

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF STEGER, WILL & COOK  
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 21<sup>ST</sup> day of January, 2014 in the Municipal Building of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Skrezyna, Kozy, Sarek, Lopez and Perchinski. Trustee Banicki was absent. Also present were HR/Dispatch Director Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, Community Center Director Diane Rossi, Village Treasurer Ryan Buxton, Village Administrator Mike Tilton, Fire Chief Jeff Roesner, EMA Chief Tom Johnston and Police Chief Greg Rambo.

**AWARDS, HONORS & SPECIAL RECOGNITIONS**

None

**MINUTES**

Trustee Perchinski made a motion to approve the minutes as written. Trustee Lopez seconded the motion. Voice vote was called; all ayes. Motion carried.

**AUDIENCE PARTICIPATION**

None

**CORRESPONDENCE**

None

**REPORTS**

**Village Administrator Mike Tilton** reported that he and Director of Public Infrastructure Dave Toepper met with an architect regarding construction of a car wash and possible Dunkin Donuts at the Shell gas station. Mr. Tilton also spoke with representatives of Dollar General who are anxious to get their project started.

**Director of Public Infrastructure Dave Toepper** thanked Meredith Horn for her help in getting together with the Morton Arboretum for replacing trees that have been lost and sharing of grants information. Mr. Toepper also reported that work on the "Safe Routes to School" is continuing and the application will be submitted by the end of January.

**Fire Chief Jeff Roesner** had no report

**Police Chief Greg Rambo** reported that the Police Department has purchased a vehicle to be used as an unmarked car. Chief Rambo also reported that Officer Brian Smith has been recognized for the second year in a row by the NRA for his public service through the Metropolitan Police Self-Defense Institute.

**EMA Chief Tom Johnston** had no report

**Community Center Director Diane Rossi** had no report.

**HR Director Mary Jo Seehausen** reported that she recently met with the Risk Management Company and has invited them to attend the next Village staff meeting. Mrs. Seehausen explained that Risk Management has attorneys available to the Village and at no cost they can review certain Village concerns before contacting the Village's attorneys.

**Village Treasurer Ryan Buxton** gave his financial report for the first half of January. His report is included in the minutes. Mr. Buxton met on Monday January 20<sup>th</sup> with the Village accounting firm and has some recommendations on "tightening up" certain procedures.

### **TRUSTEES' REPORTS**

**Trustee Skrezyna** reported that by moving alarms to Tyco, costs should be cut by half

**Trustee Kozy** had no report.

**Trustee Lopez** had no report.

**Trustee Sarek** reported that Basketball and Volleyball Leagues are underway and going well. Trustee Sarek reported that the severe weather blew down the nets recently installed at Veterans Park through the DCEO grant. Administrator Tilton explained that the nets should be removed each winter and returned in the spring. Both nets will be taken down.

**Trustee Perchinski** had no report.

### **CLERK'S REPORT**

The Clerk had no report.

### **PRESIDENT'S REPORT**

Mayor Peterson had no report.

**BILLS**

Trustee Skrezyna made a motion to pay the bills as listed. Trustee Perchinski seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

**CORRESPONDENCE:**

None

**OLD BUSINESS:**

Trustee Perchinski made a motion to table indefinitely, the Appointments by the Mayor to the Planning and Zoning Boards. Trustee Skrezyna seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to table indefinitely, the Temporary Business License Application of Lidor Enterprises, Inc. at 29 E. 32nd Street, until the inspections have been completed. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to table indefinitely, the Temporary Business License Application of Area Service at 3801 Union Avenue, until the inspections have been completed. Trustee Skrezyna seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to adopt Ordinance 966 and the Personnel Manual Section 3 Employee Benefits, Part M. Retiree Health Insurance (Sec.2-365). Trustee Sarek seconded the motion. Trustee Kozy had no report.

**NEW BUSINESS:**

Trustee Perchinski made a motion to adopt ORDINANCE NO 1060 REPEALING ORDINANCE NO. 966 REGARDING CONTINUED HEALTH INSURANCE COVERAGE FOR ELECTED OFFICIALS AND AMENDING CHAPTER 2, SECTION 2-365 OF THE MUNICIPAL CODE OF STEGER, ILLINOIS FOR THE VILLAGE OF STEGER. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Lopez made a motion to adopt ORDINANCE NO. 1061 REVISING SECTION III (M) OF THE EMPLOYEE PERSONNEL MANUAL FOR THE VILLAGE OF STEGER. Trustee Perchinski seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion that the Village pay its portion of the Rail Road Quiet Zone Study (\$2,632). Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to accept the Comcast proposal with yearly savings to the Village of approximately \$12,000.00. Trustee Sarek seconded the motion and asked that Village Administrator Tilton ask Comcast to combine the internet service between the Village Hall and the Police Department. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to table the Cleaning Services until after Executive Session. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the appointment of Ryan Boren to a position of Part Time Police Officer. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

The Village Clerk swore in Ryan Boren as a part time Police Officer.

### **EXECUTIVE SESSION**

Trustee Perchinski made a motion to adjourn to Executive Session to discuss Personnel and Litigation 5 ILCS 120/2 (c) (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act 5 ILCS 120/2 (c) (11)Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before court, pursuant to Section 2(c)(11) of the Open Meetings Act Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

**7:19pm**

Trustee Perchinski made a motion to return to regular Session. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

**8:03pm**

Trustee Perchinski made a motion to contract with Absolute Best Cleaning Company to complete the current cleaning contract. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

### **ADJOURNMENT**

There being no further business to discuss, Trustee Perchinski moved that the meeting adjourn. Trustee Sarek seconded the motion. Voice vote; all ayes. Motion carried.

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**MEETING ADJOURNED AT 8:04pm**

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Kenneth A. Peterson, Jr., Village President

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Carmen S. Recupito, Jr., Village Clerk