

VILLAGE OF STEGER  
BOARD MEETING AGENDA  
MONDAY, SEPTEMBER 16, 2013  
7:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AWARDS, HONORS & SPECIAL RECOGNITIONS

Doing your best for Steger Pride Award

5. COMMENTS FROM THE FLOOR

When addressing the Board with your comments, please step up to the microphone and state your name and address.

6. MINUTES

7. COMMITTEE REPORTS

- Finance Committee (Chair Village Clerk Recupito; Vice-Chair Trustee Kozy)
- Public Safety (Chair Trustee Perchinski; Vice-Chair Trustee Lopez)
- Human Resources (Chair Trustee Lopez; Vice-Chair Trustee Banicki)
- Public Recreation & Events (Chair Trustee Sarek; Vice-Chair Trustee Skrezyna)
- Information Systems & Public Relations, (Chair Trustee Skrezyna; Vice Chair Trustee Sarek)
- Public Infrastructure, Building & Code Enforcement (Chair Trustee Banicki; Vice-Chair Village Clerk Recupito)
- Economic Development (Chair Trustee Kozy; Vice-Chair Trustee Perchinski)

8. REPORTS OF TRUSTEES

9. CLERK'S REPORT

10. PRESIDENT'S REPORT

11. BILLS

12. CORRESPONDENCE

Notification that ComEd intends to perform vegetation management (tree trimming) activities during September, October and November in the Village.

An invitation from the Illinois Department of Transportation to attend a public meeting regarding the development of its upcoming FY 2015-2020 Proposed Multi-Modal Transportation Improvement Program.

A letter from David Walker of Unison regarding Village Cell Tower at 33<sup>rd</sup> & Carpenter.

A letter from Jean Krizic of 159 Lake Hill Drive regarding erosion problem in Lake Hill subdivision.

A letter from Rita Traxler of Service Central requesting renewal of the 6B tax incentive (Resolution No. 696)

Preconstruction Notice from Illinois Department of Transportation

July 2013 Pace Ridership Report

A note from Donna Bivona thanking the Steger Fire Department, Ed Myers and the Dispatch Center for helping to rescue a cat from her tree.

13. OLD BUSINESS

Will County Center for Community Concerns provided 242 services in 2012 to Steger residents by expending \$89,633.34. WCCCC requests that consideration is given toward making a donation to help continue the efforts. (Tabled July 1 & 15 and August 5 & 19 and September 3, 2013)

Discussion on the dedication of the Community Center. (tabled September 3, 2013)

Discussion on financing of Recreation Board programs. (tabled September 3, 2013)

14. NEW BUSINESS

**ORDINANCE NO. 1049**

**AN ORDINANCE ADOPTING A SOCIAL MEDIA POLICY FOR THE VILLAGE OF STEGER.**

**ORDINANCE NO. 1050**

**AN ORDINANCE ADOPTING AN ORGANIZATIONAL CHART FOR THE VILLAGE OF STEGER.**

**ORDINANCE NO. 1051**

**AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 11, OF THE MUNICIPAL CODE OF STEGER, ILLINOIS TO CREATE THE POSITION OF VILLAGE ADMINISTRATOR FOR THE VILLAGE OF STEGER.**

Ratification of Board Action regarding Charles Van Gemert's vehicle sticker.

Reaffirm approval for Village Administrator to attend grant writing seminar

Mayoral Appointments

Proposal from Alfred G. Ronan, Ltd.

Discussion on placing a piano into surplus.

Crystal Wilson of Steger Wildcats Football and Cheer Program request use of Veterans Park on Friday September 27<sup>th</sup> for homecoming festivities including a pot luck dinner and bonfire. Wildcats request extra trash cans and 4-6 picnic tables

near the concession stand for the event. Firewood will be dropped off Thursday September 26<sup>th</sup> for the bonfire. Wildcats request the Fire Department's assistance from 5:30-8 pm to start and extinguish the bonfire and to standby for safety reasons.

Chief Tom Johnston of HSEM requests the Board declare the 1953 Dodge Power Wagon as surplus property and put it out to bid.

Chief Tom Johnston of HSEM requests approval of Gerardo Torres and Erica Ramirez as probationary members, pending background checks.

Chief of Police Greg Rambo requests permission to hire a crossing guard for 30th and Chicago Road and to hire an alternative (back up) crossing guard to fill vacancy at any one of three necessary guard assignments.

Chief of Police Greg Rambo requests permission to send four Police Department Supervisors to a December 5th training seminar entitled *UNACCEPTABLE EMPLOYEE BEHAVIOR* in Oak Brook, IL at a cost of \$149.00 per person.

Chief of Police Greg Rambo requests notifying the Fire and Police Commission, if approved by the board, to begin further selection from existing eligibility list for appointment of a full time patrol officer.

Chief of Police Greg Rambo requests approval for an employee to attend a 32 hour training entitled *MANAGING THE FIELD TRAINING OFFICER PROGRAM* at a cost of \$350.00.

Chief of Police Greg Rambo requests Approval of Payment for Three Training Assistants for the Upcoming Female Self Defense Course.

Columbia Central School requests use of 12 picnic tables for a track meet on September 25<sup>th</sup>.

Temporary Business License application of T & T Business Systems at 22541 S. Cottage Grove Avenue, pending inspections.

Temporary Business License application of Galaxy Home Appliance, Inc. at 26 E. 34<sup>th</sup> Place, pending inspections.

15. ANNOUNCEMENTS
16. EXECUTIVE SESSION – to discuss;
  1. Land Acquisition (5 ILCS 120/2(c)(5))
  2. Potential Litigation (5 ILCS 120/2(c)(11))
  3. Personnel Issues (5 ILCS 120/2(c)(1))
17. ADJOURNMENT

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF STEGER, WILL & COOK  
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 3<sup>rd</sup> day of September, 2013 in the Municipal Building of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Also present were Village Administrator Mike Tilton, Village Engineer Joseph Schudt, HR/Dispatch Director Mary Jo Seehausen, Director of Public Infrastructure Dave Toepper, ESDA Coordinator Tom Johnston, Fire Chief Jeff Roesner, Emergency Management Chief Tom Johnston, Recreation Board President Harry Hammock, Community Center Director Diane Rossi, Police Pension Board President Pat Rossi and Police Chief Greg Rambo.

**AWARDS, HONORS & SPECIAL RECOGNITIONS**

Police Chief Greg Rambo read a letter he wrote to Ronald Johnson. Chief Rambo thanked Mr. Johnson for his involvement as a concerned citizen in the apprehension of a dangerous driver. Mr. Johnson's actions lead to the much needed medical attention for a severely injured infant.

In the same incident, Chief Rambo reported that telecommunicators Ashlee Wathen and Andrew Eagan "operated like a well-oiled machine." Not only did Wathen and Eagan do what was expected of them, they did it very well. Because of them a severely injured 19 month old child received much needed medical attention. Chief Rambo presented Wathen and Eagan with letters of appreciation for their efforts.

Chief Rambo asked that Officer John Napoleon and Sgt. Gerry Ruff come forward. Chief Rambo reported that Officer Napoleon was dispatched to a "suspicious car" in the area of Morgan and Grace. Chief Rambo stated that Officer Napoleon's actions led to the apprehension of a dangerous driver. More importantly, Officer Napoleon observed a severely injured 19 month old infant in the vehicle and summoned the needed medical assistance. Officer Napoleon's prompt actions and attention to detail played a critical role in the safety of and prevention of further injury to the defenseless child. Chief Rambo commended Officer Napoleon for his actions, presented him with a commendation and medal. Chief Rambo asked Napoleon to wear the medal with pride. The Board and the audience congratulated and thanked Officer Napoleon.

**COMMENTS FROM THE FLOOR**

Charlie Van Gemert of 22540 Cottage Grove Avenue approached the Board. Mr. Van Gemert, a veteran, asked that the late fee on his Village sticker be waived, as he was unaware that Village stickers were required. Trustee Perchinski made a motion to waive Van Gemert's late fee. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Teresa Van Ort expressed her concerns of the conditions of many homes on Peoria Street. Mrs. Van Ort said there are houses on her block that cover up “junk” with tarps. A neighbor has several cats and cars at the property, some of the cars have license plates, others do not. Mayor Peterson suggested Mrs. Van Ort provide Public Infrastructure Director Dave Toepper a list of addresses she is concerned about. The Mayor also explained that the Village is looking into an ordinance regarding the number of cats allowed at a residence.

A resident asked the Board to look into the number of trains blowing horns especially in the overnight hours. She reported that the horns seem to be blowing louder and longer at night and are disruptive to residents. Mayor Peterson explained that he has someone looking into the possibility of a quiet zone at the train tracks.

Toni Schultz of Halsted Boulevard reported that the condition of the gazebo needs attention. Dave Toepper of Public Infrastructure will look into the condition of the gazebo.

Steve Thurmond reported that an empty lot on Union Avenue is being used as a semi-truck parking lot. The property is zoned commercial and is not paved. Mayor Peterson will look into the situation.

Mr. Thurmond also asked about the reason for the orange water. Director of Public Infrastructure Dave Toepper explained that due to several recent main breaks, the water is discolored. Toepper is working on keeping the iron levels down in the water by using phosphate. The process will take some time to clear up. The chloramine is still a few months away from introduction into the system. Thurmond asked if the residents in the main break zones could be notified of the break. Toepper informed the audience that CodeRed is used during main breaks and that all registered residents are notified.

Christie Ebert of 222 Barbara Lane suggested a current events ticker for the Village website. Mayor Peterson agreed with the idea and will consider it as the website is revamped.

Harry Hammock commented that postal codes change annually. The Village will continue to get the annual code information from the post office.

## **MINUTES**

Trustee Perchinski moved that the reading of the minutes of the August 19<sup>th</sup> Board Meeting be dispensed with and accepted as written, with one change. On page 1 should read “James Patrevito” and not John. Trustee Lopez seconded the motion. Voice Vote was called; all ayes. Motion carried.

## **COMMITTEE REPORTS**

### **FINANCE**

None

## PUBLIC SAFETY

Police Chief Greg Rambo reported that last week, Ron Kottka was sworn in as a part time police officer.

The Steger Police Department has entered into a partnership with the Steger School District 194 to provide “Self Defense for Women” on Tuesdays at 7pm September 17<sup>th</sup> ,24<sup>th</sup> and October 1<sup>st</sup>. There is no fee for the program, women must be 18 years or older and wear comfortable clothing.

Chief Rambo also shared “What your burglar does not want you to know” Trustee Perchinski asked that both items be added to the Village website, facebook and Village marquee.

Fire Chief Jeff Roesner – Complete monthly report will be presented at next Board meeting

HSEM Chief Tom Johnston reported that in August his department had 3 events, the Circus, the Steger Days of Music and a Bloom Trail football game. HSEM had 3 mutual aid calls during the month, 3 special details and 5 patrols for total of 263 man hours. On Saturday, September 14<sup>th</sup> HSEM will run a special patrol.

Dispatch Center Director Mary Jo Seehausen reported that Will County has a mobile command van that will be at the Steger Police Station from noon to 8pm on September 16<sup>th</sup>. The Board is welcome to observe the Steger telecommunicators dispatching from the van at that time.

Steger Police Pension Board President Pat Rossi reported that if the Board would like a presentation by Pension Board actuarial, an appointment can be arranged. Mayor Peterson suggested that the actuarial attend a committee meeting. Board President Rossi will schedule the appointment.

## HUMAN RESOURCES

Human Resources Director Mary Jo Seehausen asked that each Department Head e mail to her a list of jobs in the department. Later she will schedule a time when duties of each job title can be discussed.

## COMMUNITY CENTER

Community Center Director Diane Rossi – no report

## RECREATION BOARD

Recreation Board President Harry Hammock reported that basketball and volleyball are starting up soon.

## INFORMATION SYSTEMS

No report

## PUBLIC INFRASTRUCTURE

Public Infrastructure Director Dave Toepper reported that in August the Building Department issued 38 building permits for total revenue of \$5,300.00. There six water main breaks for the month.

ECONOMIC DEVELOPMENT  
No report

**REPORTS OF THE TRUSTEES**

None

**CLERK'S REPORT**

The Clerk reported that his office is researching the cost and use of "fillable forms" for the Village website.

**PRESIDENT'S REPORT**

Mayor Peterson explained that he and Mike Tilton have been talking to a potential buyer for the Macaroni Factory. The buyer would be using the Factory for a warehouse. The warehouse would employ 20-30. There is concern over the length of the semi-trucks loading and unloading; the trucks may extend beyond the sidewalk and into the street. Attorney Michael Del Galdo explained that the Village would have no liability for any incidents that occurred on the sidewalk or street. Administrator Tilton will take measurements at the Macaroni Factory and report back.

**BILLS**

Trustee Lopez made a motion to pay the bills as listed when funds are available with one exception. The Southland Voice invoice for Oktoberfest advertising should be removed. Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

**CORRESPONDENCE**

Housing Collaborative Newsletter from South Suburban Mayors and Managers Association

1st Annual Oktoberfest Bean Bag Tournament September 14th

Matt Wenzel of Cabin 7 Promotions expressed gratitude for assistance from Steger Public Works and HSEM at the Steger Days of Music. "They were MAJOR contributors to the success of the event!"

**OLD BUSINESS:**

Trustee Banicki made a motion to table Will County Center for Community Concerns' request for of a donation to help continue their efforts. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried. Administrator Tilton will collect information regarding contributions by other villages.

**NEW BUSINESS:**

Trustee Perchinski made a motion to approve RESOLUTION NO. 1041 A RESOLUTION AUTHORIZING THE EXECUTION OF AN ANNEXATION AGREEMENT with a change to the signature page (removing reference to Home Rule Community). Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1046 AN ORDINANCE ANNEXING A 5.54-ACRE PARCEL. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1047 AN ORDINANCE REZONING AND GRANTING A SPECIAL USE FOR A 5.54-ACRE PARCEL. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1048 AN ORDINANCE CREATING THE POSITION OF TELECOMMUNICATOR SUPERVISOR. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to approve the Temporary Business license application of Amici's Taverna at 3501 Union Avenue, pending inspections. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to adopt ORDINANCE NO. 804-14 An ORDINANCE AMENDING CHAPTER SIX, SECTION 6-76 ENTITLED LIMITATIONS ON LICENSES (Amici's Taverna) Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Kozy made a motion to approve an amendment to Ordinance No. 1045 limiting grass not to exceed 10" in height. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Mayor Peterson appointed the Del Galdo Law Firm as Corporation Counsel. Mr. Del Galdo introduced Julie Diemer and Amber Munday of his firm. Trustee Perchinski made a motion to concur with the Mayor's appointment. Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.



Mayor Peterson appointed Jeff Roesner as Fire Chief. Trustee Perchinski made a motion to concur with the Mayor's appointment. Trustee Sarek seconded the appointment. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

The Village Clerk sworn in Fire Chief Jeff Roesner.

Trustee Lopez made a motion to approve the request of Joe Zagone of Steger Kiwanis to sell peanuts at local businesses and at the intersection of 34<sup>th</sup> Street and Chicago Road on September 27<sup>th</sup>. Kiwanis will be required to wear safety vests and no children will be allowed in the street. Trustee Perchinski seconded the motion Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the request of Fire Chief Roesner that Fire Department personnel subpoenaed to court, be compensated with 4 hours added to their time sheet. This would apply to firefighter, EMTs and paramedics representing the Village of Steger Fire Department and not Kurtz Ambulance service Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to ratify previous actions taken by the Board of Trustees. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

Trustee Perchinski made a motion to table discussion on the dedication of the Community Center. Administrator Titlon will contact former Mayor Sherman and Mrs. Sherman to schedule a time to dedicate the "Louis Sherman Community Center". Trustee Kozy seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to deny the offer by Lou Gaz for a 1998 Dodge Caravan at a cost of \$1,500.00. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Sarek made a motion to table Discussion on financing of Recreation Board programs. Trustee Kozy seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the request of Barbara Schaul of Girl Scout Troop #007 to use the Village Meeting Room for Scout meetings on certain Saturdays, September 21, 2013 through June 14, 2014 from 10:30am to 12:30pm. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Kozy made a motion to approve the request of Life Line Screening to use the Village Meeting Room on November 1, 2013. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to allow Steger Little League to use the Village Meeting room on the 2nd Mondays of each month from 7-9pm for monthly Board Meetings. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the request of Lt. Gibbs of the Steger Fire Department to use Veterans Park on September 21st and 8 picnic tables for a pig roast for the Steger, Steger Estates and South Chicago Heights Fire Department's families. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

### **ANNOUNCEMENTS**

None

### **EXECUTIVE SESSION**

Trustee Banicki made a motion to go into Executive Session to discuss personnel, contracts, property and litigation. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

**7:52pm**

Trustee Perchinski made a motion to return to regular Session. Trustee Kozy seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

**9:17pm**

### **ADJOURNMENT**

There being no further business to discuss, Trustee Perchinski moved that the meeting adjourn. Trustee Lopez seconded the motion. Voice vote; all ayes. Motion carried.

**MEETING ADJOURNED AT 9:18pm**

---

Kenneth A. Peterson, Jr., Village President

---

Carmen S. Recupito, Jr., Village Clerk

## Cynthia A. Pauley

---

**From:** Steve Thurmond <sthurmond.culligan@sbcglobal.net>  
**Sent:** Thursday, August 22, 2013 9:21 PM  
**To:** Cynthia A. Pauley  
**Subject:** Please put me on September 16th agenda for Doing your best for Steger pride award  
thank you Steve Thurmond

Sent from Yahoo! Mail on Android

**TIM PERCHINSKI, TRUSTEE**  
PUBLIC SAFETY CHAIRMAN

**GREGORY P. RAMBO**  
CHIEF OF POLICE

# *Steger Police Department*

35 W. 34<sup>TH</sup> STREET STEGER, ILLINOIS 60475  
(708) 754-8121  
FAX: (708) 755-4977

## AUGUST 2013 CALLS FOR SERVICE:

Premise Checks:	145
Traffic Stops:	108
Police Service Calls:	1072

Traffic Tickets:	63
Parking/Compliance:	90
Arrest Made :	25



## *Steger Fire Department*

3320 Lewis Ave  
Steger Illinois 60475

Phone (708)754-2625 - Fax (708)754-7161



### August 2013 Fire Report

125 Total Calls

26 Fire calls

99 Medical calls

1 Toned out in error

860 Total Calls (Jan 01 to August 31 2013)

16 Mutual / Auto aid given

9 Mutual / Auto aid received

**TIM PERCHINSKI, TRUSTEE**  
PUBLIC SAFETY CHAIRMAN

**MARY JO SEEHAUSEN**  
DIRECTOR

# **STEGER DISPATCH CENTER**

**9-1-1**

35 W. 34<sup>th</sup> Street  
Steger, Illinois 60475

(708) 754.8121  
(708) 755.4977 Fax

## AUGUST 2013 REPORT

TOTAL 9-1-1 CALLS ANSWERED:	473
TOTAL 7 DIGIT LINES ANSWERED:	2725

TOTAL: 3198

POLICE INCIDENTS 2 AGENCIES:	1862
FIRE INCIDENTS 3 AGENCIES:	246

TOTAL: 2108

SYS DATE:09/11/13

Village of Steger

SYS TIME:16:04

## A / P W A R R A N T L I S T

[NW2]

REGISTER # 470

DATE: 09/11/13

Wednesday September 11, 201

PAGE 1

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
ACE HARDWARE IN STEGER 08/31/13		01-00-31100		BUILDING MAINT	26.05
O'REILLY AUTO PARTS 3414-268787		01-00-31805		DETAIL TILTON SQU	14.87
COMED 22049 0813		01-00-33102		MOINTHLY SERVICES	195.32
COMED 24002 0813		01-00-33102		MONTHLY SERVICE	281.71
COMED 73007 0813		01-00-33102		MONTHLY SERVICES	105.80
COMED 80004 0813		01-00-33102		MONTHLY SERVICES	107.78
COMED 81001 0813		01-00-33102		MONTHLY SERVICES	45.90
PIONEER OFFICE FORMS INC. 89893		01-00-33400		PETERSON CARDS	44.50
PIONEER OFFICE FORMS INC. 89893		01-00-33400		TILTON CARDS	44.50
SOUTH HOLLAND PAPER CO. 285911		01-00-33500		PAPER PRODUCTS	38.25
NEOFUNDS BY NEOPOST PPLN01		01-00-33600		STEGER00000001121	1000.00
GUARANTEED TECHNICAL SERV & CONSULT INC 2011273		01-00-34900		COMPUTER MAINT	480.00
SAM'S CLUB/GEFCF 090213		01-00-38900		INTEREST	402.97
ACTION FLAG CO. 21440		01-00-38950		US FLAGS	94.92
FASTENAL COMPANY ILSTE111855		01-00-39701		STEGER DAYS OF MU	16.49
TOTAL FOR FUND 01		DEPT. 00			2899.06
BUCKNER, NANCY B130702		01-01-22101		REFUND	30.00
ANDREWS PRINTING 48177		01-01-33400		BLD DEPT NOTICES	205.00
TOTAL FOR FUND 01		DEPT. 01			235.00
PUBLIC PERSONNEL INSTITUTE 4454		01-02-34700		RONALD KOTTKA	400.00
TOTAL FOR FUND 01		DEPT. 02			400.00
BRIAN H DRISCOLL 2013-b8		01-06-34550		C-TICKETS	200.00
TOTAL FOR FUND 01		DEPT. 06			200.00

SYS DATE:09/11/13

village of Steger

SYS TIME:16:04

A / P W A R R A N T L I S T

[NW2]

REGISTER # 470

DATE: 09/11/13

wednesday September 11, 201

PAGE 2

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
JAMES HERR & SONS 91014		01-07-31805		VEHICLE MAINT	32.85
JAMES HERR & SONS 91087		01-07-31805		VEHICLE MAINT	324.43
SAUK TRAIL CAR WASH 08/31/13		01-07-31805		CAR WASHES	17.95
BRIAN H DRISCOLL 2013-b8		01-07-34550		HOUSING/AO	500.00
BESTITCHED 29331		01-07-37302		BROWN'S UNIFORM	28.00
ACE HARDWARE IN STEGER 08/31/13		01-07-38900		GRASS CREW	71.77
HERITAGE F/S, INC. 61678		01-07-38900		GASOLINE	278.98
KEITHS POWER EQUIPMENT INC 9305		01-07-38900		MOWER BLADES	12.50
O'REILLY AUTO PARTS 3414265725		01-07-38900		MOWER	8.88
O'REILLY AUTO PARTS 3414266835		01-07-38900		MOWER	19.95
TOTAL FOR FUND 01		DEPT. 07			1295.31
TOTAL FOR FUND 01				5029.37	
MONARCH AUTO SUPPLY INC 6981-219206		02-00-31805		VEHICLE MAINT	45.36
MERTS HVAC 071568		02-00-32900		A/C MAINT	148.00
HERITAGE F/S, INC. 61778		02-00-33300		DIESEL	686.13
HERITAGE F/S, INC. 61778		02-00-33300		GASOLINE	112.32
MENARDS - MATTESON 30875		02-00-33501		SHOP SUPPLIES	83.91
VERIZON WIRELESS 9710846875		02-00-33700		MONTHLY SERVICE	59.47
MEDICAL REIMBURSEMENT SERVICES INC 3458		02-00-34251		MAY 2013 COLLECTI	991.88
MEDICAL REIMBURSEMENT SERVICES INC 3509		02-00-34251		AUGUST SERVICES	1847.31
TOTAL FOR FUND 02		DEPT. 00			3974.38
TOTAL FOR FUND 02				3974.38	
COMED 19001 0813		03-30-33100		MONTHLY SERVICES	36.41
PETTY CASH 47005		03-30-33500		LAUNDRY	8.50
GEOGHEGAN, CINDY AUGUST 2013		03-30-33504.01		AEROBICS INSTRUCT	200.00



SYS DATE:09/11/13

Village of Steger

SYS TIME:16:04

A / P W A R R A N T L I S T

[NW2]

REGISTER # 470

DATE: 09/11/13

wednesday September 11, 201

PAGE 3

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
SMITHEREEN COMPANY	857503	03-30-33703		MONTHLY SERVICE	57.00
PROTECTION ONE ALARM MONITORING, INC.	090313	03-30-33704		MONTHLY SERVICE	46.35
TOTAL FOR FUND 03		DEPT. 30			348.26
ACE HARDWARE IN STEGER	08/31/13	03-31-31300		PARKS MAINT	48.37
EXCEL ELECTRIC INC	117078	03-31-31300		LIGHTS @ VETS PAR	360.00
COMED	29006 0813	03-31-33100		MONTHLY SERVICES	930.96
COMED	66000 0813	03-31-33100		MONTHLY SERVICES	202.61
COMED	82008 0813	03-31-33100		MONTHLY SERVICES	371.96
TOTAL FOR FUND 03		DEPT. 31			1913.90
TOTAL FOR FUND 03				2262.16	
SAM'S CLUB/GECF	001229	04-00-29601		OFFICE SUPPLIES	32.00
ACE HARDWARE IN STEGER	08/31/13	04-00-31100		BUILDING MAINT	57.58
ALL-RIGHT SIGN, INC	24306	04-00-31805		VEHICLE MAINT	400.00
SAUK TRAIL CAR WASH	08/31/13	04-00-31805		CAR WASHES	21.00
SUPERIOR OIL SERVICE	258991	04-00-31805		VEHICLE MAINT	33.99
MIDWEST GLASS & MIRROR INC.	1-26081	04-00-32900		CHIEFS DESK TOP	244.40
PC NET SERVICES	110161	04-00-32901		I AM RESPONDING	40.00
PC NET SERVICES	110163	04-00-32901		COMPUTER MAINT	80.00
HERITAGE F/S, INC.	61678	04-00-33300		GASOLINE	1549.30
HERITAGE F/S, INC.	61778	04-00-33300		GASOLINE	3108.10
ACE HARDWARE IN STEGER	08/31/13	04-00-33500		OFFICE SUPPLIES	8.50
SAM'S CLUB/GECF	001229	04-00-33500		OFFICE SUPPLIES	172.15
A&R SHARED SERVICES CENTER	T1403188	04-00-33700		MONTHLY SERVICES	58.04
SPRINT	702471392-057	04-00-33700		PROJECT SHIELD	79.98
LEXISNEXIS RISK DATA MANAGEMENT	20130831	04-00-33706		MONTHLY SERVICE	34.00

SYS DATE:09/11/13

Village of Steger

SYS TIME:16:04

A / P W A R R A N T L I S T

[NW2]

REGISTER # 470

DATE: 09/11/13

Wednesday September 11, 201

PAGE 4

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
MW LEASING COMPANY LLC	L972739	04-00-33901		COPIER LEASE	437.36
GLENS UNIFORM SALES	0040468	04-00-37302		D'ANNA UNIFORM	287.48
GLENS UNIFORM SALES	0040468	04-00-37302		RAMBO UNIFORMS	303.40
RAY O'HERRON CO INC	1327384-IN	04-00-37302		BADGE	127.05
PROSHRED SECURITY	100036325	04-00-38900		SHRED SERVICE	45.00
KAESER & BLAIR INCORPORATED	03829263	04-00-38960		TOBACCO GRANT	205.25
OLD PLANK TRAIL COMMUNITY BANK	33342 #12	04-00-40000		4 SQUADS PRINCIPA	2527.39
OLD PLANK TRAIL COMMUNITY BANK	33342 #12	04-00-41000		4 SQUADS INTEREST	343.35
TOTAL FOR FUND 04		DEPT. 00			10195.32
TOTAL FOR FUND 04				10195.32	
THORN CREEK BASIN SANITARY DISTRICT	AUGUST 2013	06-00-15800		AUGUST 2013	26472.70
ACE HARDWARE IN STEGER	08/31/13	06-00-31100		BUILDING MAINT	59.87
CARPET WEAVER'S	148826	06-00-31100		OFFICE CARPET	767.87
CARPET WEAVER'S	148832	06-00-31100		REST ROOM VINYL	91.38
IMAGE FLOORING INC.	08/27/13	06-00-31100		CARPET & VINYL IN	422.00
BRITES TRANSPORTATION LTD	112060	06-00-31204		PATCHING STONE	994.45
GALLAGHER MATERIALS CORP	629857MB	06-00-31204		PATCHING	280.80
MILLERS READY MIX	069321	06-00-31204		PATCHING	362.50
MILLERS READY MIX	069342	06-00-31204		PATCHING	209.00
H.D. SUPPLY WATERWORKS, INC	B430577	06-00-31504		MAIN CLAMPS	1320.30
M&J UNDERGROUND, INC	M13/0426	06-00-31504		MAIN BREAK	4178.75
CENTRAL RODDING TOTAL SEWER SERVICE INC	10836	06-00-31506		SEWER MAINT	475.00
ACE HARDWARE IN STEGER	08/31/13	06-00-31507		METER MAINT	80.74
FASTENAL COMPANY	ILSTE111843	06-00-31507		BOLTS FOR METERS	22.20
T.R.L. TIRE SERVICE CORP	9573	06-00-31805		VEHICLE MAINT	408.52
NICOR GAS	090513	06-00-33200		MONTHLY SERVICES	2.60
HERITAGE F/S, INC.	61778	06-00-33300		GASOLINE	561.79

SYS DATE:09/11/13

Village of Steger

SYS TIME:16:04

A / P W A R R A N T L I S T

[NW2]

REGISTER # 470

DATE: 09/11/13

wednesday September 11, 201

PAGE 5

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
HERITAGE F/S, INC. 61942		06-00-33300		GASOLINE	534.30
HERITAGE F/S, INC. 61943		06-00-33300		GASOLOINE	764.05
ACE HARDWARE IN STEGER 08/31/13		06-00-33501		SHOP SUPPLIES	52.84
UNIFIRST CORPORATION 062 0048199		06-00-33800		WEEKLY SERVICES	55.58
UNIFIRST CORPORATION 062 0048904		06-00-33800		WEEKLY SERVICE	77.12
CHEMICAL PUMP SALES AND SERVICE, INC 72825		06-00-33907		PHOSPHATE & FLOUR	667.50
WATER RESOURCES INC 278112		06-00-37507		METERS	5425.38
CDW GOVERNMENT INC FJ47473		06-00-37900		COMPUTER HARDWARE	254.89
TOTAL FOR FUND 06		DEPT. 00			44542.13
TOTAL FOR FUND 06				44542.13	
VAN GEMERT, CHARLIE 090413		07-00-22050		REFUND LATE FEE	10.00
ACE HARDWARE IN STEGER 08/31/13		07-00-31800		TOOLS MAINT	15.96
KEITHS POWER EQUIPMENT INC 8403		07-00-31800		CHAIN SAW	188.89
KEITHS POWER EQUIPMENT INC 9129		07-00-31800		TREE TRIMMER	24.95
SHOREWOOD HOME & AUTO, INC. 150140		07-00-31800		ENGINE REPAIR	79.00
MONARCH AUTO SUPPLY INC 6981-219875		07-00-31805		VEHICLE MAINT	325.59
MONARCH AUTO SUPPLY INC 6981-219895		07-00-31805		CREDIT	34.00-
HERITAGE F/S, INC. 61778		07-00-33300		GASOLINE	561.80
HERITAGE F/S, INC. 61942		07-00-33300		GASOLINE	534.30
HERITAGE F/S, INC. 61943		07-00-33300		GASOLOINE	764.05
ACE HARDWARE IN STEGER 08/31/13		07-00-33501		SHOP SUPPLIES	413.89
CRETE LUMBER & SUPPLY CO 090513		07-00-33501		SHOP SUPPLIES	29.50
CYLINDER MAINTENANCE AND SUPPLY 1596		07-00-33501		ACETYLENE	15.00
FASTENAL COMPANY ILSTE111873		07-00-33501		SHOP SUPPLIES	7.01
GREEN WAY GW38370		07-00-33501		PERMA PATCH	796.40
O'REILLY AUTO PARTS 3414-269241		07-00-33501		SHOP SUPPLIES	12.58
UNIFIRST CORPORATION 062 0048199		07-00-33800		WEEKLY SERVICES	55.59

SYS DATE:09/11/13

village of Steger

SYS TIME:16:04

A / P W A R R A N T L I S T

[NW2]

REGISTER # 470

DATE: 09/11/13

wednesday September 11, 201

PAGE 6

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
UNIFIRST CORPORATION	062 0048904	07-00-33800		WEEKLY SERVICE	77.13
TOTAL FOR FUND 07		DEPT. 00			3877.64
TOTAL FOR FUND 07				3877.64	
VILLAGE OF STEGER	0020112009	09-00-15001		FINAL WATER BILL	50.00
VILLAGE OF STEGER	0020831003	09-00-15001		FINAL WATER BILL	50.00
VILLAGE OF STEGER	0021022004	09-00-15001		FINAL WATER BILL	50.00
TOTAL FOR FUND 09		DEPT. 00			150.00
TOTAL FOR FUND 09				150.00	
FIELDS, JAMES	09/09/13	13-50-38903		REIMBURSEMENT ENT	100.00
TOTAL FOR FUND 13		DEPT. 50			100.00
TOTAL FOR FUND 13				100.00	
O'REILLY AUTO PARTS	3414-268203	16-00-31805		VEHICLE MAINT	50.98
O'REILLY AUTO PARTS	3414-269223	16-00-31805		VEHICLE MAINT	27.81
O'REILLY AUTO PARTS	3414269692	16-00-31805		VEHICLE MAINT	161.72
O'REILLY AUTO PARTS	3414269693	16-00-31805		VEHICLE MAINT	29.23
PROTECTION ONE ALARM MONITORING, INC.	082913	16-00-33704		MONTHLY SERVICE	46.59
TOTAL FOR FUND 16		DEPT. 00			316.33
TOTAL FOR FUND 16				316.33	
KANE MC KENNA AND ASSOCIATES INC	11897	23-00-38900		STEGER TIF	1500.00
TOTAL FOR FUND 23		DEPT. 00			1500.00

SYS DATE:09/11/13

Village of Steger

SYS TIME:16:04

A / P W A R R A N T L I S T

[NW2]

REGISTER # 470

DATE: 09/11/13

wednesday September 11, 201

PAGE 7

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DIST
------------	--------	------------	------------	----------	-------------	--------	------

TOTAL FOR FUND 23						1500.00	
-------------------	--	--	--	--	--	---------	--

PC NET SERVICES	110161	24-00-32901			I AM RESPONDING	80.00	
-----------------	--------	-------------	--	--	-----------------	-------	--

TOTAL FOR FUND 24						80.00	DEPT. 00
-------------------	--	--	--	--	--	-------	----------

TOTAL FOR FUND 24						80.00	
-------------------	--	--	--	--	--	-------	--

\*\* TOTAL CHECKS TO BE ISSUED 72027.33

01	CORPORATE	5029.37
02	FIRE PROTECTION	3974.38
03	PLAYGROUND/RECREATION	2262.16
04	POLICE PROTECTION	10195.32
06	WATER/SEWER FUND	44542.13
07	ROAD & BRIDGE	3877.64
09	ESCROW	150.00
13	BOOSTER CLUB	100.00
16	E.S.D.A.	316.33
23	TIF #4 (WILL TIF #2)	1500.00
24	DISPATCH	80.00

TOTAL FOR REGULAR CHECKS: 72,027.33



an Edison Company

powering lives

Commonwealth Edison Company  
PO Box 805379  
Chicago, IL 60680-5379

# IMPORTANT NOTICE: TREE TRIMMING IS SCHEDULED IN YOUR AREA



Presorted  
1st Class  
US POSTAGE  
PAID  
PERMIT #000  
XXXXXX

Dear Valued Customer:

ComEd is committed to providing safe, reliable electric service. Vegetation Management plays a large part in that commitment. ComEd's Vegetation Management Department has scheduled maintenance tree trimming in the surrounding area. This work is necessary because trees interfering with electric wires can damage equipment and cause service outages and safety hazards.

We will be trimming any tree or brush that interferes with electric wires running from pole to pole. Trimming may or may not be required on your property, but all trees that do require trimming will be maintained during this project. There is no need to respond to this notice, however, if you are not the property owners, please forward this notice to the owner.

Trimming is scheduled to start in the near future, and will be performed by a qualified line clearance contractor using qualified utility arborists. There is no charge for this professional service.

If you have any questions regarding this process, call **1-800-Edison-1** (1-800-334-7661) and ask to speak with a Vegetation Management Representative, or visit our website at **www.ComEd.com/trees**. You may also request a written copy of the dispute resolution process. Property owners may appeal planned vegetation management activities through ComEd or the Illinois Commerce Commission. To contact a Consumer Affairs Officer of the Illinois Commerce Commission call 1-800-524-0795. Maps of the affected areas are on file at your local municipal or county office.



August 27<sup>th</sup>, 2013

Bill Cox  
Supt of Public Works  
Village of Steger  
35 W. 34th St.  
Steger, IL 60475

Re: Notification Required under 220 ILCS 5/8-505.1

Dear Mr. Cox:

ComEd intends to perform vegetation management activities on several distribution circuit locations in your city, during the months of September through November of 2013. ComEd midcycle trimming efforts are to enhance reliability. The vegetation management activities are a key component of ComEd's maintenance program to ensure system electrical reliability, as vegetation contact with ComEd equipment is the leading cause of outages.

In accordance with applicable statutory requirements, ComEd is required to provide each affected municipality a map or common addresses of the area affected by the vegetation management activities. These common addresses are attached at the bottom of this letter.

Please be aware that ComEd has notified any affected customers and property owners with (i) a statement of the vegetation management activities planned, (ii) the address of a website and a toll free telephone number at which a written disclosure of all dispute resolution opportunities and processes, rights, and remedies provided by the electric public utility may be obtained, (iii) a statement that the customer and the property owner may appeal the planned vegetation management activities through the electric public utility and the Illinois Commerce Commission, (iv) a toll-free telephone number through which communication may be had with a representative of the electric public utility regarding the vegetation management activities, and (v) the telephone number of the Consumer Affairs Officer of the Illinois Commerce Commission. The notice also stated that circuit maps or common addresses of the area to be affected by the vegetation management activities are on file with the local municipal or county office. A sample copy of this notice is also included with this letter.

We recognize that our vegetation management activities sometimes create concern by your residents because trees near our electrical wires are significantly trimmed or sometimes require removal. Qualified line-clearance workers contracted by ComEd will



be performing the tree pruning work. Supervisors and General Foremen will be in close contact with the crews, ensuring that the work is performed properly. Additionally, we are strong advocates of proactive efforts to ensure that only appropriate vegetation is planted near our facilities, and our easement and leases usually specify vegetation restrictions. Trees that grow greater than 20 feet, for example maple, elm and blue spruce, should never be planted under or near distribution power lines. At full height, these trees could contact lines and cause a power outage or create a safety issue. On the other hand, trees and bushes that grow to heights less than 20 feet, for example dogwoods or crabapples, can often be planted near distribution power lines. For more information about vegetation maintenance along power lines and ComEd's "Right Tree, Right Place" program, please visit:

<http://www.comed.com/sites/customerservice/Pages/TreesPowerlines.aspx>

Please contact me at (815)600-1655, or via e-mail at [nicholas.honiotes@exeloncorp.com](mailto:nicholas.honiotes@exeloncorp.com), if you have any questions or if I can be of assistance to you in any other way.

Sincerely,

Nick Honiotes  
Vegetation Management  
SE & SW Regions  
815-600-1655  
ISA Certified Arborist # IL-9149A

Cc: Scott Bertrand - External Affairs - ComEd

Street Address City  
SAUK TRAIL & HOLEMAN AVE STEGER



# Illinois Department of Transportation

Division of Highways/Region One / District One  
201 West Center Court/Schaumburg, Illinois 60196-1096

August 23, 2013

The Honorable Kenneth Peterson, Jr.  
Village President  
Village of Steger  
35 West 34<sup>th</sup> Street  
Steger, IL 60475

Dear Village President Peterson, Jr.:

The Illinois Department of Transportation (IDOT) cordially invites you to attend a public meeting regarding the development of its upcoming FY 2015-2020 Proposed Multi-Modal Transportation Improvement Program. These public meetings will be held at the locations indicated below and are intended to seek early input from stakeholders regarding regional transportation needs and priorities over the next five to seven years.

The public meeting will be conducted in an open house format, with an audio-visual presentation available for viewing and an opportunity to view exhibit boards illustrating the current FY 2014-2019 Proposed Multi-Modal Transportation Improvement Program. IDOT staff will be present to answer questions related to the Program and the project development process.

The date, time, and locations of these meetings are as follows:

## Kane County

Tuesday, October 1, 2013  
3:00 p.m. to 6:00 p.m.

Hilton Garden Inn  
4070 Main Street  
St. Charles, IL 60174

## McHenry County

Thursday, October 3, 2013  
3:00 p.m. to 6:00 p.m.

Holiday Inn Crystal Lake  
Conference Center  
800 South Route 31  
Crystal Lake, Illinois 60014

## Lake County

Wednesday, October 2, 2013  
3:00 p.m. to 6:00 p.m.

College of Lake County  
19351 W. Washington Street  
Building "C"  
Grayslake, Illinois 60030

## Will County

Tuesday, October 8, 2013  
3:00 p.m. to 6:00 p.m.

The Jacob Henry Mansion Estate  
20 South Eastern Avenue  
Joliet, IL 60433

The Honorable Kenneth Peterson, Jr.  
August 23, 2013  
Page 2

**North Cook County**

Thursday, October 10, 2013  
3:00 p.m. to 6:00 p.m.

James R. Thompson Center  
100 W. Randolph Street  
Chicago, IL 60601

**DuPage County**

Tuesday, October 15, 2013  
3:00 p.m. to 6:00 p.m.

Hilton Lisle/Naperville  
3003 Corporate West Drive  
Lisle, IL 60532

**South Cook County**

Thursday, October 17, 2013  
3:00 p.m. to 6:00 p.m.

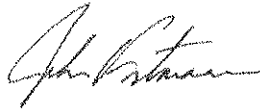
South Suburban Mayors and Managers Office  
1906 West 174<sup>th</sup> Street  
East Hazel Crest, IL 60429

Comment forms will be provided for those in attendance who wish to provide a written statement. Comments received at this meeting or sent to the IDOT District One office located at 201 West Center Court, Schaumburg, IL 60196 by November 1, 2013 will be included in the meeting record.

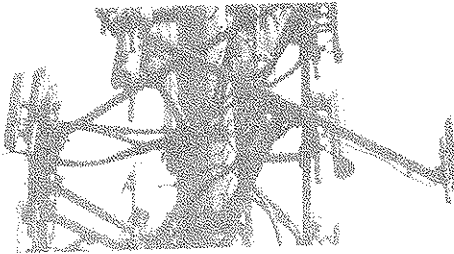
Your input is important to us and your local perspective will guide the development of future highway improvement programs affecting the region. We look forward to seeing you at this meeting and ask that you invite your constituents and local officials.

If you have any questions or need additional information, please contact me or Jose Rios, Engineer of Program Development, at (847) 705-4118.

Very truly yours,



John Fortmann, P.E.  
Deputy Director of Highways,  
Region One Engineer



Lou Sherman  
Village of Steger  
35 W 34th St.  
Steger, IL 60475-1098

August 23, 2013

Re: Cell Tower on your Property (O 392265)

Dear Cell Site Lease Holder,

Recently a Unison representative spoke to you regarding our interest in your existing wireless communication structure. We are sorry we missed you and would appreciate the opportunity to meet with you.

Please call us at 866-736-5357 to schedule a time that is convenient for you.

Best Regards,

David Walker  
Unison Site Management

**((UNISON))**

---

Unison Site Management, L.L.C  
110 Thomas Johnson Drive • Suite 110 • Frederick, MD 21702  
www.unisonsite.com

---

September 3<sup>rd</sup>, 2013

Louis Sherman  
Village of Steger  
35 W. 34th St.  
Steger, IL 60475

Reference #: 301049

Dear Sir/Madam,

The cell site on your property at 33rd & Carpenter has been selected for our network integration program.

For a limited time only you will be offered a cell site investment buyout for the sale of a wireless easement and the assignment of the associated leases.

Please select one of the options below by October 4<sup>th</sup>. You can contact Jonathan Swinford at Unison Site Management at 866-496-1807 or jswinford@unisonsite.com with your selection and any additional questions.

.....

**Option One – No Cash Payment**

I would not like any additional proceeds from my lease

**Option Two – Cash Payment Upfront**

I would like to receive an immediate lump sum payment of \$252,773.75

**Option Three – Cash Payment Over 5 Years**

I would like to receive a total payment of \$262,884.70 paid annually for the next 5 years

Selecting an option does not establish a binding commitment and does not obligate either you or Unison. Payment will be subject to review and approval of documentation by all parties.

Jean Krizic  
159 Lake Hill Drive  
Steger, IL 60475  
708-754-3105  
[gkrizic@aol.com](mailto:gkrizic@aol.com)

August 29, 2013

Mr. Dave Toepper  
Director of Public Infrastructure  
Village of Steger  
35 W. 34<sup>th</sup> Street  
Steger, IL 60475

Land Erosion, Lake Hills Subdivision

We have a very serious erosion problem stemming from the pond adjacent to our properties at 159 and 163 Lake Hill Drive.

Ed Myers has been looking into a solution and has contacted numerous agencies. They have done land testing but I have not received information on results. I do know that I have been filling holes with gravel and dirt because of the wild life burrowing under my property (they come underground from the pond). I worry that the land is not safe and would like to see the results of the land testing.

Now a very serious hole has developed on the 163 Lake Hills property. I talked to Ed on Friday, August 30, and he promised to look into this new problem.

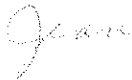
I am sending this letter just to keep you informed as to what is happening.

If the village cannot help us, perhaps you can advise a proper course of action.

Ed has a complete file of everything that he did for us. If you need further information, please call or e-mail me.

Thank you.

Sincerely,



Jean Krizic

Cc: Ken Peterson, Ed Myers



September 6, 2013

Kenneth Peterson, Village President  
Village of Steger  
35 W. 34<sup>th</sup> Street  
Steger IL 60475

Dear Mr. Peterson:

This is a request for renewal of the 6B tax incentive. The original Resolution number is 696.

Our company continues to manufacture in Steger. With the economic downturn in 2007, we have managed to keep our current customers. Over the next 5 years, we plan to expand into new markets and continue to work in this New Economy. The continuance of the 6B tax status crucial to remain competitive.

Please approve a renewal of the original resolution number 696 to continue the incentive.

Thank you for all your support.

Cordially,

A handwritten signature in cursive script that reads "Rita Traxler".

Rita Traxler,  
President

---

• Prompt delivery

• Competitive pricing

• Uncompromised service

3321 HOLEMAN AVENUE • STEGER, ILLINOIS 60475  
PHONE: 708-756-0900 FAX: 708-756-0910  
[www.servicecentralinc.com](http://www.servicecentralinc.com)



# Illinois Department of Transportation

## Preconstruction Notice

At the letting held by the Department of Transportation in Springfield on April 26, 2013, the following contractor was the apparent low bidder.

**Description of Project:** 5.94 miles of resurfacing and shoulder rumble strips on IL 394 from Steger Road to south of Elmscourt Lane in Crete, Steger and Sauk Village.

**JURISDICTIONAL TRANSFER:** No

<b>Contractor:</b>	Iroquois Paving Corporation	<b>Cost:</b>	\$ 7,227,658.24
<b>Contract #:</b>	60N63	<b>Item No.:</b>	27
		<b>County</b>	Will
<b>Area Construction Supervisor:</b>	Mike Wiater (847) 705-4250	<b>Route:</b>	FAP 322
		<b>Section:</b>	10A-RS-2
		<b>Job No.:</b>	C-91-755-10
<b>Resident Engineer</b>	Erica DeYoung 708-367-1093	<b>Award:</b>	June 7, 2013
<b>Design Engineer:</b>	K. Eng	<b>Project:</b>	N/A
<b>EEO Coordinator:</b>	Sayed Ahmed	<b>Est. Start Date:</b>	June 2013
		<b>Est. Compl. Date:</b>	September 2013

**Municipalities & Others:** Crete, Steger and Sauk Village

The specific details of construction staging will be discussed at a preconstruction meeting between the contractor and the Department on **June 25, 2013 @ 1:00 PM, in the Lower Level Training Room A**, Illinois Department of Transportation, 201 W. Center Court, Schaumburg, Illinois 60196-1096. During the construction of the improvement, any questions should be referred to the Area Construction Supervisor.

When completed, this project will improve the operation of the highway facility. We apologize for any inconveniences that may occur.

Any questions regarding construction activities, please feel free to contact our Area Construction Supervisor, **Mike Wiater**, at **(847) 705-4252**.

ILLINOIS DEPARTMENT OF TRANSPORTATION

John Fortmann, P.E.  
Deputy Director of Highways  
Region One Engineer





Thomas J. Ross  
Executive Director

August 19, 2013

Honorable Kenneth A. Peterson, Jr.  
Village President  
Village of Steger  
35 W. 34th St.  
Steger, IL 60475

RE: July 2013 Pace Ridership Report

Dear President Peterson, Jr.:

Attached please find the July 2013 Pace Ridership Report. Each route is measured by benchmarks which indicate the overall health of the route. The maximum subsidy per rider allowed was \$4.00 and is now \$5.00, and the minimum recovery ratio was 18% and is now 17%.

If you have questions, please contact me at (847) 372.2077 or [Jessica.Mitchell@pacebus.com](mailto:Jessica.Mitchell@pacebus.com)

Thank you for your continued support.

Sincerely,

Jessica Mitchell  
Community Relations Representative  
Pace Suburban Bus Company  
550 W. Algonquin Rd.  
Arlington Heights, IL 60005  
(847) 372-2077  
[jessica.mitchell@pacebus.com](mailto:jessica.mitchell@pacebus.com)

Attachment

### Steger Performance Indicators

<u>Route</u>	July 2013 Ave Daily <u>Ridership</u>	Performance data from 2nd Quarter 2013	
		Subsidy per <u>Rider</u>	Recovery <u>Ratio</u>
358 Wk	855	\$2.67	28.8%
Sat	372	\$3.68	23.2%

Indicators highlighted have not met the target.

**Ridership:** Average daily one way trips

**Subsidy per Rider:**

The cost to Pace for each rider on a route. This is a traditional standard used in the transit industry. The system average subsidy for a weekday route is \$2.79, while the average on a weekend route is \$2.52. The maximum subsidy allowed is \$5.00 as recommended to Pace by a financial consultant.

**Recovery Ratio:**

The percentage of operating costs covered by passenger revenue. The minimum recovery ratio is 17% which is a Pace management target.

Dear Mayor Peterson,

I would like to thank the firefighters, Mr. Meyers and the fire/police dispatcher for rescuing a cat that was unable to get down from our tree for two days. Nick climbed the tree and brought a very thankful cat to safety. Random acts of kindness makes Steger a nice place to live. Thanks again.

*Donna Buono*

June 2013

President Kenneth Peterson, Jr  
Village of Steger  
35 W 34th St  
Steger, IL 60475

tabled  
7-1-13  
7-15-13  
tabled  
8-5-13  
8-19-13  
9-3-13

Dear President Peterson, Jr;

*Will County Center for Community Concerns (WCCCC) has been an important part of the Will County social service community for more than 25 years. Our mission is to assist and enable low-income individuals and families to obtain the opportunities needed to prepare themselves for self-sufficiency. In 2012, Will County Center for Community Concerns provided a total of 13,735 services to Will County households and individuals at a total cost of \$6,299,843.38.*

*Each year we assess the needs of our community by collecting and evaluating surveys about perceived needs. The need for utility assistance is always quite high, as is the interest in housing programs. We have several utility assistance programs available, including the Low Income Home Energy Assistance Program (LIHEAP), the Percentage of Income Payment Program (PIPP), and the ComEd Residential Special Hardship Program. Our Illinois Home Weatherization Assistance Program (IHWAP), the Home Modification Program, and the Home Repair Program help keep families in safe, stable, affordable housing.*

*We have seen an incredible increase in the number of households facing foreclosure that need counseling or financial assistance to save their home. Families that are already struggling financially with the rising costs of food, utilities, transportation, and healthcare are now losing their homes after failing to keep up with their mortgage payments. To date more than 1,800 households have been assigned to our agency through the Illinois Housing Development Authority's Hardest Hit Program for temporary mortgage assistance, and we also provide no-cost housing counseling services to help families work through the foreclosure process.*

*We know that when families are struggling financially, our communities becomes less stable. In 2012, WCCCC helped stabilize the Village of Steger by expending \$89,633.34 in direct client assistance, providing 242 services. As the Village of Steger allocates funds for FY 2013/2014, WCCCC requests that consideration is given toward making a donation to help us continue our efforts to maintain the stability of our Will County communities*

Will County Center for Community Concerns is grateful not only for your financial support, but also for the relationship we have developed with the Village of Steger that allows us to provide excellent service to your residents. If you have any questions about our agency, or would like additional information about our programs, please visit our web site ([www.wcccc.net](http://www.wcccc.net)) or contact Kris White at (815) 722-0722 ext 201, or by email at [kwhite@wcccc.net](mailto:kwhite@wcccc.net).

Sincerely,

*David L. Sullivan Sr.*

David L. Sullivan, Sr  
Board Chairman

*Kris White*

Kris White  
Executive Director

Enclosure

ORDINANCE NO. 1049

STATE OF ILLINOIS     )  
                                  )  
COUNTIES OF COOK    )  
    AND WILL            )

**AN ORDINANCE ADOPTING A SOCIAL MEDIA POLICY FOR THE VILLAGE OF  
STEGER.**

**WHEREAS**, the Village of Steger, Counties of Cook and Will, State of Illinois (the "Village") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

**WHEREAS**, the Village President (the "President") and Board of Trustees of the Village (the "Village Board and together with the President the "Corporate Authorities") are committed to adopting employment policies necessary to ensure the efficient operation of the Village; and

**WHEREAS**, in connection with the foregoing, the Corporate Authorities have determined that it is necessary, advisable and in the best interests of the Village to establish guidelines for Village employees' use of social media; and

**WHEREAS**, such guidelines are designed to assist Village employees in using social media in a manner that does not compromise the Village's ability to provide governmental services to Village residents; and

**WHEREAS**, in connection with the foregoing, the Corporate Authorities have determined that it is necessary and in the best interests of the Village to adopt a social media policy (the "Policy"), a copy of which is attached hereto and incorporated herein as Exhibit A; and

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, as follows:

**ARTICLE I.  
IN GENERAL**

**SECTION 1: Incorporation Clause.**

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true, and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

**SECTION 2: Purpose.**

The purpose of this Ordinance is to adopt the Policy to establish guidelines for using social media in a manner that does not compromise the Village's ability to provide governmental services to Village residents, to authorize the President or his designee to take such steps as are necessary to carry out the intent of this Ordinance, and to ratify any actions previously taken that are consistent with the intent of this Ordinance.

**ARTICLE II.  
AUTHORIZATION**

**SECTION 3: Authorization.**

That the Village Board hereby authorizes and directs the adoption of the Policy set forth on Exhibit A, with such modifications thereto as shall be approved by the President and the Village Attorney. To ensure that the Policy remains current and effective, the Village Board authorizes the President or his designee to make revisions to the Policy from time-to-time as needed. The Policy supersedes any previously adopted policies regarding social media use. The Village Board further authorizes the President or his designee to execute any and all documentation that may be necessary to carry out the intent of this Ordinance. The officers, employees,

and/or agents of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to and consummate the intent of this Ordinance. Any and all actions previously performed in connection with carrying out and consummating the intent of this Ordinance are hereby authorized, approved, and ratified by this reference.

**ARTICLE III.  
HEADINGS, SAVINGS CLAUSES, PUBLICATION,  
EFFECTIVE DATE**

**SECTION: 4       Headings.**

The headings of the articles, sections, paragraphs, and subparagraphs of this Ordinance are inserted solely for convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

**SECTION: 5       Severability.**

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**SECTION: 6       Superseder.**

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**SECTION: 7       Publication.**

A full, true, and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

**SECTION: 8      Effective Date.**

This Ordinance shall be effective and in full force immediately upon passage and approval.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)



**PASSED this 16th day of September, 2013.**

---

**Carmen S. Recupito, Jr., Village Clerk**

**APPROVED this 16th day of September, 2013**

---

**Kenneth A. Peterson, Jr., Village President**

**Roll Call Vote: Banicki, Skrezyna, Kozy, Lopez, Sarek, Perchinski and Peterson**

**Voting in favor: Banicki, Skrezyna, Kozy, Lopez, Sarek, Perchinski and Peterson**

**Voting against: none**

**Not voting: none**

**EXHIBIT A**

## **EXHIBIT A**

### **Social Media Policy**

At the Village of Steger we understand that social media can be a fun and rewarding way to share your life and opinions with family, friends, and co-workers around the world. However, use of social media also presents certain risks and carries with it certain responsibilities. To assist you in making responsible decisions about your use of social media, we have established these guidelines for appropriate use of social media.

This policy applies to all employees who work for the Village of Steger.

#### **GUIDELINES**

In the rapidly expanding world of electronic communications, "social media" can mean many things. "Social media" includes all means of communicating or posting information or content of any sort on the Internet, including to your own or someone else's web log or blog, journal or diary, personal web site, social networking or affinity web site, web bulletin board or a chat room, whether or not employed or affiliated with the Village of Steger, as well as any other form of electronic communication.

Ultimately, you are solely responsible for what you post online. Before creating online content, consider some of the risks and rewards that are involved. Keep in mind that any of your conduct that adversely affects your job performance, the performance of fellow employees or otherwise adversely affects members, customers, suppliers, people who work on behalf of the Village of Steger or the Village of Steger's legitimate business interests may result in disciplinary action up to and including termination.

#### **Know and follow the rules**

Carefully read these guidelines, as well as all other Village of Steger written employment policies, procedures, notices, memoranda and manuals, and ensure your postings are consistent with these policies. Inappropriate postings that may include discriminatory remarks, harassment, and threats of violence or similar inappropriate or unlawful conduct will not be tolerated and may subject you to disciplinary action up to and including termination.

#### **Be respectful**

Always be fair and courteous to fellow employees, customers, members, suppliers or people who work on behalf of Village of Steger. Also, keep in mind that you are more likely to resolve work-related complaints by speaking directly with your co-workers or by utilizing our Open Door Policy than by posting complaints to a social media outlet. Nevertheless, if you decide to post complaints or criticism, avoid using statements, photographs, video or audio that reasonably could be viewed as malicious, obscene, threatening, or intimidating, that disparage customers, members, or employees or suppliers, or that might constitute harassment by bullying. Examples

of such conduct might include offensive posts meant to intentionally harm someone's reputation or posts that could contribute to a hostile work environment on the basis of race, sex, disability, religion or any other status protected by law or company policy.

### **Be honest and accurate**

Make sure you are always honest and accurate when posting information and if you make a mistake, correct it quickly. Be open about any previous posts you have altered. Remember that the Internet archives almost everything; therefore, even deleted postings can be searched. Never post any information or rumors that you know to be false about the Village of Steger, fellow employees, members, customers, suppliers, or people working on behalf of the Village of Steger.

### **Post only appropriate and respectful content**

- Maintain the confidentiality of private or confidential information of the Village of Steger and any other agency that the Village of Steger represents. Do not post internal reports, policies, procedures or other internal business-related confidential communications.
- Do not create a link from your blog, website or other social networking site to a Village of Steger website without identifying yourself as a Village of Steger employee.
- Express only your personal opinions. Never represent yourself as a spokesperson for the Village of Steger. If the Village of Steger is a subject of the content you are creating, be clear and open about the fact that you are an employee and make it clear that your views do not represent those of the Village of Steger, fellow employees, members, customers, suppliers or people working on behalf of the Village of Steger. If you do publish a blog or post online related to the work you do or subjects employed with the Village of Steger, make it clear that you are not speaking on behalf of the Village of Steger. It is best to include a disclaimer such as, "The postings on this site are my own and do not necessarily reflect the view of the Village of Steger."

### **Using social media at work**

Refrain from using social media while on work time or on equipment provided by the Village of Steger, unless it is work-related as authorized by your manager or consistent with the Village's Equipment Policy. Do not use your Village of Steger issued email addresses to register on social networks, blogs or other online tools utilized for personal use.

### **Retaliation is prohibited**

The Village of Steger prohibits taking negative action against any employee for reporting a possible deviation from this policy or for cooperating in an investigation. Any employee who retaliates against another employee for reporting a possible deviation from this policy or for cooperating in an investigation will be subject to disciplinary action, up to and including termination.

**Media contacts**

Employees should not speak to the media on The Village of Steger's behalf without contacting the appropriate Department Head or Village Administrator. All media inquiries should be directed to them.

**For more information**

If you have questions or need further guidance, please contact your Department Head, Village Administrator or the Human Resource Director.



**WHEREAS**, the Organizational Chart is intended to ensure that the operational needs of the Village and its residents are being met in a timely and efficient manner; and

**NOW, THEREFORE, BE IT ORDAINED** by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, as follows:

**ARTICLE I.  
IN GENERAL**

**SECTION 1: Incorporation Clause.**

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true, and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

**SECTION 2: Purpose.**

The purpose of this Ordinance is to create and otherwise establish the Organizational Chart, to authorize the President or his designee to take such steps as are necessary to carry out the intent of this Ordinance, and to ratify any actions previously taken that are consistent with the intent of this Ordinance.

**ARTICLE II.  
AUTHORIZATION**

**SECTION 3: Authorization.**

That the Village Board hereby creates, establishes and directs the subsequent distribution and application of the Organizational Chart. The Village Board further authorizes the President or his designee to execute any and all documentation that may be necessary to carry out the intent of this Ordinance. The officers, employees, and/or agents of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to and consummate the intent of this Ordinance. Any and all actions previously performed in connection with carrying out and consummating the intent of this Ordinance are hereby authorized, approved, and ratified by this reference. Nothing set forth herein shall be read to modify the Village's form or municipal government or any statutorily created position held by a Village officer (appointed or elected) or employee. Nothing herein shall be read to limit the authority of the President or his designee to assign, delegate or otherwise direct any specific employment duties and/or assignments to be effectuated by persons governed under the Organizational Chart. Nothing set forth herein shall modify any collectively bargained for duties, rights or obligations.

**ARTICLE III.  
HEADINGS, SAVINGS CLAUSES, PUBLICATION,  
EFFECTIVE DATE**

**SECTION: 4 Headings.**

The headings of the articles, sections, paragraphs, and subparagraphs of this Ordinance are inserted solely for convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

**SECTION: 5 Severability.**

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**SECTION: 6 Superseder.**

To the extent that the provisions of this Ordinance are inconsistent with any other Village code provision, ordinance, resolution, rule, proclamation, enactment, pronouncement, document, instrument or understanding governing or in any other way related to the subject matter of this Ordinance such conflicting authority shall be superseded by this Ordinance to the fullest extent permitted by law.



**SECTION: 7 Publication.**

A full, true, and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

**SECTION: 8 Effective Date.**

This Ordinance shall be effective and in full force immediately upon passage and approval.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

**PASSED this 16th day of September, 2013.**

---

**Carmen S. Recupito, Jr., Village Clerk**

**APPROVED this 16th day of September, 2013**

---

**Kenneth A. Peterson, Jr., Village President**

**Roll Call Vote: Banicki, Skrezyna, Kozy, Lopez, Sarek, Perchinski and Peterson**

**Voting in favor: Banicki, Skrezyna, Kozy, Lopez, Sarek, Perchinski and  
Peterson**

**Voting against: none**

**Not voting: none**

**EXHIBIT A**

**ORDINANCE NO. 1051**

STATE OF ILLINOIS     )  
  )  
COUNTIES OF COOK    )  
  )  
  )  
  )

**AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 11, OF  
THE MUNICIPAL CODE OF STEGER, ILLINOIS TO CREATE THE  
POSITION OF VILLAGE ADMINISTRATOR FOR THE VILLAGE OF  
STEGER.**

**WHEREAS**, the Village of Steger, Counties of Cook and Will, State of Illinois (the "Village") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

**WHEREAS**, the Village President (the "President") and Board of Trustees of the Village (the "Village Board" and together with the President, the "Corporate Authorities") are committed to continuing the efficient, effective and accurate operation of the Village and its affairs;

**WHEREAS**, in connection with the foregoing, the Corporate Authorities previously determined and do hereby determine that it is necessary, advisable and in the best interests of the Village and its residents to create the position of Village Administrator; and

**WHEREAS**, the Village Administrator is responsible for using independent judgment and discretion in the coordination of the day-to-day

activities of the Village and the provision of complex administrative and project support to the President and Village Board; and

**WHEREAS**, currently the Municipal Code of Steger, Illinois, as amended (the "Village Code") is silent as to the duties of the Village Administrator; and

**WHEREAS**, in order to ensure the efficient, effective and accurate operation of the Village, the Corporate Authorities deem it advisable, necessary and in the best interests of the Village to ratify the creation of the position of Village Administrator and to amend the Village Code to set forth the duties of said position; and

**WHEREAS**, based on the foregoing findings, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to amend Chapter 2, Article III, Division 11 of the Village Code as set forth herein; and

**NOW, THEREFORE, BE IT ORDAINED** by the President and the Board of Trustees of the Village of Steger, Counties of Cook and Will, and the State of Illinois, as follows:

**ARTICLE I.  
IN GENERAL**

**SECTION 1:      Incorporation Clause.**

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true, and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

**SECTION 2: Purpose.**

The purpose of this Ordinance is to authorize, direct and ratify the creation of the position of Village Administrator, to amend the Village Code to set forth the duties of said position, to authorize the President or his designee to take such steps as are necessary to carry out the intent of this Ordinance, and to ratify any actions previously taken that are consistent with the intent of this Ordinance.

**ARTICLE II.  
AUTHORIZATION; AMENDMENTS TO CHAPTER 2,  
ARTICLE III, DIVISION 11 OF THE MUNICIPAL CODE OF STEGER,  
ILLINOIS**

**SECTION 3: Authorization.**

That the Village Board hereby authorizes, directs and ratifies the creation of the exempt, administrative and confidential position of Village Administrator. The Village Board further authorizes the President or his designee to execute any and all documentation that may be necessary to carry out the intent of this Ordinance. The officers, employees, and/or agents of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to and consummate the intent of this Ordinance. Any and all actions previously performed in connection with carrying out and consummating the intent of this Ordinance are hereby authorized, approved, and ratified by this reference.

**SECTION 3.1: Amendment to Chapter 2, Article III, Division 11.**

That the Village Code is hereby amended, notwithstanding any provision, ordinance, resolution or Town Code section to the contrary, by amending the title to Chapter 2, Article III, Division 11 as follows:

**DIVISION 11. – Reserved Village Administrator.**

**SECTION 3.2: Amendment to Chapter 2, Section 2-336.**

That the Village Code is hereby amended, notwithstanding any provision, ordinance, resolution or Town Code section to the contrary, by amending Chapter 2, Section 2-336 as follows:

**Sec. 2-336. – Reserved Position Created; Appointment.**

There is hereby created the position of Village Administrator. The Village Administrator shall be appointed and removed by the President with the concurrence of the Board of Trustees.

**SECTION 3.3: Amendment to Chapter 2, Section 2-337.**

That the Village Code is hereby amended, notwithstanding any provision, ordinance, resolution or Town Code section to the contrary, by amending Chapter 2, Section 2-337 as follows:

The Village Administrator shall be responsible for coordinating the day-to-day operations of the Village and providing complex administrative and project support to the President and Board of Trustees. The Village Administrator shall, in all cases, be subject to the authority and direction of the President and Board of Trustees and must comply with applicable federal and state statutes, municipal ordinances, and policies and procedures. The Village Administrator shall be responsible for the following:

- (a) Formulating, determining and executing management policies with regard to department heads, policies and procedures, labor relations and the administration of collective bargaining agreements;

- (b) Serving as the Zoning Administrator and overseeing the application of zoning codes and planning principles as they relate to existing and future projects;
- (c) Coordinating economic development, intergovernmental and other agreements with developers and vendors, civic activities and public relations;
- (d) Exercising supervision over Village department heads and general office administration;
- (e) Updating the chairman of the Village's standing committees as to the affairs of their respective departments; and
- (f) Carrying out such other specific duties and responsibilities as are required by Village ordinance or policy or as may be assigned by the President from time to time including, without limitation, such specific duties and responsibilities as are set forth in a job description for the position of Village Administrator.

**ARTICLE IV.  
HEADINGS, SAVINGS CLAUSES, PUBLICATION,  
EFFECTIVE DATE**

**SECTION: 4      Headings.**

The headings of the articles, sections, paragraphs, and subparagraphs of this Ordinance are inserted solely for convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

**SECTION: 5      Severability.**

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**SECTION: 6      Superseder.**

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**SECTION: 7      Publication.**

A full, true, and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

**SECTION: 8      Effective Date.**

This Ordinance shall be effective and in full force immediately upon passage and approval.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)



**PASSED this 16th day of September, 2013.**

---

**Carmen S. Recupito, Jr., Village Clerk**

**APPROVED this 16th day of September, 2013**

---

**Kenneth A. Peterson, Jr., Village President**

**Roll Call Vote: Banicki, Skrezyna, Kozy, Lopez, Sarek, Perchinski and  
Peterson**

**Voting in favor: Banicki, Skrezyna, Kozy, Lopez, Sarek, Perchinski and Peterson**

**Voting against: none**

**Not voting: none**

Grant Writing USA

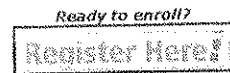


2013-09-16 10:00:00 AM

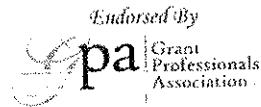
SHARE

[testimonials](#) [frequent questions](#) [other upcoming events](#) [host a workshop](#) [contact](#) [alumni](#)

**September 16-17, 2013 Grant Writing Class**  
Hosted by Cook County Sheriff's Police Training Academy  
2000 North 5th Avenue  
Building R, Room 304  
River Grove, Illinois 60171



**Welcome!** If you're ready to learn how to find and write grants you've come to the right place. Beginning and experienced grant writers from city, county and state agencies as well as nonprofits, K-12, colleges and universities are encouraged to attend. You *do not* need to work in the same profession as the host agency.



**Itinerary and Location:** This workshop is September 16-17, 2013, 9-4 both days with lunch on your own from noon to 1:20. View a map of the [workshop location](#), [learning objectives](#), or a sample [email confirmation](#) like the one you'll receive immediately after you register.

*Also consider attending the upcoming River Grove grant management class, December 16-17, 2013, where you'll learn how to administer your government grants and stay in compliance with rules and regulations. Register for the management and the writing class and get \$100 off your combined tuition. [Click here for information on the grant management class in River Grove.](#)*

**Tuition:** Tuition is \$425 per person and includes everything - workbook, the 300+MB resource CD, two days of terrific instruction and lifetime, free access to our exclusive [Alumni Forums](#).

**CEU Credits:** Various CEUs and university credit are available for this class. For complete details [click here](#).

**Payment Policy:** Payment by credit card at the time of enrollment is preferred, however, you may pay later by check. Our registration system will auto-generate a personalized invoice/receipt for you immediately after you enroll. If you choose to pay by check, it is your responsibility to print the online invoice and guide it through your purchasing channels. We do not mail invoices. Payment by check or card is required by the workshop date unless other arrangements are made.

**Purchase Orders:** If you work for a government agency and want to pay by purchase order, when you register online choose the "pay by check" option. The web site will auto-generate a printable invoice. Print the invoice, give it and your purchase order to your purchasing department and they'll send the check. That's it!

**Cancel Policy:** Withdrawals are allowed up to one week prior to the workshop. Tuition refunds - less a \$30 admin charge - are made by check and mailed within 5 working days of receiving your cancellation. If you cancel within one week of the workshop or if you're registered for a workshop and fail to show up, you are obliged to submit your tuition in full and are then prepaid for and welcome to attend any future workshop we offer within one year of the workshop you cancelled.

**Late Registrants:** If you register within 10 days of the class, you may cancel your registration up to 5 days after by notifying us via email at [cs@grantwritingusa.com](mailto:cs@grantwritingusa.com). Your tuition refund will be made by check and mailed within 5 working days of receiving your cancellation notice or will be refunded to your credit card.

**Questions?** [Email](#) or call The Client Services Team at Grant Writing USA, at 800.814.8191.

**Ready to enroll?** Great - it's easy!

**Traveling and need lodging?** These hotels are near the training location. Click the hotel's name to visit their website.

**Cardiewood Suites O'Hare International Airport**  
4021 North Mannheim Road  
Schiller Park, Illinois 60176  
847.671.4663  
4.8 miles from training location

**Cynthia A. Pauley**

---

**Subject:**

FW: Wildcats request to Board

---

**From:** Crystal Wilson [<mailto:crysrose0527@att.net>]

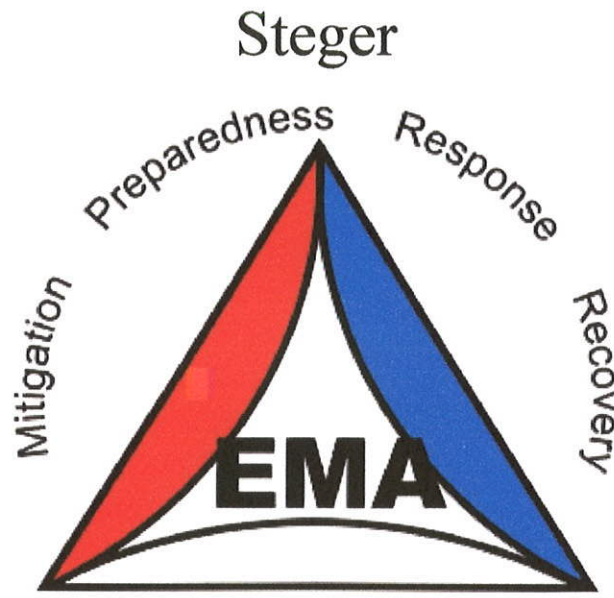
**Sent:** Wednesday, September 04, 2013 10:21 AM

**To:** Cynthia A. Pauley

**Subject:** Wildcats request to Board

Steger Wildcats football and cheer program would like to have their annual Bonfire before our homecoming game. We would like to be allowed to have donations of firewood be dropped off Thursday, September 26 and Friday, September 27th to be used for the bonfire. We would also like to request the fire department being at Veteran's Park from 5:30pm-8pm to start and extinguish the bonfire and standby for safety reasons. This would be going on at the same time our annual pot luck dinner will be going on and we are expecting 200+ people in attendance for this event. Due to this being our homecoming weekend, we would also to request extra trash cans by concession and if possible 4-6 extra picnic tables to be put by concession. We will, of course, clean up any messes made by the bonfire and the event and dispose of things appropriately.

Thank you,  
Steger Wildcats



Mr. Mayor and Board of trustees,

I am requesting that the 1953 dodge power wagon be made surplus property and put out to bid. It will run but is not practical for our needs.

As always thank you for you time,

Chief Tom Johnston  
Emergency Management coordinator

# Steger School District 194

Administration Offices • 3753 Park Avenue • Steger, Illinois 60475-1818  
Phone: (708) 755-0022 • Fax: (708) 755-9512 • Website: [www.sd194.org](http://www.sd194.org)

---

**David G. Thieman**  
*Superintendent*

**Eric T. Diehl**  
*Business Manager*

**Paul W. Preuss**  
*Director of Curriculum*

**Kimberly W. Mahoney**  
*Director of Special Education*

September 12, 2013

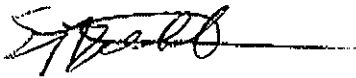
Mr. Tory Recupito  
Village of Steger  
35 West 34<sup>th</sup> Street  
Steger, IL 60475

Dear Mr. Recupito:

Columbia Central School will be hosting our Elementary School Track Meet on Wednesday, September 25, 2013. This event offers our elementary school athletes a chance to showcase their talents on Columbia's track. To ensure we provide a sufficient amount of seating, we would like to request the use of the village picnic tables. The 12 tables could be delivered September 24<sup>th</sup> on the grass behind Columbia Central School and removed on September 26<sup>th</sup>.

Thank you in advance for your time and consideration in this matter. Your previous help with situations like this has helped our students tremendously.

Thank You,



Eric T. Diehl  
Business Manager

BUSINESS LICENSE APPLICATION

BUSINESS NAME: T+T Business Systems Inc. ADDRESS: 22541 S. Cottage Grove Ave.

APPLICANT'S NAME: Tod Dunlap ADDRESS: 9656 W. DAKRidge DR.

CITY: St John STATE: IN ZIP CODE: 46373

BUSINESS PHONE: 708-868-2679 HOME PHONE: 219-365-6363

TYPE OF BUSINESS: (Please explain your proposed operations, types of products and services include hours of operations and whether your business is wholesale or retail) Office

Equipment Co., Sales & Service, Copiers, printers, FAX machines, Computers. Hours of operation Monday - Friday 8AM - 5PM.

Our business is considered retail, but 90% of the business is done in the customer's location.

STATE TAX NO.: 3527-3402 THE VILLAGE OF STEGER MUST BE NAMED ON YOUR STATE TAX FORM AS RECEIPT OF SALES TAX

FLAMMABLE MATERIALS?: No INSIDE: No OUTSIDE: No

PARKING SPACES: CUSTOMER: 1 HANDICAP: 0 EMPLOYEE: 5

Return completed application, along with \$50.00 fee to the Village Clerk's Office. The completed application will be presented to the Village Board for approval pending inspections. Once your business is set up, you must contact the Village Hall and set up for three (3) inspections (Fire, Building and Health). Once the inspections have been approved, your final business license invoice must be paid. Your final official business license will be hand delivered to your business.

Applicant's Signature: [Signature] Date: 9/6/13

FOR OFFICE USE ONLY

ZONING OF PROPERTY: \_\_\_\_\_

INSPECTIONS: BUILDING DATE: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_  
FIRE DATE: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_  
HEALTH DATE: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_

CARD APPROVAL: DATE: \_\_\_\_\_ 45 DAY TEMPORARY LICENSE EXPIRES: \_\_\_\_\_

INSPECTION FEES: AMOUNT PAID: 50.00 DATE PAID: 9/6/13 RECEIPT #: 75891

BUSINESS LICENSE APPLICATION

BUSINESS NAME: Galaxy Home Appliances Inc. ADDRESS: 26 E 34th Pl. Steger IL  
APPLICANT'S NAME: Brian Coddens ADDRESS: 3820 Sangamon St. 60475  
CITY: Steger STATE: IL ZIP CODE: 60475  
BUSINESS PHONE: 708)753-0027 HOME PHONE: 708)704-7856

TYPE OF BUSINESS: (Please explain your proposed operations, types of products and services include hours of operations and whether your business is wholesale or retail) \_\_\_\_\_

Monday-Friday 8am-5pm Saturday 8am-12pm  
Our proposed operation are installation of appliances as well as plumbing using the facility as our main base to operate an office setting and storage of merchandise that is not being sold to consumers

STATE TAX NO.: 27-2181267 THE VILLAGE OF STEGER MUST BE NAMED ON YOUR STATE TAX FORM AS RECEIPT OF SALES TAX

FLAMMABLE MATERIALS?: NO INSIDE: NO OUTSIDE: NO

PARKING SPACES: CUSTOMER: Ø HANDICAP: Ø EMPLOYEE: only needed

Return completed application, along with \$50.00 fee to the Village Clerk's Office. The completed application will be presented to the Village Board for approval pending inspections. Once your business is set up, you must contact the Village Hall and set up for three (3) inspections (Fire, Building and Health). Once the inspections have been approved, your final business license invoice must be paid. Your final official business license will be hand delivered to your business.

Applicant's Signature: Brian Coddens Date: 8-23-13

FOR OFFICE USE ONLY

ZONING OF PROPERTY: \_\_\_\_\_

INSPECTIONS: BUILDING DATE: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_  
FIRE DATE: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_  
HEALTH DATE: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_

COURT APPROVAL: DATE: \_\_\_\_\_ 45 DAY TEMPORARY LICENSE EXPIRES: \_\_\_\_\_

INSPECTION FEES: AMOUNT PAID: \_\_\_\_\_ DATE PAID: \_\_\_\_\_ RECEIPT #: \_\_\_\_\_