

VILLAGE OF STEGER
BOARD MEETING AGENDA
MONDAY, AUGUST 19, 2013
7:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. COMMENTS FROM THE FLOOR

When addressing the Board with your comments, please step up to the microphone and state your name and address.

5. MINUTES
6. COMMITTEE REPORTS

- Finance Committee (Chair Village Clerk Recupito; Vice-Chair Trustee Kozy)
- Public Safety (Chair Trustee Perchinski; Vice-Chair Trustee Lopez)
- Human Resources (Chair Trustee Lopez; Vice-Chair Trustee Banicki)
- Public Recreation & Events (Chair Trustee Sarek; Vice-Chair Trustee Skrezyna)
- Information Systems & Public Relations, (Chair Trustee Skrezyna; Vice Chair Trustee Sarek)
- Public Infrastructure, Building & Code Enforcement (Chair Trustee Banicki; Vice-Chair Village Clerk Recupito)
- Economic Development (Chair Trustee Kozy; Vice-Chair Trustee Perchinski)

7. REPORTS OF TRUSTEES
8. CLERK'S REPORT
9. PRESIDENT'S REPORT

Change of fiscal year

10. BILLS
11. CORRESPONDENCE

Cook County Commissioner Joan Patricia Murphy invites all south and southwest Suburban Cook County Veterans, Reservists and Military Personnel to attend a free patriot celebration. The 3rd Annual "Salute to our Armed Forces" will be held in the grand ballroom of the Double Tree Hotel in Alsip on October 15th at 1pm. All Honorees must be pre-registered.

Nicor Gas requests the Village help to make homeowners and professional excavators aware of the importance of calling JULIE before digging. Nicor requests social media, sign and website to be used to promote safe digging.

12. OLD BUSINESS

Will County Center for Community Concerns provided 242 services in 2012 to Steger residents by expending \$89,633.34. WCCCC requests that consideration is given toward making a donation to help continue the efforts. (Tabled July 1 & 15 and August 5, 2013)

13. NEW BUSINESS

ORDINANCE NO. 1045 **AMENDING CHAPTER 18 BUILDING AND BUILDING REGULATIONS OF THE VILLAGE CODE.**

An agreement by and between the Village of Steger and Richard Wehrle, Jr.

Appointment by the Mayor of GW & Associates, P.C. as the Village Auditor.

Emergency Management Coordinator Tom Johnston requests permission to use his squad car for the Illinois Emergency Management conference September 4-5 and reimbursement of the hotel fees and fuel costs.

Police Chief Greg Rambo and Human Resources Director Mary Jo Seehasuen request permission to attend Van Meter and Associates' Social Networking Course on September 13th in Hobart, Indiana. The cost of the course is \$260.00.

Police Chief Greg Rambo, Deputy Chief Pat Rossi and Human Resources Director Mary Jo Seehausen request permission to attend "Performance Improvement Program" on October 10th In Romeoville. Registration for both the Chief and the Deputy Chief is a combined \$260.00. Will County is paying the registration fee for Ms. Seehausen.

Human Resources Director Mary Jo Seehausen requests permission to attend the "Payroll Law 2014" in Merrillville on October 3rd. There is no fee associated with the training as Ms. Seehausen is a member of the Fred Pryor Seminars.

Coy's Auto Rebuilders requests permission to block 33rd Place between the alley and Chicago Road on August 24th for the Tow Trucks for Tots fundraiser.

Chickie Martin requests use of 8 picnic tables for Saturday September 14th Rib Fest (Oktoberfest weekend)

Jason Stevenson requests 3 picnic tables are left at the Concession Stand for the Wildcats Football season (now through October 31st.)

Brenda Werner requests use of 5 picnic tables at her home at 3756 Crescent Drive On September 7th.

Jolynda Reyes requests permission to attend the Illinois Municipal Treasurers Institute November 19-21 at a cost of \$235.00 plus \$106.00 per night for hotel.

Steger Day of Prayer Committee requests use of the Village gazebo, 6 picnic tables and 4 trash cans for the Annual Steger Day of Prayer on June 7, 2014. Set up will be Friday June 6th after 4pm.

14. ANNOUNCEMENTS

Steger Days of Music will be held Saturday August 24th & Sunday August 25th at Veterans Park

15. AWARDS, HONORS & SPECIAL RECOGNITIONS

RESOLUTION NO. 1040

16. EXECUTIVE SESSION – for personnel and litigation.

Mayoral Appointments

Change in insurance for certain Village Department Heads

17. ADJOURNMENT

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 5th day of August, 2013 in the Municipal Building of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Kozy, Sarek and Perchinski. Trustees Banicki, Skrezyna and Lopez were absent. Also present were Village Engineer Joseph Schudt, Village Attorney Frank Burkey, HR/Dispatch Director Mary Jo Seehausen, Community Center Director Diane Rossi, Code Enforcer Ed Myers, and Director of Public Infrastructure Dave Toepper, ESDA Coordinator Tom Johnston, Fire Chief Jeff Roesner and Police Chief Greg Rambo.

AWARDS, HONORS & SPECIAL RECOGNITIONS

None

COMMENTS FROM THE FLOOR

Michelle Helsel thanked Fire Chief Jeff Roesner and the Steger Fire Department for their assistance at the Columbia Central graduation.

Layne Marino Platopoulos of 3210 Sandy Ridge Dr. asked that the trustees' emails and/or phone numbers are included on the Village website so that residents can contact trustees to address their concerns. Mayor Peterson will discuss email addresses with the trustees.

Sue Rubien of 3215 Sandy Ridge Drive addressed the Board. Ms. Rubien is the chairperson for fundraising for Cub Scout Packs 100 & 173. Ms. Rubien asked that the Board help by encouraging the scouts in this fundraising effort.

Ms. Rubien also reported that on Stewart Avenue as the road enters the Sandy Ridge Subdivision, there are two large evergreens where teens have been drinking, smoking and most recently shooting out windows of cars with pellet guns. Ms. Rubien asked that the trees be trimmed or removed. Director of Public Infrastructure will look into trimming the trees, as requested by Mayor Peterson.

Ms. Rubien also explained that a foreclosure at 3320 Stewart has been entered and people have "made themselves comfortable" in the house through the gate, the sliding glass doors and the garage. Crime Free Housing Administrator Mike Tilton will look into the bank ownership of the property.

Michael Balanow of 3328 Florence reported that 22 scouts from Pack 100 & 173 recently went to camp in Pioneer, Ohio. The scouts hope to return next summer for camp.

A resident from Sandy Ridge Drive concurred with Ms. Rubien regarding the teens shooting out windows with pellet guns in the neighborhood. He too had a vehicle damaged by the teens.

The same resident discussed athletics at Bloom Trail High School with the Board. He stated that because Bloom Trail and Bloom Township High Schools have combined sports programs, some athletes cannot participate. Mayor Peterson explained that the Village provides many sports for its youth and that he plans to form a committee of Village representatives and School District 206 representatives.

MINUTES

Trustee Perchinski moved that the reading of the minutes of the July 15th Board Meeting be dispensed with and accepted as written, as all members have copies. Trustee Sarek seconded the motion. Voice Vote was called; all ayes. Motion carried.

COMMITTEE REPORTS

FINANCE

None

PUBLIC SAFETY

Deputy Police Chief Pat Rossi, President of the Police Pension Board thanked the Board for appointing its 5th member to the Board. Deputy Chief Rossi explained that now that Chief Rambo has been promoted to Chief he can no longer serve on the Pension Board. Deputy Chief Rossi thanked Chief Rambo for his 7 years of service to the Pension Board. An election is in place for the active members to replace Chief Rambo.

Police Chief Greg Rambo reported that the Police had a very active end of the month in July and will provide the July report at the August 19th Board meeting. Chief Rambo reported that in the last days of July 16 vehicles were rummaged through. Chief Rambo reminded the audience to keep valuables out of sight and keep vehicles locked.

T shirts for those who participated in the Citizens Police Academy have arrived. Participants should stop by to pick them up. Chief Rambo also reported that a women's self-defense program is in the planning stages. It will be offered at no charge.

Trustee Perchinski thanked Chief Rambo for cleaning up the Dispatch Center window, making it more accessible to residents.

Fire Chief Jeff Roesner reported that in July the Department responded to 98 calls for service; 85 medical calls and 13 fire calls. The Department has responded to 734 calls thus for this year. 14 mutual aid calls were given and 7 were received.

Chief Roesner is working with Cook County regarding the new disaster relief program.

ESDA Chief Tom Johnston reported that in July ESDA responded to 3 calls for service, 3 events and worked a total of 223 man hours.

HUMAN RESOURCES

Human Resources Director Mary Jo Seehausen asked that the trustees forward job descriptions and job responsibilities to her as soon as they've been completed.

COMMUNITY CENTER

Community Center Director Diane Rossi reported that her staff held a tie dying event at the Community Center. 30 children and 10 adults participated.

RECREATION BOARD

None

PUBLIC INFRASTRUCTURE

Public Infrastructure Director Dave Toepper reported that there have been a few water main breaks since the last Board Meeting. Public Works is opening restrooms at the parks and keeping them open during the day. He's also made some simplifications to the well calculating procedures.

Code Enforcement Officer Ed Myers reported that in July 51 building permits were issued for total revenue of \$ 8,708.00. Mr. Myers also reported that the 3 business delinquent in the 2014 business license fees have been fined. Mr. Myers thanked Public Works for helping to cut certain properties in Miller Woods. Now that they've been cut, the grass crew will be able to maintain them.

ECONOMIC DEVELOPMENT

None

REPORTS OF THE TRUSTEES

TRUSTEE SKREZYNA'S REPORT

None

TRUSTEE KOZY'S REPORT

None

TRUSTEE LOPEZ' REPORT

None

TRUSTEE PERCHINSKI'S REPORT

None

CLERK'S REPORT

Clerk Tory Recupito reported the Steger Village Hall will be open Thursdays from 8:30am to 7pm each week. The new hours will be shared with residents on the Village website, digital sign and flyers will be on display at the Village Hall.

PRESIDENT'S REPORT

None

BILLS

Trustee Perchinski made a motion to pay the bills as listed when funds are available. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Kozy, Sarek and Perchinski. Mayor Peterson voted aye. Motion carried.

CORRESPONDENCE

A letter from Village Engineer Joe Schudt regarding the drainage issue on Sherman Road, as requested. Mr. Schudt explained that the cost to the Village would be in excess of \$100,000. Mr. Schudt recommends that the homeowners work together to clean out the ditch area. Trustee Perchinski asked that Public Infrastructure Director Dave Toepper discuss the situation with the homeowner.

Illinois Municipal League Risk Management Association Minimum/Maximum Program – Claims Activity

OLD BUSINESS:

Trustee Perchinski made a motion to table indefinitely the discussion on replacing the Public Works employee who left the Village in July. Director Toepper feels that Public Works is adequately staffed at this time. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to deny the request of Ray Hurley of Twin Supplies, Ltd for an opportunity to audit at no cost, Village facilities in order to see what incentives the Village can qualify for through DCEO and Illinois Clean Energy grant programs. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to table Will County Center for Community Concerns' request for of a donation to help continue their efforts. Trustee Kozy seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to table indefinitely the Discussion on attending the IML Conference and that each Board member pays his own way to the conference if he chooses to attend. Trustee Sarek Seconded the motion. Voice Vote; all ayes. Motion carried.

NEW BUSINESS:

Trustee Perchinski made a motion to adopt ORDINANCE NO. 1044 AN ORDINANCE TO CHANGE THE NAME OF THE STEGER EMERGENCY SERVICE AND DISASTER AGENCY TO THE STEGER DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT. Trustee Kozy seconded the motion. Roll was called and the following Trustees voted aye; Kozy, Sarek and Perchinski. Motion carried.

Trustee Perchinski made a motion to approve RESOLUTION NO. 1038 DECLARING THE GIFT BAN ACT NOT APPLICABLE TO GIFTS GIVEN TO POLICE CHIEF RAMBO. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Kozy, Sarek and Perchinski. Motion carried.

Trustee Perchinski made a motion to approve RESOLUTION NO. 1039 APPOINTING MARY JO SEEHAUSEN THE IMRF AUTHORIZED AGENT FOR THE VILLAGE OF STEGER. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve a Data Plan for Chief Rambo's cell phone. Trustee Kozy seconded the motion. Roll was called and the following Trustees voted aye; Kozy, Sarek and Perchinski. Motion carried.

Trustee Perchinski made a motion to approve the request of Michael Porter of 330 Royal Oak Drive to use of 6 picnic tables (if they become available) and 4 barricades for a block party Saturday August 17th from 2-5pm. Trustee Kozy seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to allow Girl Scouts of Greater Chicago and Northwest Indiana to solicit during the Fall Product Sale October 1-25, 2013 and the Cookie Program January 1-25, 2014 in a door to door sale and at certain businesses in the Village. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to deny the Will County Governmental League Annual Membership at \$3,802.20. Trustee Sarek seconded the motion to deny. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to amend his previous motion to allow Girl Scouts to solicit in the Village. Trustee Perchinski amended his motion to require that all girls are accompanied by an adult while soliciting door to door and while soliciting at local businesses. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the use/purchase of "Public Salary" as recommended by HR Director Mary Jo Seehausen. The cost of the program is \$310.00 annually. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Kozy, Sarek and Perchinski. Motion carried.

After 40 years of service, Village Attorney Franklin Burkey requests permission to be relieved of his duties effective September 1, 2013. Trustee Perchinski made a motion to accept Mr. Burkey's resignation. Trustee Kozy seconded the motion. Voice Vote; all ayes. Motion carried.

Mayor Peterson appointed Mike Tilton as Village Administrator. Trustee Perchinski made a motion to concur with the Mayor's appointment. Trustee Kozy seconded the motion. Roll was called and the following Trustees voted aye; Kozy, Sarek and Perchinski. Motion carried. The Clerk swore Mr. Tilton into office.

Trustee Perchinski made a motion to approve the request of First Apostolic Church to use 10 picnic tables on Saturday, September 7th & 8th for its Annual Classic Car Fest and Church Picnic. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the request of Immanuel Evangelical Lutheran Church to use 8 picnic tables for the annual church picnic Sunday September 15th. Trustee Kozy seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the request of Nancy Helsel of Kmart to use the Kmart parking lot on October 5-6, 2013 for their annual Community Safety Event. Kmart also requests use of 6 picnic tables for the event. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve ESDA Coordinator Tom Johnston's request for approval of Joe Florez and Laurin Johnston as probationary ESDA members pending background checks. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

ANNOUNCEMENTS

None

EXECUTIVE SESSION

Trustee Perchinski made a motion to go into Executive Session to discuss personnel and litigation. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Kozy, Sarek and Perchinski. Motion carried.

7:40pm

Trustee Perchinski made a motion to return to regular Session. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Kozy, Sarek and Perchinski. Motion carried.

8:29pm

Minutes of August 5, 2013– page 7
NEW BUSINESS (cont.)

ADJOURNMENT

There being no further business to discuss, Trustee Perchinski moved that the meeting adjourn. Trustee Sarek seconded the motion. Voice vote; all ayes. Motion carried.

MEETING ADJOURNED AT 8:30pm

Kenneth A. Peterson, Jr., Village President

Carmen S. Recupito, Jr., Village Clerk

TIM PERCHINSKI, TRUSTEE
PUBLIC SAFETY CHAIRMAN

GREGORY P. RAMBO
CHIEF OF POLICE

Steger Police Department

35 W. 34TH STREET STEGER, ILLINOIS 60475
(708) 754-8121
FAX: (708) 755-4977

JULY 2013 CALLS FOR SERVICE:

Premise Checks:	268
Traffic Stops:	79
Police Service Calls:	852

Traffic Tickets:	33
Parking/Compliance:	72
Arrest Made:	17

TIM PERCHINSKI, TRUSTEE
PUBLIC SAFETY CHAIRMAN

MARY JO SEEHAUSEN
DIRECTOR

STEGER DISPATCH CENTER

9-1-1

35 W. 34th Street
Steger, Illinois 60475

(708) 754.8121
(708) 755.4977 Fax

JULY 2013 REPORT

TOTAL 9-1-1 CALLS ANSWERED:	465
TOTAL 7 DIGIT LINES ANSWERED:	2188

TOTAL: 2643

POLICE INCIDENTS 2 AGENCIES:	2057
FIRE INCIDENTS 3 AGENCIES:	198

TOTAL: 2255



Steger Fire Department

3320 Lewis Ave
Steger Illinois 60475

Phone (708)754-2625 - Fax (708)754-7161



July 2013 Fire Report

98 Total Calls

13 Fire calls

85 Medical calls

4 Toned out in error

734 Total Calls (Jan 01 to July 31 2013)

14 Mutual / Auto aid given

7 Mutual / Auto aid received

SYS DATE:08/16/13

Village of Steger

SYS TIME:09:54

A / P W A R R A N T L I S T

[NW2]

REGISTER # 466

DATE: 08/16/13

Friday August 16, 2013

PAGE 1

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
ACE HARDWARE IN STEGER	7/31/13	01-00-31100		BUILDING MAINT	3.40
COMED	220490713	01-00-33102		MONTHLY SERVICES	177.49
COMED	240020713	01-00-33102		MONTHLY SERVICE	271.84
COMED	573007 0713	01-00-33102		MONTHLY SERVICES	99.99
COMED	800040713	01-00-33102		MONTHLY SERVICES	64.00
COMED	81001 07/13	01-00-33102		MONTHLY SERVICE	34.38
PIONEER OFFICE FORMS INC.	89816	01-00-33400		ENVELOPS	174.02
SAM'S CLUB/GEFCF	006 2814	01-00-33500		OFFICE SUPPLIES	36.37
SOUTH HOLLAND PAPER CO.	284377	01-00-33500		OFFICE SUPPLIES	55.64
WALTON OFFICE SUPPLY	276958-0	01-00-33500		OFFICE SUPPLIES	81.58
WALTON OFFICE SUPPLY	276958-1	01-00-33500		OFFICE SUPPLIES	33.00
WALTON OFFICE SUPPLY	277030-0	01-00-33500		OFFICE SUPPLIES	44.96
WALTON OFFICE SUPPLY	277046-0	01-00-33500		OFFICE SUPPLIES	63.59
NEOFUNDS BY NEOPOST	PPLN01001	01-00-33600		POSTAGE	500.00
U.S. POSTAL SERVICE	08/07/13	01-00-33600		POSTAGE	1000.00
MERTS HVAC	071238	01-00-33703		MAINTENANCE	174.87
T & T BUSINESS SYSTEMS, INC.	72733	01-00-33901		COPIER LEASE OVER	38.30
T & T BUSINESS SYSTEMS, INC.	72918	01-00-33901		COPIER LEASE	141.00
DENNIS G. GIANOPOLUS, P.C.	15246	01-00-34100		GENERAL MATTERS	175.50
DENNIS G. GIANOPOLUS, P.C.	15246	01-00-34100		PROSECUTION MATTE	913.50
CDW GOVERNMENT INC	DZ63353	01-00-37800		COMPUTERS	2132.09
CDW GOVERNMENT INC	DV94769	01-00-37900		JOLYNDA'S PRIN THE	100.18
SECRETARY OF STATE INDEX DEPARTMENT	08/01/13	01-00-38900		S MEHRL NOTARY RE	10.00
VAN METER & ASSOCIATES INC.	00-17277	01-00-38900		MISCELLANEOUS OTH	130.00
AARON NOONAN	2013	01-00-39701		STEGER DAYS OF MU	150.00
BIG GUITARS CO	MUSIC,DAYS OF	01-00-39701		OFF BROADWAY	1600.00
BIG GUITARS CO	DAYS OF MUSIC	01-00-39701		BIG GUITARS-MEMPH	600.00
DOT DOT DOT LLC	2013	01-00-39701		STEGER DAYS OF MU	3000.00
ILLINOIS ENTERTAINER	312044	01-00-39701		STEGER DAYS OF MU	720.00

SYS DATE:08/16/13

Village of Steger
A / P W A R R A N T L I S T
REGISTER # 466

SYS TIME:09:54
[NW2]

DATE: 08/16/13

Friday August 16, 2013

PAGE 2

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
JOHN FALSTROM	2013	01-00-39701		STEGER DAYS OF MU	900.00
LEN DEPTULA	2013	01-00-39701		STEGER DAY OF MUS	200.00
MATTHEW LENHARDT	2013	01-00-39701		STEGER DAYS OF MU	150.00
NATURE CALLS					00
DAYS OF MUSIC		01-00-39701		REST ROOMS	1290.00
ROBERT BAADER	2013	01-00-39701		STEGER DAYS OF MU	250.00
SETH WHITSON	2013	01-00-39701		STEGER DAYS OF MU	200.00
STEVEN FRENCH	2013	01-00-39701		STEGER DAYS OF MU	150.00
THE POSSIBILITY PLAYHOUSE	2013	01-00-39701		STEGER DAY OF MUS	300.00
TIM KASPER	2013	01-00-39701		STEGER DAYS OF MU	500.00
TONY WOLD	2013	01-00-39701		STEGER DAY OF MUS	150.00
TOTAL FOR FUND 01		DEPT. 00			16615.70
ANDREWS PRINTING	47886	01-01-33400		RENTAL/REOCCUPANC	117.00
TOTAL FOR FUND 01		DEPT. 01			117.00
POSTMASTER	070113	01-02-38900		P O BOX 19	54.00
WENZEL, MATTHEW	NOTARY	01-02-38900		NOTARY REGISTRATI	5.00
TOTAL FOR FUND 01		DEPT. 02			59.00
KREYKES ELECTIC INC	164968	01-03-42101		DCEO GRANT VETS P	7156.00
TOTAL FOR FUND 01		DEPT. 03			7156.00
BRIAN H DRISCOLL	2013-08	01-06-34550		C TICKETS	200.00
MUNICIPAL SYSTEMS, INC	8644	01-06-34901		MUN OFF SYSTEM	312.50
TOTAL FOR FUND 01		DEPT. 06			512.50

SYS DATE:08/16/13

Village of Steger

SYS TIME:09:54

A / P W A R R A N T L I S T

[NW2]

DATE: 08/16/13

REGISTER # 466
Friday August 16, 2013

PAGE 3

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
O'REILLY AUTO PARTS	3414-264189	01-07-31805		VEHICLE MAINT	3.99
O'REILLY AUTO PARTS	3414-264650	01-07-31805		VEHICLE MAINT	5.49
WALTON OFFICE SUPPLY	277046-0	01-07-33500		OFFICE SUPPLIES	97.99
BRIAN H DRISCOLL	2013-08	01-07-34550		AO & HOUSING HEAR	500.00
MUNICIPAL SYSTEMS, INC	8676	01-07-34902		ABC	270.75
MUNICIPAL SYSTEMS, INC	8676	01-07-34902		MOVE	270.75
A.T. KULOVITZ & ASSOCIATES, INC	13-152	01-07-38900		BODY ARMOR BROWN	660.00
ACE HARDWARE IN STEGER	7/31/13	01-07-38900		MISC EXPENSES	63.26
HERITAGE F/S, INC.	61578	01-07-38900		GASOLINE	283.07
HERITAGE F/S, INC.	61609	01-07-38900		GASOLINE	395.92
KEITHS POWER EQUIPMENT INC	8195	01-07-38900		BLADES	30.80
KEITHS POWER EQUIPMENT INC	8424	01-07-38900		MOWER REPAIR	17.90
KEITHS POWER EQUIPMENT INC	8693	01-07-38900		MAINT TO MOWER	15.40
O'REILLY AUTO PARTS	07/28/13	01-07-38900		CREDIT OVER PAYME	70.21-
SHOREWOOD HOME & AUTO, INC.	153854	01-07-38900		MOWER MAINT	8.03
TOTAL FOR FUND 01		DEPT. 07			2553.14
TOTAL FOR FUND 01				27013.34	
BRACKMAN & COMPANY	049639	02-00-31805		VEHICLE MAINT	122.65
BRACKMAN & COMPANY	050600	02-00-31805		VEHICLE MAINT	119.95
MONARCH AUTO SUPPLY INC	6981-213134	02-00-31805		VEHICLE MAINT	18.58
STEGER FIRE ASSOCIATION	299679	02-00-31805		AMBULANCE MAINT	886.22
HERITAGE F/S, INC.	61578	02-00-33300		GASOLINE	585.92
ACE HARDWARE IN STEGER	7/31/13	02-00-33501		SHOP SUPPLIES	16.22
MENARDS - MATTESON	28807	02-00-33501		SHOP SUPPLIES	5.98
VERIZON WIRELESS	9709176474	02-00-33700		MONTHLY SERVICE	58.58
ON-SITE CALIBRATION, INC	39720	02-00-33703		RADIO MAINT	2706.40
MW LEASING COMPANY LLC	L92180	02-00-33900		COPIER LEASE	246.60

SYS DATE:08/16/13

Village of Steger

SYS TIME:09:54

A / P W A R R A N T L I S T

[NW2]

REGISTER # 466

DATE: 08/16/13

Friday August 16, 2013

PAGE 4

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
KURTZ AMBULANCE SERVICE INC	07/29/13	02-00-34250		SEPTEMBER 2013	18674.25
MEDICAL REIMBURSEMENT SERVICES INC	3492	02-00-34251		MONTHLY SERVICE	1221.97
A BEEP	53909	02-00-39800		RADIO MAINT	2778.00
TOTAL FOR FUND 02		DEPT. 00			27441.32
TOTAL FOR FUND 02				27441.32	
K-MART #7289	080113	03-30-29250		FUNDRAISER	130.16
YOUNG REMBRANDTS	92	03-30-29250		JUNE WORKSHOP	100.00
YOUNG REMBRANDTS	93	03-30-29250		JULY WORKSHOP	100.00
ELMER & SON LOCKSMITHS INC	306470	03-30-31700		LOCK MAINT	80.25
REFRIGERATION SYSTEMS OF ILLINOIS	137739	03-30-31700		WATER FILTERS	245.00
COMED	190010713	03-30-33100		MONTHLY SERVICE	36.37
JIFFY VAC	073013	03-30-33500		VAC BAGS	31.90
K-MART #7289	3598109026	03-30-33500		OFFICE SUPPLIES	19.96
GEOGHEGAN, CINDY	JULY 2013	03-30-33504.01		AEROBICS INSTRUCT	120.00
MERTS HVAC	071239	03-30-33703		MAINTENANCE	165.00
SMITHEREEN COMPANY	841712	03-30-33703		MONTHLY SERVICE	57.00
PROTECTION ONE ALARM MONITORING, INC.	07/28/13	03-30-33704		MONTHLY SERVICE	59.62
CDW GOVERNMENT INC	DZ63380	03-30-37902		NEW COMPUTER	838.60
NORTHSTAR CONTRACTORS INC	080213	03-30-38900		MAINT REST ROOM	88.00
TOTAL FOR FUND 03		DEPT. 30			2071.86
EXCEL ELECTRIC INC	117013	03-31-31300		LIGHTS @ BALLFIEL	120.00
COMED	290060713	03-31-33100		MONTHLY SERVICE	227.37
COMED	660000713	03-31-33100		MONTHLY SERVICE	487.97
COMED	820080713	03-31-33100		MONTHLY SERVICES	419.13
MERTS HVAC	071238	03-31-33703		MAINTENANCE	2.75

SYS DATE:08/16/13

Village of Steger

SYS TIME:09:54

A / P W A R R A N T L I S T

[NW2]

DATE: 08/16/13

Friday August 16, 2013

PAGE 5

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DIST
TOTAL FOR FUND 03		DEPT. 31				1257.22	
TOTAL FOR FUND 03						3329.08	
SAUK TRAIL CAR WASH	073113	04-00-31805			SQUAD MAINT	14.00	
SCOTT'S-U-SAVE	330899	04-00-31805			VEHICLE MAINT	150.41	
SCOTT'S-U-SAVE	330940	04-00-31805			VEHICLE MAINT	473.95	
SECRETARY OF STATE	080213	04-00-31805			LICENSE PLATES	101.00	
SUPERIOR OIL SERVICE	259601	04-00-31805			SQUAD MAINT	30.59	
SUPERIOR OIL SERVICE	259607	04-00-31805			SQUAD MAINT	33.99	
SUPERIOR OIL SERVICE	259637	04-00-31805			SQUAD MAINT	30.59	
PC NET SERVICES	110153	04-00-32901			COMPUTER TECH	40.00	
HERITAGE F/S, INC.	61578	04-00-33300			GASOLINE	1276.25	
HERITAGE F/S, INC.	61609	04-00-33300			GASOLINE	3110.42	
DANIELS PRINTING & OFFICE SUPPLY	590016-0	04-00-33400			PRINTING SUPPLIES	145.25	
DANIELS PRINTING & OFFICE SUPPLY	590305-0	04-00-33400			PRINTING SUPPLIES	264.72	
DANIELS PRINTING & OFFICE SUPPLY	590328-0	04-00-33400			PRINTING SUPPLIES	235.66	
ACE HARDWARE IN STEGER	7/31/13	04-00-33500			OFFICE SUPPLIES	21.57	
SAM'S CLUB/GECF	002 2481	04-00-33500			OFFICE SUPPLIES	183.60	
VERIZON WIRELESS	9709325471	04-00-33700			MONTHLY SERVICE	576.62	
MERTS HVAC	071238	04-00-33703			MAINTENANCE	176.73	
LEXISNEXIS RISK DATA MANAGEMENT	121394420130731	04-00-33706			SUPPLIES/SERVICES	48.30	
COMCAST	08/07/13	04-00-33900			MONTHLY SERVICE	82.97	
PROSHRED SECURITY	100035497	04-00-33900			SHREDDING SERVICE	45.00	
JCM UNIFORMS	682537	04-00-37302			COLLAR PINS	12.95	
RAY O'HERRON CO INC	1323106-IN	04-00-37302			CHIEF RAMBO	57.78	
A.T. KULOVITZ & ASSOCIATES, INC	13-152	04-00-37805			BODY ARMOR NAPALI	660.00	
NORTH EAST MULTI-REGIONAL TRAINING INC	172290	04-00-38700			WALSH POWER TEST	35.00	
NUCPS/ALUMNI ASSOCIATION	08/01/13	04-00-38700			ROSSI/RAMBO MEMBE	100.00	

SYS DATE:08/16/13

Village of Steger

SYS TIME:09:54

A / P W A R R A N T L I S T

[NW2]

REGISTER # 466

DATE: 08/16/13

Friday August 16, 2013

PAGE 6

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
RESPONSE OPTIONS LLC	2188	04-00-38700		POLICE TRAINING	790.00
TRI-RIVER POLICE TRAINING REGION	3538	04-00-38700		BAUTISTA,ELZA,LAC	150.00
VAN METER & ASSOCIATES INC.	00-17277	04-00-38700		CHIEF RAMBO	130.00
SAM'S CLUB/GECF	080713	04-00-38900		INTEREST/LATE FEE	51.58
CDW GOVERNMENT INC	DZ09723	04-00-38960		PRINTER	463.99
D'ANNA, CAYLEY	TOBACCO GRANT	04-00-38960		TOBACCO GRANT AGE	25.00
OLD PLANK TRAIL COMMUNITY BANK	33342#11	04-00-40000		4 SQUADS	2518.71
OLD PLANK TRAIL COMMUNITY BANK	33342#11	04-00-41000		4 SQUADS	352.03
TOTAL FOR FUND 04		DEPT. 00			12388.66
TOTAL FOR FUND 04				12388.66	
THORN CREEK BASIN SANITARY DISTRICT	JULY 2013	06-00-15800		MONTHLY CHARGE	38398.35
THORN CREEK BASIN SANITARY DISTRICT	JUNE 2013	06-00-15800		MONTHLY CHARGE	25477.39
BRITES TRANSPORTATION LTD	10870	06-00-31204		PATCHING	685.03
MILLERS READY MIX	068927	06-00-31204		WATER MAIN PATCHI	209.00
CHEMICAL PUMP SALES AND SERVICE, INC	72743	06-00-31502		PUMP MAINT	74.00
M&J UNDERGROUND, INC	M13-0399	06-00-31504		MAIN MAINT	3345.00
C & M PIPE SUPPLY CO.,INC	149522	06-00-31506		SEWER MAINT	1222.20
MONARCH AUTO SUPPLY INC	6981-216306	06-00-31805		VEHICLE MAINT	45.04
O'REILLY AUTO PARTS	3414-265485	06-00-31805		VEHICLE MAINT	47.88
COMED	800040 713	06-00-33100		MONTHLY SERVICE	32.20
NICOR GAS	3362236	06-00-33200		MONTHLY SERVICE	44.32
HERITAGE F/S, INC.	61578	06-00-33300		GASOLINE	513.28
PIONEER OFFICE FORMS INC.	89831	06-00-33400		BUSINESS CARDS	44.50
ACE HARDWARE IN STEGER	7/31/13	06-00-33501		SHOP SUPPLIES	29.82
ALPINE VALLEY WATER, INC.	68637	06-00-33501		WATER	25.75
MERTS HVAC	071238	06-00-33703		MAINTENANCE	138.75
UNIFIRST CORPORATION	062 0045511	06-00-33800		WEEKLY SERVICE	44.40

SYS DATE:08/16/13

Village of Steger

SYS TIME:09:54

A / P W A R R A N T L I S T

[NW2]

DATE: 08/16/13

Friday August 16, 2013

PAGE 7

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
UNIFIRST CORPORATION	0620046202	06-00-33800		WEEKLY SERVICE	99.44
ALEXANDER CHEMICAL CORP	10008080	06-00-33904		CHLORINE	3245.00
ALEXANDER CHEMICAL CORP	10008080	06-00-33906		HYDROFLUESILIC AC	805.00
TOTAL FOR FUND 06		DEPT. 00			74526.35
TOTAL FOR FUND 06				74526.35	
ACE HARDWARE IN STEGER	7/31/13	07-00-31100		BUILDING MAINT	74.27
KEITHS POWER EQUIPMENT INC	8474	07-00-31800		MOWER MAINT	62.10
KEITHS POWER EQUIPMENT INC	8502	07-00-31800		MOWER	40.70
KEITHS POWER EQUIPMENT INC	8629	07-00-31800		MOWER MAINT	38.40
KEITHS POWER EQUIPMENT INC	8659	07-00-31800		MOWER MAINT	1.30
T.R.L. TIRE SERVICE CORP	9551	07-00-31800		TRAILER FOR LAWN	215.85
MONARCH AUTO SUPPLY INC	6981-215823	07-00-31805		VEHICLE MAINT	28.24
MCCANN INDUSTRIES INC	08038047	07-00-31805		TRACTOR FOR BUSH	310.33
HERITAGE F/S, INC.	61578	07-00-33300		GASOLINE	513.28
ACE HARDWARE IN STEGER	7/31/13	07-00-33501		SHOP SUPPLIES	205.07
ALPINE VALLEY WATER, INC.	68637	07-00-33501		WATER	25.75
CYLINDER MAINTENANCE AND SUPPLY	1475	07-00-33501		MONTHLY SERVICE	15.00
FASTENAL COMPANY	ILSTE111288	07-00-33501		SHOP SUPPLIES	1.93
FASTENAL COMPANY	ILSTE111360	07-00-33501		SHOP SUPPLIES	24.49
GREEN WAY	GW38342	07-00-33501		WEED CONTROL	575.00
MERTS HVAC	071238	07-00-33703		MAINTENANCE	72.25
UNIFIRST CORPORATION	062 0045511	07-00-33800		WEEKLY SERVICE	44.39
UNIFIRST CORPORATION	0620046202	07-00-33800		WEEKLY SERVICE	99.43
TOTAL FOR FUND 07		DEPT. 00			2347.78
TOTAL FOR FUND 07				2347.78	

SYS DATE:08/16/13

Village of Steger
A / P W A R R A N T L I S T
REGISTER # 466

SYS TIME:09:54
[NW2]

DATE: 08/16/13

Friday August 16, 2013

PAGE 8

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT DIST
VILLAGE OF STEGER	0010193003	09-00-15001		FINAL WTR BILL	50.00
VILLAGE OF STEGER	0030511000	09-00-15001		FINAL BILL	50.00
TOTAL FOR FUND 09		DEPT. 00			100.00
TOTAL FOR FUND 09				100.00	
SAM'S CLUB/GECF	07/17/13	13-53-33930		SOFTBALL CONCESSI	111.60
TOTAL FOR FUND 13		DEPT. 53			111.60
TOTAL FOR FUND 13				111.60	
O'REILLY AUTO PARTS	3414-265725	16-00-31805		VEHICLE MAINT	73.98
HERITAGE F/S, INC.	61578	16-00-33300		GASOLINE	335.27
GALLS AN ARAMARK COMPANY	000843418	16-00-37807		TRAFFIC EQUIPMENT	64.46
SMART	2012-2014	16-00-38901		MEMBERSHIP	200.00
TOTAL FOR FUND 16		DEPT. 00			673.71
TOTAL FOR FUND 16				673.71	
PC NET SERVICES	110150	24-00-32901		COMPUTER MAINT	320.00
PC NET SERVICES	110153	24-00-32901		COMPUTER TECH	200.00
ACE HARDWARE IN STEGER	7/31/13	24-00-33500		OFFICE SUPPLIES	13.93
K-MART #7289	89 06 2217 0033	24-00-33500		DISPATCH OFFICE S	56.00
TOTAL FOR FUND 24		DEPT. 00			589.93
TOTAL FOR FUND 24				589.93	
** TOTAL CHECKS TO BE ISSUED				148521.77	
01 CORPORATE				27013.34	

SYS DATE:08/16/13

Village of Steger

SYS TIME:09:54

A / P W A R R A N T L I S T

[NW2]

DATE: 08/16/13

REGISTER # 466
Friday August 16, 2013

PAGE 9

PAYABLE TO	INV NO	G/L NUMBER	CHECK DATE	CHECK NO	AMOUNT
				DESCRIPTION	DIST
02				FIRE PROTECTION	27441.32
03				PLAYGROUND/RECREATION	3329.08
04				POLICE PROTECTION	12388.66
06				WATER/SEWER FUND	74526.35
07				ROAD & BRIDGE	2347.78
09				ESCROW	100.00
13				BOOSTER CLUB	111.60
16				E.S.D.A.	673.71
24				DISPATCH	589.93
TOTAL FOR REGULAR CHECKS:					148,521.77

SYS DATE:08/16/13

village of Steger

SYS TIME:09:54

DATE: 08/16/13

A / P W A R R A N T L I S T
Friday August 16, 2013

[NW2]
PAGE 10

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A/P MANUAL CHECK POSTING LIST
 POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

PAYABLE TO	REG NO	CHECK DATE	CHECK NO	AMOUNT	
INV NO	G/L NUMBER	DESCRIPTION	DIST		
AMAZON.COM	585	08/13/13	D24	89.00	
108-6361420	24-00-37900	AIR PURIFIER			89.00
TOTAL FOR FUND 24	DEPT. 00				89.00
TOTAL FOR FUND 24				89.00	
** TOTAL MANUAL CHECKS LISTED				89.00	
** TOTAL OF ALL LISTED CHECKS				148610.77	



**Joan Patricia Murphy, 6th District
COOK COUNTY BOARD OF COMMISSIONERS**

Country Square Plaza
5405 West 127th Street
Crestwood, Illinois 60445

(708) 389-2125

FAX (708) 389-2240 E-Mail jpmurphy@cookcountygov.com

FACSIMILE TRANSMITTAL SHEET

DATE

8/14/13

TO:

Community Leaders

FAX #

PHONE

FROM:

Patrice

This fax contains 4 pages including cover.

If you do not receive all pages, please call (708) 389-2125.

Additional comments:

Salute to the Armed Forces



COOK COUNTY COMMISSIONER - 6TH DISTRICT
JOAN PATRICIA MURPHY

PATRICE CAPUZZI
COMMUNITY OUTREACH COORDINATOR

COUNTY BUILDING
118 N. CLARK ST., ROOM 567
CHICAGO, IL 60602
PHONE: (312) 603-4216
FAX: (312) 603-3693

DISTRICT OFFICE
COUNTRY SQUARE PLAZA
5405 W. 127TH STREET
CRESTWOOD, IL 60445
PHONE: (708) 389-2125
FAX: (708) 389-2240

For Immediate press release - August 14, 2013

Please add to newsletters, cable stations or e-blasts.

"WE SALUTE YOU" Calling all South and Southwest Suburban Cook County Veterans, Reservists and Military Personnel to attend a free patriot celebration.

The 3rd Annual "Salute to our Armed Forces" will be held in the grand ballroom of the Double Tree Hotel by Hilton in Alsip located at 5000 W. 127th Street. All branches of serviceman and women will be honored for serving their Country with pride and dedication at a ceremony, Tuesday October 15, 2013 at 1 p.m. **All Honorees must pre-register to attend.**

A Free Patriotic celebration to salute our Armed Forces Service men and women. Share in an afternoon of fellowship and appreciation for your courage and dedication. Those that have served in the United States Armed Forces in war time and peace time will be honored for their contribution and sacrifice to our great Nation. This celebration is proudly presented by Cook County Commissioner Joan Patricia Murphy, Vitas Innovative Hospice Care, Dignity Memorial, and Double Tree Hotel by Hilton.

All branches of military service men and women will receive an **Honorary "Salute Certificate" and custom designed Brass Commemorative Pin.** The Ceremony will also include a Color Guard presentation, POW-MIA Remembrance Service, noted guest speaker Retired Col. Jill Morgenthaler and patriot entertainment. Refreshments will be served to all honorees and guests.

Registration is required, if you wish to be honored at this Patriot ceremony. You must register for the event. Please list your name, branch of serve, phone number, and number of guests attending. **RSVP by October 11th. Call Commissioner Joan Patricia Murphy's Office at 708-389-2125. Fax information to 708.389.2240**

#####

For more information or details contact:
Community Outreach Coordinator
Patrice Capuzzi 708.389.2125

Dear Friend and Community Leader,

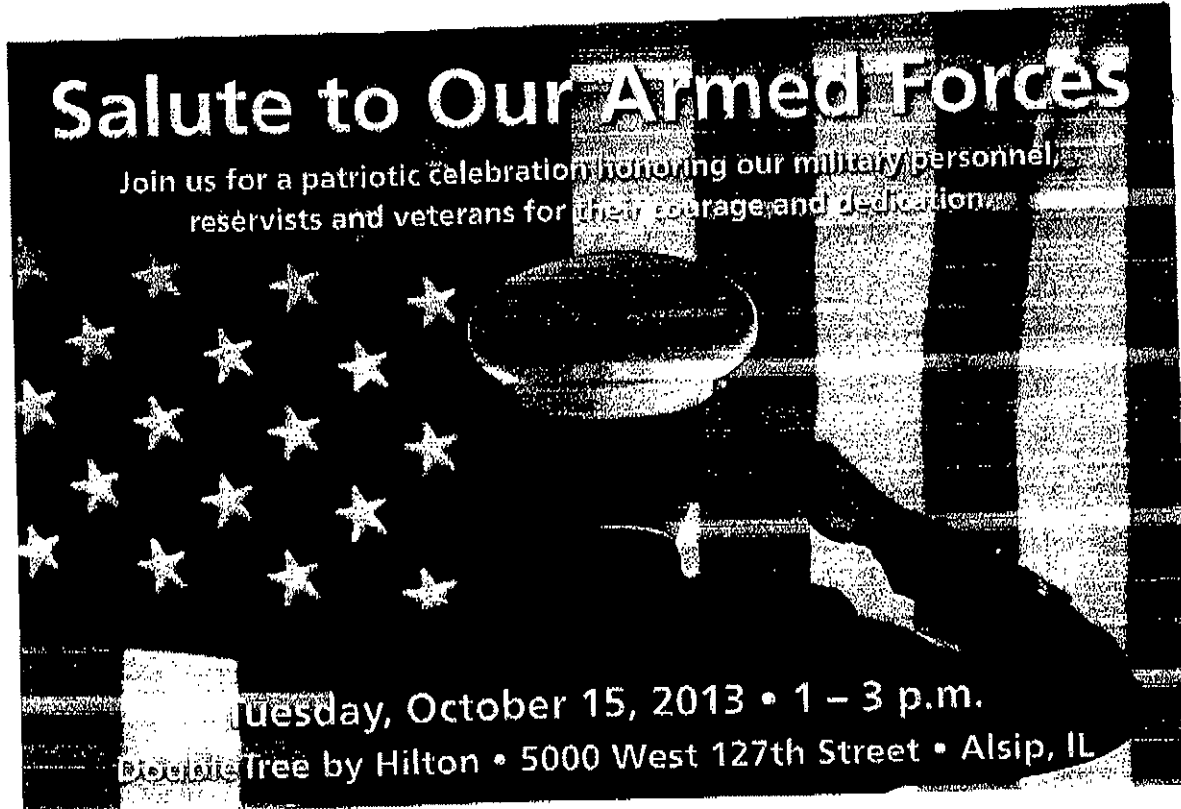
We want YOU!!! Calling all South and Southwest Suburban Cook County Veterans, Reservists and Military Personnel to attend a patriot celebration. All branches of serviceman and women will be honored at the ceremony, Tuesday October 15, 2013.

Please share this event information with your community, as well as family and friends that would be interested in being HONORED at this ceremony. Please circulate the information in village newsletter and cable stations. Post flyers in common areas and share with other departments.

The event is proudly sponsored by Cook County Commissioner Joan Patricia Murphy, VITAS Innovative Hospice Care, Dignity Memorial and the Alsip Double Tree Hotel by Hilton.

All honorees must preregister to attend. Enclosed is a press release, event flyer & registration.

Warmest Regards,
Patrice Capuzzi
Community Outreach Coordinator
Office of Joan Patricia Murphy
6th District
5405 W. 127th Street
Crestwood, IL 60445
708-389-2125



For more information call Joan Patricia Murphy's office at 708.389.2125

- Guest Speaker Col. Jill Morgenthaler, Ret.
- Honorees receive commemorative pin
- Color guard ceremony
- "Missing Man" table
- Fellowship and appreciation
- Complimentary Refreshments



JOAN PATRICIA MURPHY
 Cook County Commissioner
 6th District



If You Wore the Uniform... or know someone who did, contact us.

All local military personnel and veterans are invited to attend this memorable event.

Registration forms are due by October 11th. Mail form to:

Commissioner Murphy's Office at 5405 W. 127th Street, Crestwood, IL 60445 or FAX to 708.389.2240

Name of soldier/veteran _____	Name of soldier/veteran _____
Branch of Service _____	Branch of Service _____
Years of service 19 _____ to _____	Years of service 19 _____ to _____
Phone _____	Phone _____
Address _____	Address _____
Email _____	Email _____
Number of guests attending Oct. 15 ceremony _____	Number of guests attending Oct. 15 ceremony _____
Name of soldier/veteran _____	Name of soldier/veteran _____
Branch of Service _____	Branch of Service _____
Years of service 19 _____ to _____	Years of service 19 _____ to _____
Phone _____	Phone _____
Address _____	Address _____
Email _____	Email _____
Number of guests attending Oct. 15 ceremony _____	Number of guests attending Oct. 15 ceremony _____



Nicor Gas™

An AGL Resources Company

P.O. Box 190
Aurora, IL 60507-0190

630.983.8676
nicorgas.com

August 15, 2013

Village Of Steger
Mr. Kenneth Peterson Jr.
Village President
35 W 34th St
Steger, IL 60475-1098

Dear Mr. Peterson Jr.:

As part of Nicor Gas' continued commitment to promoting pipeline safety, we'd like to work with your office to promote National 811 Day (August 11) to make homeowners and professional excavators aware of the importance of contacting JULIE by dialing 811 before digging. The goal of the "Call 811" initiative is to reduce the risk of striking underground utility lines and potentially causing environmental or property damage, costly delays or personal injury. This is a FREE call and service.

Once per minute, underground utility lines are unintentionally damaged. Homeowners and professional excavators who fail to notify a state one-call center such as JULIE before digging cause approximately 40 percent of all damages, making it the top reason for these dangerous and costly incidents. This statistic jumps to 60 percent for landscaping and fence building projects.

Safety Message Recommendations

Please consider including a "Call JULIE at 811 Before You Dig" safety message on your website, newsletter, social media page or on the sign or marquee in front of your building this August. Recommendations for messages include:

Social Media

- Call JULIE Before You Dig. Dial 811. #National811Day
- Safe Digging is No Accident. Call JULIE at 811. # National811Day

Sign/Marquee

- National 811 Day. Call JULIE at 811 Before You Dig.
- Safe Digging is No Accident. Call JULIE at 811.

Website/Newsletter

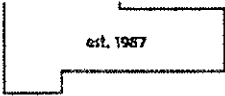
Planning a home improvement job? Planting a tree? Installing a fence or deck? WAIT! Here's what you need to know first. Whether you are planning to do it yourself or hire a professional, smart digging means calling JULIE at 811 before each job. Homeowners often make risky assumptions about whether or not they should get their utility lines marked, but every digging job requires a call – even small projects like planting trees and shrubs

Call JULIE at 811 at least 48 hours or two business days prior to digging, tell the operator where you're planning to dig, what type of work you will be doing and your affected local utilities companies will be notified about your intent to dig. Within that 48 hours or two business days, they'll send a locator to mark the approximate location of your underground lines, pipes and cables, so you'll know what's below - and be able to dig safely.

Thank you for your help with getting this very important safety message out to the public!

Sincerely,

Thomas J. Kallay
Director, Regional Community Relations & Economic Development



304 N. Scott Street · Joliet, IL 60432
815.722.0722 · 815.722.6344, fax
www.wcccc.net

June 2013

tabled
7-1-13
7-15-13
tabled
8-5-13

President Kenneth Peterson, Jr
Village of Steger
35 W 34th St
Steger, IL 60475

Dear President Peterson, Jr;

Will County Center for Community Concerns (WCCCC) has been an important part of the Will County social service community for more than 25 years. Our mission is to assist and enable low-income individuals and families to obtain the opportunities needed to prepare themselves for self-sufficiency. In 2012, Will County Center for Community Concerns provided a total of 13,735 services to Will County households and individuals at a total cost of \$6,299,843.38.

Each year we assess the needs of our community by collecting and evaluating surveys about perceived needs. The need for utility assistance is always quite high, as is the interest in housing programs. We have several utility assistance programs available, including the Low Income Home Energy Assistance Program (LIHEAP), the Percentage of Income Payment Program (PIPP), and the ComEd Residential Special Hardship Program. Our Illinois Home Weatherization Assistance Program (IHWAP), the Home Modification Program, and the Home Repair Program help keep families in safe, stable, affordable housing.

We have seen an incredible increase in the number of households facing foreclosure that need counseling or financial assistance to save their home. Families that are already struggling financially with the rising costs of food, utilities, transportation, and healthcare are now losing their homes after failing to keep up with their mortgage payments. To date more than 1,800 households have been assigned to our agency through the Illinois Housing Development Authority's Hardest Hit Program for temporary mortgage assistance, and we also provide no-cost housing counseling services to help families work through the foreclosure process.

We know that when families are struggling financially, our communities becomes less stable. In 2012, WCCCC helped stabilize the Village of Steger by expending \$89,633.34 in direct client assistance, providing 242 services. As the Village of Steger allocates funds for FY 2013/2014, WCCCC requests that consideration is given toward making a donation to help us continue our efforts to maintain the stability of our Will County communities

Will County Center for Community Concerns is grateful not only for your financial support, but also for the relationship we have developed with the Village of Steger that allows us to provide excellent service to your residents. If you have any questions about our agency, or would like additional information about our programs, please visit our web site (www.wcccc.net) or contact Kris White at (815) 722-0722 ext 201, or by email at kwhite@wcccc.net.

Sincerely,

David L. Sullivan, Sr.
David L. Sullivan, Sr
Board Chairman

Kris White
Kris White
Executive Director

Enclosure

ORDINANCE NO. 1045

STATE OF ILLINOIS)
) SS
COUNTIES OF COOK)
 AND WILL)

AN ORDINANCE AMENDING CHAPTER 18 – BUILDINGS AND BUILDING REGULATIONS OF THE VILLAGE CODE FOR THE VILLAGE OF STEGER, COOK/WILL COUNTY, ILLINOIS.

WHEREAS, the Village of Steger, Illinois (the "Village") is a non-home rule unit of government pursuant to Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, as a non-home rule unit of government, the Village may exercise the power to act in accordance with authority specifically granted by the General Assembly; and

WHEREAS, the General Assembly in 65 ILCS 5/11 *et seq.* has specifically authorized the corporate authorities of each municipality to prescribe rules and regulations for the construction and alteration of buildings and structures and parts and appurtenances thereof ; and

WHEREAS, in furtherance of this authority, it is necessary, advisable and appropriate for the Village to amend the Code of the Village of Steger governing buildings and building regulation.

NOW, THEREFORE, BE IT ORDAINED by the Village of Steger, Cook County / Will County, Illinois, as follows:

SECTION I

That Chapter 18 of the Village Code of the Village of Steger hereby is amended by adding the following new sections:

Sec. 18-231. - Adoption.

A certain document, one (1) copy of which is on file in the office of the village clerk, being marked and designated as the "2012 International Property Maintenance Code," be and is hereby adopted as the building code of the Village for the control of building and structures as herein provided; and each and all the regulations, provisions, penalties, conditions and terms of the 2012 edition of the International Property Maintenance Code are hereby referred to, adopted, and made a part hereof, as fully set out in this article, with the additions, insertions, deletions and changes, if any, prescribed in Section 18-232.

Sec. 18-232. - Modifications and amendments to building code.

The following sections of the International Property Maintenance Code, 2012 edition, are hereby revised as follows:

- (1) Section PM-101.1, insert "Village of Steger."

Section 101.1: Insert "Village of Steger."

Section 103.1: The department of property maintenance inspection shall also be known as the building department and all references in city codes or ordinances to the department of building safety and building department shall be interchangeable.

Section 103.5: Fees. (VILLAGE TO SUPPLY APPROPRIATE FEE SCHEDULE)

Section 106.4: Violation Penalties. Delete the words "prosecuted within the limits provided by state or local laws" and insert the words "shall be fined not less than fifty dollars (\$50.00) and not more than five hundred dollars (\$500.00).

Section 112.4: Insert "fifty dollars (\$50.00) and five hundred dollars (\$500.00) per violation. Each day the violation or violations continue shall be considered a separate offense."

Section 302.4: Weeds. Insert "12 inches."

Section 304.14: Insert Dates "March 1" and "December 1."

Section 602.3: Insert Dates "March 1" and "December 1."

Section 602.4: Insert Dates "March 1" and "December 1."

SECTION II

That this ordinance shall be in full force and effect from and after its adoption, approval, passage and publication in pamphlet form as required by law and the corporate authorities of the Village of Steger, Illinois.

SECTION III

That all ordinances or parts of ordinances in conflict with this ordinance herewith are repealed to the extent of any such conflict.

SECTION IV

That any section or provision of this ordinance that is construed or deemed to be invalid shall not affect the remaining sections or provisions, which shall remain in full force and effect thereafter.

PASSED this 19th day of August, 2013.

Carmen S. Recupito, Jr., Village Clerk

APPROVED this 19th day of August, 2013.

Kenneth A. Peterson, Jr., Village President

Roll Call Vote:

Voting in favor:

Voting against:

Not voting:

**EMPLOYMENT AGREEMENT BY AND BETWEEN THE VILLAGE OF
STEGER AND RICHARD WEHRLE, JR.**

This Agreement (the "Agreement") is dated this ___ day of August 2013 (the "Effective Date"), by and between the Village of Steger, Illinois (the "Village") and Richard Wehrle, Jr. ("Wehrle", together with the Village, the "Parties"). It is hereby agreed by and between the Parties as follows:

Section 1: Employment. The Village agrees to temporarily employ Wehrle as the Responsible Operator in Charge (as defined below) of the Village's community water supply. Wehrle accepts such temporary employment on the terms and conditions set forth herein and agrees to perform all duties of the Responsible Operator in Charge in accordance with the rules and regulations of the Illinois Environmental Protection Agency and all applicable law.

Section 2: At-Will Employment. Wehrle shall serve as a temporary, "at-will" employee of the Village terminable at any time with or without cause. Nothing set forth in this Agreement shall be deemed to modify Wehrle's status as an "at-will" employee or to provide Wehrle with a continued right to employment with the Village. Wehrle's start date of employment with the Village is August 8, 2013 ("Start Date"). Wehrle covenants and agrees that he will reasonably cooperate with the Village during the transition period following his separation from employment.

Section 3: Salary. Wehrle shall be paid a salary of Five Hundred and No/100 U.S. Dollars (\$500.00) per month, which salary shall be paid in biweekly installments in accordance with the Village's standard payroll practices. Wehrle's salary shall be prorated, as necessary, during his first and final pay period with the Village to coincide with his dates of employment.

Section 4: **Hours; Benefits.** Wehrle shall be available twenty-four (24) hours per day, seven (7) days per week to perform his duties as set forth herein. Wehrle shall work such hours as are necessary to perform the duties of the Responsible Operator in Charge. Notwithstanding the foregoing, Wehrle shall be classified as a part-time employee of the Village. Wehrle's status as a temporary, part-time employee shall not be construed so as to relieve his obligation to be available twenty-four (24) hours per day, seven (7) days per week to perform his duties hereunder. Wehrle shall not be entitled to any benefit time including, without limitation, vacation time, sick time, personal time or bereavement leave, or to any policies of insurance provided by the Village except as may be required by applicable law. It is not anticipated that Wehrle will work the requisite number of hours to be eligible for participation in the Illinois Municipal Retirement Fund, however all such participation rights and obligations shall be determined in accordance with applicable law.

Section 5: **Accountability; Duties.** Wehrle acknowledges and agrees that he shall be jointly accountable, with the Village, for the proper operation of the Village's community water supply. Wehrle shall assume responsibility for and shall perform, or supervise the performance of, all actions necessary or required by the Illinois Environmental Protection Agency, the Public Water Supply Operations Act (415 ILCS 45/0.01, *et seq.*), and all other applicable state, federal, and local laws, rules, regulations, policies, and procedures as the certified water operator responsible for the direct supervision of the Village's community water supply (the "Responsible Operator in Charge"). In addition, Wehrle shall provide the Village President or his designee with copies of all records, test results, reports, notifications, filings, and other documentation

related to the Village's community water supply that Wehrle creates or receives during the term of his employment with the Village. The Parties agree to supplement this Agreement with an appendix specifying the respective obligations of Wehrle and the Village in the operation of the Village's community water supply in the event the same is deemed necessary by the Village and/or the Illinois Environmental Protection Agency.

Section 6: Best Efforts. Wehrle agrees that at all times he will faithfully, efficiently, and to the best of his abilities and talents perform all of the duties which may be required of and from him, pursuant to the terms hereof and to the reasonable satisfaction of the Village. Wehrle shall abide by all policies and decisions made by the Village, as well as all applicable federal, state, and local laws, statutes, ordinances, orders, rules, and regulations, in addition to the policies and procedures of the Village. Wehrle shall use his best efforts during his employment to protect, encourage, and promote the interests of the Village and shall act in the best interests of the Village at all times.

Section 7: Wehrle Representations and Covenants. Wehrle represents and warrants for the benefit of the Village that he has been certified by the Illinois Environmental Protection Agency as a certified drinking water operator and that he has the appropriate training, expertise, and certification level required to serve as the Responsible Operator in Charge of the Village's community water supply. Wehrle covenants and agrees that he shall undertake such training and perform all acts necessary to maintain all certifications necessary to perform his responsibilities as set forth in this Agreement. Wehrle shall provide immediate notice to the Village in the event that any such certification expires, lapses, or is suspended or revoked.

Section 8: Personnel Manual. The Village of Steger Employee Personnel Manual (“Personnel Manual”) is hereby incorporated as if fully set forth herein. In the event of a conflict between this Agreement and the Personnel Manual, this Agreement shall in all instances control and prevail.

Section 9: Miscellaneous.

9.1: Construction and Governing Law. Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. Wehrle acknowledges that he has had an opportunity to review and revise this Agreement and have it reviewed and revised by legal counsel, if desired, and, therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.

9.2: Severability. The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.

9.3: Entire Agreement. This Agreement contains the entire agreement and understanding by and between the Parties and supersedes all prior agreements and/or understandings pertaining to the subject matter of this Agreement. No representations, promises, agreements, or understandings, written or oral, not contained herein shall be of any force or effect.

- 9.4: **Modification.** No provision of this Agreement may be modified, waived, or discharged unless such waiver, modification, or discharge is agreed to in writing and signed by each Party. No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either Party which are not expressly set forth in this Agreement.
- 9.5: **Withholding.** The Village may withhold from any amounts payable under this Agreement such federal, state, and local taxes as may be required to be withheld pursuant to any applicable law or regulation.
- 9.6: **Headings.** The headings used herein form no substantive part of this Agreement, are for the convenience of the Parties only, and shall not be used to define, enlarge or limit any term of this Agreement.
- 9.7: **Right to Counsel.** Wehrle acknowledges that he was informed that he has the right to consult with an attorney before signing this Agreement and that this paragraph shall constitute written notice of the right to be advised by legal counsel. Additionally, Wehrle acknowledges that he had an opportunity to and did negotiate over the terms of this Agreement. The Parties acknowledge that they have been given a reasonable amount of time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate.

- 9.8: **Signing in Counterparts.** This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature.
- 9.9: **Assignment.** This Agreement is personal in character and neither the Village nor Wehrle shall assign its or his interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.
- 9.10: **Survivorship.** The respective rights and obligations of the Parties hereunder shall survive any termination of Wehrle's employment to the extent necessary to preserve such rights and obligations.

(SIGNATURE PAGE TO FOLLOW)

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duty authorized representatives effective as of the day, month, and year first above written.

Village of Steger
Cook County, Illinois

By: _____
Village President

Attest:

Village Clerk

Richard Wehrle, Jr.

GW & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

2617 Chicago Road
South Chicago Heights, IL 60411

Phone (708) 755-8182
Fax (708) 755-8326

July 30, 2013

To President Peterson and the Board of Trustees
Village of Steger
35 W. 34th Street
Steger, Illinois 60475

We are pleased to confirm our understanding of the services we are to provide the Village of Steger ("the Village") for the year ended April 30, 2013. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Village as of and for the year ended April 30, 2013. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual, for the General fund and any major special revenue funds
- 3) Schedule of Funding Progress and Schedule of Employer Contributions for the Illinois Municipal Retirement Fund, Police Pension Fund and Other Post Employment Benefit Plan
- 4) Notes to Required Supplementary Information

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

- 1) Combining Financial Statements

Audit Objective

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We cannot provide assurance that unmodified

opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Other Services

We will also prepare the following for the Village:

1. Annual Financial Report of the Village
2. Illinois Comptroller's Annual Financial Report
3. Illinois Comptroller's Annual Tax Increment Finance Reports
4. Report on Compliance with Provisions of 65 ILCS 5/11-74 of the Illinois Tax Increment Redevelopment Allocation Act

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. You agree to assume all management responsibilities for any nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

(Continued)

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

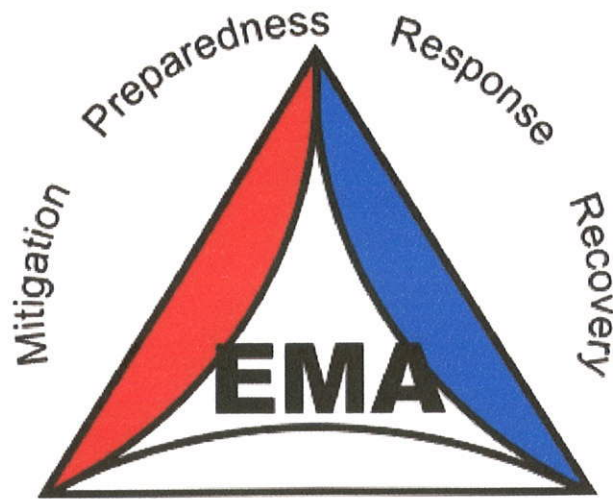
Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations and schedule we request and will locate any documents selected by us for testing.

We expect to begin our audit on approximately September 16, 2013 and to issue our reports no later than October 31, 2013. John Wysocki is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Our fee for these services will be at our

(Continued)



Mr. Mayor and Board of trustees,

Illinois Emergency Management (IEMA) is holding its annual conference the first week of September. I will be attending the 4th and 5th. I am asking permission to take my squad to the conference. Also I ask for consideration in reimbursement of the room fee (\$70.00) and fuel costs. The reimbursements can come out of my budget under conference fees. The conference itself is free.

As always thank you for your time,

Chief Tom Johnston
Emergency Management Coordinator

standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses will not exceed \$21,800 for the Village financial audit, \$2,300 for the TIF compliance reports, \$2,700 for the TIF Comptroller's reports, and \$700 for the Comptroller's AFR. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

At the conclusion of our audit engagement, we will communicate to the Village Board the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

We appreciate the opportunity to be of service to the Village of Steger and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

GW & Associates, P.C.

GW & Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the Village of Steger.

Management signature: _____

Title: _____

Date: _____

(Continued)

Van Meter & Associates, Inc.
 P.O. Box 21313
 Columbus, OH 43221
 800.331.8025 Fax: 614.451.8905

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VMA
 Van Meter & Associates, Inc.
 Training & Organizational Development
 for Public Safety Forces

Mary Jo Seehausen
 Steger Police Department
 35 W. 34th St

Since 1982
 Federal Tax ID #
 31-1304790

Steger | II | 60475

Reg FAX

Invoice ID: 00-17277
 Invoice Date: 8/2/2013

Tuition Invoice

Master Card, Visa, EXP

PO # PO# 4328

CC#

Chief Greg Rambo
 Mary Jo Seehausen

VILLAGE OF STEGER
 Charge to

Amount

Course Title
**Social Networking: Employer and
 Employee Rights**

Training Date: 9/16/2013

RECEIVED
 AUG - 8 2013
 BY: VanM+

Fund	Charge to	Amount
0400		130.00
0100		130.00

Prepaid tuition postmarked before 9/6/2013 **\$260.00**
 (checks and credit cards only)
 Regular tuition postmarked after 9/6/2013 **\$300.00**

Please Note:

Vouchers, Claims, Purchase Orders, DOJ and the like will hold seats in class.
 Only checks and credit cards issued by the postmarked date will be entitled prepaid tuition.

NO SHOWS WILL BE BILLED FOR BALANCE DUE

Course Confirmation

Pre-paid Tuition

Please give this FAX to: # of Pages _____

Mary Jo Seehausen

Social Networking: Employer and
Employee Rights

Course Approval #

8 hours

Training # 31-1304790

VMA

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Pertinent Info...

Invoice ID 00-17277

Confirmation Number

00-17277

Total Attendees

2

Contact Mary Jo Seehausen

Agency Steger Police Department

Agency Address 35 W. 34th St

City Steger State IL 60475

Invoice Date

8/2/2013

Class start time

Training Date

9/13/2013

Department Phone 708-754-8121 FAX

Students

Chief Greg Rambo

Mary Jo Seehausen

What to Bring to Class

Good Writing Pen

Willingness to learn

Training Site

Northwest Indiana Law
Enforcement Academy
705 E 4th St
Hobart, In 46342

Host Contact

Direct Patrick Murray

Host Telephone

219-940-3405

Hotel Phone

219-736-7600

Hotel Information

Hampton Inn Merrillville|
8353 Georgia Street,
Merrillville, IN

Sleeping rooms \$89 Gov't (due upon
availability)

Please Read

Policies on Substitutions, Cancellations and No Shows

Cancellations must be made 10-days prior to the start of the course in order to receive a tuition refund. Registrants who fail to cancel with VMA and fail to show the day of the course will owe full tuition

Substitutions can be made at any time provided the person making the substitution accepts the responsibility to adequately notify substituted persons involved.

NO SHOWS WILL BE BILLED FOR BALANCE DUE

Hosted by the Romeoville Police Department, Illinois (Chicago area)
on October 10, 2013 from 9am-3pm

Performance Improvement Program (PIP)

for City, County and State Commanders, 911 Supervisors & Human Resources Personnel

Performance Improvement Programs are well accepted by courts, arbiters, civil review boards and employees as a non-punitive means for dealing with employee performance deficiencies. They reduce the burden on management by placing the responsibility squarely on the employee's shoulders for improvement, reduces the basis for grievances because they are non-punitive methods for correcting deficient performance and they provide a valid offense against claims of illegal discrimination.

Attendees are taught:

1. the three causes for performance failure
2. the standard for determining when performance needs improvement
3. the advantages of performance improvement plans over punitive action
4. how to develop a Performance Improvement Plan
5. what it takes to enforce an improvement plan

Attendees will receive a certificate of training, a class manual and hard copies of model forms and policies.

Your national instructor will be:

D.J. Van Meter Ph.D. is the principle of Van Meter & Associates, Inc. (VMA) and has spent the last 43 years in law enforcement, 15 years as a sworn officer. He has a Ph.D. in Training and Organizational Development from The Ohio State University, Columbus, OH and also hold's a Master's Degree in Labor and Human Resource Management. He works with counsel as an expert witness, reviews discipline and termination cases and develops customized policy and procedures manuals for all public safety organizations nationwide. He is the author of the book, *Evaluating Dysfunctional Police Performance: A Z-based Approach* published by Charles Thomas Publishing. Dr. Van Meter is qualified in state/federal courts as an expert in law enforcement training, use-of-force, and management and operational policies.

Master Card, Visa Save per student with prepaid tuition

PrePaid-all checks/cc postmarked by October 3, 2013

Regular Tuition-Checks/cc Postmarked October 4, 2013 and later

\$140 first prepaid registrant
\$120 each additional

\$160 first regular registrant
\$140 each additional

How to Register:

P.O.'s Vouchers, Claims, DOJ accepted but does not guarantee tuition rate

Fax this entire page to VMA 614-451-8905

Or call 800-331-8025

Or Email: feedback@vmanet.com (Duplicate this form if needed)

Contact Name _____ Dept _____

Mailing address _____ City _____ State _____

Zip _____

PH _____ FAX _____ Check to be mailed on _____

PO# _____ CC# _____ EXP Date _____

1. _____ 2. _____

3. _____ 4. _____

We will promptly remove your fax number if you call 800.331.8025

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A One-Day Seminar

Payroll Law 2014

*Protect your company from costly
mistakes and legal blunders*

An intensive one-day seminar on today's most challenging payroll issues

- The latest regulation changes that impact your payroll and how best to handle them
- The red flags auditors look for in your payroll procedures
- The ins and outs of new hire reporting — what's changed now
- Fringe benefits, bonuses, commissions, back-pay — what's taxable today
- Handling the sticky legalities of payment on termination
- Your state law says one thing and the federal government says another — now what?
- Side-stepping the most common pitfalls of Wage and Hour laws
- **And much, much more!**

The information in this one-day program has saved companies like yours thousands of dollars in fines. You won't find a better training bargain.

October 2013 Locations and Dates

ILLINOIS

Chicago – October 4
Joliet – October 2
Oak Brook – September 30
Rockford – October 1

INDIANA

Evansville – October 2
Indianapolis – October 1
Merrillville – October 3
Muncie – September 30

KENTUCKY

Bowling Green – October 3
Lexington – October 4

MICHIGAN

Ann Arbor – October 16
Flint – October 11
Grand Rapids – October 10
Marquette – October 25
Petoskey – October 8
Saginaw – October 17
Traverse City – October 9
Troy – October 18

OHIO

Toledo – October 15

WISCONSIN

Appleton – October 22
Green Bay – October 24
Madison – October 21
Wausau – October 23



This seminar
qualifies for
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SEE PAGE 7 FOR DETAILS.

Express Enrollment! Only \$199
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FRED PRYOR SEMINARS

Part 3

Special Pay Considerations — Perks and Benefits

Handling payroll sounds like a simple proposition. Employees work at a certain rate of pay. You take out taxes and give them the rest of what they've earned. If only it were that clear cut. Regulations regarding special benefits and other payments turn a simple proposition into a legal landmine. Armed with the strategies you'll gain at this seminar, you'll handle payroll accurately, legally and with complete confidence.

- When and how to tax fringe benefits such as company cars, club memberships, moving expenses and group legal services.
- The legal ramifications of paycheck advances.
- When must prizes won at a company function be taxed?
- Gone to the Guard for the week — what to do when military pay and your payroll overlap.
- Tips and uniform allowances — what's considered income, what's not?
- What you're required to pay when an employee is dismissed.
- Compensation and fair market value — what the law says you must do.
- Gifts that must be reported to the IRS.
- Withholding and reporting rules for cash fringe benefits vs. non-cash fringe benefits.

Part 4

Special Circumstances — Special Treatment

Every employee's paycheck presents a different challenge. After the seminar you'll know which forms to use when and, most importantly, how to keep your company out of hot water with the DOL and state agencies. It's their job to catch you in a mistake. Together, we'll make sure that doesn't happen.

- When to withhold tax — before or after voluntary deductions.
- Payroll procedures that signal trouble to auditors.
- How to correctly follow the tax provision for low income families.
- What is back-up withholding and when should you use it?
- The critical differences between W-4, W-4P and W-4S forms.
- Special must-do procedures for employing resident and non-resident aliens.
- How to handle compensation for U.S. employees working abroad.

Who Should Attend?

Anyone responsible for any aspect of payroll or advising employees on important payroll decisions can benefit greatly from this one-day event:

- Payroll Managers and Staff
- Human Resource Directors

- Office Managers
- Small Business Owners

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You Get a Lot for Your Investment of a Day and \$199

In addition to a full day of instruction that could save your company hundreds of dollars in fines and attorney fees, you get:

- The benefit of learning with a lively and engaging professional trainer.
- An invaluable workbook guide to take back to the office and refer to when questions arise.
- Contact information you can use to keep abreast of further developments concerning payroll management legislation.
- The opportunity to network with others and benefit from their experiences/questions.

GUARANTEED RESULTS!

All of our seminars are **100% SATISFACTION GUARANTEED!** We're confident this seminar will provide you with the tips and techniques you need to face today's most challenging payroll issues. If for any reason you are dissatisfied, send us a letter (Attn: Customer Relations) within 30 days of your seminar attendance stating the reason you were not satisfied, and we'll arrange for you to attend another one of our seminars or receive a full refund — *hassle-free*.

Should you attend?

This quiz will help you decide for sure.

1. The government is checking and rechecking social security numbers. Do you know why and how this should affect your payroll procedures?

Yes No

2. Do you know how to streamline your payroll procedures to increase accuracy and save time?

Yes No

3. Do you understand what is meant by *regular rate of pay* and how to calculate it?

Yes No

4. Are you accurately abiding by the new rules relating to new hire reporting, non-taxable employee compensation and child-support garnishments?

Yes No

5. Are you aware of the surprising court rulings relating to comp time?

Yes No

If you answered "no" to even one question, you can't afford to miss this seminar!

Enroll today! **Only \$199** www.pryor.com

Have you faced these situations?

The new hire moving in from out of state

Mary is moving in from the next state and your company is paying for her relocation. She's hoping this expense won't show up as compensation at year's end. You wonder if not showing it as compensation is legal. You're also paying for her temporary housing until her former home sells. How should you handle this expense?

The senior manager getting a big bonus

Jim's team really hustled last quarter and broke all sales records. Your company president wants to reward him with a generous bonus and a membership at his country club. Should you tax this money? How do you handle the club membership? Is your company also legally bound to reward the members of Jim's team?

The disgruntled employee being terminated

Karl is just itching to sue your company. One misstep on his termination and he'll run to the labor board and his attorney — and you'll lose credibility or maybe worse. What forms must you make sure Karl signs? How do you handle his 401K, vacation, sick leave and other benefits? What if he owes the company money?

The employee who works unauthorized overtime

You're not sure why, but Jane, an hourly employee, consistently ends the pay period owed several hours of costly overtime. Her manager doesn't want to pay for this added cost since it wasn't authorized ahead of time. What are your company's legal responsibilities?

The secretary who has jury duty

Linda was out for a week on jury duty and your company had to hire a temporary replacement. Must your company pay Linda her regular salary even though she received some compensation from the government? Or, do you just pay the difference between her salary and her jury duty pay?

The employee who takes the bus to work

Clare takes advantage of your company's employee allowance to help cover the cost of public transportation or parking. Should this be treated as income? Do you get any tax benefit from the government for providing this benefit?

These and dozens of other sticky situations come up every day. After the seminar, you'll be ready to confidently and legally handle them all.

**This seminar is the best \$199 you'll spend on training this year.
And it may be tax deductible!**

Enroll today! Only \$199 www.pryor.com

25 Payroll Pointers to Protect You and Your Company

1. The tests the IRS uses to determine who is an employee and who is an independent contractor — you can use them too.
2. Is my company liable if a temporary agency doesn't pay its employees lawfully?
3. When is an employee entitled to overtime pay and when can you substitute comp time?
4. The important I-9 and when to use it.
5. When are you required to pay unemployment compensation; is there a way to avoid it?
6. New hire reporting laws — when and how to report to be sure you are in compliance.
7. Your office is in one state. Your employee performed work in another. Which state's tax laws apply?
8. How the tip credit affects minimum wage now.
9. What the law says about meal and rest time pay.
10. Defining taxable and nontaxable compensation.
11. Steps to take when taxes have been over- or under-collected.
12. When are employees responsible for paying taxes on commissions?
13. The course to follow when issuing a deceased employee's final pay and benefits checks. How do you handle withholding?
14. What the government requires when you loan an employee money.
15. What must be true for an employee to be exempt from time-and-a-half overtime pay.
16. Are employee discounts considered a form of income?
17. Who owns frequent flyer miles on company purchased flights?
18. Understanding withholding and reporting rules for cash vs. non-cash benefits.
19. Your legal liability for unclaimed paychecks.
20. The red flags that attract the IRS — how to audit-proof your procedures.
21. Who's first in line for payment when an employee's wages are garnished?
22. Simple, legal record-keeping procedures that save time and effort.
23. How hiring a resident or nonresident alien working in the U.S. affects your payroll.
24. The most common misuse of employees' social security numbers and why you must avoid it.
25. Easy steps to accurate W-2, W-4 and 1099 reporting.

Training begins at 9:00 a.m. and is complete at 4:00 p.m. — it's an intense, energizing day of learning that will benefit you and your company immediately.

Payroll Law 2014

Course Agenda

A day that brings clarity to your payroll gray areas

This one-day program will make you the master of complex payroll rules and regulations.

Part 1

The New Basics of Payroll Management

What you don't know CAN hurt you. That's never more true than when handling payroll. The first step to complying with regulations is understanding them. That's why you'll begin your day with a crash course in payroll's legal basics. You'll find out what areas fall under state, federal and joint regulation and learn how to avoid the often staggering penalties and fines of non-compliance. This segment alone is worth the seminar's tuition.

- The high cost of improperly classifying employees.
- Critical steps for new hire reporting — what you must do.
- The most important thing to know about statutory employees.
- Why payroll managers hold more responsibility today than ever before.
- The legal importance of maintaining the distinctions between contract employees and staff.
- What to do if you get an FLSA complaint.

Part 2

Making Sense of the FLSA

There's a lot of meat to the Fair Labor Standards Act. And regulators are watching closely. It takes careful maneuvering to stay out of legal hot water. The most innocent mistake can result in a substantial fine and you losing credibility with your company. Be prepared by knowing what's expected, what's changed and where there are loopholes.

- The must-do's of FLSA record keeping.
- Exempt vs. nonexempt employees — are you applying the FLSA properly to each?
- What are your company's responsibilities for travel time, on-call time and time employees spend waiting on behalf of your company?
- Are all meetings and training deductible — even those that are primarily vacations?
- When are exempt employees eligible for overtime?
- Understanding overlapping federal and state wage and hour laws.
- The important tip credit and what it means to your company's labor costs.
- Comp time — the common illegal practice many companies unknowingly use.

COY'S AUTO REBUILDERS

21625 Oak St. Matteson, IL 60443

Village of Steger
Attn: Village Board
35 W 34th St.
Steger IL 60475

August 14, 2013

To Whom It May Concern,

The purpose of this correspondence is to request permission to block 33rd Place between the alleyway and Chicago Road on August 24, 2013. We are seeking permission to do so for the Tow Trucks for Tots fundraiser that we will be hosting on that day. If there are any questions or concerns please feel free to contact Ken Huff, manager, at 708-878-6335. Thank you in advance for your assistance in this matter.

Sincerely,

Coy's Auto Rebuilders

PHONE (708)747-8860
FAX (708)747-6566

8/4/13

I would like to
request ~~8~~ 8 of picnic tables
for Sept 14th (Sat) - (Reb Fest)

Thank you.

Cherie Martin

755-6152 - (BAR)

755-3776 - (Home)

Please note:

this is the
same weekend
as Chamber's
OK to be fest
and 8 tables are
committed to
Immanuel Lutheran
Church.

Village of Steger Board,

Steger Wildcats Football
would like to request that 3 picnic
tables be left at Concession Stand
for the season.

Thankyou
Jason Stevenson

now thru October

8/12/13

The Village of Steger Board

I was told when I called today that Sept 15th was the cut off for picnic table use & that I needed to write for permission. I am having a baby shower for my daughter on Sept. 7th 2013 and would like 5 picnic tables.


Sincerely,
Brenda Werner

House # 755-1438 - before 2pm
Cell # 708-870-5421 - after 2pm

3756 Crescent Dr

Memo

To: Village President and Board of Trustees

From: Jolynda Reyes 
Village Accountant

CC: Village Clerk

Date: August 13, 2013

Re: Illinois Municipal Treasurers Institute

I am requesting permission to attend the Illinois Municipal Treasurers Institute November 19 - 21, 2013 held at the Double Tree in Bloomington, IL. This is intense training on a variety of financial subjects that I believe will be very beneficial in this ever changing environment. The registration is \$235.00. The hotel room rate is \$106.00/night plus tax.

Cynthia A. Pauley

Subject:

FW: 2014 Steger Day of Prayer



June 28, 2013

Dear Village Board,

Once again, we would like to ask permission to host the Inter-faith Steger day of Prayer. We would like to have it on Saturday, June 7th 2014. This event will involve the Steger churches, groups, organizations and residents. Once again, we would like to have the entire event to be held at the Steger Gazebo.

We would like to reserve the gazebo as follows:

Friday June 6th- After 4:00PM set up of 20x30 tent.

Saturday June 7th –

6:00AM set up of sound equipment /chairs

10:00AM-11:15AM Prayer

11:15 AM-12:30 Free music and food

12:30 -2:00 Clean up

We will need electricity for the sound system, and are also requesting six picnic tables and four extra trash bins.

Thank you for allowing us to host the 7th Annual Steger Day of Prayer on June 1 2013. It was a great time for the community to unite together in fellowship and prayer.

Please feel free to contact Janet with any questions or concerns at 708-758-7536.

Sincerely,

Steger Day of Prayer Committee

First Apostolic Church - Rev. Jason Cox Janet Streck 708-758-7536

Grace Church, House of Triumph Church, Living Well, Pentecostal Church of God, The Apostolic Church

RESOLUTION NO. 1040
RESOLUTION HONORING
ATTORNEY FRANKLIN D. BURKEY FOR 40 YEARS OF SERVICE

Born of Austrian and Swiss immigrant parents, Frank Burkey grew up near O'Hare Airport and is a proud Lane Tech High School alumnus; and,

In 1962 Frank married Frances, his wife of 50 years, and started a family. Frank and Fran are the proud parents of four sons; John, James, Benjamin and Loren and the loving grandparents of six grandchildren. For many years, Frank coached a Joliet soccer team. He had only two rules for the players on his team; *No fighting! and No bad language!*

AFTER working for U.S. Senator Paul Douglas and attending DePaul University Law School, Frank served as the Attorney for the Will County Board Chairman. He also serves as legal advisor for Joliet and Jackson Townships. In 1973 Frank was appointed Village Attorney by Louis Sherman, in his first term in office. Frank would continue to serve the Village of Steger throughout Mayor Sherman's tenure.

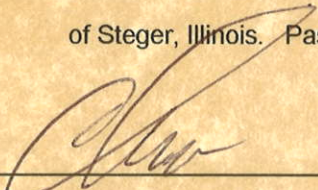
WHEREAS, Frank was instrumental in the building of the Village Hall and the Community Center as well as attracting the Kmart store to the Village; and

WHEREAS, Frank is proud to have shared in the growth of the Village, including the development of the Fire Department Headquarters and several Community Development Block Grant projects.

AFTER 40 years as Village Attorney, Frank will retire September 1, 2013. His warm sense of humor, his legal expertise and sage advice will be missed.

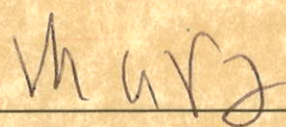
NOW, THEREFORE, BE IT RESOLVED that the President and Board of Trustees of the Village of Steger hereby express its respect and deep gratitude to FRANK BURKEY for his many contributions to the growth and development of the Village of Steger.

BE IT FURTHER RESOLVED by the President and Board of Trustees of the Village of Steger that a copy of this Resolution is presented to Franklin D. Burkey and said Resolution is made a part of the public record of the Village of Steger, Illinois. Passed and approved this 19th day of August, 2013.



Carmen Recupito, Jr., Village Clerk





Kenneth A. Peterson, Jr., Village President