

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF STEGER, WILL & COOK  
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 4<sup>th</sup> day of August, 2014 in the Fire Department Headquarters of the Village of Steger with Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Buxton, Kozy, Lopez and Sarek. Mayor Peterson and Trustee Skrezyna were absent. Also present were HR Director Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, EMA Chief Tom Johnston, Police Chief Carl Mormann, Fire Chief Nowell Fillion, Community Center Director Diane Rossi and Village Administrator Mike Tilton.

With the absence of Mayor Peterson, Clerk Recupito entertained a motion to appoint a temporary mayor. Trustee Perchinski made a motion to appoint Trustee Lopez to the position of temporary mayor. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Buxton, Kozy, Lopez and Sarek. Motion carried.

Temporary Mayor Lopez took over the chair.

**AWARDS, HONORS AND SPECIAL RECOGNITIONS**

None

**MINUTES**

Trustee Sarek made a motion to approve the Minutes of the July 21<sup>st</sup> Village Board Meeting, as written, with a change to the seconded motion of executive session. Trustee Buxton seconded the motion. Trustee Perchinski abstained as he was absent on July 21<sup>st</sup>. Voice vote was called; all ayes. Motion carried.

**AUDIENCE PARTICIPATION**

None

**REPORTS**

**Director of Public Infrastructure Dave Toepper** reported that Code Enforcement officer Romulus Biris has completed his 90 day probationary period and is now a full time employee.

Mr. Toepper also reported that the tree program is underway.

Temporary Mayor Lopez inquired that the 90 day evaluation had been completed on Code Enforcer Biris. HR Director Seehausen replied that 30, 60 and 90 day evaluations were completed.

**Fire Chief Nowell** Fillion reported that year to date the Fire Department has responded to 819 calls. In July there were 105 ambulance calls, 1 fire alarm, 5 accident calls and 7 mutual aid calls.

The fire department has two new hires and five applications being processed for shift work and POC, as well as Richard Marino to office of Fire Inspector.

The Fire Department also has been training on ventilation with chain and rotary saws and in patient handling.

Chief Fillion stated that a dumpster has been ordered for cleanup of the Department's back lot.

The Department is also working on a museum area at the department, displaying the Diamond T fire truck and awards for public viewing.

**Police Chief Carl Mormann** reported on daily police activities during the previous two week period.

Chief Mormann stated that the Lexipol project is underway. He hopes to have completed policy manuals to all officers of the department by the first of the year.

**EMA Chief Tom Johnston** reported that Emergency Management will be testing its storm siren on August 5<sup>th</sup> at 10am.

**Community Center Director Diane Rossi** reported that Summer Club concluded August 4<sup>th</sup> and about 50 people were in attendance. Fall activities brochures are now available.

Mrs. Rossi asked permission to purchase and plant three trees to replace the ones removed due to emerald ash borer infestation. The children will plant the trees and watch them grow as part of the Recreation program.

**HR Director Mary Jo Seehausen** reported that all of the cleaning of the Village Hall after the fire was concluded today, August 4<sup>th</sup>.

**Village Administrator Mike Tilton** reported that the Village's state representative will look into help from the state regarding the damage caused by the fire.

Trustee Perchinski asked Administrator Tilton for a status update on the computer scanners.

Trustee Perchinski also asked for a map to help direct residents to the new temporary Village Hall.

## **TREASURER'S REPORT**

Treasurer's Report is attached and made a part of the minutes.

## **TRUSTEES' REPORTS**

**Trustee Perchinski** thanked the Fire Department for their efforts at the Morgan Street fire. Due to their efforts, a neighbor's home was spared.

Trustee Perchinski requested a thank you letter be sent to Matt Peterson of Matt's Auto Body Shop for the work he did removing the hot dog stand and cleaning up the lot south of his business.

**Trustee Sarek** reported that the 6<sup>th</sup> grade basketball team won 2<sup>nd</sup> at nationals. A congratulatory message will be on the Village digital sign in the morning.

Trustee Sarek discussed alarming the buildings at Veterans Park and Hecht Park. Fire Chief Fillion recommended adding fire alarm to the burglar alarm.

**Trustee Kozy** received a thank you letter from the Village of Olympia Fields for assistance from the Steger Emergency Management Agency.

**Trustee Buxton** had no report.

**Trustee Lopez** had no report.

**THE CLERK** had no report.

**THE VILLAGE PRESIDENT** was absent. In his absence Temporary Mayor Lopez shared Mayor Peterson's gratitude for those who worked or attended the recent Steger Days of Music.

## **BILLS**

Trustee Sarek made a motion to pay the bills as listed, as all members have copies. Trustee Buxton seconded the motion. Roll was called. The following trustees voted aye; Buxton, Kozy, Perchinski and Sarek. Temporary Mayor Lopez voted aye. Motion carried.

## **CORRESPONDENCE:**

A letter from Father Dennis Spies thanking the Board for the use of picnic tables during St. Liborius' Appreciation Luncheon Sunday July 20th. Over 180 people were served.

## **OLD BUSINESS:**

Trustee Perchinski explained that the Temporary Business License Application of Knightway Services at 28840 Woodlawn Avenue, needs to be brought to the Zoning Board. 22840 Woodlawn is currently zoned residential. The Village Administrator is aware of the zoning concern and is working to schedule a hearing. Trustee Perchinski made a motion to table indefinitely the Temporary Business License

application. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

After discussion, Trustee Perchinski made a motion to deny the request of Tina Schwartzkopf to allow parking on the unpaved street at 3140 Union Avenue, for customers and employees. Both Police Chief Mormann and Fire Chief Fillion found that allowing parking on the unpaved street would not cause any safety concerns. Trustee Perchinski explained that if parcels south of the building were sold to others, there could be a parking issue. Trustee Perchinski explained that the Village was not likely to issue parking tickets. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

### **NEW BUSINESS:**

Trustee Perchinski explained that the current Village Hall has been outgrown. Additional office space is needed. The building is not currently ADA compliant. Because of the building's basement, the Village will be required to add an elevator. Architect Mario Planera addressed the Board and discussed several scenarios including rebuilding, repairing or relocating the Village Hall and/or Police Station. Mr. Planera also discussed adding a "core" to the front of the building which could include an elevator and ADA compliant restrooms. The Village insurance covers the cost of upgrading to current codes, but not adding onto the building. It was suggested Mr. Planera look at the costs of adding on to the Village Hall's north side. Temporary Mayor Lopez mentioned that the discussion will continue upon the Mayor's return. Trustee Buxton inquired about how much additional space will be required. Chief of Police Mormann suggested relocation of the jail cells should be considered. Trustee Perchinski made a motion to name Public Infrastructure Director Dave Toepper as Mr. Planera's contact person. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried. Mr. Planera will look into estimates for adding on to the north and east sides of the Village Hall creating more office space and making the building ADA compliant.

Trustee Perchinski made a motion to approve Fire Chief Fillion's request to hire Richard Marino as Fire Inspector at \$16.00 per inspection. Trustee Perchinski stated Mr. Marino has all required certifications. Trustee Sarek seconded the motion. Roll was called. The following trustees voted aye; Buxton, Kozy, Perchinski and Sarek. Temporary Mayor Lopez voted aye. Motion carried.

Trustee Perchinski made a motion to allow Steger Wildcats Football and Cheer to tag at the intersection of 34th Street and Chicago Road on August 9th, 10th, 16th, 17th and 23rd. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

Trustee Perchinski made a motion to execute CDBG Drawdown Support Documentation as requested by CDBG Administrator Joseph Schudt. Trustee Sarek seconded the motion. Roll was called. The following trustees voted aye; Buxton, Kozy, Perchinski and Sarek. Temporary Mayor Lopez voted aye. Motion carried.

**ADJOURNMENT**

There being no further business to discuss, Trustee Perchinski moved that the meeting adjourn. Trustee Buxton seconded the motion. Voice vote; all ayes. Motion carried.

**MEETING ADJOURNED AT 7:40pm.**

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Kenneth A. Peterson, Jr., Village President

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Carmen S. Recupito, Jr., Village Clerk