

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 18th day of February, 2014 in the Municipal Building of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Skrezyna, Kozy, Sarek, Lopez and Perchinski. Trustee Banicki was absent. Also present were HR/Dispatch Director Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, Community Center Director Diane Rossi, Village Administrator Mike Tilton, Fire Chief Jeff Roesner, EMA Chief Tom Johnston, Police Chief Greg Rambo and Village Attorney Amber Munday.

AWARDS, HONORS & SPECIAL RECOGNITIONS

None

MINUTES

Trustee Lopez made a motion to approve the minutes as written. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

AUDIENCE PARTICIPATION

Ken Huff of 235 E. 34th Street discussed a problem he is experiencing with his water. His concern was that a main break was in his neighborhood or that his pipes were frozen. Mr. Huff called a plumber who explained that a service call will cost \$1,000 to identify the problem. Director of Public Infrastructure Dave Toepper explained that the Village is responsible for keeping water flowing through the mains, from the main to the home is the homeowner's responsibility. Mayor Peterson asked Mr. Toepper to go to the home to help determine what exactly the problem at the Huff home is. Mr. Toepper will contact the Huff's Wednesday.

Vickie Werwich, maintenance representative for 118 East 34th Street, the hair salon was experiencing a problem with possible frozen water lines or a clogged line. Mayor Peterson will discuss with the Village Attorney what the Village could legally do to help. Mrs. Werwich expressed concern that the plumbers may need to tap into the hydrant across 34th Street from the salon. Mayor Peterson will investigate the possibility of diverting traffic for a short period so the work can be completed.

Dean Gaffney, Village Trustee from the Village of Crete explained an ionization program for the Crete well. He invited the Board to come and see what the program is about. Ionization helps improve the water hardness in well water. Mayor Peterson asked Director of Public Infrastructure Dave Toepper to contact Crete regarding the ionization program.

REPORTS

Village Administrator Mike Tilton reported when the weather breaks, the traffic trailer will be used on 31st and 35th Streets for the traffic counts for the quiet zone study. Mr. Tilton will have more to report on at the next meeting.

Director of Public Infrastructure Dave Toepper reported that the Village should have enough salt to get through the rest of the winter season. Mr. Toepper also reported that year to date the Village has had 35 water main breaks and many more are expected as the weather thaws later this week.

Fire Chief Jeff Roesner In January the Fire Department had 113 total calls; 12 fire calls, 98 medical calls and 3 were toned out in error. Mutual Aid was received 13 times and given 18 times.

Police Chief Greg Rambo reported that in January, the Police Department had 688 calls for service; 44 traffic tickets, 111 parking/compliance tickets and 15 criminal arrests were made. Chief Rambo explained that Officer Smith will be able to return to teaching classes for the Police Department as he recovers from an injury. Chief Rambo explained that security at the Police Department will be a concern once the Dispatch Center is no longer active. Village Administrator Tilton is working on video equipment to protect the Police Department when it is unmanned.

EMA Chief Tom Johnston reported EMA had 9 emergency call outs, 7 regular patrols, 2 snow patrols for total of 242.5 man hours in January. Chief Johnston is working with Storm Siren, Incorporated and researching possible grants to help fund a new siren. Chief Johnston expects to have more information at the next Board meeting. Trustee Perchinski asked about the NIM's certification. Chief Roesner explained that newly elected trustees need to get certified. Chief Roesner will get the information needed from trustees.

Community Center Director Diane Rossi had no report

HR Director Mary Jo Seehausen reported that Human Resources is working on performance reviews for each department head to complete for staff and also reviews for each department head for the Board to complete. Mrs. Seehausen plans to have the reviews to department heads by March 1st and returned to the Board by March 31st.

Village Attorney Amber Munday had no report

Village Treasurer Ryan Buxton reported on the period ending February 12th, his report is attached. Mr. Buxton stated that the finance department is working on the action plan as suggested by the annual audit.

TRUSTEES' REPORTS

Trustee Skrezyna had no report

Trustee Kozy had no report.

Trustee Lopez asked that all Department Heads collect job descriptions to Human Resources as soon as possible.

Trustee Sarek reported Girls Softball has agreed to pay half of the cost of resurfacing the softball field. The nets have been taken down and stored at the Public Works building. One of the net needs to be replaced. Recreation Board President has spoken with Illinois Lutheran regarding their use of the ball fields for games and practices and have worked out a schedule.

Trustee Perchinski had no report.

CLERK'S REPORT

The Clerk had no report.

PRESIDENT'S REPORT

Mayor Peterson reported that he and Administrator Tilton met with Lee Publications regarding a Village newsletter. It is his hope to publish 3 times each year, 8 pages long and supported by business advertising. The first one should be in May 2014 and then early September and late November.

BILLS

Trustee Skrezyna made a motion to pay the bills as listed. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried

CORRESPONDENCE

A letter from Brementowne Manor regarding the availability of HUD-subsidized apartments for low and moderate-income seniors and persons with disabilities.

OLD BUSINESS:

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1062 AUTHORIZING THE VILLAGE PRESIDENT, THE VILLAGE CLERK AND THE VILLAGE TREASURER TO SIGN CONTRACTS AND LOAN DOCUMENTS ON BEHALF OF THE VILLAGE. Trustee Kozy seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Sarek made a motion to table ORDINANCE NO. 1063 AN ORDINANCE AMENDING CHAPTER 2, SECTION 2-236, CHAPTER 2, SECTION 2-238 AND CHAPTER 2, SECTION 2-239 OF THE MUNICIPAL CODE OF STEGER, ILLINOIS REGARDING THE HIRING OR RETENTION OF BUILDING INSPECTORS FOR THE VILLAGE OF STEGER. Trustee Skrezyna seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Perchinski made a motion to table RESOLUTION NO. 1050 A RESOLUTION AMENDING THE NEW HIRE POLICY FOR THE VILLAGE OF STEGER, until after the Executive Session. Trustee Skrezyna seconded the motion. Voice vote; all ayes. Motion carried.

NEW BUSINESS:

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1064 REPEALING ORDINANCE NO. 1048 FOR THE VILLAGE OF STEGER. Trustee Sarek seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1065 AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL PUBLIC SAFETY AGREEMENT ESTABLISHING A CENTRALIZED PUBLIC SAFETY COMMUNICATIONS SYSTEM FOR THE VILLAGE OF STEGER, with clarifications from the Village Attorney. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Sarek made a motion to approve the request of Mark Kjenstad of Illinois Lutheran High School to use the baseball field at Veterans Park this spring. Trustee Skrezyna seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Kozy made a motion to approve the request of Endea Hill of Chicago's Super JJ Ribs, Fish & Chicken for a second 45 day extension to her temporary business license. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the Temporary Business License Application for Sopko Insurance relocating to 3333 Chicago Road, pending inspections. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

EXECUTIVE SESSION

Trustee Perchinski made a motion to adjourn to Executive Session to discuss Personnel 5 ILCS 120/2 (c) (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

7:30pm

Trustee Perchinski made a motion to return to regular Session. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

8:21pm

Trustee Perchinski made a motion to adopt Ordinance No. 1063 AMENDING CHAPTER 2, SECTION 2-236, CHAPTER 2, SECTION 2-238 AND CHAPTER 2, SECTION 2-239 OF THE MUNICIPAL CODE OF STEGER, ILLINOIS REGARDING THE HIRING OR RETENTION OF BUILDING INSPECTORS FOR THE VILLAGE OF STEGER. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to accept RESOLUTION NO. 1050 AMENDING THE NEW HIRE POLICY FOR THE VILLAGE OF STEGER. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

ADJOURNMENT

There being no further business to discuss, Trustee Perchinski moved that the meeting adjourn. Trustee Sarek seconded the motion. Voice vote; all ayes. Motion carried.

MEETING ADJOURNED AT 8:22pm

Kenneth A. Peterson, Jr., Village President

Carmen S. Recupito, Jr., Village Clerk