

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 16th day of September, 2013 in the Municipal Building of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Banicki, Skrezyna, Kozy, Lopez and Perchinski. Trustee Sarek was absent. Also present were Village Engineer Joseph Schudt, HR/Dispatch Director Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, ESDA Coordinator Tom Johnston, Fire Chief Jeff Roesner, Emergency Management Chief Tom Johnston, Recreation Board President Harry Hammock, Community Center Director Diane Rossi, Police Pension Board President Pat Rossi and Police Chief Greg Rambo.

AWARDS, HONORS & SPECIAL RECOGNITIONS

Steve Thurmond of Doing Your Best for Steger Pride presented Ian Armstrong with the semiannual award and a Kmart gift card donated by Trustee Sarek. The Board and the audience congratulated Ian.

COMMENTS FROM THE FLOOR

Dara Erickson of the Critter Crew talked about the activities and community service projects the Critter Crew have been doing. Ms. Erickson also asked the Board for permission to solicit donations for the Critter Crew at the intersection of 34th Street and Chicago Road (adults only in the street, wearing safety vests). Trustee Perchinski made a motion to approve the request. Trustee Lopez seconded the motion. Voice vote was called; all ayes. Motion carried.

Ms. Erickson also reported that the Critter Crew will be working on cleanup of the pond at the Evergreen Cemetery.

Meredith Horn of 22805 State Street discussed Homer Tree Service's arborist with the Board. She explained that the "Tree Keepers" program is offered through the Open Lands in Chicago at a cost of \$150.00. Mayor Peterson asked Ms. Horn to share the information with Public Infrastructure Director Dave Toepper.

Pat Rossi of Steger Kiwanis reported that approximately 80 seniors were served lunch at the Community Center last week. Mr. Rossi also reported that Kiwanis will be at the intersection of 34th Street and Chicago Road and at local businesses on Friday September 27th for Kiwanis Peanut Day.

Jermaine Davis of 3315 Phillips Avenue asked the Board to look into a "quiet zone" at the Railroad tracks. Mayor Peterson explained that he has someone looking into it for him.

MINUTES

Trustee Perchinski made a motion to approve the minutes as written with two corrections. Trustee Lopez seconded the motion. Voice vote was called; all ayes. Motion carried.

COMMITTEE REPORTS

FINANCE

None

PUBLIC SAFETY

Police Chief Rambo reported that in August the Police Department responded to 1072 calls for service; 145 premise checks, 108 traffic stops, 63 traffic tickets, 90 parking/compliance citations and made 25 arrests.

Fire Chief Roesner reported that in August the Fire Department responded to 125 calls for service; 26 fire calls and 99 medical calls. There were 16 mutual aid given and 9 mutual aid received.

Steger Dispatch Supervisor Seehausen reported the in August, Dispatch answered 473 9-1-1 calls and 2,725 seven digit line calls. There were 1,862 Police incidents between the two agencies and 3 Fire incidents between three agencies.

Mrs. Seehausen also reported that the Will County Mobile Command Center has been dispatching from the Police Department parking lot during the day. The Mobile Command Center would be used in the case of the Dispatch Center “going down.”

Trustee Perchinski thanked everyone who came out to Oktoberfest and enjoyed the festivities.

HUMAN RESOURCES

Human Resources Director Mary Jo Seehausen reported that certain agenda items regarding Human Resources will be discussed later in the Board meeting.

COMMUNITY CENTER

Community Center Director Diane Rossi explained that the Protection One Key System & Mother Board needs to be replaced promptly at a cost of \$1,685.82. Trustee Lopez made a motion to approve Mrs. Rossi's request on an emergency basis. Trustee Kozy seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez and Perchinski. Mayor Peterson voted aye. Motion carried.

Mrs. Rossi also reported that the annual children's Halloween Party will be held at the Community Center on Friday October 25th from 6-8pm for kindergarteners through 5th grade. Mrs. Rossi will try to make the party free; if necessary the fee will be \$1.00-\$2.00.

RECREATION BOARD-none

INFORMATION SYSTEMS

Trustee Skrezyna reported that he's been meeting with Rick Rivera regarding the Village website and has learned that when done professionally \$10,000 is a standard cost. Trustee Skrezyna also has met with Call One and should be able to significantly cut some of the costs and phone lines.

PUBLIC INFRASTRUCTURE

Director Toepper had no report.

Code Enforcement Officer Ed Meyers reported that year to date; Code Enforcement has issued 320 permits for revenue totaling \$73,384.00 and 478 re occupancy inspections totaling \$23,900.00 in revenue. 178 cases are currently in Housing Court and A/O Court totaling \$7,975.00 now due and \$4,600.00 collected. Total revenue generated by Code Enforcement is \$101,884.00.

ECONOMIC DEVELOPMENT

No report

REPORTS OF THE TRUSTEES

None

CLERK'S REPORT

None

PRESIDENT'S REPORT

Mayor Peterson suggested that Ordinance No. 1050 regarding the Organization Chart be tabled for review by all parties. He also suggested Mayoral Appointments be tabled until the proposal by Alfred Ronan is received.

BILLS

Trustee Perchinski made a motion to pay the bills as listed as funds are available. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez and Perchinski. Mayor Peterson voted aye. Motion carried.

CORRESPONDENCE

Notification that ComEd intends to perform vegetation management (tree trimming) activities during September, October and November in the Village. Mayor Peterson asked the Public Infrastructure Director Dave Toepper contact ComEd and update their contact information.

An invitation from the Illinois Department of Transportation to attend a public meeting regarding the development of its upcoming FY 2015-2020 Proposed Multi-Modal Transportation Improvement Program.

A letter from David Walker of Unison regarding Village Cell Tower at 33rd & Carpenter. Trustee Perchinski made a motion to deny the request. Trustee Skrezyna seconded the motion. Voice Vote; all ayes. Motion carried.

A letter from Jean Krizic of 159 Lake Hill Drive regarding erosion problem in Lake Hill subdivision. Mayor Peterson commented that the property is private and that not much can be done by the Village.

A letter from Rita Traxler of Service Central requesting renewal of the 6B tax incentive (Resolution No. 696) Trustee Perchinski made a motion to table the request. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried. Administrator Tilton to contact Service Central.

Preconstruction Notice from Illinois Department of Transportation

July 2013 Pace Ridership Report

A note from Donna Bivona thanking the Steger Fire Department, Ed Myers and the Dispatch Center for helping to rescue a cat from her tree.

OLD BUSINESS:

Trustee Perchinski made a motion to table indefinitely the request by Will County Center for Community Concerns, that consideration is given toward making a donation to help continue the efforts. Trustee Banicki seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Skrezyna made a motion to table discussion on the dedication of the Community Center. Community Center Director Diane Rossi will reserve the hall and will check availability. Trustee Perchinski seconded the motion. Voice Vote; all ayes. Motion carried.

Because Trustee Sarek was absent, Trustee Perchinski made a motion to table discussion on financing of Recreation Board programs. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

NEW BUSINESS:

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1049 AN ORDINANCE ADOPTING A SOCIAL MEDIA POLICY FOR THE VILLAGE OF STEGER. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Lopez made a motion to table ORDINANCE NO. 1050 AN ORDINANCE ADOPTING AN ORGANIZATIONAL CHART FOR THE VILLAGE OF STEGER. Trustee Perchinski seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1051 AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 11, OF THE MUNICIPAL CODE OF STEGER, ILLINOIS TO CREATE THE POSITION OF VILLAGE ADMINISTRATOR FOR THE VILLAGE OF STEGER. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to ratify the Board Action regarding Charles Van Gemert's vehicle sticker. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to reaffirm approval for Village Administrator to attend a grant writing seminar. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to table Mayoral Appointments. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to table a Proposal from Alfred G. Ronan, Ltd. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

Pending approval by Village Attorneys, Trustee Perchinski made a motion to lease for \$1.00 per year, one of the Village's Steger Pianos to Old Plank Trail Community Bank to be displayed in a historical showcase at the bank. If the bank ever decided they no longer wanted the piano, it would be returned to the Village. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the request of Crystal Wilson of Steger Wildcats Football and Cheer Program to use Veterans Park on Friday September 27th for homecoming festivities including a pot luck dinner and bonfire. Extra trash cans and 4-6 picnic tables will be provided for the event. Firewood will be dropped off Thursday September 26th for the bonfire. Fire Chief Roesner suggests that pallets be used for the fire. Wildcats request the Fire Department's assistance from 5:30-8 pm to start and extinguish the bonfire and to standby for safety reasons. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried. Mayor Peterson suggested Public Infrastructure Director Dave Toepper contact Village Administrator Mike Tilton and consider using the Cook County SWAP program for clean-up of the bonfire. Trustee Perchinski suggested SWAP to be used after the Halloween bonfire, as well.

Trustee Perchinski made a motion, that based on discussion during the committee meeting; the Board declare the HSEM 1953 Dodge Power Wagon as surplus property and put it out to bid on the on line auction site with a minimum bid of \$3,500, as requested by Chief Tom Johnston of HSEM.

Trustee Perchinski made a motion to approve Gerardo Torres and Erica Ramirez as HSEM probationary members, pending background checks, as requested by Chief Tom Johnston.

Trustee Perchinski made a motion to approve Chief of Police Greg Rambo's request to hire a crossing guard for 30th and Chicago Road and to hire an alternative (back up) crossing guard to fill vacancy at any one of three necessary guard assignments. Village Administrator Mike Tilton will discuss sharing the cost of the 30th and Chicago Road crossing guard with South Chicago Heights. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve Chief of Police Greg Rambo's request to send four Police Department Supervisors to a December 5th training seminar entitled UNACCEPTABLE EMPLOYEE BEHAVIOR in Oak Brook, IL at a cost of \$149.00 per person. Trustee Perchinski also suggested any other interested Department Heads be allowed to attend. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the request of Chief of Police Greg Rambo to notify the Fire and Police Commission, to begin further selection from existing eligibility list for appointment of a full time patrol officer. Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez and Perchinski. Mayor Peterson voted aye. Motion carried.

As requested by Chief of Police Greg Rambo, Trustee Lopez made a motion to attend a 32 hour training entitled MANAGING THE FIELD TRAINING OFFICER PROGRAM at a cost of \$350.00. Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion and explained that Chief of Police Greg Rambo requests approval of payment for Three Training Assistants for the Upcoming Female Self Defense Course at a cost of \$20 per session, 3 classes; \$180.00. Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Lopez made a motion to approve the request of Columbia Central School to use 12 picnic tables for a track meet on September 25th. Trustee Skrezyna seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the Temporary Business License application of T & T Business Systems at 22541 S. Cottage Grove Avenue, pending inspections. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the Temporary Business License application of Galaxy Home Appliance, Inc. at 26 E. 34th Place, pending inspections. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

ANNOUNCEMENTS

Mayor Peterson invited the audience to stay and share some cake honoring Ed Meyers on his retirement from the Department of Code Enforcement.

EXECUTIVE SESSION

Trustee Perchinski made a motion to go into Executive Session to discuss Land Acquisition (5 ILCS 120/2(c)(5)), Potential Litigation (5 ILCS 120/2(c)(11)) and Personnel Issues (5 ILCS 120/2(c)(1)). Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

7:40pm

Trustee Kozy made a motion to return to regular Session. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez and Perchinski. Mayor Peterson voted aye. Motion carried.

9:20pm

ADJOURNMENT

There being no further business to discuss, Trustee Lopez moved that the meeting adjourn. Trustee Perchinski seconded the motion. Voice vote; all ayes. Motion carried.

MEETING ADJOURNED AT 9:21pm

Kenneth A. Peterson, Jr., Village President

Carmen S. Recupito, Jr., Village Clerk