

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF STEGER, WILL & COOK  
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 21<sup>ST</sup> day of February, 2012 in the Municipal Building of the Village of Steger with Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Banicki, Seehausen, Kozy, Lopez, Peterson and Perchinski. President Sherman was absent. Also present were Village Engineer Joseph Schudt, Village Attorney Frank Burkey, Fire Chief Al Martinez, Deputy Fire Chief Jeff Roesner, Community Center Director Diane Rossi, Code Enforcement Officer Edward Myers, and Police Chief Richard Stultz.

Village Clerk Recupito entertained a motion to appoint a temporary President in the absence of President Sherman. Trustee Seehausen made a motion to appoint Trustee Peterson as temporary mayor. Trustee Kozy seconded the motion. Voice vote; all ayes. Motion carried. Trustee Peterson took over the chair as acting temporary President.

**MINUTES**

Trustee Seehausen moved that the reading of the minutes be dispensed with and accepted as written, as all members have copies. Trustee Kozy seconded the motion. Voice vote; all ayes. Motion carried.

**TRUSTEE BANICKI'S REPORT**

Trustee Banicki referred to Code Enforcement Officer Edward Myers. Mr. Myers reported that the camper at 3801 Union Ave has been moved to behind the fence of the property. Village Attorney Frank Burkey assured the Board that he will make a call to the property owner's attorney and remind him of the agreement between the Village and the property owner regarding the condition of the property.

**TRUSTEE SEEHAUSEN'S REPORT**

None

**TRUSTEE KOZY'S REPORT**

None

**TRUSTEE LOPEZ'S REPORT**

Trustee Lopez referred to Community Center Director Diane Rossi. Mrs. Rossi reported that the Community Center now offers a Zumba class on Saturday mornings. Plans for the March 3<sup>rd</sup> fundraiser at Balmoral Park are continuing. The fundraiser will benefit children's programs at the Community Center.

### **TRUSTEE PERCHINSKI'S REPORT**

None

### **TEMPORARY PRESIDENT PETERSON'S REPORT**

Temporary Mayor Peterson referred to Police Chief Richard Stultz. Chief Stultz reported that in January the Police Department responded to 1,207 calls. Last week, the Police Department held an in service training on handcuffing, subject take down and pepper spray use. Chief Stultz thanked the Fire Department for allowing the Police training to be held in the Fire Department training room.

Chief Stultz also reported that Will County has provided narrow band radio counsels for the Police Department at a cost of \$297,000 (no cost to the Village of Steger). Through Cook County and Homeland Security, the Police Department has received ten portable radios at a cost of \$35,000 (no cost to the Village of Steger).

### **BILLS**

Trustee Seehausen made a motion to approve the bills for payment as funds allow. Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Seehausen, Kozy, Lopez and Perchinski. Temporary President Peterson voted aye. Motion carried.

### **CORRESPONDENCE**

None

### **OLD BUSINESS:**

President Peterson asked Village Engineer Joe Schudt to report on his findings regarding the construction of a sound barrier fence. A fence constructed of either lightweight concrete or a double layer of vinyl with insulation between the layers 350' by 8' high in size would cost approximately \$50,000. President Peterson will attempt to meet with the homeowners to discuss the possible fence construction. President Peterson felt that there are 3 parties involved in this situation; the homeowners, the Village and the Business. Trustee Banicki made a motion to table the subject to the March 5<sup>th</sup> Board meeting. Trustee Perchinski seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Seehausen made a motion to deny the request of Anthony DeLuca of Skyline Disposal Company that the Village amend its annual scavenger license fees. Trustee Perchinski seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Perchinski made a motion to table the request from the Keeling Family Foundation to place receptacles in the Village to collect unwanted electronics waste for recycling. Trustee Perchinski asked the Village Clerk to contact the Keeling Family and suggest they locate a Village business willing to place the receptacle

pallet in their loction. Trustee Banicki seconded the motion. Voice vote; all ayes. Motion carried.

### **NEW BUSINESS**

President Peterson asked Steve Thurmond of *Doing Your Best for Steger Pride* to make his quarterly presentation to Jessica Barrett. Jessica Barrett is an 8<sup>th</sup> grader at Columbia Jr. High. She participates in sports, National Jr. Honor Society and is a member of Student Government. Jessica tutors classmates, participates in Anti Bullying and the newspaper. She was the first to be nominated by her school. Jessica was awarded a plaque and received a gift card donated by Trustee Ken Peterson.

Trustee Lopez made a motion to approve the recommendation of the Zoning Board of Appeals regarding the request of Maria Doukas for a variance to allow a 3 unit apartment building where she now has a 2 unit apartment building with a zoning classification of B-2 Business District – General Retail. Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye: Banicki, Lopez and Perchinski. Trustees Seehausen and Kozy voted no. President Peterson voted aye. Motion carried.

Trustee Seehausen made a motion to approve the request of Superintendent of Public Works Bill Cox to repair the salt building at the Public Works facility. Trustee Banicki seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Seehausen, Kozy, Lopez and Perchinski. President Peterson voted aye. Motion carried.

Trustee Banicki made a motion to table the update to the use of Village vehicles policy. Trustee Lopez seconded the motion to table. Voice vote; all ayes. Motion carried.

President Peterson discussed with the Board, making the Village's website more interactive and including electronic submission of forms. The Clerk explained that the web designer will be at the Village Hall to begin updating the site later this week. The Clerk also explained that the new "e-pay" system should be up and running in the next week or two, so that residents will be able to make on line payments.

President Peterson expressed a desire to re-inspect businesses each year, prior to renewal of annual business licenses. After discussion, the Board chose to inspect each business prior to the renewal, at no additional fee to the business. If the business fails the inspection, a fee will be assessed for the re-inspection. Licenses will not be issued until the inspection has been passed. President Peterson expressed urgency that the procedures be worked out for the 2012-13 License year. Trustee Perchinski recommended that those that fail inspections will be allowed 30 days to take the corrective measures before loosing their license. Trustee Perchinski made the motion to table discussion until the March 5<sup>th</sup> Board meeting. Trustee Banicki seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Perchinski made a motion to place “Public Comment” to following “Bills” on the Board’s agenda so that residents can voice concerns prior to the Board’s voting on an issue. Trustee Seehausen seconded the motion. Voice vote; all ayes. Motion carried.

President Peterson asked that a Five Year Plan be presented to the Board by each Department Head. The Plan will assist the Board in planning the future of the Village. Each year the Department Heads will add another year to the Plan.

Trustee Perchinski made a motion to table indefinitely consideration of changing the fiscal year to December 31<sup>st</sup>. Trustee Lopez seconded the motion. Voice vote; all ayes. Motion carried.

After discussion, the Board asked that the Village Attorney update the Village’s Ordinance regarding tree cutting in parkways to allow for tree trimming and removal on the public way.

President Peterson announced that the Board has been researching employee reviewing procedures. Trustee Perchinski made a motion to direct the Village Clerk to discuss with Department Heads their availability for an Employee Review Workshop. Trustee Kozy seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Perchinski has been discussing with the Village’s Insurance provider certain Risk Management Workshops that can be made available to the Village. Trustee Perchinski will pass the information along to the Village Clerk to review with Department Heads.

President Peterson asked that all Trustees look at their calendars to determine availability to hold a Budget Workshop. A date will be determined later based on the Trustees’ schedules.

Trustee Perchinski made a motion to make Dental and Vision insurance available to employees who do not have health insurance with the Village, when allowed by the Insurer at a cost of 12% for the employee’s contribution. Trustee Seehausen seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Seehausen, Kozy, Lopez and Perchinski. President Peterson voted aye. Motion carried.

Trustee Seehausen made a motion to approve the Temporary Business License Application of Apex Industrial Automation, LLC at 3126 Union Avenue, pending inspections. Trustee Kozy seconded the motion. Voice vote; all ayes. Motion carried.

Attorney Frank Burkey asked that the Board consider a proposal from Starcom and authorize Temporary President Peterson to execute the proposal, as it is necessary to be completed this week. The Police Chief’s Secretary Mary Jo Seehausen explained the narrowbanding requirements. Starcom will cost \$30 per month per portable radio for the narrowband service. Trustee Perchinski made the motion, seconded by Trustee Kozy. Roll was called and the following Trustees voted aye;

Banicki, Seehausen, Kozy, Lopez and Perchinski. President Peterson voted aye. Motion carried.

### **ANNOUNCEMENTS**

None

### **COMMENTS FROM THE FLOOR**

Steve Thurmond stated that if the Fire Department uses some outdoor space for the placement of Keeling Foundation pallets for e waste recycling, the Cub Scouts will work to raise money for an enclosure for the pallet to be kept out of the weather.

Jeff Watson of 3749 Union Avenue approached the Board. Mr. Watson asked that when Jeff Fink is brought into court, he be advised of the scheduling. Mr. Watson was advised to share his contact information with the Board's Secretary.

Trustee Seehausen made a motion to go into executive session to discuss personnel and contract litigation. Trustee Lopez seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Seehausen, Kozy, Lopez and Perchinski. President Peterson voted aye. Motion carried.

### **EXECUTIVE SESSION 7:57pm**

At 8:37pm the Board returned from Executive Session. Trustee Perchinski made a motion to return to the Board Meeting. Trustee Kozy seconded the motion. Voice vote; all ayes. Motion carried.

Trustee Perchinski made a motion to create the position of Crime Free Housing Administrator. Trustee Kozy seconded the motion. Roll was called and the following Trustees voted aye; Banicki, Seehausen, Kozy, Lopez and Perchinski. President Peterson voted aye. Motion carried.

### **ADJOURNMENT**

There being no further business to discuss, Trustee Seehausen moved that the meeting adjourn. Trustee Kozy seconded the motion. Voice vote; all ayes. Motion carried.

**MEETING ADJOURNED AT 8:38pm**

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Louis Sherman

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Carmen S. Recupito, Jr., Village Clerk