

VILLAGE OF
STEGER
BOARD OF TRUSTEES
REGULAR MEETING AGENDA

MARCH 3, 2014

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. AWARDS, HONORS, AND SPECIAL RECOGNITIONS
- E. MINUTES OF PREVIOUS MEETING
- F. AUDIENCE PARTICIPATION
- G. REPORTS
 - 1. Administrator
 - 2. Department Heads
 - a. Public Infrastructure/Code Enforcement Director
 - b. Fire Chief
 - c. Police Chief
 - d. EMA Chief
 - e. Community Center Director
 - f. HR/Dispatch Director
 - 3. Attorney
 - 4. Treasurer
 - 5. Trustee/Liaison
 - 6. Clerk
 - 7. Mayor's Report
- H. PAYING OF THE BILLS
- I. CORRESPONDENCE

Southeast Service Line – Southeast Commuter Transit District-Legislative Briefing

Metropolitan Water Reclamation District is joining the U.S. Drug Enforcement Administration's national unwanted medicine "Take-Back" initiative on April 26th from 10am to 2pm.

DBE Certification Workshop

J. OLD BUSINESS:

K. NEW BUSINESS:

ORDINANCE NO. 1066

AN ORDINANCE REVISING SECTION III OF THE EMPLOYEE PERSONNEL MANUAL REGARDING PAID TIME OFF BENEFITS FOR EMPLOYEES HIRED ON OR AFTER JANUARY 1, 2014 FOR THE VILLAGE OF STEGER.

RESOLUTION NO. 1051

A RESOLUTION DETERMINING THE APPROPRIATENESS FOR THE EXTENSION OF CLASS 6B STATUS PURSUANT TO THE COOK COUNTY REAL PROPERTY CLASSIFICATION ORDINANCE, AS AMENDED, FOR CERTAIN REAL ESTATE LOCATED AT 3320 LOUIS SHERMAN DRIVE, STEGER, ILLINOIS 60475

Recommendation of the Zoning Board of Appeals to combine the Zoning and Planning Boards to create the ***Steger Planning and Zoning Board***.

Recommendation of the Zoning Board of Appeals regarding 500 Food Mart at 500 West 34th Street.

Police Chief Greg Rambo requests that the Board consider hiring 2-3 part time records/clerical employees for the Police Department. The need for civilian staffing will be determined after the successful consolidation of dispatch services.

Results of Retrofit Lighting bids for grant and possible action.

Two proposals for replacement of carpet at the Police Department as part of an insurance claim.

Proposal to replace the carpet in the Village Hall Board Room

Discussion on Village Stickers

The Salvation Army requests permission to solicit donations on the public sidewalks and right-of-ways for Donut Day Friday and Saturday May 30 & 31, and June 6 & 7, 2014 and the Red Kettle Campaign November 7 through December 24, 2014.

Temporary Business License Application of Rehoboth Medi Inc. at 28 East 34th Street, pending inspections.

L. ADJOURN TO CLOSED SESSION – (If Necessary)

5 ILCS 120/2 (c) (5) The Purchase or Lease of Real Property for the use of the Public Body, pursuant to Section 2(c)(5) of the Open Meetings Act

5 ILCS 120/2 (c) (2) Collective bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to Section 2(c)(2) of the Open Meetings Act

5 ILCS 120/2 (c) (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act

5 ILCS 120/2(c)(8) Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before court, pursuant to Section 2(c)(11) of the Open Meetings Act

5 ILCS 120/2(c)(14) Informant sources, the hiring or assignment of undercover personnel or equipment, or ongoing, prior or future criminal investigations, when discussed by a public body with criminal investigatory responsibilities.

M. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN CLOSED SESSION (If Necessary)

N. ADJOURNMENT

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 18th day of February, 2014 in the Municipal Building of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Skrezyna, Kozy, Sarek, Lopez and Perchinski. Trustee Banicki was absent. Also present were HR/Dispatch Director Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, Community Center Director Diane Rossi, Village Administrator Mike Tilton, Fire Chief Jeff Roesner, EMA Chief Tom Johnston, Police Chief Greg Rambo and Village Attorney Amber Munday.

AWARDS, HONORS & SPECIAL RECOGNITIONS

None

MINUTES

Trustee Lopez made a motion to approve the minutes as written. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

AUDIENCE PARTICIPATION

Ken Huff of 235 E. 34th Street discussed a problem he is experiencing with his water. His concern was that a main break was in his neighborhood or that his pipes were frozen. Mr. Huff called a plumber who explained that a service call will cost \$1,000 to identify the problem. Director of Public Infrastructure Dave Toepper explained that the Village is responsible for keeping water flowing through the mains, from the main to the home is the homeowner's responsibility. Mayor Peterson asked Mr. Toepper to go to the home to help determine what exactly the problem at the Huff home is. Mr. Toepper will contact the Huff's Wednesday.

Vickie Werwich, maintenance representative for 118 East 34th Street, the hair salon was experiencing a problem with possible frozen water lines or a clogged line. Mayor Peterson will discuss with the Village Attorney what the Village could legally do to help. Mrs. Werwich expressed concern that the plumbers may need to tap into the hydrant across 34th Street from the salon. Mayor Peterson will investigate the possibility of diverting traffic for a short period so the work can be completed.

Dean Gaffney, Village Trustee from the Village of Crete explained an ionization program for the Crete well. He invited the Board to come and see what the program is about. Ionization helps improve the water hardness in well water. Mayor Peterson asked Director of Public Infrastructure Dave Toepper to contact Crete regarding the ionization program.

REPORTS

Village Administrator Mike Tilton reported when the weather breaks, the traffic trailer will be used on 31st and 35th Streets for the traffic counts for the quiet zone study. Mr. Tilton will have more to report on at the next meeting.

Director of Public Infrastructure Dave Toepper reported that the Village should have enough salt to get through the rest of the winter season. Mr. Toepper also reported that year to date the Village has had 35 water main breaks and many more are expected as the weather thaws later this week.

Fire Chief Jeff Roesner In January the Fire Department had 113 total calls; 12 fire calls, 98 medical calls and 3 were toned out in error. Mutual Aid was received 13 times and given 18 times.

Police Chief Greg Rambo reported that in January, the Police Department had 688 calls for service; 44 traffic tickets, 111 parking/compliance tickets and 15 criminal arrests were made. Chief Rambo explained that Officer Smith will be able to return to teaching classes for the Police Department as he recovers from an injury. Chief Rambo explained that security at the Police Department will be a concern once the Dispatch Center is no longer active. Village Administrator Tilton is working on video equipment to protect the Police Department when it is unmanned.

EMA Chief Tom Johnston reported EMA had 9 emergency call outs, 7 regular patrols, 2 snow patrols for total of 242.5 man hours in January. Chief Johnston is working with Storm Siren, Incorporated and researching possible grants to help fund a new siren. Chief Johnston expects to have more information at the next Board meeting. Trustee Perchinski asked about the NIM's certification. Chief Roesner explained that newly elected trustees need to get certified. Chief Roesner will get the information needed from trustees.

Community Center Director Diane Rossi had no report

HR Director Mary Jo Seehausen reported that Human Resources is working on performance reviews for each department head to complete for staff and also reviews for each department head for the Board to complete. Mrs. Seehausen plans to have the reviews to department heads by March 1st and returned to the Board by March 31st.

Village Attorney Amber Munday had no report

Village Treasurer Ryan Buxton reported on the period ending February 12th, his report is attached. Mr. Buxton stated that the finance department is working on the action plan as suggested by the annual audit.

TRUSTEES' REPORTS

Trustee Skrezyna had no report

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Trustee Kozy had no report.

Trustee Lopez asked that all Department Heads collect job descriptions to Human Resources as soon as possible.

Trustee Sarek reported Girls Softball has agreed to pay half of the cost of resurfacing the softball field. The nets have been taken down and stored at the Public Works building. One of the net needs to be replaced. Recreation Board President has spoken with Illinois Lutheran regarding their use of the ball fields for games and practices and have worked out a schedule.

Trustee Perchinski had no report.

CLERK'S REPORT

The Clerk had no report.

PRESIDENT'S REPORT

Mayor Peterson reported that he and Administrator Tilton met with Lee Publications regarding a Village newsletter. It is his hope to publish 3 times each year, 8 pages long and supported by business advertising. The first one should be in May 2014 and then early September and late November.

BILLS

Trustee Skrezyna made a motion to pay the bills as listed. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried

CORRESPONDENCE

A letter from Bremetowne Manor regarding the availability of HUD-subsidized apartments for low and moderate-income seniors and persons with disabilities.

OLD BUSINESS:

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1062 AUTHORIZING THE VILLAGE PRESIDENT, THE VILLAGE CLERK AND THE VILLAGE TREASURER TO SIGN CONTRACTS AND LOAN DOCUMENTS ON BEHALF OF THE VILLAGE. Trustee Kozy seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Sarek made a motion to table ORDINANCE NO. 1063 AN ORDINANCE AMENDING CHAPTER 2, SECTION 2-236, CHAPTER 2, SECTION 2-238 AND CHAPTER 2, SECTION 2-239 OF THE MUNICIPAL CODE OF STEGER, ILLINOIS REGARDING THE HIRING OR RETENTION OF BUILDING INSPECTORS FOR THE VILLAGE OF STEGER. Trustee Skrezyna seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Perchinski made a motion to table RESOLUTION NO. 1050 A RESOLUTION AMENDING THE NEW HIRE POLICY FOR THE VILLAGE OF STEGER, until after the Executive Session. Trustee Skrezyna seconded the motion. Voice vote; all ayes. Motion carried.

NEW BUSINESS:

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1064 REPEALING ORDINANCE NO. 1048 FOR THE VILLAGE OF STEGER. Trustee Sarek seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1065 AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL PUBLIC SAFETY AGREEMENT ESTABLISHING A CENTRALIZED PUBLIC SAFETY COMMUNICATIONS SYSTEM FOR THE VILLAGE OF STEGER, with clarifications from the Village Attorney. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Sarek made a motion to approve the request of Mark Kjenstad of Illinois Lutheran High School to use the baseball field at Veterans Park this spring. Trustee Skrezyna seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Kozy made a motion to approve the request of Endea Hill of Chicago's Super JJ Ribs, Fish & Chicken for a second 45 day extension to her temporary business license. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the Temporary Business License Application for Sopko Insurance relocating to 3333 Chicago Road, pending inspections. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

EXECUTIVE SESSION

Trustee Perchinski made a motion to adjourn to Executive Session to discuss Personnel 5 ILCS 120/2 (c) (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

7:30pm

Trustee Perchinski made a motion to return to regular Session. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

8:21pm

Trustee Perchinski made a motion to adopt Ordinance No. 1063 AMENDING CHAPTER 2, SECTION 2-236, CHAPTER 2, SECTION 2-238 AND CHAPTER 2, SECTION 2-239 OF THE MUNICIPAL CODE OF STEGER, ILLINOIS REGARDING THE HIRING OR RETENTION OF BUILDING INSPECTORS FOR THE VILLAGE OF STEGER. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to accept RESOLUTION NO. 1050 AMENDING THE NEW HIRE POLICY FOR THE VILLAGE OF STEGER. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

ADJOURNMENT

There being no further business to discuss, Trustee Perchinski moved that the meeting adjourn. Trustee Sarek seconded the motion. Voice vote; all ayes. Motion carried.

MEETING ADJOURNED AT 8:22pm

Kenneth A. Peterson, Jr., Village President

Carmen S. Recupito, Jr., Village Clerk

BUILDING DEPARTMENT REPORT

FEBRUARY, 2014

10 NEW PERMITS ISSUED.

\$ 1,928.00 TOTAL REVENUE COLLECTED ON NEW PERMITS.

5 REPAIR PERMITS ISSUED.

\$ 1,249.00 TOTAL REVENUE COLLECTED ON REPAIR PERMITS.

3 ELECTRICAL PERMITS ISSUED.

\$ 375.00 TOTAL REVENUE COLLECTED ON ELECTRICAL PERMITS.

1 PLUMBING PERMIT ISSUED.

\$ 174.00 TOTAL REVENUE COLLECTED ON PLUMBING PERMIT.

1 SIGN PERMIT ISSUED.

\$ 130.00 TOTAL REVENUE COLLECTED ON SIGN PERMIT.

Village of Steger

Treasurer Report

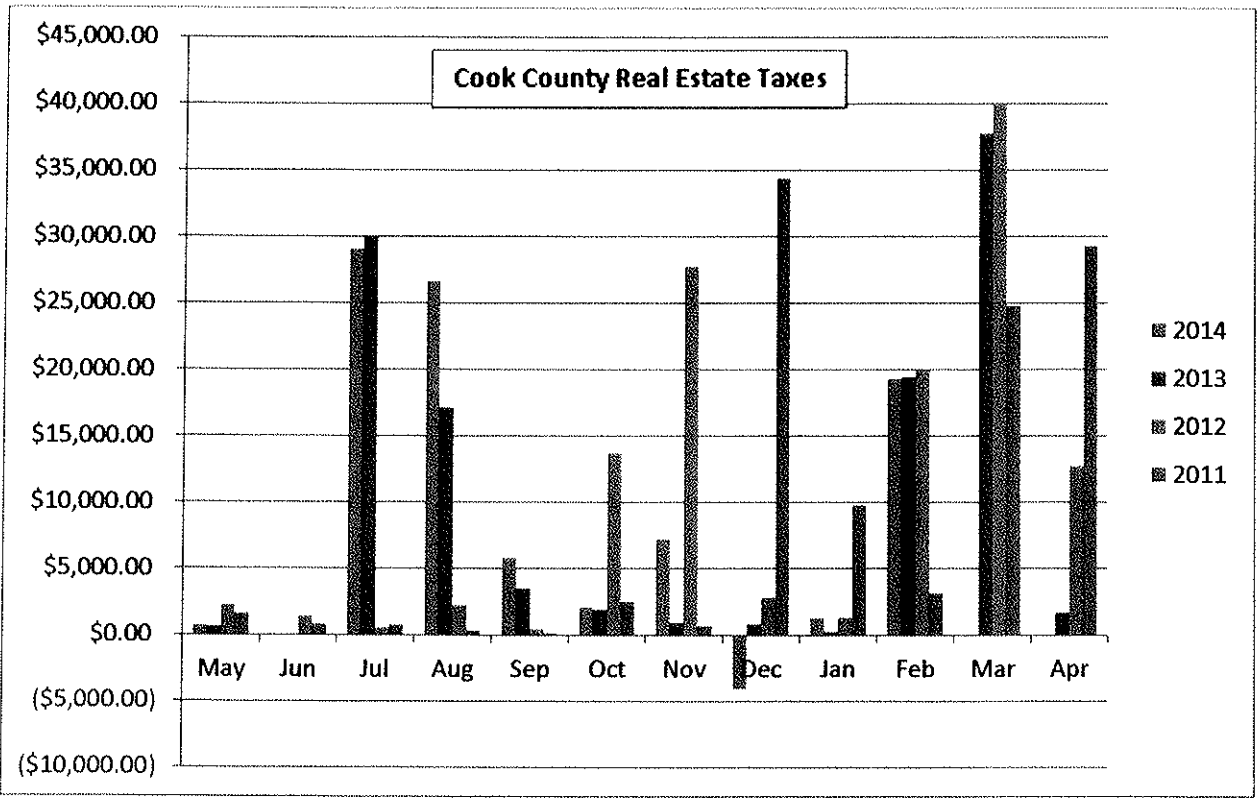
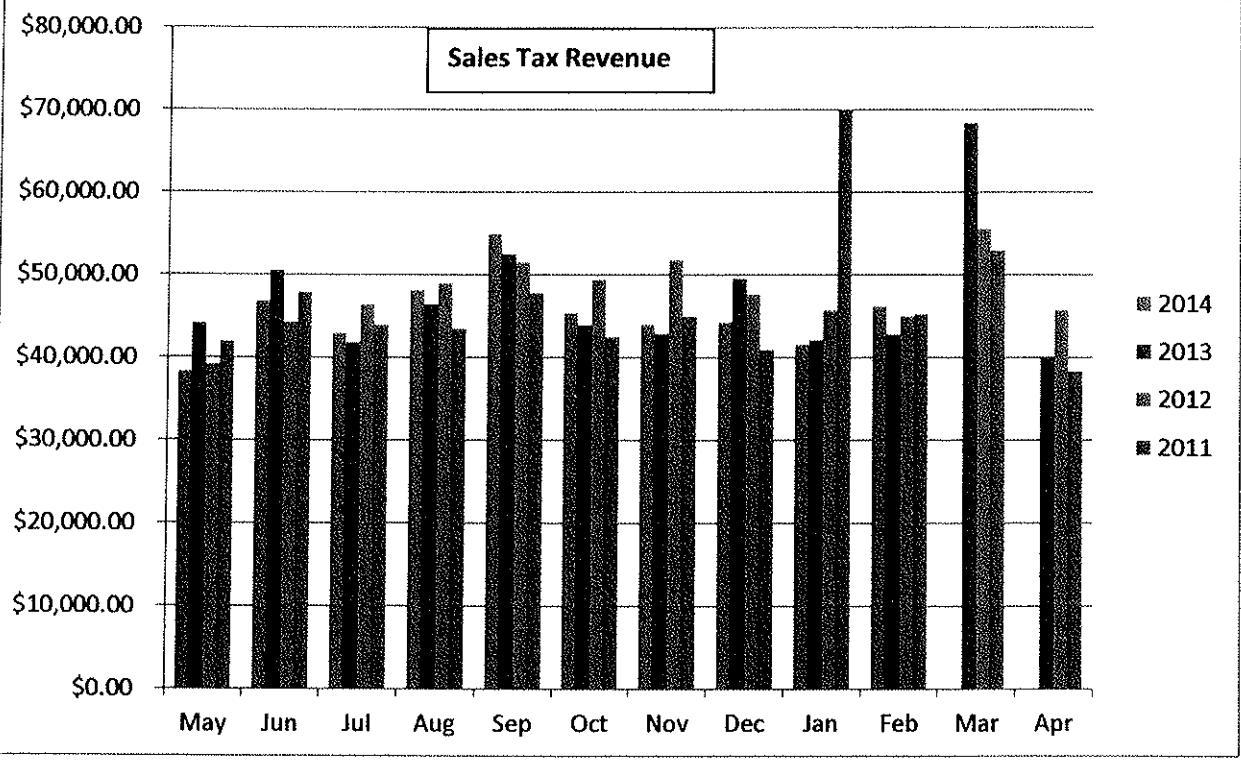
As of 2/26/2014

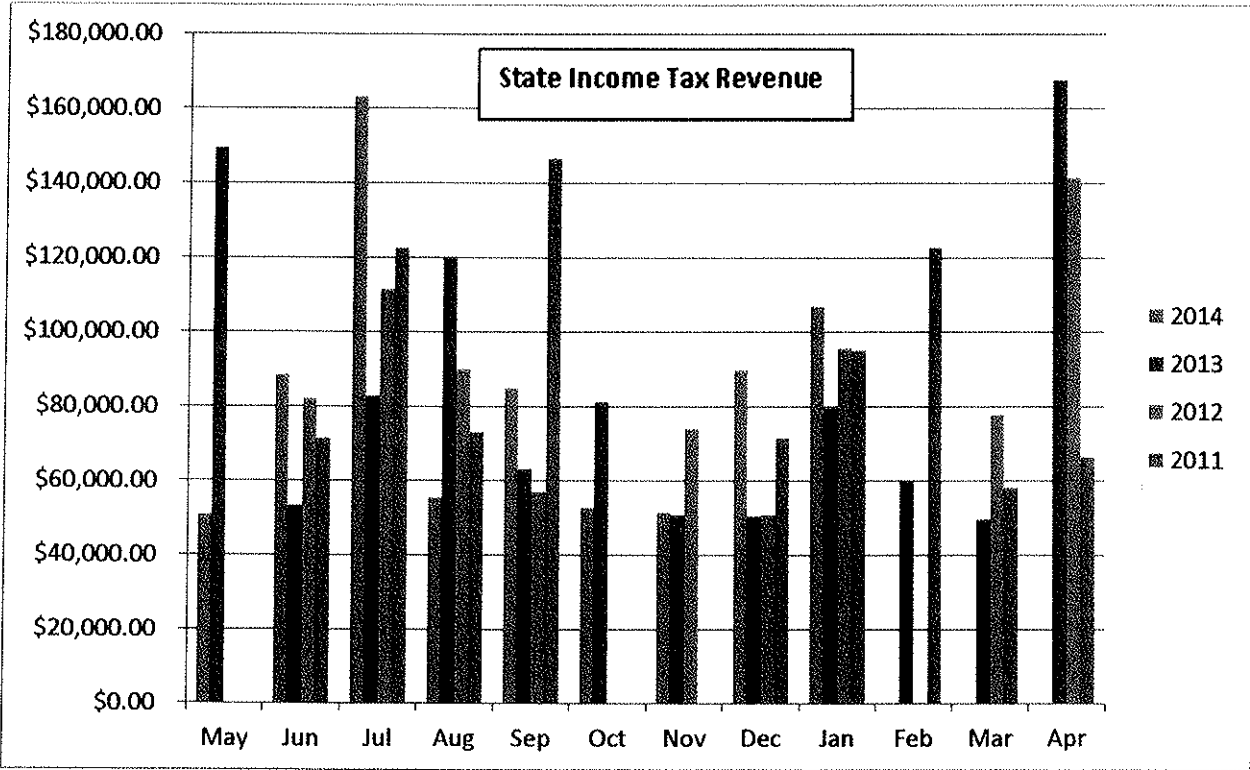
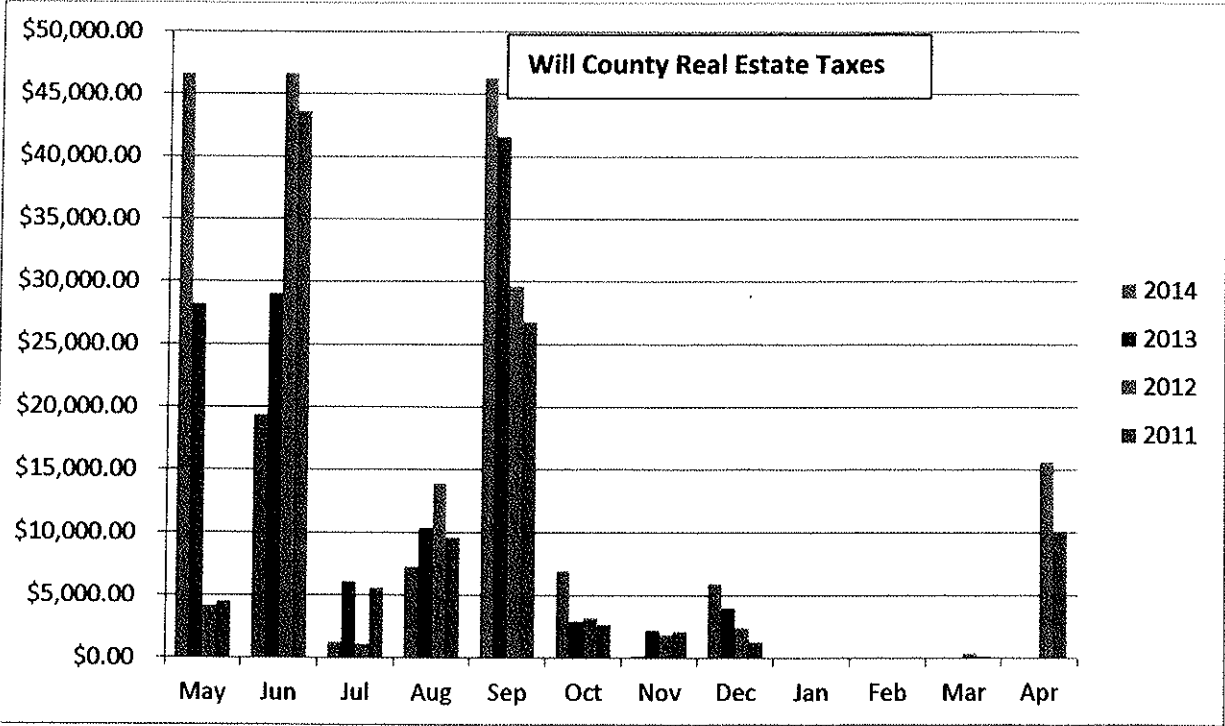
February Overview

	Feb 2014	Jan 2014	% Change	YTD 2014
Beginning Cash	\$1,931,890.91			\$1,545,788.38
Revenue	\$740,741.91	\$540,433.88	37.06%	\$8,115,316.23
Expenses	\$703,377.34	\$952,985.74	-26.19%	\$7,635,184.16
Other Sources	-\$108,128.30			-\$164,793.27
Ending Cash	\$1,861,127.18			\$1,861,127.18
Salaries	\$200,131.66	\$241,958.63	-17.29%	\$2,310,935.69

Unrestricted Funds – Key Revenue Drivers

Title	Fiscal Budget	Actual MTD	Actual YTD	% Used
Sales Tax	\$565,283.00	\$46,190.81	\$452,358.54	80.02%
Cook County RE Taxes	\$127,748.00	\$ 19,296.48	\$88,184.98	69.03%
Will County RE Taxes	\$126,168.00	\$0.00	\$133,928.70	106.15%
State Income Tax	\$872,480.00	\$0.00	\$744,131.40	85.29%
Cable Franchise Fee	\$90,000.00	\$103,578.47	\$111,934.98	124.37%





Economic Indicators:



Consumer Confidence – The Conference Board *Consumer Confidence Index*, which had rebounded in December, increased again in January. The Index currently stands at 80.7, up from 77.5 in December.



Gross Domestic Product/Employment – Data out from the Bureau of Economic Analysis in January showed that real gross domestic product — which measures output produced in the United States — grew at a rate of 3.2% in the fourth quarter 2013 and 1.9% across the full year. The “advanced” estimate shows fourth quarter growth relative to the third quarter, when real GDP increased 4.1%. Full year-over-year growth is compared to 2.8% in 2012.



Housing - Existing home sales fell in January to the lowest level in a year and a half partially due to severe weather, but ongoing inventory shortages continue to lift prices in much of the U.S., according to the National Association of Realtors. However, Sales of newly built homes surged in January, an unexpected sign of strength after a long stretch of weakness in the housing sector. New single-family home sales rose 9.6% to a seasonally adjusted annual rate of 468,000 from a month earlier, reaching their highest level since July 2008, the Commerce Department said Wednesday. December's figure was revised up to 427,000. Home prices posted their largest annual gain last year since 2005 (11% in the 4th quarter compared to a year earlier), according to a report, amid a frenzy of sales activity, low mortgage rates, and reduced inventories during the first half of the year.



Inflation – The latest annual inflation rate for the U.S. is 1.6% through the 12 months ended January 2014, as published by the U.S. government on February 20, 2014.



Interest Rates – Interest rates continue to remain low with 30 year fixed rate mortgage rates averaging 4.35% and 1 year CDs averaging 0.81%.

SYS DATE:02/28/14

Village of Steger
A / P W A R R A N T L I S T
REGISTER # 492
Friday February 28, 2014

SYS TIME:09:32
[NW2]

DATE: 02/28/14

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT	DIST
EXCEL ELECTRIC INC 117413		01-00-31400		POLE REPAIR	300.00	
EXCEL ELECTRIC INC 117414		01-00-31400		POLE REPAIR	2795.33	
GUARANTEED TECHNICAL SERV & CONSULT INC 2011672		01-00-32902		COMPUTER MAINT	180.00	
COM ED 84103 0114		01-00-33102		MONTHLY SERVICE	781.17	
COM ED 99093 0214		01-00-33102		MONTHLY SERVICE	4073.19	
COMED 24002 0114		01-00-33102		MONTHLY SERVICE	469.25	
COMED 580004 0114		01-00-33102		MONTHLY SERVICE	29.77	
WALTON OFFICE SUPPLY 81001 0114		01-00-33102		MONTHLY SERVICE	44.95	
WALTON OFFICE SUPPLY 280818-0		01-00-33500		H.R. FILE FOLDERS	6.99	
WALTON OFFICE SUPPLY 280996-0		01-00-33500		OFFICE SUPPLIES	247.42	
A T & T GLOBAL SERVICE, INC. IL813395		01-00-33700		EQUIPMENT MAINT C	1232.22	
CALL ONE 021514		01-00-33700		MONTHLY SERVICE	369.82	
MAIL FINANCE (NEOPOST USA) N4485169		01-00-33703		POSTAGE MTR LEASE	540.00	
TIGER DIRECT J66523640101		01-00-33703		MAINTENANCE	163.88	
COMCAST 021914		01-00-33900		MONTHLY SERVICE	141.73	
DEL GALDO LAW GROUP LLC 14821		01-00-34100		LEGAL SERVICES	6092.56	
DENNIS G. GIANOPOLUS, P.C. 15489		01-00-34100		LEGAL SERVICES	1720.88	
JOSEPH A SCHUDT & ASSOCIATES 0214183		01-00-34300		ENGINEERING SERVI	554.00	
GUARANTEED TECHNICAL SERV & CONSULT INC 2011686		01-00-34900		COMPUTER MAINT.	1170.00	
TIGER DIRECT J66523640102		01-00-37902		2 COMPUTERS	1695.96	
TIGER DIRECT J66523640105		01-00-37902		3 MONITORS	612.97	
CDW GOVERNMENT INC JW44805		01-00-37903		NEW-COMPUTE SOFTW	698.04	
LOCIS 35227		01-00-38901		USER FEE-MARY JO/	670.00	
TOTAL FOR FUND 01		DEPT. 00			24590.13	
MERIT EMPLOYMENT ASSESSMENT SERVICES, INC 20141878		01-02-34700		SERGEANT TEST	1208.78	
CORNERSTONE MEDIA 15927		01-02-38900		JOB POSTING-POLIC	83.52	
TOTAL FOR FUND 01		DEPT. 02			1292.30	

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT	DIST
MUNICIPAL SYSTEMS, INC 9385		01-06-34901		CTICKET EXPENSE	750.00	
TOTAL FOR FUND 01		DEPT. 06			750.00	
MUNICIPAL SYSTEMS, INC 9414		01-07-34902		MONTHLY SERVICE	472.50	
TOTAL FOR FUND 01		DEPT. 07			472.50	
TOTAL FOR FUND 01				27104.93		
CHUCK'S COMPRESSOR INC 509		02-00-31800		AIR QUALITY TEST	172.50	
MENARDS - MATTESON 44210		02-00-33501		SHOP SUPPLIES	28.99	
A T & T 708 754-716102		02-00-33700		MONTHLY SERVICE	145.38	
CALL ONE 021514		02-00-33700		MONTHLY SERVICE	131.75	
TOTAL FOR FUND 02		DEPT. 00			478.62	
TOTAL FOR FUND 02				478.62		
A T & T 708754-369002		03-30-33700		MONTHLY SERVICE	15.46	
CALL ONE 021514		03-30-33700		MONTHLY SERVICE	333.73	
KONICA MINOLTA PREMIER 40307024		03-30-33703		COPIER LEASE	95.19	
PROTECTION ONE ALARM MONITORING, INC. 020414		03-30-33704		MONTHLY SERVICE	31.02	
COMCAST 021714		03-30-33900		MONTHLY SERVICE	288.06	
NUSTEP, INC. 123045		03-30-37301		RECUMBENT BIKE	4216.00	
STEGER FIRE ASSOCIATION 022114		03-30-38400		CPR/AED EMPLOYEE	120.00	
TOTAL FOR FUND 03		DEPT. 30			5099.46	
COMED 29006 0214		03-31-33100		MONTHLY SERVICE	147.32	
COMED 66000 0114		03-31-33100		MONTHLY SERVICE	288.18	
COMED 82008 0114		03-31-33100		MONTHLY SERVICE	208.49	

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PAYABLE TO

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TOTAL FOR FUND 03	DEPT. 31			643.99	
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TOTAL FOR FUND 03			5743.45		
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GEMINI PLUMBING COMPANY INC 21106-1	04-00-31100		PLUMBING	185.00	
OVERDOORS OF ILLINOIS INC 143159	04-00-31100		GARAGE DOOR MAINT	365.00	
O'REILLY AUTO PARTS 3414-288735	04-00-31805		VEHICLE MAINT	89.37	
WALTON OFFICE SUPPLY 280819-0	04-00-33500		OFFICE SUPPLIES	123.23	
A T & T GLOBAL SERVICE, INC. IL813395	04-00-33700		EQUIPMENT MAINT C	1232.22	
CALL ONE 021514	04-00-33700		MONTHLY SERVICE	369.83	
PROSHRED SECURITY 100041527	04-00-33900		SHRED SERVICE	45.00	
MW LEASING COMPANY LLC L96724	04-00-33901		COPIER LEASE	463.79	
WORKING WELL 00139767-00	04-00-34200		SCREENING	212.00	
JCM UNIFORMS 689492	04-00-37302		BAUTISTA UNIFORMS	351.40	
KOTTKA, RON 022414	04-00-37302		UNIFORMS	421.03	
RAY O'HERRON CO INC 1408150-IN	04-00-37302		BADGES	514.65	
CRUSE, WHITNEY R 021814	04-00-38960		SPECIAL AGENT	25.00	

TOTAL FOR FUND 04	DEPT. 00			4397.52	
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TOTAL FOR FUND 04			4397.52		
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CRETE ACE HARDWARE 107045	06-00-31100		PAINT	87.98	
MERTS HVAC 074192	06-00-31100		BLDG MAINT	148.00	
BRITES TRANSPORTATION LTD 13237	06-00-31204		PATCHING	652.51	
BRITES TRANSPORTATION LTD 13248	06-00-31204		PATCHING	903.76	
BRITES TRANSPORTATION LTD 13279	06-00-31204		PATCHING	1003.97	
C & M PIPE SUPPLY CO., INC 150964	06-00-31504		MAINT-MAINS	646.20	
EXCEL ELECTRIC INC 117415	06-00-31504		LOCATE FOR MAIN B	300.00	
H.D. SUPPLY WATERWORKS, INC C046813	06-00-31504		MAIN CLAMPS	873.71	

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
M&J UNDERGROUND, INC	M13-0586	06-00-31504		MAINT TO MAINS	3345.00
M&J UNDERGROUND, INC	M13-0589	06-00-31504		MAINT TO MAINS	2273.85
M&J UNDERGROUND, INC	M13-0591	06-00-31504		MAINT TO MAINS	4826.25
M&J UNDERGROUND, INC	M13-0594	06-00-31504		MAINT TO MAINS	2161.11
KEITHS POWER EQUIPMENT INC	13643	06-00-31700		EQUIPMENT MAINT	41.59
KEITHS POWER EQUIPMENT INC	13644	06-00-31700		EQUIPMENT MAINT	138.38
ALL-RIGHT SIGN, INC	249069	06-00-31805		VINYL INSTALLED	653.00
EJ EQUIPMENT INC	0060957	06-00-31805		VEHICLE MAINT	892.50
ELMER & SON LOCKSMITHS INC	306539	06-00-31805		VEHICLE MAINT	30.00
GUARANTEED MUFFLER	17999	06-00-31805		VEHICLE MAINT	509.93
GEMINI PLUMBING COMPANY INC	21105	06-00-32900		118 STEGER ROAD	206.00
GEMINI PLUMBING COMPANY INC	21106	06-00-32900		235 E. 34TH ST.	496.00
SALYER PLUMBING, INC.	22532	06-00-32900		THAW FROZEN SERVI	400.00
COMED	52003 0114	06-00-33100		MONTHLY SERVICE	31.95
COMED	76056 0114	06-00-33100		MONTHLY SERVICE	1077.44
COMED	80004 0214	06-00-33100		MONTHLY SERVICE	198.50
COMED	67036 0114	06-00-33101		MONTHLY SERVICE	1440.91
LOCIS	35198	06-00-33500		WTR BILL PAPER	860.44
CYLINDER MAINTENANCE AND SUPPLY	2183	06-00-33501		ACETYLENE	15.00
CALL ONE	021514	06-00-33700		MONTHLY SERVICE	862.78
TYCO INTEGRATED SECURITY	21116816	06-00-33704		QUARTERLY SERVICE	165.00
UNIFIRST CORPORATION	062 0065438	06-00-33800		WEEKLY SERVICE	56.41
UNIFIRST CORPORATION	062 0066157	06-00-33800		WEEKLY SERVICE	67.31
UNIFIRST CORPORATION	062 0066157	06-00-33800		WEEKLY SERVICE	67.31
DACAV INDUSTRIES	70870	06-00-38914		UNIFORMS	85.74
RICH, JOHN	65260	06-00-38914		REIMBURSEMENT 2014	42.00
TOTAL FOR FUND 06		DEPT. 00			25560.53

SYS DATE:02/28/14

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[NW2]

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DATE: 02/28/14

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DIST
TOTAL FOR FUND 06						25560.53	
BRACKMAN & COMPANY	051805	07-00-31805			VEHICLE MAINT	206.57	
BRACKMAN & COMPANY	052485	07-00-31805			VEHICLE MAINT	37.50	
COY'S AUTO REBUILDERS INC	020614	07-00-31805			WINCHING-ACORN LN	750.00	
MONARCH AUTO SUPPLY INC	6941-238111	07-00-31805			VEHICLE MAINT	93.80	
MONARCH AUTO SUPPLY INC	6981-240932	07-00-31805			VEHICLE MAINT	102.28	
MCCANN INDUSTRIES INC	08039521	07-00-31805			VEHICLE MAINT	337.25	
O'REILLY AUTO PARTS	3414-287163	07-00-31805			VEHICLE MAINT	9.49	
RUSH TRUCK CENTER	10201567	07-00-31805			VEHICLE MAINT	314.51	
RUSH TRUCK CENTER	10204259	07-00-31805			VEHICLE MAINT	282.18	
CRETE LUMBER & SUPPLY CO	D3353	07-00-33501			SHOP SUPPLIES	42.15	
CYLINDER MAINTENANCE AND SUPPLY	2211	07-00-33501			SHOP SUPPLIES	10.00	
FASTENAL COMPANY	ILSTE115065	07-00-33501			SHOP SUPPLIES	21.15	
FASTENAL COMPANY	ILSTE115120	07-00-33501			SHOP SUPPLIES	25.01	
UNIFIRST CORPORATION	062 0065438	07-00-33800			WEEKLY SERVICE	56.41	
MENTZER, JAKE	PLOWING 2014	07-00-33900			SNOW PLOWING	120.00	
TOEPPER, DANE	PLOWING 2014	07-00-33900			SNOW PLOWING	400.00	
INGALLS OCCUPATIONAL HEALTH	CP201764	07-00-34200			DOT TESTING	20.00	
FASTENAL COMPANY	ILSTE115221	07-00-37800			CUTTING WHEELS	21.15	
UNIVERSITY OF ILLINOIS	48230	07-00-38400			MOSQUITO TRAINING	40.00	
AMERICAN PUBLIC WORKS ASSOCIATION	2014	07-00-38901			MEMBERSHIP-TOEPE	322.00	
TOTAL FOR FUND 07			DEPT. 00			3211.45	
TOTAL FOR FUND 07						3211.45	
BOWMAN CONSULTING GROUP LTD	169224R	08-00-34300			SAFE ROUTE TO SCH	1560.00	
JOSEPH A SCHUDT & ASSOCIATES	0214174	08-00-34300			CDBG ENGINEERING	1335.00	
TOTAL FOR FUND 08			DEPT. 00			2895.00	

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PAYABLE TO

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CHECK DATE

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AMOUNT

DESCRIPTION

DIST

TOTAL FOR FUND 08

2895.00

SAM'S CLUB/GEFC					
00838154007	13-50-33930	CONCESSIONS		225.90	
SAM'S CLUB/GEFC					
29148154008	13-50-33930	CONCESSIONS		117.40	
SAM'S CLUB/GEFC					
69458154002	13-50-33930	CONCESSIONS		150.24	
MIKES SPORTING GOODS					
AAE003204-AJ01	13-50-37308	EQUIPMENT		112.00	
AMERICAN CANCER SOCIETY					
42014	13-50-38900	DONATION		100.00	
BAKER, COREY					
022414	13-50-38900	REFEREE		40.00	
BAKER, JACKSON					
022414	13-50-38900	BOOK/CLOCK		25.00	
BARKER, NEHEMIAH					
022414	13-50-38900	REFEREE		20.00	
BOSS, ANTHONY					
022414	13-50-38900	REFEREE		160.00	
BRANCH, JUSTIN					
022414	13-50-38900	REFEREE		220.00	
ESKRIDGE, CHRIS					
022414	13-50-38900	BOOK/CLOCK		15.00	
GAVINA, KEVIN					
022414	13-50-38900	BOOK/CLOCK		20.00	
HINZ, NATE					
022414	13-50-38900	REFEREE		140.00	
HUNTER, JAYLEN					
022414	13-50-38900	BOOK/'CLOCK		25.00	
LAFLORE, JASON					
022414	13-50-38900	BOOK/CLOCK		30.00	
METZNER, DAVID					
022414	13-50-38900	BOOK/CLOCK		75.00	
PLAZCKOWSKI, DAVE					
022414	13-50-38900	REFEREE		100.00	
RIGGINS, MIKE					
022414	13-50-38900	REFEREE		60.00	
ROOP, CHRIS					
022414	13-50-38900	BOOK/CLOCK		25.00	
SAREK JR, MICHAEL					
022414	13-50-38900	REFEREE		200.00	
SOBCZYNSKI, TOMMY					
022414	13-50-38900	BOOK/CLOCK		25.00	
STEWART II, GERALD					
022414	13-50-38900	BOOK/CLOCK		25.00	
WILLIAMS, NATHAN					
022414	13-50-38900	BOOK/CLOCK		30.00	

TOTAL FOR FUND 13

DEPT. 50

1940.54

MIKES SPORTING GOODS

AAF003402-AJ02

13-53-37307

EQUIPMENT

46.00

TOTAL FOR FUND 13

DEPT. 53

46.00

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT	DIST
ARCTIC ICE CREAM	120187	13-55-33930		CONCESSIONS	126.82	
MIKES SPORTING GOODS	AAD003270-AJ01	13-55-38101		VOLLEYBALL UNIFOR	25.00	
TOTAL FOR FUND 13		DEPT. 55			151.82	
TOTAL FOR FUND 13					2138.36	
VISION SERVICE PLAN (IL)	MARCH 2014	15-00-36901		MONTHLY PREMIUM	98.60	
HUMANA DENTAL	181932730	15-00-36903		MONTHLY PREMIUM	2870.13	
TOTAL FOR FUND 15		DEPT. 00			2968.73	
TOTAL FOR FUND 15					2968.73	
A T & T	709011001	16-00-33700		MONTHLY SERVICE	184.81	
CALL ONE	021514	16-00-33700		MONTHLY SERVICE	23.41	
PROTECTION ONE ALARM MONITORING, INC.	021314	16-00-33704		MONTHLY SERVICE	72.93	
TOTAL FOR FUND 16		DEPT. 00			281.15	
TOTAL FOR FUND 16					281.15	
GW & ASSOCIATES, PC	1402125	17-00-34400		TIF AUDIT	5700.00	
TOTAL FOR FUND 17		DEPT. 00			5700.00	
TOTAL FOR FUND 17					5700.00	
** TOTAL CHECKS TO BE ISSUED					80479.74	
01	CORPORATE				27104.93	
02	FIRE PROTECTION				478.62	
03	PLAYGROUND/RECREATION				5743.45	
04	POLICE PROTECTION				4397.52	

SYS DATE:02/28/14

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PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	AMOUNT	DIST
			DESCRIPTION			
06					25560.53	
07					3211.45	
08					2895.00	
13					2138.36	
15					2968.73	
16					281.15	
17					5700.00	
TOTAL FOR REGULAR CHECKS:					80,479.74	

SOUTHEAST SERVICE LINE – SOUTHEAST COMMUTER TRANSIT DISTRICT

January 31st 2014 LEGISLATIVE BRIEFING

INTRODUCTION

The 33-mile Southeast Service (SES) is proposed to run along existing freight and passenger railroad tracks, enhancing Metra's commuter rail service between the south suburbs and downtown Chicago. The SES line will provide new opportunities for travel to downtown Chicago and economic growth and development for the south suburbs.

BACKGROUND

The south suburban communities of southeastern Cook and eastern Will counties have long sought better access to downtown Chicago and points in between.

Various Studies and Assistance from RTA, METRA and especially SSMMA have been undertaken.

Creation of the Southeast Commuter Rail Transit District

With support from Representative Al Riley and Senator Toi Hutchinson, the corridor communities advanced legislation to create a special purpose Transit District.

On March 7, 2011, Governor Pat Quinn signed House Bill 1644, which established the Southeast Commuter Rail Transit District giving south suburban officials the local tools to help build the Southeast Service Line.

The Southeast Commuter Rail Transit District (SCRTD) is a Municipal Corporation and among other powers and authorities, it can apply for public and private funds, acquire property for stations and enter into public-private partnerships to build and maintain the line and its facilities. All district activities are overseen by a board composed of member communities. The Southeast Commuter Rail Transit District includes Crete, Steger, South Chicago Heights, Chicago Heights, Glenwood, Thornton, South Holland, Dolton, Calumet City, Lansing and Lynwood.

SOUTHEAST SERVICE LINE – SOUTHEAST COMMUTER TRANSIT DISTRICT

January 31st 2014 LEGISLATIVE BRIEFING

METRA Alternatives Analysis

The SES Line project was authorized in the 2005 federal transportation bill at the request of Congressman Jesse Jackson (2nd).

\$30 million in Federal Transit Administration funds were earmarked to METRA for Preliminary Engineering. Due to inaction, that funding earmark lapsed in 2010.

In August 2011 METRA undertook the SES Line Alternatives Analysis (AA) in conjunction with previous Southeast Service Studies undertaken by the SSMMA and the Corridor Communities.

The Locally Preferred Alternative (LPA) that resulted from the METRA AA is the proposed SES Line as it is known in its present configuration.

The LPA favored a 33 mile rail link between Crete's Balmoral Park and downtown Chicago's LaSalle Street Station.

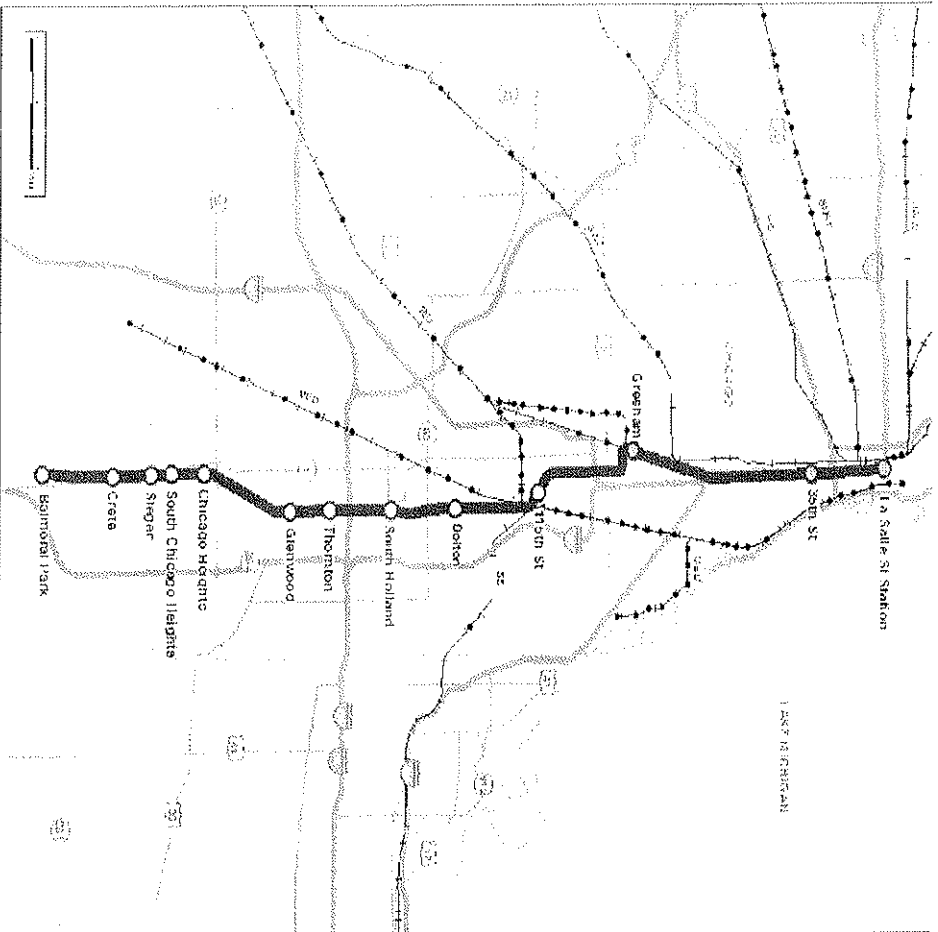
Completion of the project estimated at \$778 million would open up service to one of the last regions of the metropolitan area without access to Metra.

While key findings indicated stronger than expected ridership projections, the AA also identified the substantial challenges of co-locating commuter rail transit along a heavily traveled freight rail line and the implications of regional transit policies which limit funding to existing infrastructure needs.

SOUTHEAST SERVICE LINE – SOUTHEAST COMMUTER TRANSIT DISTRICT

January 31st 2014 LEGISLATIVE BRIEFING

METRA SES (UP/CSX/RID) Alignment



Goal	
A.	Improve Corridor Mobility
B.	Preserve the Environment of the Corridor
C.	Provide a Cost-Effective Transportation System
D.	Support Increased Economic Development
E.	Integrate Land Use Planning, Design and Control in Transit System Design
F.	Support Transit-Oriented Development
G.	Improve Quality of Life for Study Area Residents

SOUTHEAST SERVICE LINE – SOUTHEAST COMMUTER TRANSIT DISTRICT

January 31st 2014 LEGISLATIVE BRIEFING

CURRENT SES LINE SCRTD STRATEGIES AND ACTIVITIES

The SCRTD has been undertaking a series of strategic planning sessions highlighted by representatives of transportation planning, governance, funding and oversight agencies at the local, regional, state and federal levels.

The internal strategic evaluation process also identified a set of institutional obstacles as part of the District's assessment of Strengths, Weaknesses, Opportunities and Threats.

The District identified 2 key Threats:

Operational/Capacity Constraints of the current proposed alignment

- Line Congestion and Crossover (Intersection Capacity)
- Proposed High Speed Rail Priority on Rock Island District into LaSalle Street

Institutional Constraints and Public Transit Funding Policy

- Legacy Fare Structures/Prohibitive Trip Costs
- The region's Level of Service (first-in) policies that favor existing communities and services.

SCRTD strategies going forward include successful resolution of ROW and Capacity Obstacles with the LPA alignment; and development of an advocacy agenda to mitigate the inequities of regional Fares and Funding Policies.

SOUTHEAST SERVICE LINE – SOUTHEAST COMMUTER TRANSIT DISTRICT

January 31st 2014 LEGISLATIVE BRIEFING

IDOT and DCEO Funding

With assistance from SSMMA, the District was awarded \$340,000 in federal planning funds by IDOT to address the capacity issues identified by the METRA prepared Alternatives Analysis. With the assistance of Representative Al Riley, the District has also been awarded \$250,000 in DCEO funding to supplement the federal, state and local funds for a total project budget of \$632,500.

<u>Source</u>	<u>Amount</u>
Federal Funds	\$ 340,000
State Funds (IDOT)	42,500
State Funds (DCEO)	250,000
Total Budget	\$ 632,500

RFPs are being finalized and the additional analysis will focus on:

- Joint transit/rail operations on the UP/CSX leg of the proposed alignment;
- Crossover requirements north of South Holland to the Rock Island District line (RID); and
- Potential operational impacts and line crowding on the RID leg to LaSalle St. Station as a result of the proposed HI-SPEED Rail connection from Chicago to St. Louis.

The District believes that-- given the fluid nature of the various capacity issues of the SES Line as expressed by METRA and others; the regional focus on Transit Governance and Funding Policies; and limited federal New Starts funding—that it is prudent to continue with our planned analysis of the RID capacity issues and to explore Other Service Options at the same time.

SOUTHEAST SERVICE LINE – SOUTHEAST COMMUTER TRANSIT DISTRICT

January 31st 2014 LEGISLATIVE BRIEFING

NEW SES LINE CONCEPT Background

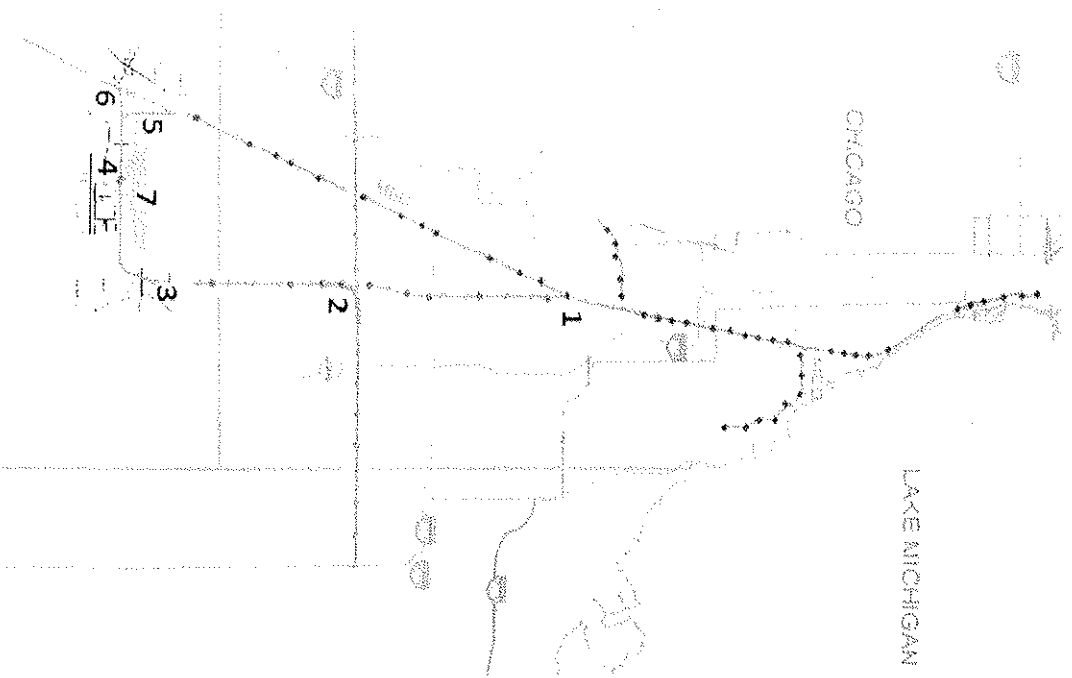
Very soon after completion of the METRA directed Alternatives Analysis in 2012, METRA staff expressed concern over the existing and future congestion of the RID or northern leg of the SES Line. Specifically, METRA has long sought an opportunity to redirect their Southwest Service Line from Union Station to the LaSalle Street Terminal. In addition, IDOT has long favored the LaSalle Street Station as a Terminal for their proposed High Speed Rail to St. Louis using the RID prior to turning southwest for the first stop in Joliet. Including the existing Freight Rail traffic on the RID and related crossovers, there are credible capacity concerns over accommodating the SES Line along the same right-of-way. At this point, without operating data and a traffic simulation study, the District believes that anecdotal capacity concerns are at this time, purely speculative. Regarding the obvious question of project precedence or priorities, we have seen no reason to debate those notions with METRA, IDOT or the Freight Railroads—prior to the completion of the appropriate level of analysis. In that regard, IDOT agreed with us on the need for further analysis and that is the basis for the IDOT/Federal planning grant.

At the same time, and for the previously mentioned reasons, there has been a renewed interest in an MED rather than an RID option for the northern leg of the SES Line. Joining the MED at a point north of Dolton and onward into the Millennium Park/Randolph Street Station on Michigan Avenue in Chicago is not a new concept. What is new about the latest iteration is the Loop Connection concept at the proposed South Suburban Airport (SSA). METRA had long agreed in concept, to a dog-leg extension of the MED into the SSA. The Loop Connector through the airport and northward on either the Electric District or the SES leg portion—in concept—substantially expands the utility and attractiveness of the SES Line while effectively removing the capacity constraint on the RID line as currently proposed. In October 2013, District staff was directed to evaluate the new proposal and to undertake discussions with parties of interest to gauge the initial feasibility of the concept. There is considerable interest in this configuration primarily because of the apparent operational efficiencies. There are however potential service benefits that cannot be quantified without a detailed analysis. IDOT has expressed a genuine interest and also extended the possibility of substantial funding for that purpose. Our position is that given the fluid nature of the issues, it is prudent to continue our planned analysis of the RID segment while we further explore the implications and funding requirements of the Loop Connector concept.

SOUTHEAST SERVICE LINE – SOUTHEAST COMMUTER TRANSIT DISTRICT

January 31st 2014 LEGISLATIVE BRIEFING

Alternative MED/SES LOOP (SSA) Alignment



- ### Apparent Benefits
- ✓ Avoids conflicts with High Speed Rail
 - ✓ Utilizes superior Electric Service Model
 - ✓ Provides improved connections to more high paying jobs not in the Chicago Downtown
 - ✓ Replicates looped Heavy Rail Transit rather than point-to-point Commuter Rail
 - ✓ Provides Operating (No Deadhead) Efficiencies
 - ✓ Serves key Industrial areas En-route
 - ✓ Provides south bound and eastbound freight bypass potential for CN and UP/CSX
 - ✓ Provides transit and freight service to SSA and intermodal connections to 157
 - ✓ Proposed Fares based on CTA/Pace cost structure and fare cards

- ### Infrastructure Requirements
1. Use existing ROW to connect to MED north of Dolton Junction
 2. Upgrade eastbound bypass for UP/CSX and CN south of Chicago Heights
 3. UP/CSX Airport Leg
 4. Incorporate Airport MED/SES leg Station
 5. SES Loop Connection to MED south of University Park
 6. Airport SES/Freight leg for southbound CN bypass
 7. Intermodal Freight Facility with Multi Modal Access
 8. (Not Depicted) 157 to 1394 Airport Connector Road

SOUTHEAST SERVICE LINE – SOUTHEAST COMMUTER TRANSIT DISTRICT

January 31st 2014 LEGISLATIVE BRIEFING

KEY SES LINE PRINCIPLES

- Achieving Regional Levels of Service Equity should be the primary objective of the substantial State Financial Assistance to Regional Transit.
- SES Commuter Rail riders should have Transit Type levels of service and not have to wait 45 minutes for the next train.
- Underserved areas should not be perpetually penalized for being “late to the game” and the “Transit Franchise” shouldn’t isolate large areas of the region.
- Travel Costs should be competitive with the automobile like CTA and Pace fares that are affordable for a family of four going to downtown Chicago.
- A Universal Fare Card requires a Universal Fare Structure---identical fares will allow for coordinated fares under the “Universal Fare Card” concept.
- Commuter Service needs to target “Bi-Directional Commuting Families” where the other wage earner has to get to higher paying jobs in the industrial and other “heavy sectors” at the other end of the line that are not typically found in downtown Chicago.



Metropolitan Water Reclamation District *of* Greater Chicago

Press Release

Allison Fore
Public and Intergovernmental Affairs Officer
312.751.6626
allison.fore@mwr.org
100 East Erie Street, Chicago, Illinois 60611

For immediate release
February 25, 2014

MWRD to add 4th collection site to bi-annual unwanted medicine collection

To prevent or reduce accidental contamination of streams, rivers and lakes, the Metropolitan Water Reclamation District of Greater Chicago (MWRD) is joining the U.S. Drug Enforcement Administration's (U.S. DEA's) national unwanted medicine "Take-Back" initiative on Saturday, April 26, from 10 a.m. to 2 p.m. to collect unwanted medicine at four MWRD facilities:

- Stickney Water Reclamation Plant, 6001 W. Pershing Road, Cicero;
- O'Brien Water Reclamation Plant (formerly North Side), 3500 Howard Street, Skokie
- Calumet Water Reclamation Plant, 400 East 130th Street, Chicago; and,
- Egan Water Reclamation Plant, 550 S. Meacham Rd, Schaumburg, IL.

The MWRD has participated in all of the U.S. DEA's nationally-organized prescription drug take back day programs and removed hundreds of pounds of medicines from the waste stream. To accommodate residents in the northwestern portion of the Cook County, the Egan WRP will serve as a collection site.

The MWRD's wastewater treatment facilities are not designed to remove pharmaceutical products if they are poured down a drain or flushed down a toilet. The chemicals can work their way into lakes or streams, so this special collection gives the community an environmentally-friendly opportunity to properly dispose of expired or unwanted medications.

Additional information about the bi-annual pharmaceutical disposal collection can be found at http://www.deadiversion.usdoj.gov/drug_disposal/takeback/.

Our water environment: Take it personally!

###



Office of Business Diversity & Civil Rights Workshop Series:

DBE CERTIFICATION 101

DATE

THURSDAY, MARCH 27, 2014

TIME

9:00 A.M. - 11:30 P.M.

LOCATION

METRA
547 W. JACKSON BLVD. 2ND FLR
CHICAGO, IL. 60661

QUESTIONS

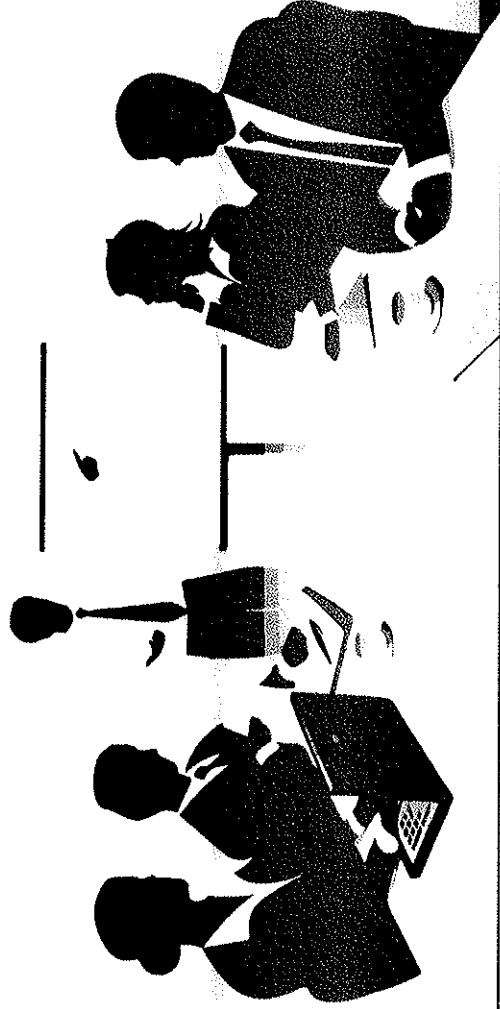
ACB@metra.com

OR 312-322-6587

JOIN US!

for a FREE workshop to learn how DBE certification can grow your minority and/or woman owned small business. Last year Metra had more than \$100 million in contracts go out for bid, you can't afford to miss this opportunity in 2014!

[CLICK HERE TO REGISTER!](#)



ORDINANCE NO. 1066

STATE OF ILLINOIS)
COUNTIES OF COOK)
AND WILL)

**AN ORDINANCE REVISING SECTION III OF THE EMPLOYEE PERSONNEL
MANUAL REGARDING PAID TIME OFF BENEFITS FOR EMPLOYEES HIRED ON
OR AFTER JANUARY 1, 2014 FOR THE VILLAGE OF STEGER.**

WHEREAS, the Village of Steger, Counties of Cook and Will, State of Illinois (the "Village") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

WHEREAS, the Village President (the "President") and Board of Trustees of the Village (the "Village Board and together with the President, the "Corporate Authorities") are committed to adopting employment policies necessary to ensure the efficient operation of the Village; and

WHEREAS, in connection with the foregoing, the Corporate Authorities previously adopted an employee personnel manual (the "Manual") for the Village; and

WHEREAS, in order to ensure that the Village is able to continue to provide high quality public services despite increasing costs, the Corporate Authorities have determined that it is necessary, advisable, and in the best interests of the Village to revise Section III of the Manual to define the vacation time, sick leave, and personal time (collectively, "Paid Time Off Benefits") to be awarded to full-time (non-exempt) employees hired by the Village on or after January 1, 2014; and

WHEREAS, the revisions to Section III of the Manual shall not affect the benefits awarded to full-time (non-exempt) employees employed by the Village as of December 31, 2013 or employees who are governed by a collective bargaining agreement; and

WHEREAS, the revisions to Section III of the Manual are set forth in Exhibit A, attached hereto and incorporated herein; and

WHEREAS, all other sections of the Manual shall remain unchanged; and

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, as follows:

**ARTICLE I.
IN GENERAL**

SECTION 1: Incorporation Clause.

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true, and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

SECTION 2: Purpose.

The purpose of this Ordinance is to authorize and adopt revisions to Section III of the Manual to define the Paid Time Off Benefits to be awarded to full-time (non-exempt) employees hired by the Village on or after January 1, 2014 who are not governed by a collective bargaining agreement, to authorize the President or his designee to take such steps as are necessary to carry out the intent of this Ordinance, and to ratify any actions previously taken that are consistent with the intent of this Ordinance.

**ARTICLE II.
AUTHORIZATION**

SECTION 3: Authorization.

That the Village Board hereby authorizes and directs the adoption of the revised Section III of the Manual as set forth on Exhibit A, with such modifications thereto as shall be approved by the President and the Village Attorney. To ensure that the Policy remains current and effective, the Village Board authorizes the President or his designee to make revisions to Section III of the Manual from time-to-time as needed to remain consistent with the intent of this Ordinance. The revised Section III of the Manual as set forth on Exhibit A shall not affect the benefits awarded to employees employed by the Village as of December 31, 2013 or employees who are governed by a collective bargaining agreement. The Village Board further authorizes the President or his designee to execute any and all documentation that may be necessary to carry out the intent of this Ordinance. The officers, employees, and/or agents of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to, and consummate the intent of this Ordinance. Any and all actions previously performed in connection with carrying out and consummating the intent of this Ordinance are hereby authorized, approved, and ratified by this reference.

**ARTICLE III.
HEADINGS, SAVINGS CLAUSES, PUBLICATION,
EFFECTIVE DATE**

SECTION: 4 Headings.

The headings of the articles, sections, paragraphs, and subparagraphs of this Ordinance are inserted solely for convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

SECTION: 5 Severability.

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

SECTION: 6 Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION: 7 Publication.

A full, true, and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION: 8 Effective Date.

This Ordinance shall be effective and in full force immediately upon passage and approval.

(SIGNATURE PAGE TO FOLLOW)

PASSED this 3rd day of March, 2014.

Carmen S. Recupito, Jr., Village Clerk

APPROVED this 3rd day of March, 2014.

Kenneth A. Peterson, Jr., Village President

Roll Call Vote:

Voting in favor:

Voting against:

Not voting:

EXHIBIT A

SECTION III EMPLOYEE BENEFITS

A. VACATION TIME – FULL-TIME (NON-EXEMPT) EMPLOYEES EMPLOYED AS OF DECEMBER 31, 2013

The accrual and use of vacation time by full-time (non-exempt) employees employed in a full-time (non-exempt) position as of December 31, 2013 shall be governed by this Subsection A.

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Full-time (non-exempt) employees employed in a full-time (non-exempt) position as of December 31, 2013 shall accrue vacation leave according to the following schedule:

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	Rate of Accrual Per Pay Period	# of Pay Periods Each Year	Total Hrs. Per Year
0 – 1 Year Employees	1.54	26	40
1 Year & 1 day – 4 Year Employees	3.08	26	80
4 Years & 1 day – 9 Year Employees	4.62	26	120
9 Years & 1 day – 19 Year Employees	6.16	26	160
19 Years & 1 day and Up	7.70	26	200

All employees eligible for vacation benefits should be aware of the following policies:

1. **Vacation accrual** will be calculated per pay period beginning with an employee's date of employment. Vacation accrual shall continue during vacation, recognized holidays, used sick leave, time off due to occupational disability, and any other paid leave. The maximum number of vacation hours which may be accrued by an employee is an amount equal to one and one-half times the number of vacation hours earned in one year.
2. On the years in which an employee earns an additional forty (40) vacation hours based on years of service, the new accrual factor will begin for the said employee one year prior. This is because an employee is owed those forty (40) vacation hours by his or her anniversary date. However, if an employee terminates employment with the Village of Steger on a vacation transitional year, the said employee will owe the Village all time accrued in advance for that additional forty (40) hours of vacation. The vacation transitional years are as listed:

One year and one day – Two years of employment
Four years and one day – Five years of employment
Nine years and one day – Ten years of employment

Nineteen years and one day – Twenty years of employment

3. Persons not employed full-time will not receive any vacation, unless otherwise provided for in the union contract.
4. When an employee leaves the employ of the Village, the employee will receive his accrued vacation unless money (vacation time) is owed to the Village.
5. No more than two (2) weeks of vacation time may be taken at a time unless authorized by the Department Head.
6. A vacation day(s) or half day(s) may be taken with consent of the Department Head. Vacation time cannot be taken in less than half day increments.
7. On or before March 1st of each year, the employee will advise the Department Head of his/her department of the period he/she desires for vacation, indicating a first and second preference. Vacation schedules based on requests received prior to March 1st of each year will be established on a seniority basis.
8. Department Heads will have final say as to vacation periods but will try accommodating the employees requested time period. Only under an extreme emergency will vacations be granted on an immediate basis.
9. To qualify for vacation pay, a full-time employee must have worked for the Village ninety (90) days.

B. VACATION TIME -- FULL-TIME EMPLOYEES HIRED ON JANUARY 1, 2014 OR AFTER

The accrual and use of vacation time by full-time employees (non-exempt) employees hired on or after January 1, 2014 shall be governed by this Subsection B.

Vacation time shall be awarded as of January 1st of each calendar year according to the following schedule:

<u>0 – 1 Year Employees</u>	<u>40 Hours Per Year</u>
<u>1 Year & 1 day – 4 Year Employees</u>	<u>80 Hours Per Year</u>
<u>4 Years & 1 day – 9 Year Employees</u>	<u>120 Hours Per Year</u>
<u>9 Years & 1 day – 19 Year Employees</u>	<u>160 Hours Per Year</u>
<u>19 Years & 1 day and Up</u>	<u>200 Hours Per Year</u>

1. Each year employees subject to this Subsection may carryover a maximum of forty (40) hours of Paid Time Off, which includes vacation time into the next successive calendar year. Paid Time Off in excess of forty (40) hours that was awarded but not used during the calendar year shall be forfeited. "Paid Time Off" shall mean vacation time, sick leave and personal time.

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2. Persons not employed full-time will not receive any vacation, unless otherwise provided for in the union contract.
3. Accumulated and unused Paid Time Off shall be paid out upon separation from the Village. The Village payroll department will include the payment on the final payroll check of the employee with regular payroll deductions
4. No more than two (2) weeks of vacation time may be taken at a time unless authorized by the Department Head.
5. A vacation day(s) or half day(s) may be taken with consent of the Department Head. Vacation time cannot be taken in less than half day increments.
6. On or before March 1st of each year, the employee will advise the Department Head of his/her department of the period he/she desires for vacation, indicating a first and second preference. Vacation schedules based on requests received prior to March 1st of each year will be established on a seniority basis.
7. Department Heads will have final say as to vacation periods but will try accommodating the employees requested time period. Only under an extreme emergency will vacations be granted on an immediate basis.
8. To qualify for vacation pay, a full-time employee must have worked for the Village ninety (90) days.

CB. HOLIDAYS

1. All full-time employees will be granted the following paid holidays: New Year's Day, Martin Luther King's Birthday, President's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, day after Thanksgiving, Christmas Eve, and Christmas Day.
2. Holidays in which the Village Hall will be closed are set annually by the Village Board. Whenever a holiday falls on Sunday, the following Monday is observed as a holiday. Whenever a holiday falls on Saturday, the preceding Friday is observed as a holiday.
3. To qualify for holiday pay, a full time employee must have worked for the Village ninety (90) days and worked the regular scheduled assigned hours, the day before and the day after said holiday.

GD. SICK LEAVE

In the event any member of any department is injured or sick, rendering the employee unable or unfit to perform the employee's normal duties, the employee will be paid the normal hourly rate, if the employee called or notified the Department Head or Supervisor at least one (1) hour prior to employees' starting time.

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1. All full-time employees will be granted eight (8) sick days, which is (64) hours per year. For full-time (non-exempt) employees employed in a full-time (non-exempt) position as of December 31, 2013, sick time will accrue at the rate of 2.46 hours per pay period for each of the 26 pay periods throughout the calendar year. For full-time (non-exempt) employees hired on or after January 1, 2014, sixty four (64) hours of sick leave shall be awarded to as of January 1st of each calendar year.

2. All employees covered by the Union Contract will be granted sick _____ leave _____ according to the terms of the contract. For example, if the Union _____ Contract _____ states that those covered are entitled to nine (9) sick days which _____ is (72) _____ hours, then each employee will accrue at the rate of 2.77 hours per _____ pay _____ period for each of the 26 pay periods throughout the calendar year.

3. Reporting Sick Leave

- a. When reporting absence the employee will report to the department head in charge of the said department. He/she will state the reason for absence and a telephone number that he/she can be reached at during his/her absence (pager number not acceptable).
- b. When an employee reports an absence from work and when completing his/her payroll sheet, the date of absence must be reported.
- c. Any employee that calls in sick on three (3) consecutive days must furnish the department supervisor with a doctor's certificate indicating that the employee is a patient, and indicating that the doctor observed the said employee during the three (3) day sick period. The certificate will also state when the employee may return to work. Failure to present said statement shall be cause for denying sick pay.

4. This Subsection C(4) applies to full-time (non-exempt) employees employed in a full-time (non-exempt) position as of December 31, 2013.

If an employee does not use many sick days, he or she may accumulate _____ up to sixty_(60) days.

_____ Unused sick leave will be compensated for at the time of resignation or _____ dismissal of an employee in the following manner:

- a. Upon retirement or termination of employment, the employee may request in writing his/her sick days at \$2.00 per hour.
- b. For an employee leaving the Village employment with **ten years** or more of service, he/she will be eligible for compensation for one-

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half of the unused, accumulated sick days, at the employees regular rate of pay, with a maximum accumulation of sixty (60) days.

- c. For an employee retiring from Village employment with ~~_____~~ **twenty years** or more of service, he/she will be eligible for compensation of all accumulated sick days, at the employee's regular rate of pay, with a maximum accumulation of sixty (60) ~~_____~~ days.

The Village payroll department will include the payment on the final payroll check of the employee with regular payroll deductions.

5. This Subsection C(5) applies to full-time (non-exempt) employees hired on or after January 1, 2014.

Each year employees may carryover a maximum of forty (40) hours of Paid Time Off, which includes sick time, into the next successive calendar year. Paid Time Off in excess of forty (40) hours that was awarded but not used during the calendar year shall be forfeited. "Paid Time Off" shall mean vacation time, sick leave and personal time.

Accumulated and unused Paid Time Off shall be paid out upon separation from the Village. The Village payroll department will include the payment on the final payroll check of the employee with regular payroll deductions.

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66. Lost Time Due to Job Connected Illness or Injury

- a. The Village maintains workman's compensation insurance to cover job-related illnesses or injuries.
 - 1. For the first three (3) days of such lost time, (if not payable under workman's compensation) sick leave or unused vacation time may be used unless otherwise covered by the union contract.
 - 2. An immediate report must be made to the department head of any injury or illness no matter how slight. If the employee does not file this incident report when the incident occurs he/she will receive one day off without pay unless employee is incapacitated by the incident.
 - 3. Arrangements should be made for medical treatment in compliance with Illinois Law.
 - 4. Failure to report an illness or injury may be cause for the loss of all benefits and for termination of employment.
 - 5. Failure to report for scheduled physical examination may be cause for loss of workman's compensation benefits and for termination of employment.

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6. Filing a false report of an illness or injury is looked upon _____ as a _____ serious breach of policy and may cause immediate termination of employment.
 7. When determination is made by the attending doctor or doctor chosen by the Village of Steger's Insurance Company that indicates that the employee can be released for light duty. It is the policy of the Village of Steger that light duty, _____ whenever possible shall be provided, and the employee shall _____ be required to return to work.
67. Any full-time employee that takes a sick leave for ninety (90) days or more caused by a disabling injury or illness while off duty shall have his monthly medical insurance premiums paid for by the Village of Steger for the first ninety (90) days. After expiration of the first ninety (90) days the employee will have the option of paying the premium while on sick leave for a period not to exceed eighteen (18) months (COBRA).
78. A full-time employee who takes a sick leave for a disabling injury or illness incurred outside of their employment will be granted an opportunity to return to his or her former job in the event that the disability does not exceed ninety (90) days. During the period of the ninety (90) days the Village will have the right to receive medical reports relating to the _____ continuing disability and obtain an independent evaluation at its own expense to determine if the disability is continuing.

DE. PERSONAL TIME - FULL-TIME (NON-EXEMPT) EMPLOYEES EMPLOYED AS OF DECEMBER 31, 2013

Full-time (non-exempt) employees employed in a full-time (non-exempt) position as of December 31, 2013 will be awarded three (3) days, which is twenty-four (24) hours, per year (includes birthday holiday). This time may be carried over and the ~~employee~~ may accrue a maximum of forty (40) hours. Personal time may be taken with the Department Heads approval with no less than a twenty-four (24) hour's notice unless an emergency arises.

If personal time is to be used in combination with vacation time, this must be requested with the vacation request. If personal time is utilized in conjunction with two (2) sick days, then the Village will not have the right to demand a doctor's note before returning to work unless the Village has evidence that the employee was not ill or was working another job.

Effective 01/01/05, one (1) day, which is eight (8) hours of personal time was added in lieu of an Employee's Birthday as a holiday. The birthday holiday was removed from the holiday pay schedule to facilitate bookkeeping. Employees are encouraged to take their birthday off as paid personal time.

F. PERSONAL TIME - FULL-TIME (NON-EXEMPT) EMPLOYEES HIRED ON OR AFTER JANUARY 1, 2014

On January 1st of each calendar year, full-time (non-exempt) employees hired on or after January 1, 2014 will be awarded three (3) days, which is twenty-four (24) hours, (includes birthday holiday) of personal time. Personal time may be taken with the Department Head's approval with no less than a twenty-four (24) hours' notice unless an emergency arises.

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Accumulated and unused Paid Time Off shall be paid out upon separation from the Village. The Village payroll department will include the payment on the final payroll check of the employee with regular payroll deductions

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GE. BEREAVEMENT LEAVE

Full-time employees will receive three (3) days of leave with pay in the event of death in the immediate family. For the purposes of this provision only; "immediate family member" means the employee's father, mother, sister, brother, child, step-child, spouse, grandparent, grandchild, mother-in-law or father-in-law, son-in-law or daughter-in-law. Employees needing additional time may request personal days or vacation days be added to the family absence.

FH. JURY DUTY/WITNESS DUTY

1. All full time employees shall receive their regular full pay for absence from scheduled work due to jury duty. Employees testifying as a witness at the request of the Village of Steger or pursuant to a subpoena to matters related to their employment with the Village of Steger also shall receive full pay for such time in addition to reimbursement for associated travel costs such as tolls, mileage, train passes or parking.
2. No employee shall receive pay for time away from work while testifying as a witness in a case filed by that employee against the Village of Steger. Additionally, there will be no Village reimbursement for travel cost associated with such court proceedings.

RESOLUTION NO. 1051

STATE OF ILLINOIS)
)
COUNTIES OF COOK)
 AND WILL)

**A RESOLUTION DETERMINING THE APPROPRIATENESS
FOR THE EXTENSION OF CLASS 6B STATUS PURSUANT TO THE
COOK COUNTY REAL PROPERTY CLASSIFICATION
ORDINANCE, AS AMENDED, FOR CERTAIN REAL ESTATE
LOCATED AT 3320 LOUIS SHERMAN DRIVE,
STEGER, ILLINOIS 60475**

WHEREAS, the Village of Steger desires to promote the development and retention of industry in the Village; and

WHEREAS, the Cook County Assessor is operating under an ordinance enacted by the Cook County Board of Commissioners, and amended from time to time, which has instituted a program to encourage industrial and commercial development in Cook County known as the Cook County Real Property Classification Ordinance; and

WHEREAS, the adoption of a resolution by the Village of Steger is required and must be filed by the request or along with an application for said incentive with the County of Cook in order for the property to be gain and/or retain its eligibility of Class 6B Tax Assessment Classification; and

WHEREAS, the Village of Steger is located in Bloom Township and said township is one of the five (5) townships targeted by the South Suburban Tax Reactivation Program and is eligible for Class 6B incentives without any application for certification of the area; and

WHEREAS, MICHAEL BLESS / BLESS ENTERPRISES (the "Applicant") applied for and was approved by the Village of Steger for Class 6B property status pursuant to said aforementioned ordinance for certain real estate located at 3320 Louis Sherman Drive, Steger, Cook County, Illinois, with the Property Index Numbers 32-33-331-030-0000, 32-33-331-031-0000, 32-33-331-032-0000, 32-33-331-033-0000, 32-33-331-034-

0000, 32-33-331-035-0000, 32-33-331-036-0000, 32-33-331-037-0000 and 32-33-331-038-0000, on July 7, 2003 (A copy of said Resolution is attached hereto); and

WHEREAS, the Applicant has requested that the Village of Steger by resolution grant its approval for an additional ten (10) years of tax benefits under the Class 6B Tax Assessment Classification.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Steger, Illinois as follows:

SECTION 1: That the Village of Steger supports and consents to the Class 6B Tax Assessment Classification for the parcels of property identified as Property Index Numbers 32-33-331-030-0000, 32-33-331-031-0000, 32-33-331-032-0000, 32-33-331-033-0000, 32-33-331-034-0000, 32-33-331-035-0000, 32-33-331-036-0000, 32-33-331-037-0000 and 32-33-331-038-0000 for MICHAEL BLESS / BLESS ENTERPRISES whose principle address is 3320 Louis Sherman Drive, Steger, Cook County, Illinois.

SECTION 2: That the Village of Steger supports and consents to the ten (10) year extension of the Class 6B Tax Assessment Classification and that it finds that the Class 6B Tax Assessment Classification is necessary for the development and continuation of business operation to occur on the subject property.

SECTION 3: That the President and the Village Clerk are hereby authorized to sign any necessary documents to implement this Resolution.

SECTION 4: That this Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this 3rd day of March, 2014,

Carmen S. Recupito, Jr., Village Clerk

APPROVED this 3rd day of March, 2014,

Kenneth A. Peterson, Jr., Village President

ROLL CALL VOTE:

Voting in favor:

Voting against:

Not voting:

VILLAGE OF STEGER

35 W. 34th STREET • STEGER, ILLINOIS 60475

(708) 754-3395 • Fax: (708) 754-1913

www.VillageOfSteger.com

Board of Trustees

Mark Kozy • Andrew L. Banicki • Ernie Lopez, Jr.
Tim Perchinski • Lenny Skrezyna • Michael Sarek

KENNETH A. PETERSON, JR.

Village President

KPeterson@VillageOfSteger.org

Carmen S. Recupito, Jr.

Village Clerk

CRecupito@VillageOfSteger.org

Michael Tilton

Village Administrator

MTilton@VillageOfSteger.org

RECOMMENDATION

**RE: Zoning Variance
Mahmood Lakha
500 West 34th Street
Steger, IL 60475**

Dear Village President and Board of Trustees:

The Zoning Board of Appeals met on Wednesday, February 26, 2014 and voted to **approve the request** of Mahmood Lakha dba 500 Food Mart, Inc. at 500 West 34th Street for a zoning change from B-2 Business District-General Retail to B-3 Service and Wholesale District, to allow construction of a drive through window and a detached car wash, with changes to the layout of the project. The Board suggests that the northeast exit be closed down and the northwest exit be opened up for safer traffic control. The Board also recommends the carwash be moved to the south end of the property. With these changes, the Board recommends the zoning change.

Jeff Roesner, Chairman
Zoning Board of Appeals

<i>Carpet Weavers</i>		February 23, 2014
1573 State Route 50 N Bourbonnais, IL 60914	Ph: (815) 933-1163	Fax: (815) 933-8558

Proposal

To: Village Hall of Steger 35 W. 34th Street Steger, IL 60475 Attention: Dave Toepper

Project Manager: Steve St. John Job Name: Evidence room and four offices

Submitted Via: Fax Addendums Acknowledged: None

Proposed scope of work:

Evidence room and four offices- Stone Legend Redwood direct glued installation. Price includes carpet, installation, removal of existing carpet, new rubber cap installed in doorways and tax.

All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Our workers are fully covered by Workman's Compensation Insurance. Unless noted above, Carpet Weaver's Inc. does not include floor preparation, final cleaning, floor protection, bonds, permits, dumpsters, water, power, or associated fees. Floor preparation will be charged at \$65.00 per man hour plus materials.

We Propose hereby to furnish material - Complete in accordance with above scope of work, for the sum of: \$ 2725.00 . Unless otherwise noted above, payment to be made 30 days from invoice date.

Project Manager Signature: *Steve St. John* Proposal valid for 30 days from this date.

Acceptance of Proposal: The above prices, scope of work and conditions are satisfactory and are hereby accepted. You are authorized to do the work as written.

Customer Signature: _____ Date: _____ Title: _____

SOLD TO:

Steger Police Dept
35 W. 34th St.
Steger, IL 60475

DELIVER TO:

Greg
PHONE NUMBER: 708-774-8856

Nancey's HOUSE OF CARPET

CARPET & LINOLEUM
Sales & Installation

(219) 374-9427
Fax (219) 374-8858

13408 Wicker Ave. (Fl. 41)
Cedar Lake, IN 46303

PHONE NUMBER: 708-774-8856

AREA	MANUFACTURER	STYLE	COLOR	SIZE	YDS.	PRICE	AMOUNT																																																					
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<table border="1"> <thead> <tr> <th>ITEM</th> <th>DESCRIPTION</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>L</td> <td>Berber Installation</td> <td></td> </tr> <tr> <td>A</td> <td>Carpet Installation</td> <td>615.98</td> </tr> <tr> <td>B</td> <td>Linoleum Installation</td> <td></td> </tr> <tr> <td>O</td> <td>Vinyl/Tile Installation</td> <td></td> </tr> <tr> <td>R</td> <td>Move Appliances</td> <td></td> </tr> <tr> <td></td> <td>Move Furniture</td> <td>130.00</td> </tr> <tr> <td></td> <td>Remove Existing</td> <td></td> </tr> <tr> <td></td> <td>Floor Prep</td> <td></td> </tr> <tr> <td></td> <td>Ceramic Installation</td> <td></td> </tr> <tr> <td></td> <td>Wonderboard Installation</td> <td></td> </tr> <tr> <td></td> <td>Underlayment Installation</td> <td></td> </tr> <tr> <td></td> <td>Stairway Installation</td> <td></td> </tr> <tr> <td></td> <td>Sub Total</td> <td>1962.86</td> </tr> <tr> <td></td> <td>Sales Tax (Materials)</td> <td>128.41</td> </tr> <tr> <td></td> <td>Total Materials</td> <td>1834.45</td> </tr> <tr> <td></td> <td>Total Labor</td> <td>1079.98</td> </tr> <tr> <td></td> <td>Total</td> <td>3014.84</td> </tr> </tbody> </table>							ITEM	DESCRIPTION	AMOUNT	L	Berber Installation		A	Carpet Installation	615.98	B	Linoleum Installation		O	Vinyl/Tile Installation		R	Move Appliances			Move Furniture	130.00		Remove Existing			Floor Prep			Ceramic Installation			Wonderboard Installation			Underlayment Installation			Stairway Installation			Sub Total	1962.86		Sales Tax (Materials)	128.41		Total Materials	1834.45		Total Labor	1079.98		Total	3014.84
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This is a binding contract. In the event customer fails to pay when due, this account is collectible with attorney's fees and court costs, and without relief from valuation and appraisalment laws. Mechanics Lien rights are reserved. Labor guaranteed 1 full year.

MEASURE DATE: 2-21-14 SALESMAN: [Signature] DATE: [Blank] CUSTOMER'S SIGNATURE: [Blank]
INSTALL DATE: [Blank] INSTALL BY: [Blank]

<i>Carpet Weavers</i>		February 23, 2014
1573 State Route 50 N Bourbonnais, IL 60914	Ph: (815) 933-1153	Fax: (815) 933-8558

Proposal

To: Village Hall of Steger 35 W. 34th Street Steger, Il. 60475 Attention: Dave Toepper

Project Manager: Steve St.John Job Name: Board Room

Submitted Via: Fax Addendums Acknowledged: None

Proposed scope of work:

Board Room- Stone Legend Redwood direct glued installation. Price includes carpet, installation, removal of existing carpet and tax.

All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Our workers are fully covered by Workman's Compensation Insurance. Unless noted above, Carpet Weaver's Inc. does not include floor preparation, final cleaning, floor protection, bonds, permits, dumpsters, water, power, or associated fees. Floor preparation will be charged at \$65.00 per man hour plus materials.

We Propose hereby to furnish material - Complete in accordance with above scope of work, for the sum of: \$ 4830.00 . Unless otherwise noted above, payment to be made 30 days from invoice date.

Project Manager Signature: *Steve St. John* Proposal valid for 30 days from this date.

Acceptance of Proposal: The above prices, scope of work and conditions are satisfactory and are hereby accepted. You are authorized to do the work as written.

Customer Signature: _____ Date: _____ Title: _____



The Salvation Army

Founded in 1865 by William and Catherine Booth

DOING THE MOST GOODSM

Metropolitan Division

André Cox
General

February 19, 2014

Paul R. Seiler
Territorial Commander

Mr. Carmen S. Recupito, Jr.
Village Clerk

Ralph Bukiewicz
Lt. Colonel
Divisional Commander

Village of Steger
35 W. 34th Street
Steger, IL 60475

Dear Mr. Carmen S. Recupito, Jr.:

On behalf of the grateful Chicago communities that benefit from the donations collected on city streets, we thank you for your support over the years for The Salvation Army's annual Donut Day and Red Kettle Campaign. With your generous help, we were able to raise over \$11 million for our 2013 Campaign.

As our community continues to fight economic hardship, we are reminded that the need for social services continues to grow. During these trying times, The Salvation Army commits to providing a ray of hope for the less fortunate year-round, and we could never do it without you.

As in years past, we would like your support and permission to conduct the following fundraising campaigns on the public sidewalks and right-of-ways:

DONUT DAY

Friday and Saturday, May 30 and 31, and June 6 and 7, 2014

RED KETTLE CAMPAIGN

Friday, November 7, 2014 through Wednesday, December 24th, 2014

Enclosed is a confirmation form. Please take a few minutes to fill it out, specifying any requirements or notes you'd like us to acknowledge. Please be sure to keep a copy for your records. Fax and email transmittal information is on the form. For any additional information, please feel free to call or email Twyla Brookins: (773) 205-3257 or Twyla_Brookins@usc.salvationarmy.org. We look forward to hearing from you soon.

Sincerely,

Suzanne Ploger
Development Department



DOING THE MOST GOOD™



CONFIRMATION FORM

Please attach any additional information/requirements as needed

DONUT DAYS May 30-31 and June 6-7, 2014

Permission Granted: (Please circle one) YES NO

Reason Denied: _____

Village/Township Name: _____

Title of Official: _____ Phone #: _____

Signature: _____

Contact Person: _____ Phone #: _____

Certificate of Insurance (COI) Required: (Please circle one) YES NO

Specific Verbiage Required on COI: _____

Fee Required: (Please circle one) YES [Amt: \$ _____] NO

Additional Instructions/Requests: _____

RED KETTLE CAMPAIGN November 7-December 24, 2014

Permission Granted: (Please circle one) YES NO

Reason Denied: _____

Village/Township Name: _____

Title of Official: _____ Phone #: _____

Signature: _____

Contact Person: _____ Phone #: _____

Certificate of Insurance (COI) Required: (Please circle one) YES NO

Specific Verbiage Required on COI: _____

Fee Required: (Please circle one) YES [Amt: \$ _____] NO

Additional Instructions/Requests: _____

*Please transmit completed form to: (Fax) Attn: Twyla Brookins, Corporate Relations, 773.205.3675
or (Email) twyla_brookins@usc.salvationarmy.org*

BUSINESS LICENSE APPLICATION

RECEIVED
FEB 20 2014
BY: _____

BUSINESS NAME: Rehoboth Medi Inc ADDRESS: 28 E. 34th Street

BUSINESS OWNER'S NAME: OLADIPU SMITH

ADDRESS: 2086 Camelot Ln CITY/STATE: Lynwood, IL ZIP: 60411

BUSINESS PHONE: 312-217-5591 HOME PHONE: N/A

TYPE OF BUSINESS: Durable Medical Equipments
Medicaid participants WHOLESALE: _____ RETAIL: X

STATE TAX NO.: 26-2374230 THE VILLAGE OF STEGER MUST BE NAMED ON YOUR STATE TAX FORM AS RECEIPT OF SALES TAX
(Medicaid provider no sales tax charged)

Return completed application, along with \$50.00, non-refundable, to cover inspection fees to the Village Clerk's Office. The completed application will go before the Village Board for temporary approval.

In accordance with Ordinance No. 895, all inspections on the business must be made and the property brought into compliance with all pertinent State and Village Codes within 45 days from the issuance of the **TEMPORARY APPROVAL** or the business license will terminate. At that point, you will not be allowed to conduct business until such time as the property is brought into compliance with State and Village Codes and the Village Board grants final approval.

In accordance with Ordinance No. 850, it shall be unlawful for any person, firm or corporation to paint, erect, construct, alter, relocate, expand or change the face of any sign within the Village unless a permit has been issued by the Village of Steger. (see attached sign permit application)

Applicant's Signature: [Signature] Date: 2/20/2014

FOR OFFICE USE ONLY

CURRENT ZONING OF PROPERTY: _____ ZONING REQUIRED: _____

INSPECTIONS: BUILDING DATE: _____ APPROVED BY: _____
FIRE DATE: _____ APPROVED BY: _____
HEALTH DATE: _____ APPROVED BY: _____

INSPECTION FEES: AMOUNT PAID: 50.00 DATE PAID: 2/20/14 RECEIPT #: 60267

COPIES DISTRIBUTED TO: Code Enforcement: _____ Water Billing: _____

TEMPORARY APPROVAL GRANTED BY VILLAGE BOARD ON: _____

B&M of 3-3-14