

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 6th day of October, 2014 at the Steger Village Hall in the Fire Department Headquarters of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Buxton, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Also present were HR Director Mary Jo Seehausen, EMA Chief Tom Johnston, Deputy Police Chief Patrick Rossi, Deputy Fire Chief James Baine, Community Center Director Diane Rossi and Housing Director Alice Peterson.

AWARDS, HONORS, AND SPECIAL RECOGNITIONS

None.

MINUTES

Trustee Lopez made a motion to approve the Minutes of the previous Village Board Meeting as all members have copies. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

AUDIENCE PARTICIPATION

Steve Thurmond of Butler Avenue had questions regarding scavengers recently going through his trash. Mayor Peterson referred Mr. Thurmond to Deputy Police Chief Rossi.

A resident requested permission to rent the Community Center gym for a party in December. Trustee Sarek made a motion to leave use of the gymnasium to Community Center Director Diane Rossi. Trustee Perchinski seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Sarek made a motion to move the 7-11 Business License and Liquor License discussion to this point in the agenda. Trustee Skrezyna seconded the motion. Voice vote all ayes; motion carried.

Trustee Perchinski made a motion to approve the temporary business license application of 7-11 pending inspections. Trustee Lopez seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried. Mayor Peterson explained that a liquor license exists for the franchised 7-11 and a new one will be issued for the corporate 7-11.

REPORTS

Village Administrator Mike Tilton was attending a retail show in Chicago attempting to attract businesses to the Village.

Director of Public Infrastructure Dave Toepper was absent.

Deputy Fire Chief James Baine reported thus far in 2014 the Fire Department has had 1,070 calls. In September; 101 calls; 94 ambulance and 12 fire. The Department gave mutual aid five times during the month and received none.

Deputy Police Chief Pat Rossi referred to a previous correspondence with the Board regarding a tow truck. Deputy Chief Rossi stated the resident has been advised of the Village Ordinance regarding tow truck parking on the roadway and on driveways in the Village.

EMA Chief Johnston reported that in September, Emergency Management had 10 call outs, 3 patrols and 1 function (Oktoberfest). EMA worked 109.5 hours.

EMA has received a vehicle that was transferred from the Fire Department. The vehicle is getting "lettered" for use as a traffic control vehicle. Chief Johnston is considering reducing his fleet in 2015 by a few vehicles that are underutilized.

Community Center Director Diane Rossi reported that the Community Center gym will be closed October 14-15 for floor maintenance and fan repairs. The annual Halloween party will be Friday October 17th for children kindergarten through 5th grade. The party will run from 6-8pm and the cost is \$2 per child.

Basketball and Volleyball registration is underway. Softball registration will begin November 1st

Human Resources Director Mary Jo Seehausen thanked the Fire Department for assembling office furniture. Their labor saved the Village \$4,000 by assembling the furniture. Mayor Peterson thanked all Department heads for working together.

Housing Director Alice Peterson had no report.

Director of Public Infrastructure Dave Toepper was absent.

Village Attorney Amber Munday reported that the finance policy will be ready for Board review in two weeks.

Trustee Ryan Buxton gave a financial report. His report is attached. Trustee Buxton reminded Department heads to schedule budget meetings with Jolynda for the coming fiscal year. Trustee Buxton and Village Administrator Tilton will go over the Departments' budget in early November.

Trustee Lopez asked Trustee Buxton if funds have been set aside for possible Police contract pay increases. Mayor Peterson explained that some increase has been budgeted.

TRUSTEES' REPORTS

Trustee Sarek inquired about the progress on alarming the recreation buildings. HR Director Mary Jo Seehausen explained that ADT and Tyco are both scheduled to meet with Village representatives.

CLERK'S REPORT

The Clerk had no report.

PRESIDENT'S REPORT

The Mayor had no report.

PAYING THE BILLS

Trustee Skrezyna made a motion to pay the bills as listed. Trustee Buxton seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

OLD BUSINESS:

Trustee Lopez made a motion to table the AIA Document B101-2007 between Planera Architects and the Village of Steger. Trustee Perchinski seconded the motion. Mayor Peterson explained that the Board needs guidance from Planera to decide which way to go regarding the Village hall. 1. Rebuild the Village Hall/Police Station (and adding on to it), 2. The Police Department in the old Village Hall and the Village Hall is in a new building, 3. The Village Hall in the old Village Hall and the Police Department is in a new building and 4. The Village Hall and Police Department are relocated to a new building housing both. Voice vote all ayes; motion carried. Mayor Peterson explained that the Village has been working with the Governor's office and waiting to hear back regarding funding assistance for a new Village Hall.

NEW BUSINESS:

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1078 AUTHORIZING AND APPROVING AN INTERGOVERNMENT WITH THE ILLINOIS OFFICE OF THE STATE COMPTROLLER FOR THE VILLAGE OF STEGER. Trustee Lopez seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Lopez made a motion to adopt ORDINANCE NO. 1079 AMENDING CHAPTER 62, SECTIONS 62-1, 62-6, 62-7, 62-26 AND 62-28 OF THE MUNICIPAL CODE OF STEGER, ILLINOIS REGARDING DONATION STORAGE CONTAINERS

Trustee Perchinski seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1080 REVISING SECTION II (G) OF THE EMPLOYEE PERSONNEL MANUAL REGARDING PAID TIME OFF BENEFITS FOR EXEMPT EMPLOYEES FOR THE VILLAGE OF STEGER

Trustee Sarek seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to table RESOLUTION NO. 1062 AUTHORIZING CLASS 6B TAX INCENTIVE FOR CERTAIN PARCELS as the legal description information has not been provided. Trustee Lopez seconded the motion. Voice vote all ayes; motion carried.

Trustee Perchinski made a motion to approve RESOLUTION NO. 1063 AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING MUTUAL AID AGREEMENT REGARDING THE SOUTH SUBURBAN EMERGENCY RESPONSE TEAM FOR THE VILLAGE OF STEGER.

Trustee Sarek seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

After discussion, Mayor Peterson explained that Steger Days will be a joint effort between the Village of Steger and the Steger Area Chamber of Commerce with proceeds split 50/50. The Chamber has a group of volunteers to man the event. The Ides of March, Charlie Daniels and David Allen Coe are among the acts the Village will attempt to attract. Contracts must be secured now for next summer's event.

Trustee Lopez expressed concern that other things including the Village Hall and the CBA contract need focus. Trustee Perchinski made a motion to approve the contracts. Trustee Sarek seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Kozy, Skrezyna and Buxton. Trustee Lopez voted no. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to put out to bid paving the parking lot at 3320 Lewis Avenue and Sealcoating, striping and crack filling at the Kmart parking lot. Trustee Skrezyna seconded the motion. Mayor Peterson asked Human Resources Director Seehausen to inform Public Infrastructure Director Dave Toepper of the action. Voice vote all ayes; motion carried.

Trustee Perchinski made a motion to approve the request of Bloom Trail Theatre Troupe (T3) to solicit donations on October 25th at Chicago Road and 34th Street. Safety vests will be worn. Trustee Skrezyna seconded the motion. Voice vote all ayes; motion carried.

After a presentation by Phil Faso and Mark Erickson of Proven Business Systems, Trustee Lopez made a motion to approve the 39 month lease for Laserfische Content Management with Proven Business Systems at an approximate cost of \$779 per month. Trustee Perchinski seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

After discussion, Trustee Skrezyna made a motion to put out to bid restoration of the Village Hall roof that was damaged by the fire; both a repair and a temporary fix. Trustee Sarek seconded the motion. Voice vote all ayes; motion carried. Director of Public Infrastructure Dave Toepper will winterize the building.

Trustee Perchinski made a motion to accept the Mayor's appointment of Brian Metzger to the Recreation Board to fill the vacant seat left by John Geraci's resignation. Trustee Buxton seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the Sprint Cell Tower agreement. Trustee Sarek seconded the motion. Trustee Perchinski asked the Village Attorney to add limits to Sprint signage on the tower. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Buxton made a motion to complete the Financing of the 2015 Ford F350 for Department of Public Works through the bank for 4 years. Trustee Skrezyna seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the request of EMA Chief Tom Johnston to declare certain vintage lights as surplus property and put out to bid. Trustee Lopez seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

EMA Chief Tom Johnston and Fire Chief Nowell Fillion request permission to hold the annual Santa Parade on November 29th. Trustee Perchinski made the motion to approve the request, seconded by Trustee Lopez. Voice vote all ayes; motion carried.

Trustee Perchinski made a motion to approve the Halloween Trick or Treating Hours for Friday October 31st from 3-7pm. Trustee Sarek seconded the motion. Voice vote all ayes; motion carried.

Trustee Perchinski made a motion to approve the Halloween Bonfire at 6pm on Friday October 31st at Veterans Park. Trustee Skrezyna seconded the motion. Voice vote all ayes; motion carried. Trustee Perchinski added that Steger Kiwanis will serve hot dogs and pop at the event.

Mayor Peterson explained that EXECUTIVE SESSION IS NOT NEEDED.

ADJOURNMENT

Trustee Perchinski made a motion to adjourn. Trustee Skrezyna seconded the motion. Voice vote all ayes; motion carried.

MEETING ADJOURNED AT 8:24pm.

Kenneth A. Peterson, Jr., Village President

Carmen S. Recupito, Jr., Village Clerk