

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 7th day of October, 2013 in the Municipal Building of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Also present were Village Engineer Joseph Schudt, HR/Dispatch Director Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, Village Treasurer Ryan Buxton, Village Attorney Amber Munday, Village Prosecutor Luciano Panici, Jr., Village Administrator Mike Tilton, Fire Chief Jeff Roesner, Emergency Management Chief Tom Johnston, Community Center Director Diane Rossi, Police Pension Board President Pat Rossi and Police Chief Greg Rambo.

AWARDS, HONORS & SPECIAL RECOGNITIONS

None.

COMMENTS FROM THE FLOOR

Pat Rossi of Steger Kiwanis announced that the Steger Kiwanis Club will celebrate its 65th anniversary on Tuesday October 15th at 6pm at Scrementi's Restaurant. Tickets are \$25.00 per person. Trustee Perchinski added that Kiwanis is also looking for new members.

Meredith Horn of 22805 State Street inquired about the Village's NPDES permit. Engineer Joe Schudt explained that the Village has a diagram of storm sewers. Trustee Banicki is the storm water management trustee-liaison. Ms. Horn will submit a FOIA request for storm sewer map information.

Jane Krisic of 159 Lake Hill Drive and her neighbor Betty Mobley of 163 Lake Hill Drive discussed an erosion problem they are experiencing with the pond in their subdivision. Mayor Peterson explained that the erosion problem is on private property and the Village cannot maintain private property. Mayor Peterson asked that Ms. Krisic provide copies of her paperwork. Ms. Krisic also discussed some sidewalk issues on Lake Hill Drive and Hillcrest. Ms. Krisic will also provide addresses for the sidewalk problems so that the Village can look into perhaps mudjacking the sinking portions.

MINUTES

Trustee Lopez made a motion to approve the minutes as written. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

COMMITTEE REPORTS

FINANCE

None

PUBLIC SAFETY

Police Chief Rambo reported the Self Defense for Women program held at Columbia Central had over 30 participants.

Chief Rambo has applied to a Rapid Responders program offered through the Office Homeland Security in Indianapolis. He hopes to enroll a few officers in the program.

Fire Chief Roesner reported that in September the Fire Department responded to 107 calls for service; 21 fire calls and 89 medical calls. There were 13 mutual aid given and 1 mutual aid received.

Emergency Management Chief Tom Johnston reported that in September HSEM had two functions and one special detail for total of 305 total man hours.

HUMAN RESOURCES

None

COMMUNITY CENTER

Community Center Director Diane Rossi explained two Koala baby changing stations have been installed in the men's and ladies' restrooms at the Community Center. Two new Air dyne exercise bikes have been purchased and are being enjoyed by the seniors and all members. Mrs. Rossi reported that the new key system from Protection One has been installed. She will be sending letters to all key holders and ask them to stop by the Community Center to swipe their cards. The annual Halloween Party will be held on October 25th and the cost will be \$2.00 per child. Basketball, Volleyball and Karate registration are underway.

RECREATION BOARD-none

INFORMATION SYSTEMS

Trustee Skrezyna reported that certain phone lines and alarm circuit lines have been canceled. Cost savings to the Village will be over \$1,600 per month. Trustee Skrezyna thanked Administrator Tilton, HR Director Seehausen and Public Infrastructure Director Toepper for their assistance.

Trustee Skrezyna has been working on the Village website re-design with Kiira Toepper and the cost is expected to be \$107.00. Work is approximately half completed at this time.

PUBLIC INFRASTRUCTURE

Director Toepper reported that in the previous three week period 51 building permits were issued and nine water main breaks were repaired.

ECONOMIC DEVELOPMENT
No report

REPORTS OF THE TRUSTEES

None

CLERK'S REPORT

None

PRESIDENT'S REPORT

Mayor Peterson asked Village Prosecutor Luciano Panici, Jr. to share his research into “quiet zones” for trains that pass through Steger. Mr. Panici reported that the first step into a “quiet zone” is study provided by an engineering firm. The study would determine the traffic in the area, infrastructure, and other safety concerns. Mr. Panici is preparing a memo to further explain the required steps. Mayor Peterson explained that the cost to Glenwood was about \$250,000.00 for just one crossing. Perhaps grant money can be found to assist in the cost of the project. One estimate on the engineering study was \$12,000.00.

THIRD QUARTER FIREMEN'S PAYROLL

Trustee Perchinski made a motion to approve the Firemen's Third Quarter Payroll. Trustee Kozy seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

BILLS

Trustee Perchinski made a motion to pay the bills as listed, as funds are available. Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

CORRESPONDENCE

Mortgage Relief Project, part of the Illinois Foreclosure Prevention Network.

August 2013 Pace Ridership Report

OLD BUSINESS

Trustee Perchinski made a motion to table the request from Rita Traxler of Service Central for a renewal of the 6B tax incentive. Trustee Perchinski explained that the Village is waiting on her attorney to draw up the resolution. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

After discussion, Trustee Perchinski made a motion to tentatively reserve the Community Center and plan for the dedication of the Louis Sherman Community Center November 9th at noon. Trustee Banicki seconded the motion. Voice vote was called; all ayes. Motion carried.

Trustee Sarek explained that recreation programs would be willing to purchase software to make it easier for Jolynda to manage the accounts for each sport. The recreation programs prefer to stay under the supervision of the Village so that they benefit from the Village tax exempt status, Sam's Club membership, etc. All St. John Sports purchases must go through Recreation Board President Harry Hammock. Jolynda will meet with Community Center Director Diane Rossi and determine whether the Crystal Software will meet her needs.

Trustee Perchinski made a motion to table ORDINANCE NO. 1050 ADOPTING AN ORGANIZATIONAL CHART FOR THE VILLAGE OF STEGER. Trustee Lopez seconded the motion. Voice vote was called; all ayes. Motion carried.

Mayor Peterson appointed Dave Toepper as Code Enforcer. Trustee Perchinski made a motion to approve the appointment by the Mayor. Trustee Banicki seconded the motion. Voice vote was called; all ayes. Motion carried.

Mayor Peterson appointed Brian Driscoll as Village Adjudicator. Trustee Perchinski made a motion to approve the appointment by the Mayor. Trustee Banicki seconded the motion. Voice vote was called; all ayes. Motion carried.

Mayor Peterson appointed Lou Panici as Special Counsel. Trustee Perchinski made a motion to approve the appointment by the Mayor. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

Mayor Peterson appointed the following Trustee-Liaison Positions;

- Trustee Tim Perchinski-Police and Fire
- Trustee Mark Kozy-EMA
- Trustee Ernie Lopez-Human Resources
- Trustee Mike Sarek-Public Recreation
- Trustee Andy Banicki-Public Infrastructure
- Trustee Lenny Skrezyna-Finance and IT

Trustee Perchinski made a motion to approve the mayor's appointments. Trustee Sarek seconded the motion. Voice vote was called; all ayes. Motion carried.

NEW BUSINESS

Trustee Perchinski made a motion to approve RESOLUTION NO. 1042 RESOLUTION AUTHORIZING ENTRY INTO COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve RESOLUTION NO. 1043 RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Lopez made a motion to approve the CDBG Sub-Recipient Agreement for the 2014 projects. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to table Rail Tank Car Issue Summary and Action Request. Trustee Banicki seconded the motion. Voice vote was called; all ayes. Motion carried. Mayor Peterson asked that Attorney Amber Munday prepare a resolution.

Correspondence by and between Barrington Village President Karen Darch and President Jack Koraleski of Union Pacific Corporation; regarding rail tank car safety.

IDOT Multi-Modal Transportation Improvement Program Public Meetings - Village Administrator Mike Tilton plans to attend.

Economic Development Conference Series November 5-7 in Tinley Park-Mayor Peterson and Administrator Tilton plan to attend.

CodeRed Services Agreement at the rate of \$3,800.00 per two year renewal term which may be paid in annual installments of \$1,900.00. Trustee Perchinski made a motion to approve the two year renewal term. Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the Lease Agreement between the Village of Steger and Old Plank Trail Community Bank for a Steger piano to be displayed at the bank. Trustee Kozy seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to dissolve Village committees. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Lopez made a motion to approve attendance by the HR Director and the Village Administrator to the IML Conference. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the addendum to Audit Engagement Letter from GW & Associates, P.C. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the Business Associate Agreement by and between Village of Steger on behalf of the Group Health and Welfare Plans of Village of Steger and Gallagher Benefit Services, Inc. Attorney Amber Munday explained that the agreement is necessary because of HIPPA laws. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Discussion on an outstanding bill from the 2012 Quad City Dyer Girls Softball Tournament of \$1,640.25. Mike McManus of Dyer Girls Softball explained that he is willing to work with the Softball program and that installments would be acceptable. Trustee Sarek made a motion to pay \$700 to Dyer Girls Softball now and make payment on the balance. Trustee Perchinski seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Sarek and Perchinski. Trustee Lopez voted no. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to accept the revised Letter of Engagement from Village Prosecutor Luciano Panici, Jr. Trustee Kozy seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Lopez made a motion to approve the request of Patti McLeod of the VFW Ladies Auxiliary to use the Village Meeting room on Sunday November 10th from noon to 5pm for a District meeting. Trustee Perchinski seconded the motion. Voice vote was called; all ayes. Motion carried

Trustee Perchinski made a motion to ratify the action of the Board regarding the Protection One Key System for the Community Center. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Lopez made a motion to approve the request of Police Chief Greg Rambo for approval of two (2) part time police officers John Dewan and Jeffrey Pogose upon completions of required testing. Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to allow Police Chief Greg Rambo to proceed with the purchase of one sedan and one SUV from the 2014 Police vehicle purchasing through the Suburban Purchase Cooperative. Chief Rambo recommends purchasing Ford Taurus and Explorer. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve Director of Public Infrastructure Dave Toepper's suggestion to change to the system of loaning picnic tables to residents. Trustee Banicki seconded the motion. Mr. Toepper will keep a spreadsheet and determine whether picnic tables are available for delivery. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion that the Village Clerk determine whether the Village Hall Meeting room is available for use. Trustee Banicki seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Banicki made a motion that park rentals and use of the Village gazebo also be at the discretion of the Village Clerk, unless requests include requests for alcohol or extended hours. Trustee Skrezyna seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the request of Director of Public Infrastructure Dave Toepper that Housing Hearings be held from April through October each year, taking off the winter months. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

A Report on Thorn Creek Sanitary District from Engineer Joe Schudt. Mr. Schudt explained that the Village has made substantial improvement to its sewer system, but more needs to be done. Mr. Schudt suggests the Village "sit on its funds" and not spend it, as the US EPA may approach the Village and certain expenditures may be required. Mayor Peterson explained that the funds are intended for water and sewer. Mr. Schudt recommends holding on to the funds until spring use them expeditiously.

Trustee Kozy made a motion to waive the renter's water account deposit for Sherry Flaig. Ms. Flaig has had to relocate due to flooding at her property. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy and Sarek. Trustees Lopez and Perchinski voted no. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve Chicago Southland Chamber of Commerce membership (\$540). Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Sarek made a motion to allow Fire Chief Jeff Roesner and HSEM Chief Tom Johnston to plan the annual Santa parade and food drive. Trustee Perchinski seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Sarek made a motion to loan twelve picnic tables to School District 194 requests for the month of October. Trustee Skrezyna seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to allow Girl Scout Troop 007 to place a receptacle at the Village Hall to collect toothbrushes and toothpaste donations for the annual Christmas baskets. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to deny the request of Helping Hands of Illinois to place a clothing drive container at the Village Hall parking lot. Trustee Lopez seconded the motion. Minutes of October 7, 2013– page 7

ANNOUNCEMENTS

Halloween Trick or Treat Hours will be from 3-7pm Thursday October 31st.

The annual Halloween bonfire will be from 6-8pm at Veterans Park on Thursday October 31st.

Free Electronics Recycling October 19th from 9am to 1pm at Parker Jr. High School in Flossmoor.

State Representative Will Davis presents Community Shred Day Saturday October 12th from 11am to 2pm at Christ First Baptist Church in Harvey.

EXECUTIVE SESSION

Trustee Perchinski made a motion to go into Executive Session to discuss Land Acquisition (5 ILCS 120/2(c)(5)), Potential Litigation (5 ILCS 120/2(c)(11)) and Personnel Issues (5 ILCS 120/2(c)(1)). Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

7:59pm

Trustee Perchinski made a motion to return to regular Session. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

9:42pm

Trustee Banicki made a motion to reconsider waiving the renter's water deposit for Sherry Flaig. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Lopez, Sarek and Perchinski. Trustee Kozy voted no. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion not to waive the renter's deposit for Sherry Flaig. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Lopez, Sarek and Perchinski. Trustee Kozy voted no. Mayor Peterson voted no. Motion carried.

ADJOURNMENT

There being no further business to discuss, Trustee Perchinski moved that the meeting adjourn. Trustee Sarek seconded the motion. Voice vote; all ayes. Motion carried.

MEETING ADJOURNED AT 9:43pm

Kenneth A. Peterson, Jr., Village President

Carmen S. Recupito, Jr., Village Clerk