

VILLAGE OF
STEGER
BOARD OF TRUSTEES
REGULAR MEETING AGENDA

NOVEMBER 18, 2013

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. AWARDS, HONORS, AND SPECIAL RECOGNITIONS
- E. MINUTES OF PREVIOUS MEETING
- F. AUDIENCE PARTICIPATION
- G. REPORTS
 - 1. Trustee/Liaison
 - 2. Administrator
 - 3. Clerk
 - 4. Attorney
 - 5. Treasurer
 - 6. Department Heads
 - a. Public Infrastructure/Code Enforcement Director
 - b. Fire Chief
 - c. Police Chief
 - d. EMA Chief
 - e. Community Center Director
 - f. HR/Dispatch Director
- H. MAYOR'S REPORT
- I. PAYING OF THE BILLS
- J. CORRESPONDENCE
 - Nicor Gas requests partnering with the Village to promote programs that provide assistance with managing heating bills and natural gas use.

K. OLD BUSINESS:

Temporary Business License Application of Jeff Fink at Area Service at 3801 Union Avenue, pending inspections. (tabled 11/4/13)

L. NEW BUSINESS:

ORDINANCE NO. 1055 AN ORDINANCE AUTHORIZING AND APPROVING THE SALE OR DISPOSAL OF PERSONAL PROPERTY FOR THE VILLAGE OF STEGER.

ORDINANCE NO. 1056 AN ORDINANCE REVISING SECTION III (P) OF THE EMPLOYEE PERSONNEL MANUAL FOR THE VILLAGE OF STEGER

ORDINANCE NO. 1057 AN ORDINANCE REVISING SECTION II (G) OF THE EMPLOYEE PERSONNEL MANUAL FOR THE VILLAGE OF STEGER

RESOLUTION NO. 1045 A RESOLUTION PROCLAIMING DECEMBER 2013 NATIONAL DRUNK AND DRUGGED DRIVING PREVENTION MONTH

RESOLUTION NO. 1046 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO SERVE AS, OR TO APPOINT, THE OFFICIAL REPRESENTATIVE OF THE VILLAGE OF STEGER TO THE CHICAGO SOUTHLAND HOUSING AND COMMUNITY DEVELOPMENT COLLABORATIVE

A presentation by Cevaal Insurance Agency, Inc. and Board action, if necessary.

Police Chief Greg Rambo's Citizens Firearms Training Update.

Police Chief Greg Rambo's part time officer Update.

Police Chief Greg Rambo's Update on Police vehicles.

EMA Chief Tom Johnston requests approval of Probationary Member Jason Stevenson, pending background check.

Temporary Business License Application of Jesus Saves at 3027 Chicago Road, pending inspections.

Temporary Business License Application of Chicago's Super JJ Fish and Chicken at 438 W. 34th Street, pending inspections.

M. ADJOURNMENT

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 4th day of November, 2013 in the Municipal Building of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Also present were HR/Dispatch Director Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, Fire Chief Jeff Roesner, Emergency Management Chief Tom Johnston, Community Center Director Diane Rossi, Village Treasurer Ryan Buxton, Police Pension Board President Pat Rossi, Village Administrator Mike Tilton, Village Attorney Amber Munday and Police Chief Greg Rambo.

AWARDS, HONORS & SPECIAL RECOGNITIONS

None

MINUTES

Trustee Perchinski made a motion to approve the minutes as written with two corrections. Trustee Lopez seconded the motion. Voice vote was called; all eyes. Motion carried.

AUDIENCE PARTICIPATION

Jeff Watson and Colleen Watson of 3749 Union Avenue discussed the business license application of Area Service at 3801 Union Avenue. The Watsons explained that currently heavy equipment used on the property cause shaking and exhaust fumes onto their property. The Watsons asked that all inspections take into consideration the entire property including the pole barn and that the property be brought up to code. Public Infrastructure Director Dave Toepper will inspect the property before moving ahead with the business license.

Christie Ebert of 222 Barbara Lane explained that she is having an issue with a large raccoon. The raccoon gets into her garbage can and backyard. Mrs. Ebert was told by Will County Animal Control that only municipalities with contracts with Will County Animal Control are serviced by them. Mayor Peterson explained that the Village Administrator will look into the issue for Mrs. Ebert.

Layne Marino-Platopoulos of 3210 Sandy Ridge reported that the Metra Board met in October and will meet again in November. Metra Board members suggested that Southeast Commuter Rail use some of the Metra Electric rails and then split off just south of 115th Street.

REPORTS

Village Administrator Mike Tilton reported that November 12th from 9:30am to noon State Representative Thaddeus Jones will be at the Village Hall and anyone with concerns should stop by to share them.

Repairs to the Mayor's office are underway and should be completed by Friday November 8th.

The Village will receive the first of two grants for lighting. The first is for \$15,000.00 and the second is expected to be \$31,000-\$32,000.00.

At the direction of Trustee Perchinski, Mr. Tilton is looking into copier lease agreements and expects to save approximately \$400.00 per month.

Director of Public Infrastructure Dave Toepper reported that in October the Building Department issued 71 Building Permits for about \$12,000.00 in revenue. No water mains needed repair in the month.

Fire Chief Jeff Roesner reported that in October the Department responded to 114 calls; 24 fire and 90 medical calls. The Department gave mutual aid 22 times and received it 17 times. Chief Roesner thanked all that came to the Pancake Breakfast on November 3rd. Chief Roesner explained that over 700 breakfasts were served.

Police Chief Greg Rambo had no report

EMA Chief Tom Johnston reported EMA had 12 patrols, 3 calls, 1 call for Mutual aid and 3 special details for a total of 264 man hours in October. Chief Johnston asked that residents go to the Will County website and complete the Hazard Mitigation survey.

Community Center Director Diane Rossi had no report

HR Director Mary Jo Seehausen had no report.

Village Attorney Amber Munday reported that she's working on certain pieces of legislation and will send them to appropriate Department Heads in the next couple of weeks. Ms. Munday is also working with the Village Treasurer on the tax levy.

Village Treasurer Ryan Buxton gave his financial reported for the month of October, Year to Date and comparison with last fiscal year. Mr. Buxton also reported that the tax levy should be passed at the December 2nd Board meeting so that copies can be delivered to both counties by the last Tuesday in December.

REPORTS OF THE TRUSTEES

Trustee Sarek reported that the Recreation Board agreed to make two payments to Dyer Girls' Softball of \$730.00 (50%); one now and the other in the spring.

CLERK'S REPORT

None

PRESIDENT'S REPORT

Mayor Peterson suggested that Ordinances No. 1053 and 1054 both be tabled.

BILLS

Trustee Perchinski made a motion to pay the bills as listed as funds are available. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

CORRESPONDENCE

Illinois Department of Transportation-Safe Routes to School. Mayor Peterson asked Village Administrator Mike Tilton and Public Infrastructure Director Dave Toepper look into Safe Routes to School and the possibility of grant funds for sidewalks in the area of Eastview and Columbia Central Schools.

OLD BUSINESS:

None

NEW BUSINESS:

Trustee Perchinski made a motion to adopt ORDINANCE No. 1052 AMENDING CHAPTER 6, SECTION 6-45, AND CHAPTER 6, SECTION 6-46, OF THE MUNICIPAL CODE OF STEGER, ILLINOIS REGARDING VIDEO GAMING FOR VILLAGE OF STEGER. Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Lopez made a motion to table ORDINANCE NO. 1053 AN ORDINANCE AMENDING CHAPTER 14, SECTION 14-10, AND CHAPTER 14, SECTION 14-11, OF THE MUNICIPAL CODE OF STEGER, ILLINOIS REGARDING ANIMALS FOR THE VILLAGE OF STEGER. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Lopez made a motion to table indefinitely ORDINANCE NO. 1054 AMENDING CHAPTER 18, SECTION 18-86, OF THE MUNICIPAL CODE OF STEGER, ILLINOIS REGARDING SUPERVISING ELECTRICIANS FOR THE VILLAGE OF STEGER. Trustee Perchinski seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski suggested that the Director of Public Infrastructure to look into an amendment regarding roofing and plumbing as well.

Minutes of November 4, 2013-- page 4
NEW BUSINESS (cont.)

Trustee Perchinski made a motion to pay the annual EMA Payroll. Trustee Sarek Seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Skrezyna made a motion to approve the request of Fire Chief Jeff Roesner of probationary firefighter/paramedic Ryan Schwiesow, pending background check. Trustee Kozy seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

After discussion on the business license status of Art's Towing the Board decided to fine Art's Towing the maximum fine. Code Enforcement Officer Dave Toepper will go to Art's Towing and issue a citation and will suggest the maximum fine. GD Warehouse letter was returned in the mail. It will be resubmitted. Code Enforcement Officer Dave Toepper will

Trustee Lopez made a motion to approve the request of Sherry Newquist, Managing Partner of Amici's Taverna for a 3 month extension of her temporary business license. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Minutes of November 4, 2013-- page 6

EXECUTIVE SESSION

Trustee Perchinski made a motion to go into Executive Session to discuss 5 ILCS 120/2 (c) (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act and 5 ILCS 120/2 (c) (5)The Purchase or Lease of Real Property for the use of the Public Body, pursuant to Section 2(c)(5) of the Open Meetings Act Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

7:27pm

Trustee Perchinski made a motion to return to regular Session. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

7:44pm

Chief Rambo explained that working with other municipalities on rapid deployment of mutual aid, squad cars may be sent to neighboring communities to familiarize themselves with locations within those communities. Chief Rambo explained that this will be a practical exercise and no cause for alarm.

ADJOURNMENT

There being no further business to discuss, Trustee Lopez moved that the meeting adjourn. Trustee Skrezyna seconded the motion. Voice vote; all ayes. Motion carried.

MEETING ADJOURNED AT 7:45pm

Kenneth A. Peterson, Jr., Village President

Carmen S. Recupito, Jr., Village Clerk

TIM PERCHINSKI, TRUSTEE
PUBLIC SAFETY LIAISON

GREGORY P. RAMBO
CHIEF OF POLICE

Steger Police Department

35 W. 34TH STREET STEGER, ILLINOIS 60475
(708) 754-8121
FAX: (708) 755-4977

OCTOBER 2013 CALLS FOR SERVICE:

Premise Checks:	220
Traffic Stops:	193
Police Service Calls:	785

Traffic Tickets:	54
Parking/Compliance:	88
Arrest Made:	15

TIM PERCHINSKI, TRUSTEE
PUBLIC SAFETY LIAISON

MARY JO SEEHAUSEN
DIRECTOR

STEGER DISPATCH CENTER

9-1-1

35 W. 34th Street
Steger, Illinois 60475

(708) 754.8121
(708) 755.4977 Fax

OCTOBER 2013 REPORT

TOTAL 9-1-1 CALLS ANSWERED:	434
TOTAL 7 DIGIT LINES ANSWERED:	2531

TOTAL:	2965
--------	------

POLICE INCIDENTS 2 AGENCIES:	1996
FIRE INCIDENTS 3 AGENCIES:	230

TOTAL:	2226
--------	------

SYS DATE:11/14/13

Village of Steger

SYS TIME:16:03

A / P W A R R A N T L I S T

[NW2]

REGISTER # 477

DATE: 11/14/13

Thursday November 14, 2013

PAGE 1

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT	DIST
ELMER & SON LOCKSMITHS INC 303891		01-00-31100		KEYS	15.00	
EXCEL ELECTRIC INC 117249		01-00-31400		STREET LIGHT MAIN	568.00	
COMED 22049 1013		01-00-33102		MONTHLY SERVICE	241.30	
COMED 24002 10/13		01-00-33102		MONTHLY SERVICE	344.37	
COMED 73007 10/13		01-00-33102		MONTHLY SERVICE	123.61	
COMED 80004 1013		01-00-33102		MONTHLY SERVICE	70.27	
COMED 81001 1013		01-00-33102		MONTHLY SERVICE	37.99	
HERITAGE F/S, INC. 62095		01-00-33300		GASOLINE	54.95	
LOCIS 34906		01-00-33500		TAX FORMS	162.50	
SOUTH HOLLAND PAPER CO. 289790		01-00-33500		PAPER PRODUCTS	38.86	
WALTON OFFICE SUPPLY 278830-0		01-00-33500		OFFICE SUPPLIES	103.36	
WILL COUNTY RECORDER T20130117782		01-00-33900		LAWN LIENS	618.75	
T & T BUSINESS SYSTEMS, INC. 74107		01-00-33901		COPIER LEASE	141.00	
DENNIS G. GIANOPOLUS, P.C. 15338		01-00-34100		SEPTEMBER 2013	948.75	
GUARANTEED TECHNICAL SERV & CONSULT INC 2011398		01-00-34900		COMPUTER MAINT	270.00	
GUARANTEED TECHNICAL SERV & CONSULT INC 2011424		01-00-34900		COMPUTER MAINT	90.00	
THE TIMES ADVERTISING 20591086		01-00-35500		TREASURERS REPORT	709.73	
CDW GOVERNMENT INC GT78325		01-00-37903		COMPUTER	486.08	
TOTAL FOR FUND 01		DEPT. 00			5024.52	
BRIAN H DRISCOLL 2013-10		01-06-34550		CTICKETS	200.00	
TOTAL FOR FUND 01		DEPT. 06			200.00	
SAUK TRAIL CAR WASH 103113		01-07-31805		CAR WASH/DETAIL	240.95	
BRIAN H DRISCOLL 2013-10		01-07-34550		HOUSING/A-O HEARI	500.00	
TOTAL FOR FUND 01		DEPT. 07			740.95	

SYS DATE:11/14/13

Village of Steger

SYS TIME:16:03

A / P W A R R A N T L I S T

[NW2]

REGISTER # 477

DATE: 11/14/13

Thursday November 14, 2013

PAGE 2

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	AMOUNT
			DESCRIPTION		DIST

TOTAL FOR FUND 01 5965.47

EMERGENCY POWER SOLUTIONS, INC. 5066	02-00-31700		GENERATOR PREV MA		1315.15
CHUCK'S COMPRESSOR INC 464	02-00-31800		AIR QUALITY TEST		172.50
KEITHS POWER EQUIPMENT INC 3758	02-00-31800		TOOLS MAINT		113.10
KEITHS POWER EQUIPMENT INC 9128	02-00-31800		TOOLS MAINT		23.60
BATTERY ZONE INC 9494	02-00-31805		BATTERY		103.95
MONARCH AUTO SUPPLY INC 6981-227172	02-00-31805		VEHICLE MAINT		48.79
MONARCH AUTO SUPPLY INC 6981-227336	02-00-31805		VEHICLE MAINT		69.08
HERITAGE F/S, INC. 62095	02-00-33300		GASOLINE		196.47
ACE HARDWARE IN STEGER 10/31/13	02-00-33501		SHOP SUPPLIES		161.26
MENARDS - MATTESON 35695	02-00-33501		SHOP SUPPLIES		146.76
MENARDS - MATTESON 36388	02-00-33501		BATTERIES		71.46
VERIZON WIRELESS 9714223234	02-00-33700		FINAL BILL		6.13
CYLINDER MAINTENANCE AND SUPPLY 1841	02-00-33702		MEDICAL OXYGEN		13.00
HENRY SCHEIN 9199427-01	02-00-33702		AMBULANCE SUPPLIE		147.75
KURTZ AMBULANCE SERVICE INC 88	02-00-34250		DECEMBER 2013		19155.33
MEDICAL REIMBURSEMENT SERVICES INC 3547	02-00-34251		OCTOBER 2013 SERV		1198.53
FRED PRYOR SEMINARS 20-2561044	02-00-38400		ROESNER TRAINING		134.00

TOTAL FOR FUND 02 DEPT. 00 23076.86

TOTAL FOR FUND 02 23076.86

COMED 19001 10/13	03-30-33100		MONTHLY SERVICE		36.31
ACE HARDWARE IN STEGER 10/31/13	03-30-33500		OFFICE SUPPLIES		9.88
ECO CHEM 13-0820	03-30-33500		OFFICE SUPPLIES		211.70
PEDERSOLI, JODI 111313	03-30-33504.01		AEROBICS TEACHER		120.00
MADSEN, AMY 111313	03-30-33504.10		ZUMBA INSTRUCTOR		98.00
FIRE SCIENCE TECHNIQUES LTD 81771	03-30-33703		MAINTENANCE		85.00

SYS DATE:11/14/13

Village of Steger

SYS TIME:16:03

A / P W A R R A N T L I S T

[NW2]

REGISTER # 477

DATE: 11/14/13

Thursday November 14, 2013

PAGE 3

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
SMITHEREEN COMPANY	888413	03-30-33703		MAINTENANCE	57.00
PROTECTION ONE ALARM MONITORING, INC.	10/27/13	03-30-33704		MONTHLY SERVICE	142.62
COMCAST	10/17/13	03-30-33900		MONTHLY SERVICE	150.98
SAM'S CLUB/GECF	101513	03-30-38901		MEMBERSHIP	90.00
TOTAL FOR FUND 03				DEPT. 30	1001.49
ACE HARDWARE IN STEGER	10/31/13	03-31-31300		PARK/PLAYGROUND S	45.18
COMED	29006 10/13	03-31-31300		MONTHLY SERVICE	1098.62
COMED	66000 1013	03-31-33100		MONTHLY SERVICE	204.20
COMED	82008 1013	03-31-33100		MONTHLY SERVICE	351.81
TOTAL FOR FUND 03				DEPT. 31	1699.81
TOTAL FOR FUND 03					2701.30
GEMINI PLUMBING COMPANY INC	21024	04-00-31100		PLUMBING	445.80
JAMES HERR & SONS	91578	04-00-31805		VEHICLE MAINT	251.60
JAMES HERR & SONS	91587	04-00-31805		VEHICLE MAINT	460.76
KAESER & BLAIR INCORPORATED	30829294	04-00-31805		SQUAD MAINT	194.34
MIDWEST GLASS & MIRROR INC.	1-26218	04-00-31805		WINDSHIELD REPAIR	286.06
MONARCH AUTO SUPPLY INC	6981-226598	04-00-31805		VEHICLE MAINT	305.57
O'REILLY AUTO PARTS	3414-276424	04-00-31805		WIPER BLADES	56.73
SAUK TRAIL CAR WASH	103113	04-00-31805		CAR WASH/DETAIL	21.00
SUPERIOR OIL SERVICE	261220	04-00-31805		VEHICLE MAINT	30.59
SUPERIOR OIL SERVICE	261417	04-00-31805		VEHICLE MAINT	30.59
THE DOOR STORE	110713	04-00-32900		CAULK WINDOWS	75.00
PC NET SERVICES	110186	04-00-32901		COMPUTER MAINT	80.00
HERITAGE F/S, INC.	62095	04-00-33300		GASOLINE	2496.02
K-MART #7289	10161303531466	04-00-33500		OFFICE SUPPLIES	16.75

SYS DATE:11/14/13

Village of Steger

SYS TIME:16:03

A / P W A R R A N T L I S T

[NW2]

REGISTER # 477

DATE: 11/14/13

Thursday November 14, 2013

PAGE 4

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
WALTON OFFICE SUPPLY	278631-1	04-00-33500		OFFICE SUPPLIES	23.06
WALTON OFFICE SUPPLY	279011-0	04-00-33500		OFFICE SUPPLIES	165.03
COUNTY OF COOK, ILLINOIS	2013	04-00-33703		CONNECTIVITY 2013	3796.38
LEXISNEXIS RISK DATA MANAGEMENT	20131031	04-00-33706		MONTHLY SERVICE	32.50
PROSHRED SECURITY	100038085	04-00-33900		SHRED SERVICE	245.00
GLENS UNIFORM SALES	2493	04-00-37302		KOZINSKI	247.08
GLENS UNIFORM SALES	2493	04-00-37302		SAUTER	340.92
GLENS UNIFORM SALES	2493	04-00-37302		PRESLEY	257.34
JCM UNIFORMS	682536.1	04-00-37302		RAMBO UNIFORM	45.90
JCM UNIFORMS	683966	04-00-37302		RUFF UNIFORM	191.05
JCM UNIFORMS	685631	04-00-37302		BANICKI	139.90-
JCM UNIFORMS	685785	04-00-37302		FAJMAN UNIFORM	60.50
RAY O'HERRON CO INC	1334568-IN	04-00-37302		BADGES	715.88
FRED PRYOR SEMINARS	20-2561044	04-00-38400		ROSSI TRAINING	134.00
PUBLIC AGENCY TRAINING COUNCIL	171128	04-00-38400		POLICE TRAINING	590.00
CDW GOVERNMENT INC	GW60713	04-00-38711		STATE FOREITURE	1079.12
KOTTKA, RON	11/05/13	04-00-38840		MILEAGE REIMBURSF	74.58
NORTH EAST MULTI-REGIONAL TRAINING INC	174828	04-00-38901		BANICKI TRAINING	350.00
LIGGIN, ERIC	2013 TOBACCO	04-00-38960		TOBACCO ENFORCEME	25.00
OLD PLANK TRAIL COMMUNITY BANK	33342 #14	04-00-40000		4 SQUADS	2544.87
OLD PLANK TRAIL COMMUNITY BANK	33342 #14	04-00-41000		4 SQUADS	325.87
TOTAL FOR FUND 04		DEPT. 00			15854.99
TOTAL FOR FUND 04				15854.99	
THORN CREEK BASIN SANITARY DISTRICT	OCTOBER 2013	06-00-15800		MONTHLY USER CHAR	34269.74
EXCEL ELECTRIC INC	117234	06-00-31504		LOCATE	168.00
H.D. SUPPLY WATERWORKS, INC	B671819	06-00-31504		MAINT TO MAINS	518.48
H.D. SUPPLY WATERWORKS, INC	B680137	06-00-31504		MAINT TO MAINS	114.26

SYS DATE:11/14/13

Village of Steger

SYS TIME:16:03

A / P W A R R A N T L I S T

[NW2]

REGISTER # 477

DATE: 11/14/13

Thursday November 14, 2013

PAGE 5

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
H.D. SUPPLY WATERWORKS, INC B715931		06-00-31504		CURB BOX	374.88
JAMES HERR & SONS 91693		06-00-31805		VEHICLE MAINT	125.65
COMED 80004 10/13		06-00-33100		MONTHLY SERVICE	28.97
NICOR GAS 51000 3 1013		06-00-33200		MONTHLY SERVICE	225.26
NICOR GAS 510002 10/13		06-00-33200		MONTHLY SERVICE	34.48
ACE HARDWARE IN STEGER 10/31/13		06-00-33501		SHOP SUPPLIES	67.43
ALPINE VALLEY WATER, INC. 69407		06-00-33501		DRINKING WATER	28.50
UNIFIRST CORPORATION 0620054959		06-00-33800		WEEKLY SERVICE	56.41
FRED PRYOR SEMINARS 20-2561044		06-00-38400		TOEPPER TRAINING	134.00
WILLETT, TIM 110213 005 4350		06-00-38914		50% BOOT REIMBURS	35.00
TOTAL FOR FUND 06		DEPT. 00			36181.06

TOTAL FOR FUND 06

36181.06

CRETE ACE HARDWARE 107998		07-00-31100		BLG MAINT	20.77
PIONEER RESEARCH CORPORATION 236059		07-00-31805		VEHICLE MAINT	179.90
T.R.L. TIRE SERVICE CORP 270122		07-00-31805		BACKHOE TIRE	30.00
HERITAGE F/S, INC. 62095		07-00-33300		GASOLINE	431.36
ACE HARDWARE IN STEGER 10/31/13		07-00-33501		SHOP SUPPLIES	240.59
ALPINE VALLEY WATER, INC. 69407		07-00-33501		DRINKING WATER	28.50
CYLINDER MAINTENANCE AND SUPPLY 1847		07-00-33501		ACETYLENE	15.00
FASTENAL COMPANY ILSTE113094		07-00-33501		SHOP SUPPLIES	28.22
FASTENAL COMPANY ILSTE113095		07-00-33501		SHOP SUPPLIES	19.62
MENARDS - MATTESON 35837		07-00-33501		SHOP SUPPLIES	14.97
SOUTH HOLLAND PAPER CO. 287953		07-00-33501		PAPER TOWELS	38.86
UNIFIRST CORPORATION 0620054959		07-00-33800		WEEKLY SERVICE	56.41
TOTAL FOR FUND 07		DEPT. 00			1104.20

TOTAL FOR FUND 07

DEPT. 00

1104.20

SYS DATE:11/14/13

Village of Steger

SYS TIME:16:03

A / P W A R R A N T L I S T

[NW2]

REGISTER # 477

DATE: 11/14/13

Thursday November 14, 2013

PAGE 6

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
TOTAL FOR FUND 07				1104.20	
BOWMAN CONSULTING GROUP LTD 164400		08-00-34300		STEGER--SEAL COATI	650.00
RICH SEALCOATING INC 1475		08-00-38900		SEAL COAT MUN BLD	3500.00
TOTAL FOR FUND 08			DEPT. 00		4150.00
TOTAL FOR FUND 08				4150.00	
LARKIN, DEBI 0020397005		09-00-15001		REFUND DEPOSIT	15.07
VILLAGE OF STEGER 0020164003		09-00-15001		FINAL BILL	50.00
VILLAGE OF STEGER 0020397005		09-00-15001		FINAL BILL	34.93
VILLAGE OF STEGER 0020410003		09-00-15001		FINAL BILL	50.00
LOPEZ, DAVID 3638 GREEN		09-00-15002		CONSTRUCTION DEPO	250.00
TOTAL FOR FUND 09			DEPT. 00		400.00
TOTAL FOR FUND 09				400.00	
SAM'S CLUB/GECE 101513		13-50-38900		MEMBERSHIP	90.00
TOTAL FOR FUND 13			DEPT. 50		90.00
SAM'S CLUB/GECE 101513		13-51-38101		MEMBERSHIP	45.00
TOTAL FOR FUND 13			DEPT. 51		45.00
SAM'S CLUB/GECE 101513		13-53-38101		MEMBERSHIP	90.00
TOTAL FOR FUND 13			DEPT. 53		90.00
SAM'S CLUB/GECE 101513		13-55-38101		MEMBERSHIP	45.00
TOTAL FOR FUND 13			DEPT. 55		45.00

SYS DATE:11/14/13

Village of Steger

SYS TIME:16:03

A / P W A R R A N T L I S T

[NW2]

REGISTER # 477

DATE: 11/14/13

Thursday November 14, 2013

PAGE 7

PAYABLE TO

INV NO

G/L NUMBER

CHECK DATE

CHECK NO
DESCRIPTION

AMOUNT
DIST

TOTAL FOR FUND 13

270.00

COY'S AUTO REBUILDERS INC
100113-1

15-00-36601

INSURANCE CLAIM

360.24

NORTHSIDE CONSTRUCTION CO INC
111213

15-00-36601

REPAIRS TO MAYOR'

11435.00

VISION SERVICE PLAN (IL)
30 022321 0005

15-00-36901

MONTHLY PREMIUM

1004.14

TOTAL FOR FUND 15

DEPT. 00

12799.38

TOTAL FOR FUND 15

12799.38

NICOR GAS

31000 2 1013

16-00-33200

MONTHLY SERVICE

122.26

A T & T

70870811010

16-00-33700

MONTHLY SERVICE

165.06

PROTECTION ONE ALARM MONITORING, INC.
103013

16-00-33704

MONTHLY SERVICE

46.59

LACHETA, THOMAS
1896

16-00-37302

LACHETA

346.96

FRED PRYOR SEMINARS
20-2561044

16-00-38400

JOHNSTON TRAINING

134.00

TOM JOHNSTON

111213

16-00-38400

TRAINING

62.60

TOTAL FOR FUND 16

DEPT. 00

877.47

TOTAL FOR FUND 16

877.47

** TOTAL CHECKS TO BE ISSUED

103380.73

01

CORPORATE

5965.47

02

FIRE PROTECTION

23076.86

03

PLAYGROUND/RECREATION

2701.30

04

POLICE PROTECTION

15854.99

06

WATER/SEWER FUND

36181.06

07

ROAD & BRIDGE

1104.20

08

MOTOR FUEL TAX

4150.00

09

ESCROW

400.00

13

BOOSTER CLUB

270.00

SYS DATE:11/14/13

village of Steger

SYS TIME:16:03

A / P W A R R A N T L I S T

[NW2]

REGISTER # 477

DATE: 11/14/13

Thursday November 14, 2013

PAGE 8

PAYABLE TO

INV NO

G/L NUMBER

CHECK DATE

CHECK NO
DESCRIPTION

AMOUNT
DIST

=====

15 LIABILITY INSURANCE FUND 12799.38

16 H.S.E.M. 877.47

TOTAL FOR REGULAR CHECKS: 103,380.73

SYS DATE:11/14/13

Village of Steger

SYS TIME:16:03

DATE: 11/14/13

A / P W A R R A N T L I S T
Thursday November 14, 2013

[NW2]
PAGE

9

=====
A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)
=====

Table with columns: PAYABLE TO, INV NO, REG NO, G/L NUMBER, CHECK DATE, CHECK NO, DESCRIPTION, AMOUNT, DIST. Rows include entries for ILCMA, SUNSHINEBUSINESSCLASS.COM, SAM'S CLUB/GECE, and summary rows for total manual checks and total of all listed checks.



Nicor Gas™

An AGL Resources Company

P.O. Box 199
Aurora, IL 60507-0190

630.983.8676
nicorgas.com

November 11, 2013

Dear Mayor,

As part of Nicor Gas' continued commitment to helping our customers prepare for the winter season, we'd like to partner with your office to promote programs that can provide assistance with managing heating bills and natural gas use. Non-profit organizations and federal, state and local agencies offer a variety of programs to assist qualified individuals.

Please consider including a message on your website, newsletter, social media page or on the sign or marquee in front of your building this winter. Recommendations for messages include:

Social Media

Know any friends or family having trouble paying their energy bills? Let them know help is available at 877.411.WARM (9276) or liheapillinois.com #LIHEAP

The Nicor Gas Sharing Program provides a one-time annual grant for your heating bill that does not need to be repaid. 773-205-3520 nicorgas.com

Sign/Marquee

Energy bill assistance is available 877.411.WARM

Website/Newsletter

- Nicor Gas Energy Fairs provide customers a community venue where they can get additional information about available energy assistance programs. Please bring the following when attending:
 1. Proof of income
 2. Copy of your utility bill
 3. Proof of social security numbers for all household members.

Thursday, Nov. 14, from 10:30 a.m. to 2 p.m. at the Biela Center, 4545 Midlothian Turnpike in Crestwood

Saturday, Nov. 23, from 10 a.m. to 2 p.m. at the Ford Heights Community Service Center, 943 E. Lincoln Highway in Ford Heights.

- The Low Income Home Energy Assistance Program (LIHEAP) provides financial assistance through grants that do not need to be repaid. 877.411.WARM (9276) liheapillinois.com
- The Percentage of Income Payment Plan (PIPP) participants pay a percentage of their income and receive a monthly benefit toward their bill. 877.411.WARM (9276) liheapillinois.com
- The Nicor Gas Sharing Program provides one-time annual grants that do not need to be repaid. 773-205-3520 nicorgas.com
- The Nicor Gas Budget Plan is a bill management program that provides a convenient way for customers to pay their natural gas bills and makes household budget planning easier. The plan minimizes the "peaks and valleys" in natural gas bills by allowing customers to pay a consistent amount every month for a 12-month period. Customers interested in enrolling in the budget plan should visit nicorgas.com and look under the Pay Your Bill section.
- The Nicor Gas Energy Efficiency Program offers ideas and rebates to help customers save energy and money. The program provides the education, resources and financial rebates to make homes and businesses more energy efficient. For energy-saving tips and tools, visit NicorGasRebates.com.

Thank you for your help with getting these very important messages out to the public!

Sincerely,



Thomas J. Kallay
Director, Regional Community Relations & Economic Development

tabled 11-4-13

BUSINESS LICENSE APPLICATION

BUSINESS NAME: ARGA SERVICE ADDRESS: 3801 S. UNION
APPLICANT'S NAME: JEFF FINK ADDRESS: 3801 S. UNION
CITY: GREER STATE: SC ZIP CODE: 29615
BUSINESS PHONE: 708-705-6994 HOME PHONE: 708-705-6994

TYPE OF BUSINESS: (Please explain your proposed operations, types of products and services include hours of operations and whether your business is wholesale or retail)

- LANDSCAPING - TRACTOR DUMP TRUCK - MATERIALS
- EXCAVATING & TRUCKING
- CONTRACTING

STATE TAX NO.: _____ THE VILLAGE OF STEGER MUST BE NAMED ON YOUR STATE TAX FORM AS RECEIPT OF SALES TAX

FLAMMABLE MATERIALS?: _____ INSIDE: NO OUTSIDE: LUMBER

PARKING SPACES: CUSTOMER: 2 HANDICAP: 1 EMPLOYEE: NONE

Return completed application, along with \$50.00 fee to the Village Clerk's Office. The completed application will be presented to the Village Board for approval pending inspections. Once your business is set up, you must contact the Village Hall and set up for three (3) inspections (Fire, Building and Health). Once the inspections have been approved, your final business license invoice must be paid. Your final official business license will be hand delivered to your business.

Applicant's Signature: Jeff A Fink Date: 10/30/2013 11:27 AM

FOR OFFICE USE ONLY

ZONING OF PROPERTY: _____

INSPECTIONS:	BUILDING	DATE: _____	APPROVED BY: _____
	FIRE	DATE: _____	APPROVED BY: _____
	HEALTH	DATE: _____	APPROVED BY: _____

BOARD APPROVAL: DATE: _____ 45 DAY TEMPORARY LICENSE EXPIRES: _____

INSPECTION FEES: AMOUNT PAID: 50.00 DATE PAID: 10/30/13 RECEIPT #: 58858

VILLAGE OF STEGER

35 W. 34th STREET • STEGER, ILLINOIS 60475
(708) 754-3395 • Fax: (708) 754-1913
www.VillageOfSteger.com

Board of Trustees

Mark Kozy • Andrew L. Banicki • Ernie Lopez, Jr.
Tim Perchinski • Lenny Skrezyna • Michael Sarek

KENNETH A. PETERSON, JR.

Village President

KPeterson@VillageOfSteger.org

Carmen S. Recupito, Jr.

Village Clerk

CRecupito@VillageOfSteger.org

Michael Tilton

Village Administrator

MTilton@VillageOfSteger.org

May 23, 2012

Mr. Jeff Fink
Area Service Company
3801 Union Avenue
Steger, IL 60475

Dear Mr. Fink,

This letter is to inform you that the Steger Village Board of Trustees met on Monday May 21st and voted to **deny** your request for a business license to operate Area Service Company at 3801 Union Avenue.

Sincerely,

Mr. Carmen S. Recupito, Jr.
Village Clerk
Village of Steger

"Where Progress is a Fact, Not A Promise"

VILLAGE OF STEGER

35 W. 34th STREET • STEGER, ILLINOIS 60475
(708) 754-3395 • Fax: (708) 754-1913
www.VillageOfSteger.com

Board of Trustees

Mark Kozy • Andrew L. Banicki • Ernie Lopez, Jr.
Tim Perchinski • Lenny Skrezyna • Michael Sarek

KENNETH A. PETERSON, JR.

Village President
KPeterson@VillageOfSteger.org

Carmen S. Recupito, Jr.
Village Clerk
CRecupito@VillageOfSteger.org

Michael Tilton
Village Administrator
MTilton@VillageOfSteger.org

October 25, 2013

Jeffrey Fink
1 Frontage Road
Glenwood, IL 60425

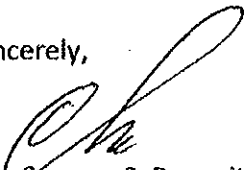
RE: Business License
3801 Union Avenue
Steger, IL 60475

Dear Mr. Fink,

The Village of Steger requires all businesses to be licensed. It is a violation of the Village Ordinance to operate a business without a license. Your business is in violation of that Ordinance. You must comply with the requirements of the Village immediately. A business license application has been enclosed for your use. The application must be received at the Village Hall by noon October 30, 2013 in order to be considered by the Village Board on November 4, 2013. ***Citations will be issued for non-compliance.***

Thank you for your immediate attention to this matter.

Sincerely,



Mr. Carmen S. Recupito, Jr.
Village Clerk

"Where Progress is a Fact, Not A Promise"

ORDINANCE NO. 1055

STATE OF ILLINOIS)
)
COUNTIES OF COOK)
)
)
)

**AN ORDINANCE AUTHORIZING AND APPROVING THE SALE OR
DISPOSAL OF PERSONAL PROPERTY FOR THE VILLAGE OF
STEGER.**

WHEREAS, the Village of Steger, Counties of Cook and Will, State of Illinois (the "Village") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

WHEREAS, pursuant to Section 11-76-4 of the Illinois Municipal Code (65 ILCS 5/11-76-4), whenever a municipality that owns any personal property, which in the opinion of a simple majority of the corporate authorities then holding office, is no longer necessary or useful to, or for the best interests of the city or village, such a majority of the corporate authorities then holding office: (1) by ordinance may authorize the sale of that personal property in such manner as they may designate, with or without advertising the sale; or (2) may authorize any municipal officer to convert that personal property into some other form that is useful to the municipality by using the material in the personal property; or (3) may authorize any municipal officer to convey or turn in any specified article of personal property as part payment on a new purchase of any similar article; and

WHEREAS, the Village Administrator has requested that the Town dispose of or discard certain obsolete personal property (the "Personal Property"), which is set forth in a certain document (the "Document"), attached hereto and incorporated herein as Exhibit A; and

WHEREAS, the Village Administrator intends to sell and/or discard the Personal Property; and

WHEREAS, the Village President (the "President") and the Board of Trustees of the Village (the "Village Board" and with the President, the "Corporate Authorities") have reviewed the Document and have determined that retaining the Personal Property, which is obsolete, is no longer usable or repairable or is surplus property or rubbish, and is no longer necessary or useful to or for the best interests of the Village; and

WHEREAS, to ensure that the Village operates in an efficient and economical manner, it is necessary for the Village and Village employees to have adequate space and functional equipment and personal property; and

WHEREAS, based on the foregoing, the Corporate Authorities find that it is necessary for conducting Village business, the effective administration of government, and in the best interests of the Village and its residents to authorize the Village Administrator or his designee to sell, dispose of, or discard the Personal Property; and

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, as follows:

**ARTICLE I.
IN GENERAL**

SECTION 1: Incorporation Clause.

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true, and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

SECTION 2: Purpose.

The purpose of this Ordinance is to authorize the Village Administrator or his designee to sell, dispose of, or discard the Personal Property to help ensure that the Village and Village employees have adequate space, functional equipment, and personal property and to take all necessary steps to effectuate the intent of this Ordinance.

**ARTICLE II.
AUTHORIZATION**

SECTION 3: Authorization.

That the Village Board hereby authorizes and directs the Village Administrator or his designee to sell, dispose of, or discard the Personal Property in accordance with the terms of this Ordinance and ratifies any and all previous action taken to effectuate the intent of this Ordinance. The Village Board authorizes and directs the President, the Village Administrator, or a designee of the same to execute any and all documentation that may be necessary to carry out the intent of this Ordinance. The Village Clerk is hereby authorized and directed to attest to and countersign any documentation as may be necessary to carry out and effectuate the purpose of this Ordinance. The Village Clerk is also authorized and directed to affix the Seal of the Village to such documentation as is deemed necessary.

**ARTICLE III.
HEADINGS, SAVINGS CLAUSES, PUBLICATION,
EFFECTIVE DATE**

SECTION: 4 Headings.

The headings of the articles, sections, paragraphs, and subparagraphs of this Ordinance are inserted solely for convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

SECTION: 5 Severability.

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

SECTION: 6 Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION: 7 Publication.

A full, true, and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION: 8 Effective Date.

This Ordinance shall be effective and in full force immediately upon passage and approval.

PASSED this 18th day of November 2013.

Carmen S. Recapito, Jr., Village Clerk

APPROVED this 18th day of November 2013.

Kenneth A. Peterson, Jr., Village President

Roll Call Vote:

Voting in favor:

Voting against:

Not voting:

EXHIBIT A

Broken/Obsolete Computer Equipment

Broken Personal Fitness Equipment

Damaged Furniture

Obsolete Software

Obsolete Publications

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, as follows:

**ARTICLE I.
IN GENERAL**

SECTION 1: Incorporation Clause.

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true, and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

SECTION 2: Purpose.

The purpose of this Ordinance is to authorize and adopt revisions to Section III (P) of the Manual to change the life insurance benefits available to full time employees of the Village, to authorize the President or his designee to take such steps as are necessary to carry out the intent of this Ordinance, and to ratify any actions previously taken that are consistent with the intent of this Ordinance.

**ARTICLE II.
AUTHORIZATION**

SECTION 3: Authorization.

That the Village Board hereby authorizes and directs the adoption of the revised Section III (P) of the Manual as set forth on Exhibit A, with such modifications thereto as shall be approved by the President and the Village Attorney. To ensure that the Policy remains current and effective, the Village Board authorizes the President or his designee to make revisions to Section III (P) of the Manual from time-to-time as needed. The revised Section III (P) of the Manual supersedes any previously adopted policies regarding the life insurance benefits available to full time employees including, without limitation, all prior

versions of Section III (P) of the Manual. The Village Board further authorizes the President or his designee to execute any and all documentation that may be necessary to carry out the intent of this Ordinance. The officers, employees, and/or agents of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to, and consummate the intent of this Ordinance. Any and all actions previously performed in connection with carrying out and consummating the intent of this Ordinance are hereby authorized, approved, and ratified by this reference.

**ARTICLE III.
HEADINGS, SAVINGS CLAUSES, PUBLICATION,
EFFECTIVE DATE**

SECTION: 4 Headings.

The headings of the articles, sections, paragraphs, and subparagraphs of this Ordinance are inserted solely for convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

SECTION: 5 Severability.

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

SECTION: 6 Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION: 7 Publication.

A full, true, and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION: 8 Effective Date.

This Ordinance shall be effective and in full force immediately upon passage and approval.

PASSED this 18th day of November 2013.

Carmen S. Recupito, Jr., Village Clerk

APPROVED this 18th day of November 2013.

Kenneth A. Peterson, Jr., Village President

Roll Call Vote:

Voting in favor:

Voting against:

Not voting:

EXHIBIT A

P. LIFE INSURANCE

All full-time employees and union contract employees will be provided with life insurance equal to one year's salary with a minimum of \$25,000.00.

ORDINANCE NO. 1057

STATE OF ILLINOIS)
COUNTIES OF COOK)
AND WILL)

**AN ORDINANCE REVISING SECTION II (G) OF THE EMPLOYEE
PERSONNEL MANUAL FOR THE VILLAGE OF STEGER.**

WHEREAS, the Village of Steger, Counties of Cook and Will, State of Illinois (the "Village") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

WHEREAS, the Village President (the "President") and Board of Trustees of the Village (the "Village Board and together with the President the "Corporate Authorities") are committed to adopting employment policies necessary to ensure the efficient operation of the Village; and

WHEREAS, in connection with the foregoing, the Corporate Authorities previously adopted an employee personnel manual (the "Manual") for the Village; and

WHEREAS, the Corporate Authorities have determined that it is necessary, advisable and in the best interests of the Village to revise Section II (G) of the Manual to define and clarify the paid time off benefits available to exempt employees of the Village; and

WHEREAS, the revisions to Section II (G) of the Manual are set forth in Exhibit A, attached hereto and incorporated herein; and

WHEREAS, all other sections of the Manual shall remain unchanged; and

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, as follows:

**ARTICLE I.
IN GENERAL**

SECTION 1: Incorporation Clause.

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true, and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

SECTION 2: Purpose.

The purpose of this Ordinance is to authorize and adopt revisions to Section II (G) of the Manual to define and clarify the paid time off benefits available to exempt employees of the Village, to authorize the President or his designee to take such steps as are necessary to carry out the intent of this Ordinance, and to ratify any actions previously taken that are consistent with the intent of this Ordinance.

**ARTICLE II.
AUTHORIZATION**

SECTION 3: Authorization.

That the Village Board hereby authorizes and directs the adoption of the revised Section II (G) of the Manual as set forth on Exhibit A, with such modifications thereto as shall be approved by the President and the Village Attorney. To ensure that the Policy remains current and effective, the Village Board authorizes the President or his designee to make revisions to Section II (G) of the Manual from time-to-time as needed. The revised Section II (G) of the Manual supersedes any previously adopted policies regarding vacation,

personal, and sick time allocated to exempt employees including, without limitation, all prior versions of Section II (G) of the Manual. The Village Board further authorizes the President or his designee to execute any and all documentation that may be necessary to carry out the intent of this Ordinance. The officers, employees, and/or agents of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to, and consummate the intent of this Ordinance. Any and all actions previously performed in connection with carrying out and consummating the intent of this Ordinance are hereby authorized, approved, and ratified by this reference.

**ARTICLE III.
HEADINGS, SAVINGS CLAUSES, PUBLICATION,
EFFECTIVE DATE**

SECTION: 4 Headings.

The headings of the articles, sections, paragraphs, and subparagraphs of this Ordinance are inserted solely for convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

SECTION: 5 Severability.

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

SECTION: 6 Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION: 7 Publication.

A full, true, and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION: 8 Effective Date.

This Ordinance shall be effective and in full force immediately upon passage and approval.

PASSED this 18th day of November 2013.

Carmen S. Recupito, Jr., Village Clerk

APPROVED this 18th day of November 2013.

Kenneth A. Peterson, Jr., Village President

Roll Call Vote:

Voting in favor:

Voting against:

Not voting:

EXHIBIT A

G. EXEMPT EMPLOYEES

Exempt employees are those who meet the definition of exempt employees per the Fair Labor Standards Act. Exempt employees are compensated by salary level as well as additional exempt benefits and are expected to work full-time and often overtime hours as necessary to accomplish assignments or to meet deadlines. Under the FLSA, certain employees are exempt if their primary duty (50% or more of the employee's work time) is spent in executive, administrative, or professional work. Exempt employees include:

Police Chief	Community Center Director
Deputy Police Chief	Public Infrastructure Director
Human Resources Director	Village Administrator
Dispatch Center Director	

For purposes of this subsection G, "paid time off" shall mean vacation time, sick leave and personal time awarded to exempt employees. The provisions of this subsection G establish the paid time off benefits of exempt employees. In the event of conflict between this subsection G and the remaining provisions of this Employee Personnel Manual, the provisions of this subsection G shall control and prevail with regard to the paid time off benefits of exempt employees.

Vacation time shall be awarded to exempt employees as of January 1st of each calendar year according to the following schedule:

0 – 1 Year Employees	40 Hours Per Year
1 Year & 1 day – 4 Year Employees	80 Hours Per Year
4 Years & 1 day – 9 Year Employees	120 Hours Per Year
9 Years & 1 day – 19 Year Employees	160 Hours Per Year
19 Years & 1 day and Up	200 Hours Per Year

Sixty four (64) hours of sick leave shall be awarded to exempt employees as of January 1st of each calendar year.

Twenty four (24) hours of personal time shall be awarded to exempt employees as of January 1st of each calendar year.

Exempt employees shall receive the same holidays as non-exempt full-time employees.

Each year exempt employees may carryover a maximum of forty (40) hours of paid time off into the next successive calendar year. Exempt employees shall forfeit paid time off in excess of forty (40) hours that was awarded but not used during the calendar year.

Exempt employees shall be paid their accumulated and unused paid time off upon their separation from the Village.

Exempt employees that were previously employed by the Village in full-time (non-exempt) positions shall be entitled to retain their paid time off accrued as a full-time employee. Any accrued paid time off paid to an employee upon his or separation from the Village shall be paid at the employee's last hourly rate as a full-time (non-exempt) employee.

Exempt employees shall submit a written request, on forms to be provided by the Human Resources Director, for the use of paid time off. No such request shall be required for absences of fewer than four (4) hours where the exempt employee reasonably expects to work at least forty (40) hours in the same week.

RESOLUTION NO. 1045

STATE OF ILLINOIS)
) SS
COUNTIES OF COOK)
 AND WILL)

**A RESOLUTION PROCLAIMING DECEMBER 2013
NATIONAL DRUNK AND DRUGGED DRIVING PREVENTION MONTH**

WHEREAS, motor vehicle crashes killed 956 people in Illinois during 2012;
and

WHEREAS, Over one-third of those deaths involved a driver impaired by
alcohol and/or drugs; and

WHEREAS, the December holiday season is traditionally one of the most
deadly times of the year for impaired driving; and

WHEREAS, for thousands of families across the state and the nation,
holidays are a time to remember loved ones lost; and

WHEREAS, organizations across the state and the nation are joined with
the Drive Sober or Get Pulled Over and other campaigns that foster public
awareness of the dangers of impaired driving and anti-impaired driving law
enforcement efforts; and

WHEREAS, Village of Steger is proud to partner with the Illinois
Department of Transportation's Division of Traffic Safety and other traffic safety
groups in that effort to make our roads and streets safer;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, proclaim December 2013 as Drunk and Drugged Driving Prevention Month in the Village of Steger and do hereby call upon all citizens, government, agencies, business leaders, hospitals and health care providers, schools, and public and private institutions to promote awareness of the impaired driving problem, to support programs and policies to reduce the incidence of impaired driving, and to promote safer and healthier behaviors regarding the use of alcohol and other drugs this December holiday season and throughout the year.

THIS RESOLUTION shall be in full force and effect upon its passage and approval as made and provided by law.

PASSED this 18th day of November 2013.

Carmen S. Recupito, Jr., Village Clerk

APPROVED this 18th day of November 2013.

Kenneth A. Peterson, Jr., President

Roll Call Vote

Voting in favor:

Voting against: None

Not voting: None

RESOLUTION NO. 1046

STATE OF ILLINOIS)
) SS
COUNTIES OF COOK)
)
)
)

**A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO SERVE AS,
OR TO APPOINT, THE OFFICIAL REPRESENTATIVE OF THE VILLAGE OF
STEGER TO THE CHICAGO SOUTHLAND HOUSING AND COMMUNITY
DEVELOPMENT COLLABORATIVE**

BE IT RESOLVED by the President and Board of Trustees of the Village of Steger, Cook and Will Counties, Illinois (the "Village"), as follows:

WHEREAS, the Village is a member of the South Suburban Mayors and Managers Association, an Illinois not-for-profit corporation whose members consist of the mayors and managers of 42 south suburban communities ("SSMMA"); and,

WHEREAS, the Village and other members of the SSMMA have formed the Chicago Southland Housing and Community Development Collaborative (the "Collaborative") to address housing issues affecting the south suburban communities; and,

WHEREAS, the Collaborative has created a Steering Committee (the "Collaborative Steering Committee") with voting representation from each of the member communities. Each community receives one vote, and voting allows the members to set and approve the activities of the Collaborative, including without limitation the establishment and development of goals, long-range planning, and activities of the Collaborative; the allocation, distribution and administration of funds that may be received by the Collaborative; requests and applications for, and participation with other agencies and organizations in requests and applications for, funds or other assistance; the selection and engagement of consultants, professionals and contractors; and the selection and purchase of insurance; and,

WHEREAS, the Village desires to authorize the Village President to serve as, or to appoint another individual to serve as, the official representative of the Village to the Collaborative Steering Committee.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Steger, Cook and Will Counties, Illinois, as follows:

SECTION ONE: That the Village President be authorized to serve as the Official Representative of the Village of Steger to the Collaborative Steering Committee.

SECTION TWO: Alternatively, that the Village President is authorized to appoint, by a letter of appointment filed with the Village Clerk, an individual to serve as the Official Representative of the Village of Steger to the Collaborative Steering Committee.

SECTION THREE: That the Official Representative shall provide regular reports to the Village Board regarding the activities of the Collaborative and the Collaborative Steering Committee, including any funds awarded and received by the Collaborative and the geographic distribution of such funds allocated by the Collaborative, and shall annually provide the draft budget and work plan for the Collaborative to the Village Board.

SECTION FOUR: Should any provision of this Resolution be declared invalid by a court of competent jurisdiction, that the remaining provisions of this Resolution will remain in full force and effect the same as if the invalid provision had not been a part of this Resolution.

SECTION FIVE: That this Resolution shall be in full force and effect on and after its approval, passage and publication in pamphlet form as required by law.

PASSED this 18th day of November 2013.

Carmen S. Recupito, Jr., Village Clerk

APPROVED this 18th day of November 2013.

Kenneth A. Peterson, Jr., Village President

Roll Call Vote:
Voting in favor:
Voting against:
Not voting:



CEVAALINSURANCEAGENCY, INC.

475 North Main Street, Glen Ellyn, IL 60137

P (630) 790-4590 F (630) 790-4599 www.cevaalinsurance.com

**COMMERCIAL INSURANCE
PROPOSAL**

Village of Steger

35 W. 34th Street

Steger, IL 60475

PRESENTED BY:

Dominic Volini

DATE:

November 11, 2013

BUSINESS LICENSE APPLICATION

BUSINESS NAME: Jesus Saves ADDRESS: 3027 Chicago Rd, Steger
APPLICANT'S NAME: Bertha Miller ADDRESS: 21851 Central Ave, Park Crest
CITY: Steger STATE: IL ZIP CODE: 60475
BUSINESS PHONE: 708-654-9247 HOME PHONE: 708-748-1897

TYPE OF BUSINESS: (Please explain your proposed operations, types of products and services include hours of operations and whether your business is wholesale or retail)

Ministry: Church- Bible Study- Prayer

STATE TAX NO.: 46-3940018 THE VILLAGE OF STEGER MUST BE NAMED ON YOUR STATE TAX FORM AS RECEIPT OF SALES TAX

FLAMMABLE MATERIALS?: NO INSIDE: NO OUTSIDE: NO

PARKING SPACES: CUSTOMER: 10 HANDICAP: NO EMPLOYEE: NO

Return completed application, along with \$50.00 fee to the Village Clerk's Office. The completed application will be presented to the Village Board for approval pending inspections. Once your business is set up, you must contact the Village Hall and set up for three (3) inspections (Fire, Building and Health). Once the inspections have been approved, your final business license invoice must be paid. Your final official business license will be hand delivered to your business.

Applicant's Signature: X Bertha Miller Date: 11-5-13

FOR OFFICE USE ONLY

ZONING OF PROPERTY: _____

INSPECTIONS: BUILDING DATE: _____ APPROVED BY: _____
FIRE DATE: _____ APPROVED BY: _____
HEALTH DATE: _____ APPROVED BY: _____

WARD APPROVAL: DATE: _____ 45 DAY TEMPORARY LICENSE EXPIRES: _____

INSPECTION FEES: AMOUNT PAID: _____ DATE PAID: _____ RECEIPT #: _____

BUSINESS LICENSE APPLICATION

BUSINESS NAME: Chicago's Super 33 Fish and Chicken ADDRESS: 438 W. 34th St Steger, IL

APPLICANT'S NAME: Endea Hill ADDRESS: 3213 Green St

CITY: Steger STATE: IL ZIP CODE: 60475

BUSINESS PHONE: ~~708-234-4444~~ HOME PHONE: (773) 616-5217

TYPE OF BUSINESS: (Please explain your proposed operations, types of products and services include hours of operations and whether your business is wholesale or retail) I am opening a take out restaurant. I will be serving fish, chicken, salads, sandwiches and desserts. I will be open for business during the following hours M-TH 11am-11pm, Fri, Sat, 11am-12am Sundays 11am-8pm. My business is retail.

STATE TAX NO.: 4110-3088 THE VILLAGE OF STEGER MUST BE NAMED ON YOUR STATE TAX FORM AS RECEIPT OF SALES TAX

FLAMMABLE MATERIALS?: _____ INSIDE: _____ OUTSIDE: _____

PARKING SPACES: CUSTOMER: X HANDICAP: X EMPLOYEE: X

Return completed application, along with \$50.00 fee to the Village Clerk's Office. The completed application will be presented to the Village Board for approval pending inspections. Once your business is set up, you must contact the Village Hall and set up for three (3) inspections (Fire, Building and Health). Once the inspections have been approved, your final business license invoice must be paid. Your final official business license will be hand delivered to your business.

Applicant's Signature: Endea Hill Date: 10/30/13

FOR OFFICE USE ONLY

ZONING OF PROPERTY: _____

INSPECTIONS: BUILDING DATE: _____ APPROVED BY: _____
FIRE DATE: _____ APPROVED BY: _____
HEALTH DATE: _____ APPROVED BY: _____

CITY BOARD APPROVAL: DATE: _____ 45 DAY TEMPORARY LICENSE EXPIRES: _____

INSPECTION FEES: AMOUNT PAID: 50.00 DATE PAID: 11-12-13 RECEIPT #: _____