

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 16th day of December, 2013 in the Municipal Building of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Skrezyna, Kozy, Lopez, Sarek and Perchinski. Trustee Banicki was absent. Also present were HR/Dispatch Director Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, Community Center Director Diane Rossi, Village Treasurer Ryan Buxton, Village Administrator Mike Tilton and Police Chief Greg Rambo.

AWARDS, HONORS & SPECIAL RECOGNITIONS

Barb Recupito and Alice Peterson of the Spirit Committee presented awards for the Christmas Tree Decorating Contest.

Grand Prize – Steger American Legion Post

1st Place - Bambino's Restaurant

3rd Place- Bloom Trail's Theater Troupe

Kmart gift cards were presented to the winners. The gift cards were donated by Mayor Ken Peterson and Mrs. Alice Peterson.

Mrs. Recupito stated that the Spirit Committee is looking for new members.

The Board also thanked the Chamber of Commerce for planning the event and the decorations around town.

MINUTES

Trustee Lopez made a motion to approve the minutes as written with one correction. Trustee Perchinski seconded the motion. Voice vote was called; all ayes. Motion carried.

AUDIENCE PARTICIPATION

Meredith Horn, 22805 State Street presented the Board with a letter and applications for the 2014 Trees USA submission. Ms. Horn has contacted the Morton Arboretum and will share contact information with Public Infrastructure Director Dave Toepper. The Arboretum plans to meet with Mr. Toepper regarding the trees lost to the Emerald Ash Borer and possible grants for replacement trees.

Deputy Police Chief Patrick Rossi discussed a public meeting attended by Fire Chief Jeff Roesner and himself. The meeting was for Cook County Hazard Mitigation plan. The Mitigation plan makes the Village eligible for reimbursement for natural hazards. Without a Mitigation plan, the Village is not eligible for FEMA reimbursement. Deputy Chief Rossi explained that the Cook County website has a survey they request Cook County residents participate in. A link is on the Village's website.

Cook County Department of Public Health Pharmaceutical Distribution Plan provides for vaccinations for first responders in the event of a wide spread illness. Bloom Trail High School will be the common distributions site for Steger, South Chicago Heights and Sauk Village.

CORRESPONDENCE

None

REPORTS

REPORTS OF THE TRUSTEES

Trustee Perchinski gave the Fire Department report for November in the absence of Fire Chief Jeff Roesner. In November, the Fire Department had 120 total calls; 27 Fire calls, 93 medical calls and 2 toned out in error. For the year, there were 1,205 calls, 19 mutual aid given and 14 were received.

Trustee Sarek reported that basketball and volleyball will begin the 10th and 11th of January. Trustee Sarek has spoken with School Board President Michelle Helsel. The School District will begin meeting with the architect soon. Trustee Sarek asked the Board's permission to attend the meetings and research possible partnerships with the School District as far as recreation; gyms, fields, etc.

Trustee Lopez reported on the progress made with the Human Resources in the past year and thanked Director Mary Jo Seehausen for her efforts.

Trustee Kozy reported that in November EMA had 11 patrols, 3 special details, 9 emergency call outs, 1 training event, 3 mutual aid calls and 1 received. For total of 465 ½ man hours for November.

Village Administrator Mike Tilton reported the Village has in fact been approved for the grant in the amount of \$31,000 for lights. The Village has also applied for the \$75,000 grant for abandoned properties. Because of recently joining the Housing Collaborative, the Village has passed phase I of the process.

Mr. Tilton has spoken with the Bloom Township Highway Commissioner regarding streets maintenance, snow plowing, trees maintenance and more in the Miller Woods area.

Mr. Tilton, Trustee Perchinski and Attorney Lou Panici met with Robinson Engineering regarding the quiet zones. Mr. Tilton will meet with Cook County Highway Department in search of studies for Steger Road and Sauk Trail. Mr. Tilton will also talk with South Chicago Heights regarding sharing the cost of the studies.

Village Attorney Amber Munday is working on several projects, but nothing to report on at this time.

Village Treasurer Ryan Buxton gave his financial report for the first part of December. His report is included in the minutes. Mr. Buxton stated that a C.D. is coming due for about \$125,000. Mr. Buxton recommends the C.D. rollover into a short term C.D. or money market account.

Director of Public Infrastructure Dave Toepper had no report

Police Chief Greg Rambo reported that in November the Police Department made 182 Premise checks, 136 Traffic Stops, and 624 calls for Police Service. There were 40 traffic tickets, 108 parking/compliance tickets and 13 arrests were made.

Community Center Director Diane Rossi reported that 120 seniors enjoyed the Senior Holiday luncheon. Everyone enjoyed the event.

HR Director Mary Jo Seehausen reported that in November, the Dispatch Center answered 2,650 calls; 390 9-1-1 calls and 2,260 7 digit line calls. Two Police agencies were dispatched 1,718 times and three Fire agencies 238 times.

Ms. Seehausen reported on the casualty liability insurance. Ms. Seehausen stated that Trustee Perchinski had asked each Department Head to review the contents of his/her buildings and update the new insurance company. Ms. Seehausen stated that more property was added to the insurance and increased the annual cost of insurance by \$3,400 annually. The total annual premium will still be substantially lower than the previous carrier. Certificates of insurance should be made available later in the week.

CLERK'S REPORT

None

PRESIDENT'S REPORT

Mayor Peterson wished everyone a safe and Happy Holiday.

BILLS

Trustee Sarek made a motion to pay the bills as listed as funds are available. Trustee Perchinski seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

CORRESPONDENCE:

None

OLD BUSINESS:

Trustee Lopez made a motion to approve RESOLUTION NO. 1048 A RESOLUTION AMENDING THE NEW HIRE POLICY FOR THE VILLAGE OF STEGER. Trustee Lopez' motion included two changes; 1. the mayor's ability to hire on a temporary basis with later Board approval and 2. the Village will only accept job applications when a position is available. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to table the Appointments by the Mayor to the Planning and Zoning Boards. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to table the Temporary Business License Application of Lidor Enterprises, Inc. at 29 E. 32nd Street, pending inspections. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to table the Temporary Business License Application of Area Service at 3801 Union Avenue, pending inspections. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

NEW BUSINESS:

Trustee Perchinski made a motion to adopt ORDINANCE NO.1059 AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2013 TO PAY DEBT SERVICE ON \$1,390,000 GENERAL OBLIGATION BONDS, SERIES 2003 (ALTERNATIVE REVENUE SOURCE), OF THE VILLAGE OF STEGER, COOK AND WILL COUNTIES, ILLINOIS. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Lopez made a motion to table Modification of Ordinance 966 and the Personnel Manual Section 3 Employee Benefits, Part M. Retiree Health Insurance (Sec.2-365). Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve a Class 6B Tax Incentive for Bless Enterprise's property at 3320 Louis Sherman Drive. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to deny the request of Michelle Foreman of Signature Sports Bar and Grill to extend her business hours on New Year's Eve so that she may host a party. Ms. Foreman would like to remain open from 2am to 4am for the event. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted no. Motion carried.

Trustee Perchinski made a motion to approve the 2014 Board Meeting dates as written. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee made a motion to approve the Village Marquee Use Policy removing numbers 5 and 6 from the Policy. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted no. Motion carried.

EXECUTIVE SESSION

Trustee Perchinski made a motion to go into Executive Session to discuss 5 ILCS 120/2 (c) (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

7:38pm

Trustee Perchinski made a motion to return to regular Session. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

8:33pm

Mayor Peterson appointed the following co-liaisons;
Public Safety-Trustees Perchinski and Lopez
Emergency Management-Trustees Kozy and Sarek
Human Resources-Trustees Lopez and Banicki
Public Infrastructure-Trustees Banicki and Skrezyna
Finance and Communications-Trustees Skrezyna and Perchinski
Public Recreation-Trustees Sarek and Kozy

Trustee Perchinski made a motion to approve the Mayor's appointments of co-liaisons. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

ADJOURNMENT

There being no further business to discuss, Trustee Perchinski moved that the meeting adjourn. Trustee Sarek seconded the motion. Voice vote; all ayes. Motion carried.

MEETING ADJOURNED AT 8:35pm

Kenneth A. Peterson, Jr., Village President

Carmen S. Recupito, Jr., Village Clerk