

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF STEGER, WILL & COOK  
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 17<sup>th</sup> day of March, 2014 in the Municipal Building of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Skrezyna, Kozy, Sarek and Lopez. Trustees Banicki and Perchinski were absent. Also present were HR/Dispatch Director Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, Fire Chief Jeff Roesner, EMA Chief Tom Johnston, Police Chief Greg Rambo, Community Center Director Diane Rossi, Village Administrator Mike Tilton and Village Treasurer Ryan Buxton.

**AWARDS, HONORS & SPECIAL RECOGNITIONS**

None

**MINUTES**

Trustee Lopez made a motion to approve the minutes as written. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

**AUDIENCE PARTICIPATION**

Meredith Horn of 22805 State Street approached the Board and reported that the Village is still in the running for trees and is waiting for the RFP from Lydia Scott.

Ms. Horn also whether the Village had any protocols for gas stations or dry cleaners or any others that might be environmentally sensitive. Mayor Peterson explained that since the Village is not home rule so the Village is bound by the State of Illinois. The EPA can be called, but the Village is limited in actions that can be taken. Mayor Peterson explained that he's currently working on a brown field property.

Ken Hough of 235 E. 34<sup>th</sup> Street thanked the Board for the help provided to him regarding his recent water problem.

**REPORTS**

**Village Administrator Mike Tilton** reported that Robinson Engineering has begun its part in the quiet zone study. Deputy Chief Rossi is working to get the speed trailers out at 31<sup>st</sup> and 35<sup>th</sup> Streets for speed study for the quiet zone project.

The Village is still in talks with the Shell Gas Station regarding zoning and parking.

Mr. Tilton has been attempting to contact the homeowner of the property on Sally Drive that was discussed at the march 3, 2014 Board Meeting.

Minutes of March 17, 2014– page 2

Mr. Tilton is also working on new “Welcome to Steger” signs at no cost to the Village.

Mayor Peterson recommended that Mr. Tilton contact Lou Panici to collect homeowner information on the Sally Drive address from Real Estate records.

**Director of Public Infrastructure Dave Toepper** reported that now that the snow appears to be over, there is a fair amount of work to be completed on main breaks and patching.

Mr. Toepper is working with Heritage F/S to get a credit card system for the Village’s fuel tanks.

Department of Public Works is considering changing its work hours to 7:00-3:30pm. Mayor Peterson asked that Mr. Toepper keep the Board informed.

**Fire Chief Jeff Roesner** reported that in February, the Fire Department responded to 92 calls; 12 fire and 80 medical calls. The Department gave Mutual Aid 14 times and received it 6 times.

**Police Chief Greg Rambo** reported that Tuesday March 18<sup>th</sup> the Police Department will be lecturing to school teachers regarding the recent outbreak at Bloom Trail. Chief Rambo reported that no gang violence was involved and the High School did a good job containing the incident. No one was hurt.

**EMA Chief Tom Johnston** had no report.

Community Center Director Diane Rossi reported that the “Dulcimers” performed last week and was really enjoyed by the seniors. She is considering bringing them back at a later date. Mrs. Rossi also reported that spring and summer activities plans are underway.

**HR Director Mary Jo Seehausen** reported that Steger Estates has not replied as to whether to join Village of Steger to Eastcom. Eastcom is under assumption that Steger Estates will not follow to Eastcom. Worst case scenario has Dispatch leaving for Eastcom by the end of April. Human Resources has been collecting completed performance reviews from Department Heads and will continue to do so.

**Village Treasurer Ryan Buxton** reported on the period ending March 12th, his report is attached. Budget meetings will be held with Department Heads on the 28<sup>th</sup>. A schedule will be provided to the Trustees later.

## **TRUSTEES’ REPORTS**

**Trustee Skrezyna** had no report

**Trustee Kozy** had no report.

**Trustee Lopez** had no report.

**Trustee Sarek** reported that Basketball is winding down and that Volleyball will finish by the end of March. Flag Football has canceled its season.

### **CLERK'S REPORT**

The Clerk had no report.

### **PRESIDENT'S REPORT**

The Mayor had no report.

### **BILLS**

Trustee Skrezyna made a motion to pay the bills as listed with one exception. The invoice for CDW should be removed as the item has been returned. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez and Sarek. Mayor Peterson voted aye. Motion carried

### **CORRESPONDENCE**

Tinley Park Mental Health Center and Howe Developmental Center Campuses are available for purchase through the Illinois Department of Central Management.

Public Notice from the Illinois Environmental Protection Agency regarding permit renewal request of Gerresheimer Glass, Inc.

Trustee Skrezyna made a motion to deny the request of Senior Services Center of Will County for financial support in the amount of \$500. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

Chicago Southland Visitors Guide Request

Chicago Southland CVB 2014 Event Dates

Condolences to Hispanic Heritage Organization Director Mary Ellen Castroverde in the loss of her husband Conrado Castroverde.

Chicago Southland Convention and Visitors Bureau Silent Auction Donation

ComEd offers assistance with paying bills. This information has been posted on the Village website for further information.

Chicago Regional Council of Carpenters Open House June 7th 9am to 2pm.

“Working with an Architect” at Neighboring Housing Services of Chicago, March 26th.

**OLD BUSINESS:**

Trustee Lopez motioned that ORDINANCE NO. 1066 AN ORDINANCE REVISING SECTION III OF THE EMPLOYEE PERSONNEL MANUAL REGARDING PAID TIME OFF BENEFITS FOR EMPLOYEES HIRED ON OR AFTER JANUARY 1, 2014 FOR THE VILLAGE OF STEGER be tabled until after closed session later in the meeting. Trustee Skrezyna seconded the motion. Voice vote was called; all ayes. Motion carried.

Trustee Lopez made a motion to table the Recommendation of the Zoning Board of Appeals regarding 500 Food Mart at 500 West 34th Street. A meeting is scheduled for March 18<sup>th</sup> with the business owner. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

Trustee Lopez made a motion to accept the Village Administrator's recommendation to accept the low bid for Retrofit Lighting grant. Administrator Tilton will contact Eco-Lighting to notify. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez and Sarek. Mayor Peterson voted aye. Motion carried

Trustee Lopez made a motion to table indefinitely the discussion on Village Stickers. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

Trustee Lopez made a motion to have Trustee Perchinski and himself approve the job description for the position of Part Time Records/Clerical. Trustee Sarek seconded the motion. The request for interested applicants will be added to the Village website when approved. Voice vote was called; all ayes. Motion carried.

CDBG-DR Action Plan Draft for review-for informational use only.

**NEW BUSINESS:**

Trustee Skrezyna made a motion to approve the request of EMA Chief Tom Johnston to purchase a new warning siren at a cost of \$17,500.00, in monthly installments. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez and Sarek. Mayor Peterson voted aye. Motion carried. Administrator Tilton explained that grant funds for warning sirens are not available.

Trustee Lopez made a motion to adopt ORDINANCE NO. 1067 AMENDING DIVISION 3 AND DIVISION 5 OF CHAPTER 2, ARTICLE V; AND CHAPTER 38, SECTION 38-34, OF THE MUNICIPAL CODE OF STEGER, ILLINOIS REGARDING THE CREATION OF A COMBINED PLANNING AND ZONING BOARD OF APPEALS FOR THE VILLAGE OF STEGER. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez and Sarek. Mayor Peterson voted aye. Motion carried.

Trustee Lopez made a motion to approve RESOLUTION NO. 1052 AUTHORIZING THE VILLAGE OF STEGER TO MAKE APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AND AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE CERTAIN DOCUMENTS FOR AND ON BEHALF OF THE VILLAGE. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez and Sarek. Mayor Peterson voted aye. Motion carried.

Affordable Security Alarms and Security Install Group discussed an estimate for security system at the Village Hall and Police Station. Trustee Sarek made a motion to approve the proposal. Trustee Kozy seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez and Sarek. Mayor Peterson voted aye. Motion carried.

Trustee Skrezyna made a motion to accept the quote of Murray Garage Doors for Police garage door repair and replacement work. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez and Sarek. Mayor Peterson voted aye. Motion carried.

Trustee Lopez made a motion to table Chief Rambo's request to fill the vacated job of Administrative Assistant until after the Executive Session. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

Mayor Peterson made Appointments to the Planning and Zoning Board;  
Chairperson Jeff Roesner  
Member Charles Fillion  
Member Bruce Luft  
Member Mike Hickey  
Member Joe Zagone  
Member James Brodner  
Member Kathleen Schipma

Trustee Lopez made a motion to approve the Mayor's appointments. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez and Sarek. Mayor Peterson voted aye. Motion carried. The Village Clerk swore in the Members of the Planning and Zoning Board.

Mayor Peterson asked that the Board take a stand against HB 5485. Once approved by the Board, Mayor Peterson will send a letter in opposition to HB 5485. Trustee Lopez made a motion to oppose HB5485. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

Trustee Lopez made a motion to table a request from the Illinois Lincoln Highway Coalition Community Partner Certification. Administrator Tilton explained that certification provides for advertising of Village events. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

Trustee Lopez made a motion to table discussion on Project Management Masters Certification Program April 15-18. Trustee Skrezyna seconded the motion. Voice vote was called; all ayes. Motion carried.

**EXECUTIVE SESSION**

Trustee Lopez made a motion to go to Executive Session to discuss Personnel.

5 ILCS 120/2 (c) (2) Collective bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to Section 2(c)(2) of the Open Meetings Act

5 ILCS 120/2 (c) (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez and Sarek. Mayor Peterson voted aye. Motion carried. **7:44pm**

**9:38pm** Roll was called and the following Trustees were present; Skrezyna, Kozy, Lopez and Sarek. Trustee Lopez made a motion to table Ordinance No. 1066. Trustee Skrezyna seconded the motion.

**ADJOURNMENT**

There being no further business to discuss, Trustee Sarek moved that the meeting adjourn. Trustee Kozy seconded the motion. Voice vote; all ayes. Motion carried. **9:39pm**

Trustee Sarek made a motion to reconvene. Trustee Kozy seconded the motion. Voice vote; all ayes. Motion carried. **9:40pm.**

Trustee Kozy made a motion to table the administrative assistant, Trustee Skrezyna seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Skrezyna made a motion to adjourn. Trustee Sarek seconded the motion. Voice Vote was called; all ayes. Motion carried.

**MEETING ADJOURNED AT 9:41pm.**

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Kenneth A. Peterson, Jr., Village President

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Carmen S. Recupito, Jr., Village Clerk