

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 3rd day of March, 2014 in the Municipal Building of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Skrezyna, Kozy, Sarek, Lopez and Perchinski. Trustee Banicki was absent. Also present were HR/Dispatch Director Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, Fire Chief Jeff Roesner, EMA Chief Tom Johnston, Police Chief Greg Rambo and Village Treasurer Ryan Buxton.

AWARDS, HONORS & SPECIAL RECOGNITIONS

None

MINUTES

Trustee Perchinski made a motion to approve the minutes as written. Trustee Lopez seconded the motion. Voice vote was called; all ayes. Motion carried.

AUDIENCE PARTICIPATION

Tom Seehausen approached the Board and asked about the proposal prepared last spring by Joseph Schudt and Associates, for road repairs on Durham, Dorsetshire, Camden, Tiverton, Tinbury and Hereford. Director of Public Infrastructure Dave Toepper explained that there are many streets in the Village in need of repair and that he cannot promise that the entire subdivision under discussion will be included in this year's repair work. Mr. Seehausen stated that \$279,000 of MFT funds were to be used for the project and repairs were expected last year. Mayor Peterson explained that the Village is prioritizing the roads in need of repair and prepare a long range plan for road repairs and MFT funds.

Barbara Melillo of 3420 Sally Drive approached the Board and discussed concerns regarding a recent incident in her neighborhood. She expressed concern that only one squad car responded to the call. She also inquired about the Crime Free Housing requirements for rental properties. Police Chief Rambo explained that a second squad reported to the address about 13 minutes after the first squad was called. Chief Rambo explained that arrests have been made and further details cannot be shared at this time. Mayor Peterson explained that after arrests are made, the court system takes over and that may take some time. Mike Tilton of Crime Free Housing will investigate the homeowner/landlord situation.

Ms. Melillo also asked for assistance with the water at her rental property on Hereford Drive. Mayor Peterson explained that hydrant flushing will begin again this spring and should help. The Village is also investigating ionization and other means of improving water quality. Tapping into Lake Michigan is not likely as the State of Illinois is limiting the tap ins.

REPORTS

Director of Public Infrastructure Dave Toepper had no report

Fire Chief Jeff Roesner had no report.

Police Chief Greg Rambo reported that Officer Brian Smith has agreed to teach hand gun safety class on March 11th and 18th at the Fire Station Headquarters at 3320 Lewis Avenue. Chief Rambo also reported that the Police Department recently seized a vehicle from a drug dealer. The case has taken 8 weeks to seize the vehicle and the case has not yet gone to court. Chief Rambo explained that the court process moves slowly.

EMA Chief Tom Johnston reported that he has gathered information about a Warning Siren. He has been unable to find any grants to subsidize the siren. The lowest price he's been able to find is \$17,500.00. Information will be forwarded to trustees this week and it will be added to the next meeting's agenda.

HR Director Mary Jo Seehausen reported that Human Resources has sent review forms to all department heads and reviews forms for department heads to the trustees.

Village Treasurer Ryan Buxton reported on the period ending February 26th, his report is attached.

TRUSTEES' REPORTS

Trustee Skrezyna had no report

Trustee Kozy had no report.

Trustee Lopez had no report.

Trustee Sarek reported that Basketball is winding up this weekend and that Volleyball will finish by the end of March. Softball and Baseball will begin soon.

Trustee Perchinski had no report.

CLERK'S REPORT

The Clerk had no report.

PRESIDENT'S REPORT

The Mayor had no report.

BILLS

Trustee Sarek discussed with Mayor Peterson the two replacement snow plow drivers hired to temporarily assist the Public Works crew with the very high amount of snow this winter. With that explanation, Trustee Skrezyna made a motion to pay the bills as listed. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried

CORRESPONDENCE

Trustee Perchinski summarized the Southeast Service Line – Southeast Commuter Transit District-Legislative Briefing (the report is attached)

Metropolitan Water Reclamation District is joining the U.S. Drug Enforcement Administration’s national unwanted medicine “Take-Back” initiative on April 26th from 10am to 2pm. Mayor Peterson explained that this program is designed to prevent medicines from contaminating our water supplies.

DBE Certification Workshop for Women Owned and Minority Owned businesses to learn how to work with Metra.

OLD BUSINESS:

none

NEW BUSINESS:

Trustee Lopez made a motion to table ORDINANCE NO. 1066 REVISING SECTION III OF THE EMPLOYEE PERSONNEL MANUAL REGARDING PAID TIME OFF BENEFITS FOR EMPLOYEES HIRED ON OR AFTER JANUARY 1, 2014 FOR THE VILLAGE OF STEGER. Trustee Perchinski seconded the motion. Voice Vote was called; all ayes. Motion carried.

Trustee Perchinski made a motion to approve RESOLUTION NO. 1051 DETERMINING THE APPROPRIATENESS FOR THE EXTENSION OF CLASS 6B STATUS PURSUANT TO THE COOK COUNTY REAL PROPERTY CLASSIFICATION ORDINANCE, AS AMENDED, FOR CERTAIN REAL ESTATE LOCATED AT 3320 LOUIS SHERMAN DRIVE, STEGER, ILLINOIS 60475. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Lopez made a motion to approve the recommendation of the Zoning Board of Appeals to combine the Zoning and Planning Boards to create the Steger Planning and Zoning Board. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to table the recommendation of the Zoning Board of Appeals regarding 500 Food Mart at 500 West 34th Street. Trustee Perchinski expressed concern regarding the parking. 500 Food Mart's architect explained that according to the Village's parking/zoning ordinance, the drawings are in compliance. Trustee Lopez seconded the motion. Voice Vote was called; all ayes. Motion carried. Village Administrator will contact 500 Food Mart to schedule a meeting.

Police Chief Greg Rambo requests that the Board consider hiring 2-3 part time records/clerical employees for the Police Department. The need for civilian staffing will be determined after the successful consolidation of dispatch services. Mayor Peterson asked that Chief Rambo prepare a job description for the part time positions. It will be necessary to hire and train the new employees prior to April 1st when the Dispatch Center closes. Mayor Peterson suggested that the Board allow Trustee Perchinski and Trustee Lopez to review Chief Rambo's job description and sign off on it and then post the job openings on the Village website. Trustee Perchinski made the motion, seconded by Trustee Sarek. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to table the results of Retrofit Lighting bids for grant and possible action. Trustee Skrezyna seconded the motion. Voice Vote was called; all ayes. Motion carried. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to accept the proposal of Carpet Weavers for \$2,725 for replacement of carpet at the Police Department as part of an insurance claim. Trustee Perchinski suggests reviewing the Village Hall Board Room carpeting after all bills for the damage have been paid. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Kozy made a motion to table indefinitely the proposal to replace the carpet in the Village Hall Board Room. Trustee Perchinski seconded the motion. Voice Vote was called; all ayes. Motion carried.

Trustee Perchinski discussed raising the price of Village Stickers and adding antique vehicle stickers. Trustee Perchinski made a motion to table discussion until the March 17th Board meeting. Trustee Skrezyna seconded the motion. Voice Vote was called; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the request of the Salvation Army to solicit donations on the public sidewalks and right-of-ways for Donut Day Friday and Saturday May 30 & 31, and June 6 & 7, 2014 and the Red Kettle Campaign November 7 through December 24, 2014. Adults only will be allowed to solicit in the street and must wear yellow safety vests. Trustee Sarek seconded the motion. Voice Vote was called; all ayes. Motion carried.

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Trustee Perchinski made a motion to approve the Temporary Business License Application of Rehoboth Medi Inc. at 28 East 34th Street, pending inspections. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

ADJOURNMENT

There being no further business to discuss, Trustee Perchinski moved that the meeting adjourn. Trustee Sarek seconded the motion. Voice vote; all ayes. Motion carried. **7:53pm**

Trustee Perchinski made a motion to reconvene. Trustee Kozy seconded the motion. Voice vote; all ayes. Motion carried. **7:54pm**

Warren Opperman of Joe Schudt and Associations explained that the CDBG Resolution must be approved at the March 17th Board meeting. The Village will be applying for \$400,000.00 for street reconstruction. Mr. Opperman also shared candidate streets for the new grant year.

Trustee Lopez asked Mayor Peterson about certain borders between Steger and South Chicago Heights. Mayor Peterson will be meeting with Mayor Owen to discuss the borders between the two towns.

Trustee Perchinski made a motion to adjourn. Trustee Sarek seconded the motion. Voice Vote was called; all ayes. Motion carried.

MEETING ADJOURNED AT 7:58pm.

Kenneth A. Peterson, Jr., Village President

Carmen S. Recupito, Jr., Village Clerk