

Steger Village Board Meeting

Tuesday June 25th at 5:30pm



Will be held at

Steger Fire Station No. 1

3320 Lewis Avenue

We apologize for any inconvenience

VILLAGE OF STEGER
BOARD MEETING AGENDA
TUESDAY, JUNE 25, 2013
5:30 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. AWARDS, HONORS & SPECIAL RECOGNITIONS
5. COMMENTS FROM THE FLOOR

When addressing the Board with your comments, please step up to the microphone and state your name and address.

6. MINUTES
7. COMMITTEE REPORTS
 - Finance Committee
 - Accountant
 - Chairperson, Police Pension Board
 - Public Safety
 - Police Chief
 - Fire Chief
 - ESDA
 - Dispatch Center Administrator
 - Crime Free Housing Administrator
 - Chairperson, Board of Fire & Police Commissioners
 - Human Resources
 - HR Director
 - Chairperson, Benefits Subcommittee
 - Public Recreation & Events and Information Systems & Public Relations
 - Community Center Director
 - Chairperson, Recreation Board
 - Chairperson, Spirit Committee
 - PR Director
 - Public Infrastructure, Building & Code Enforcement
 - Chairperson, Plan Commission
 - Chairperson, Zoning Board
 - Superintendent of Public Works
 - Public Works Supervisor
 - Water Supervisor
 - Code Enforcer & Building Inspector
 - Economic Development
 - Chairperson, Economic Development Subcommittee
 - Representative, Steger Chamber of Commerce
 - Representative, South East Service Board
 - Representative, Southland Chamber of Commerce

8. REPORTS OF TRUSTEES
9. CLERK'S REPORT
10. PRESIDENT'S REPORT
11. CORRESPONDENCE
12. OLD BUSINESS

Appointments by the Mayor (tabled May 6, 20 & June 4 & 17, 2013)

ORDINANCE NO.1040 AN ORDINANCE MAKING THE APPROPRIATION FOR THE CORPORATE PURPOSE OF THE VILLAGE OF STEGER, COUNTIES OF COOK AND WILL, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2013 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2014. (tabled June 17, 2013)

Public Works Superintendent Bill Cox reports that 107 trees in the Village need to be removed as the condition of these trees creates a safety hazard to the community. The cost to remove these trees is expected to be \$51,336.00. (tabled June 17, 2013) Mr. Cox to provide a prioritized list of the trees posing the greatest safety hazards.

Recommendation of the Planning Commission regarding the annexation request by Tod Dunlap for 22541 Cottage Grove. (tabled June 17, 2013)

13. NEW BUSINESS

Discussion on partnering for the purchase of a laptop for the Community Center

The Steger Fire and Police Board request use of the Village Hall Meeting Room for rescheduled Regular Meetings on July 17th and August 14th.

Director Diane Rossi requests approval of a new part time employee at the Community Center.

Budget Considerations

14. ANNOUNCEMENTS
15. ADJOURNMENT

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 17th day of June, 2013 in the Municipal Building of the Village of Steger with President Peterson in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Banicki, Skrezyna, Kozy Lopez and Perchinski. Also present were Village Engineer Joseph Schudt, Community Center Director Diane Rossi, Code Enforcer Ed Myers, and Superintendent of Public Works Bill Cox, Acting ESDA Coordinator Norman Flaig, Fire Chief Jeff Roesner and Police Chief Richard Stultz.

AWARDS, HONORS & SPECIAL RECOGNITIONS

None

COMMENTS FROM THE FLOOR

Susan Mumford of Halsted Boulevard approached and asked that the Board consider installing street lights on Halsted Boulevard. Mayor Peterson will look into it.

Meredith Horn of 22805 State Street presented six possible solutions to excessive discharge into ditches on State Street from Wentworth, 34th Street Sandy Ridge and Sofia Court. The discharge makes many yards unusable to the owners. Mayor Peterson will look into the situation and start working on it.

Sherry Flaig of 3523 Sangamon Street explained that when she purchased her home seven years ago she was not notified that a storm sewer is behind her fence in the back yard. Ms. Flaig has been flooded out four times in the seven years. Ms. Flaig has received assistance from FEMA. Ms. Flaig suggested the Village purchase her home, demolish the home and use the property as retention pond. Village Engineer Joe Schudt explained that drainage/storm sewer problems in the Village are currently under review. Mr. Schudt explained that the storm sewers on the south side of town are marginal. Mayor Peterson will keep Ms. Flaig up to date on further findings.

MINUTES

Trustee Lopez moved that the reading of the minutes of the June 4th Board Meeting be dispensed with and accepted as written, as all members have copies. Trustee Banicki seconded the motion. Voice Vote was called; all ayes. Motion carried.

COMMITTEE REPORTS

PUBLIC SAFETY

none

COMMUNITY CENTER

-Diane Rossi, Community Center Director reported A.J. Florez, part time worker at the Community Center has given his two weeks' notice. Mrs. Rossi explained that with summer activities starting she needs to have a replacement as soon as possible. Mayor Peterson explained that Mrs. Rossi needs to continue accepting employment applications and make her recommendation to the Board at the next Board meeting.

The Community Center will hold a "Pot Luck and a Movie" Tuesday June 18th. The Art of Dance classes still have openings in June and July.

PUBLIC INFRASTRUCTURE

-Trustee Banicki referred to Ed Myers, Code Enforcement.

-Ed Myers of Code Enforcement reported that the summer grass crew has cut 75 properties so far this summer. Another 4-5 in Miller Woods are difficult to cut because of the length of the grass. Supt. Of Public Works will loan equipment to Code Enforcement to assist with the Miller Woods properties.

-Mr. Myers is working on zoning of a lot for a manufactured home on 34th Street and Kim Construction's FBI storage building.

- There have been 13 reoccupancy inspection completed in the prior two week period.

-Trustee Banicki referred to Superintendent of Public Works Bill Cox.

-Superintendent of Public Works Bill Cox reported that the Dept. is mowing public areas and delivering picnic tables. The Department has been chipping branches that were downed in the recent storms. The Water Department continues to install radio read meters and all water samples came back from the Illinois EPA as satisfactory. Mr. Cox reported that the stop signs at 225th Street are now installed. One water main break was repaired since the previous Board meeting.

REPORTS OF THE TRUSTEES

TRUSTEE SKREZYNA'S REPORT

None

TRUSTEE KOZY'S REPORT

None

TRUSTEE LOPEZ' REPORT

None

TRUSTEE PERCHINSKI'S REPORT

None

CLERK'S REPORT

- Clerk Tory Recupito reported that spraying for mosquitoes will begin June 19th and continue Wednesdays and Thursdays through the summer as needed and as weather permits.

PRESIDENT'S REPORT

-Mayor Peterson's report that a special Board meeting will be held Tuesday June 25th at 5:30pm and asked that all Department Heads attend. The meeting will be to discuss the budget.

BILLS

Trustee Perchinski made a motion to pay the bills as listed when funds are available. Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez and Perchinski. Motion carried.

CORRESPONDENCE

None

OLD BUSINESS:

Trustee Perchinski made a motion to table Appointments by the Mayor, as Mayor Peterson had no appointments at the time. Trustee Banicki seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to table indefinitely, discussion on restrictions for overnight parking in the K Mart parking lot. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

Mayor Peterson suggested the Board allow the Recreation programs to have access to their Booster funds without coming to the Board for approval. Trustee Perchinski made a motion to allow the Recreation Programs to spend their own Booster money with the approval of the Village Accountant. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez and Perchinski. Motion carried.

NEW BUSINESS:

Mayor Peterson invited Michael Sarek to come to the Board table and be sworn in. The Village Clerk administered the oath of office to Michael Sarek who was appointed as Village Trustee. Trustee Sarek therefore assumed his chair of office. The audience and the Board congratulated Trustee Sarek.

Trustee Perchinski made a motion to approve RESOLUTION NO. 967-2 REQUESTING NO-CASH-BID PROCEEDINGS AT EITHER THE OVER THE COUNTER BASIS OR THE SCAVENGER SALE BASIS FOR PROPERTY WITHIN THE VILLAGE OF STEGER TO BE USED BY ITS FIRE DEPARTMENT AND OTHER FIRST RESPONDERS. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Motion carried.

Trustee Banicki made a motion to table ORDINANCE NO.1040 MAKING THE APPROPRIATION FOR THE CORPORATE PURPOSE OF THE VILLAGE OF STEGER, COUNTIES OF COOK AND WILL, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2013 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2014. Trustee Perchinski seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the request of ESDA Coordinator Norman Flaig to use the Village meeting room Saturday June 29th from 9am to noon for a weather spotters program. Trustee Skrezyna seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve ESDA Coordinator Norman Flaig's request to declare Unit #757, the 2004 Chevrolet Impala, as surplus property and put out to bid. Trustee Kozy seconded the motion. Clerk Recupito verified that the on line auction will be used. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Motion carried.

Trustee Banicki made a motion to approve the request of Public Works Superintendent Bill Cox to purchase a three point hitch mower at a cost of \$3,785.00 rather than repair an old one at a cost of \$3,082.00. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Motion carried.

Trustee Perchinski made a motion to approve the request of Public Works Superintendent Bill Cox for an inspection of the water tower at 44 E. 31st Street at a cost of \$3,000.00. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Motion carried.

Mayor Peterson suggested that Superintendent Bill Cox create a list of trees to be removed based on the seriousness of the safety risk. Trustee Lopez made a motion to table Mr. Cox's requests to remove 107. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried. Mr. Cox will provide a prioritized list.

Trustee Perchinski made a motion to approve the request of ESDA Coordinator Norman Flaig for approval of the following probationary members pending background checks; Mike Nardi, Rodger Stasko, Christopher Somervell and Kenneth Smith. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the request of the Muscular Dystrophy Association for the Steger Fire Department to hold "Fill the Boot" Tag Day to benefit MDA on August 16 & 17, 2013 at the intersection of 34th Street and Chicago Road. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the bid by All Right Sign for Community Center signage. The cost will be \$1,837.14 for the lettering on the building and the message sign. Trustee Sarek seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Motion carried.

After discussion, Trustee Perchinski made a motion that Code Enforcer Ed Myers personally deliver third notices and notify delinquent businesses that payment must be received by June 30th or the business will be shut down. Trustee Skrezyna seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Motion carried.

Mayor Peterson re-appointed Joe Kaiser to the Police Pension Board for another two year term (May 1, 2013 - April 30, 2015) with the concurrence of the Board. Trustee Lopez made a motion to concur with the Mayor's appointment. Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Motion carried.

Trustee Perchinski made a motion to approve the request of Fire Chief Jeff Roesner for the Bio-Tron contract for Zoll E-Series, Lifepak 12, Philips FR2 Service in the amount of \$1,800.00. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Motion carried.

Trustee Perchinski made a motion to approve the request of Nicole Rothgeb to use 10 picnic tables to be delivered July 3rd and picked up July 5th from her home at 3534 Williams Street. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Kozy made a motion to approve the request of Jonathon Rocha to use 10 picnic tables for use on Saturday, July 6th at 243 Dorsetshire. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

After discussion, Trustee Perchinski made a motion to accept the low bid by M & J Underground for Emergency culvert repair work on Sherman Road as requested by Village Engineer Joe Schudt. Mr. Schudt expects the emergency work to qualify for MFT funds. Mr. Schudt explained that a pipe is needed down the 34th Street creek to alleviate ponding in the area. There is no room on the north Right of Way to do that. Mr. Schudt discussed with Code Enforcer Ed Myers asking the owner of the property for a 20ft. easement. The homeowner was unwilling to cooperate. The homeowner's property will not be damaged by the work. Mr. Schudt recommended condemnation of the property. Trustee Lopez seconded the motion. Roll was called and the

following Trustees voted aye; Banicki, Skrezyna, Kozy, Lopez, Sarek and Perchinski. Motion carried. Mr. Schudt will contact the Village Attorney regarding condemnation proceedings.

Trustee Perchinski made a motion to approve the Temporary Business license application of E-Z Snack/Grill at 438 W. 34th Street, pending inspections. Trustee Sarek seconded the motion. Voice Vote; all ayes. Motion carried.

Trustee Perchinski made a motion to approve the Temporary Business license application of Action Sports Wear to sell Blackhawks Stanley Cup Finals apparel and souvenirs at 3401 Chicago Road (7-11) from a temporary outdoor kiosk. Trustee Sarek seconded the motion. Trustee Perchinski asked that the Board revisit these temporary outdoor kiosks' fees in the future. Mayor Peterson asked that Chairperson of the Economic Development Committee look into the temporary outdoor kiosks.

Trustee Perchinski made a motion to table the Recommendation of the Planning Commission regarding the annexation request by Tod Dunlap for 22541 Cottage Grove. Mr. Dunlap approached the Board and explained that he plans to open an office machines sales and service business at the location. Mr. Dunlap explained to Trustee Perchinski that Sauk Village has advised him that 22541 Cottage Grove does not lie within its boundaries. Mr. Dunlap explained that his attorney has been in contact with the Village Attorney Frank Burkey. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

ANNOUNCEMENTS

None

7:57pm Motion to temporarily adjourn by Trustee Banicki and seconded by Trustee Sarek, to allow Trustee Sarek and his guests to enjoy cake and coffee in his honor. Voice Vote; all ayes. Motion carried.

EXECUTIVE SESSION

Trustee Banicki made a motion to go into Executive Session to discuss personnel. Trustee Lopez seconded the motion. Voice Vote; all ayes. Motion carried.

8:15pm

Trustee Perchinski made a motion to return to regular Session. Trustee Banicki seconded the motion. Voice Vote; all ayes. Motion carried.

9:19pm

ADJOURNMENT

There being no further business to discuss, Trustee Kozy moved that the meeting adjourn. Trustee Skrezyna seconded the motion. Voice vote; all ayes. Motion carried.

MEETING ADJOURNED AT 9:20pm

Kenneth A. Peterson, Jr., Village President

Carmen S. Recupito, Jr., Village Clerk

-tabled 6-17-13

ORDINANCE NO. 1040

STATE OF ILLINOIS)
)
COUNTIES OF COOK) SS
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AN ORDINANCE MAKING THE APPROPRIATION FOR THE CORPORATE PURPOSE OF THE VILLAGE OF STEGER, COUNTIES OF COOK AND WILL, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2013 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2014.

PASSED this 4TH day of June, 2014.

Carmen Recupito, Jr., Village Clerk

APPROVED this 4th day of June, 2014.

Kenneth A. Peterson, Jr., Village President

ROLL CALL VOTE:

Those Voting For:

Those Voting Against: none

Those Not Voting: none

Village of Steger

Tree

Inventory

	location	species	size	condition	outcome	removal date	
2	19 w 32nd st	ash	15	dead	remove		360.00
7	22 w 37 th st	ash	17	dead	remove		408.00
8	3761 crecent	ash	29	dead	remove		696.00
9	3772 Park ave	ash	24	dead	remove		576.00
10	54 Mc kinley ave	ash	27	dead	remove		648.00
11	45 mckinley ave	ash	15	dead	remove		360.00
12	58 mckinley ave	ash	27	dead	remove		648.00
13	Kmart chicago rd	ash	13	dead	remove		312.00
14	3116 wallace	ash	24	dead	remove		576.00
15	3129 wallace	ash	17	dead	remove		408.00
16	3140 wallace	ash	24	dead	remove		576.00
17	3420 wallace	ash	16	dead	remove		384.00
18	136 dorsetshire	ash	25	dead	remove		600.00
23	3008 hopkins	ash	26	dead	remove		624.00
24	3028 hopkins	ash	17	dead	remove		408.00
25	3033 hopkins	ash	12	dead	remove		288.00
26	3037 hopkins	ash	13	dead	remove		312.00
27	3100 hopkins	ash	15	dead	remove		360.00
28	3101 hopkins	ash	14	dead	remove		336.00
29	3117 hopkins	ash	14	dead	remove		336.00
30	3124 hopkins	ash	18	dead	remove		432.00
31	3145 hopkins	ash	14	dead	remove		336.00
32	3145 hopkins	ash	14	dead	remove		336.00
34	3337 hopkins	ash	18	dead	remove		432.00
35	3028 butler	ash	17	dead	remove		408.00
36	3032 butler	ash	29	dead	remove		696.00
37	3033 butler	ash	14	dead	remove		336.00
38	3307 butler	ash	20	dead	remove		480.00
39	3329 butler	ash	17	dead	remove		408.00
40	3113 butler	ash	23	dead	remove		552.00
41	3129 butler	ash	25	dead	remove		600.00
42	3005 florence	ash	19	dead	remove		456.00
43	3009 florence	ash	12	dead	remove		288.00
44	3033 florence	ash	25	dead	remove		600.00
45	3033 florence	ash	13	dead	remove		312.00
46	3025 florence	ash	30	dead	remove		720.00
47	3021 florence	ash	17	dead	remove		408.00
48	3421 florence	ash	21	dead	remove		504.00
49	3028 phillips	ash	17	dead	remove		408.00
			747				17,928.00

Cynthia A. Pauley

Subject: FW: Village Board Room

Mr. Recupito,

The Fire & Police Board need to request use of the Village Board room on Wednesday July 17 and Wednesday August 14 for rescheduled Regular Meetings.

Thank you
Matt Wenzel
Secretary, Fire & Police Board