

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 15th day of September, 2014 in the Fire Department Headquarters of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Buxton, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Also present were HR Director Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, EMA Chief Tom Johnston, Police Chief Carl Mormann, Deputy Fire Chief James Baine, Community Center Director Diane Rossi and Housing Director Alice Peterson.

AWARDS, HONORS, AND SPECIAL RECOGNITIONS

Alice Peterson of the Spirit Committee presented the Scarecrow Contest Winners with gift cards. Winners were from the Steger-South Chicago Heights Library, Steger Fire Department and Saukview School.

MINUTES

Trustee Lopez made a motion to approve the Minutes of the previous Village Board Meeting as all members have copies. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

AUDIENCE PARTICIPATION

Karen Moore of 3323 Halsted Street discussed an issue she's been experiencing regarding her pets and those she dog sits. Mayor Peterson recommends that Ms. Moore speak with Code Enforcement/Director of Public Infrastructure Dave Toepper privately.

A resident of Lahon Road expressed an interest in tapping into water lines off Sauk Trail near Bloom Trail. Director of Public Infrastructure Dave Toepper will exchange contact information and work with the resident.

MAYORAL APPOINTMENTS

Trustee Perchinski made a motion to table Mayoral Appointments until after Executive Session, at the Mayor's request. Trustee Skrezyna seconded the motion. Voice vote was called; all ayes. Motion carried.

REPORTS

Deputy Fire Chief James Baine reported thus far in 2014 the Fire Department has had 996 calls. In September; 52 calls; 46 ambulance and 6 fire.

Deputy Chief Baine reported that last week the Department had a training with Chicago Heights Fire Captain Mike Vittori regarding scene size up. South Chicago Heights and Steger Estates also participated. An underground pipeline training in Sauk Village is scheduled for September 16th.

Police Chief Mormann referred to his weekly reports dated September 5th and 12th.

EMA Chief Johnston reported that three Steger EMA members provided traffic control in Crown Point for the funeral of the slain Merrillville police officer. Mayor Peterson thanked EMA for doing so.

Community Center Director Diane Rossi reported basketball registration is October 1-November 1 at the Community Center. Flyers have been sent to students through the schools.

Mrs. Rossi stated the annual Halloween Party will be October 17th at the Community Center for children Kindergarten through 5th grade.

Due to floor & ceiling maintenance, the Community Center gym will be closed October 14-15 and November 15-22.

Human Resources Director Mary Jo Seehausen will be meeting with ServiceMaster and going over their bill item by item regarding the cleanup at the Village Hall following the fire. She will also meet with the adjusters to find out how the Village can get its documents back. Fire proof file cabinets can cost \$3,000.00.

Mrs. Seehausen has begun her 3 step process through the state for certification in HR and Organizational Management Bachelor's. Mrs. Seehausen's classes are already budgeted.

Housing Director Alice Peterson had no report.

Director of Public Infrastructure Dave Toepper had no report.

Village Attorney Amber Munday reported on inquiries from certain Miller Woods residents interested in removing their properties from the MWRD jurisdiction. Certain procedures must be followed. MWRD has expressed willingness to work with homeowners. There would be no effect on the Village.

TRUSTEES' REPORTS

Trustee Ryan Buxton gave a financial report. His report is attached.

Trustee Buxton reported that a policy and procedures manual is needed. Mayor Peterson suggested Attorney Amber Munday assist in compiling the manual. The target date is December 1st. Tax levy and budget work to be completed in October and November. Trustee Buxton also stated the audit is on target to be completed by mid-October.

Trustee Skrezyna met with Director Toepper and discussed a Question and Answer page for the Village website that would include updates and items discussed at Board meetings and the progress made.

Trustee Sarek inquired about the status of the 2015 Days of Music and Chamber of Commerce's Summer Faire. Mayor Peterson explained that the two events will be combined for one event. Mayor Peterson stated the next meeting to discuss the event will be October 14th at 5:30pm at Bambino's.

Trustee Perchinski reported that the Library is hosting a New Home Buyer's Workshop October 11th from 10:30am to noon.

CLERK'S REPORT

The Clerk had no report.

PRESIDENT'S REPORT

The Mayor had no report.

PAYING THE BILLS

Trustee Skrezyna made a motion to pay the bills as listed, but to hold the Emergency Power Invoice for clarification from Director Toepper. Trustee Buxton seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

NEW BUSINESS:

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1076 AUTHORIZING AND APPROVING THE DISPOSAL OF PERSONAL PROPERTY FOR THE VILLAGE OF STEGER. Trustee Lopez seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to adopt ORDINANCE NO.1077 AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL COOPERATION AGREEMENT WITH THE CITY OF CHICAGO HEIGHTS FOR THE VILLAGE OF STEGER.

Trustee Lopez seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to adopt RESOLUTION NO. 1061 FOR IMPROVEMENT BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE

Trustee Skrezyna seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Skrezyna made a motion to accept the IDOT Contract Proposal for Culverts and Storm Structures from Joe Schudt & Associates. Trustee Lopez seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

No action was taken regarding the Quiet Study and the level of participation by the Village of South Chicago Heights.

Mary Jo Seehausen explained that the R.W. Troxell & Company Insurance Invoice includes two annual inspections and has been paid for 20 years. Trustee Perchinski made a motion to pay the R.W. Troxell & Company Invoice. Trustee Lopez seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to table the AIA Document B101-2007 between Planera Architects and the Village of Steger. Attorney Amber Munday suggested the agreement be more specific to actual project and less vague. Ms. Munday also suggested entering into an agreement for each project. The first project is to make the Fire Station at 3320 Emerald a better space for the Police Department for the next few years. The second project is Village Hall. Trustee Lopez seconded the motion. Voice vote all ayes; motion carried. Mayor Peterson asked Attorney Munday to work with Administrator Tilton on the agreement.

Trustee Skrezyna made a motion to approve the request from Director of Public Infrastructure Dave Toepper to purchase SCADA System Upgrade at a cost of \$55,000. SCADA will be used to communicate with water towers. Mr. Toepper explained that the upgrade is long overdue and necessary as the Village moves away from Call One. Trustee Buxton seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the request of Director of Public Infrastructure Dave Toepper to purchase a pickup truck for the Water Department. The vehicle will be a plow truck and its purchase has been budgeted. The price will be just over \$37,000.00. Trustee Skrezyna seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried. Trustee Buxton asked that the financing of the new truck be considered at the next Board meeting.

Trustee Perchinski made a motion to approve the request of the Steger Wildcats for its annual potluck/bonfire on Friday, September 26th;

1. Assistance from the Steger Fire Department to start and extinguish the bonfire
2. Assistance from the Steger Fire Department to stand by in case of emergency
3. Permission to have firewood delivered Wednesday through Friday the week of the bonfire.

Trustee Skrezyna seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the Sprint Lease, adding the removal by Sprint of their equipment from the tower at the end of the term. Attorney Munday will make the changes. Trustee Lopez seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the Temporary Business License Application of Strictly Business Motors, Inc. at 3747 Chicago Road, pending inspections. Trustee Sarek seconded the motion. Voice vote all ayes; motion carried.

Trustee Perchinski made a motion to adjourn to Executive Session to discuss personnel. 5 ILCS 120/2 (c) (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act. Trustee Buxton seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried. **7:54pm**

Trustee Perchinski made a motion to return to regular session. Trustee Sarek seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried. **8:45pm**

Mayor Peterson appointed Xpert Towing and Ray and Wally's as towing companies for the Village. Trustee Perchinski made a motion to concur with the Mayor's appointments. Trustee Sarek seconded the motion. Roll was called and the following trustees voted aye; Perchinski, Sarek, Lopez, Kozy, Skrezyna and Buxton. Mayor Peterson voted aye. Motion carried.

ADJOURNMENT

Trustee Perchinski made a motion to adjourn. Trustee Skrezyna seconded the motion. Voice vote all ayes; motion carried.

MEETING ADJOURNED AT 8:46pm.

Kenneth A. Peterson, Jr., Village President

Carmen S. Recupito, Jr., Village Clerk