tilton and Trustees Lopez and Kozy met with Governor Quinn on Friday. Mr. Tilton again discussed the Village's need for a Village Hall with the Governor.

Mayor Peterson met with the Stough Group (owners of Senior Housing). The Stough Group will donate approximately 2 acres of land just north of Millennium Village to the Village. The donation should be presented to the Board for consideration at the next Board meeting.

Mayor Peterson explained the Board is currently working on an Intergovernmental Agreement with Bloom Trail High School. Police Chief Mormann has concerns regarding documentation at the school. The IGA will address them.

Mayor Peterson met with the South Chicago Heights Mayor regarding borders between the two villages.

Email services at the Village should be worked out shortly.

PAYING THE BILLS

Trustee Skrezyna made a motion to pay the bills as listed with the exception of item #092214 for \$198.27. Trustee Perchinski seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

OLD BUSINESS:

Trustee Perchinski made a motion to table the AIA Document B101-2007 between Planera Architects and the Village of Steger. Trustee Lopez seconded the motion. Voice vote all ayes; motion carried.

Trustee Lopez made a motion to adopt RESOLUTION NO. 1062 AUTHORIZING CLASS 6B TAX INCENTIVE FOR CERTAIN PARCELS. Trustee Sarek seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

NEW BUSINESS:

Trustee Perchinski made a motion to approve Police Chief Carl A. Mormann's request to hire two new full time Police Officers. Trustee Lopez seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve Fire Chief Nowell Fillion's request to purchase two pick-up trucks including one with an 8 foot bed at an additional \$262.00. Trustee Skrezyna seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried. Financing of the two vehicles will be discussed at the November 3rd Board meeting.

Trustee Perchinski made a motion to approve the request of Christine Lustyk of St. Liborius for assistance from EMA for "Trunk or Treat" on October 29th from 5-8pm, subject to Chief Johnston's approval. Trustee Buxton seconded the motion. Voice vote all ayes; motion carried.

Trustee Perchinski made a motion to table the results of the October 20th bid opening for paving the parking lot at 3320 Lewis Avenue and Sealcoating striping and crack filling at the Kmart parking lot, until after Executive Session. Trustee Sarek seconded the motion. Voice vote all ayes; motion carried.

Trustee Skrezyna made a motion to accept the proposal from Coleman Roofing for repair of the Village Hall roof. The motion was seconded by Trustee Lopez. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made the motion to table Discussion of the finance policy so that the Board has an opportunity to review. Trustee Lopez seconded the motion. Voice vote all ayes; motion carried.

Trustee Skrezyna made a motion to accept the low bid of Olthoff for Sherman Road Culvert Replacement. Trustee Perchinski seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to go into Executive Session to discuss:

5 ILCS 120/2 (c) (2) Collective bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to Section 2(c)(2) of the Open Meetings Act

5 ILCS 120/2 (c) (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act

5 ILCS 120/2(c)(8) Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

Contract Negotiations

Trustee Skrezyna seconded the motion. Voice vote all ayes; motion carried.

7:28pm

Trustee Perchinski made a motion to return to regular session. Trustee Buxton seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

8:47pm

Trustee Skrezyna made a motion to accept the low bid of Olthoff for Lewis Avenue parking lot paving. Trustee Sarek seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

ADJOURNMENT

Trustee Perchinski made a motion to adjourn. Trustee Skrezyna seconded the motion. Voice vote all ayes; motion carried.

MEETING ADJOURNED AT 8:48pm.

Kenneth A. Peterson, Jr., Village President

Carmen S. Recupito, Jr., Village Clerk